

**WILLCOX UNIFIED SCHOOL DISTRICT NO. 13**  
480 NORTH BISBEE AVENUE  
WILLCOX, AZ 85643

Pursuant to (A.R.S.) 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a meeting that is open to the public on March 3, 2015 at 6:00 P.M. at the Willcox Middle School Cafeteria, 360 N. Bisbee Ave. Willcox, AZ 85643. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to vote to move into executive session to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding any matter listed on the agenda.

**MINUTES FOR BOARD MEETING**  
**March 3, 2015**  
**6:00 p.m.**

**I. OPENING OF MEETING**

A. Call to Order

**The meeting was called to order by Mr. Nolan at 6:00pm.**

B. Pledge of Allegiance

**Mr. Bill Nolan led the Pledge of Allegiance**

C. Invocation for the Governing Board

**Mrs. Jones led the Invocation.**

D. Approval of Agenda

**Motion: Gary Clement**

**Second: Doris Jones**

**Yea: 5**

**Nay: 0**

**The motion carried.**

E. Construction Update

**Mr. Skip Brown, Project Manager, reported on the construction projects. The high school Gym and AG building are on target and coming in under budget. Substantial date for the AG building is March 24, 2015 and the Gym is April 10, 2015.**

F. Comments of Visitors / Call to the Public

**James Martin**

**Daniel Wilson**

**Richard Singer**

**Amy Sanborn**

**Marsh Davidson**

**Ally Ellis**

**Mike Nelson**

G. Student Presentation – Elementary School

**No presentation was given as the person in charge was ill.**

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opportunities for every 3/3/2015**

## **ATTENDANCE**

### **Board Members**

**Bill Nolan, Board President; Dwayne Owen, Vice-President; Gary Clement, Board Clerk; Doris Jones, Board Member; Debbie Ellis, Board Member**

### **Administration:**

**Ben Travis, Interim Superintendent; Kevin Davis, Business Manager; Valerie Simon, ES Principal; Mike Patterson, MS Principal; Jeff Thompson, HS Principal; Kris Duncan, Special Services; Tom Currin, Operations Super; Andy Carrasco, IT**

### **Staff:**

**Carol Crocket, Amy Sanborn, Earl Goolsby, Raydia Martin, Sheryl Patterson, Alley Ellis, Shannon Wilson, Kathy Carter, Diane Shell, Marina Tapia, Teresa Mills, Di Truschke, Cheryl Childers, Shilin & Doug Lockhart.**

### **Students:**

**Luke Todd, Cody Smith, Aracelly Anderson and Coleman Stanger, Sam Ellis.**

### **Visitors:**

**Dr. Darlene Melk, Lori Marsha Davidson, Sue Lynch, Ainslee Wittig, Mark Simon, Telly Stanger, Mike & Kay Nelson, Colene Davis, Ron Klump family, Cindy Chaffey, Jim & Ruth Martin, Daniel Wilson, Chief Childers, Rob Jones, other parents and students, with a total of 52 present.**

Arizona's Open Meeting Law provides that all persons desiring to attend a school district governing board meeting shall be permitted to attend, listen and record the deliberations and proceedings. The law does not specifically provide the right to address the Governing Board; however, the Board has determined to allow a call to the public under the conditions set forth in Policy BEDH, a copy of which is posted at the entrance to the Board room. The Board President may also exercise his/her prerogative to allow comments on any agenda item at the time the item is discussed. All persons desiring to address the governing board must first fill out a request to address the board. The individual must then be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Specific problems or concerns regarding personnel must be addressed through the provisions of the Public Complaint Policies **KE, KEB, KEC, and KED**. At the end of the call to the public, members of the Governing Board may respond to criticism, ask staff to review a matter, ask that a matter brought up during the call to the public be put on a future agenda, or do nothing further. *The Open Meeting Law does not permit the board members to take legal action on items not on the agenda.*

## **II. CONSENT AGENDA.**

If any member of the Board wishes to remove an item from the consent agenda, it will be removed from the consent agenda. The Board will then discuss and act upon the items removed immediately following the adoption of the balance of the consent agenda.

- A. Approval of Minutes – Approval of minutes for the Regular Board meeting dated February 3, 2015 and Special meeting minutes dated January 13, 2015; February 11, 2015 as noted in the board backup.
- B. Ratification of voucher/s – The Board may consider the ratification of the following vouchers as noted in the board backup:
  - a. Expense - #1516 for \$1,125,909.13; #1517 for \$32,416.09;
  - b. Payroll - #17 for \$268,459.45; #18 for \$278,226.14
- C. Approval of Activity and Auxiliary Accounts – The Board may consider approval of the Activity and Auxiliary accounts for January as noted in the board back up.
- D. Donations – The Board may consider approval of the donations to the district as noted in the board back up.

