

# MEETING NOTES

## No. 68

HDA Architects, LLC

Date: October 16, 2014

PROJECT: **Willcox Bond Program**  
**Willcox Unified School District No. 13**  
**Architect Project No. 1329**

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### IN ATTENDANCE:

Dr. Richard Rundhaug	Willcox U.S.D. #13	richard.rundhaug@wusd13.org
Brad Walker	D.L. Withers Construction	bwalker@dlwithers.com
Toby Brooks	D.L. Withers Construction	tbrooks@dlwithers.com
Paul Holland	HDA Architects LLC	paulh@hd-architects.com
Rob Monell	HDA Architects LLC	robm@hd-architects.com

This meeting was held at the Willcox District Conference Room.

1. Rich teaches a class from 1:45pm to 2:45pm. We need to either move our meetings to 3:00pm or 12:00 noon. For people driving back to Phoenix 12:00 noon would be preferred but we need to accommodate everyone's schedule. Would building committee members please reply back to the group as to a preferred meeting time.
2. Four week construction schedule was discussed. Copy of the schedule is attached to these meeting minutes. It was noted that the metal building structure for the Ag building is not arriving until February/March of 2015 vs a delivery date of December for the new gym.
3. The funding for the athletic field improvements by an unnamed donor needs more refinement. At this point the total amount is uncertain, the scope is uncertain and how payment would be made is not defined.
4. Construction site meetings will be on a one to two week schedule depending on current activity. Building Committee meetings will be held once a month. Next Building Committee meeting will be Thursday, November 6<sup>th</sup> at 3:00pm or 12:00 noon depending upon agreement from the building committee members.

These notes shall become part of the project record.

Please notify the office of HDA Architects, LLC at 480-539-8800 of any additions or corrections.

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### HDA Architects, LLC

By: Paul Holland  
cc: All participates

PDH/pdh

Dwayne Owen	Willcox School Board	dwayne.owen@wusd13.org
Gary Clement	Willcox School Board	gary.clement@wusd13.org
Jeff Thompson	Willcox U.S.D. #13	jeff.thompson@wusd13.org
Tammy Hall	Willcox U.S.D. #13	Tammy.Hall@wusd13.org
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Jan Hopkins	Withers Construction	jhopkins@dlwithers.com
Dr. Walter "Skip" Brown	Valley Schools M.G.	drskip98@earthlink.net
Troy Wurth	Kraemer Engineering	troy@kraemereng.com
Shyrod Long	Kraemer Engineering	shyrod@kraemereng.com
Craig Dyson	Hubbard Engineering	cdyson@hubbardengineering.com
David Bixler	David Bixler & Associates	david.bixler@dbaeng.com
Pete Barker	HDA Architects LLC	peteb@hd-architects.com

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Cheryl Burnett

HDA Architects LLC

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Attachments: Four week schedule