



Minutes DRAFT

Thursday, January 12, 7:00 p.m.
Room 310

7:00pm Open Meeting (5 minutes)

- Roll Call Attendees: S Lindahl, T Buck, S Floerke, P Langr, L Holte, S Sheikh, J Strom, A Aschbach, L Prussia, S Radtke, A. Wise,
- Student Representatives: E Sternberg, C Ehrbright
- Communication from guests (limit 5 minutes per guest) - please sign up if you wish to speak.
- Read Mission Statement: *Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.*
- Consider additions to the agenda
- **Vote to approve the January agenda MSC Floerke/Langr**
- Declaration of any conflicts of interest --

Board Operations (40 minutes)

- Finances -- Pete (10 minutes)
 - **Vote to approve November (1) operating receipts of 172,276.94 MSC Langr/Sheikh**
 - **Vote to approve November (2) To approve November checks 13149 - 13181** 54,942.05 MSC Langr/Sheikh**
 - **Vote to approve November (3) To approve November EFT payroll transactions of 174,926.10 MSC Langr/Holte**
 - **Vote to approve November (4) To approve November misc disbursements of 4,262.00 MSC Langr/Sheikh**
 - **Vote to approve December (1) operating receipts of 318,627.10 84,867.00 634.00 468.05 MSC Langr/Sheikh**
 - **Vote to approve December (2) checks 13182 - 13237** 85,501.00 MSC Langr/Sheikh**
 - **Vote to approve December (3) EFT payroll transactions of 151,748.05 MSC Langr/Floerke**
 - **Vote to approve December (4) misc disbursements of 4,456.79 MSC Langr/Floerke**
 - Regular Finance Committee Meetings: 4:30 p.m. on the first Thursday of each month in Room 310 at HCIS

Parent Report (10 minutes)

- Secretary's Report -- Sara (5 minutes)
 - Executive Committee Report ([ExComm for December](#))
 - **Vote to approve minutes ([December BOD 2016 Minutes](#)) from the December meeting MSC Floerke/Holte**

- Regular Executive Committee Meetings: 3:20 p.m. Monday, the week before the regularly scheduled BOD meeting in room 417.

- Continue discussion from last month on whether we are following our mission. Discuss and pare down bullet points that clarify the mission. [Link to staff meeting notes, and notes from Dr. Haire about mission.](#)

School Operations (15 minutes)

- [Directors' Report](#)
- Visit with Dan McKeon from Trek North ([link to Sarah's notes](#))
- Visit to Trek North

Student Report (10 minutes)

Board Policy Review (10 minutes) ([Policy review Calendar](#))

- **Board Policies:** Do the following Board Policies say what we want them to say and are we in compliance?
 - **Vote: II.K Student Representatives to the Board (pg 17) MSC Holte/Langr**
 - **Vote: IV.G Communication and Support to the board (pg 38) MSC Holte/Langr**
 - **Vote: Appendix F: Open and Closed meetings (pg 58) MSC Holte/Sheikh**

Committee Reports (20 minutes)

- Policy Committee -- Liz Holte
 - Policy Review of: ([Link to Operational Policies](#))
 - 3.1: Record Retention/Destruction
 - 3.2: Administration of the MGDPA
 - 5.1.1: Admissions Policy with Lottery
 - 5.3.1: Student Educational Data
 - 5.3.2: Adjudicated Juveniles
 - 7.2.2: Bidding for Services from Authorizer
- Board Development/Nominating Committee -- Sara F
 - January Committee Report
<https://docs.google.com/document/d/16aput9GdD396HNwm3YWlaEY-x6m84FGdMGErvQNWJ6l/edit?usp=sharing>
 - Election update?
 - Regular Meetings: Regular Meetings: 3:20 Monday afternoon the week after the BOD meeting in Sandra Radtke's room.
- Director Review Committee -- Sumair S.
 - January Committee Report
<https://drive.google.com/file/d/0Bw1Ht4NREfluNXRuV29zdmtdMldLQy1KMVcxaHpBdHhfV01R/view?usp=sharing>
 - Regular Meetings: 2nd and 4th Tuesdays at 4:15

Vote to approve extending January 2017 BOD meeting by 15 minutes Langr/Strom

- Strategic Planning Committee -- Sarah L.
 - Meeting reports: [12/15](#), [1/5](#)
 - Personnel Committee

- Employee matters Board Training: [Sarah's Notes](#)
- Regular SPC Meetings: Thursday before BOD meeting: 3:15 Room 417, and Thursday after the board meeting at 3:15 in room 417 (meeting twice a month)
- Regular Personnel meetings - every other Wednesday after school during committee time.

Review: (5 minutes)

- Summary of Actions Taken
- Board Reflection: How did we do? What went well? What could we do better next time?
- Preview of February meeting: Annual meeting!
 - Director's State of the School Address
 - Election Results
 - January financials
 - No Board Policies to review
 - No Operational Policies to review
- Adjourn - **Vote to Adjourn MSC Langr**