

# BABOQUIVARI HIGH SCHOOL

## ATHLETIC/ACTIVITIES HANDBOOK



2015 - 2016

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To Parents/Guardians and Students:

Welcome to the Baboquivari High School athletics programs and extracurricular activities. Participation on an athletic team or being part of an activity can be a rewarding and meaningful educational experience that enhances a child's secondary education. It is important that students realize the time demands, responsibility, dedication and sacrifices required when making this kind of commitment. The following information defines the interscholastic policies and procedures for all students participating in our High School athletic/activity programs. I hope this document provides parents and students with a better understanding of our philosophy, goals and policies. Please refer to the following information when a question about your child's athletic/activity experience arises.

At Baboquivari High School, we consider athletics/activities as an integral part of the educational experience. Athletics/activities provides opportunities that will help students develop physically, mentally, and emotionally. We view the competition of anything extracurricular as a healthy educational and physiological activity because it challenges each student to excel, to discover his or her physical limits, and to work cooperatively with team members. While winning is a natural goal in the pursuit of excellence, the principles of good sportsmanship and enjoyment of competition take precedence at all times and enhance the educational value of contests.

At Baboquivari High School we strive to provide a quality extracurricular experience. To maximize the opportunities and experience of participating in extracurricular activities it is important that each student is committed to becoming the best they can be. This is accomplished through quality attendance at practice, games, competitions, and team building opportunities.

We also want to emphasize the importance of developing healthy life habits that is based on being free of drugs and alcohol. To be elite in any endeavor an individual must possess great self-discipline. For that reason the extracurricular activities of Baboquivari High School have been designed to teach quality life skills as well as sport specific skills.

In order for your student to establish eligibility he/she must have on file with the Athletic Director all forms required by the State, School District, and the Arizona Interscholastic Association (activities do not apply).

The eligibility requirements on the following pages will help to simplify the process of becoming athletically eligible. As each step is completed, please check the box next to each step and then sign as well as date the bottom of the page. This will help you to confirm that all steps for eligibility have been completed. New this year is additional requirements and expectations for Athletic/Activity chaperones, especially dealing with out of town and overnight trips. Please read and become familiar with these procedures and expectations. Upon completing these forms, please return them to the Athletic Director's office.

In closing, best of luck in this upcoming academic year in all extracurricular activities pursued.

Respectfully,  
Yolanda Nunez, Principal

Name: \_\_\_\_\_ ID #: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

## BABOQUIVARI HIGH SCHOOL ATHLETIC CLEARANCE REQUIREMENTS

**PARENT/GUARDIAN AND STUDENT ATHLETE NEED TO READ AND COMPLETE THE FOLLOWING, PLEASE  
ACKNOWLEDGE BY SIGNING THE BOTTOM OF THIS PAGE:**

- Insurance:** Each student athlete must have adequate medical insurance to participate in interscholastic athletic programs. Please provide the company name, policy number, and effective date. If no insurance coverage is available for the student athlete than arrangements must be made through the Athletic Director's Office.
- Guideline for Team Participation/Try-Outs:** This form must be signed by the student athlete and their parent/guardian prior to becoming athletically eligible.
- Athletic Participation Fee:** In order to off-set the cost associated with athletics, an athletic fee must be paid by each student athlete. This fee must be paid prior to the first contest for the student athlete to remain eligible. Please see Attachment A.
- Miscellaneous District and State Policies** (Please read and maintain a copy for your records):
  - ⤴ Hazing Policy
  - ⤴ Equipment Policy
  - ⤴ Harassment Policy
  - ⤴ Athletic Fees (Attachment A)
  - ⤴ Athletic Elective Credit (Attachment B)
  - ⤴ Code of Conduct for Parents (Attachment C)
  - ⤴ Code of Conduct for Athletes (Attachment D)
  - ⤴ Spectator Conduct at Athletic and Extracurricular Activities( Attachment E)
  - ⤴ Parent Protocol (Attachment F)
  - ⤴ AIA Supplemental Statement (Attachment G)
  - ⤴ AIA Eligibility Rules (Attachment H)
- Academic Requirements:** The academic policy shall apply to all student athletes participating in interscholastic athletic programs at Baboquivari High School.
  - A) Every week academic eligibility will be established through a grade check.
  - B) Each student athlete will be required to have **0 D's** and 0 F's on a weekly basis to remain academically eligible.
  - C) Student athlete will remain ineligible until A and B have been met.**
- Athletic Participation:** Student athletes participating in a team sport **MAY NOT** practice or compete in another group, club, organization, association, etc. of the same sport during the interscholastic season of competition (AIA Bylaw 14.4.1).
- Physical Clearance:** All students participating in interscholastic athletics must have on file a record of physical examination. Per AIA Bylaws 15.7.1 the physical for the following year shall be given on or after March 1. The medical provider must be one of the following M.D., D.O., N.P., or PA-C **ONLY**. The Physical Form must be signed and dated by the medical provider. The parent/guardian must complete and sign the medical history section. **Please use the attached Physical form.**
- Consent Form:** This form must be completed with the student athlete's current phone numbers and mailing address. This form is used to contact the parent/guardian in case of an emergency.
- Birth Certificate:** A copy of your birth certificate or equivalent proof of birth must be on file in the Athletic Director's office prior to be cleared for participation in Baboquivari High School athletic programs.

By signing below, I/we acknowledge that I/we have read, fully understand, and have kept all attachments pertaining to this packet.

