



**NOTICE OF PUBLIC MEETING**

**TOLLESON UNION HIGH SCHOOL DISTRICT #214  
GOVERNING BOARD AGENDA  
FOR REGULAR MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

**DATE:           October 27, 2015**

**TIME:           6:00 p.m.**

**PLACE:         District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353**

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board’s attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board’s Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: October 22, 2015           By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

**A complete copy of the meeting agenda can be found on the TUHSD website: [www.tuhsd.org](http://www.tuhsd.org)**

**REGULAR MEETING**

**1.    Call to Order and Roll Call**

The meeting was called to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

**2. Pledge of Allegiance**

**3. Approval of the Regular Agenda**

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

**4. Celebrations**

**A. Athletes of the Month**

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following September 2015 Athletes of the Month will be recognized:

Copper Canyon High School

Jessica Mora (Volleyball) and Javier Chavez (Golf)

La Joya Community High School

Elizabeth Leuck (Volleyball) and Hunter Older (Football)

Sierra Linda High School

Zyanne Baxter (Cross Country) and Adam Gutierrez (Football)

Tolleson Union High School

Anastasia Hancock (Cross Country) and Andy Gutierrez Flores (Cross Country)

Westview High School

Amanda Flores (Stunt/Pom) and Fernando Cuevas (Football)

**B. Employees of the Month**

The following August 2015 Employees of the Month will be recognized for their contributions to the District.

Tolleson Union High School

Vellia Morin, Special Education Instructional Aide

Westview High School

Joni Burd, Special Education Teacher

Christine Cassavant, Special Education Instructional Aide

**5. Public Participation**

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board's Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

**6. Summary of Current Events**

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

**7. Approval of the Consent Agenda**

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

**8. Discussion/Action of Items(s) Previously Removed From the Consent Agenda**

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

**CONSENT AGENDA\* ITEMS**

Items marked with an asterisk (\*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

	<b><u>PDF</u></b>
	<b><u>PAGE #</u></b>
<b>*1. Human Resources</b>	
<b>A. Personnel Items</b>	<b>6-8</b>
Recommendations for approval/ratification of personnel actions.	
<b>*2. Financial Services</b>	
<b>A. Vouchers</b>	<b>9-10</b>
Vouchers represent orders for payment of material, equipment, salaries, and services.	

- |   |  |              |
|---|--|--------------|
| <b>B. Donations</b>   | Various donations are presented to the Governing Board throughout the year for review and official acceptance.   | <b>11-12</b> |
|   | <ul style="list-style-type: none"> <li>▪ Thunderbirds Foundation – La Joya Community High School/Girls Golf Team – \$500.00</li> <li>▪ Thunderbirds Foundation – La Joya Community High School/Boys Golf Team – \$500.00</li> <li>▪ Target Store #0851 – Tolleson Union High School/Facilities Department – \$500.00</li> <li>▪ Walmart – Tolleson Union High School/FBLA – \$500.00</li> <li>▪ Bulldogs Football Booster Club – Sierra Linda High School/Football Program – \$2,202.90</li> </ul> |              |
| <b>*3. Purchasing</b>   |  |              |
| <b>A. Authorization for Disposal #907 - #912</b>                            | Administration seeks Governing Board approval to dispose of Gators, computers, buses, and computer equipment.  | <b>13-25</b> |
| <b>*4. Superintendent’s Office</b>  |  |              |
| <b>A. Revision of 2015-2016 Club, Class, and Extra Duty Salary Schedule</b> | Revision was made to eliminate three (3) categories inadvertently left on the schedule at the time of adoption.  | <b>26-27</b> |
| <b>B. Travel Requests</b>   | Requests have been received from Copper Canyon High School, La Joya Community High School, Sierra Linda High School, Tolleson Union High School, Westview High School, and the District Office.  | <b>28-32</b> |

**INFORMATION/DISCUSSION ITEMS**

- |  |  |              |
|--|--|--------------|
| <b>1. Emergency Management System</b>  | John Speer, Assistant Superintendent for Teaching and Learning, will provide an update on the District’s emergency management system.  | <b>33-39</b> |
| <b>2. National School Boards Association’s Council of Urban Boards of Education’s Annual Conference Report</b> | Governing Board President Steven Chapman and Vice President Devin Del Palacio attended the National School Boards Association’s Council of Urban Boards of Education’s (CUBE) Annual Conference on October 1-3, 2015 in Phoenix. Mr. Chapman and Mr. Del Palacio will provide a report on the conference and its potential impact to the District. | <b>40-41</b> |
| <b>3. The New American Leaders Project’s Power and Policy Conference Report</b>                                | Governing Board Vice President Devin Del Palacio attended The New American Leaders Project’s Power and Policy Conference on October 16, 2015 in Washington, DC. Mr. Del Palacio will provide a report on the conference and its potential impact to the District.  | <b>42</b>    |

4. **Arizona School Boards Association’s Maricopa County Meeting Report** 43  
Governing Board President Steven Chapman and Member Corina Madruga attended the Arizona School Boards Association’s (ASBA) Maricopa County Meeting on October 19, 2015. Mr. Chapman will provide a report on the meeting and its potential impact to the District.

**ACTION/DISCUSSION ITEMS**

1. **Second Reading – Policy HA; Meet and Confer Goals/Priority Objectives** 44-47  
The Governing Board approved the first reading of the proposed policy during the September 22, 2015 Governing Board meeting.

*Recommendation:* That the Governing Board approve the second reading of Policy HA; Meet and Confer Goals/Priority Objectives.

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

2. **Minutes – September 22, 2015 Regular Meeting** 48-54  
Mr. Villalon was excused from the meeting.

*Recommendation:* That the Governing Board approve the September 22, 2015 Regular Meeting minutes.

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

Mr. Chapman  Mr. Del Palacio  Ms. Madruga  Mr. Moreno  Mr. Villalon

**AGENDA ITEMS FOR FUTURE MEETING(S)**

- November 10
- November 24 – Meeting Cancelled
- December 8
- January 12

**ADJOURNMENT**

Motion made by \_\_\_\_\_; seconded by \_\_\_\_\_

The meeting was adjourned at \_\_\_\_\_.

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Personnel Items

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**PURPOSE:**

Administration seeks Governing Board approval/ratification of personnel actions.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

The Governing Board has sole responsibility for personnel actions including new hires, re-employment, resignations, retirements, and terminations.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

The personnel action recommendations are in the best interest of the District and those that it serves.

**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

It is recommended that the Governing Board approve/ratify the personnel action recommendations.

Submitted by: Michael Stewart  
Director, Human Resources Date: October 15, 2015

Reviewed by:   
Superintendent Date: October 15, 2015

# TUHSD HUMAN RESOURCES

**To:** Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board  
**From:** Michael Stewart, Human Resources Director  
**Date:** 10/15/2015  
**Re:** Personnel Items, Governing Board Meeting, 10/27/2015

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Please submit the following recommendations and ratifications for Governing Board approval.

## **CERTIFIED STAFF**

### **Employment of Personnel**

Brieske, Richard	CCHS	Mathematics
Cordova, Jesus	DO	Guest Teacher
Kellas, Kayla	DO	Guest Teacher
Lowenstein, David	DO	Guest Teacher
Shepard, Ladonna	DO	Guest Teacher
Stone, Marykate	DO	Guest Teacher
Tillman, Glenn	DO	Guest Teacher
Scott, Garfield	WHS	CTE – Sports Medicine
<b><u>Fall Coaches</u></b>		
Mitchell, Jason	CCHS	Varsity Spiritline Coach
Mager, Jeremy	TUHS	Assistant Football Coach
Price, Angela	WHS	Varsity Swimming Coach

## **CLASSIFIED STAFF**

### **Employment of Personnel**

Parham, Zaquoya	CCHS	Instructional Assistant II
Soza II, Ramiro	CCHS	Part-time Custodian II – Cafeteria
Walters, McKinleigh	CCHS	Instructional Assistant I
Jimenez, Rosa	LJCHS	Cafeteria Cashier
Montesdeoca, Hortencia	LJCHS	Instructional Assistant II
Shriver, Brenda	LJCHS	Instructional Assistant II
Thomas, Irene	LJCHS	Cafeteria Cashier
Dent, Charles	SLHS	Security Guard
Dreher, Eric	SLHS	Groundskeeper
Messersmith, Eugene	SLHS	Clrical Support II – Guidance Clerk
Rico, Maria	SLHS	Student Cafeteria Worker

Mester, Alexander	TUHS	Student Cafeteria Worker
Orozco Rodriguez, Brenda	TUHS	Cafeteria Cashier
Ortiz, David	TUHS	Student Cafeteria Worker
Guzman, Maria	WHS	Cafeteria Cashier
Soumaro, Ahmad	WHS	Student Cafeteria Worker
Trenkamp, Cynthia	WHS	Cafeteria Cashier

**Fall Coaches**

Castillo, Hector	CCHS	Assistant Football Coach
Garritano, Patricia	CCHS	Assistant Spiritline Coach
Rangel, Robert	CCHS	Assistant Football Coach
Romanisin, Thomas	LJCHS	Assistant Football Coach
Wade, Robert	SLHS	Assistant Football Coach
De La Rosa, Monica	TUHS	Assistant Spiritline Coach
Araiza, Arthur	WHS	Assistant Football Coach
Wonner, Cassandra	WHS	Assistant Spiritline Coach

**Resignations**

Sosa, Julissa	CCHS	Administrative Assistant III
Jackson, Yolanda	DO	Bus Driver
Lockwood, Jimmy	DO	Bus Driver
Cooper, Lori	LJCHS	Cafeteria Cashier
Odan, Mary	LJCHS	Cafeteria Cashier
Montes, Estala	SLHS	Student Information Systems Manager
Guerrero, Anna	TUHS	Bookstore Manager
Stewart, Taunia	WHS	Instructional Assistant I
Trenkamp, Cynthia	WHS	Cafeteria Cashier

**Terminations**

Anderson, Eric	DO	Substitute Bus Driver
Martinaz, Ramon	DO	Groundskeeper



# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Vouchers

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**PURPOSE:**

Administration seeks Governing Board ratification of payroll and expense vouchers.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.


