



UME Preparatory Academy exists to produce college- and work-ready... graduates and to offer parents ...time and training so that they will have enhanced opportunities to strengthen their families as they exercise greater influence over the spiritual, intellectual, and emotional growth of their children.

3838 Spur 408, Dallas, TX 75236 • 214-445-6243 • www.umeprep.org

Board Meeting Minutes

Tuesday, October 21, 2014

6:00 pm UME Preparatory Academy Campus

- I. Call to Order Dr. Conner 6:03
Present: Dr. Charlene Conner – Board Vice-Chairperson; Mrs. Jill Jones – Board Secretary; Mr. Rusty Grayson; Mrs. Donna Prince; Mrs. Regina Pingel; Mr. Jim Brodnick; Dr. Jaime Andrade; Dr. Stephanie Goble
Administrators Present: Mr. Mike Spurlock – Superintendent; Dr. Brance Barker – Dean of Academics and Parent Programs
Absent: Dr. Nolan Estes – Board President
- II. Approval of September Board Minutes (action item) Dr. Conner 6:05
Motion to approve August Board Minutes
Motion: Jill Jones
Motion was seconded
Decision: unanimously approved
- III. Introduction and Presentation of Dallas architect, Tony Calloway Mr. Spurlock 6:06
Mr. Calloway was unable to be present and sends his regrets. This presentation will be rescheduled.
- IV. Evaluate how well the UME Prep Board is governing Dr. Conner 6:10
A. Commendation Letter upon Resignation of Dr. Reyes – attachment
Mrs. Jones recommended keeping a copy of the resignation letter in the permanent file.
The Board noted that no copies of the agenda were sent to them via email this month. Mrs. Horton apologized for the oversight. Mr. Spurlock confirmed that the agenda was posted both on the door of the building as well as on the website in the official time frame.
B. Consideration of nomination of Parent Board Representative (non-action) Dr. Barker
Mrs. McConnell was presented by Dr. Barker for the Board's consideration at the next Board meeting. Discussion followed regarding the Parent Affairs Committee and its responsibilities and purpose. Mrs. Jones would like the minutes from the PAC meeting that elected Mrs. McConnell to be presented at the next Board meeting, and would like for them to be kept in the Board file.
C. Decision on Board Training date for Spring (action item) Mr. Spurlock
Mr. Spurlock commented on how beneficial Dr. Carpenter's trainings are and recommends that the Board choose a date in the Spring for Dr. Carpenter to return. Mrs. Prince asked Mr. Spurlock to narrow down 3 dates in March, avoiding Spring Break and ask the Board to choose at the next Board meeting.
D. Conflict of Interest Statements – still missing three (action item)
Only one Conflict of Interest Statement is still outstanding. A blank copy has been provided and that one will be turned in before the end of the meeting. Mrs. Pingel asked if these had to be signed every year since they say they are valid for three years. Mr. Spurlock said that they were recommended as a best practice to sign them each year.
E. Accounting Audit information and signature pages (action item) Mr. Spurlock
1. The school's financial audit was conducted in October and will be reported to the Board at the November meeting.
- V. Evaluate how well UME Prep is achieving academic excellence 6:20
A. Honors Program approved by TEA Dr. Barker
Dr. Barker stated that our Honors Program was approved by TEA and Mr. Horton is leading the start-up initiative. The Board accepted his report and no discussion followed.
B. Pearson Online update Dr. Barker
Dr. Barker presented information regarding the Pearson website and its resources particularly for struggling students and multi-lingual students. The Board accepted his report and no discussion followed.

Dr. Barker
The Barker-Karpis case is a classic example of a
criminal enterprise that has become a legend in
American history. The case is a study in
criminal organization and the ability of a few
individuals to control a large number of
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- C. Math Quality Improvement process Dr. Barker
Dr. Barker presented information regarding steps that the school is formulating regarding improving our standardized math scores, including the Math Panel that met this week. UME is meeting with a master teacher from DBU. Dr. Conner commented on this teacher's ability to help transform our math program.
- D. Faculty In-Service update Dr. Barker
Dr. Barker presented information regarding the subjects that were discussed with teachers at In-Service. The Board accepted his report and no discussion followed.

VI. Evaluate how well UME Prep is achieving the goal of Parent Involvement 6:29

- A. Parent University update Dr. Barker
Dr. Barker presented information regarding the upcoming training sessions for parents that will be offered including The Five Love Languages, intentional strategies for parenting, and preparing High School students for college. Dr. Conner asked for details on time and date. Mrs. Pingel asked about the ability to record the sessions to be posted online to reach any families that are unable to attend. Dr. Goble recommended that the recordings be posted behind a firewall to ensure security of our families.
- B. Enrollment/Attendance update Dr. Barker
Dr. Barker presented information regarding our Enrollment and Attendance as relates to our budget. There is a new family orientation forthcoming in November. Mrs. Jones noted the fact that 10th grade is the smallest enrolled group. Dr. Barker spoke about strategies the school is implementing to reinforce the desire to remain here.
- C. Parent Representative Report Dr. Barker
Dr. Barker presented information regarding events the PAC is working on to build a sense of community in lieu of a Parent Representative. The Board accepted his report and no discussion followed.

VII. Evaluate how well UME Prep is achieving the goal of Cost Containment 6:43

- A. Child Nutrition Audit information Dr. Barker
Dr. Barker presented information regarding the Child Nutrition audit which occurred last week. Approval is expected next week and funding should be released to us at that point. The Board accepted his report and no discussion followed.
- B. Presentation of September Financial Report Mr. Spurlock
Mr. Spurlock presented the budget information for the month of September. He noted that this is the first month with a shortfall of \$15,000. The issue is that PEIMS is calculating our funding based on last year's enrollment numbers and we have added a whole grade level, thus the recalculated funding should reverse to show a \$7,000-\$10,000 surplus. Discussion followed. The Board accepted his report.
Motion to accept the financial report

Motion: Mr. Jim Brodnick
Motion was seconded
Decision: unanimously approved

- C. FIRST rating - public announcement attachment Mr. Spurlock
Mr. Spurlock presented information regarding the State's new rating system for financial solvency. UME received a passing score. The postings and regulations of the State have been met. Mrs. Pingel discussed the disclosure report. The Board accepted the report and no discussion followed.
Motion to accept the FIRST rating report

Motion: Dr. Stephanie Goble
Motion was seconded
Decision: unanimously approved

VIII. Other Business

Dr. Conner

6:58

A. Development/Expansion

Mr. Grayson

Mr. Grayson presented information regarding the plans to be considered for campus development. Dr. Barker discussed the most likely options as related to the Charter and any necessary amendments and time frames. Discussion followed.

B. Current Board Terms

Mrs. Jones

Mrs. Jones noted that a document presented at the September meeting was in error regarding Board terms. Dr. Connor asked Mr. Spurlock to verify the term numbers/dates and present any corrections at the next meeting checking against both By-Laws and Charter to ensure accuracy. Mrs. Prince stated that the same document does not reflect an accurate term according to the minutes of the August meeting in which Dr. Goble was elected to the Board. Dr. Connor asked Mr. Spurlock to clarify in the document presented again at the November meeting.

C. Robotic Teams Presentations

Mr. Brodnick

Mr. Brodnick reminded the Board that they agreed to allow the Robotics teams to present their work at the November Board meeting. The presentations will take approximately 20-25minutes.

Adjourn

7:15

Motion to adjourn

Motion: Mrs. Regina Pingel

Motion seconded

Decision: unanimously approved

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on October 17, 2014 at the UME Preparatory Academy Campus.


Board Secretary approval

1-27-2015
Date