



## **Computer Lab Policy**

- 1. Students must have a signed agenda or be with a teacher to use the computer.**
- 2. Students must have a signed internet agreement on file to access the internet.**
- 3. Do not change default settings.**
- 4. Do not print more than 6 pages without permission. You may be charged for additional pages.**
- 5. Students may not access inappropriate internet sites.**
- 6. Students needing computers for school work take precedence over other uses.**
- 7. No food or drinks allowed in the computer lab.**
- 8. Always log off the computer when you are finished.**
- 9. Breaking rules may result in students losing computer lab privileges.**
- 10. Students who forget their password are allowed one free password reset. Additional password resets will cost \$1.00.**
- 11. Walk-in students are allowed to use available computer stations, provided they stay on task and are not disruptive.**
- 12. Teachers must closely monitor all students in the computer lab.**

