

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, June 7, 2016 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643**. Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA  
JUNE 7, 2016  
6:00 P.M.**

**I. Opening Of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call To The Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

**III. Administrative Reports / Summary of Current Events**

[Superintendent's Report](#) – The Superintendent will report on the following items:

- 1. AdvancED
- 2. Upcoming Events

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

#### IV. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the regular meeting and public hearing dated May 3, 2016 as noted in the Board backup.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  1. Expense - [#1625 for \\$28,717.52](#); [#1626 for \\$23,051.28](#); [#1627 for \\$34,366.51](#)
  2. Payroll – [#23 for \\$239,238.67](#); [#24 for \\$438,224.90](#)
- C. [Approval of Activity Accounts](#) – Consideration of approving the activity accounts for the month of [April](#) as noted in the Board backup.
- D. [Personnel](#) –
  1. [Hiring – FY 2015-2016](#) – Consideration of approving the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:
    - a. April Gonzales, WASA Summer Youth
    - b. Adriana Valencia, WASA Summer Youth
    - c. Victoria Shipley, Summer Student Aide
  2. [Hiring – FY 2015-2016 Summer School](#) - Consideration of approving the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Neil Osterman, Middle School Summer School Teacher
    - b. Kim McRae, Summer School Online Teacher
    - c. Jack Kortsen, Summer School Online Teacher
    - d. Katherine Curto, Middle School Summer School Teacher
    - e. Anita Bowland, Middle School Summer School Teacher
    - f. Patrick Macumber, Middle School Summer School Teacher
    - g. Cassandra Archuleta, Migrant Summer School Paraprofessional
  3. [Hiring – FY 2016-2017](#) – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
    - a. April Gonzales, WASA Summer Youth
    - b. Adriana Valencia, WASA Summer Youth
    - c. Victoria Shipley, Summer Student Aide
    - d. Rosa York, Elementary School Paraprofessional
    - e. Esther Kessler, 8<sup>th</sup> Grade Language Arts Teacher
    - f. Kelly Rowden, 8<sup>th</sup> Grade Math Teacher
    - g. Sallianne Deffendoll, Middle School Special Education Paraprofessional
    - h. James Nabhan, 6<sup>th</sup> Grade Science Teacher
    - i. Taylor Rainwater, 7<sup>th</sup> Grade Language Arts Teacher

- j. Erin McGlumphy, 7<sup>th</sup> Grade Science Teacher
- k. Lynnette Mick, Elementary School Paraprofessional
- l. Falesha Villa, Elementary School Special Education Paraprofessional
- m. Leslie De La Cruz, Elementary School Preschool Paraprofessional

4. Resignations - Consideration of approving the following resignations:

- a. Katherine Curto, Middle School Teacher
- b. Raymond Doe, Elementary School Paraprofessional
- c. Fred Martin, Elementary School Paraprofessional
- d. Kyle Frewin, High School Math Teacher
- e. Hallie Thompson, Elementary School Teacher
- f. Robert Lane DuBois, Elementary School Paraprofessional

E. Donations – Consideration of approving the donations to the District listed in the Board back up.

F. Resolutions - Consideration of approving the following resolutions and where noted, Intergovernmental Agreements (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:

[16/17-01 – Arizona School Risk Retention Trust, Inc.](#)

[16/17-02 – Dual Credit Program - IGA](#)

[16/17-03 – Satellite Agreement](#)

[16/17-04 – Medicaid Services](#)

[16/17-05 – Holding Account Fund](#)

[16/17-06 – Revolving Fund](#)

[16/17-07 – District Trust Fund](#)

[16/17-08 – School Lunch Fund](#)

[16/17-09 – Hear Bid Protests](#)

[16/17-10 – Elementary School Activity Fund](#)

[16/17-11 – Middle School Activity Fund](#)

[16/17-12 – High School Activity Fund](#)

[16/17-13 – Investment of Funds](#)

