

Clayton Municipal Schools

Clayton, New Mexico

Together for Student Success

Notice of Jr. High Principal Vacancy

Job Description:

- Instructional leader
- Supervises and evaluates assigned staff using the NMTEACH Framework
- The Principal must be of good character and of unquestionable morals and integrity
- Oversees and is responsible for all aspects of the operation of New Mexico Public Schools in full compliance of all federal, state, and local laws, regulations, board policies, and complies with all requirements of the New Mexico Public Education Department.
- Improve success by elevating school-wide performance and student outcomes.
- Ensure we are providing an excellent education to all of our students.
- The Principal is responsible for curriculum and staff development through formal and informal activities, establishing clear lines of communication regarding the school rules, accomplishments, practices, and policies with parents and teachers.
- Is the primary liaison and builds relationships with parents, guardians, and students.
- Supports the district vision and mission

Qualifications:

- Master's Degree in School Administration
- New Mexico Administrative License
- Ability to communicate a clear vision, mission and goals to multiple stakeholders and work collaboratively.

Application Procedure:

Application information can be found on Clayton Municipal Schools Website
www.claytonschools.us

Please submit letter of interest and completed application to:
Stacy Diller, Superintendent

Application Deadline: **Until filled – will wait until second semester for right applicant**