

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting Minutes

Tuesday, May 9, 2017 at 6:00p.m.

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, May 9, 2017 at 6:00p.m., in the Superintendent's office located at 7 Duquesne Rd, Nogales, Az.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

A. Call to order

Called to order by Mr. Noon at 6:01 PM

1. Roll call:
- Board President: Mr. Noon
 - Board Clerk: Mrs. Fernandez
 - Board Member: Mr. R. Fish
 - Board Member: Dr. Pottinger
 - Board Member: Mr. D. Fish
 - Superintendent/Principal: Mrs. Romero

All Board members were present

B. Pledge of Allegiance

Led by Mr. Noon

C. Call to the Public

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 2 minutes or less and the Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

None

D. School Board Minutes.

Discuss/Approve the following Board Minutes:

1. Regular Board Meeting Minutes, April 11, 2017

Mr. R. Fish motioned to approve the minutes from 4/11/17 meeting. Mrs. Fernandez 2nd. Motion passes unanimously.

E. Reports. (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

1. New Property Tax Rate Rules report by Manny Huerta.

Report given by Mr. Huerta

F. New Business

1. Discuss/Approve termination of Short term disability insurance for employees.
Mr. R. Fish motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.
2. Discuss/Approve Budget Revised #2 FY 2016-17
Mr. R. Fish motioned to approve, Mrs. Fernandez 2nd. Motion passed unanimously.
3. Discuss/Approve Classified Employee Salary Schedule SY 17-18
Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd. Motion passed unanimously.
4. Discuss/Approve Term Contract hire of Manny Huerta as Business Manager for July 1, 2017 through October 6, 2017.
Mr. R. Fish motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.
5. Discuss/Approve to offer notice of employment and hire of the following At-Will Classified Employees for SY 17-18

Denisse Melendez – Business Manager

Mr. R. Fish motioned to approve, Dr. Pottinger 2nd.

Beatriz Fernandez – School Administrative Assistant

Mr. R. Fish motioned, Mrs. Fernandez 2nd.

Callie Slade – Superintendent Administrative Assistant

Mr. D. Fish motioned to approve, Dr. Pottinger 2nd.

Jennifer Willey – Accounts Payable Administrative Assistant

Mr. D. Fish motioned to approve, Mrs. Fernandez 2nd.

Frank Corella – Head Maintenance

Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd.

Dora Meza – Food Service Clerk

Mr. D. Fish motioned to approve, Mr. R. Fish 2nd.

Diana Morales – Title 1 Para Professional Aide

Mr. D. Fish motioned to approve, Mr. R. Fish 2nd.

Rosa Simon – SPED Para Professional Aide

Dr. Pottinger motioned to approve, Mr. R. Fish 2nd.

Yumara Martinez – Teacher Aide

Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd.

Mayra Beyerle – Library Clerk

Mrs. Fernandez motioned to approve, Mr. D. Fish 2nd.

Dolores Nunez – Custodian

Mr. D. Fish motioned to approve, Dr. Pottinger 2nd.

Aracely Caballero – Bus Driver

Mr. D. Fish motioned to approve, Dr. Pottinger 2nd.

Alvaro Monteverde – Bus Driver

Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd.

Fernando Romero – Bus Driver, related to Kathy Romero (spouse)

Dr. Pottinger motioned to approve, Mr. D. Fish 2nd.

All motions passed unanimously.

New Policy Advisories 584-587 for study:

Policy 584 **EEAG & EEAG-R** Student Transportation in Private Vehicles

Policy 585 **EEB** Business and personnel Transportation in Private Vehicles

Policy 586 **EFDA** Collection of Money/Food Tickets

Policy 587 **JL** Student Wellness

Mrs. Romero gave a summary of policies for study.

G. Reports

1. Teacher/Staff Report

None

2. Superintendent/Principal Report by Mrs. Romero

- a.) Enrollment 227

- b.) District happenings

Mrs. Romero reported to the Board the following: Friday field trips to Guevavi Ranch, Santa Fe Ranch and Las Lagunas Ranch, upcoming 8th Grade Field Trip to Tucson, All school field trip to The Cove, Staff Appreciation ceremony on the 17th, 8th Grade Transition on the 24th.

3. Board President's Report

Mr. Noon stated that he had received some invitations from ASBA via email for some upcoming summer trainings and if anyone was interested that they should go.

Payroll:

MAY FY2016-17

PAYROLL:

RATIFY:

PP0021 \$56,742.29

PP0022 \$55,325.96

APPROVE:

PP0023 \$55,000.00

PP0024 \$55,000.00

PP0025 \$55,000.00

PP0026 \$55,000.00

EXPENSES:

RATIFY:

E-1722 \$20,650.12

E-1723 \$14,592.04

E-1724 \$22,760.68

APPROVE:

E-1725 \$40,000.00

E-1726 \$40,000.00

Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd. Motion passed unanimously.

1. BALANCE OF STUDENT ACTIVITY FUND IS \$33.30 as of 05/06/2017

2. BUDGET BALANCE SUMMARY

Report given by Mr. Huerta. Mr. R. Fish motioned to approve, Mrs. Fernandez 2nd.

H. Future Board Agenda Items

Proposed Budget and policies for adoption.

I. Next Board Meeting

- a) Tuesday, June 20, 2017 at 6:00p.m.
- b) Thursday, July 13, 2017 at 6:00p.m.

J. Adjournment

Mr. Noon motioned to adjourn the meeting, Mrs. Fernandez 2nd. Meeting was adjourned at 6:51 PM

DRAFT