[16/17-14 – Vouchers and Execution of Warrants between Board Meetings](#)

[16/17-15 – Federal Funds Custodian](#)

[16/17-16 – Designated Evaluators](#)

[16/17-17 – District Hearing Officer](#)

[16/17-18 – Policy CBCA Delegated Authority](#)

[16/17-19 – District Records Clerk](#)

[16/17-20 – State Purchasing Office](#)

[16/17-21 – Deduction Agency Fund Account](#)

[16/17-22 – Southeast Regional Cooperative/Agreement](#)

[16/17-23 – Advance for State Aid](#)

[16/17-24 – Head Start -MOU](#)

[16-17-25 – Authority to Suspend](#)

[16/17-26 – Department of Corrections – IGA](#)

[16/17-27 – PNO Inadequacy](#)

[16/17-28 – Purchasing Agreement SAVE](#)

[16/17-29 – Use of Competitive Sealed Proposals](#)

[16/17-30 – Agreement for Bonita School Child Nutrition/IGA](#)

[16/17-31 – Health Ins. Consulting Services](#)

[16/17-32 – Rio Salado College MOU](#)

[16/17-33 – Cafeteria Plan](#)

- [16/17-34 – ITV IGA](#)
- [16/17-35 – Cochise Technology District Course Listing](#)
- [16/17-36 – ESI – Post Retirement Service Provider Agreement](#)
- [16/17-37 – Reauthorization of the Secure Rural Schools Act](#)
- [16/17-38 – Migrant Head Start - MOU](#)
- [16/17-39 – Beyond Textbooks IGA](#)
- [16/17-40 – CCHC MOU](#)
- [16/17-41 – WASA MOU](#)
- [16/17-42 – Cochise County MOU](#)
- [16/17-43 – Cash Balance Cert](#)
- [16/17-44 – PCG](#)
- [16/17-45 – Grand Canyon University](#)

- G. [Food Service Management Co. \(FSMC\) Sodexo Contract Renewal for FY 2016 – 2017](#) – Consideration of approving the Food Service Management Co. (FSMC) [Sodexo contract renewal](#) for FY 2016-2017.
- H. [Renewal of FY 2016-2017 General Liability and Worker’s Compensation](#) – Consideration of approving General Liability Insurance and Arizona School Alliance for Worker’s Compensation with the [Arizona Risk Retention Trust \(The Trust\)](#) as noted in the Board backup.
- I. [Salary Schedules](#) – Consideration of approving the FY 2016-2017 [Certified](#) and [Classified](#) Salary Schedules.
- J. [FY 2016-2017 Student Handbooks](#) – Consideration of approving the [Elementary School](#), [Middle School](#) and [High School](#) Student Handbooks.

**V. New Business**

- A. [Policy Revisions](#) – Consideration of approving and adopting the 2nd reading of the following policies (regulations and exhibits if listed are for informational purposes only):

- BDF—Advisory Committees
- JK—Student Discipline
- JK-RB—Student Discipline
- JLDB—Restraint and Seclusion
- JLDB-EA, EB, EC, ED—Restraint and Seclusion
- KF—Community Use of School Facilities
- GCQEA – Retirement of Professional/Support Staff Members

- B. [Approval of FY 2015-2016 Maintenance and Operation \(M&O\) and Unrestricted Capital Budget Revision](#) – Consideration of approving the [FY 2015-2016 Maintenance and Operation \(M&O\) and Unrestricted Capital Outlay Budget Revision](#).
- C. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regularly scheduled Board meeting is July 5, 2016.
- D. [Dispute with the Arizona School Risk Retention Trust “the Trust”](#) – Pursuant to ARS 38-431.03.A.4 the Governing Board will enter into executive session to discuss the ongoing litigation and potential settlement with the Trust.

**VI. ADJOURNMENT**

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, June 6, 2016 at 4:30 p.m.

By: \_\_\_\_\_

Kevin Davis  
Superintendent