\_\_\_\_\_  
Parent/Guardian Signature                      Date                      Student Signature                      Date

## **PARENTAL SUPPORT AND INVOLVEMENT**

Parents of our students involved in extracurricular activities are encouraged to become involved in our school booster club organizations. These groups are organized and run by parent boosters with the support of the school staff. Parents may contact the school Athletic Director's office for information regarding membership or any other means the parent may wish to support the program.

### **ARIZONA INTERSCHOLASTIC SPORTS ASSOCIATED ACTIVITIES FOR STUDENTS OF BABOQUIVARI HIGH SCHOOL**

<b>Fall Sports</b>	<b>Winter Sports</b>	<b>Spring Sports</b>	<b>Multi-Season Sports</b>
Football	Basketball-Girls/Boys	Baseball	Cheerleading
Volleyball-Girls	Wrestling-Girls/Boys	Softball	Manager (all sports)
Cross Country-Girls/Boys		Track & Field	

### **ACTIVITIES FOR STUDENTS OF BABOQUIVARI HIGH SCHOOL**

AVID

National Honor Society (NHS)

Student Council (STUCO)

Math, Engineering, Science Achievement (MESA)

Agricultural Science class (Career and Technology Class); Future Farmers of America (FFA)

Automotive Technology class (Career and Technology Class); Road Warriors;

Band class

Health Occupation Students of America (HOSA)

Distributive Education Clubs of America (DECA)

Student Disc Jockey (DJ) Club

Fellowship of Christian Athletes (FCA)

Yearbook/Journalism Club

ART Club

Chess

### **REQUIREMENTS FOR PARTICIPATION IN ARIZONA INTERSCHOLASTIC SPORTS**

#### **Academic/Enrollment Rule**

1. You must be enrolled and attending classes in your high school no later than the 14<sup>th</sup> day of the semester in order to establish eligibility.
2. If you have been enrolled in school for 15 or more days during any one semester, it will count as one of the eight semester of high school attendance during which you may possibly have eligibility.
3. A student enrolled in four courses per day who earns one credit per semester needs to be enrolled in a minimum of three courses per day.
4. Each athlete will be required to receive a passing grade in all classes. If an athlete receives one or more failing grades, that athlete will not be allowed to participate until they receive a passing grade.

# REQUIREMENTS FOR PARTICIPATION IN BABOQUIVARI HIGH SCHOOL SPORTS

## Practices

1. If you are a member of a school team, you may not compete with a non-school team in the same sport during the same season.
2. If you are a member of a school team and your non-school team is with another sport you may compete as long as it does not interfere with the school team obligation.
3. You will become ineligible if you violate the above rules.

## Transportation

1. Baboquivari High School will provide transportation on a designated route for all students involved in extracurricular activities after the normal school day. Students riding this activity bus will be subject to all rules and regulations pertaining to normal school time transportation.
2. Parents/guardians must have consent from a coach to transport their student athlete to or from an athletic event.
  - a) If the transporting from an athletic event, the parent/guardian must sign student athlete out with the bus driver and communicate with the coach.

## Prior Sport Release

1. Every athlete must be released by the coach of the previous sport in which they participate. This involves returning all equipment issued to the student athlete and meeting all requirements of that sport.

## General Athletic Rules

1. Athletes are expected to practice every day unless arrangements are made in advance directly with the head coach or their designee of that sport.
  - a) An athlete will not dress out or participate in a game and/or practice unless they attended school that day. Excused absences are considered as being in attendance, with written notice of the excused absence.
  - b) An unexcused absence from school automatically forfeits participation for that day in games and/or practices.
2. Equipment checked out to an athlete must be returned or paid for prior to beginning a new season. Athletic equipment returned in good condition (allowing normal wear and tear) will be accepted.
  - a) Students will be held responsible for all athletic equipment issued to them.
  - b) Abuse of equipment: Each athlete will be held responsible for unusual abuse or loss of equipment. Normal wear and tear is expected.
  - c) School uniforms are to be used and/or worn for:
    - ⤴ Practice
    - ⤴ Competitions
    - ⤴ As approved by the school administration
  - d) Students shall pay for items not returned at the end of the season
  - e) Students shall turn in all athletic equipment issued to them at the end of the season. Students who do not complete the season are required to return all equipment immediately.

## **General Athletic Rules (continued)**

3. An athlete that quits or is removed from any level team will not be allowed to participate on another team without the complete consent of both coaches involved and the Athletic Director.
4. An athlete that is dismissed from a team will, under no circumstance, be allowed to begin practice for another sport until their original season of competition has been complete.
5. Athletes representing the Baboquivari School District will be expected to dress and groom themselves in an exemplary manner at all times during the season of practice and competition.
6. Gang membership is defined as belonging to a group whose purpose is not socially, morally, and ethically accepted by the school and community. Gang membership is not tolerated within the athletic program. If your choice is to belong to one of these types of "gangs", then you should not choose to be an athlete.

