

# **SANTA CRUZ ELEMENTARY SCHOOL #28**

The Little Red School

School Board Meeting Minutes

Tuesday, April 11, 2017 at 6:00p.m.

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

**Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, April 11, 2017 at 6:00p.m., in the Superintendent's office located at 7 Duquesne Rd, Nogales, Az.**

**The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.**

**The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.**

## **A. Call to order**

Called to order by Mr. Noon at 6:00 PM

1. Roll call:            Board President: Mr. Noon  
                             Board Clerk: Mrs. Fernandez  
                             Board Member: Mr. R. Fish  
                             Board Member: Dr. Pottinger  
                             Board Member: Mr. D. Fish  
                             Superintendent/Principal: Mrs. Romero

All Board members were present

## **B. Pledge of Allegiance**

Led by Mr. Noon

## **C. Call to the Public**

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 2 minutes or less and the Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

None

**D. School Board Minutes.**

Discuss/Approve the following Board Minutes:

1. Regular Board Meeting Minutes, March 14, 2017

Mr. R. Fish motioned to approve the minutes from 3/14/17 meeting. Mrs. Fernandez 2<sup>nd</sup>. Motion passed unanimously.

**E. Reports.** (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

1. Parent Survey Report presented by Kathy Romero

Mrs. Romero gave a report to the Board members about a school survey that the parents filled out during Parent/Teacher Conference time. Overall the school has a 94% approval rating.

**F. New Business**

1. Discuss/Approve Hire of at-will Business Manager Trainee, Denisse Melendez beginning May 30, 2017 in the amount of \$45,000.  
Mr. R. Fish motioned to approve, Dr. Pottinger 2<sup>nd</sup>. Motion passed unanimously.
2. Discuss/Approve Santa Cruz Elementary District #28 301 plan for SY2017-2018  
Mrs. Fernandez motioned to approve, Mr. D. Fish 2<sup>nd</sup>. Motion passed unanimously.
3. Discuss/Approve Frank Corella overtime for payroll #20 exceeding 1.44 over the 43 hours already approved time.  
Mrs. Fernandez motioned to approve, Mr. D. Fish 2<sup>nd</sup>. Motion passed unanimously.
4. Discuss/Approve Certified Salary Schedule for FY 2017-2018.  
Dr. Pottinger motioned to approve, Mrs. Fernandez 2<sup>nd</sup>. Motion passed unanimously.
5. Discuss/Approve hire of 1<sup>st</sup> grade teacher, Eileen Duke for the SY 2017-2018.  
Mr. R. Fish motioned to approve, Mrs. Fernandez 2<sup>nd</sup>. Motion passed unanimously.
6. Discuss/Approve to renew teaching contracts for the SY 2017-2018 for the following teachers, pending successful completion of outstanding evaluations and/or personal improvement plan(s). If an outstanding PIP is not completed successfully prior to the end of the 2016-2017 school year, no contract will be signed by the board for that/those individual(s) and a final notice of nonrenewal will be issued.

Kinder-Barbara Hernandez

Special Education – Thomas Hackley

Mr. R. Fish motioned, Mrs. Fernandez 2<sup>nd</sup>.

Mr. D. Fish motioned, Mrs. Fernandez 2<sup>nd</sup>.

2<sup>nd</sup> grade – Julianne West

Middle School Science – Mable Shaju

Mrs. Fernandez motioned, Dr. Pottinger 2<sup>nd</sup>.

Mrs. Fernandez motioned, Dr. Pottinger 2<sup>nd</sup>.

3<sup>rd</sup> Grade-Kimberly Franklin Middle School Language Arts –Amanda Dupuy  
Dr. Pottinger motioned, Mrs. Fernandez 2<sup>nd</sup>. Mrs. Fernandez motioned, Mr. D. Fish 2<sup>nd</sup>.  
4<sup>th</sup> Grade – Anna Grijalva Middle School Social Studies – Shawn Euphrat  
Mr. D. Fish motioned, Dr. Pottinger 2<sup>nd</sup>. Mrs. Fernandez motioned, Mr. D. Fish 2<sup>nd</sup>.

5<sup>th</sup> Grade – April Christine Bastidas Middle School Math – Robert Badertscher  
Mrs. Fernandez motioned, Mr. R. Fish 2<sup>nd</sup>. Mr. D. Fish motioned, Mrs. Fernandez 2<sup>nd</sup>.  
Physical Education – Manuel Romero  
Dr. Pottinger motioned, Mrs. Fernandez 2<sup>nd</sup>.  
Title 1 – Guadalupe Bojorquez  
Mrs. Fernandez motioned, Dr. Pottinger 2<sup>nd</sup>.  
Gifted – Cynthia Colbert  
Mr. D. Fish motioned, Dr. Pottinger 2<sup>nd</sup>.  
All motions passed unanimously.

7. Pursuant to A.R.S. #38-431.03, A (1) (2) Notice is hereby given to the general public that the governing board may vote to move into executive session for the renegotiation of the Superintendent/Principal Contract.

- a. Motion to convene to executive session in Library.
- b. Motion to convene into regular session.

Dr. Pottinger motioned to convene to executive session in the Library @ 6:28 PM.  
Mrs. Fernandez 2<sup>nd</sup>.

Meeting reconvened in the District Office @ 6:50 PM.

8. Approve/Discuss renegotiation of Superintendent/Principal Contract.

Mr. R. Fish motioned to approve the renewal of the Superintendent contract for 3 year term-2017-2020. Mrs. Fernandez 2<sup>nd</sup>. Motion passed unanimously.

## G. Reports

1. Teacher/Staff Report

None

2. Superintendent/Principal Report by Mrs. Romero

- a.) Enrollment 227
- b.) District happenings

Mrs. Romero reported: Teacher In-Service on 3/31/17, Friday Field Trip on 4/7/17, Monthly Title I Meetings, AzMerit testing, Easter break coming up then more testing when classes resume and a Couple student suspensions

### 3. Board President's Report

None

#### **Payroll:**

APRIL FY2016-17

PAYROLL:

RATIFY:

PP0019        \$56,662.86

PP0020        \$51,839.36

APPROVE:

PP0021        \$55,000.00

PP0022        \$55,000.00

EXPENSES: FY16-17

RATIFY:

E-1720        \$22,683.38

APPROVE:

E-1723        \$40,000.00

E-1724        \$40,000.00

Mrs. Fernandez motioned to approve, Mr. R. Fish 2nd. Motion passed unanimously.

1. BALANCE OF STUDENT ACTIVITY FUND IS \$33.30 as of 04/06/2017

2. BUDGET BALANCE SUMMARY

Report given by Mr. Huerta. Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd. Motion passed unanimously.

**H. Future Board Agenda Items**

Report on new legislation property taxes, Classified salary schedule, hire at will classified staff, revised budget, special Board Meeting on 4/13/17 @11:30 AM.

**I. Next Board Meeting**

a) Tuesday, May 9, 2017 at 6:00p.m.

**J. Adjournment**

Mrs. Fernandez motioned to adjourn the meeting, Mr. R. Fish 2<sup>nd</sup>. Meeting adjourned at 6:59 PM.