

REVISED MEETING NOTES

No. 75R

HDA Architects, LLC

Date: February 6, 2015

PROJECT: **Willcox Bond Program**
Willcox Unified School District No. 13
Architect Project No. 1329

PAGE: 1 of 2

IN ATTENDANCE:

Doris Jones	Willcox School Board	doris.jones@wusd13.org
Tom Currin	Willcox U.S.D. #13	tom.currin@wusd13.org
Jeff Thompson	Willcox U.S.D. #13	jeff.thompson@wusd13.org
Patti Gallagher	Willcox U.S.D. #13	Patti.Gallagher@wusd13.org
Dr. Walter "Skip" Brown	Valley Schools M.G.	drskip98@earthlink.net
Brad Walker	D.L. Withers Construction	bwalker@dlwithers.com
Toby Brooks	D.L. Withers Construction	tbrooks@dlwithers.com
Paul Holland	HDA Architects LLC	paulh@hd-architects.com
Rob Monell	HDA Architects LLC	robm@hd-architects.com

This meeting was held at the Willcox District Conference Room.

1. Doris Jones attended the meeting for Gary Clement.
2. Patti Gallagher recorded the meeting.
3. It was noted that the board needs to have construction progress reports. The next monthly meeting will correspond to the next board meeting date in order to present a report.
4. The gym building should be substantially complete by April 10th, 2015. The Ag building will be substantially complete by March 24th, 2015.
5. Planning is started for a ribbon cutting / open house ceremony. Jeff will take charge of this issue.
6. New fencing should be complete in two weeks.
7. The school district will select a heavy duty washer / dryer for the new gym from a local supplier. Withers will purchase and install the units.
8. Withers will relocate the district's existing ice maker to the new training room in the new gym.
9. Clint Sanborn needs to identify what needs to be provided as FFE for the new Ag. Science Classroom. (Science beakers, stools, alcohol burners, smart board, etc.)
10. Next Building Committee meeting will be Tuesday, March 3rd at 3:00pm. This meeting will be held at the job site trailer!

These notes shall become part of the project record.

Please notify the office of HDA Architects, LLC at 480-539-8800 of any additions or corrections.

HDA Architects, LLC

By: Paul Holland
cc: All participates

PDH/pdh

Dwayne Owen	Willcox School Board	dwayne.owen@wusd13.org
Gary Clement	Willcox School Board	gary.clement@wusd13.org
Ben Travis	Willcox U.S.D. #13	ben.travis@wusd13.org
Kevin Davis	Willcox U.S.D. #13	kevin.davis@wusd13.org
Clint Sanborn	Willcox U.S.D. #13	clint.sanborn@wusd13.org
Tammy Hall	Willcox U.S.D. #13	Tammy.Hall@wusd13.org

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Valerie Simon	Willcox U.S.D. #13	valerie.simon@wusd13.org
Mike Patterson	Willcox U.S.D. #13	mike.patterson@wusd13.org
Andy Carrasco	Willcox U.S.D. #13	andy.carrasco@wusd13.org
Jan Hopkins	Withers Construction	jhopkins@dlwithers.com
Troy Wurth	Kraemer Engineering	troy@kraemereng.com
Shyrod Long	Kraemer Engineering	shyrod@kraemereng.com
Craig Dyson	Hubbard Engineering	cdyson@hubbardengineering.com
David Bixler	David Bixler & Associates	david.bixler@dbaaeng.com
Pete Barker	HDA Architects LLC	peteb@hd-architects.com

Attachments: None