

**WILLCOX UNIFIED SCHOOL DISTRICT NO. 13**  
480 NORTH BISBEE AVENUE  
WILLCOX, AZ 85643

Pursuant to (A.R.S.) 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a meeting that is open to the public on April 7, 2015 at 6:00 P.M. at the District Education Center 480 N. Bisbee Ave. Willcox, AZ 85643. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to vote to move into executive session to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding any matter listed on the agenda.

**MINUTES FOR BOARD MEETING**  
April 7, 2015  
6:00 p.m.

**I. OPENING OF MEETING**

A. Call to Order

**The meeting was called to order by Mr. Nolan at 5:59p.m.**

B. Pledge of Allegiance

**Mr. Nolan led the Pledge of Allegiance**

C. Invocation for the Governing Board

**Mrs. Jones led the Invocation.**

D. Approval of Agenda

**Motion: Gary Clement**

**Second: Doris Jones**

**Yea: 4**

**Nay: 0**

**The Motion carried.**

E. Comments of Visitors / Call to the Public

**Moiria White – M&O Budget**

F. Student Presentation

**The 7<sup>th</sup> & 8<sup>th</sup> grade advanced Middle School Orchestra students performed for the board.**

**Shania Garay – 8<sup>th</sup> Grade**

**Tanner DeBaun - 8<sup>th</sup> Grade**

**Jeremy Nieto – 7<sup>th</sup> Grade**

**Jeremias Valdez – 7<sup>th</sup> Grade**

**ATTENDANCE**

**BOARD:**

**Bill Nolan, President; Dwayne Owen, Vice-President; Gary Clement, Clerk; Doris Jones, Member, Member.**

**ADMINISTRATION:**

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**Ben Travis, Superintendent; Kevin Davis, Business Manager; Jeff Thompson, HS Principal; Tammy Hall, Asst. HS Principal; Mike Patterson, MS Principal; Valerie Simon, ES Principal; Andy Carrasco, IT Coordinator; Kris Duncan, Special Services.**

**STAFF:**

**Moiria White, Earl Goolsby, Sheryl Patterson, Carol Crockett, Teresa Mills, Cheryl Childers, Leisha Smyer, Shannon Wilson, Olga Granado, Margie Looney, Ruth Foy, Sharron Travassos, Earl Goolsby, Sunny DeBaun, Rachael Wilson, Kathy Carter, Brendon Bryant, Darren Reno.**

**STUDENTS:**

**Cody Smith, Shania Garay, Tanner DeBaun, Jeremy Nieto, Jeremias Valdez.**

**VISTORS:**

**Sue Lynch, Ainslee Wittig, Chief Childers, Maria Gary, Rubin & Anna Nieto, other parents and students. With a total of 40 present.**

**II. CONSENT AGENDA.**

- A. Approval of Minutes – Approval of minutes for the Special meeting minutes dated March 9, 2015; as noted in the board backup.
  
- B. Ratification of voucher/s – The Board may consider the ratification of the following vouchers as noted in the board backup:
  - a. Expense - #1518 for \$1,143,765.96; #1519 for \$36,085.11; #1520 for \$234,666.67
  - b. Payroll - #17 for \$268,459.45; #18 for \$278,226.14; #19 for \$282,802.13; #20 for \$270,414.30
  
- C. Approval of Activity and Auxiliary Accounts – The Board may consider approval of the Activity and Auxiliary accounts for February as noted in the board back up.
  
- D. Personnel –
  - 1. Hiring – The board may consider approval of the following hiring, contingent upon approval of fingerprint background check/clearance card when required for FY 2014-2015 as noted in the board backup:
    - a. Certified:
  
    - b. Classified:
      - a. Rachel Wilson – ES Special Education Parapro
      - b. Rafael Loera Duran – ES Custodian
  
    - c. Retirement:
  
    - d. Resignations:
      - 1. Savannah Sanchez – ES Parapro
      - 2. Brizeida Acuna-Martinez – ES Parapro
      - 3. Luz Cuevas – ES Custodian
      - 4. Susan Mayberry

E. Revised Four-Day School Week Calendar for FY 2015-2016 – The Board may discuss and approve the revised four-day school week calendar, removing the two days of new teacher induction in July.

