

**WILLCOX UNIFIED SCHOOL DISTRICT NO. 13**  
**480 NORTH BISBEE AVENUE**  
**WILLCOX, AZ 85643**

**TITLE:** High School Head Girls Softball Coach

**QUALIFICATION:** Employment as a teacher/support staff preferred.

Demonstrated interest in, knowledge of and aptitude for performing the tasks listed.

Such alternatives to the above qualifications as the Governing Board may find appropriate and acceptable.

Previous High School or College coaching experience preferred.

**REPORTS TO:** Athletic Director

**JOB GOAL:** To help each participating student achieve a high level of skill and appreciation for the values of discipline and sportsmanship and an increased level of self-esteem.

**PERFORMANCE RESPONSIBILITIES:**

- \* Coach individual participants in the skills necessary for excellent achievement in the sport involved consistent with District adopted character standards.
- \* Actively supervise students participating in activities during practice, in locker rooms, at all times while in travel status, whether in vehicle, at competition sites or at overnight accommodations.
- \* Instill in the participants through the sport, a sense of dignity and respect for themselves, their teammates and opponents.
- \* Plan and schedule a regular program of practice in season.
- \* Work closely with the Athletic Director in scheduling interscholastic contests.
- \* Give input to the Athletic Director in scheduling interscholastic contests.
- \* Recommend purchase of equipment, supplies and uniforms, as appropriate.
- \* Be responsible for accurate forms, insurance records, accident forms and similar paperwork.
- \* Oversee the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present.
- \* Establish performance criteria for eligibility in interscholastic competition in accordance with the established handbook and determine eligibility according to no pass/no play policy.
- \* Enforce discipline and sportsmanlike behavior at all times and establishes and oversees penalties for breach of such standards by individual students. Administer the adopted code of conduct in the athletic handbook.
- \* Determine which students are eligible for a certificate award at the end of season.
- \* Maintain a level of personal conduct which will serve as a role model for student athletes.
- \* Adhere to the rules and regulations of the Arizona Interscholastic Association.
- \* Perform such other functions as may be required or assigned.