

# MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

## Minutes

REGULAR MEETING ..... May 9, 2016

**MEMBERS PRESENT:** Mrs. Melissa Sharp, President  
Mr. Mike Silva, Vice-President  
Mrs. Micha Roth, Member  
Mr. Tristan Wright, Member

**MEMBERS ABSENT:** Mrs. Carole Henry, Clerk

**OTHERS PRESENT:** Mrs. Shanna Johnson  
Mrs. Delia Salcido  
Ms. Traci Sparks  
Mr. Jeff York  
Mrs. Vestine York

**I. CALL TO ORDER**

- Mrs. Melissa Sharp called the Board Meeting to Order at 5:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Mrs. Melissa Sharp

**III. ADOPTION OF THE AGENDA**

- Mrs. Melissa Sharp asked for a motion to adopt the agenda. Mr. Tristan Wright made the motion to adopt. Mr. Mike Silva seconded. There was no discussion, motion carries unanimously.

**IV. CALL TO THE PUBLIC**

- Mrs. Traci Sparks commented on the possible increase of rent. She suggested an increase for tenants not employed by the school but not an increase for MVS employees. She stated how hard it is to be a single parent raising three children. She also discussed how outside business such as farmers and WMIDD reduce rent for employees. Mrs. Sharp stated the comments will be taken into consideration at the time of the discussion for Action Item 7 regarding the 2016-2017 Housing Rental Rates.

**V. GENERAL INFORMATION ITEMS**

**1. Administrator Report**

- **Enrollment Report**

- Mrs. Johnson stated the following:
  - ❖ Enrollment was at 175 but we lost one Kindergarten student.
  - ❖ Special Education has blossomed overnight. A three-year old child with extraordinary special needs has moved into our district. Service will have to be provided for him.

- **Budget Report**

- Mrs. Johnson stated the following:
  - ❖ She will discuss budget issues during Action Item 1.

- **Academics Report**

- Mrs. Johnson informed the board of the following:
  - ❖ AZMerit Testing is complete. The internet worked fine throughout the testing. We are very pleased with the students' efforts and intensity of taking the test.
  - ❖ Tanya Hodges from Uof A in Yuma has put together an opportunity for our current 7<sup>th</sup> Grade students in East Yuma County. 16 students will be selected to attend a

week long “Engineer Camp” in July at the AWC Campus. We will need to provide transportation and meals.

- ❖ Three students will be inducted into NJHS on Thursday, May 12<sup>th</sup> at 2:00 p.m. during the Ceremony.
- ❖ We are now just wrapping things up for the end-of-the-year.

- **General Items**

- Mrs. Johnson informed the board of the following:
  - ❖ There was no discussion in General Items.

- **School Board Member Candidate Packets**

- ❖ Mr. Wright thanked Mrs. Johnson for the good work she is doing.
- ❖ Mrs. Sharp thanked Mr. Silva for reviewing the agenda with Mrs. Johnson since she was not able to do it.

## 2. Governing Board Member Comments

- It was stated it would be prudent to start getting the word out on the opening the Governing Board position that will be available since Mrs. Micha Roth stated she will not be running for office again.
- It will be posted on the website and on Facebook that packets will be available in the office for those interested in running for office.

## VI. CONSENT AGENDA

*Adoption of items of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.*

### Minutes

- a. Minutes of April 12, 2016 – Regular Meeting

### Expense Vouchers

b. Expense #28	\$21,376.39
c. Expense #29	\$13,317.51
d. Expense #30	\$ 27.01

### Payroll Vouchers

e. P-21	\$37,395.21
f. P-22	\$39,235.12

### Student Activity Reports

- g. April 2016
- h. Year-to-Date – 4/30/2016

### Bank Account Reconciliations

- i. Student Activities/Revolving Fund/Cafeteria Fund – April 2016

### Other....

**Motion:** Mrs. Micha Roth made the motion to accept the consent agenda. Mr. Tristan Wright seconded. There was no discussion. Motion carried unanimously.

## VII. DISCUSSION AND ACTION ITEMS

### 1. Discussion and Possible Action to Approve FY16 May Budget Revision

**Motion:** Mr. Tristan Wight made the motion to approve FY16 May Budget Revision. Mr. Mike Silva seconded.

Mrs. Johnson explained that the decrease from the adopted budget to the December revision had to do with actuals and estimates. The carryover was lower than we expected and expenses were more. In Capital, we had the expense of the new curriculum. The increase from the December revision to the May revision had to do with Growth in Student Count in M&O and with FY16 Small School Transportation Award and Adjusted DAA Allocation in Capital.

There was no further discussion. Motion carries unanimously.

**2. Discussion and Possible Action to Approve Annual Audit Report for Fiscal Year Ending June 30, 2015**

**Motion:** Mr. Tristan Wright made the motion to approve Annual Audit Report for fiscal year ending June 30, 2015. Mr. Mike Silva seconded.