## **ATHLETIC/ACTIVITIES/ PARENT-STUDENT GUIDELINES FOR TRIPS**

In advance of all overnight trips away from the school, school administrators must ensure that each parent/guardian and student has read, understands and has signed off on the following guidelines:

1. Athletic/Activities student are expected to speak and act in a responsible manner at all times while on the trip.
2. Athletic/Activities students are to be responsible from the time the transportation vehicle leaves campus until it returns.
3. Only students on the approved list submitted to BHS administration may travel.
4. All school rules will apply during school trips.
5. Attendance will be taken prior to leaving campus and must be reported to the attendance office.
6. A ratio of 8 students to 1 adult for overnight trips and 10 to 1 for day trips is required. If male and female students are on an overnight trip, there must be at least one male and female chaperone. Students must be accompanied by BUSD adult chaperones at all times.
7. Chaperones must be certified staff/certified coaches or parents, unless permission is granted by the Principal.
8. Student rosters with emergency information must be shared with all chaperones and carried with each chaperone at all times.
9. If public (or private-anything other than a BUSD Bus or Van) transportation is going to be used, it must be listed in the itinerary to be approved by school administration as well as parents. Parents need to know exactly what type of transportation will be used and have the opportunity to sign-off and agree to this type of transportation. This includes trains, cabs, buses, etc.
10. Specifics regarding pre and post-conference activities such as evening sporting events, movies, restaurant selections, etc., need to be pre-approved at least one week in advance by the school administration and parents. Parents will be given the agenda along with lodging (phone number) and travel information.
11. Hotel Stays-If students are staying at a hotel, bed checks are required nightly and each morning by adult chaperones with curfews established and enforced. When room assignments are issued there will be no room switching. No boys in girls' rooms and vice versa at any time. Any student found to be in violation will be referred for disciplinary action.

Athletic/Activities students are expected to maintain school rules \ at all times during the trip, which includes, but is not limited to the following:

1. Students are to be in assigned seats.



2. No stereos or electronic games are to be used without headphones.
3. Students are quiet and courteous on the transportation vehicle and in the hotels/motels.
4. Students must adhere to all students.
5. Any serious behavioral problems(s) will immediately be sent to the Athletic/Activities coach. The student's parents will be notified and students will be sent home. The cost of transportation for the student and chaperone will be the responsibility of the parent. Infractions include, but are not limited to, members of the opposite sex in each other's room; possession of controlled substances or alcohol; theft; vandalism; or leaving the trip or any supervised area without permission.

## **STATEMENT OF UNDERSTANDING FOR PARTICIPANTS IN AIA ATHLETICS AT BABOQUIVARI HIGH SCHOOL**

The Governing Board of the Baboquivari High School believes that drugs and alcohol have no place in school academics and activities. Students who are in possession or under the influence of illegal drugs are subject to Board Discipline Policy "Drug Offense Policies". Students who sell or in any way provide drugs or alcohol are expelled from sports on the first offense, pending due process. To complete eligibility for the next season's sport, the student must go through district approved intervention.

Additionally Baboquivari Unified School District (BUSD) has added to this handbook District policy and expectation concerning chaperones for student activities and athletics that require out of town and overnight travel. This information and form can be found on the first two pages of the attachment section of this handbook. All coaches and chaperones are expected to read and become familiar with these policies and expectations.

## **BABOQUIVARI HIGH SCHOOL ATHLETIC AWARDS**

### **Authority to Make Awards:**

1. The head coach shall recommend to the Athletic Director for all individual sports awards (ex. MVP, Most Improved, etc.). The Athletic Director and coach will then review this recommendation, and awards will be given at the athletic banquet.

### **General Criteria for Earning an Athletic Letter:**

1. Attendance at 95% of practices (unless excused by the coach) is mandatory.
2. Athletes must abide by all training rules set by the athletic department and head coach.
3. All athletes must FINISH the season in good standing.

### **Special Situations:**

1. Cheer and Spirit Line athletes will receive the same athletic letter as other athletes.
2. Managers and statisticians will receive the same athletic letter as athletes.
3. Special situations (injured athletes, transfer students, an athlete who plays on a varsity team for three months, but does not earn an athletic letter, etc.) can receive an athletic letter based upon a recommendation from the coach and approval by the Athletic Director.

### **Minimum Criteria for Athletic Letters in All Sports:**

1. Participation in a minimum of 80% of competition and practices with coach's discretion.

**PLEASE HAVE THE FOLLOWING  
FORMS COMPLETED AND RETURN TO  
THE ATHLETIC DIRECTOR'S OFFICE**

## INDIVIDUAL INSURANCE WAIVER

**Informed Consent:** It is important for student athletes and their parents/guardians to understand that there is some risk of life threatening injuries, permanent disability, and a multitude of other injuries when participating in athletics programs.

I affirm that I am the parent or legal guardian of the below named student. I understand the Baboquivari School District #40 requires that each student participating in interscholastic athletics and certain other activities to be covered by an accident insurance policy. Fully understanding and accepting all responsibility and absolving the school board and school district of such responsibility, I hereby make known that I want my personal health and accident insurance to be considered in covering the named student. I represent that the named student is currently covered and will be covered during the present school year by an accident insurance policy. I further acknowledge that in the event my personal health and accident insurance is canceled, withdrawn, or any way cease to exist I will withdraw, \_\_\_\_\_(Student Name) from all sports activities until such time I can acquire equivalent health and accident insurance.

I further accept full responsibility for all obligations, financial or other, which may result from injuries to my son/daughter while participating in school sport and activity programs.

\_\_\_\_\_  
Insurance Company                      Policy Number                      Effective Date

I have read and understand all the information in this packet. I am aware that catastrophic injuries and even death may result from athletic participation. I also understand that Baboquivari School District #40 does not provide accident insurance for my son or daughter.

