

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public on **Tuesday, December 6, 2016 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643**. Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3)(4), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA**  
**December 6, 2016**  
**6:00 P.M.**

**I. Opening Of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call To The Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

**III. Presentations**

Student Presentations:

- 1. FFA
- 2. High School Student Council
- 3. Middle School Students of the Month
- 4. Middle School Student Council

#### IV. Administrative Reports / Summary of Current Events

- A. [Board President's Report](#) – The Board President will report on the Law Conference.
- B. [Superintendent's Report](#) – The Superintendent will report on the following items:
  - 1. Trust
  - 2. Mid State
  - 3. Override

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

#### V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the regular meeting and executive session dated November 1, 2016 as noted in the Board backup.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  - 1. Expense - [#1710](#) for \$103,385.47; [#1711](#) for \$82,199.71
  - 2. Payroll – [#9](#) for \$290,407.31; [#10](#) for \$334,688.02
- C. [Approval of Activity Accounts](#) – Consideration of approving the activity accounts for the month of [October](#) as noted in the Board backup.
- D. [Approval of Payment to Willcox Rock & Sand, Inc.](#) – Consideration of approving payment in the amount of [\\$252.31](#) to Willcox Rock & Sand, Inc.
- E. [Personnel](#) –
  - 1. [Hiring](#) – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
    - a. [2016-2017 Revised Extra Duty Hire Listing](#)
    - b. Rayna Nichols, Middle School, Long Term Substitute, replacing Eva Rios
    - c. Joseph Bracken, Substitute Bus Driver, Migrant and 21<sup>st</sup> CCLC
    - d. Brian Cordero, Part Time Custodian
    - e. Brian Cordero, Substitute Bus Driver
    - f. Alex Arroyo, IT Director, replacing Andres Carrasco
  - 2. [Resignations](#) – Consideration of approving the following resignations-
    - a. D'Angela Franco, Elementary School Paraprofessional
    - b. Johnny Peterson, Elementary Maintenance
- F. [Donations](#) – Consideration of approving the donations to the District listed in the Board backup.
- G. [RFP for Medical/Employee Assistance Program, Basic Life AD&D, Voluntary Life/Dependent Life, and HSA Administration](#) – Consideration of approving Bagnall sending out an RFP for Medical/Employee Assistance Program, Basic Life AD&D, Voluntary Life/Dependent Life, and HSA Administration.

- H. [FY 2016-2017 Classroom Site Fund \(301\) Plan Base Pay and Pay for Performance](#) – Consideration of approving the [FY 2016-2017 Classroom Site Fund \(301\) Plan Base Pay and Pay for Performance](#).

**VI. New Business**

- A. [Resolution 16/17-50 and Agreement with JPMorgan](#) – Consideration of approving [Resolution 16/17-50](#) and [agreement between the district and JPMorgan Revolving Line of Credit](#).
- B. [USDA Local School Wellness Policy Implementation](#) - Consideration of approving the USDA Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010.
- C. [Resolution 16/17-51 and agreement with Southeast Regional Cooperative](#) – Consideration of approving Resolution 16/17-51 and agreement between district and the Southeast Regional Cooperative.
- D. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The Superintendent requests the January meeting be moved to January 10, 2017 due to Winter Break.
- E. [Teacher Resignation](#) – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation of a teacher after signing her contract in violation of A.R.S. §15-545 and paragraph 16 of the contract. If the teacher requests that this discussion be held in open session, it will be held in open session at this point on the agenda.

Return to Open Session

Discussion/action to assess liquidated damages against Eva Rios for terminating her contract. Liquidated damages will be assessed in the amount of \$1,000.00. The Board may direct the Superintendent to report the unprofessional conduct to the Arizona Department of Education and request that her certificate be revoked for unprofessional conduct.

**VII. ADJOURNMENT**

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, December 5, 2016 at 4:30 p.m.

By: \_\_\_\_\_  
Kevin Davis  
Superintendent