



Minutes Draft

Thursday, April 20, 7:00 p.m.
Room 310

7:00pm Open Meeting (5 minutes)

- Roll Call: Attendees: Sarah Lindahl, Liz Holte, Sandra Radtke, Justin Strom, Ted Buck, Anne Wise, Amanda Ashbach, Pete Langr, Sumair Sheikh, Leah Prussia, Sara Floerke
- Student Representatives: Not Present
- Communication from guests (limit 5 minutes per guest) - Kjell Aune-Hinkel, Eric , Dave Benson, Stephanie Olson, Christina Mullozzi, Lee Mattson , Eric Beyer
- Read Mission Statement: *Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.*
- Consider additions to the agenda
- **Vote to approve the April agenda MSC Holte/Sheikh**
- Declaration of any conflicts of interest --

Board Operations (20 minutes)

- **Vote to allow Stephanie Olsen from VOA to speak and contribute during the meeting. MSC Sheikh/Holte**
- Finances -- Pete (10 minutes)
 - **Vote to approve March (1) operating receipts of 220,715.61 MSC Langr/Sheikh**
 - **Vote to approve March (2) checks 13340 - 13402** 73,812.78 MSC Langr/Floerke**
 - **Vote to approve March (3) EFT payroll transactions of 160,554.16 MSC Langr/Strom**
 - **Vote to approve March (4) misc disbursements of 45,921.06 MSC Langr/Holte**
 - Regular Finance Committee Meetings: 4:30 p.m. on the first Thursday of each month in Room 310 at HCIS
- Secretary's Report -- Sara (5 minutes)
 - Executive Committee Report ([ExComm for April](#))
 - **Vote to approve minutes ([March BOD 2017 Minutes](#)) from the March meeting MSC Floerke/Holte**
 - Regular Executive Committee Meetings: 3:20 p.m. Monday, the week before the regularly scheduled BOD meeting in room 417.
- Thoughts on officer positions and committee memberships. All positions will be elected by board in May: Chair, Vice chair, Treasurer, Secretary

Committee Reports

- Director Review Committee -- Sumair S.
 - Committee Report
 - Set closed meeting to compile board review for directors next week
 - Regular Meetings: 2nd and 4th Tuesdays at 4:15

School Operations (25 minutes)

- [Directors' Report](#)
- **Vote to Approve calendar for 2017/2018 school year MSC Prussia/Langr**

Board Policy Review (10 minutes) ([Policy review Calendar](#))

- **Board Policies:** Do the following Board Policies say what we want them to say and are we in compliance?
- **Vote:** I.D. Director's Annual Results pg 7 MSC Langr/Holte
- **Vote:** II.G. Cost of Governance pg 15 MSC Holte/Langr
- **Vote:** IV. D. Financial Activities pg 39 MSC Holte/Langr

Operational Policy Review: (5 minutes) ([Link to Operational Policies](#))

- **Vote:** 7.3.1 Electronic Transfer of Funds MSC Langr/Holte

Committee Reports (30 minutes)

- Board Development/Nominating Committee -- Sara F
 - Committee Report
 - Regular Meetings: Regular Meetings: 3:20 Monday afternoon the week after the BOD meeting in Sandra Radtke's room.
- Strategic Planning Committee -- Sarah L.
 - Meeting reports: [3/30](#), [4/13](#)
 - Regular SPC Meetings: Thursday before BOD meeting: 3:15 Room 417, and Thursday after the board meeting at 3:15 in room 417 (meeting twice a month)
 - Regular Personnel meetings - every other Wednesday after school during committee time.
- Policy Committee -- Liz Holte
 - Policy Review of: ([Link to Operational Policies](#))
 - 2.2 Board Member Training
 - 4.6.4 and 5.5.2 Drug-free School/Drug-free Workplace
 - 5.5.1 Chemical Use and Abuse
 - 5.5.3 Tobacco-Free Environment
 - 5.5.8 Student Medicine in school
 - 7.1 Segregation of duties

Review: (5 minutes)

- Summary of Actions Taken
- Board Reflection: How did we do? What went well? What could we do better next time?
- Preview of May meeting:
 - Review and vote on Board Policies: II.E, IV.F
 - April Financials
 - New members seated
 - Service Learning Plan
 - Sign Conflict of Interest statements
 - Elect Board Officers
 - Review Policies:
 - 2.4.2 - Prohibition of Harassment
 - 4.1.1- EEEO
 - 4.3.1 - Employee Benefits
 - 4.3.2 - Salary and Wage Compensation
 - 5.3.4 - Transfer of Educational Records
 - 5.4.2 - Bullying and Cyberbullying
 - 5.4.3 - Hazing Prohibition Policy
 - 5.8.1 - Cyberbullying

- Adjourn - **Vote** to Adjourn MSC Holte