\_\_\_\_\_  
Parent Signature                      Date

**BABOQUIVARI HIGH SCHOOL  
TEAM PARTICIPATION/TRY-OUT GUIDELINE**

1. Each sport will hold a meeting for player and parents that will outline the expectations for the season.
2. Each Head Coach will determine if try-outs will be held and then communicate the information to potential student athletes. If a try-out is held the potential student athlete must participate in order to be considered for team membership.
  - a) Coaches will inform the student athlete of their membership on an athletic team in person at the end of the set try-out period.
3. Team members will be selected on the basis of the coach's (coaches') evaluation of the student's skill, attitude, and contribution to the team.
4. Student athletes and parents will receive written copies of expectations related to attendance, participation, team contribution, and attitude.
  - a) In addition, all expectations will be approved by the Athletic Director.
  - b) The expectations outlined by the head coach will be posted in appropriate areas.
5. Student athletes are expected to fully participate in activities outlined by the coach for both in-season and out of-season related to strength, conditioning, and in-season practice and games.
6. Student athletes will not be able to participate with an athletic team after the set date for finalizing the roster. Exceptions to this are limited to students :
  - a) Transferring to Baboquivari HS (Transfer students must meet the same eligibility standards of all student athletes).
  - b) That were suspended or re-assigned to Alternative School.
  - c) Participating in a sport at Baboquivari HS during the current or previous academic year.
  - d) That have a family emergency or personal illness.
  - e) With exceptions based on other extenuating circumstances deemed appropriate by the coach and Athletic Director.

Before any exception is granted a meeting must be held with the student athlete and the coach-to-be prior to participating in an organized team practice or activity.

I have read and understand the information presented above related to participating with an interscholastic athletic team at Baboquivari High School. I understand that the Head Coach will act in the best interest of the team in determining team membership.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**BABOQUIVARI HIGH SCHOOL  
ATHLETIC POLICIES AND ELIGIBILITY ATTACHMENTS**

- ⤴ **Baboquivari High School Athletics/Activities Hazing Policy:** Soliciting, encouraging, aiding or engaging in hazing of any form is prohibited at Baboquivari High School. The definition of hazing is any intentional, knowing or reckless act directed towards at a student as means of being initiated into, affiliating with, or holding office in, or maintaining membership in any club, organization, or athletic team whose members are, or include other students. Hazing also includes any act that endangers the mental or physical health or safety of a person. Students found in violation of the Hazing Policy will be subject to disciplinary action as per Baboquivari School District policies.
  
- ⤴ **Baboquivari High School Athletics/Activities Harassment Policy:** Baboquivari High School is committed to nondiscrimination based race, color, religion, sex, sexual orientation, age, national origin, and disability. The policy will prevail in all matters relating to staff members, students, and the public education programs and services. Student athletes found in violation of the Harassment Policy will be subject to disciplinary action as per Baboquivari School District.
  
- ⤴ **Baboquivari High School Athletic Uniform/Equipment Policy:** Student athletes will be responsible for **ALL** equipment issued to them. The student will be charged the full replacement cost of lost or willful damage to any equipment he/she is issued. Further, student athletes will be deemed ineligible until all equipment issued to them has been inventoried by the coach or designated individual. Equipment will not be issued to a student athlete until he/she has been cleared by the Athletic Office.
  
- ⤴ **Elective Athletic Credit:** I have read and understand the information related to the athletic elective credit. I understand that for my son/daughter to receive this credit, he/she must sign the Credit Approval Form provided by Head Coach or Athletic Office. I have kept the supplied copy of the information related to the elective athletic credit for my records, (Attachment B).
  
- ⤴ **Code of Conduct for Parents/Athletes:** I have read and understand the “Code of Conduct for Parents” and the “Code of Conduct for Student Athletes”. I have kept the supplied copy of both Codes of Conduct for my records, (Attachment C and D).
  
- ⤴ **Parent Protocol:** I have read and understand the “Parent Protocol”. I have kept the supplied copy for my records (Attachment E).
  
- ⤴ **AIA Eligibility and Summary of By-Laws:** I have read and understand the summary of the bylaws concerning athletic eligibility. I have kept the supplied copy of the summary for my records, (Attachment F).

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Parent/Guardian Signature

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Date

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Student Signature

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Date

## SPORTSMANSHIP

Sports are games that have rules that assure participants equality in competition. The National Federation for Interscholastic Athletic Association designs most of these rules. The Baboquivari High School supports the following rules of each sport and expects athletes and spectators show good sportsmanship.

If an athlete is ejected from any athletic contest, he/she will miss the next contest. The ejection due to sportsmanship is an AIA rule and cannot be appealed. If an athlete feels that they have been unfairly treated, regarding any issue other than the bad sportsmanship ejection rule, he/she can appeal this decision to a District Hearing Officer. Only the incident will be evaluated. The hearing Officer will review the incident during the next school day and make a decision within five days if the appeal is granted, the athlete will immediately be reinstated.

If the incident occurs at a Friday contest and the athlete appeals this ruling, the athlete in question will remain eligible until the following Monday, while the Hearing Officer will hear the appeal. If the appeal is turned down by the Hearing Officer, I understand that I can appeal that decision to the building principal.

By signing this agreement, I understand that if my behavior during an athletic contest warrants my being expelled from the contest, I will not be allowed to participate in the next athletic contest. If this action occurs a second time, I will be dismissed for the athletic program for the remainder of that season.

