

Harbor City International School
Board of Directors



Agenda

July 25 , 2016, 7:00 p.m.
Room 310

7:00pm Open Meeting (5 minutes)

- Roll Call: Attendees:
- Student Representatives:
- Communication from guests (limit 5 minutes per guest) - please sign up if you wish to speak.
- Read Mission Statement: *Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.*
- Consider additions to the agenda
- **Vote to approve the June agenda**
- Declaration of any conflicts of interest --

Board Operations

- (5 minutes) **Vote** to Designate an Identified Official with Authority to comply with State Access Control recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA) or organization. The Superintendent/Director recommends the Board or equivalent governing board authorizes Anne Wise and Ted Buck to act as the Identified Officials with Authority for Harbor City International School.
- (5 minutes) **Vote** to approve interim director stipend pay: \$6000 per director for the school year 2016/2017. (refer to Appendix B, pg 47 of policies)
- (25 minutes) Board results: What are the goals of the board for the 2016/2017 year. History: Board committees have historically had yearly goals and those have served as board results. (pg 23 in board policies). Do we want to set some overarching board results?
 - Brainstorms ideas.
 - Fundraising: gala, other ideas?
- (10 minutes) VOA conference to be held at HCIS on August 16. Director's are in the process of planning and getting ready to host. Is there anything the director's need from the BOD?

School Operations

- (20 minutes) Director's Report
 - Job descriptions and duties of each director.
- (20 minutes) Director's annual results: need to come up with some results. Discuss at this meeting. Vote at August meeting. [Ad Hoc committee draft](#)
- (15 minutes) Contract Approval
 - **Vote** to approve: Special Education Director, expanded services for 2016-2017 to

- build capacity
- **Vote** to approve: Vended Meals Contract with ISD 709 (student lunches)
 - **Vote** to approve: School Accounting Services from Lee Matson
 - **Vote** to approve: Integrity Bookkeeping - (Michelle)
 - **Vote** to approve: Contract with Booth Law Group

Review: (5 minutes)

- Summary of Actions Taken
- Preview next meeting (August 2016)
 - Student Handbook
 - Employee Handbook
 - Make sure Bullying Policy is in student handbook
 - Pledge of Allegiance Policy 6.6 (We will need to vote on this)
 - Board Policies to review: (These don't need to be voted upon, just reviewed. If in your review you find something problematic, please bring it up to the board at next month's meeting.)
 - 4.6.2: Bloodborne Pathogens
 - 4.6.3 and 5.5.5: Communicable Diseases and Infections
 - 4.9: Employee's rights regarding termination
 - 5.3.3: Directory Information (FERPA)
 - 5.5.4: Concussion Management
 - 7.5: Annual Audit

Adjourn - Vote to Adjourn