

## Board Meeting Minutes

Tuesday, April 21, 2015

6:00 pm UME Preparatory Academy Campus

I. Call to Order Dr. Estes 6:19

Those in attendance: Dr. Nolan Estes-Board Chairman; Dr. Charlene Connor-Board Vice-Chairperson; Mrs. Jill Jones-Board Secretary;  
Mr. Jim Brodnick; Dr. Stephanie Goble; Mrs. Regina Pingel; Mrs. Donna Prince; Mrs. Denise McConnell-Parent Representative

Administrators present: Mr. Mike Spurlock-Superintendent

Guests: Mr. Anthony Callaway, Dr. Brance Barker, Mr. Todd Ignatz, Mrs. Shannan Horton, Mr. Dewain Barker

Those absent: Dr. Jaime Andrade-Treasurer; Mr. Rusty Grayson;

Dr. Estes called the meeting to order and asked that the record should show that this is a public Charter School and is in session with members of the public present. He mentioned that Mrs. Prince is functioning as the Process Observer this evening and will give feedback to the Board on how the meeting went with regard to established protocol.

II. Approval of March Board Minutes (Action Item) Dr. Estes 6:23

Motion to approve March Board Minutes

Motion: Mrs. McConnell

Motion was seconded

Decision: unanimously approved

There was no discussion on the minutes.

III. Presentation by Architect Mr. Callaway 6:25

Mr. Callaway presented that during the process for a Special Use permit for the portables, the City of Dallas brought to his attention that if the school went through a rezoning process instead of Special Use permit, we will be allowed to proceed "by right." They will go through an expedited process of the rezoning on May 13 at the City Council vote, allowing the process of installing the buildings and getting the plumbing completed before school begins. His proposal includes the cost of the temporary facilities, the electrical transformers, grading of the property, drainage, etc. including a site map including the portable buildings. His company is going to bid out the installation process in addition to what has been quoted by the manufacturer to see if a better price can be obtained.

Discussion followed his presentation.

IV. Presentation by Athletics Department Mr. Ignatz 6:40

Mr. Ignatz showed pictures and items on the website and discussed the state of the UME Athletics Dept. including philosophy and achievements.

V. Evaluate how well the UME Prep Board is governing  
A. Parent Representative Report Mrs. McConnell 6:55

Mrs. McConnell gave her report updating the Board on the activities of the Parent Affairs Committee including Town Hall meetings, increased attendance at events and good feedback. Their greatest concern at the upper levels was getting some parent questions addressed by Administration. Dr. Barker commended her for her efforts.

B. Review of Form 990 Return of Organization Exempt from  
Income Tax (Action Item) Mrs. Pingel

Motion to accept the 990

Motion: Mrs. Conner

Motion was seconded

Decision: unanimously approved

C. Development Committee report and Presentation of Development Resolution for consideration and vote at May meeting Mr. Grayson 7:03

In Mr. Grayson's absence, Mr. Spurlock presented the Resolution for consideration. Mr. Dewain Barker added comments and stated that this is an affirmation of the Board's original interests. He brought copies of Dr. John Turner's book Character Driven for each Board member. Discussion followed.

D. Review of Governance Series 100 & 200 Dr. Estes 7:15

This discussion will be deferred to the May meeting.

E. Review of Board Self-Evaluation Compilation Dr. Estes 7:18

Dr. Estes presented the Compilation of the Board's Self-Evaluation documents. Mr. Spurlock recommended updating the form itself at the suggestion of Mrs. Jones. Dr. Estes presented a few points to be especially focused on for the upcoming year. Discussion followed.

F. Encourage to read Dr. Carpenter's book Engineering Charter School Success Dr. Estes 7:50

Mrs. McConnell mentioned that there is another book on his website that is much more in depth.

VI. Review how well UME Prep is achieving academic excellence

A. Textbook Materials Allotment and TEKS Certification (Action Item) Dr. Barker 7:13

Dr. Barker presented the annual form that must be signed in order to order textbooks through EMAT system and utilize funds. He iterated that the State requires schools to purchase updated texts on a 7 year rotating schedule. Discussion followed.

Motion to certify that the school is in compliance with the TEKS with regard to textbook purchase.

Motion: Mrs. Prince  
Motion was seconded  
Decision: unanimously approved

B. OFYP Renewal (Action Item)

Dr. Barker presented the fact that if we wish to continue our calendar being 170 days long, the Board must renew the application. No discussion followed.

Motion to apply for a waiver for the Optional Flexible Year Program for the 2015-2016 and the 2016-2017 school years

Motion: Mrs. Prince  
Motion was seconded  
Decision: unanimously approved

C. Calendar Start/End dates for 2015-2016 (Action Item) Mr. Spurlock 7:55

Mr. Spurlock presented the calendar for the 2015-16 school year. Discussion followed.

Motion to approve the start and end dates for the 2015-2016 school year.

Motion: Mrs. Pingel  
Motion was seconded  
Decision: unanimously approved

D. Nomination of Mr. Spurlock for Region 10 ESC Superintendent of the Year (Action Item) Dr. Estes 8:01

Dr. Estes recommends Mr. Spurlock for the Superintendent of the Year to be considered through Region 10 and then on to the State level. Dr. Conner explained the process and the criteria. Discussion followed.

**Motion to nominate Mr. Spurlock for Superintendent of the Year.**

**Motion: Mrs. McConnell**

**Motion was seconded**

**Decision: unanimously approved**

**VII. Evaluate how well UME Prep is achieving cost containment**

**A. Presentation of March Financial Report (Action Item)**

**Mr. Spurlock 8:06**

- a. Income Statement
- b. Balance Sheet
- c. Current Ratio

Mr. Spurlock presented the Financial information and noted that there is an overage due to our Director of Secondary Curriculum being hired mid-year. Revenues are down because of attendance waning. Discussion followed.

**Motion to accept the March Financial Report**

**Motion: Dr. Conner**

**Motion was seconded**

**Decision: unanimously approved**

**B. Enrollment Report**

**Mrs. Horton 8:15**

- a. Enrollment Overview
- b. Special Education Rating information (no Action needed)
- c. Attendance Audit of 2012-2013 completed and closed (no Action needed)
- d. Approval of Geographic Boundary from TEA (no Action needed)

Mr. Spurlock presented the Enrollment report and other documents sent to us by TEA. He also presented research on Student Mobility vs. Student Turnover. Discussion followed.

**C. Approval of new electricity rates (Action Item)**

**Mr. Spurlock 8:27**

**Motion to approve the updated electricity rates**

**Motion: Mrs. Jones**

**Motion was seconded**

**Decision: unanimously approved**

**D. Approval of new Student Information System agreement (Action Item)**

**Mr. Spurlock 8:28**

Mr. Spurlock presented the information regarding Skyward. Discussion followed.

**Motion to approve the agreement with Skyward for our Student Information System**

**Motion: Mrs. Prince**

**Motion was seconded**

**Decision: unanimously approved**


**VIII. Adjournment**

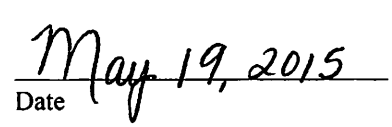
**Dr. Estes 8:34**

Dr. Estes adjourned the meeting.

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on April 17, 2015 at the UME Preparatory Academy Campus.

  
Board Secretary approval

  
Date