

**Wenden Elementary School
Board of Trustees and the Public
Regular Board Meeting 6 p.m.
September 16, 2019
Wenden Elementary District Office**

Regular Monthly Board Meeting Minutes – September 16, 2019

| | | | |
|-------------------------------|------------------------------|---------------------------|------------------|
| Board Members Present: | Board Members Absent: | Employees Present: | Audience: |
| Gary Saiter | Ashley Mendoza | Gloria Dean | Lupe Lard |
| Kelly Stacy | Larry O’Daniel | Marsha Harold | |
| Chris Haines | | Sandra Cruz | |

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order - Mr. Saiter called meeting to order at 6:01p.m.
2. Pledge of Allegiance - Mr. Saiter led the Pledge of Allegiance.
3. Approve Agenda of Regular Meeting of September 16, 2019. Mr. Haines motioned to approve the regular board meeting agenda. Mr. Stacy seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

4. Consent Agenda
All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.
 - A. Minutes of the Regular Minutes for July 8, 2019 and Special Board Meeting of August 20, 2019.
 - B. Resolution for Salary and Other Expenses
 - C. Ratify Payroll and Other Expense Vouchers
 - D. Year to Date Expenditure Report – Student Activities - Revenue Report

Mr. Stacy motioned to approve the consent agenda as presented.
Mr. Haines seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

5. **Information Items**
 - A. Cafeteria Report. The Cafeteria Report was provided to the board members.
6. **Summary of Current Events**

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

Gloria Dean, Superintendent - Administrative Report

July 29th - August 8th, 2019

Teachers returned on July 29 for "Teacher Boot Camp". The budget for additional time was allocated and approved through the CSI Grant in the amount of \$31,191.00 dollars. The grant written included 8 days of boot camp for teachers, Data review and student interventions, Strategies for understanding and working with ELL and Special Education was a dedicated PD during the 2 weeks of boot camp. Teachers will also begin after school tutoring for sub-groups at 1 hour x 2 days weekly. The cost for after school tutoring for approximately 28 days for 8 teachers plus benefits and 16 days for substitute teachers will be approximately \$23,600.00. CSI Grant also approved for the funding of Freckle (supplemental curriculum for the amount of \$2,669.00.

We were able to hire a 3/4 ELL Teacher, however we also had to make the decision to utilize Miss Miller to teacher 3rd grade as it was our greatest need at the time. Miss Miller, Ms. McCarty and Ms. Dean will be overseeing the ELL program and working with teachers as they implement ILLP's into their daily lesson plans to meet the 5 domains of ELL state standards. So far all aspects of instruction are on point.

Currently we are down to one bus driver as SES is as well. Mr. Palma and SES driver will be doubling up on bus routes for this week. Mr. Cruz will be registering for CDL courses when we can get to the first available phase.

There has been a delay in the delivery of the new bus due to weather conditions in Georgia. Once they receive confirmation, they will contact us with the delivery date. Total enrollment to date is currently 97 students with 21 out of district.

School Facilities Board Update

On September 2, 2019, Ms. Sandra Cruz and Ms. Dean hosted the first pre-construction meeting with SFB regional director- Stephanie Vasser, Sun Valley project superintendent- Kyle Sieard, Architect - Pat Prince and Sun Valley Owner, Jody Clanton. The meeting consisted of : Roles and responsibility for each entity, Project Directory (points of contact), communication protocol, safety protocol, staging on site/on site access and construction schedule and completion dates (if there are no weather delays or undetermined construction problems).

Projects to completed by Wenden School Maintenance before Monday, September 16, 2019 : All Mesquite trees must be cut down to allow clearance for renewal. Pine trees must be trimmed back from front building to allow at least 2 feet for clearance. All debris must be removed from the docket pad area so that materials can be placed on cement slab and then enclosed with chain link fence. Both entrances to the bus barn must be closed with locks attached at all times.

Board Member - Members of the Board may speak regarding current events. Mr. Saiter stated that the smelter plant is moving along it will take about 30 plus days to issue a permit from ADEQ, if the permit application is correct. He stated that even with the ADEQ permit they will not be able to operate. They have applied for a conditional use permit which would require an unanimous vote from the District Supervisors and the Planning & Zoning Commission.

7. Call to the Public – None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

A. Discussion and possible action to approve the use of school classroom for First Thing's First Adult Early Childhood Education Classes.