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E. Personnel –

1. Hiring – The board may consider approval of the following hiring, contingent upon approval of fingerprint background check/clearance card when required for FY 2014-2015 as noted in the board backup:

a. Certified:

b. Classified:

c. Retirement:

1. Guadalupe Gonzales – Cafeteria Cashier
2. Earl Goolsby – MS Social Studies Teacher
3. Roberta Rubio – Bus Driver
4. Manual Rubio – Bus Driver
5. Sharon Travassos – 4<sup>th</sup> Grade Teacher

d. Resignations:

1. Paul Collins – Middle school Special Education Teacher
2. Kayla Collins – 5<sup>th</sup> Grade Teacher

e. Volunteers:

1. Tony Torres – Baseball
2. Anthony Torres, Jr – Baseball
3. Lloyd Glenn – Softball
4. Trevor Ward – Softball
5. Jamie Cobeen – Softball
6. Jan Kortsen - Softball

F. Out of State Travel - The Board may consider approval of the out of state student travel as describe in the board backup.

G. Approval of payments to Willcox Rock & Sand, Inc. The Board may consider approval of payments in the amount of \$167.74 as noted in the board back up.

**Bill Nolan stated he has a conflict of interest regarding Item II. F.**

**Dwayne Owen stated he has a conflict of interest regarding Item II. G.**

**Motion: Doris Jones motioned to approve the consent agenda.**

**Second: Debbie Ellis**

**Yea: 3 (Ellis, Jones, Clement)**

**Nay: 0**

**Abstained: 2 (Dwayne Owen and Bill Nolan)**

**The motion carried.**

### **III. BOARD AND ADMINISTRATIVE REPORTS**

A. Student Presentations –

1. FFA:

**Luke Todd,**

2. High School Student Council:

**Cody Smith, President. Mrs. Mehta is taking several of the junior math students to a math competition in Tucson. Officer elections for school year 2015-2016 will be held March 12, 2015. The high school student council is excited to be able to give back to the alumni of our school, who have helped make it great and to the community by providing a little of the money to fund the picture project to archive and protect the pictures from past graduation classes.**

3. Middle School Student Council:

**Mr. Patterson presented the students of the month:**

**Darius Silva, 5<sup>th</sup> Grade**

**Maggie Moran, 6<sup>th</sup> Grade**

**Aracelly Anderson, 7<sup>th</sup> Grade**

**Coleman Stanger, 8<sup>th</sup> Grade**

**Teacher of the month is Sheryl Hough.**

B. Superintendent's Report –

1. Finance

**Mr. Travis spoke regarding the finances of the district.**

2. Student Count

**The district is down 37 students from this time last year.**

C. Business Managers Report –

1. Fund Balances

**IV. NEW BUSINESS**

A. ASBA update – Superintendent Selection - The board may consider approval and take action on the Superintendent's recommendations regarding the superintendent search.

**Mr. Travis' recommendation to the board was not to continue with the ASBA superintendent search due to financial restraints in the district.**

**Motion: Dwayne Owen motioned to accept the superintendent's recommendations.**

**Second: Doris Jones**

**Discussion:**

**Doris Jones stated maybe there was another possibility, to promote within the district.**

**Yay: 0**

**Nay: 5**

**The motion failed.**

B. The Board may enter into executive session for personnel matters concerning Shilin Lockhart pursuant to A.R.S. §38-431.03(A)(1). The Board may invite individuals into the executive session that they

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believe are material for their deliberations. Mrs. Lockhart may choose to have this executive session held in open session. If Mrs. Lockhart wishes to have the executive session held in open session, it will be held in open session at this point in the agenda. No decisions will be made in executive session.

**Bill Nolan questioned Mrs. Lockhart if she would like this personnel issue discussed in executive session or open session. Mrs. Lockhart stated open session is fine and began addressing the board regarding an incident that accrued in October.**

**Motion: Debbie Ellis motioned to accept the superintendent's recommendations to deny Mrs. Lockhart's request to address the board on her grievance which according to the attorney was not a grievance because no discipline was enforced.**

**Second: Gary Clement**

**Yea: 3**

**Nay: 0**

**Abstain: 2 (Gary Clement & Bill Noland)**

**The motion carried.**

**The board allowed Mrs. Lockhart to continue addressing the board after the vote.**

C. Chiricahua Community Health Centers – Dr. Darlene Melk will give a short presentation on the progress and accomplishments of the mobile medical and Dental units.

#### **V. FUTURE MEETING DATES**

A. Upcoming Meetings – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regularly scheduled board meeting is Tuesday, April 7, 2015 at the District Education Center.

Immediately following adjournment the board may tour the Chiricahua Community Health waiting area, mobile medical clinic and mobile dental unit at the old Cochise College.

#### **VI. ADJOURNMENT**

**With no further discussion Mr. Nolan entertained a motion to adjourn.**

**Motion: Doris Jones**

**Second: Dwayne Owen**

**Yea: 5**

**Nay: 0**

**The meeting was adjourned at 7:49pm**

**Verified by Board Approval:**

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**Gary Clement, Clerk**

**June 2, 2015**

**Date**

**Respectfully Submitted:**

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**Patricia Gallagher, Secretary**

**June 2, 2015**