



### Weekly Newsletter

August 9, 2019

#### Changes to Child Protection Services Procedures

The Archdiocese of Washington (ADW) Child Protection office has revised the volunteer background check policies. In the past, all volunteers that work with children or would like to chaperone events that involve children, would have an electronic background check. Now everyone must be fingerprinted. Volunteers that have already been Virtus trained and approved have until January 2020 to comply with the new regulations or your Virtus clearance will be suspended. Fingerprinting costs must be covered by the volunteer. Fees range from \$40-\$60. Here are the steps to becoming a Virtus cleared volunteer:

1. **Submit** a [Virtus Volunteer Application](#) to the Virtus Coordinator, May Robinson, at the school office.
2. **Register** online for a Virtus account at [www.virtusonline.org](http://www.virtusonline.org). Directions may be found [HERE](#).
3. **Attend** a *Protecting God's Children for Adults* training session. Registration for the training sessions will be available when you register for your online Virtus account.
4. **Complete** a [Livescan Pre-Registration Form](#) and bring it with you to a fingerprinting center. Be sure to bring valid government issued identification. A list of locations can be found here: <https://www.dpscs.state.md.us/publicservs/fingerprint.shtml>.

Once you have completed all of these steps, May Robinson in the school office will be in touch with you to confirm your Virtus clearance.

#### Final Renovations August 12-16

Please note that school staff will not be in the building from August 12-16 to allow our contractors to complete renovations. We will be working from the Parish Office during that time. In case you need to reach us, e-mail is the best form of communication. If you need to call, please call (301) 292-0527.

Lynsie Reavis, Principal: [lreavis@stmaryspiscataway.org](mailto:lreavis@stmaryspiscataway.org)

Kathy Weslowski, Admissions Director: [admissions@stmaryspiscataway.org](mailto:admissions@stmaryspiscataway.org)

May Robinson, Office Manager: [smpofficemanager@stmaryspiscataway.org](mailto:smpofficemanager@stmaryspiscataway.org)

#### Uniform Sale and Exchange August 17

We have brand new and gently used uniforms for sale. We will have a sale event on Saturday, August 17th from 8:00 am-12:00 pm. We are looking for parent volunteers to help with these sales. This is a great way to get your family service hours in before the school year starts. If you have not been Virtus trained/cleared, this is also a wonderful opportunity because you do not have to be Virtus cleared for this project!

Volunteers will be tasked with sorting and organizing the uniforms, setting them up on the tables, and coordinating the sales procedures. We are looking for up to four volunteers for each session. If you would like to volunteer, please use this SignUp Genius link to register. <https://www.signupgenius.com/go/70A054AACAC2EA0FB6-uniform>.

Used uniforms can be exchanged piece for piece. Exchanged pieces must be gently used and in good repair. If you do not have anything to exchange, each used piece will be available for sale for just \$1. Brand new uniforms will be available at discounted prices.

### Looking Ahead

- † **Sunday, August 11-17**  
Maryland Tax-Free Week
- † **Saturday, August 17**  
Clean Up Day 8:00-12:00  
(Volunteer Opportunity)  
Uniform Sale and Exchange  
8:00-12:00
- † **Tuesday, August 20**  
First Day for Teachers  
Professional Development
- † **Friday, August 23**  
All School Family Picnic 5:30-7:30  
Open House 1:00-3:00
- † **Tuesday, August 27**  
**First Day of School**  
Early Dismissal 12:00
- † **Friday, August 30**  
All School Mass
- † **Monday, September 2**  
Labor Day  
School Closed
- † **Tuesday, September 3**  
Back to School Night 6:00
- † **Friday, September 6**  
Grandparents Day Program  
Early Dismissal 12:00
- † **Monday, September 9**  
Open House 9:00-1:00
- † **Tuesday, September 10**  
**Enrollment Forms and  
Immunization Records  
Submission Deadline**
- † **Wednesday, September 11**  
911 Remembrance
- † **Friday, September 20**  
Faculty and Staff Retreat  
School Closed
- † **Monday, September 23**  
Autumnal Equinox
- † **Wednesday, September 25**  
Vision & Hearing Screening 9:00
- † **Friday, September 27**  
Progress Reports Sent Out  
Open House 9:00-1:00  
Native American Day
- † **Monday, September 30**  
All School Mass
- † **Wednesday, October 2**  
National Custodial Worker's  
Recognition Day



### **Grandparents & Special Friends Day**

This year we decided to coordinate Grandparents and Special Friends Day to coincide with National Grandparents Day (Sunday, September 8). In case your child(ren)'s grandparents live far away, we wanted to give all families ample notice to invite them to our school event. If your child's grandparents are not able to attend, you can also invite a special friend like an aunt, uncle, or elderly family friend. More information will be sent out closer to the event.

### **RSVP for the Annual All School Picnic**

Let's celebrate the beginning of the school year together! School will provide iced tea, lemonade, hamburgers and hot dogs. Please bring your favorite side dish or dessert to share!

**Friday, August 23 5:30 pm - 7:30 pm**

You will be able to take a look at the new renovations, meet the teachers, and make some new friends! Be sure to RSVP by clicking here: <http://evite.me/XzX5RPvCDZ>

### **Enrollment Forms**

Please do not forget to submit enrollment forms as soon as possible. The deadline to have all forms submitted is Tuesday, September 10, two weeks into the 2019-20 school year. The following should be scanned and uploaded to TADS.

- Birth Certificate
- Baptismal Certificate (for Catholic students only)
- Immunization Acknowledgement (Archdiocese form #3)

All other forms should be submitted to the office. The earlier you are able to submit them, the better! The most important form to be submitted is the Immunization Acknowledgment Form. If we do not receive that by the deadline, your child(ren) may not be admitted into the building until that form is received.

If you lose your forms or need an extra copy, you can always find them at [www.StMarysPiscataway.org](http://www.StMarysPiscataway.org) > Parents > School Forms. Thank you!

### **Volunteers Needed for Cleanup Day, August 17**

Every year, we rely on the help from parents to get the facility cleaned and ready for teachers. If you are able to help on Saturday, August 17th, please be sure to sign up at: <https://www.signupgenius.com/go/70A054AACAC2EA0FB6-school>.

Please BRING CLEANING SUPPLIES and tools so that we have enough for everyone to pitch in.



### **CLEANUP DAY**

Saturday, August 17  
8:00 am - 12:00 pm



*New Pick Up and Drop-Off procedures will be announced next week. Stay tuned!*

