



Minutes DRAFT

November 10 , 2016, 7:00 p.m.
Room 310

7:00pm Open Meeting (5 minutes)

- Roll Call: Attendees: Pete Langr, Sumair Sheikh (left at 8:00 PM), Sarah Lindahl, Liz Holte, Ted Buck, Amanda Ashbach, Leah Prussia, Sandra Radtke, Liz Holte, Justin Strom, Anne Wise
- Absent: Sara Floerke
- Student Representatives: Connor Ehrbright, Liz Holte
- Communication from guests (limit 5 minutes per guest) - please sign up if you wish to speak.
- Read Mission Statement: *Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.*
- Consider additions to the agenda -none
- **Vote to approve the November agenda MSC: Sheikh, Langr**
- Declaration of any conflicts of interest --none

Board Operations (45 minutes)

- Finances -- Pete (15 minutes)
 - Resolution 1: **Vote to approve October operating receipts of 216,834.88 MSC: Langr, Sheikh**
 - Resolution 2: **Vote to approve October checks 13104 - 13148** 102,373.53 MSC: Langr, Strom**
 - Resolution 3: **Vote to approve October EFT payroll transactions of 170,510.11 MSC: Langr, Sheikh**
 - Resolution 4: **Vote to approve October misc disbursements of 10,926.22 MSC: Langr, Sheikh**
 - Regular Finance Committee Meetings: 4:30 p.m. on the first Thursday of each month in Room 310 at HCIS
- Secretary's Report (5 minutes)
 - Executive Committee Report ([ExComm Minutes for November](#))
 - **Vote** to approve minutes ([October BOD 2016 Minutes](#)) from the October meeting **MSC: Lindahl, Langr, Abstain: Holte (not in attendance at Oct. mtg.)**
 - November Executive Committee Meeting Minutes
 - Regular Executive Committee Meetings: 3:20 p.m. Monday, the week before the regularly scheduled BOD meeting in room 417.
- Report from VOA Site Visit: [School report](#), [Board report](#)
- Change meeting date in December to either Monday, December 5, or Wednesday, December 7 to accommodate Becky Cebelinski, our auditor. **Change mtg to December 7**
- Open Meeting Law [Presentation](#), [Minutes](#)

School Operations (20 minutes)

- [Directors' Report](#)

Student Report (10 minutes)

Policy Review (20 minutes) ([Policy review Calendar](#))

- **Board Policies:** Do the following Board Policies say what we want them to say and are we in

compliance?

- (Tabled from last month)**Vote:** Appendices A,B from II.J Revised A (pg 46), Revised B (pg 47), **MSC Langr, Ashbach**
- [Revised C](#) (not in linked policies) (*resolve issue around multiple copies of digital policies*) not voted
- **Vote:** II.I Strategic Planning **MSC: Holte, Langr**
- **Vote:** III.C Delegation to the director **MSC: Holte, Strom**
- **Vote:** IV. B. Treatment of staff and volunteers **MSC: Holte, Strom**
- Discussion/[Information](#) and questions about IV. C. Fund Balance Policy ([pg 35 in BOD policies](#))

Other policies to Review:(15 minutes) Are we following these and do they say what we want them to say? ([Link to Operational Policies](#))

- 4.5.2 Code of conduct for Employees Licensed by MDE
- 4.7.1 Maltreatment of Minors/Mandatory Reporting
- 5.7.1 Tennesen Warning
- 5.7.2 School Lockers
- 5.7.3 Students' Free Speech rights
- 7.3.2 Employee Expenses and Reimbursement Policy

Committee Reports (20 minutes)

- Board Development/Nominating Committee -- Sara F
 - Regular Meetings: Regular Meetings: 3:20 Monday afternoon the week after the BOD meeting in Sandra Radtke's room,
- Director Review Committee -- Sumair S.
 - Regular Meetings: Third Tuesday of each month, September - April, 4:30.
- Strategic Planning Committee -- Sarah L.
 - Meeting reports: [10/27/16](#), [11/3/16](#)
 - Personnel Committee
 - Regular SPC Meetings: Thursday before BOD meeting: 3:15 Room 417, and Thursday after the board meeting at 3:15 in room 417 (meeting twice a month)
 - Regular Personnel meetings - every other Wednesday after school during committee time.
- **Vote** to extend **MSC: Prussia, Ashbach**
- and again another 15 minutes **Langr, Strom**
-
- Policy Committee -- Liz Holte
 - **Vote** on Draft of [Policy 4.8.2](#) Tabled

Review: (5 minutes)

Summary of Actions Taken

Board Reflection: How did we do? What went well? What could we do better next time?

Motion to adjourn: Holte=

Preview of Next meeting:

- **Audit Approval**
- **Election Update**
- **November Financials**
- **Board Policies**

- II.C: Board Job Contributions
- III.D: Monitoring Director Performance
- IV.A: Treatment of Students and Families
- **Operational Policy that *must* be reviewed and voted on:**
 - 5.4.4 - Student Discipline
- **Operational Policies to review**
 - 4.5.6 - Use of reasonable force
 - 4.6.1 - Health and Safety including employee right to know
 - 4.8.1 - Use of Electronic Systems
 - 5.4.5 - Pupil Fair Dismissal Act
 - 5.9.1 - Student Extra-Curricular Participation

Adjourn - Vote to Adjourn