Madison-Grant United School Corporation
July 27, 2015 – Madison-Grant Central Office – 7:00 p.m.
Minutes of the School Board Meeting

The Board of School Trustees of the Madison-Grant United School Corporation met for a School Board Meeting on Monday, July 27, 2015, at 7:00 p.m. at the Madison-Grant Central Office, 11580S – E00W, Fairmount, Indiana 46928.

The regular meeting was called to order by Acting President Aaron Caudell, who led the Pledge of Allegiance.

Members present were: Brunt, Caudell, Stanley, Stewart, and Tobias. Absent were Kelich and Presnall. Also attending were: Mr. Stephen Edwards, Interim Superintendent; Mr. Steve Vore, Assistant to the Superintendent; Mrs. Rebecca Monroe, Business Director; Ms. Casi Beal, Secretary to the Superintendent; Mr. Michael Conner, School Attorney; Mr. Ryan Plovick, Athletic Director; Mr. Kyle Booher, Madison-Grant High School Science Teacher candidate and Varsity Football Coach candidate; Mr. Chris Smedley, Principal of Madison-Grant Junior High School; and Patrons.

Acting President Caudell asked if there were any patrons present wishing to speak. There were none.

The first item on the agenda was an update on the sale of Liberty Elementary School. Mr. Vore stated that interest was shown, but no bids were received by the deadline of July 22, 2015. Mr. Michael Conner, school attorney, presented the School Board with possible next steps. He stated that MG could advertise to accept bids of less than 90% of the appraised value of $43,000.00 or keep the building. Mr. Conner stated that he would need a motion and a second in order to advertise and proceed with the first option. Permission to advertise the sale of Liberty Elementary School with no restrictions on opening bids and to authorize the publication was granted upon a motion by Stanley with a second by Tobias.

At this time, Mr. Stephen Edwards requested the addition of an Addendum to the School Board Meeting. This Addendum would add letters "f. Tracie Jessie" and "g. Sierra Pfaff" to "1. Resignations" and add letters "i. Austin Williams, j. Kyle Booher (teacher), and k. Kyle Booher (coach)" to "2. Recommendations". Both of these items are found under "C. Personnel" which is part of "IV. Consent Items". The Addendum was approved upon a motion by Stanley and a second by Brunt.

The following consent items were approved upon a motion by Tobias and a second by Stewart:

A. Approval of Minutes
    1. Minutes of the School Board Meeting held on July 13, 2015
    2. Minutes of the School Board Executive Session held on July 13, 2015
B. Vouchers
    1. Vouchers from 1016 through 1071 and Payroll of 7/17/15 totaling $384,334.81
C. Personnel
    1. Resignations
        a. Ashley McClelland – K-3 Resource Teacher at Park Elementary School (received previous voluntary transfer from Summitville Elementary) effective July 20, 2015
        b. Craig Barr – High School Football Coach and Science Teacher effective July 15, 2015

c. Brock Ricks – Assistant Football Coach at Madison-Grant High School effective July 21, 2015
d. Josiah Robbins – Assistant High School Football Coach effective July 22, 2015
    i. See enclosed letter from Mr. Plovick. We have not received any communication from Josiah; therefore, we are requesting his resignation.
e. Linda Sheets – High School Cafeteria Worker effective July 21, 2015
f. Tracie Jessie – Life Skills Teacher at Park Elementary School effective July 24, 2015
g. Sierra Pfaff – Special Services Secretary effective August 7, 2015

2. Recommendations
    a. Tyler Swanson – High School Math Teacher
    b. Jeremy Parrish – High School Study Hall Aide
    c. David Nelson – Educational Aide at the Jr./Sr. High School for 2015-2016
    d. Shannon Lewis – Special Education Life Skills Instructional Aide at Park Elementary for 2015-2016
    e. Jamie Fitch – 5.5 Hour Cook (currently a 4 hour employee) at Summitville Elementary
    f. Ashley Lagle – Less Than 4 Hour Cook (currently a sub cook) at Summitville Elementary
    g. Jeremy Freel – Assistant High School Football Coach for 2015-2016
    h. Athletic Rehires
        i. Samantha Yeagy – Certified Athletic Trainer for 2015-2016
    i. Austin Williams – Junior High Science Teacher for 2015-2016
    j. Kyle Booher – High School Science Teacher for 2015-2016
        i. This request is contingent on completion of criminal history.
    k. Kyle Booher – High School Head Football Coach for 2015-2016
        i. This request is contingent on completion of criminal history.
3. Reduction-In-Force Call Backs
    a. Allison Gill – 6th Grade Teacher at Summitville Elementary
4. Special Education Call Backs
    a. Shelly Starkey – Special Education Aide at Summitville Elementary for 2015-2016
    b. Julie Garringer – Special Education Aide at Madison-Grant Junior High School for 2015-2016
    c. Jessica Buster – Special Education Aide at Madison-Grant Junior High School for 2015-2016
5. Title I Call Backs
    a. Karen Pollen – Title I Aide at Park Elementary for 2015-2016
    b. Joseph Sauer – Title I Aide at Park Elementary for 2015-2016
    c. Irene Hollingsworth – Title I Aide at Summitville Elementary for 2015-2016
    d. Pam Wilson – Title I Aide at Summitville Elementary for 2015-2016
    e. Danielle Smith – Title I Aide at Summitville Elementary for 2015-2016
    f. Beth Holloway – Title I Aide at Summitville Elementary for 2015-2016
    g. Deborah Renfroe – Title I Aide at Summitville Elementary for 2015-2016
    h. Kaitlyn Mikel – Title I Preschool Instructor at Summitville Elementary for 2015-2016
    i. Malinda Phillips – Title I Preschool Aide at Summitville Elementary for 2015-2016
6. Temporary Disability