Mr. Haines motioned to approve the use of school classroom for First Thing's First Adult Early Childhood Education Classes. Mr. Stacy seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

B. Discussion and possible action to approve the attendance of board members and administrative staff for

the ASBA La Paz County Meeting on September 25, 2019.

Mr. Haines motioned to approve the attendance of board members and administrative staff for the ASBA La Paz County Meeting on September 25, 2019. Mr. Stacy seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

- A. Discussion and possible action to approve the 8th Grade elected officers and schedule of fundraisers for 2019-2020.

Mr. Haines motioned to approve the 8th Grade elected officers and schedule of fundraisers for 2019-2020. Mr. Stacy seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

- B. Discussion and possible action to approve Wenden Elementary School #19 Prop 301 Classroom Site Fund Expenditure Plan 2019-2020.

Mr. Stacy motioned to approve Wenden Elementary School #19 Prop 301 Classroom Site Fund Expenditure Plan 2019-2020. Mr. Haines seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

- C. Discussion and possible action to approve the FY2019-2020 Teacher Evaluation System Statement of Assurance.

Mr. Haines motioned to approve FY2019-2020 Teacher Evaluation System Statement of Assurance. Mr. Stacy seconded the motion. Motion approved 3-0.

| <i>Name</i> | <i>Aye</i> | <i>Nay</i> | <i>Absent</i> |
|-----------------------|------------|------------|---------------|
| <i>Gary Saiter</i> | X | | |
| <i>Larry O'Daniel</i> | | | X |
| <i>Kelly Stacy</i> | X | | |
| <i>Chris Haines</i> | X | | |
| <i>Ashley Mendoza</i> | | | X |

- D. Discussion and possible action to approve the first reading of policy advisories: Policy Advisory #646 - Policy DIE – Audits/Financial Monitoring; Policy Advisory #647 - Regulation IHAMB-R – Family Life Education; Policy Advisory #648 Policy JFAA – Admission of Resident Students Exhibits JFAA-EA, JFAA-EB; Policy Advisory #649 – Policy JFAB – Admission of Nonresident Students Exhibits JFAB-EA, JFAB-EB; Policy Advisory #650 – Regulation KDB-R – Public Right to Know/Freedom of Information; Policy Advisory #651 – Policy BEDH – Public Participation at Board Meetings; Policy Advisory #652 – Policy DJE – Bidding/Purchasing Procedures; Policy Advisory #653 – Policy GBEA – Staff Ethics; Policy Advisory #654 – Policy GBEB – Staff Conduct Regulation GBEB-R; Policy Advisory #655 – Policy GBEFA – Staff

Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle; Policy Advisory #656 – Policy GBI – Staff Participation in Political Activities; Policy Advisory #657 – Policy GCF – Professional Staff Hiring; Policy Advisory #658 – Policy GCFC – Professional Staff Certification and Credentialing Requirements (Fingerprinting Requirements) Exhibit GCFC-E; Policy Advisory #659 – Policy GCO – Evaluation of Professional Staff Members; Policy Advisory #660 – Policy GDF – Support Staff Hiring; Policy Advisory #661 – Policy GDFA – Support of Staff Qualifications and Requirements (Fingerprinting Requirements) Exhibit GDFA-E; Policy Advisory #662 – Policy IHA – Basic Instructional Program Exhibit IHA-E; Policy Advisory #663 – Policy IHAMD – Instruction and Training in Suicide Prevention; Policy Advisory #664 – Policy IKF – Graduation Requirements; Policy Advisory #665 – Policy JICA – Student Dress Regulation JICA-R; Policy Advisory #666 – Policy JIH – Student Interrogations, Searches and Arrests; Policy Advisory #667 – Policy JLCD – Medicines/Administering Medicines to Students; Policy Advisory #668 – Policy JLDAC – Screening/Testing of Students (Vision Screening of Children); Policy Advisory #669 – Policy JLF – Reporting Child Abuse/Child Protection.

Ms. Dean and the board reviewed the first reading of the policy advisories as listed.

G. Requests for future Agenda items. –

Mr. Stacy would like to establish a dollar limit requirement for written quotes.

H. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will be Monday, October 14, 2019 at 6:00 p.m.

9. Adjourn Regular Meeting:

Mr. Saiter motioned to adjourn the meeting at 7:06 p.m.

Signature of Approval of Minutes

| | |
|--------------|------|
| Board Member | Date |
| Board Member | Date |
| Board Member | Date |
| Board Member | Date |
| Board Member | Date |