Mrs. Johnson explained the audit findings to the board. We had a total of ten findings, one in Cash and Revenue, three in Expenditures and Procurement, and two in Financial Reporting, one in IT, one in Student Attendance, one in Transportation Support and one in Student Activities. Some of the findings we have no control over them and some of the findings have been corrected. There were two requirements we were not aware of.

There was no further discussion. Motion carries.

**3. Discussion and Possible Action to Approve 2016-2017 Certified Contracts for Returning Teachers**

**Motion:** Mrs. Tristan Wright made the motion to approve 2016-2017 Certified Contracts for returning teachers. Mrs. Micha Roth seconded.

Mrs. Johnson stated that we had one teacher who verbally stated she would not be returning but refused to turn in a letter of resignation or a letter for not returning. Since she refused this normal protocol, she is being offered a contract and moving forward.

There was no further discussion. Motion carries.

**4. Discussion and Possible Action to Approve Certified Contract for Mrs. Norma Esparza for 2016-2017**

**Motion:** Mrs. Micha Roth made the motion to approve certified contract for Mrs. Norma Esparza for 2016-2017. Mr. Mike Silva seconded.

Mrs. Johnson stated that Mrs. Esparza worked for the Migrant Pre-school in Yuma and worked in Wellton prior to that. She also stated that she is looking at putting her in First Grade.

There was no further discussion. Motion carried.

**5. Discussion and Possible Action to Accept Mrs. Debanie Murdock's Resignation**

**Motion:** Mr. Mike Silva made the motion to accept Mrs. Debanie Murdock's resignation. Mr. Tristan Wright seconded.

Mrs. Johnson stated that Mrs. Murdock was asked to turn in her letter of resignation. However, she was gone all of last week due to her husband's illness and forgot to turn it in.

There was no further discussion. Motion did not carry. There was one aye vote from Mr. Wright and three nay votes, from Mrs. Sharp, Mrs. Roth and Mr. Silva.

**6. Discussion and Possible Action to Set and Approve 2016-2017 Lunch Rates**

**Motion:** Mr. Tristan Wright made the motion to set and approve 2016-2017 lunch Rates. Mr. Mike Silva seconded.

It was stated that the lunch rates are above the recommended rate, therefore the recommendation is to not have an increase this year.

There was no further discussion. Motion carried unanimously.

**7. Discussion and Possible Action to Set and Approve 2016-2017 Housing Rental Rates**

**Motion:** Mr. Tristan Wright made the motion to increase base rates by 10% and discount employees' by 15% for 2016-2017. Mr. Mike Silva seconded.

Mr. Wright stated that this needs to be done in order to head in the right direction, be competitive and at the same rate as other renters.

Mrs. Johnson stated that we have overspent due to expenses, such as the roof project plus several apartments were empty longer than anticipated. We also have expenses of \$18,300 paid in salaries and benefits in custodial. Mrs. Johnson also went over a five year plan for Housing. She also stated that we will be starting FY17 with a negative amount of \$25,000 and expecting to receive revenue of \$47,000 if all apartments stay rented.

Mr. Jeff York, tenant and employee, stated that he would not like to see a raise in rent. He suggested better screening for tenants before renting.

One suggestion is contacting previous landlords before renting.

There was no further discussion. Motion carried unanimously.

**8. Discussion and Possible Action to Approve Intergovernmental Agreement between Educational Services Inc. and Mohawk Valley School for Employee Staffing Services**

**Motion:** Mr. Tristan Wright made the motion to approve Intergovernmental Agreement between Educational Services Inc. and Mohawk Valley School for employee staffing services. Mr. Mike Silva seconded.

There was no discussion. Motion carried unanimously.

**9. Discussion and Possible Action to Accept Playground Equipment Donation from 50 for 50 Project**

**Motion:** Mr. Mike Silva made the motion to accept playground equipment donation from 50 to 50 Project. Mr. Tristan Wright seconded.

Mrs. Johnson stated that 50 pieces of equipment was donated by Stone Ridge Church. The equipment will be shared with Wellton Elementary School and Dateland School.

There was no further discussion. Motion carried unanimously.

**10. Future Items**

- a. Next Board Meeting – June 14, 2016 at 5:00 p.m.

**VIII. ADJOURN MEETING**

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

**Motion:** Mr. Mike Silva moved to adjourn the meeting. Mr. Tristan Wright seconded. There was no discussion. Motion carries. Meeting was adjourned at 5:38 p.m.

*Dated this 10<sup>th</sup> day of May 2016  
Delia Salcido, Governing Board Secretary*

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.  
THANK YOU.**

\_\_\_\_\_  
Designated Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Delia Salcido, Board Secretary

\_\_\_\_\_  
Date