

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public on **Tuesday, June 6, 2017 at 6:00 P.M** in the **District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643**. Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA
JUNE 6, 2017
6:00 P.M.**

I. Opening Of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports / Summary of Current Events

Superintendent's Report – The Superintendent will report on the following items:

- 1. Audit/CAFR
- 2. Early AZMerit results
- 3. Skookii.com Service

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the regular meeting and public hearing dated May 2, 2017 as noted in the Board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense - #1725 for \$5,900.76; #1726 for \$22329.15; #1727 for \$126,045.59
 - 2. Payroll – #22 for \$459,742.87; #23 for \$274,582.20
- C. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of April as noted in the Board backup.
- D. Personnel –
 - 1. Hiring – FY 2016-2017 Summer School – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Neil Osterman, Rayna Nichols, Patrick Macumber, Anita Bowland, James Nabhan, Middle School, Summer School Teachers, effective May 30, 2017
 - b. Mike Rand, Nidhi Mehta, Calvin King, Doug Lockhart, High School, Summer School Teachers, effective May 30, 2017
 - c. April Gonzales, Adriana Valencia, 21st CCLC, WASA Summer help, effective May 30, 2017
 - 2. Hiring – FY 2017-2018 – Consideration of approving the following hiring for FY 2017-2018, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Mike Rand, High School, Ag/Science teacher, replacing Moiria White, effective August 7, 2017
 - b. Marylou Chopelas, High School, Online Teacher, replacing Mike Rand, effective August 9, 2017
 - c. April Gonzales, Adriana Valencia, 21st CCLC, WASA Summer help, effective May 30, 2017
 - 4. Resignations - Consideration of approving the following resignations:
 - a. John Sanchez, Bus Driver, effective May 3, 2017
 - b. Marsha Davidson, Elementary School Teacher, effective May 25, 2017
- E. Donations – Consideration of approving the donations to the District listed in the Board back up.
- F. Resolutions - Consideration of approving the following resolutions and where noted, Intergovernmental Agreements (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:
17/18-01 – Arizona School Risk Retention Trust, Inc.

17/18-02 – Dual Credit Program - IGA
17/18-03 – Satellite Program
17/18-04 – Medicaid Services
17/18-05 – Holding Account Fund
17/18-06 – Revolving Fund
17/18-07 – District Trust Fund
17/18-08 – School Lunch Fund
17/18-09 – Hear Bid Protests
17/18-10 – Elementary School Activity Fund
17/18-11 – Middle School Activity Fund
17/18-12 – High School Activity Fund
17/18-13 – Investment of Funds
17/18-14 – Vouchers and Execution of Warrants between Board Meetings
17/18-15 – Federal Funds Custodian
17/18-16 – Designated Evaluators
17/18-17 – District Hearing Officer
17/18-18 – Policy CBCA Delegated Authority
17/18-19 – District Records Clerk
17/18-20 – State Purchasing Office
17/18-21 – Deduction Agency Fund Account
17/18-22 – Southeast Regional Cooperative - Agreement
17/18-23 – Advance for State Aid
17/18-24 – Head Start -MOU
17-18-25 – Authority to Suspend
17/18-26 – Department of Corrections – IGA
17/18-27 – PNO Inadequacy
17/18-28 – Purchasing Agreement SAVE
17/18-29 – Use of Competitive Sealed Proposals
17/18-30 – Agreement for Bonita School Child Nutrition - IGA
17/18-31 – Health Ins. Consulting Services
17/18-32 – Rio Salado College - MOU
17/18-33 – Cafeteria Plan
17/18-34 – ITV - IGA
17/18-35 – Cochise Technology District Course Listing
17/18-36 – ESI – Post Retirement Service Provider - Agreement
17/18-37 – Reauthorization of the Secure Rural Schools Act
17/18-38 – Migrant Head Start - MOU
17/18-39 – Beyond Textbooks
17/18-40 – WASA - MOU
17/18-41 – Cochise County - MOU
17/18-42 – Cash Balance Cert
17/18-43 – PCG
17/18-44 – Grand Canyon University
17/18-45 – US Border Patrol – MOU
17/18-46 – SRO – IGA
17/18-47 – U of A Cooperative Extension
17/18-48 – NAU Student Placement – Agreement
17/18-49 – Revolving Line of Credit
17/18-50 – SRC – IGA

- G. Food Service Management Co. (FSMC) Sodexo Contract Renewal for FY 2017 – 2018 – Consideration of approving the Food Service Management Co. (FSMC) Sodexo contract renewal for FY 2017-2018.

- H. Renewal of FY 2017-2018 General Liability and Worker's Compensation – Consideration of approving General Liability Insurance and Arizona School Alliance for Worker's Compensation with the Arizona Risk Retention Trust (The Trust) as noted in the Board backup.
- I. Salary Schedules – Consideration of approving the FY 2017-2018 Certified and Classified Salary Schedules.
- J. Approval of GNS Payment – Consideration of approving payment to GNS for the sum of \$192.53 as noted in the Board backup.
- K. Approval of Willcox Rock and Sand, Inc. Payment – Consideration of approving payment to Willcox Rock and Sand, Inc. for the sum of \$1014.77 as noted in the Board backup.

V. New Business

- A. Policy Revisions – Consideration of approving and adopting the 2nd reading of the following policies (regulations and exhibits if listed are for informational purposes only):

BGD- Board Review of Regulations
 DIE- Audits/Financial Monitoring
 DJE – Bidding/Purchasing Procedures
 GCCA – Professional/Support Staff Sick Leave
 GCF-ED – Professional Staff Hiring
 GDF-EE - Support Staff Hiring
 GDJ- Support Staff Assignments and Transfers
 IHBJ-R – Indian Education
 IJNDBA – Website Accessibility
 JFABD – Admissions of Homeless Students JFABD-EB
 JFB - Open Enrollment
 JFBA – Unsafe School Choice
 JR – Student Records JR-R
 JRR – Student Surveys
 LBD- (DELETE) Relations with Charter Schools LBD-E

- B. Policy Revisions – Consideration of approving the 1st reading of the following policies (regulations and exhibits if listed are for informational purposes only):

EEAG – Student Transportation in Private Vehicles
 EEAG-R – Student Transportation in Private Vehicles
 EEB – Business and Personnel Transportation Services
 EFDA – Collection of Money/Food Tickets
 JL – Student Wellness

- C. Retirement/ESI Request for 2017-2018 – Consideration of approving Sue Hoppe's request for retirement/ESI FY 2017-2018

- D. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regularly scheduled Board meeting is July 11, 2017.

VI. ADJOURNMENT

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, June 5, 2017 at 4:30 p.m.

By: Cheryl Childers
Cheryl Childers
Accounting Supervisor