

Board Meeting Minutes

Tuesday, March 17, 2015

6:00 pm UME Preparatory Academy Campus

- I. Call to Order Dr. Estes 6:00
Those in attendance: Dr. Nolan Estes-Board Chairman; Dr. Charlene Connor-Board Vice-Chairperson; Mrs. Jill Jones-Board Secretary; Dr. Jaime Andrade-Treasurer; Mr. Jim Brodnick; Dr. Stephanie Goble (by telephone); Mrs. Regina Pingel; Mrs. Donna Prince; Mrs. Denise McConnell-Parent Representative

Administrators present: Mr. Mike Spurlock-Superintendent
Guests: Mrs. Shannan Horton, Mr. Dewain Barker, Dr. Brance Barker

Those absent: Mr. Rusty Grayson
Dr. Estes wants the record to show that it is an open meeting with an audience and that Dr. Goble is attending by telephone. It was determined that a quorum is present.
- II. Approval of February Board Minutes (Action Item) Dr. Estes 6:05
Discussion followed regarding the minutes. It was mentioned that the February minutes were too wordy. Mrs. Jones asked for clarification on the process for changing policy. The minutes should accurately reflect the process- first month suggestions are brought before the Board; next month-discussion; following month-vote.

Motion to approve February Board Minutes with clarification and less detail.

Motion: Mrs. Prince
Motion was seconded
Decision: unanimously approved
- III. Evaluate how well the UME Prep Board is governing Dr. Estes 6:10
A. Boundary Expansion Amendment update
Dr. Barker explained that our Expansion Amendment request is still in process, but that the Non-expansion Amendment reflecting the change of the word "Model" to the word "Method" was approved by TEA. The Letter is included in the Board packet.

B. Collection of Board Self-Evaluation Forms
Mr. Spurlock reported to the Board that we have almost all of the forms. Dr. Estes stated that the Board may consider having a Process Evaluator give the Board feedback on how they can improve.

C. Discussion regarding topics to be covered at the Board Training in May
Mr. Spurlock presented the input he's received from various Board Members and included the Board Trainer's suggestions. He recommended to the Board that if they have further input, to let him know so they can be added to the list.

D. Parent Representative Report Mrs. McConnell 6:24
Mrs. McConnell gave an update on the activities and concerns of the Parent Affairs Committee. She mentioned the upcoming Town Hall Meetings and other opportunities to improve parent/school communication. No discussion followed.
- IV. Review how well UME Prep is achieving academic excellence
A. Parent Survey results update Dr. Barker 6:40
Dr. Barker presented a summary of the Parent Survey requesting feedback on parents' satisfaction with our school. He discussed areas of strengths and weaknesses based on parent responses. No discussion followed.

Dr. Estes reminded the Board of how our school compares favorably against several other local charter schools and cost far less money to do so.
- V. Evaluate how well UME Prep is achieving cost containment
A. Presentation of February Financial Report (Action Item) Mr. Spurlock 6:50
Mr. Spurlock presented the February Financial Report. He alerted the Board that a significant expense is upcoming regarding repairing the parking lot/driveway due to damage from recent icy weather. Discussion followed.

Motion to approve February Financial Report.

Motion: Dr. Conner
Motion was seconded
Decision: unanimously approved

B. Approval of January Financial Report (Action Item-presented at February Meeting)

Mr. Spurlock reminded the Board that they looked at the January financial statement, but did not approve it.

Motion to approve the January Financial Report

Motion: Dr. Conner
Motion was seconded
Decision: unanimously approved

C. Enrollment Report

Mr. Spurlock 7:00

Mrs. Horton presented the Enrollment Report. Discussion and questions followed. The Board also revisited the Student/Teacher Ratio report from January meeting (included in packet). Discussion and questions followed regarding Student Retention rates (those students leaving us for other schools). Mrs. Pingel suggested a 75-80% rate retaining of students as being a goal. Dr. Barker stated he believed that our Charter specifies 90%. Mr. Spurlock objected as no basis was given on which to base this rate. No recommendation was brought at this time by the Board.

VI. Other Business

A. Presentation regarding athletic field development

Mr. Spurlock 7:20

Mr. Spurlock updated the Board on the status of our Athletics Department. He proposes that the Booster Club will raise \$6000 and asks the Board to raise \$6000 to match it in order to prepare the Athletic Field for use by August. Discussion followed.

Motion to approve the expenditure of \$6000 to prepare the Athletic Field

Motion: Mrs. Pingel
Motion was seconded
Decision: unanimously approved

B. Presentation regarding future school growth

Mr. Dewain Barker 7:30

Mr. Barker presented information regarding the vision of how the school could expand in the coming years returning the time requirement of the school time more toward the original conception of the model; that is, that Elementary school only coming to school two or three days per week and work at home on the off days. He requests that the Board approve the exploration of expanding in this way. Discussion followed. Dr. Estes stated this request should be referred to the Expansion Committee chaired by Mr. Grayson in conjunction with Mr. Spurlock for consideration, study and further recommendation.

Mr. Spurlock gave an update on the current expansion project of an additional traffic flow avenue and an additional expense due to missing a deadline due to icy weather.

Dr. Estes brought a recommendation to the Personnel Committee to nominate Mr. Spurlock for Region 10's Superintendent of the Year.

Dr. Estes presented the Letter of Commendation to the former Parent Representative, which has been framed.


VII. Adjournment

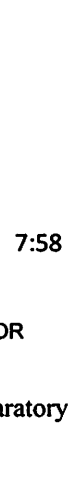
Dr. Estes 7:58

Dr. Estes adjourned the meeting.

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on March 6, 2015 at the UME Preparatory Academy Campus.


Board Secretary approval


Date