**BUDGET IMPACT AND COSTS:**

Payroll Vouchers: \$ 3,959,774.65 (#7-11)  
Expense Vouchers: \$ 1,772,275.52 (#8032-8046)

**RECOMMENDATION:**

It is recommended that the Governing Board ratify payroll vouchers #7-11 and expense vouchers #8032-8046.

Submitted by: Tracy McLaughlin  
Director, Financial Services Date: October 15, 2015

Reviewed by:   
Superintendent Date: October 15, 2015

**APPROVAL OF PAYROLL/EXPENSES VOUCHERS**

**RATIFY PAYROLL VOUCHERS:**

Voucher	7	\$	519.95
Voucher	8	\$	2,002,749.95
Voucher	9	\$	2,489.38
Voucher	10	\$	1,068.37
Voucher	11	\$	1,952,947.00
<b>TOTAL</b>			<b><u>\$ 3,959,774.65</u></b>

**RATIFY EXPENSE VOUCHERS:**

Voucher	8032	\$	124,236.80
Voucher	8033		4,749.30
Voucher	8034		147,495.92
Voucher	8035		744.39
Voucher	8036		29,361.61
Voucher	8037		462,737.94
Voucher	8038		3,988.68
Voucher	8039		88,207.04
Voucher	8040		354,925.82
Voucher	8041		29,887.68
Voucher	8042		118,296.31
Voucher	8043		623.74
Voucher	8044		230,008.20
Voucher	8045		3,679.92
Voucher	8046		173,332.17
<b>TOTAL</b>			<b><u>\$ 1,772,275.52</u></b>

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Donations

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**PURPOSE:**

Administration seeks Governing Board acceptance of donations.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Various donations are presented to the Governing Board throughout the year for review and official acceptance.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

Donations assist TUHSD in providing services and incentives to teachers and students.

**BUDGET IMPACT AND COSTS:**

Donations totaling \$4,202.90.

**RECOMMENDATION:**

It is recommended that the Governing Board accept the donations from Thunderbirds Foundation, Target Store #0851, Walmart, and Bulldogs Football Booster Club.

Submitted by: Tracy McLaughlin  
Director, Financial Services Date: September 16, 2015

Reviewed by:   
Superintendent Date: September 16, 2015

# DONATIONS

10-27-15

<b>DONOR</b>	<b>SCHOOL/PROGRAM</b>	<b>DONATION</b>	<b>VALUE (\$)</b>
Thunderbirds Foundation	LJCHS / Girls Golf Team	Golf supplies and equipment	500.00
Thunderbirds Foundation	LJCHS / Boys Golf Team	Golf supplies and equipment	500.00
Target Store #0851	TUHS / Facilities	HVAC filters	500.00
Walmart	TUHS / FBLA	Grant for tee shirt business	500.00
Bulldogs Football Booster Club	SLHS / Football Program	Equipment, apparel, and footballs	2,202.90
<b>TOTAL</b>			<b>4,202.90</b>

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015  
**AGENDA SUBJECT:** Authorization for Disposal #907 - #912

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**PURPOSE:**

Administration seeks Governing Board approval to dispose of obsolete motor vehicles and technology equipment that is no longer needed.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

All disposals arrangement will be made in accordance with USFR guidelines and the Arizona Administrative Code, Title 7, Education/Procurement, Section: Materials Management and Disposition.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

Benefits to the District are derived from maintaining furniture and equipment that is safe to use and in good operating condition.

**BUDGET IMPACT AND COSTS:**

All disposals are processed during the normal course of the work day. There will be no out-of-pocket costs for the disposal of these items.

**RECOMMENDATION:**

It is recommended that the Governing Board approve Request for Authorization for Disposal #907 (Gator), #908 (Computers), #909 (Gator), #910 (Buses), and #911 and #912 (Technology).

Submitted by: Cheryl Burt  
Director, Purchasing Date: October 19, 2015

Reviewed by:   
Superintendent Date: October 19, 2015

**TOLLESON UNION HIGH SCHOOL DISTRICT #214  
REQUEST FOR AUTHORIZATION FOR DISPOSAL #**

**907**

- Equipment                       Non-Equipment                       Technology  
 General Fixed Asset (GFA)                       Stewardship List                       Instructional Material                       Other (explain below)

<b>Part I – Disposal Site</b>	
School/Department Initiating Request <b>CCHS Maintenance</b>	Phone No. <b>602 438-2632</b>
Person to Contact (Name/Title) <b>Mike Cerda</b>	E-Mail Address <b>mike.cerda@tuhsd.org</b>

<b>Part II – Disposal Method</b>		
<input type="checkbox"/> State Surplus <input type="checkbox"/> Competitive Sealed Bid <input type="checkbox"/> Public Auction <input type="checkbox"/> Established Market	<input type="checkbox"/> Trade-In (Provide explanation below) <input type="checkbox"/> Posted Price <input type="checkbox"/> Donation to non-profit (Instructional Materials only) <input checked="" type="checkbox"/> Loss (Explanation below)	<input type="checkbox"/> Unusual Circumstance: <input type="checkbox"/> Appraisal <input type="checkbox"/> Barter <input type="checkbox"/> Salvage (List disposal costs below ) <input type="checkbox"/> Other (Explanation below)
Detailed Explanation:		

<b>Part III – Items for Disposal</b>						
Qty	Item Description (include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
1	HPX Gator – John Deere	M0HP2GX010522	13086	7412.74	< 200.00	Not Economical to Repair

<b>Part IV – Requester Signature</b>			
<u>Mike Cerda</u> Requester	_____ Date	_____ Site Administrator	_____ Date

<b>Part V – Governing Board Approval</b>	
Submitted for Governing Board Meeting Date	_____
_____	_____
Governing Board Approval	
Date	

<b>Part VI – Administrative Action</b>		
Disposal Date	Final method of disposal	Compensation/(expenditure)
_____	_____	_____
Disposal Performed By:	Date	Purchasing/GFA Administrator
_____	_____	_____
_____	_____	Date







CTE 803 Refresh

	Svc Tag	Asset	Fund	PO#	Purchase Price	Reason
Oell Optiplex 760	1MCW8K1	20100623	260	100015	\$ 992.57	Refresh
760	4FGWFK1	20100643	261	100016	\$ 992.57	
760	CFGWFK1	20100650	261	100016	\$ 992.58	
760	H0GWFK1	20100638	261	100016	\$ 992.57	
760	HYJ4HK1	20100661	261	100016	\$ 992.57	
760	43GT8K1	20100671	261	100016	\$ 992.57	
760	GFGWFK1	20100639	261	100016	\$ 992.57	
760	5ZJ4HK1	20100667	261	100016	\$ 992.58	
760	3FGWFK1	20100642	261	100016	\$ 992.57	
760	8YJ4HK1	20100654	261	100016	\$ 992.57	
760	9FGWFK1	20100648	261	100016	\$ 992.58	
760	0YJ4HK1	20100658	261	100016	\$ 992.57	
760	FFGWFK1	20100652	261	100016	\$ 992.58	
760	JYJ4HK1	20100662	261	100016	\$ 992.57	
760	8FGWFK1	20100647	261	100016	\$ 992.57	
760	6ZJ4HK1	20100668	261	100016	\$ 992.58	
760	6FGWFK1	20100645	261	100016	\$ 992.57	
760	GYJ4HK1	20100660	261	100016	\$ 992.57	
760	FYJ4HK1	20100659	261	100016	\$ 992.57	
760	5FGWFK1	20100644	261	100016	\$ 992.57	
760	4ZJ4HK1	20100666	261	100016	\$ 992.58	
760	3ZJ4HK1	20100665	261	100016	\$ 992.58	
760	7ZJ4HK1	20100655	261	100016	\$ 992.57	
760	8FGWFK1	20100649	261	100016	\$ 992.58	
760	33GT8K1	20100672	261	100016	\$ 992.56	
760	7FGWFK1	20100646	261	100016	\$ 992.57	
760	7T4L0K	20100614	260	100015	\$ 992.57	BIO5 Locked
HP Printer #4250N	CNRXX29287	20080553	261	802405	\$ 1,153.67	
Oell monitor	CNOU185J7444595JACA5	n/a				screen black

TOLLESON UNION HIGH SCHOOL DISTRICT #214

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT #

909

School: Sierra Linda High School Department: MAINTENANCE

Disposal Methods: Salvage Trade Sale Loss Auction Other (please explain) Method Chosen: sale

\*\*\*\*\* THIS FORM MUST BE COMPLETED AND SIGNED BEFORE DISPOSING OF EQUIPMENT \*\*\*\*\*

Table with 6 columns: TURSD Tag #, Item Description (Include Model #), Serial Number, Purchase Price, Disposal Date, Salvage Value. Row 1: 20090474, John Deere TX Gator, W04X2XD033851, \$7,760.52, \$0.00.

Explain Reason for Disposal: unit has exhausted their service life. Requester:

Approval / Disapproval Date: 9/30/15 SIGNATURE: [Signature] (Principal / Department Adm)

Approval / Disapproval Date: SIGNATURE: (School Board / Authorized Agent)

# TOLLESON UNION HIGH SCHOOL DISTRICT #214 REQUEST FOR AUTHORIZATION FOR DISPOSAL #

#910

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Equipment                 | <input type="checkbox"/> Non-Equipment               | <input type="checkbox"/> Technology             |
| <input checked="" type="checkbox"/> General Fixed Asset (GFA) | <input checked="" type="checkbox"/> Stewardship List | <input type="checkbox"/> Instructional Material |
|   |  | <input type="checkbox"/> Other (explain below)  |

### Part I – Disposal Site

School/Department Initiating Request <b>TUHSD – Transportation</b>	Phone No. <b>623-478-4108</b>
Person to Contact (Name/Title) <b>Lu Reddin – Director of Transportation</b>	E-Mail Address <b>lu.reddin@tuhsd.org</b>

### Part II – Disposal Method

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> State Surplus          | <input checked="" type="checkbox"/> Trade-In (Provide explanation below)       | <input type="checkbox"/> Unusual Circumstance:               |
| <input type="checkbox"/> Competitive Sealed Bid | <input type="checkbox"/> Posted Price  | <input type="checkbox"/> Appraisal                           |
| <input type="checkbox"/> Public Auction         | <input type="checkbox"/> Donation to non-profit (Instructional Materials only) | <input type="checkbox"/> Barter                              |
| <input type="checkbox"/> Established Market     | <input type="checkbox"/> Loss (Explanation below)                              | <input type="checkbox"/> Salvage (List disposal costs below) |
|   |  | <input type="checkbox"/> Other (Explanation below)           |
- Detailed Explanation:  
Trade in of busses that have met their lifespan – high mileage and high maintenance issues/reliability

