

# **SANTA CRUZ ELEMENTARY SCHOOL #28**

The Little Red School

School Board Meeting Minutes

Tuesday, February 14, 2017 at 6:00p.m.

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

**Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, February 14, 2017 at 6:00p.m., in the Superintendent's office located at 7 Duquesne Rd, Nogales, Az.**

**The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.**

**The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.**

## **A. Call to order**

Called to order by Mr. Noon at 6:01 PM

1. Roll call:
- Board President: Mr. Noon
  - Board Clerk: Mrs. Fernandez
  - Board Member: Mr. R. Fish
  - Board Member: Dr. Pottinger
  - Board Member: Mr. D. Fish
  - Superintendent/Principal: Mrs. Romero
- Mr. R. Fish was absent. All other board members were present.

## **B. Pledge of Allegiance**

Led by Mr. Noon

## **C. Call to the Public**

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 2 minutes or less and the Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

None

**D. School Board Minutes.**

Discuss/Approve the following Board Minutes:

1. Regular Board Meeting Minutes, January 10, 2017

Mrs. Fernandez motioned to approve the minutes from 1-10-17 Board meeting. Mr. D. Fish 2<sup>nd</sup>. Motion passed unanimously.

**E. Reports.** (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

1. Report on Hearing Officer's wages.

Mrs. Romero reported on the wages for hearing officer. She stated that hearing officer charges per hour both for transportation and hourly fee of services. Therefore, we are not aware beforehand of total amounts. Hearing officer also gives our district a discounted rate. Hearing Officer was paid \$50 per hour for hearing and paper preparation and \$25 per hour for travel expenses for a total payment amount of \$250.

**F. New Business**

1. Reading/Discuss of resignation/retirement letter of Business Manager Manny F. Huerta. Mrs. Fernandez motioned to approve the recommendation to start the hiring process for a Business Manager and to leave salary based on experience, Dr. Pottinger 2<sup>nd</sup>. Motion passed unanimously.
2. Discuss/Approve proposed calendar for school year 2017-2018. Dr. Pottinger motioned to approve, Mrs. Fernandez 2<sup>nd</sup>. Motion passed unanimously.

**G. Reports**

1. Teacher/Staff Report
2. Superintendent/Principal Report by Mrs. Romero
  - a.) Enrollment 228
  - b.) District happenings

Feb. 3<sup>rd</sup> was the county spelling bee, Jan. 20 was a field trip to fire stations, Feb. 9<sup>th</sup> was the Valentines Dance and a few suspensions.

3. Board President's Report

**Payroll:**

FEBRUARY FY2016-17

RATIFY: FY2016-17

PP0015        \$58,235.27

PP0016        \$57,534.74

APPROVE FY2016-17

PP0017        \$55,000.00

PP0018        \$55,000.00

EXPENSES: FY2016-17

RATIFY:

E-1716        \$108,165.68

E-1717        \$19,578.59

E-1718        \$10,473.05

APPROVE:

E-1718        \$40,000.00

E-1719        \$40,000.00

Mrs. Fernandez motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.

1. BALANCE OF STUDENT ACTIVITY FUND IS \$33.30 as of 02/08/2017

2. BUDGET BALANCE SUMMARY

Mrs. Fernandez motioned to approve, Dr. Pottinger 2nd. Motion passed unanimously.

## **H. Future Board Agenda Items**

Adoption of School year calendar 2017-2018, Coaches for 4<sup>th</sup> quarter, Short term disability insurance report, revised budget.

## **I. Next Board Meeting**

a) Tuesday, March 14, 2017 at 6:00p.m.

Mrs. Fernandez motioned to adjourn, Mr. D. Fish 2<sup>nd</sup>. Motion passed unanimously.

## **J. Adjournment**

Meeting was adjourned at 6:23 PM