



NOTICE OF PUBLIC MEETING

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
GOVERNING BOARD AGENDA
FOR REGULAR MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: May 24, 2016
TIME: 6:00 p.m.
**PLACE: District Administrative Center, Board Room, 9801 West Van Buren Street
Tolleson, AZ 85353**

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board’s attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board’s Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: May 20, 2016 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Villalon Mr. Moreno

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: It is recommended that the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Villalon Mr. Moreno

4. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

5. Celebrations

A. Retirees - 2016

The following employees will retire at the end of their current contract year.

District Office

Karyn Morse Eubanks, Executive Assistant to the Superintendent and Governing Board

Lu Reddin, Director of Transportation

La Joya Community High School

Paul McClendon, Assistant Principal for Curriculum and Instruction

James A. Green Continuing Education Academy

Dennis Mader, English Teacher

Sierra Linda High School

Judi Shelkim-Hill, Business/Marketing/Finance Teacher

Tolleson Union High School

Alex M. Hernandez, Choir Director

Westview High School

Kevin Chaffee, Industrial Technology Teacher

Paula Chaffee, Social Worker

6. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board's Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the

open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

7. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

8. Discussion/Action of Items(s) _____ Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

	<u>PDF PAGE #</u>
*1. Human Resources	
A. Personnel Items	6-8
Personnel items include recommendations and ratifications for various actions including employment, contract assignments and revisions, stipends, extra duty assignments, position changes, leaves of absence, retirements, resignations, and terminations.	
*2. Financial Services	
A. Vouchers	9-10
Prior to ratification at each Governing Board meeting, Governing Board members review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.	
B. Donations	11-12
Various donations are presented to the Governing Board throughout the year for review and official acceptance.	

- *3. Superintendent's Office**
- A. Travel Requests** 13-14
Requests have been received from the Copper Canyon High School, La Joya Community High School, and Sierra Linda High School.
- B. Minutes – May 10, 2016 Regular Meeting** 15-23
All Governing Board members were present.

ACTION/DISCUSSION ITEMS

- 1. Arizona School Boards Association Presentation – Search Process for an Interim Superintendent** 24
At the request of the Governing Board, a representative from the Arizona School Boards Association will provide information on how ASBA can be of assistance in the search process for an interim superintendent.
Recommendation: At the Governing Board's discretion.
Motion made by _____; seconded by _____
Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon
- 2. TUHSD Strategic Plan** 25-26
The strategic planning process began in January 2016. Various surveys have been conducted, work sessions held, meetings scheduled, and a forum held for community input. During the May 10, 2016 Governing Board meeting, the Governing Board was presented information from staff and the community on the topics of values, beliefs, mission statements, vision statements, strategic areas, and Habits of Success. At the request of the Governing Board, the top mission statement, vision statement, and strategic areas will be decided.
Recommendation: It is recommended that the Governing Board approve a mission statement, a vision statement, and Habits of Success.
Motion made by _____; seconded by _____
Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon
- 3. Additional Employee Compensation as a Result of the Passage of Prop 123** 27
During the April 12 Governing Board meeting, the Meet and Confer Committee discussed a recommendation to the Governing Board for additional staff compensation should Prop 123 pass:
- \$1 million to be allocated in a percentage stipend to 2015-2016 TUHSD employees returning for the 2016-2017 school year. The payment is projected to be approximately 2% of the employee's 2016-2017 salary. The actual percentage will be calculated after the number of returning TUHSD employees is determined. The allocation will be a one-time payment paid on September 30, 2016.

- Remaining Prop 123 funds will be equally allocated in a stipend to all 2016-2017 eligible employees employed as of December 9, 2016. All eligible TUHSD employees, regardless of FTE, will receive the same stipend. The projected payment is estimated to be \$1,000; however, the total dollar amount will be calculated after the number of eligible employees is determined. This will be a one-time payment paid on January 6, 2017.
- Coaches/sponsors who receive extra duty/extracurricular compensation will receive a 1.5% increase.

Recommendation: It is recommended that the Governing Board (1) a percentage stipend to all 2015-2016 TUHSD employees returning for the 2016-2017 school year; (2) an equally divided stipend to all 2016-2017 TUHSD employees employed as of December 9, 2016; and (3) a 1.5% increase to TUHSD employees serving as a coach and/or sponsor.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

AGENDA ITEMS FOR FUTURE MEETING(S)

- 1.
- 2.
- 3.

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval/ratification of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including new hires, re-employment, resignations, retirements, and terminations.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The personnel action recommendations are in the best interest of the District and those that it serves.

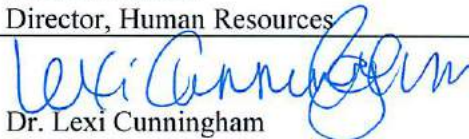
BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel action recommendations.

Submitted by: Michael Stewart
Director, Human Resources _____ Date: May 16, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent _____ Date: May 16, 2016

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board
From: Michael Stewart, Human Resources Director
Date: May 12, 2016
Re: Personnel Items, Governing Board Meeting, 5/24/2016

Please submit the following recommendations and ratifications for Governing Board approval.

