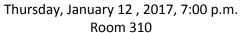
Harbor City International School Board of Directors

Agenda



7:00pm Open Meeting (5 minutes)

- Roll Call-- Attendees:
- Student Representatives:
- Communication from guests (limit 5 minutes per guest) please sign up if you wish to speak.
- Read Mission Statement: Harbor City International School is a college preparatory, public high school. We are a small community whose mission is to nurture a sense of belonging, insist upon academic excellence, and graduate global citizens who eagerly pursue knowledge and enrich their communities.
- Consider additions to the agenda
- Vote to approve the December agenda
- Declaration of any conflicts of interest --

Board Operations (40 minutes)

- Finances -- Pete (10 minutes)
 - Vote to approve November (1) operating receipts, (2) checks, (3) payroll transactions, and (4) miscellaneous disbursements
 - <u>Vote</u> to approve December (1) operating receipts, (2) checks, (3) payroll transactions, and (4) miscellaneous disbursements
 - Regular Finance Committee Meetings: 4:30 p.m. on the first Thursday of each month in Room 310 at HCIS
- Secretary's Report -- Sara (5 minutes)
 - Executive Committee Report (<u>ExComm Minutes for</u> January)
 - Vote to approve minutes (<u>December BOD minutes</u>) from the December meeting
 - Regular Executive Committee Meetings: 3:20 p.m. Monday, the week before the regularly scheduled BOD meeting in room 417.

Board Policy Review (20 minutes) (Policy review Calendar)

- <u>Board Policies</u>: Do the following Board Policies say what we want them to say and are we in compliance?
 - II.K Student Representatives to the Board
 - IV.G Communication and Support to the board
 - Appendix F: Open and Closed meetings

Operational Policy Review: (10 minutes) (Link to Operational Policies)

- Do the following operational policies say what we want them to say and are we in compliance?
 - Policies to review:
 - 3.1: Record Retention/Destruction
 - o 3.2: Administration of the MGDPA
 - 5.1.1: Admissions Policy with Lottery
 - o 5.3.1: Student Educational Data



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- 5.3.2: Adjudicated Juveniles
- o 7.2.2: Bidding for Services from Authorizer
- Resolve issue of online copies and record of changes.
- Policy Committee -- Liz H. 4.6.1 Health and Safety including employee right to know

School Operations (15 minutes)

Student Report (10 minutes)

Committee Reports (20 minutes)

- Board Development/Nominating Committee -- Sara F.
 - Election Update
 - Meeting Report (
 - Regular Meetings: Regular Meetings: 3:20 Monday afternoon the week after the BOD meeting in Sandra Radtke's room.
- Director Review Committee -- Sumair S.
 - Regular Meetings: 2nd and 4th Tuesdays at 4:15
- Strategic Planning Committee -- Sarah L.
 - Meeting reports: <u>11/1</u>7, <u>12/1</u> Talk about SPC "to do" list.
 - Personnel Committee
 - Continue discussion from last month on whether we are following our mission. Come
 up with bullet points that clarify the mission. <u>Link to staff meeting notes, and notes</u>
 <u>from Dr. Haire about mission.</u>
 - Regular SPC Meetings: Thursday before BOD meeting: 3:15 Room 417, and Thursday after the board meeting at 3:15 in room 417 (meeting twice a month)
 - Regular Personnel meetings every other Wednesday after school during committee time.

Review: (5 minutes)

- Summary of Actions Taken
- Board Reflection: How did we do? What went well? What could we do better next time?
 - Director Review Process begins
 - Annual Budget Process begins
 - Retreat Planning
- Adjourn **Vote** to Adjourn