

# MEETING NOTES

## No. 65

HDA Architects, LLC

Date: October 02, 2014

PROJECT: **Willcox Bond Program**  
**Willcox Unified School District No. 13**  
**Architect Project No. 1329**

PAGE: 1 of 2

---

### IN ATTENDANCE:

Dwayne Owen	Willcox School Board	dwayne.owen@wusd13.org
Gary Clement	Willcox School Board	gary.clement@wusd13.org
Jeff Thompson	Willcox U.S.D. #13	jeff.thompson@wusd13.org
Tammy Hall	Willcox U.S.D. #13	Tammy.Hall@wusd13.org
Tom Currin	Willcox U.S.D. #13	tom.currin@wusd13.org
Brad Walker	D.L. Withers Construction	bwalker@dlwithers.com
Toby Brooks	D.L. Withers Construction	tbrooks@dlwithers.com
Paul Holland	HDA Architects LLC	paulh@hd-architects.com
Rob Monell	HDA Architects LLC	robm@hd-architects.com

This meeting was held at the Willcox District Conference Room.

1. It was noted that several people did not attend the last building committee on September 18<sup>th</sup> because they did not receive notification. The district is in transition with their internet and email system which may have been the cause. Future notifications may need to be confirmed via telephone. Topics brought up at the last building committee meeting were discussed to bring everyone up to date.
2. The soil at the construction site was very damp do to a leaking water pipe. Most of the soil has been removed and spread out on the open fields to the west to dry out.
3. A revised layout of the sewer replacement scheme was presented. The new sewer will be run below the existing sidewalk in order to avoid replacement of the existing trees.
4. At some point the evaporative cooling at the Ag. Building will need to be shut off so the building pad and structure for the addition can be constructed. Shut off will occur after the cooling season.
5. The existing portion of the Ag. Building will be receiving a fire sprinkler system. The exterior portions of the building will have a dry pipe fire sprinkler system.
6. The ground breaking ceremony for the new building will be performed Tuesday, October 9<sup>th</sup> at 4:00pm.
7. The owner needs to markup the shop drawings for the lockers to designate the sizes required. HDA to meet with Tammy at 2:00pm Tuesday, October 9<sup>th</sup>.
8. The wood floor at the existing gym will not be replaced until the new gym is constructed and ready for use.
9. District wants to save the Willcox logo on the existing gym floor for a possible auction.
10. Some of the existing evaporative coolers in the gym are down. Tom to order new motors.
11. The mechanical system at the existing auditorium makes an excessive amount of noise. Withers had their mechanical contractor investigate and propose a solution. The fix was to install new sound attenuators and to add some additional duct lining. Withers was instructed to proceed with the corrections.
12. Construction site meetings will be on a one to two week schedule depending on current activity. Building Committee meetings will be held once a month. Next Building Committee meeting will be Thursday, November 6<sup>th</sup> at 2:00pm.

These notes shall become part of the project record.

Please notify the office of HDA Architects, LLC at 480-539-8800 of any additions or corrections.

---

HDA Architects, LLC

# MEETING NOTES

## No. 65

HDA Architects, LLC

Date: October 02, 2014

**PROJECT:** Willcox Bond Program  
Willcox Unified School District No. 13  
Architect Project No. 1329

**PAGE:** 2 of 2

By: Paul Holland  
cc: All participates

PDH/pdh

Dr. Richard Rundhaug	Willcox U.S.D. #13	richard.rundhaug@wusd13.org
Kevin Davis	Willcox U.S.D. #13	Kevin.Davis@wusd13.org
Clint Sanborn	Willcox U.S.D. #13	clint.sanborn@wusd13.org
Valerie Simon	Willcox U.S.D. #13	valerie.simon@wusd13.org
Mike Patterson	Willcox U.S.D. #13	mike.patterson@wusd13.org
Jan Hopkins	Withers Construction	jhopkins@dlwithers.com
Dr. Walter "Skip" Brown	Valley Schools M.G.	drskip98@earthlink.net
Troy Wurth	Kraemer Engineering	troy@kraemereng.com
Shyrod Long	Kraemer Engineering	shyrod@kraemereng.com
Craig Dyson	Hubbard Engineering	cdyson@hubbardengineering.com
David Bixler	David Bixler & Associates	david.bixler@dbaaeng.com
Pete Barker	HDA Architects LLC	peteb@hd-architects.com

Attachments: Revised layout of the sewer replacement scheme