

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

Pursuant to (A.R.S.) 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a meeting open to the public on October 6, 2015 at 6:00 P.M in the District Education Center board room. The board may choose to go into executive session to discuss a legal matter with council, pursuant to A.R.S. 15-843.F.2. Pursuant to A.R.S. §38-431.03 (A)(3,4) the Board may choose to vote to move into executive session to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding any matter listed on the agenda.

PLEASE SILENCE YOUR PHONES

AGENDA
OCTOBER 6, 2015

6:00 P.M. or Immediately Following the Public Hearing

I. OPENING OF MEETING

- A. Call to Order
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Approval of Agenda
- E. Comments of Visitors/Call to the Public
- F. Student Presentations:
 - FFA
 - High School Student Council
 - Middle School Students of the Month
 - Middle School Student Council
 - WASA

Arizona's Open Meeting Law provides that all persons desiring to attend a school district governing board meeting shall be permitted to attend, listen and record the deliberations and proceedings. The law does not specifically provide the right to address the Governing Board. The Board President may exercise his/her prerogative to allow comments on any agenda item. All persons desiring to address the governing board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Specific problems or concerns regarding personnel must be addressed through the provisions of the Public Complaint Policy. At the end of the call to the public, members of the Governing Board may respond to criticism, ask staff to review a matter, or ask that a matter brought up during the call to the public be put on a future agenda. ***The Open Meeting Law does not permit the board members to take legal action to items not on the agenda.***

II. CONSENT AGENDA

- A. Approval of Minutes – Consideration of approving the minutes of the regular meeting and executive session dated August 4, 2015 and the regular meeting and executive session dated September 1, 2015 as noted in the Board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense - #1531 for \$33,380.96, #1532 for \$489.77, 1605 for \$250,656.64; #1606 for \$48,763.09
#1607 for \$128,923.50
 - 2. Payroll – #5 for \$240,385.81, #6 for \$242,672.32, #7 for \$257,822.99
- C. Approval of payment to Willcox Rock & Sand, Inc. – Consideration of approving payment in the amount of \$800 to Willcox Rock and Sand.
- D. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of August as noted in the Board backup.
- E. Personnel –
 - 1. Hiring – Consideration of approving of the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Venessa Ubiarco, Special Education Paraprofessional
 - b. Mary Montoya, Bus Driver

- c. Mary Montoya, Bus Driver for Tutoring
 - d. Jerry Shields, Substitute Bus Driver
 - e. Leslie Pena, Custodian
 - f. Marisol Camacho, Clerical Assistant
 - g. Gabriela Bustamante, Bus Driver Training
 - h. David Chaim, Tutoring
 - i. Sue Hoppe, Tutoring
 - j. Felina Anthony, Bus Driver for Tutoring
 - k. Judy Shannon, Substitute Bus Driver for Tutoring
 - l. Sharon Jordan, Substitute Bus Driver for Tutoring
 - m. Ashlie Carrasco, Volleyball Coach
 - n. Manual Rubio, Trip Bus Driver
 - o. Roberta Rubio, Bus Driver
 - p. Revised Extra Duty Hire List
 - q. Dale Bennett, Volunteer Middle School Softball Coach
2. Resignations – Consideration of approving of the following resignations:
- a. Kristina Brown, clerical assistant
- F. Donations – Consideration of approving the donations to the district listed in the board back up.
- G. Out of State Travel – Consideration of approving the following student travel: High School Band, Orchestra and Choir to Anaheim, CA April 7-10, 2016 for a Music Festival.

III. BOARD AND ADMINISTRATIVE REPORTS

- A. Superintendent's Report – The Superintendent will report on the following items:
- 1. Grants
 - 2. FY14-15 Audit
- B. Meeting Dates – The ASBA Cochise County Workshop will be held in Sierra Vista, AZ on 10/27/15 at 5:00 p.m. The administration recommends a special meeting be held on 10/15/15 at 7:00 a.m. for approval of the Annual Financial Report. The next regularly scheduled board meeting is scheduled for November 3, 2015.

IV. NEW BUSINESS

- A. Policy Revisions – Consideration of approving the 1st reading of the following policies (regulations and exhibits if listed are for informational purposes only):
- BEC-EB – EXECUTIVE SESSIONS/OPEN MEETING
 - BEC-EC – EXECUTIVE SESSIONS/OPEN MEETING
 - BEC-ED – EXECUTIVE SESSIONS/OPEN MEETING
 - BEDA-EA – NOTIFICATION OF BOARD MEETINGS
 - BEDA-EB – NOTIFICATION OF BOARD MEETINGS
 - BEDA-EC – NOTIFICATION OF BOARD MEETINGS
 - BEDA-ED – NOTIFICATION OF BOARD MEETINGS
 - BEDA-EE – NOTIFICATION OF BOARD MEETINGS
 - BEDA-EF – NOTIFICATION OF BOARD MEETINGS
 - BEDA-EG – NOTIFICATION OF BOARD MEETINGS
 - BEDB-E – AGENDA
 - BEDG-EA – MINUTES
 - BEDG-EB – MINUTES
 - FCB – RETIREMENT OF FACILITIES
 - GBI – STAFF PARTICIPATION IN POLITICAL ACTIVITIES
 - GDQA – SUPPORT STAFF REDUCTION IN FORCE
 - IKE-RB – PROMOTION AND RETENTION OF STUDENTS
 - IKF – GRADUATION REQUIREMENTS
 - JFAB – TUITION/ADMISSION OF NONRESIDENT STUDENTS
 - JFABC – ADMISSION OF TRANSFER STUDENTS
 - JK – STUDENT DISCIPLINE
 - JK-RB – STUDENT DISCIPLINE
 - JLF-EB – REPORTING CHILD ABUSE/CHILD PROTECTION
 - JLIA – SUPERVISION OF STUDENTS

JQ-R – STUDENT FEES, FINES, AND CHARGES

JQ-EB – STUDENT FEES, FINES AND CHARGES

JRCA-R – REQUEST FOR TRANSFER OF RECORDS

KDB-R – PUBLIC’S RIGHT TO KNOW/FREEDOM OF INFORMATION

- B. Dispute with the Arizona School Risk Retention Trust “the Trust” – Pursuant to ARS 38-431.03.A.4 the Governing Board will enter into executive session to discuss the contemplated litigation or settlement. The board may also instruct the district’s attorney on how to proceed with the possible litigation or settlement against the Trust.

V. ADJOURNMENT

The Governing Board of the Willcox Unified School District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available. Pursuant to the Americans with Disabilities ACT (A.D.A.), Willcox Unified School District does not, by reason of a disability, exclude from participation in, or deny benefits of, services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with A.D.A. provisions, accessibility or accommodations can be directed to Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643.

If an individual requires the services of an interpreter in order to fully participate in the meeting, the individual must contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting in order to secure an interpreter.

I certify that this agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, October 5, 2015 at 3:00pm.

By: _____
Kevin Davis
Superintendent