### Part III – Items for Disposal

Qty	Item Description (include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
1	2005 Bluebird AARE 84 pass	1BABNSKA35F24969	41 #14554	\$97,986	\$5,000.00	High Mileage
1	2008 International RE 300 84 pass	4DRBWAAR88A536464	92 #20080469	\$122,889	\$22,000.00	High Maintenance Issues/Reliability
1	2008 International RE300 84 pass	4DRBWAAR38A630297	89 #20080472	\$128,258	\$22,000.00	High Maintenance Issues/Reliability

### Part IV – Requester Signature

 Requester	<u>10/8/15</u> Date	 Site Administrator	<u>10/8/15</u> Date
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### Part V – Governing Board Approval

Submitted for Governing Board Meeting Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Governing Board Approval

### Part VI – Administrative Action

Disposal Date	Final method of disposal	Compensation/(expenditure)

Disposal Performed By: _____	Date _____	Purchasing/GFA Administrator _____	Date _____
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RECEIVED

OCT 08 2015

FINANCE DEPARTMENT



**TRADE-IN EVALUATION AND PROPOSAL**

**CUSTOMER INFORMATION**

School District: Tolleson Union High School Contact / Title: Lu Reddin / Director

Phone: 623-478-4108 Fax: \_\_\_\_\_ E-mail: lu.reddin@tuhsd.org

Date of Inspection: 08/12/15 Date Available: upon delivery of new units

**VEHICLE INFORMATION**

OFFER: **\$22,000.00**

Year/ Bus #: 2008 / 92 Make: International Model: RE 300 Capacity: 84

VIN / Body #: 4DRBWAAR88A536464 Mileage: 83,046 Fuel: Diesel

Engine: DT466 Operational: YES

Air Conditioning: YES - TRANS AIR - 3 EVAPORATORS Operational: YES

Vehicle Status: X In Service \_\_\_\_\_ Out of Service \_\_\_\_\_ Time out of Service: N/A

Overall Condition: 4 (1=Poor to 5=Excellent) Date Available: ASAP

**LUGGAGE COMPARTMENT**

**VEHICLE INFORMATION**

OFFER: **\$5,000.00**

Year/ Bus #: 2005 / 41 Make: Blue Bird Model: AARE Capacity: 84

VIN / Body #: 1BABNBKA35F24969 Mileage: 136,365 Fuel: Diesel

Engine: Cummins ISC Operational: YES

Air Conditioning: YES - CARRIER - 3 EVAPORATORS Operational: YES

Vehicle Status: X In Service \_\_\_\_\_ Out of Service \_\_\_\_\_ Time out of Service: N/A

Overall Condition: 3 (1=Poor to 5=Excellent) Date Available: ASAP

**LUGGAGE COMPARTMENT**

**VEHICLE INFORMATION**

OFFER: **\$22,000.00**

Year/ Bus #: 2008 / 89 Make: International Model: RE 300 Capacity: 84

VIN / Body #: 4DRBWAAR38A630297 Mileage: 69,481 Fuel: DIESEL

Engine: DT466 Operational: YES

Air Conditioning: YES- TRANS AIR - 3 EVAPORATORS Operational: YES

Vehicle Status: X In Service \_\_\_\_\_ Out of Service \_\_\_\_\_ Time out of Service: N/A

Overall Condition: 4 (1=Poor to 5=Excellent) Date Available: ASAP

**VEHICLE INFORMATION**

OFFER: **\$0.00**

Year / Bus #: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Capacity: \_\_\_\_\_  
 VIN / Body #: \_\_\_\_\_ Mileage: \_\_\_\_\_ Fuel: \_\_\_\_\_  
 Engine: \_\_\_\_\_ Operational: \_\_\_\_\_  
 Air Conditioning: \_\_\_\_\_ Operational: \_\_\_\_\_  
 Vehicle Status: \_\_\_\_\_ In Service \_\_\_\_\_ Out of Service Time out of Service: \_\_\_\_\_  
 Overall Condition: \_\_\_\_\_ (1=Poor to 5=Excellent) Date Available: \_\_\_\_\_

**VEHICLE INFORMATION**

OFFER: **\$0.00**

Year / Bus #: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Capacity: \_\_\_\_\_  
 VIN / Body #: \_\_\_\_\_ Mileage: \_\_\_\_\_ Fuel: \_\_\_\_\_  
 Engine: \_\_\_\_\_ Operational: \_\_\_\_\_  
 Air Conditioning: \_\_\_\_\_ Operational: \_\_\_\_\_  
 Vehicle Status: \_\_\_\_\_ In Service \_\_\_\_\_ Out of Service Time out of Service: \_\_\_\_\_  
 Overall Condition: \_\_\_\_\_ (1=Poor to 5=Excellent) Date Available: \_\_\_\_\_

Notes:

**Trade Condition Requirements & Agreements**

Trade-in values are based upon the following conditions at time of pick up and is agreed to by customers signature below;

- \* Tires must have tread depths and conditions to meet AZ State Standards
- \* Vehicle must have no broken glass
- \* Vehicle must contain all AZ State Standards Safety Equipment
- \* Vehicle must be in running condition and transported to Auto Safety House under its own power unless noted beforehand.
- \* Customer is responsible for towing should vehicle break down in transit
- \* Trade-in title must be signed, notarized, free of liens and given to Auto Safety House Representative upon receipt of trade vehicle.

**OFFER**

Auto Safety House offers \$49,000.00 for the above vehicles as described above providing the Trade-in requirements & agreements are met at time of pick up.

ASH Authorized Signature: \_\_\_\_\_

Print Name: Adam Wilkum

Date: 10/6/2015

**CUSTOMER ACCEPTANCE**

By signing below, customer accepts the above trade-in vehicle offer, Requirements & Agreements.

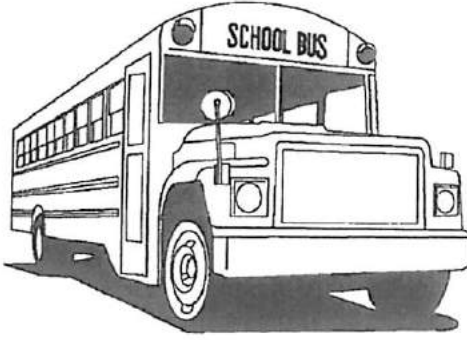
Customer Authorized Signature: \_\_\_\_\_

Print Name: Les Reddin

Title: Director of Transp

Date: Oct 10/8/15

RECEIVED  
 OCT 08 2015  
 FINANCE DEPARTMENT



**aaa bus llc**  
 3138 W. Durango Street  
 Phoenix, AZ 85009  
 (602) 278-9339

**Quote**

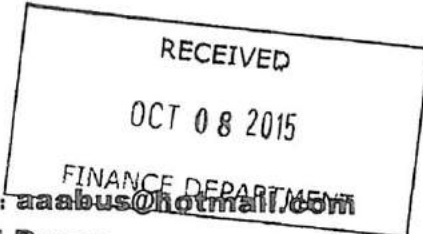
DATE	QUOTE #
09/29/15	1509026

<b>Bill To:</b> Auto Safety House Adam Wilkum	<b>Ship To:</b> Delivered to Auto Safety House
---	---

PO#	Terms	Bus #
-----	-------	-------

Qty	Description	Cost Each	Balance
1	Trade In - 2004 Blue Bird All American RE 85,000mi Cummins 8.3L Diesel / Allison Automatic Transmission / AC	-10,000.00	-10,000.00
1	Trade In - 2008 International RE300 100,000mi Navistar DT466e Diesel / Allison Automatic Transmission / AC	-23,000.00	-25,000.00
Thank You for your Business!		<b>Total</b>	-35,000.00
		<b>Tax 8.3%</b>	0.00
		<b>Total Quote.</b>	\$35,000.00

**REMITTANCE**  
 Customer ID:  
 Date:  
 Amount Due:  
 Amount Enclosed:



PHONE: (602) 278-9339 FAX: (602) 278-6594 EMAIL: [aaaabus@hotmail.com](mailto:aaaabus@hotmail.com)

**We Buy, Sell, and Trade Used Buses**  
[aaaabussales.com](http://aaaabussales.com)

**TOLLESON UNION HIGH SCHOOL DISTRICT #214  
REQUEST FOR AUTHORIZATION FOR DISPOSAL #**

#911

- Equipment                       Non-Equipment                       Technology  
 General Fixed Asset (GFA)       Stewardship List                       Instructional Material                       Other (explain below)

**Part I – Disposal Site**

School/Department Initiating Request <b>District Technology</b>	Phone No. <b>623-478-4050</b>
Person to Contact (Name/Title) <b>Bianca Lochner</b>	E-Mail Address <b>Bianca.lochner@tuhsd.org</b>

**Part II – Disposal Method**

- State Surplus                       Trade-In (Provide explanation below)                       Unusual Circumstance:  
 Competitive Sealed Bid                       Posted Price                       Appraisal  
 Public Auction                       Donation to non-profit                       Barter  
 Established Market                       Loss (Explanation below)                       Salvage (List disposal costs below)  
 Other (Explanation below)

Detailed Explanation:

Donate 25 Cisco WS-C3560G-48PS Switches to Tolleson Elementary School District  
 Donate 30 Cisco Wireless access points Air-LAP 1142Ns to Tolleson Elementary School District

