

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

Pursuant to (A.R.S.) 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a meeting open to the public on August 4, 2015 at 6:00 P.M in the District Education Center board room. The board may choose to go into executive session to discuss a legal matter with council, pursuant to A.R.S. 15-843.F.2. Pursuant to A.R.S. §38-431.03 (A)(3,4) the Board may choose to vote to move into executive session to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding any matter listed on the agenda.

PLEASE SILENCE YOUR PHONES

AGENDA  
AUGUST 4, 2015

6:00 P.M.

**I. OPENING OF MEETING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Invocation
- D. Approval of Agenda
- E. Comments of Visitors/Call to the Public

Arizona's Open Meeting Law provides that all persons desiring to attend a school district governing board meeting shall be permitted to attend, listen and record the deliberations and proceedings. The law does not specifically provide the right to address the Governing Board. The Board President may exercise his/her prerogative to allow comments on any agenda item. All persons desiring to address the governing board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Specific problems or concerns regarding personnel must be addressed through the provisions of the Public Complaint Policy. At the end of the call to the public, members of the Governing Board may respond to criticism, ask staff to review a matter, or ask that a matter brought up during the call to the public be put on a future agenda. ***The Open Meeting Law does not permit the board members to take legal action to items not on the agenda.***

**II. CONSENT AGENDA**

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the regular meeting dated July 7, 2015 and special meeting and executive session dated July 13, 2015 as noted in the Board backup.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  1. Expense - [#1528 for \\$328,828.77](#), [#1529 for \\$47,696.67](#); [#1601 for \\$83,515.75](#)
  2. Payroll – [#271 for \\$1532.80](#), [#283 for \\$99,746.23](#), [# 2 for \\$59,062.69](#)
- C. [Approval of Activity Accounts](#) – Consideration of approving the activity accounts for the month of [June](#) as noted in the Board backup.
- D. [Personnel](#) –
  1. [Hiring](#) – Consideration of approving of the following hiring for FY 2015-2016, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Jerry Shields, Bus Driver
    - b. Felina Anthony, Bus Driver
    - c. Joe Bracken, Bus Driver
    - d. Lesley Pena, Bus Driver/Custodian
    - e. Susan Unrast, Transportation Clerk
    - f. Fred Martin, ES Special Education Paraprofessional
    - g. Raymond Doe, ES Paraprofessional
    - h. Yessyca Truschke, ES Special Education Paraprofessional
    - i. Lee Miller, Teaching on Prep Time
    - j. Kyle Frewin, Teaching on Prep Time
    - k. Lane DuBois, Increase for Associates Degree
    - l. Elizabeth Filomeno, Food Service Cashier

- m. [Extra Duty Hire List](#)
- 2. [Resignations](#) – Consideration of approving of the following resignations:
  - a. Tim Cosand, Maintenance Technician, effective July 14, 2015
  - b. Netta Thompson, Bus Driver, effective July 6, 2015
  - c. Jo Anna Flores, ES paraprofessional, effective July 31, 2015
  - d. Ramona Torres, ES paraprofessional, effective July 31, 2015
  - e. Abigail Gallagher, HS paraprofessional, effective, July 31, 2015
- E. [FY 2015-2016 Student Fee Schedule](#) - Consideration of approving the [FY 2015-2016 Student Fee Schedule](#) as presented in the Board backup.
- F. [Donations](#) – Consideration of approving the donations to the district listed in the board back up.
- G. [Resolution 15/16-45 and Agreement with Public Consulting Group](#) – Consideration of approving [Resolution 15-16-45](#) and [agreement](#) between the district and Public Consulting Group for coordination and billing for qualifying Arizona Health Care Cost Containment System Administration (AHCCCSA) covered services.
- H. [FY 2015-2016 Student Handbooks](#) – Consideration of approving the [Elementary School](#), [Middle School](#) and [High School](#) Student Handbooks.
- I. [Resolution 15/16-46 and Memorandum of Agreement with Bowie Unified School District](#) – Consideration of approving [Resolution 15-16-46](#) and [Memorandum of Agreement](#) with Bowie Unified School District for Agricultural Program Offerings.

### III. **BOARD AND ADMINISTRATIVE REPORTS**

- A. [Superintendent's Report](#) – The Superintendent will report on the following items:
  - 1. Back to School Activities
  - 2. Cochise College Dual Credit Classes/Fine Arts
  - 3. Alternative School
  - 4. Goals
  - 5. Challenge Day
  - 6. Construction Update
  - 7. Grant Update
- B. [Meeting Dates](#) – Set additional meeting dates as needed. The next regularly scheduled board meeting is scheduled for September 1, 2015.

### IV. **NEW BUSINESS**

- A. [Dispute with the Arizona School Risk Retention Trust “the Trust”](#) – Pursuant to ARS 38-431.03.A.4 the Governing Board will enter into executive session to discuss information submitted by the district’s attorney and consider the district’s position regarding the contemplated litigation or settlement dispute with the Trust. The board may also instruct the district’s attorney on how to proceed with the possible litigation or settlement against the Trust.

### V. **ADJOURNMENT**

The Governing Board of the Willcox Unified School District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available. Pursuant to the Americans with Disabilities ACT (A.D.A.), Willcox Unified School District does not, by reason of a disability, exclude from participation in, or deny benefits of, services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with A.D.A. provisions, accessibility or accommodations can be directed to Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643.

If an individual requires the services of an interpreter in order to fully participate in the meeting, the individual must contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting in order to secure an interpreter.

I certify that this agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, August 3, 2015 at 3:00pm.

By: \_\_\_\_\_  
 Kevin Davis  
 Superintendent