If an athlete receives out of school suspension he/she will be dismissed from the team for the duration of the suspension.

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Parent/Guardian Signature

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Date

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Student Signature

---

Date

# Baboquivari High School EMERGENCY CONTACT CARD

First Name	Last Name	Middle I	Date of Birth	Grade	ID#
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### Parent/Guardian Information

Name: \_\_\_\_\_ Circle: Parent or Legal Guardian

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\_\_\_\_\_ Cell Phone: \_\_\_\_\_

Nearest Friend or Family: \_\_\_\_\_ Phone: \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Provider: \_\_\_\_\_ Phone: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_

### CONSENT FOR EMERGENCY ATHLETIC CARE

**BE IT KNOW**, that in an event of an emergency I cannot be reached, I, the undersigned parent of legal guardian of the student named above, do hereby give and grant any medical doctor or hospital my consent and authorization to render such aid, treatment, or care to said student as, in the judgment of said doctor or hospital may be required, on an emergency basis, in the event said student should be injured or stricken ill while participating in an interscholastic activity sponsored by the above indicated school.

**IT IS HEREBY** understood that the consent and authorization hereby given and granted are continuing, and are intended by me to extend throughout the current school year.

**IT IS FURTHER** understood that any expenses incurred will be paid for by the insurance of the parents of the stated student. Payment is not a school responsibility.

Yes, I give my consent

No, I do not give my consent

### PARENT GUARDIAN PERMIT

**Note:** This permit is required to be on file with the Athletic Director's office prior to student athlete being able to participate in organized team activities.

Baseball: \_\_\_\_\_ Cheer: \_\_\_\_\_ Football: \_\_\_\_\_ Track: \_\_\_\_\_  
Basketball: \_\_\_\_\_ Cross Country: \_\_\_\_\_ Softball: \_\_\_\_\_ Wrestling: \_\_\_\_\_

I give permission for him/her to travel with the coach or designated school representative on any authorized trip. I agree to assume responsibility for the return of all athletic equipment issued by the school to the above named student at the end of the sport season. I consent to release of student directory information as it applies to school related activities such as athletics.

I/We give permission for \_\_\_\_\_ to participate in organized interscholastic activities, realizing that such activities involves the potential for injury which is inherent in all sports. I/We acknowledge that even with the best coaching, use of the most advanced protective equipment and strict observance of rules, injuries, are still a possibility. On rare occasions, these injuries can be so severe as to result in disability, paralysis, quadriplegia, or even death.

I/We acknowledge that I/we have read and understand this warning. I/We acknowledge that I/we have read and understand the above consent for emergency care.

Parent/Guardian Signature	Date	Student Signature	Date
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## ATHLETIC CREDIT

You may receive up to one, 1, Physical Education or Elective credit per academic year by participating in athletic programs at Baboquivari HS. To qualify for the athletic credit a student must complete the following:

1. Sign below that you do want the credit.
2. Participate from the beginning of the season to the end.
3. Maintain 85% attendance to practices and games during the season.
4. Meet other criteria outlined in Attachment B.

Credit for Fall sports will be posted at the end of the 1<sup>st</sup> Semester and credit for the Winter/Spring sports will be posted at the end of the 2<sup>nd</sup> Semester. You are allowed to opt out of receiving credit by notifying the Athletic Office.

Yes, I want to receive credit

No, I do not want to receive credit

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Parent/Guardian Signature

Date

---

Student Signature

Date



## Athletic/Activities Parent/Student Guidelines 2015-16

In advance of all overnight trips away from the school, school administrators must ensure that each parent/guardian and student has read, understands and has signed off on the following guidelines:

1. Athletic/Activities student are expected to speak and act in a responsible manner at all times while on the trip.
2. Athletic/Activities students are to be responsible from the time the transportation vehicle leaves campus until it returns.
3. Only students on the approved list submitted to BHS administration may travel.
4. All school rules will apply during school trips.
5. Attendance will be taken prior to leaving campus and must be reported to the attendance office.
6. A ratio of 8 students to 1 adult for overnight trips and 10 to 1 for day trips is required. If male and female students are on an overnight trip, there must be at least one male and female chaperone. Students must be accompanied by BUSD adult chaperones at all times.
7. Chaperones must be certified staff/certified coaches or parents, unless permission is granted by the Principal.
8. Student rosters with emergency information must be shared with all chaperones and carried with each chaperone at all times.
9. If public (or private-anything other than a BUSD Bus or Van) transportation is going to be used, it must be listed in the itinerary to be approved by school administration as well as parents. Parents need to know exactly what type of transportation will be used and have the opportunity to sign-off and agree to this type of transportation. This includes trains, cabs, buses, etc.
10. Specifics regarding pre and post-conference activities such as evening sporting events, movies, restaurant selections, etc., need to be pre-approved at least one week in advance by the school administration and parents. Parents will be given the agenda along with lodging (phone number) and travel information.
11. Hotel Stays-If students are staying at a hotel, bed checks are required nightly and each morning by adult chaperones with curfews established and enforced. When room assignments are issued there will be no room switching. No boys in girls' rooms and vice versa at any time. Any student found to be in violation will be referred for disciplinary action.

