

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, May 3, 2016 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA**

**MAY 3, 2016**

**6:00 P.M. or IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

**I. Opening Of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call To The Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

**III. Presentations**

- A. Presentations:  
Cochise Technology District – Joel Todd
- B. Student Presentations:  
FFA  
High School Student Council

**IV. Administrative Reports / Summary of Current Events**

Superintendent's Report – The Superintendent will report on the following items:

1. Update on The Trust
2. Prop 123

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

**V. Consent Agenda**

A. Approval of Minutes – Consideration of approving the minutes of the regular meeting and executive session dated April 5, 2016 as noted in the Board backup.

B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:

1. Expense - #1623 for \$215,927.58; #1624 for \$89,092.32
2. Payroll – #21 for \$252,402.80; #22 for \$250,604.13

C. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of March as noted in the Board backup.

D. Personnel –

1. Hiring – FY 2015-2016 – Consideration of approving the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:

- a. Rachel Garza, Middle School Special Education Paraprofessional – full time
- b. Camille Thompson, Kathy Carter, Eliana Garcia, Annette Richards and Sarah Kunz, 21<sup>st</sup> Century After School and Friday School Tutors
- c. Doug Meyer, 21<sup>st</sup> Century After School Tutor
- d. D'Angela Franco, 21<sup>st</sup> Century After School Tutor
- e. Erin Bowlby, increase for earning her Master's Degree.

2. Hiring – FY 2015-2016 Summer School - Consideration of approving the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:

- a. Karla English and Katie Hill, 21<sup>st</sup> Century Summer School Paraprofessionals
- b. Sandy Vindiola and Mary Montoya, Summer School Bus Drivers
- c. Krista Brown, Ruth Foy, Eliana Garcia, Annette Richards, Brendon Bryant and Tracy Wilson, 21<sup>st</sup> Century Summer School Teachers
- d. Kathy Carter, Erin Bowlby, Doug Meyer, Sue Hoppe and David Chaim, Migrant Summer School Teachers

- e. Emma Lakshana, Bernadette Martinez, Lori Camacho, Toni King and Linda Weber, Migrant Summer School Paraprofessionals
  - f. Martha Villagomez, Migrant Summer School Clerk
  - g. Nidhi Mehta, Summer School Algebra II Teacher
  - h. MaryLou Chopelas, Summer School Algebra I Teacher
  - i. Calvin King, Summer School Language Arts Teacher
  - j. Jack Kortsen, Summer School Online Teacher
3. Hiring – FY 2016-2017 – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
- a. Carolina Valencia, Elementary School Teacher
  - b. Krista Brown, Elementary School Special Education Teacher
  - c. Jane Cox, High School Special Education Paraprofessional
  - d. Elizabeth Filomeno Gatica, rehire as food service cashier
  - e. Clifford Titus, rehire as IT Network Administrator
4. Resignations - Consideration of approving the following resignations:
- a. Veritty Ubiarco Garcia, Middle School Paraprofessional
  - b. Karen Wilhelm, Middle School Teacher
- E. Donations – Consideration of approving the donations to the District listed in the Board back up.

**VI. New Business**

- A. Policy Revisions – Consideration of approving the 1<sup>st</sup> reading of the following policies (regulations and exhibits if listed are for informational purposes only):
- BDF—Advisory Committees
  - JK—Student Discipline
  - JK-RB—Student Discipline
  - JLDB—Restraint and Seclusion
  - JLDB-EA, EB, EC, ED—Restraint and Seclusion
  - KF—Community Use of School Facilities
  - GCQEA – Retirement of Professional/Support Staff Members
- B. Policy Revisions – Consideration of approving and adopting the 2nd reading of the following policies (regulations and exhibits if listed are for informational purposes only):
- BEC—Executive Sessions/Open Meetings
  - BEDA—Notification of Board Meetings
  - BEDH— Public Participation at Board Meetings
  - EBBB-E— Accident Reports
  - GBEB-R—Staff Conduct
  - GCCC-ED — Professional/Support Staff Leaves of Absence Without Pay
  - GCQF—Discipline, Suspension and Dismissal of Professional Staff Member
  - IKE—Promotion and Retention of Students
  - IKF — Graduation Requirements IKF-RB IKF-EA, IKF-EB
  - JFAB—Tuition/Admission of Nonresident Students
  - JK—Student Discipline JK-RB—Student Discipline

KDB-R—Public’s Right to Know/Freedom of Information

- C. [Approval of FY 2015-2016 Maintenance and Operation \(M&O\) and Unrestricted Capital Budget Revision](#) – Consideration of approving the [FY 2015-2016 Maintenance and Operation \(M&O\) and Unrestricted Capital Outlay Budget Revision](#).
- D. [Resolution 15/16-49 – Ordering and Calling a Special Budget Override Election](#) – Consider, discuss, amend if desired, and, if deemed advisable, to adopt [Resolution 15/16-49](#) ordering and calling a special budget override election to be held in and for the district and declaring the deadline for submitting arguments “FOR” and “AGAINST” the election to the Cochise County School Superintendent as August 10, 2016 at 5:00 p.m.
- E. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regularly scheduled Board meeting is June 7, 2016.

**VII. ADJOURNMENT**

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, May 2, 2016 at 4:30 p.m.

By: \_\_\_\_\_  
Kevin Davis  
Superintendent