**Part III – Items for Disposal**

Qty	Item Description (Include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
25	Cisco WS-C3580-48PS	FOC1222Y15P				Replacad with new Equipment
		FOC1222Y1A8				
		FOC1222Y15Z				
		FOC1222Y1AF				
		FOC1224W0AN				
		FOC1222Y1AZ				
		FOC1224W339				
		FOC1222Y1AN				
		FOC1222Y1AM				
		FOC1222Y1AJ				
		FOC1222Z1PT				
		FOC1222Y1AH				
		FOC1429Y09Z				
		FOC1429Y04U	20110524	\$5,870.57		
		FOC1429Y06D	20110508	\$5,870.57		
		FOC1429Y4RA				
		FOC1430Y13X	20110519	\$5,870.57		
		FOC1429Z0VO	20110520	\$5,870.57		
		FOC1429Y05Y	20110521	\$5,870.57		
		FOC1428Y4RB	20110816	\$9,580.25		
		FOC1429Y05G	20110524	\$5,870.57		
		FOC1429Y06O	20110525	\$5,870.57		
		FOC1430Y15Q	20110528	\$5,870.57		
		FOC1429Z0UY	20110527	\$5,870.57		
		FOC1428Y5G5	20110528	\$3,458.28		
30	Cisco Wireless access point-air-LAP 1142N					Replaced with new Equipment

**TOLLESON UNION HIGH SCHOOL DISTRICT #214  
REQUEST FOR AUTHORIZATION FOR DISPOSAL #**


**Part IV – Requester Signature**

	10/08/2015		10/08/2015
Requester	Date	Site Administrator	Date

**Part V – Governing Board Approval**

Submitted for Governing Board Meeting Date	
_____	_____
Governing Board Approval	Date

**Part VI – Administrative Action**

Disposal Date	Final method of disposal	Compensation/(expenditure)
---------------	--------------------------	----------------------------

_____	_____	_____	_____
Disposal Performed By:	Date	Purchasing/GFA Administrator	Date



# TOLLESON UNION HIGH SCHOOL DISTRICT #214 REQUEST FOR AUTHORIZATION FOR DISPOSAL #

#912

- Equipment                       Non-Equipment                       Technology  
 General Fixed Asset (GFA)                       Stewardship List                       Instructional Material                       Other (explain below)

Part I – Disposal Site	
School/Department Initiating Request <b>District Technology</b>	Phone No. <b>623-478-4050</b>
Person to Contact (Name/Title) <b>Bianca Lochner</b>	E-Mail Address <b>Bianca.lochner@tuhsd.org</b>

Part II – Disposal Method		
<input type="checkbox"/> State Surplus <input type="checkbox"/> Competitive Sealed Bid <input type="checkbox"/> Public Auction <input type="checkbox"/> Established Market	<input type="checkbox"/> Trade-In (Provide explanation below) <input type="checkbox"/> Posted Price <input checked="" type="checkbox"/> Donation to non-profit <input type="checkbox"/> Loss (Explanation below)	<input type="checkbox"/> Unusual Circumstance: <input type="checkbox"/> Appraisal <input type="checkbox"/> Barter <input type="checkbox"/> Salvage (List disposal costs below) <input type="checkbox"/> Other (Explanation below)
Detailed Explanation: Donate 15 Cisco WS-C3560G-48PS Switches to Buckeye Elementary School District Donate 2 Cisco WS-C6509-E Core Switches to Buckeye Elementary School District		

Part III – Items for Disposal						
Qty	Item Description (include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
15	Cisco WS-C3560-48PS	FOC1324Z4DF	20100015	\$5,572.40		Replaced with new Equipment
		FOC1317Y1N5	20100017	\$5,572.40		
		FOC1602Y1WU				
		FOC1325W023	20100007	\$5,572.41		
		FOC1325W01Y	20100011	\$5,572.41		
		FOC1325W026	20100016	\$5,572.40		
		FOC1323Z0SH	20100010	\$5,572.41		
		FOC1325W028	20100014	\$5,572.40		
		FOC1325W01W	20100006	\$5,572.41		
		FOC1325W02C	20100013	\$5,572.41		
		FOC1325W020	20100009	\$5,572.41		
		FOC1602Y1SQ				
		FOC1222Y1AS				
FOC1222Y1AQ						
FOC1222Z1PS						
2	Cisco WS-C6509-E	SMG1231N1NZ				Replaced with new Equipment
		SMG1310NG0X				

Part IV – Requester Signature			
 _____ Requester	10/08/2015 _____ Date	 _____ Site Administrator	10/08/2015 _____ Date

Part V – Governing Board Approval	
Submitted for Governing Board Meeting Date	_____
_____	_____
Governing Board Approval	Date

Part VI – Administrative Action		
Disposal Date	Final method of disposal	Compensation/(expenditure)
_____	_____	_____
Disposal Performed By:	Date	Purchasing/GFA Administrator
_____	_____	_____

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Revision of 2015-2016 Club, Class, and Extra Duty Salary Schedule

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**PURPOSE:**

Administration seeks Governing Board approval of the revised 2015-2016 Club, Class, and Extra Duty Salary Schedule.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

The 2015-2016 Club, Class, and Extra Duty Salary Schedule was approved by the Governing Board on March 24, 2015. When recently reviewed, it was discovered that three (3) categories were inadvertently left on the schedule. The University High School, District Technology Member, and Gifted and Talented listings should have been removed for the 2015-2016 school year.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

Revision of the salary schedule will ensure that correct information is reflected in the salary schedule.

**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

It is recommended that the Governing Board approve the revised 2015-2016 Club, Class, and Extra Duty Salary Schedule.

Submitted by: Karyn Morse Eubanks  
Executive Assistant

Date: October 13, 2015

Reviewed by:

  
Superintendent

Date: October 13, 2015

**TOLLESON UNION HIGH SCHOOL DISTRICT #214**  
**2015-2016**

CLUB, CLASS & EXTRA DUTY SCHEDULE	AMOUNT	CO-CURRICULAR SALARY SCHEDULE	Index
Senior Class	\$ 771	Band Director & Flagline	9
Senior Class Co-Sponsor	\$ 386	Choir Director	4
Jr. Class Sponsor	\$ 964	Creative Writing Magazine	3
Jr. Class Co-Sponsor	\$ 482	Dance	5
Sophomore Class Sponsor	\$ 579	Newspaper	5
Sophomore Class Co-Sponsor	\$ 289	Sound Technician	3
Freshman Class Sponsor	\$ 579	Student Council	7
Freshman Class Co-Sponsor	\$ 289	JROTC Drill Team (TUHS/WHS)	7
National Honor Society	\$ 771	Yearbook	5
Other Clubs (Discretionary)	\$ 1,446		
<del>University High School</del>	<del>\$ 868</del>		
<del>District Technology Member</del>	<del>\$ 609</del>		
<del>Gifted &amp; Talented</del>	<del>\$ 1,523</del>		

OTHER	AMOUNT	TRAVEL	AMOUNT
Extra Section Stipend*		Mileage Reimbursement	\$ 0.445
Department Chair**			
<i>No extra prep will be given.</i>			
		EXTRACURRICULAR RATE	AMOUNT
		Curriculum Development	\$ 22
		Tutoring	\$ 22
		Homebound	\$ 22

\*Based on \$36,236 divided by the number of contract days x 15% x number of days worked.

\*\* Department chairs \$126.88 x FTEs in department divided by instructional days.

Governing Board Approved: 03/24/15

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Travel Requests

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**PURPOSE:**

Administration seeks Governing Board approval of travel requests.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Staff and students travel throughout the school year for professional development (staff) and educational enrichment (students) opportunities.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

As described on the attachment.

**BUDGET IMPACT AND COSTS:**

Travel expenses are paid for through non-M&O sources.

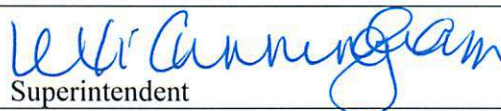
**RECOMMENDATION:**

It is recommended that the Governing Board approve the travel requests from Copper Canyon High School, La Joya Community High School, Sierra Linda High School, Tolleson Union High School, Westview High School and the District Office.

Submitted by: Karyn Morse Eubanks  
Executive Assistant

Date: October 13, 2015

Reviewed by:

  
Superintendent

Date: October 13, 2015

## TRAVEL REQUESTS

October 27, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
CCHS LJCHS SLHS TUHS WHS	<p>Culinary, Fashion, and Early Childhood Education teachers and FCCLA advisors:</p> <p>Jeanette Neese and Melissa Tracy (CCHS) TDB (LJCHS) – Names submitted at a later date Sondra Brady, Sushyla Perez, and Sonia Saenz (SLHS) Niels Knudsen and Barb Saltzman (TUHS) Ashley Fergus-Beuthin, Nanette Ramirez, and Patti Lopez-Vejar (WHS) Students from all five (5) sites</p>	<p>Annual Spring Arizona FCCLA Conference</p> <p>03/28/16 – 03/30/16 Tucson, AZ</p>	<p>State level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will participate in competitions in order to qualify for the national conference.</p>
CCHS LJCHS SLHS TUHS WHS	<p>Sports Medicine teachers and HOSA advisors:</p> <p>Kelly Matthews and David Lehman (CCHS) Vanessa Jacinto (LJCHS) Samantha Gordon (SLHS) Ashlee Castro and Shirleeah Fayson (TUHS) Trevor Rice (WHS) Students from any of the five (5) sites who qualified via state level competition</p>	<p>Annual Spring Arizona HOSA Conference</p> <p>03/30/16 – 04/01/16 Tucson, AZ</p>	<p>State level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will participate in competitions in order to qualify for the national conference.</p>
CCHS LJCHS SLHS TUHS WHS	<p>BOSAS, Software Development teachers, and FBLA advisors:</p> <p>DeKenda Jimerson and Larry Thomas (CCHS) Debi Kuhlen (LJCHS) Judi Shelkin (SLHS) Elena Sobampo (TUHS) Shad Sluiter (WHS) Students from all five (5) sites</p>	<p>Annual FBLA State Leadership Conference</p> <p>04/04/16 – 04/06/16 Tucson, AZ</p>	<p>State level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will participate in competitions in order to qualify for the national conference.</p>
CCHS WHS	<p>Marketing teachers and DECA advisors:</p> <p>Larry Thomas (CCHS) TDB (LJCHS) – Names submitted at a later date. Students from any of the five (5) sites who qualified via state level competition.</p>	<p>Annual DECA International Conference</p> <p>04/23/16 – 04/26/16 Nashville, TN</p>	<p>International level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will compete against peers from across the country.</p>

