

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, March 7, 2017 at 6:00 P.M in the Middle School Cafeteria, located at 360 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3)(4), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA
March 7, 2017
6:00 P.M.

I. Opening Of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

Student Presentations:

- 1. FFA
- 2. High School Student Council
- 3. Middle School Students of the Month
- 4. Middle School Student Council

IV. Administrative Reports / Summary of Current Events

[Superintendent's Report](#) –

1. School District Spending Report
2. State Board of Education Meeting
3. ADM
4. Reduced Grant Funding

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the regular meeting and budget work session meeting dated February 7, 2017 as noted in the Board backup.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 1. Expense - [#1717](#) for \$96,243.45; [#1718](#) for \$40,241.85
 2. Payroll – [#16](#) for \$285,867.11; [#17](#) for \$275,569.46
- C. [Approval of Activity Accounts](#) – Consideration of approving the activity accounts for the month of [January](#) as noted in the Board backup.
- D. [Approval of Payment to GNS](#) – Consideration of approving payment in the amount of [\\$285.00](#) to GNS.
- E. [Personnel](#) –
 1. [Hiring](#) – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Steve Bull, Sharon Jordan, Ken Lownds, Mary Montoya, Bus Drivers for Dairy Tour
 - b. Rigoberto Otero, Elementary Head Custodian, replacing Brian Cordero
 - c. Brendon Bryant, Elementary, Migrant After School Tutor
 - d. David Chaim, High School Spanish Teacher
 - e. Marlene Armesto as the High School SEI/Spanish Teacher
 - f. [2016-2017 Revised Extra Duty Hire Listing](#)
 2. [Resignations](#) – Consideration of approving the following resignations:
 - a. Taylor Rainwater, Middle School, 7th grade ELA Teacher
 - b. Leslie De La Cruz, Elementary Paraprofessional
 3. [Retirements](#) – Consideration of approving the following retirements:
 - a. Cynthia Linger, High School Special Education Teacher
 - b. Victoria Singer, High School Guidance Counselor
 - c. Becky Fortenberry, District Accounts Payable Clerk
 - d. Mike Patterson, Middle School Principal
- F. [FY 2017/18 High School Student Handbook](#) – Consideration of approving FY 2017/18 High School Student Handbook.

VI. New Business

- A. [Budget Reductions](#) – Discussion/Action regarding Budget Reductions for FY 2017/18.
- B. [Student Fee Schedule](#) – Consideration of approving the Student Fee Schedule for FY 2017/18 as provided in board back up.
- C. [Certified Contract and Classified Notice of Appointment Templates](#) – Consideration of approving the certified contract and classified notice of appointment templates, as presented in the board backup.
- D. [List of Renewals and Authorization to Issue Contracts for FY 2017-18](#) – Consideration of approving the FY 2017-18 certified employee renewal list provided in the board backup, authorize the district to issue the FY 2017-18 contracts at current rates and authorize one board member and the superintendent to sign teacher contracts.
- E. [HVAC Proposals](#) – Consideration of approving GNS’s proposal for heating and cooling services.
- F. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next Regular Meeting is scheduled for April 4, 2017.
- G. [Executive Session](#)-- Pursuant to A.R.S. §38-431.03 (A) (1) Personnel and 30-431.03 (A)(4), Discussion or consultation with attorneys for the District considering the District’s position in settlement to avoid or resolve litigation, the Board may vote to enter into executive session for two personnel matters and to consult with the attorney for the District to consider its position and instruct its representatives regarding the subject of negotiations in pending or contemplated litigation or in settlement discussions to avoid or resolve litigation. If either employee in the personnel matters requests that individual’s matter be held in open session, it will be held in open session during the action portion of the agenda after the Board returns to open session. The two matters are described below:
 - 1. [Teacher Resignation](#) – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation of a teacher after signing his contract in violation of A.R.S. §15-545 and paragraph 16 of the contract. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
 - 2. [Settlement Agreement and Teacher Resignation](#) - Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the settlement agreement and resignation of a teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
 - 3. [Dispute with the Arizona School Risk Retention Trust “the Trust”](#) – Pursuant to ARS 38-431.03. (A)(4)the Governing Board will enter into executive session to discuss the ongoing litigation and potential settlement with the Trust.
- H. Return to Open Session, Discussion/Action.
 - 1. Discussion/action to assess liquidated damages against Jack Kortsen for terminating his contract. Liquidated damages will be assessed in the amount of \$1,000.00. The Board may direct the Superintendent to report the unprofessional conduct to the Arizona Department of Education and request that his certificate be revoked for unprofessional conduct.
 - 2. Discussion/action to accept the settlement agreement and resignation of Orlando Moss.

3. Discussion/action to accept the settlement agreement with the Trust.

VII. ADJOURNMENT

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, March 6, 2017 at 4:30 p.m.

By: _____

Kevin Davis
Superintendent