a. Medical Leave – Kathryn Ellis, Bus Driver
   i. Effective August 3, 2015 – September 14, 2015

The first Action Item focused on the adoption of the 2016-2017 school calendar (see enclosed). Mr. Caudell suggested tabling this item at this time after discussion and feedback from the public. A motion to table the adoption of the 2016-2017 school calendar was made by Stewart and a second was made by Brunt. Mr. Edwards then stated that a method to survey parents would be made in order to get feedback from them.

The next Action Item focused on the System to System (S2S) Junior High and High School Teacher Evaluation Instrument (see enclosed). Mr. Edwards stated that if this evaluation tool is approved, teachers would be evaluated according to the following rates:

A. Teacher in non-ISTEP area: S2S would be 12%, Rise evaluation rubric 75%, and the school grade 13%.
B. Teacher in ISTEP tested area: S2S would be 10%, Rise evaluation rubric 75%, ISTEP performance 11%, and school grade 4%.

Mr. Edwards also explained that this proposed evaluation tool would encourage more effective discussions between teachers and evaluators as assessments other than ISTEP would be used to measure growth and achievement, how the assessments will be used, goals for progress, etc. He also stated that the elementary teachers and administrators have yet to agree to an elementary S2S form so this evaluation would be only for secondary teachers. Mr. Chris Smedley was in attendance to answer any questions. The S2S evaluation instrument for the Junior High and High School was approved upon a motion by Stanley with a second by Tobias.

Approval of a permanent substitute teaching position was the topic of the next Action Item. A job description and schedule of benefits for this new position (Virtual eLearning Permanent Substitute) are enclosed. Mrs. Monroe informed the Board that a valid teaching license is required for this position. She further explained that establishing a pool of available substitutes is an issue every year. With the creation of this position, additional support will be provided for all buildings, but will be housed in the Sr./Jr. High Complex. This position will provide eLearning support for teachers (approximately 2-3 teachers) who are missing from school on a given day. By providing a substitute in a virtual setting, Madison-Grant will be able to accommodate more than one class at a given time. This will create a larger pool of available substitutes for our elementary schools. Mr. Stewart asked if the students would meet the permanent substitute in a predetermined room or if the permanent substitute goes to the classroom of the absent teacher. Mrs. Monroe explained that they haven't established a particular room at this time, but that the plan is for students to meet the permanent substitute in a predetermined room. Mr. Edwards further explained that since the permanent substitute will be required to have a teaching license, they will be paid more than a regular substitute, but not much as teachers. He also explained that the plan is to phase out other non-licensed permanent substitutes and be able to put licensed permanent substitutes into vacant teaching positions. Mr. Stewart asked if high school students would be in the same class as other students if more than one teacher is absent. Discussion was held, but the general consensus was that high school students would not be mixed in with junior high students. Approval for the creation of the Virtual eLearning Permanent Substitute was granted upon a motion by Stewart with a second by Brunt.

The next Action Item focused on student handbook addendums for the Junior High and High School. Mr. Edwards stated that administrators have continued to study the cell phone and homework rules and recommended that the homework policy remain as approved last year, with the understanding that it be more thoroughly discussed with teachers over the next school year with possible changes in the future. They also recommended that the cell phone policy be altered to permit students in grades 7-12 to use the phones in non-instructional areas during

non-instructional time or at teacher discretion in the classroom. During instructional time, the phones are to be put away unless otherwise approved by the teacher. The proposed language for the cell phone policy is included. Mr. Edwards recommended that the Board approve the cell phone rules for Junior High and High School students as proposed and agree to table the homework rule for further discussion. The recommendation was approved with a motion by Tobias with a second by Stanley.

