

Board Meeting Minutes

Tuesday, September 16 2014

6:00 pm UME Preparatory Academy Campus

- I. **Call to Order** Dr. Estes 6:00
Dr. Estes asked Dr. Barker to lead in prayer
Mrs. Jones called roll to determine quorum
- Present:** Dr. Nolan Estes – Board Chairman; Dr. Charlene Conner – Board Vice-Chairperson; Mrs. Jill Jones – Board Secretary; Mr. Rusty Grayson; Mrs. Donna Prince; Mrs. Regina Pingel (via telephone)
- Administrators Present:** Mr. Mike Spurlock – Superintendent; Dr. Brance Barker – Dean of Academics and Parent Programs
- Absent:** Dr. Jaime Andrade; Mr. Jim Brodnick; Dr. Stephanie Goble
- II. **Approval of August Board Minutes** Dr. Estes 6:05
Motion to approve August Board Minutes
- Motion:** Dr. Conner
Motion was seconded
Decision: unanimously approved
- III. **Evaluate how well the UME Prep Board is governing** Dr. Estes 6:12
- A. Consideration of Resignation of Dr. Reyes (action item)
1. Dr. Estes recommends letter of commendation from the Board. Mr. Spurlock will ensure it gets to Dr. Reyes
- Motion to approved Dr. Reyes' resignation**
- Motion:** Mr. Grayson
Motion was seconded
Decision: unanimously approved
- B. Consideration for electing Board members to additional terms (action item)
1. Dr. Andrade
2. Mr. Grayson
- C. Consideration of status of Parent Board Representative (action item)
1. Mr. Brodnick
- Motion to approve second terms for Dr. Andrade and Mr. Grayson and to elect Mr. Brodnick to a regular 2-year term Board Member**
- Motion:** Dr. Conner
Motion was seconded
Decision: unanimously approved
- D. Review of process for nominating new Board members
1. Process for voting on continuing terms - Mr. Spurlock gave the report. Discussion followed.
- E. Nominations of Board Officers for 2014-15 school year
- Motion to approve officers to second terms as officers**
- Motion:** Mrs. Pingel
Motion was seconded
Decision: unanimously approved

- F. Update on Board Training – Dr. Barker gave the report. Online options were presented on overhead. 6:25
Discussion followed. A notation was made that Mrs. Prince did not meet all 12 hours the first year, but was on the Board for only 2 months in 2013. No action taken.
- G. Sign Conflict of Interest Statements – Board Members signed forms to be filed with Board documents.
- H. Review the 2013-14 Board Strategic Plan - Mr. Spurlock gave the report. The Board will review the report and accept it at the October Board Meeting.
- I. Accounting Audit information - Dr. Barker gave the report. No discussion followed. The Board accepted his report.
 - 1. The audit will be conducted in October and reported in January

IV. Evaluate how well UME Prep is achieving academic excellence 6:40

- A. Update on Start the Year Off Right events - Dr. Barker gave the report. No discussion followed.
- B. Update on Parent Questionnaire - Dr. Barker gave the report. No discussion followed.
- C. Review of Texas Academic Performance Report - Dr. Barker gave the report. Discussion followed. The Board accepted his report.
 - 1. UME exceeded State standards

V. Evaluate how well UME Prep is achieving the goal of Parent Involvement 6:53

- A. Founders Report update- Dr. Barker gave the report. No discussion followed. The Board accepted his report.
- B. Enrollment update - Dr. Barker gave the report. No discussion followed. The Board accepted his report.
- C. Parent Representative Report - Mr. Brodnick was not present to make the report, but he sent a letter. Discussion followed. The Parent Affairs Committee will nominate 3 replacement Board Representatives and will present them to the Board in October for consideration.

VI. Evaluate how well UME Prep is achieving the goal of Cost Containment 6:58

- A. Child Nutrition Audit information - Dr. Barker gave the report. Discussion followed. The Board accepted his report.
- B. Presentation of August Financial Report - Mr. Spurlock gave the report. Dr. Estes commended Mr. Spurlock on his diligence in maintaining a good financial situation.
- C. Presentation of the 2013-14 Year-End Budget - Mr. Spurlock gave the report. He will report any variances at the fiscal year in October.

Motion to approve the Budget

Motion: Mrs. Prince

Motion was seconded

Decision: unanimously approved

- A. Update on UME Prep expansion opportunities - Mr. Spurlock gave the report. Discussion followed. 7:05
The Board will have to decide how to expand the school. Mr. Grayson will ask more specific questions of the Board to determine intentions for expansion at the October meeting.
 - a. Architecture/Engineering
 - b. Development Committee
 - c. Realtor
 - d. Site Visits

VII. Other Business

- A. Vote on establishment of a Fellowship of Christian Athletes chapter

Motion to approve the formation of an FCA chapter

Motion: Dr. Conner

Motion was seconded

Decision: unanimously approved

- B. Discussion regarding the possibility of adding a sign near the roadway that is electronic. This issue will be added to the agenda for the October meeting.
- C. The architect, Mr. Ty Callaway, will be asked to attend the October Board Meeting.

- D. Adjourn

7:38

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on September 11, 2014 at the UME Preparatory Academy Campus.

 10-21-2014

BOARD SECRETARY APPROVAL, DATE