**Motion: Gary Clement motioned to approve the consent agenda.**

**Second: Dwayne Owen**

**Yea: 4**

**Nay: 0**

**The Motion carried.**

### **III. BOARD AND ADMINISTRATIVE REPORTS**

#### A. Student Presentations –

##### 1. FFA

**Cody Smith, Sentinel, gave a report for the FFA. March started off with the State FFA Spring Career Development Event at the University of Arizona. There are teams preparing for competition in Parliamentary Procedure, Conduct of Meetings and AG Education, the competition will be held in Globe on Thursday, April 9, 2015. The Annual FFA Banquet will be held on Thursday, May 7, 2015 at 6:00pm in the current high school gym.**

##### 2. High School Student Council

**Cody Smith, President, reported on the new student council for school year 2015-2016:**

**LaRee Crockett – President**

**Marielle DeBaun – Vice-President**

**Dakota Armstrong – Secretary**

**Jesus Barraza – Treasurer**

**Lerin Ackerson – Parliamentarian**

**Mr. Smith also reported on spring sports and that the athletics are representing the district well. The HS chemistry students went Eastern Arizona College for the Annual EAC Student Chemistry Adventure. Applications for Student of the Year are being handed out.**

##### 3. Middle School Student Council

**Tanner DeBaun gave a report on the different fund-raisers that are going on at the middle school. Ms. Ellis started the T-shirts with the MS logo. Mr. Goolsby, Mr. Chapman and Ms. Looney will be giving a concert on Friday, May 8<sup>th</sup> as a fund raiser. Student Council elections are coming up for the new school year. 8<sup>th</sup> grade promotion will be on Wednesday, May 21<sup>st</sup> at 1:00pm in the high school auditorium.**

**Mr. Patterson presented the students of the month:**

**Oseas Coronado, 5<sup>th</sup> grade**

**Guadalupe Valdez, 6<sup>th</sup> grade**

**Daniel Wells, 7<sup>th</sup> grade**

**Abby Bull, 8<sup>th</sup> Grade.**

**Teacher of the month is Mrs. Sue Hoppe.**

#### B. Superintendent's Report –

##### 1. Finance

**Mr. Travis presented the board and the members of the audience with a report regarding the FY budget**

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2. Student Count

**The ADM (Average Dailey Membership) student count for as of March 30, 2015 is 1,190.**  
**Elementary School - 474**  
**Middle School - 369**  
**High School - 347**

C. Business Managers Report –

1. Audit Results Report

**Mr. Davis reported on the audit from December 2014. He reported that there were finding during the audit but that the district had reductions from last year with 31 findings to 18 this year.**

**IV. NEW BUSINESS**

A. Reduce 2015-2016 M & O Budget Expenditures to stay in Budget limits:

OPTIONS:

1. No superintendent, No Insurance increase \$150,000  
Business Manager/Superintendent... 6 less teachers

2. Superintendent, No Insurance increase \$300,000

3. Superintendent, Insurance increase \$450,000

**Motion: Dwayne Owen motioned to accept option 1.**

**Second: Doris Jones**

**Yea: 4**

**Nay: 0**

**The Motion carried.**

B. Permission to send out contracts for school year 2015-2016.

**Motion: Gary Clement motioned to send out certified contracts**

**Second: Doris Jones**

**Yea: 4**

**Nay: 0**

**The Motion carried**

C. Approval of Performance Pay Plan.

**Motion: Doris Jones motioned to approve the Performance Pay Plan**

**Second: Gary Clement**

**Yea: 4**

**Nay: 0**

**The Motion carried**

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**V. FUTURE MEETING DATES**

A. Upcoming Meetings – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regularly scheduled board meeting is Tuesday, May 5, 2015 at the District Education Center.

B. Special Board Meeting – The Board may set a special meeting for Thursday, April 16, 2015 at 4:00p.m. regarding the ASBA Superintendent search. Pursuant to A.R.S. §38-431.03 (A) (1) the Board may choose to vote to move into executive session to discuss or consult with Nicholas Clement from ASBA regarding the Superintendent search.

**Motion: Gary Clement motioned to direct Patti Gallagher to contact Nicholas Clement from ASBA and stop all proceeding regarding the superintendent search.**

**Second: Dwayne Owen**

**Yea: 4**

**Nay: 0**

**The Motion carried**

**VI. ADJOURNMENT**

**With no further discussion Mr. Nolan entertained a motion to adjourn.**

**Motion: Doris Jones**

**Second: Gary Clement**

**Yea: 4**

**Nay: 0**

**The Motion carried.**

**The meeting was adjourned at 6:46p.m.**

**Verified by Board Approval:**

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**Gary Clement, Board Clerk**

**May 5, 2015**  
**Date**

**Respectfully submitted:**

**May 5, 2015**

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**Patricia Gallagher**  
**Secretary to the Superintendent**

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