Approval of charges for repairable damage to iPads was the topic if the next Action Item. A sample letter is included in the supporting documents. Mrs. Monroe stated that new covers were bought last year to help reduce damage to the iPads. Damage often occurs when students remove the cover (Ottebox) that helps protect them. New security labels would be put on the devices which will identify Otterboxes that have been removed. Mrs. Monroe also recommended that students be charged the maximum fee for iPad damage ($307.00) if it is verified that the Otterbox was removed and damage occurred regardless of whether it is the first, second, or third instance of damage to the iPad. Mrs. Monroe stated that parents and students will be required to sign the letter. If the parents are unable to pay the fee, the iPad must remain at the school building. They will not be able to take them home. The charges for repairable damage to student iPads were approved upon a motion by Stanley with a second by Stewart.

The acceptance of a diesel and gasoline bid was the next Action Item (see enclosed). Mr. Vore stated that the Transportation Department would like to recommend Norrick Petroleum as the provider of Diesel and Gasoline effective August 1, 2015 through July 31, 2017. Norrick is currently providing fuel for the Corporation. Mr. Vore also stated that no other fuel bids were received during this process. Approval of the diesel and gasoline bid from Norrick was approved upon a motion by Tobias with a second by Brunt.

A fundraiser for the High School and the Junior High choirs to do a catalog sales fundraiser selling various food items and miscellaneous gifts was the topic of the next Action Item (see enclosed). The fundraiser was approved upon a motion by Stanley with a second by Brunt.

The next Action Item focused on a resolution naming Amanda Burkholder as signature on Fairmount State Bank. The resolution is enclosed. The resolution would approve the new Secretary/Treasurer at Park Elementary, Amanda Burkholder, as an authorized signature at the Fairmount State Bank in Fairmount, Indiana on behalf of Park Elementary School. In addition, this resolution would also remove Karen Pollen as an authorized signer. The resolution was approved upon a motion by Brunt with a second by Tobias.

The next Action Item focused on a Junior High Tennis Club. Mr. Edwards stated that Mr. Mark Royal would direct this program as a volunteer. A letter from Mark Royal is enclosed. This club was approved upon a motion by Stanley with a second by Tobias.

Kid's Hope Mentor for Park Elementary was approved upon a motion by Stanley and a second by Brunt. Park Elementary has taken part in this program in the past and would like to continue the partnership. The school would join with Fairmount Wesleyan Church through KIDS HOPE USA. Classroom teachers recommend students for the program and mentors meet with the students once a week to be a positive role model, assist with academic skills, etc.

The next Action Item was Park Elementary School's Student Book Club for 2015-2016. This program has also been utilized in past years at Park Elementary School. Sue Barkdull, a retired teacher, volunteers her time to come into the school to reinforce the value of reading through various activities. She also works with fourth, fifth, and sixth grade teachers to plan the selection

of books that will be used in their classes. The club was approved upon a motion by Stewart and a second by Tobias.

Vice President Caudell asked if there were any miscellaneous items. Mrs. Monroe reported on the Annual Financial Report (see enclosed document) which is required by law each year. This report outlines financial transactions that have already taken place, plus discloses factual financial information. She stated that this must be posted in both the Chronicle-Tribune and the Anderson Herald Bulletin between August 1st and August 15th each year.

Mr. Vore provided an update on construction. He stated that construction is going well at all of our buildings and all interior work appears to be on schedule.

A. Park Elementary: Roofers should finish the gymnasium roof by the end of this week. This will only leave the sheet metal work to finish the project.
B. Sr./Jr. High: Roofers are making great progress and responding to requests during the process. He is a little concerned about the progress as the areas above the instruction areas should be complete by the start of school, but there is still a larger portion to complete. He stated that he has a meeting with the contractor on Tuesday, July 28th to devise a plan to finish this project.
C. Summitville Elementary: The contractors are working through a punch list as they finish other areas of the building. Bowman Construction has done a nice job at moving through the project in order to provide the teachers with as much time as possible in their rooms.

Mr. Caudell asked if there were any School Board Members wishing to speak. There were none.

Mr. Edwards announced that the upcoming meetings at Madison-Grant were as follows:

A. August 10, 2015 – School Board Meeting at 7:00 p.m. held at Madison-Grant Central Office
B. August 24, 2015 – School Board Meeting at 7:00 p.m. held at Madison-Grant Central Office

A motion to adjourn the School Board Meeting was made by Tobias, seconded by Stewart, and approved by the Board. The meeting was adjourned at 7:29 p.m.

Ann Presnall, President

Bruce Stanley, Secretary

Aaron Caudell, Vice President

Amanda Kelich, Asst. Secretary

Rodney Tobias, Board Member

Ronald Stewart, Board Member

Mary Jo Brunt, Board Member