Athletic/Activities students are expected to maintain school rules \ at all times during the trip, which includes, but is not limited to the following:

1. Students are to be in assigned seats.
2. No stereos or electronic games are to be used without headphones.
3. Students are quiet and courteous on the transportation vehicle and in the hotels/motels.
4. Students must adhere to all students.
5. Any serious behavioral problems(s) immediately to the Athletic/Activities coach. The student's parents will be notified and students will be sent home. The cost of transportation for the student and chaperone will be the responsibility of the parent. Infractions include, but are not limited to, members of the opposite sex in each other's room; possession of controlled substances or alcohol; theft; vandalism; or leaving the trip or any supervised area without permission.

I have read, understand and will follow the guidelines and expectations listed above.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Athletic/Activities Coach Signature)

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian Signature)

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Student Signature)

**PLEASE KEEP THE FOLLOWING  
ATTACHMENTS FOR YOUR RECORDS.**

**INDIAN OASIS BABOQUIVARI SCHOOL DISTRICT #40  
ATHLETIC FEE POLICY**

**Policy:** The Indian Oasis Baboquivari School District #40 believes that due to the high cost of the Athletic Programs that an athletic fee will be charged to student athletes participating in athletic programs offered in the district.

**Regulations:**

1. A fee set by the Governing Board will be charged to each student athlete for the seasons he/she is participating.
  - a) The current Athletic Fee is \$50.00. This participation fee covers the athlete for all three, 3, sport seasons as well as cheerleading and spirit line.
2. The fee must be paid during the clearance process for each sport to the Athletic Director's Office.
3. Once the fee has been paid the fee is nonrefundable.

**Assistance:** Student athletes may receive assistance through JOM monies allocated by the Tohono O'odham Education Department (TOED). The student will only receive financial assistance by participating in the program outlined by the TOED. Annual information about this program will be made available through the Athletic Director's Office.

**BABOQUIVARI HIGH SCHOOL  
ELECTIVE CREDIT INFORMATION**

1. Student athletes have an opportunity to earn credit when they become a member of an athletic team. A coach will consider the following when assigning a grade: attendance, effort, attitude, sportsmanship, skill level, adherence to team rules, and other pertinent factors established by the Head Coach at the beginning of the year.
2. Each student will be required to sign the Credit Form provided by the Head Coach or Athletic Office.
3. Credit can only be received for the school year in which participation on an athletic team occurred. For example a student will not be able to receive credit in their Senior year when they participated during their Freshman year.
4. An Honors Student GPA can be negatively affected by receiving a credit through athletic participation.
5. The student must complete a minimum of ninety (90) clock hours of athletic participation in order to receive athletic credit.
6. The student can earn a maximum of 1 credit per academic year.
7. A student athlete participating in a Fall sport will receive credit at the end of the 1<sup>st</sup> semester. Student athletes participating in a Winter or Spring sport will receive credit at the end of the 2<sup>nd</sup> semester.

## CODE OF CONDUCT FOR PARENTS OF INTERSCHOLASTIC STUDENT ATHLETES

Baboquivari High School believes that interscholastic athletic competition should demonstrate high standards of ethics and sportsmanship. These competitions should also promote the development of character and other vital life skills. It is our belief that the highest potential of sport is achieved when participants are committed to pursuing victory with honor according to six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship, ("The Six Pillars of Character"). This code applies to all parents of student athletes at Baboquivari High School.

### Trustworthiness

Be worthy of trust in all you do.

**Integrity:** Do the right thing when no one is looking.

**Honesty:** Live and act honorably. Do not allow your child to lie, steal, or cheat, or participate in unethical or unsportsmanlike behavior.

**Reliability:** Fulfill all commitments. Do what you say you will do, be on time, when you tell your child you will attend an event, be sure to do so.

**Loyalty:** Be loyal to your school and team; put the team above the interests and those of your child.

### Respect

Treat people with kindness and understanding at all times and require the same of your child.

**Class:** Live and cheer with class. Be gracious in victory and accept defeat with dignity. Compliment extraordinary performance and show respect for all participants.

**Personal Conduct:** Refrain from profanity, disrespectful conduct, and the use of alcohol and tobacco in front of student athletes or other situations where your conduct could undermine your positive impact as a role model.

**Respect Officials:** Treat contest officials with respect. Do not argue or complain with official calls or decisions during or after an athletic event.

**Respect Coaches:** Treat coaches with respect at all times. Recognize that they have team goals beyond those of your child. Do not shout instructions from the stands; let coaches' coach.

### Responsibility

**Importance of Education:** Stress that student athletes are students first. Be honest with your child about the likelihood of receiving an athletic scholarship or playing at the professional level. Place the academic, emotional, physical, and moral well-being of your child above desire and pressure to win.

**Role-Modeling:** Consistently exhibit good character and conduct yourself as a role model for your children.

**Self-Control:** exercise self-control, do not fight or show excessive displays of anger or frustration. Have the strength to overcome the temptation to demean others.

**Integrity of the Game:** Protect the integrity of the game. Do not gamble on your child's games.

**Privilege to Compete:** Assure you and your child understand that participation in interscholastic sports is a privilege, not a right, and that they are expected to represent their team, school and family with honor, on and off the field.

**Healthy Lifestyle:** Safeguard your health. Do not use any illegal drugs or abuse unhealthy substances such as alcohol or tobacco.

### Fairness

**Be Fair:** Treat all competitors fairly. Be open-minded, always be willing to listen and learn.

**Encouragement:** Encourage your child regardless of their play. Offer positive reinforcement and demonstrate sincere interest in your child's play.

