

# MEETING NOTES

## No. 53

HDA Architects, LLC

Date: October 23, 2013

**PROJECT:** Willcox Bond Program  
Willcox Unified School District No. 13  
Architect Project No. 1329

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### IN ATTENDANCE:

Dr. Richard Rundhaug	Willcox U.S.D. #13	richard.rundhaug@wusd13.org
Valerie Simon	Willcox U.S.D. #13	valerie.simon@wusd13.org
Mike Patterson	Willcox U.S.D. #13	mike.patterson@wusd13.org
Jeff Thompson	Willcox U.S.D. #13	jeff.thompson@wusd13.org
Paul Holland	HDA Architects LLC	paulh@hd-architects.com

This meeting was held at Willcox High School.

1. The Willcox School District has sold \$5 Million in bond funding to continue the bond program improvements. The CM@ Risk contractor will continue to be D.L. Withers.
2. Construction is expected to break ground by February 2014 with final completion by December of 2014.
3. At the Elementary School move Multi-Purpose building east. Extend chain link fencing to enclose new multi-purpose building behind school fencing. Provide secondary chain link fencing to prevent access back into the campus when occupied after hours. Provide new area for kitchen deliveries and new pad for dumpsters. Add new off street parking in front of building. Remove existing concrete basketball court to the south. Remove ball bounce wall at existing concrete pad. Add a single basketball backstop at the existing ball bounce concrete pad. Limits of construction will be within existing fence and accessed from the south.
4. Multi-Purpose building at Elem will have a vinyl gym floor, lay-in acoustical tile with soffit sound panels. Music classroom floor finish will be ground concrete or vinyl tile.
5. At Middle School add a new shade canopy with concrete slab west of existing cafeteria. Provide ornamental fencing, doors and remote controlled locks to secure a public access to the middle school office. Add concrete paving under the existing middle school solar array. Provide new fencing and gates to secure the middle school ball fields. Provide new fencing to separate high school access to the choral rooms at middle school gym. High School kids will enter the Choral rooms from the south. The Middle school kids will enter the building from the east.
6. At the high school the existing Ag. Building will receive a 30' addition. The new Biology Science classroom will be air conditioned. The shop extension and the machine shop area will be evap cooled. The existing student restrooms do not need to be increased and can be serviced via the existing septic system. The new addition and the existing building will need to be fire sprinkled. The roadway behind the Ag building will be gravel on natural grade. The district has \$175,000.00 of funding that can only be spent on the Ag. Building.
7. At the high school a new gymnasium / locker room building will be built on top of the existing faculty parking lot. A new parking lot will be constructed to the west for faculty parking and event parking. The gym will have bleacher seating on one side for 600 students. The teams and score tables will be on the opposite wall. The plans show optional / future rooms for a weight room and a wrestling room. The gym will be laid out for practice and competition courts for basketball, volley ball & badminton. It was suggested that laundry facilities should be included in the plans. The existing Gymnasium floor cannot be refinished. A vinyl gym floor will be installed over the exiting wood floor so the gym can be used as a practice court.

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8. At the High School we will move the remaining office staff over to the classroom building north of the auditorium restoring space for the lobby of the auditorium. At the high school office building we will move counseling next to the vice principal's office allowing the office staff to setup a counter. A new security fence will be installed across the courtyard from the high school office building to the auditorium. A second doorway will be added to the staff area to allow a controlled entrance lobby. The existing brick wall lined with roses will have an opening cut into it and an entrance canopy will be constructed to draw the public in from the parking lot.
  9. The next meeting will be held at the Ag Building classroom at 4:00pm on Wednesday, October 30, 2013..

These notes shall become part of the project record.

Please notify the office of HDA Architects, LLC at 480-539-8800 of any additions or corrections.

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### HDA Architects, LLC

By: Paul Holland  
cc: All participates  
Dr. Walter "Skip" Brown  
Dan Withers  
Brad Walker  
Scott Brotherson  
Troy Wurth  
James Jones  
Bob Moreno  
Shyrod Long  
Chris Ramos  
Craig Dyson  
Greg Flanagan  
David Bixler  
Pete Barker  
Rob Monell

Valley Schools M.G.  
Withers Construction  
Withers Construction  
Withers Construction  
Kraemer Engineering  
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PDH/pdh

Attachments: Preliminary Sketches