## TRAVEL REQUESTS

October 27, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
LJCHS TUHS WHS	<p>Automotive Technologies, Carpentry, Digital Photography, Engineering Sciences, Journalism, and Welding Technologies teachers and SkillsUSA advisors:</p> <p>Heather Eaton (LJCHS) Dennis Garry and Terry Young (TUHS) Michael Cassavant and Kevin Chaffee (WHS) Students from any of the five (5) sites who qualified via state level competition</p>	<p>Annual SkillsUSA National Conference</p> <p>06/20/16 – 06/25/16 Louisville, KY</p>	<p>National level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will compete against peers from across the country.</p>
CCHS LJCHS SLHS TUHS WHS	<p>Sports Medicine teachers and HOSA advisors:</p> <p>Kelly Matthews and David Lehman (CCHS) Vanessa Jacinto (LJCHS) Samantha Gordon (SLHS) Ashlee Castro and Shirleeah Fayson (TUHS) Trevor Rice (WHS) Students from any of the five (5) sites who qualified via state level competition</p>	<p>Annual HOSA National Conference</p> <p>06/22/16 – 06/26/16 Nashville, TN</p>	<p>National level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will compete against peers from across the country.</p>
CCHS LJCHS SLHS TUHS WHS	<p>BOSAS, Software Development teachers, and FBLA advisors:</p> <p>DeKenda Jimerson and Larry Thomas (CCHS) Debi Kuhlen (LJCHS) Judi Shelkin (SLHS) Elena Sobampo (TUHS) Shad Sluiter (WHS) Students from all five (5) sites who qualified via state level competition</p>	<p>Annual FBLA National Leadership Conference</p> <p>06/27/16 – 07/03/16 Atlanta, GA</p>	<p>National level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will compete against peers from across the country.</p>

## TRAVEL REQUESTS

October 27, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
CCHS LJCHS SLHS TUHS WHS	<p>Culinary, Fashion, and Early Childhood Education teachers and FCCLA advisors:</p> <p>Jeanette Neese and Melissa Tracy (CCHS) TDB (LJCHS) – Names submitted at a later date Sondra Brady, Sushyla Perez, and Sonia Saenz (SLHS) Niels Knudsen and Barb Saltzman (TUHS) Ashley Fergus-Beuthin, Nanette Ramirez, and Patti Lopez-Vejar (WHS) Students from all five (5) sites who qualified via state level competition</p>	<p>Annual FCCLA National Conference</p> <p>07/02/16 – 07/08/16 San Diego, CA</p>	<p>National level opportunities for networking, competitions, leadership, scholarship, and recognition for students as well as professional development for instructors and advisors. Students will compete against peers from across the country.</p>
CCHS	<p>Basketball coaches Paul Murphy, Kenderick Felix, and Darren Hamilton Members of the boys basketball team</p>	<p>White Mountain Holiday Boys Basketball Clinic</p> <p>12/31/15 – 01/02/16 Blue Ridge High School Lakeside, AZ</p>	<p>Attend clinic and participate in tournament.</p>
CCHS	<p>Erin Conners, Media Specialist/STUGO sponsor Sean Lance, Social Studies teacher/STUGO sponsor Members of Student Government</p>	<p>AASC State Convention 2016</p> <p>02/04/16 – 02/06/16 Flagstaff, AZ</p>	<p>Attend convention.</p>
LJCHS	<p>Basketball coaches Roger Lefebvre, Mark Taylor, Jeff Steger, and Glen Ellis Members of the boys basketball team</p>	<p>Safeway Classic Basketball Tournament</p> <p>11/27/15 – 11/28/15 Buena High School Sierra Vista, AZ</p>	<p>Participate in tournament.</p>
TUHS	<p>Sara Meana, Math teacher</p>	<p>National Board Workshop</p> <p>01/22/16 – 01/24/16 Tucson, AZ</p>	<p>As Mrs. Meana is pursuing National Board Certification, this workshop will support focused time planning, preparing, and working on National Board components.</p>
DO	<p>Dr. Lexi Cunningham, Superintendent</p>	<p>Literacy Leadership Summit</p> <p>03/13/16 – 03/16/16 Boston, MA</p>	<p>The Summit will address the real, tangible strategies necessary to raise reading achievement for all students and transform school performance.</p>

## TRAVEL REQUESTS

October 27, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
DO	Hilda Ortega-Rosales, Grants and Federal Programs Coordinator	2015 Elementary and Secondary Education Act (ESEA) MEGA Conference  11/16/15 – 11/19/15 Tucson, AZ	The ESEA MEGA conference provides an opportunity to attend workshops, expos, and keynote speeches related to the most recent federal regulations guidance, STEAM integration models, family education/ engagement best practices, a school leadership strand and a financial track presented by LEA, ADE, and national federal programs experts.



# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015  
**AGENDA SUBJECT:** Emergency Management System

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**PURPOSE:**

Assistant Superintendent for Teaching and Learning John Speer will provide an update on Tolleson Union High School District's emergency management system.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Administration, staff, and students all play a part in TUHSD's emergency management system. The safety of our students and staff is critical to the success of our employees and our student's academic success.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

In partnership with city leadership, police departments, and fire departments, TUHSD has developed and maintains an emergency management system.

**BUDGET IMPACT AND COSTS:**

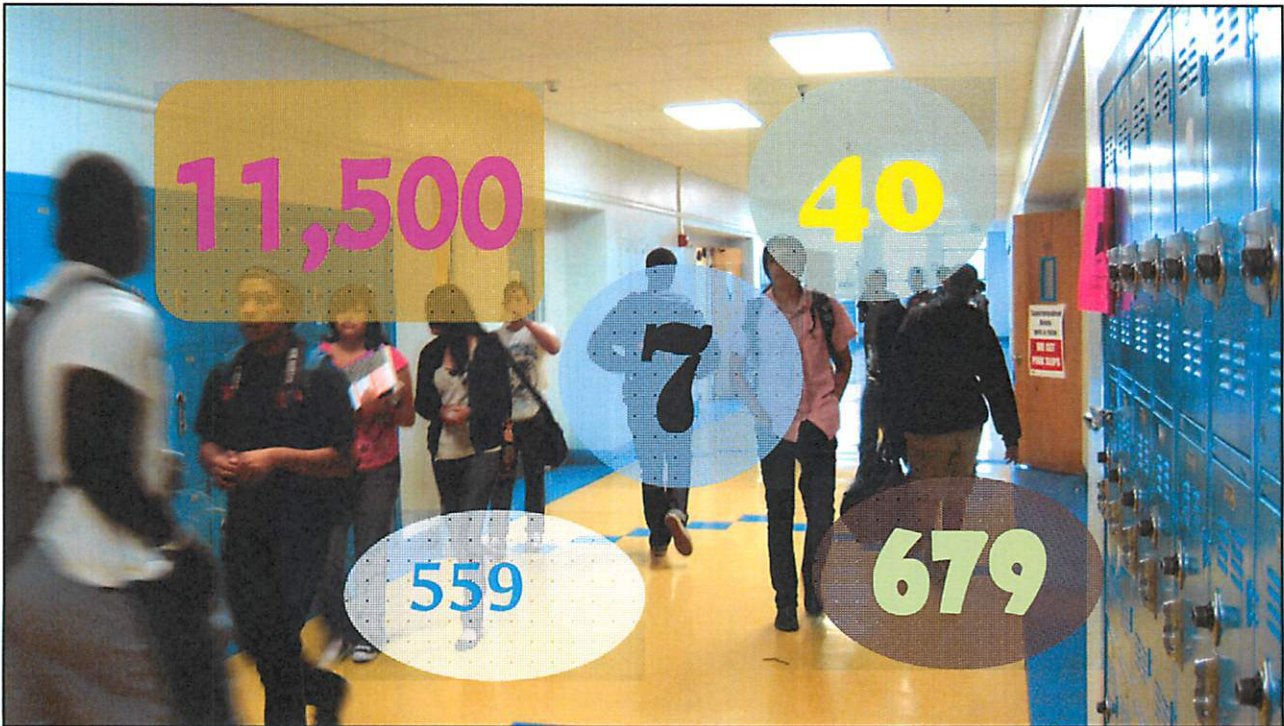
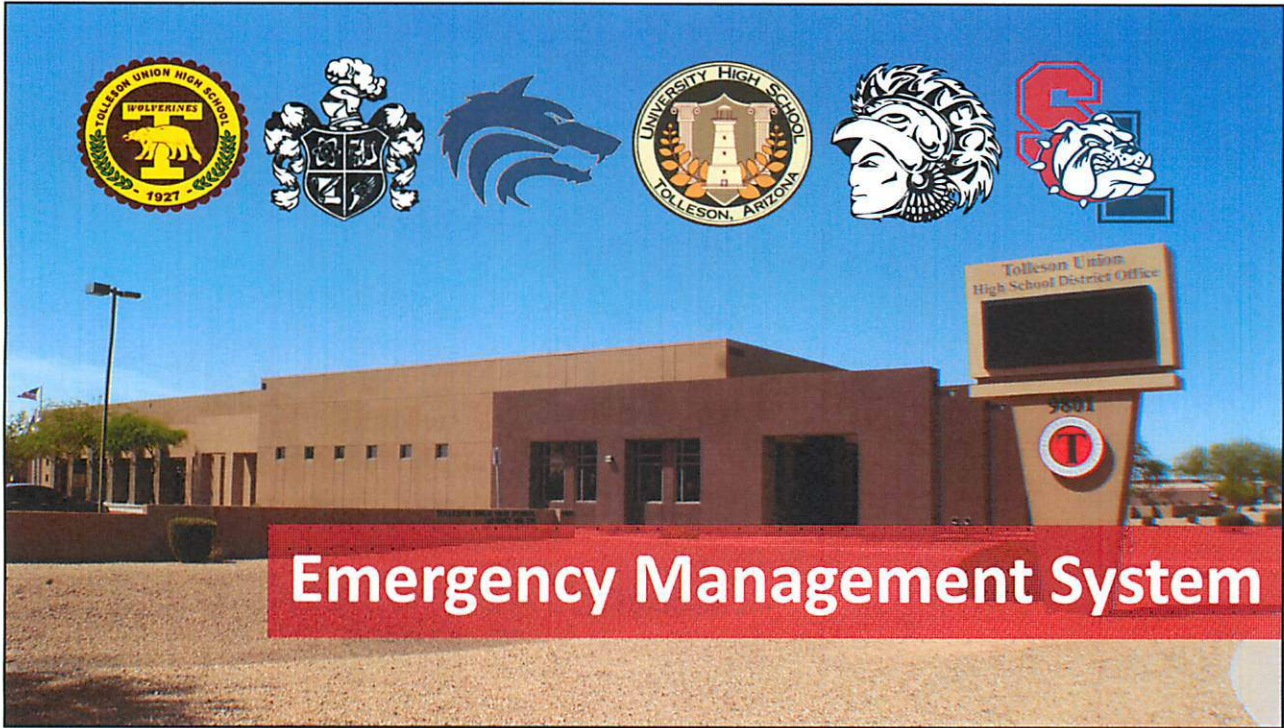
N/A

