

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, October 11, 2016 at 6:00 P.M or immediately following the public hearing in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3)(4), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA**

**October 11, 2016**

**6:00 P.M. OR IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

**I. Opening Of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call To The Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

**III. Presentations**

No presentations due to fall break

**IV. Administrative Reports / Summary of Current Events**

[Superintendent's Report](#) – The Superintendent will report on the following items:

- A. Override
- B. A Team

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

**V. Consent Agenda**

- A. Approval of [Minutes](#) – Consideration of approving the minutes of the regular meeting and executive sessions dated September 6, 2016 as noted in the Board backup.
- B. Ratification of [Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  - 1. Expense - [#1704](#) for \$68,501.34; [#1705](#) for \$69,729.92; [#1706](#) for \$14,636.10; [#1707](#) for \$110,888.24
  - 2. Payroll – [#4](#) for \$271,703.70; [#5](#) for \$280,424.10; [#6](#) for \$286,234.25
- C. [Approval of Activity Accounts](#) – Consideration of approving the activity accounts for the month of [August](#) as noted in the Board backup.
- D. [Personnel](#) –
  - 1. [Hiring](#) – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
    - a. 2016-2017 Revised Extra Duty Hire Listing
    - b. Andrea Jessen, Elementary School Para Professional
    - c. Lilia V. Brick, High School Spanish II Teacher
    - d. Mike Rand, High School On-line Teacher
    - e. Lilia V. Brick, High School After School Tutor
    - f. Carolyn Lowrey, Substitute Bus Driver
    - g. Tonya Downs, 21<sup>st</sup> CCLC After School Tutor
  - 2. [Resignations](#) - Consideration of approving the following resignations:
    - a. Andres Carrasco, IT Coordinator
    - b. Clifford Titus, Network Administrator
    - c. Falesha Villa, Elementary School Para Professional
  - 3. Retirement – Consideration of approving the retirement of Jane Bryce, Elementary School Para Professional
- E. [Donations](#) – Consideration of approving the donations to the District listed in the Board back up.
- F. [Resolution 16/17-48 and U of A Nutrition Network Partnership Memorandum of Understanding \(MOU\) and Addendum for the Supplemental Nutrition Assistance Program – Education \(SNAP-Ed\)](#) – Consideration of approving [Resolution 16/17-48](#) and the U of A Nutrition Network Partnership [MOU](#) and [Addendum](#) for the Supplemental Nutrition Assistance Program – Education (SNAP-Ed).
- G. [Vacation Buyback](#) – Consideration of approving the buyback of vacation days earned, but unused by the Superintendent.

- H. [Out of State Travel](#) - Consideration of approving out of state travel for FFA to attend the National FFA Convention in Indianapolis, Indiana, October 18-22, 2016.

**VI. New Business**

- A. [Policy Revisions](#) – Consideration of approving the 1<sup>st</sup> reading of the following [policies](#) (regulations and exhibits if listed are for informational purposes only):
- EBAA - Reporting of Hazards/Warning Systems
  - IHAMC - Instruction and Training in Cardiopulmonary Resuscitation - NEW
  - IKE-RB - Promotion and Retention of Students
  - IKF - Graduation Requirements
  - JC – School Attendance Areas
  - JFABD – Admission of Homeless Student
  - JFB – Open Enrollment
  - JICI – Weapons in School
  - JJJ – Extracurricular Activity Eligibility
  - JL-RA – Student Wellness
  - JLCD – Medicines/Administering Medicines to Students
  - JRR – Student Surveys - NEW
  - KB – Parental Involvement in Education
  - KFAA – Smoking on School Premises at Public Functions – DELETE
  - LC – Relations with Education Research Agencies
  - [GCQEA](#) – Staff Post-Retirement Option
- B. [School Resource Officer Training](#) – Consideration of approving the request from Chief Rios to reimburse the City of Willcox for one-half the cost for the School Resource Officer to attend the Response to School Violence; Safety and Security; Beyond the Active Shooter training in Las Vegas, Nevada. The costs are outlined in the board backup.
- C. Approval of the [FY 2015-2016 Annual Financial Report](#) (AFR) - Consideration of approving the FY 2015-2016 Annual Financial Report (AFR).
- D. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular Board Meeting is scheduled for November 1, 2016.
- E. [Student Disciplinary Matter](#) – Pursuant to A.R.S. §15-843, the Governing Board may vote to meet in executive session to receive the findings of fact, conclusions of law and the disciplinary recommendations of the hearing officer appointed to conduct the disciplinary hearing for a student. As student disciplinary matters are not subject to the Open Meeting Law, the Board may vote in the executive session to accept the recommendation of the hearing officer, reject the recommendation of the hearing officer, or modify the recommendation of the hearing officer as to the student. The decision of the Governing Board is final.

**VII. ADJOURNMENT**

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): [District Office Building – Front Display Box on Friday, October 7, 2016 at 4:30 p.m.](#)

By: \_\_\_\_\_

Kevin Davis  
Superintendent