**Concern for Others:** Demonstrate concern for others. Never encourage the injury of any player, official, or fellow spectator.

**Empathy:** Consider the needs and desires of your child's teammates in addition to your own. Help promote the team concept by encouraging all team members, understanding that the coach is determining playing time.

### Citizenship

**Know the Rules:** Maintain a thorough knowledge of all applicable game and competition rules.

**Be Active:** Participate in parent meetings, team activities, and other opportunities for parental involvement in interscholastic activities.

**Be Informed:** Understand all information related to your child being able to participate in interscholastic activities at Baboquivari High School.

(Attachment C)

## **STUDENT CONDUCT AT ATHLETIC EVENTS AND OTHER EXTRACURRICULAR ACTIVITIES**

Students participating in athletics and extracurricular activities are expected to be role models for their student body. The various sports and extracurricular activities offered by Baboquivari High School are intended to promote growth, development, citizenship and social skills beyond the activity itself.

A student's eligibility for participation in various extracurricular and athletic events may be affected by the student's conduct. Students that violate school behavior expectations are subject to various disciplinary measures by their coach, the Athletic Director, and/or Principal.

Athletes and all extracurricular participants have the following conduct requirements to remain eligible:

- ⤴ Conduct by student athletes during competition is regulated by the rules and regulations of the Arizona Interscholastic Association.
- ⤴ A referral itself may not be sufficient cause to suspend a student's participation in extracurricular activities/sports. However, depending on the nature of the infraction (severity, repetition, etc.) the coach/sponsor/advisor is expected to take appropriate action once they are advised of the incident(s).
- ⤴ If a student has established a pattern of misconduct, whether or not suspensions were involved, the student is subject to being dismissed by the Athletic Director or Principal from all teams or activities a student is a member.
- ⤴ Any out-of-school suspension results in an automatic suspension from sports or extracurricular activities the student is involved in for the duration of the out-of-school suspension. Not only is the student suspended from competition, but from all practices and organized activities (team workouts, meals, meetings, etc.). During in-school suspension, the student may practice at the discretion of the Head Coach, Athletic Director, and/or Principal, but the student will not play in games during the in-school suspension.
- ⤴ A student athlete that is suspended multiple times during a sport's season may be dismissed from the team by the Athletic Director and/or Principal.
- ⤴ Conduct by the student that negatively reflects on the school can have a bearing on student's ability to participate in sports or extracurricular activities. Any after school activities that involve drugs, alcohol, theft, gang activity, etc. brought to the attention of the school (Head Coach, Athletic Director, Principal, etc.) may be disciplined by the school. The discipline could include dismissal from sports programs or extracurricular activities.

## **SPECTATOR CONDUCT AT ATHLETIC AND EXTRACURRICULAR ACTIVITIES**

Any person, adult or child, who behaves in an unsportsmanlike manner during an athletic or extracurricular event may be ejected from the event and/or denied admission to school event for up to a year, pending a due process hearing.

Some examples of unsportsmanlike conduct include:

1. Using vulgar or obscene language
2. Possessing or being under the influence of any alcoholic beverage or illegal substances.
3. Possessing a weapon; fighting or otherwise striking or threatening another person.
4. Failing to obey the instructions of a security officer, referee, coach, or school district employee.
5. Engaging in any activity that is illegal and disruptive.

After a finding by a Hearing Officer, the Superintendent may deny future admission to any person. He/she will be sent a notice by certified mail with return recipient requested. This notice should contain:

1. A description of the unsportsmanlike conduct.
2. The proposed time period that admission to school events will be denied.
3. Information about the appeals process.

## **PARENT PROTOCOL FOR RESOLVING ISSUES**

If a parent has a concern about his/her student athlete, a set protocol should be followed in hopes of resolving the concern/issue. It should be noted that the selection of the students to be a member of a school team is the prerogative of the school (mainly the coach) and concerns/issues regarding the selection of students to be on the team can only be appealed to the Athletic Director. The protocol which parents should follow in regards to resolving a concern/issue is as follows:

1. Student athlete speaks with the Head Coach.
2. If not satisfied, parent/guardian contacts the Head Coach.
3. If not satisfied, parent/guardian contact the Athletic Director.
4. If not satisfied, parent/guardian contact the Principal.
5. If not satisfied, parent/guarding contact the Superintendent who renders final decision.





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## **AIA POSITION STATEMENT**

### **SUPPLEMENTS, DRUGS AND PERFORMANCE ENHANCING SUBSTANCES**

**PURPOSE OF FORM:** All AIA Member schools are required to **ANNUALLY** communicate this AIA Position Statement on the use of supplements, drugs and performance enhancing substances to every participant in interscholastic activities. (See Article 14, Section 14.13.2)

The Arizona Interscholastic Association (AIA) views sport, and the participation of student-athletes in sport, as an activity that enhances the student-athlete's well-being by providing an environment and stimulus that promotes growth and development along a healthy and ethically based path.

- It is the position of the AIA that a balanced diet, providing sufficient calories, is optimal for meeting the nutritional needs of the growing student-athlete.
- It is the position of the AIA that nutritional supplements are rarely, if ever, needed to replace a healthy diet.
- Nutritional supplement use for specific medical conditions may be given individual consideration.
- The AIA is strongly opposed to "doping", defined as those substances and procedures listed on the World Anti Doping Agency's Prohibited List ([www.wada-ama.org](http://www.wada-ama.org)).
- It is the position of the AIA that there is no place for the use of recreational drugs, alcohol or tobacco in the lifestyle of the student-athlete. The legal consequences for the use of these products by a student-athlete are supported by the AIA.