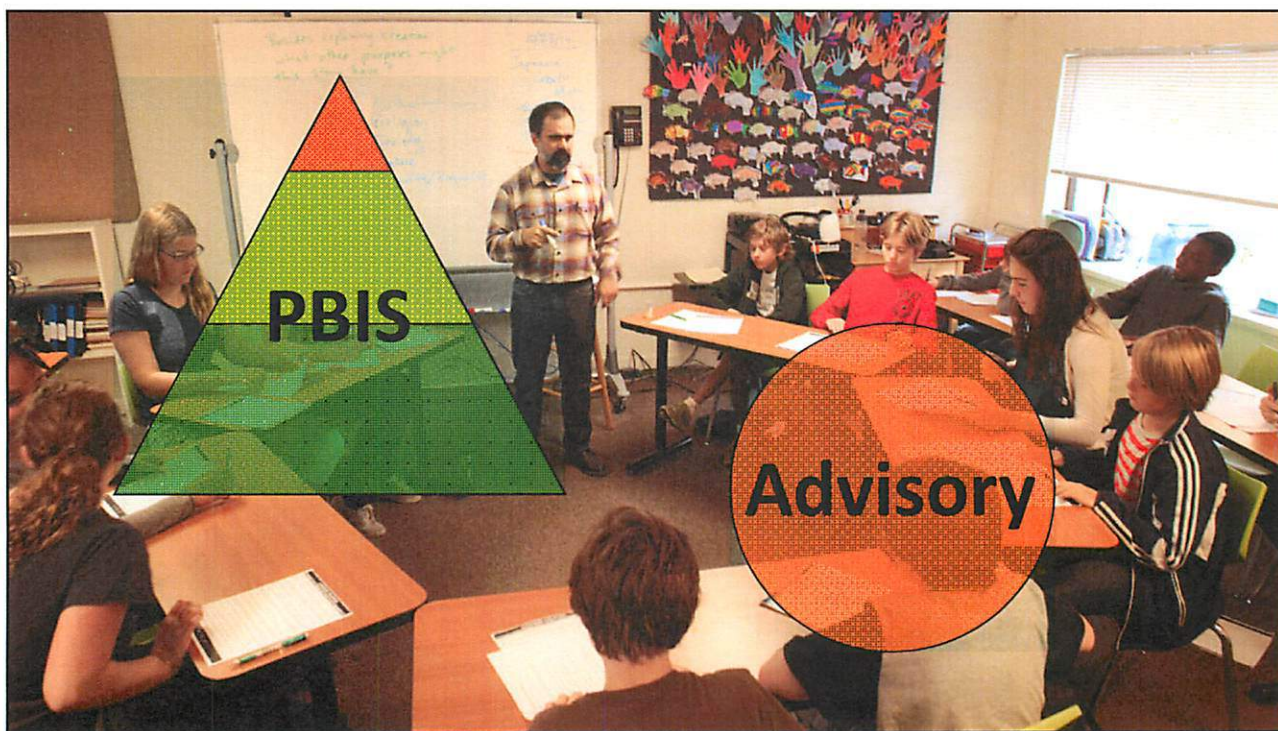
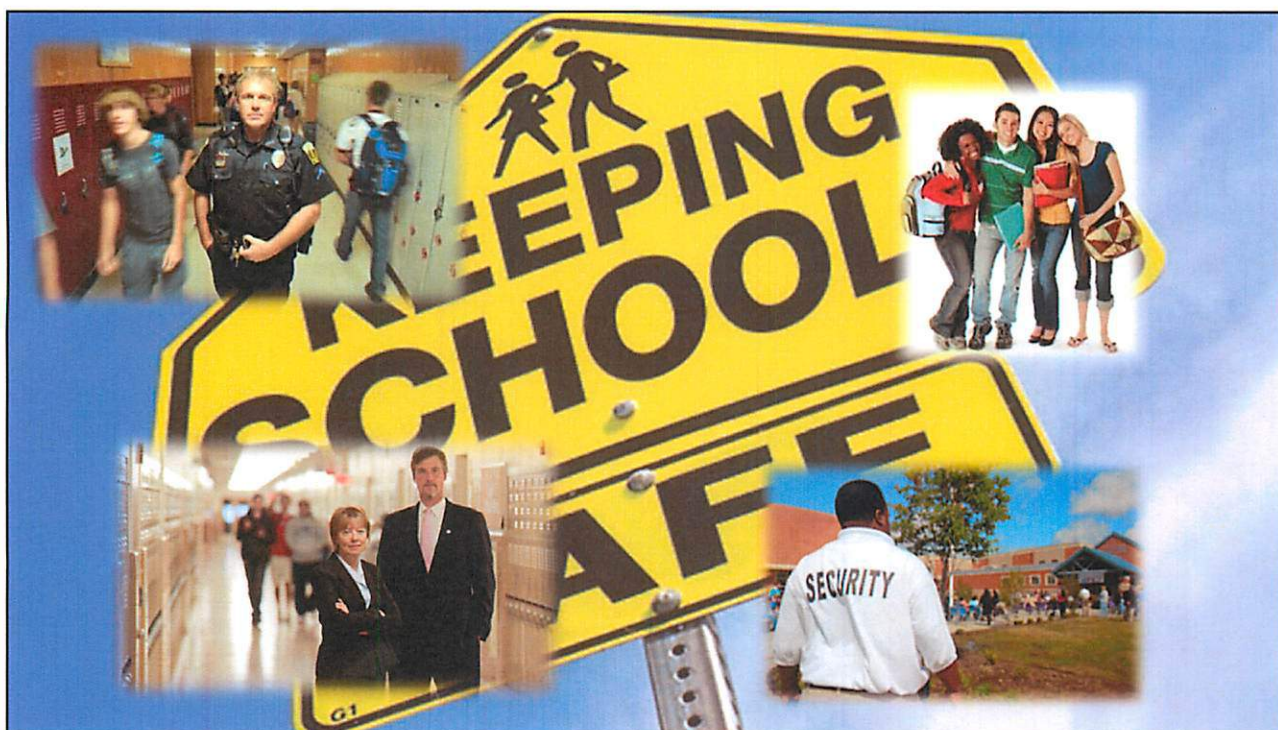
**RECOMMENDATION:**

Information only. Governing Board action is not required.

Submitted by: John Speer  
Assistant Superintendent Date: October 15, 2015

Reviewed by:   
Superintendent Date: October 15, 2015





COUNSELOR

ENFORCER

MENTOR

SCHOOL RESOURCE OFFICER

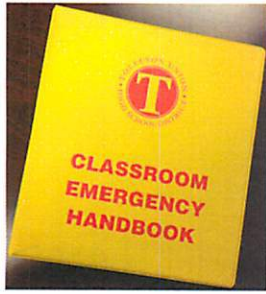
G- What strategies can you use to order fractions?

U.S. DEPARTMENT OF HOMELAND SECURITY

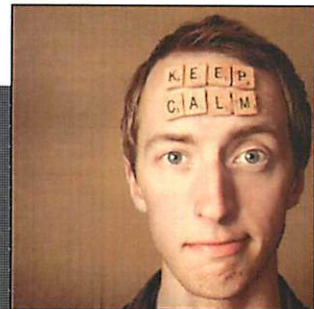
PHX PD PHOENIX ARIZONA

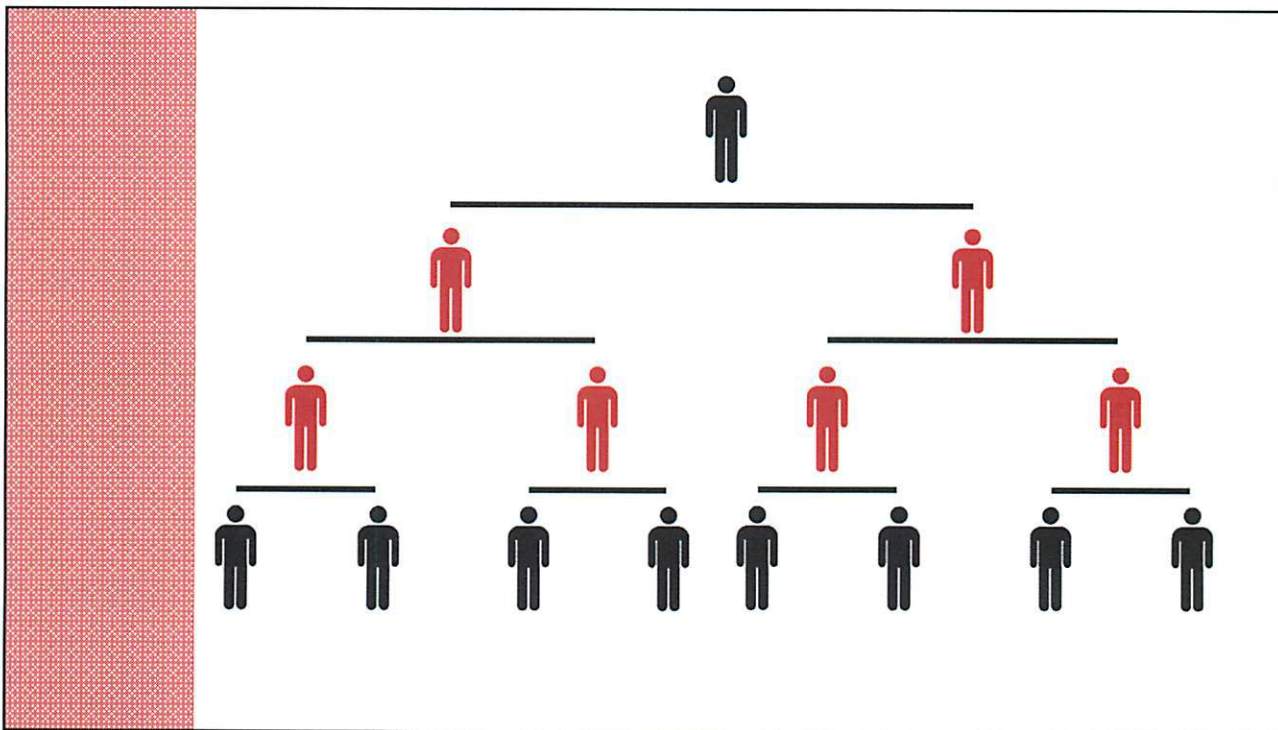
**Training**

developing the skills, experience, and knowledge employees need to perform their jobs more effectively. Training improves their performance, increases their skills, and abilities, specific to their job.



