

480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, January 10, 2017 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643**. Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A)(3)(4), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Cheryl Childers at (520) 384-8604 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA**  
**January 10, 2017**  
**6:00 P.M.**

**I. Opening Of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Organization of Governing Board Year**

- A. Swearing in New Board Members – The governing board will swear in the new board members.
- B. Nomination and Election of Governing Board Officers – The governing board will open nominations and then elect officers for the following positions: president, vice-president, and clerk. The newly elected board president will conduct the balance of the meeting.
- C. Determination of Regular Meeting Dates, Time and Place – The governing board will discuss and take action to determine the day, time and place for conducting the regular meetings of the Willcox Unified School District Governing Board.
- D. Approval of Hearing Officers- The governing board may discuss and appoint Mrs. Betsy Ajeman and Dr. Donald Roberts as hearing officers on student discipline matters.

### III. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

### IV. Presentations

Student Presentations:

1. FFA
2. High School Student Council
3. Middle School Students of the Month
4. Middle School Student Council

### V. Administrative Reports / Summary of Current Events

Superintendent's Report – The Superintendent will report on ESSA/A-F Accountability.

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

### VI. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the regular meeting and executive session dated December 6, 2016 as noted in the Board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  1. Expense - #1712 for \$110,889.97; #1713 for \$43,368.99
  2. Payroll – #11 for \$284,233.75; #12 for \$275,193.36
- C. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of November as noted in the Board backup.
- D. Approval of Payment to Willcox Rock & Sand, Inc. – Consideration of approving payment in the amount of \$383.76 to Willcox Rock & Sand, Inc.
- E. Personnel –
  1. Hiring – Consideration of approving the following hiring for FY 2016-2017, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Wendy Cordero, Elementary School Paraprofessional
    - b. Rick Smith, Substitute Bus Driver for Migrant and 21<sup>st</sup> Century
    - c. Vickie Overy, Elementary School Paraprofessional
    - d. Brian Cordero, Elementary School Head Custodian
    - e. Olga Granado, Substitute Teacher
    - f. Dawn Geyer, Substitute Teacher

- g. Sainte Lucke, Substitute Teacher
- h. [2016-2017 Revised Extra Duty Hire Listing](#)

2. Resignation – Consideration of approving the resignation of Sandra Trujillo, elementary school paraprofessional.

F. [Donations](#) – Consideration of approving the donations to the District listed in the Board backup.

G. [Request for Proposal \(RFP\) for HVAC Services](#) – Consideration of approving the District sending out an [RFP for HVAC Services](#).

H. [Teaching Calendar and Twelve Month Classified Employee Calendar for FY 2017-18](#) – Consideration of approving the [teaching calendar](#) and [twelve month classified](#) employee calendar for FY 2017-18.

I. [Classified Salary Schedule](#) – Consideration of approving the [revised Classified Salary Schedule](#) for FY 2016-17.

## VII. New Business

A. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas.

B. [Student Disciplinary Matter](#) – Pursuant to A.R.S. §15-843, the Governing Board may vote to meet in executive session to receive the findings of fact, conclusions of law and the disciplinary recommendations of the hearing officer appointed to conduct the disciplinary hearing for a student. As student disciplinary matters are not subject to the Open Meeting Law, the Board may vote in the executive session to accept the recommendation of the hearing officer, reject the recommendation of the hearing officer, or modify the recommendation of the hearing officer as to the student. The decision of the Governing Board is final.

## VIII. ADJOURNMENT

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, January 9, 2017 at 4:30 p.m.

By: \_\_\_\_\_  
Kevin Davis  
Superintendent