

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, AZ 85643

Pursuant to (A.R.S.) 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Special meeting that is open to the public on February 11, 2015 at 4:00 P.M. at the Willcox District Education Center, 480 N. Bisbee Ave. Willcox, AZ 85643. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to vote to move into executive session to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding any matter listed on the agenda.

MINUTES FOR SPECIAL BOARD MEETING
February 11, 2015
4:00 p.m.

I. OPENING OF MEETING

A. Call to Order

The meeting was called to order by Mr. Nolan at 4:07pm.

B. Approval of Agenda

Motion: Gary Clement

Second: Doris Jones

Yea: 4

Nay: 0

ATTENDANCE

Board Members

Bill Nolan, Board President; Dwayne Owen, Vice-President; Gary Clement, Board Clerk; Doris Jones, Board Member.

Administration:

Kevin Davis, Business Manager

Guest:

Nic Clement from ASBA

II. NEW BUSINESS

A. The Governing Board will discuss and may consider providing the Arizona School Boards Association with information and direction related to advertising the position of District Superintendent

Discussion: An Arizona School Boards consultant will discuss with the Governing Board their thoughts related to the necessary qualification of the Superintendent's position and specific aspects of the community and District that the Board may consider in the construction of a position advertising brochure. The Board will also be presented with information from other Arizona school districts related to Superintendent position qualifications. With this information, the Board has the opportunity to direct the consultant to construct a draft of an advertising brochure for the position of District Superintendent. The Board will discuss and may consider the following:

- District profile
- Community profile
- Position profile

It is the mission of the Willcox Unified School District to continuously expand opportunities for every

- Position salary range
- District financial information to be included
- Photos of the District to be used
- Other key aspects to be used in the brochure such as District logo, District Mission Statement, etcetera
- Search timeline

Willcox community:

Movie Theater

Serves 15, 000 people

Swimming Pool

Nice Parks

Quality of Life

Farming and Ranching Life

Rodeo

Best FFA in AZ

Growing Wine County

Cochise College Center

U of A South

NAU in Thatcher

Premium Birding

Outdoor Activity

Affordable Cost of Living

Low Crime Rate

Diverse community

District:

State of the art High School building

12.3 Million Bond (90% complete)

10% M & O

New HS Gym – 2 gyms

Expanded HS MS Cafeteria

County / Rural Teacher of the Year

Strings Program

190 Entries in the Science Fair

Focus on STEM

ITV Department

State of the art Tech

Stable Administration

Motion: Dwayne Owen motioned to approve the items discussed in Item II. A.

Second: Doris Jones

Yea: 4

Nay: 0

B. The Governing Board will discuss and may consider the means by which the draft advertising brochure for the position of District Superintendent be approved for publishing by the Arizona School Boards Association

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Discussion: With direction of the Board, the Arizona School Boards Association will assemble a draft of an advertising brochure for the position of District Superintendent. The Governing Board has the option to establish a future Board meeting agenda item to consider approval of the draft advertising brochure for the position of District Superintendent or appointing one or two Board members the authority to review and approve the Draft on behalf of the Board. In either instance the draft may be approved as presented or adjusted as deemed appropriate by the Board or the Board's representative(s).

Motion: Gary Clement motioned as a board in the next meeting approve the advertising for the brochure.

Second: Dwayne Owen

Yea: 4

Nay: 0

(See the sample pamphlet attached for the questions below)

Preferred

Required

Required

Preferred

Preferred

All

Expected to live within the district

Required

Preferred

Required

Required

Salary

\$85,000 – \$100,000

Timeline

Feb 26th (March 3rd agenda)

Open March 4th

Close April 3rd 5:00p.m.

Screen (full board screen in ex session) April 15th 4:00pm

Interviews May 1st

(Campus tours, lunch, reception)

C. The Governing Board will discuss and may consider opportunities for the community, staff and students to provide input to the Board related to the search for a new District Superintendent

Discussion: The Arizona School Boards Association will present the Governing Board with options related to gathering input from the community, staff and students. The Board will discuss options and may consider directing the Arizona School Boards Association to schedule and facilitate meetings with the community, staff and students.

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Motion: Gary Clement motioned to consider plans for opportunities for the community, staff and students to provide input to the Board related to the search for a new District Superintendent.

Second: Doris Jones

Yea: 4

Nay: 0

D. Agenda Item: The Governing Board will be presented information by the Arizona School Boards Association regarding the application process and content of the application used by the Arizona School Board Association for a position search for a new District Superintendent.

Standard application will be on the ASBA web page. All applicants need to go through ASBA.

E. The Governing Board will discuss and may consider incorporating up to two specific questions into the application process for the position of District Superintendent

Discussion: The Board will discuss items that are specifically important to the District and consider constructing up to two questions that may be incorporated into the application. Responses to such questions will be used as a screening tool by the Board when reviewing applicant qualifications.

III. FUTURE MEETING DATES

A. The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas.

VI. ADJOURNMENT

With no further discussion Mr. Nolan entertained a motion to adjourn.

Motion: Doris Jones

Second: Dwayne Owen

Yea: 5

Nay: 0

The meeting was adjourned at 5:59pm

Verified by Board Approval:

Gary Clement, Clerk

March 3, 2015
Date

Respectfully Submitted:

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March 3, 2015

Patricia Gallagher, Secretary