# EMERGENCY PLAN







# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** National School Boards Association's Council of Urban Boards of Education's Annual Conference Report

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**PURPOSE:**

Governing Board President Steven Chapman and Vice President Devin Del Palacio attended the National School Boards Association's Council of Urban Boards of Education's (CUBE) Annual Conference on October 1-3, 2015 in Phoenix. Mr. Chapman and Mr. Del Palacio will provide a report on the conference and its potential impact to the District.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Governing Board Policy BIBA; Board Member Conferences, Conventions, and Workshops states the following: "When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting"

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

As representatives of the District, Mr. Chapman and Mr. Del Palacio attended the National School Boards Association's Council of Urban Boards of Education's (CUBE) Annual Conference. General session addressed and workshops included:

General Sessions:

- Broader Bolder Approach to Education
- CUBE State of Urban Education Address
- Empowered Leaders Empowers Students
- Education Profiling: Raising Expectations to Improve Student Learning in High Poverty Schools
- What's Working? Innovative and Practical Models for District and School-wide Reform and Improvement
- Keys to Effective Leadership: What Does Courageous Leadership Mean to You?

Workshops:

- School Site Visit: Salt River Pima-Maricopa Indian Community Schools
- Doing More with Less: Budgetary Resourcefulness in Urban School Districts
- Partnerships, Not Pushouts: How School Boards Can Leverage Community Partners for Student Success
- Using Your Policymaking Authority to Eliminate Barriers for Underrepresented and Students of Color
- Are You Ready for the Challenge? Rapid Turnaround vs. Sustainability
- Achieving Cultural Proficiency – A Leadership Perspective
- Small Size Urban Districts (under 30,000) Workshops
- Meeting the Needs of Students with Special Needs in High Poverty Schools
- Improving Achievement and Closing Gaps in High Poverty School Districts
- Characteristics of Successful School Boards
- The Family and Cultural Connection



**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

Information only. Governing Board action is not required.

Submitted by: Steven Chapman/Devin Del Palacio  
Governing Board President/Vice President Date: October 13, 2015

Reviewed by:   
Superintendent Date: October 13, 2015

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** The New American Leaders Project's Power and Policy Conference Report

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**PURPOSE:**

Governing Board Vice President Devin Del Palacio attended The New American Leaders Project's Power and Policy Conference on October 16, 2015 in Washington, DC. Mr. Del Palacio will provide a report on the conference and its potential impact to the District.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Governing Board Policy BIBA; Board Member Conferences, Conventions, and Workshops states the following: "When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting"

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

As a representative of the District, Mr. Del Palacio attended The New American Leaders Project's Power and Policy Conference. Workshops and panels included:

- Examples of successful state/local legislation for immigrant integration
- Coalition building in the face of identity politics
- Controlling the narrative and dealing with negative media
- Championing a progressive economic agenda
- Working in a hostile environment

**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

Information only. Governing Board action is not required.

Submitted by: Devin Del Palacio  
Governing Board Vice President Date: October 13, 2015

Reviewed by:   
Superintendent Date: October 13, 2015

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Arizona School Boards Association's Maricopa County Meeting Report

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**PURPOSE:**

Governing Board President Steven Chapman and Member Corina Madruga attended the Arizona School Boards Association's (ASBA) Maricopa County Meeting on October 19, 2015. Mr. Chapman will provide a report on the meeting and its potential impact to the District.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Governing Board Policy BIBA; Board Member Conferences, Conventions, and Workshops states the following: "When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting"

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

As representatives of the District, Mr. Chapman and Ms. Madruga attended the ASBA Maricopa County Meeting. Agenda items included:

- Election for County Director Seat on ASBA's Board of Directors
- Presentation of Academy of Board Development Awards
- Celebrating Heroes of Public Education
- Leadership Matters: Key Works of School Boards
- ASBA and Public Policy Updates

**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

Information only. Governing Board action is not required.

Submitted by: Steven Chapman  
Governing Board President

Date: October 13, 2015

Reviewed by:

  
Superintendent

Date: October 13, 2015

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Second Reading - Policy HA; Meet and Confer Goals/Priority Objectives

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**PURPOSE:**

Administration seeks Governing Board approval of the second reading of proposed Policy HA; Meet and Confer Goals/Priority Objectives.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

The Governing Board members approved the first reading of the proposed language for Policy HA during the September 22, 2015 Governing Board meeting.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

The meet and confer process as proposed provides an opportunity for all employee groups to have an equitable voice in the process.

**BUDGET IMPACT AND COSTS:**

N/A

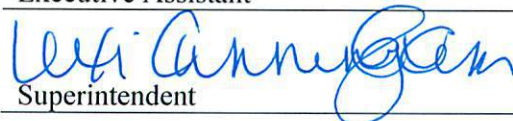
**RECOMMENDATION:**

It is recommended that the Governing Board approve the second reading of Policy HA; Meet and Confer Goals/Priority Objectives.

Submitted by: Karyn Morse Eubanks  
Executive Assistant

Date: October 15, 2015

Reviewed by:

  
Superintendent

Date: October 15, 2015

## Policy HA

### **HA**

#### **MEET AND CONFER GOALS / PRIORITY OBJECTIVES**

Providing a quality education for all students is the goal of the Tolleson Union High School District (TUHSD) and working collaboratively with all staff helps ensure that this goal can be met. To that end, the Governing Board authorizes the establishment of an orderly process for discussing employee salaries and benefits in the context of the needs of the educational program.

The meet and confer process is intended to foster trust and a sense of goodwill in knowing that all employee groups are represented and have input into the recommendations regarding salaries and benefits that go to the Governing Board. All persons involved in the meet and confer process are expected to act in good faith.

Nothing in this Policy is intended to restrict the right of individual employees or representatives of other employee groups to remain free to communicate with the Governing Board on matters falling within the scope of the meet and confer process.

#### **Establishment and Responsibilities of Meet and Confer Committee**

The Governing Board authorizes the establishment of a Meet and Confer Committee from a broad base of TUHSD employees. The Meet and Confer Committee shall work collaboratively with the Superintendent, the Director of Financial Services, and the Director of Human Resources.

The Meet and Confer Committee shall meet to discuss salary and benefits for all employees, which may include:

- Personal Leave Time
- Longevity Incentives
- Credits for Professional Growth
- Extra Duty Compensation
- **Work Place Conditions**

The Meet and Confer Committee is authorized to forward its recommendations to the Governing Board for the Governing Board's review and consideration prior to the Governing Board's vote on salary and benefits.

#### **Composition of Meet and Confer Committee**

The Meet and Confer Committee will include one team of representatives from each of the following employee groups:

- Administrators
- Certified staff
- Classified staff

Each team will consist of five team members. Team members must be current TUHSD employees and may come from any TUHSD school or department.

If there is no employee group association for an employee group, individual employees may submit an application to become a Meet and Confer Committee member. Applications shall be forwarded to the Office of the Superintendent. Team members will be selected through a lottery process.

### **Employee Group Associations**

The Governing Board may recognize an employee group association for purposes of the meet and confer process. **In order to be recognized, the employee group must provide documentation that 30%, or more, of the employees in the group want to be represented by the organization seeking recognition. Recognition of the group will continue until the Governing Board votes to remove recognition.**

If an employee group is represented by an association, the president of the employee group association shall be a member of the Meet and Confer Committee. Other members of the employee group may be chosen/elected by association members per their bylaws or other established operating procedures.

If more than one association exists for any of the three employee groups, the associations, within the employee group, and prior to the start of the annual meet and confer process, may submit a request for recognition to the Governing Board. If more than one association exists for any of the three employee groups, the associations, within the employee group, will reach an agreement on the composition of the five member team to represent the group.

No TUHSD employee is obligated to join an employee group association or provide such an association with the employee's consent to have the association represent the employee.

### **Establishment of Meet and Confer Procedures**

~~The Superintendent, in consultation with~~ **The** Meet and Confer Committee **will establish procedures which,** ~~is authorized to establish procedures to facilitate the work on the Meet and Confer Committee.~~ Procedures may include, but are not limited to, the following:

- Time and place of meetings.
- Protocols for meetings.

- Responsibilities of Meet and Confer Committee members.
- Any other procedures that will promote respectful and productive discussions among Meet and Confer Committee members.

# SUMMARY OF AGENDA ITEM

**MEETING DATE:** October 27, 2015

**AGENDA SUBJECT:** Minutes – September 22, 2015 Regular Meeting

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**PURPOSE:**

Administration seeks Governing Board approval of the September 22, 2015 Governing Board Regular Meeting minutes. Mr. Villalon was excused from the meeting.

**BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:**

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

**STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:**

In accordance with open meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions and actions taken by Governing Board members at scheduled Governing Board meetings.

**BUDGET IMPACT AND COSTS:**

N/A

**RECOMMENDATION:**

It is recommended that the Governing Board approve the September 22, 2015 Governing Board Regular Meeting minutes.