In pursuit of **Victory with Honor**, the AIA promotes the use of exercise and sport as a mechanism to establish current fitness and long-term healthy lifestyle behaviors. It is the position of the AIA that the student-athlete, who consumes a balanced diet, practices sport frequently and consistently, and perseveres in the face of challenges, can meet these goals.

**A.I.A. ELIGIBILITY RULES**  
**PROTECT YOUR ELIGIBILITY BY KNOWING THE RULES**

- |  |                                   |
|--|-----------------------------------|
| 1. Enrollment Rule                     | 7. Maximum Participation Rule     |
| 2. Academic Rule                       | 8. Transfer Rule                  |
| 3. Domicile Rule                       | 9. Amateur Rule                   |
| 4. Age Limit/Birth Record Rule         | 10. Recruitment Rule              |
| 5. Physical Examination Rule           | 11. Non-School Participation Rule |
| 6. Parental or Legal Guardianship Rule | 12. Sportsmanship Rule            |

**INTRODUCTION**

Every year over 70,000 students in the state of Arizona participate in interscholastic activities at the high school level. The Arizona Interscholastic Association is comprised of member schools that establish eligibility criteria for students, such as you, to be able to participate.

When you become a member of an interscholastic team at your high school, you will find that both your school and the AIA will have rules you must follow in order to be eligible for interscholastic participation. AIA rules must be followed as minimum standards for all interscholastic competition in any member school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums.

Information contained in this pamphlet will acquaint you with the major rules and regulations you must follow in order to maintain and protect your high school eligibility. Any questions you have concerning these essential requirements or with your athletic eligibility should be checked with your school principal or athletic director. These administrators in your school have a complete copy of all AIA eligibility requirements.

**THE INFORMATION CONTAINED HERE INCLUDES PORTIONS OF THE BYLAWS, NOT THE ACTUAL BYLAWS. PLEASE REFER TO THE BYLAW REFERENCES FOR THE COMPLETE STATEMENT OF THE BYLAWS IN THEIR ENTIRETY.**

**ELIGIBILITY RULES**

**Enrollment Rule** (Reference: Bylaw 15.3)

- ⤴ You must be enrolled and attending classes in your high school no later than the 14th school day of the semester in order to establish eligibility.
- ⤴ If you have been enrolled in school for 15 or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility.

**Academic Rule** (Reference: Bylaw 15.4)

- ⤴ You must be enrolled in a minimum of five (5) courses the first six semesters of high school and a minimum as determined by your school during the 7th and 8th semester.

**Domicile Rule** (Reference: Bylaw 15.5)

- ⤴ Except as otherwise stated in Article 15, you, whether an adult or not, are privileged with eligibility for interscholastic competition only at the school in the district in which your parents are domiciled. In multi-school districts, you are eligible only at the school in the attendance zone in which your parents are domiciled.

**(Attachment H)**

## AIA Eligibility Rules (Cont.)

### **Age Limit/Birth Record Rule** (Reference: Bylaw 15.6)

- ✦ If you become 19 years of age on or before September 1, you are NOT eligible for any part of that school year.
- ✦ You must submit an acceptable record of birth before your name is placed on an eligibility list for varsity competition.

### **Physical Examination Rule** (Reference: Bylaw 15.7)

- ✦ You must have a physician's record of a physical examination on file with the principal stating that you are physically fit for interscholastic athletic competition.
- ✦ Your physical examination for the following year must be given on or after March 1.

### **Parent or Legal Guardianship Rule** (Reference: Bylaw 15.8)

- ✦ You must get signed permission to participate from your parents or guardian on a form provided by the school.

### **Maximum Participation Rule** (Reference: Bylaw 15.9)

- ✦ You are eligible to participate for only four seasons in each sport and no more than eight semesters.
- ✦ You may be eligible for no more than eight semesters you attend school after you enroll in the ninth grade. If you attend school for fifteen (15) days or more in a semester, that counts as a semester of attendance.

### **Transfer Rule** (Reference: Bylaw 15.10)

- ✦ If you move with your parents to a new school district, you will be eligible at your new school provided you meet all other eligibility requirements.
- ✦ If you transfer schools and your parents do not move into the district of your new school you will be ineligible for 365 days.

### **Amateur Rule** (Reference: Bylaw 15.11)

- ✦ You must be an amateur. This means that you have never used and are not using your knowledge of athletics or athletic skill in an athletic contest for financial gain.
- ✦ You shall participate and always have participated under your own name.

### **Recruitment Rule** (Reference: Bylaw 15.12)

- ✦ The bylaws prohibit recruiting of high school students for athletic purposes. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy.
- ✦ If the recruitment rule is violated, you will not be eligible as a member school until reinstated by the AIA Executive Board.

### **Non-School Participation Rule** (Reference: Bylaw 14.4)

- ✦ If you are a member of a school team, you may not practice or compete with a non-school team in the same sport during the same season.
- ✦ You will become ineligible if you violate the above rule.

### **Sportsmanship Rule** (Reference: Bylaw 16.4)

- ✦ If you are ejected from an interscholastic contest for unsportsmanlike conduct, you will be ineligible for your team's next contest.
- ✦ You may also be subject to other penalties.