Submitted by: Karyn Morse Eubanks  
Executive Assistant

Date: September 23, 2015

Reviewed by:

  
Superintendent

Date: September 23, 2015





**TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214**

**GOVERNING BOARD MINUTES  
REGULAR MEETING**

TUESDAY, SEPTEMBER 22, 2015

DISTRICT ADMINISTRATIVE CENTER  
9801 W. VAN BUREN STREET  
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:01 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, and Mr. Vincent Moreno. Mr. Freddie Villalon was excused from the meeting.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Approval of the Regular Agenda**

Ms. Madruga moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

**Celebrations**

**A. Athletes of the Month**

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following August 2015 Athletes of the Month were recognized:

Copper Canyon High School

Destini Villegas (Volleyball) and Chase Pope (Football)

La Joya Community High School

Alyssa Ennis (Spiritline) and Garrett Clinton (Golf)

Sierra Linda High School

Samantha Muñoz (Volleyball) and Toshaun Thomas (Football)

Tolleson Union High School

Cassie Murphy (Cross Country) and Zane Hemer (Football)

Westview High School

Olivia Hernandez (Cross Country) and Laruni Witty (Football)

**B. University High School Accomplishments**

University High School was ranked as the #8 school in the nation by *U.S. News and World Report* in a report issued in Spring 2015. Academic Dean Susan Thompson introduced the University High School staff, student Cassie Murphy briefly spoke about the characteristics and rigor of UHS, and “founding father” Vincent Moreno was honored.

### **Public Participation**

- Michael Connor spoke of his support of proposed Policy HA; Meet and Confer Goals/Priority Objectives.

### **Summary of Current Events**

#### **Superintendent – Dr. Cunningham**

- Dr. Cunningham congratulated Ms. Madruga and Mr. Moreno for being founding members of the Arizona Latino School Board Association. Planning for ALSBA took about a year culminating with a kickoff event last week.
- The Arizona School Boards Association is sponsoring a *Heroes of Education* program to recognize educators throughout Arizona who go above and beyond to advocate for education. Three District administrators – Richard Oros, Cheryl Burt, and Michael Stewart – were recognized as heroes.
- 115 students with a grade point average of 3.5 and higher were recognized by La Joya Community High School during an academic awards breakfast event. Approximately 75 parents also attended.
- Copper Canyon High School honored local veterans at last week's football game. The JROTC presented the colors and the veterans were recognized during the half-time show.
- Tolleson Union High School guidance department staff are assembling care packages for alumni attending college away from home. Faculty and staff are donating small items to share with the students.
- University High School graduate Emanuel Bustamante (Class of 2015) recently learned he was awarded the Baird Honors Scholarship from the University of Arizona.
- Dr. Cunningham congratulated the Westview High School volleyball team for winning first place at the White Tanks Invitational.
- Dr. Cunningham thanked everyone involved in the remodel of the Governing Board room and stated that there is still some work to do before the project is completed.

#### **Governing Board**

- Ms. Madruga thanked Mr. Moreno, Mr. Chapman, Mr. Del Palacio, and Dr. Cunningham for attending the Arizona Latino School Board Association's kickoff event and stated she was unable to attend due to an emergency.
- Mr. Moreno reported that attendees to the Arizona Latino School Board Association's kickoff event were mainly from west valley school districts. Mr. Moreno also spoke of the Be A Leader Foundation's upcoming "Taking Steps Towards College Success" event where more than 200 higher education representatives will be in attendance.
- Mr. Del Palacio spoke of the Be A Leader Foundation's 5K walk, part of the event spoken of by Mr. Moreno and acknowledged the District administrators named by the Arizona School Boards Association as *Heroes of Education*.
- Mr. Chapman spoke of the Arizona Latino School Board Association's event and congratulated the District's *Heroes of Education*.

### **Approval of the Consent Agenda**

Ms. Madruga moved to approve the Consent Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

### **Discussion/Action of Items(s) Previously Removed from the Consent Agenda**

No items were removed.

**CONSENT AGENDA \* ITEMS**

**Human Resources \***

**A. Personnel Items**

**CERTIFIED STAFF**

**Employment of Personnel**

Burgess, Kemmy	DO	Guest Teacher
Dorr, Jessica	DO	Guest Teacher

**Fall Coaches**

Caldwell, Caleb	CCHS	Assistant Football Coach
Axman, Reid	SLHS	Varsity Cross Country Coach
Barnett, Catherine	WHS	Assistant Girls Golf Coach
Degerman, Trevor	WHS	Varsity Boys Golf Coach
Irish, John	WHS	Assistant Boys Golf Coach
Wonner, Larry	WHS	Varsity Boys Golf Coach

**Resignation/Release From Contract (Liquidated Damages Do Not Apply)**

Lebrecht, Terri	WHS	Anatomy/Physiology
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**Resignation/Release From Contract at End of Semester (Pending Payment of Liquidated Damages)**

Sanders, Hailey	LJCHS	Chemistry
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**CLASSIFIED STAFF**

**Employment of Personnel**

Walker, Kenya	CCHS	Clerical Support II
Brooks III, Mitchel	DO	Substitute Bus Driver
Joe, Chelsea	DO	Substitute Bus Driver
Mendoza, Diana	DO	Substitute Bus Monitor
Thompson, Eric	LJCHS	Instructional Assistant I
Purley, Tia	SLHS	Student Cafeteria Worker
Rico, Maria	SLHS	Student Cafeteria Worker
Joshua, Joshua	TUHS	Student Cafeteria Worker
Goings, Raymond	WHS	Security Guard

**Fall Coaches**

Ball, Jerry	CCHS	Assistant Football Coach
Bozeman, Robert	CCHS	Assistant Volleyball Coach
Lopez, Andrew	CCHS	Assistant Spiritline Coach
McLe, Ryan	CCHS	Assistant Football Coach
Robinson, Anthony	LJCHS	Assistant Football Coach
Erickson, Cassandra	SLHS	Athletic Trainer

**Resignations**

Bynum, Maria	SLHS	Cafeteria Cashier
Villegas, Santiaga	SLHS	Clerical Support II
Cuellar, Teresa	WHS	Cafeteria Cashier

**VOLUNTEERS**

Maldonado, David	SLHS	Assistant Football Coach
Bradbury, Glen	TUHS	JROTC

**Financial Services \***

**A. Vouchers**

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers – \$ 1,856,431.21
- Expense Vouchers – \$ 1,766,971.35

**B. Donations**

The following donations were received by the District.

- The Fighting Lobos Booster Club donated 2016 spring passing league uniforms, passing league fees, and coaches' association fees to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated catering, trophies, plaques, photos, balloons, and decorations for the end-of-year football banquet to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated flowers, photos, balloons, and the painting of the football field for the senior night football game to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated pink socks, pink helmet ribbons, and Lobo logo decals for October breast cancer awareness support to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated a parade of cars, flowers, balloons, crowns, and sashes for the homecoming football game to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated pre-game meals for the varsity football players to the La Joya Community High School Football Program.
- The Fighting Lobos Booster Club donated professional fireworks for the homecoming football game to the La Joya Community High School Football Program.
- Essential Packaging donated paper towel products to Sierra Linda High School.

**Purchasing \***

**A. Authorization for Disposal #906**

The disposal of an Apple MacBook laptop computer from the District Office will ensure that the District continues to maintain furniture and equipment that is safe to use and in good operating condition.

**Superintendent's Office \***

**A. Travel Requests**

The following travel request was approved:

- Westview High School Choir Director Lori Dixon; Band Director Ron Henderson; Volunteers Phillip Dixon, Sherena McMurdie, Shauna Keadle, Kathy Johnson, Lamont Johnson, and Bedie Price; and choir and band students will attend a music clinic at Cal State University in Santa Ana, CA and perform at Disneyland in Anaheim, CA on March 10-13, 2016.

- B. Minutes – September 8, 2015 Regular Meeting**  
All Governing Board members were present.

**INFORMATION/DISCUSSION ITEMS**

1. **Arizona School Boards Association's Annual Law Conference and Delegate Assembly Update**  
In accordance with Governing Board Policy BIBA; Board Member Conference, Conventions and Workshops, Mr. Chapman provided an update on the ASBA Annual Law Conference and Delegate Assembly he attended on September 10-12, 2015.
2. **Arizona Interscholastic Association's Legislative Council Meeting – September 25, 2015**  
As one of nine representatives of the Arizona School Boards Association, Mr. Chapman shared his concerns with AIA's proposal to restructure the Executive Board and Legislative Council.

**ACTION/DISCUSSION ITEMS**

1. **Annual Financial Reports**  
Tracy McLaughlin, Director of Financial Services, presented the FY15 Annual Financial Report and the Food Services Annual Financial Report.  
  
Mr. Chapman moved to approve the Annual Financial Report and the Food Services Annual Financial Report to be submitted to the Superintendent of Public Instruction and to the County School Superintendent by October 15, 2015 and further directed Administration to publish the Annual Financial Reports on the Arizona Department of Education's website by November 15, 2015, as required by statute; seconded by Mr. Moreno. In a roll call vote, the motion carried 4-0.
2. **First Reading – Policy HA; Meet and Confer Goals/Priority Objectives**  
The Governing Board members were presented with proposed language for Policy HA during the September 8, 2015 Governing Board meeting. Several changes were requested by the Governing Board members; the requested changes were included in the document presented for a first reading.  
  
Mr. Chapman moved to approve the first reading of Policy HA; Meet and Confer Goals/Priority Objectives; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.
3. **Membership in the National School Boards Association's Council of Urban Boards of Education (CUBE); Authorization to Attend the CUBE Annual Conference**  
At the request of Governing Board Vice President Devin Del Palacio, the Governing Board discussed joining the National School Boards Association's Council of Urban Boards of Education (CUBE) and attending the CUBE Annual Conference being held in Phoenix, AZ on October 1-3, 2015. While the Governing Board did not feel that CUBE membership was necessary, the Governing Board members felt attendance at the annual conference would be beneficial to the District.  
  
Mr. Del Palacio moved to approve attendance at the National School Boards Association's Council of Urban Boards of Education annual conference on October 1-3, 2015; seconded by Mr. Moreno. In a roll call vote, the motion carried 4-0.

**AGENDA ITEMS FOR FUTURE MEETINGS**

- October 13 – No meeting; Fall Break
- October 27 – No items added
- November 10 – No items added
- November 24 – Meeting cancelled
- December 8 – No items added

**FORMAL ADJORNMENT OF REGULAR MEETING**

Ms. Madruga moved to adjourn the Regular Meeting; seconded by Mr. Moreno. Mr. Chapman called the Regular Meeting of the Tollcson Union High School District Governing Board adjourned at 6:55 p.m.

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Mr. Steven Chapman, Governing Board President