ADMINISTRATIVE STAFF

Employment of Personnel

West, James DO Director of Transportation

CERTIFIED STAFF

Reemployment for the 2016-2017 School Year

Sharpe, Catherine	LA	Credit Recovery
Delgado, Danielle	TUHS	Social Worker
Grant, Elisha	TUHS	Credit Recovery
Kemp, Kristy	TUHS	Physical Education
Mealer-Baugh, Kristy	TUHS	Science – Biology
Rhoney, Samantha	TUHS	English

Employment of Personnel for the 2016-2017 School Year

Barnes, Bobby	CCHS	Physical Education
Cooper, Eva	CCHS	English
Hughes, Alexander	CCHS	Performing & Visual Arts – Music
Kataria, Selina	CCHS	English
Morgan, Laura	CCHS	Science – Integrated/Chemistry
Truog, Stephen	CCHS	Social Studies – History
Barraza, Daisy	LJCHS	Mathematics
Guy, Alyssa	LJCHS	Mathematics
Snapp, Emilee	LJCHS	Special Services – Life Skills
Wallace, Missy	LJCHS	Special Services – Co-Teacher
Watson, Andrea	LJCHS	Mathematics
Johnson, Lara	SLHS	Science – Biology/Anatomy
Luna, Alejandro	SLHS	Performing & Visual Arts – Ceramics
Schuur, Nicole	SLHS	CTE – Early Childhood/Fashion
Vanover, Tonya	SLHS	Science – Biology
Alvarez, Teresa	TUHS	English
Armony, Caitlin	TUHS	Performing & Visual Arts – Choir/Band
Bynum, Atiya	TUHS	Reading
Rice, Tracy	TUHS	Science – Biology
Ward, Caitlyn	TUHS	Foreign Language – Spanish

Harris, Cassandra	UHS	English
Sammons, Scott	UHS	Social Studies – History
Troy, Meredith	UHS	Science – Physics
Betancourt, Nicolas	WHS	Science – Biology
Gehrts, Nicholas	WHS	Academic/Career Success
Miller, Matthew	WHS	English
Oliver, Joshua	WHS	CTE – Construction
Painter, Gail	WHS	Mathematics
Rapp, Brittany	WHS	Special Services Department Chair
Schmidt, Michael	WHS	CTE – Welding
Tiwari, Shashikant	WHS	Mathematics
Touchin, Matthew	WHS	English
<u>Resignations</u>		
Adrian, Kristen	CCHS	English
Goodloe, Joshua	CCHS	Special Services – Co-Teacher
Muhammad-Douglas, Linda	CCHS	Reading
Riggs, Randahl	CCHS	Guidance Counselor/Department Chair
Vinson, Sara	CCHS	Special Services – Life Skills
Wellum, Justin	CCHS	Science – Chemistry
Geiger, Benjamin	DO	District Mentor
Loughran, Lindsey	LJCHS	Guidance Counselor
Marshall, Catherine	LJCHS	CTE – Culinary Arts
Mikkelsen, Camille	LJCHS	Special Services – Co-teacher
Stegner, Linnea	LJCHS	Foreign Language – French
Clark, Ty	SLHS	Special Services – Co-Teacher
Galletti, Carlos	SLHS	Performing & Visual Arts – Band/Piano
Given, Diana	SLHS	Mathematics
Love, Brandon	SLHS	Special Services – Co-Teacher
Ostrowski, Tiffany	SLHS	Guidance Counselor
Roman, Victoria	SLHS	ELL
Beadle, Dana	WHS	English
Hegewald, Perry	WHS	Mathematics
Liddicoat, Janyne	WHS	English
Parker, Joseph	WHS	Science – Biology
Reynoso, Bryce	WHS	English
<u>Coaching Resignation</u>		
Johnson, Geoff	CCHS	Varsity Softball Coach

CLASSIFIED STAFF

Employment of Personnel

Moreno, Karina	SLHS	Cashier
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Resignations

Sosa, Brittany	CCHS	Instructional Aide I
Porchas, Angel	DO	Lot Attendant
Saldana, Brenda	LJCHS	Cashier

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll and expense vouchers.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Voucher: \$ 1,896,973.66 (#39)
Expense Vouchers: \$ 850,554.37 (#8139 – # 8144)

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll voucher #39 and expense vouchers #8139 – #8144.

Submitted by: Tracy McLaughlin
Director, Financial Services Date: May 16, 2016

Reviewed by: Dr. Lexi Cunningham
Superintendent Date: May 16, 2016

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	39	\$ 1,896,973.66
TOTAL		<u>\$ 1,896,973.66</u>

RATIFY EXPENSE VOUCHERS:

Voucher	8139	175,897.91
Voucher	8140	39,853.33
Voucher	8141	48,466.61
Voucher	8142	441,797.02
Voucher	8143	53,224.89
Voucher	8144	91,314.61
TOTAL		<u>\$ 850,554.37</u>

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of donations.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board throughout the year for review and official acceptance.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist TUHSD in providing services and incentives to teachers and students.

BUDGET IMPACT AND COSTS:

Donations totaling \$3,500.00.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from The University of Arizona and Walmart.

Submitted by: Tracy McLaughlin
Director, Financial Services Date: May 16, 2016

Reviewed by: 
Dr. Lexi Cunningham Date: May 16, 2016
Superintendent

DONATIONS

May 24, 2016

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
The University of Arizona	WHS/PBIS Program	Costs associated with survey data collection	2,500.00
Walmart	TUHS/ELL Program	Grant award for field trips	1,000.00
TOTAL			3,500.00

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Travel Requests

PURPOSE:

Administration seeks Governing Board approval of travel requests.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Staff and students travel throughout the school year for professional development (staff) and educational enrichment (students) opportunities.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Professional development opportunities for students and staff.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the travel requests from the Copper Canyon High School, La Joya Community High School, and Sierra Linda High School.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: May 16, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: May 16, 2016

TRAVEL REQUESTS

May 24, 2016

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
CCHS	Football coaches Shawn Kemmer and Ryan Mcie Student members of football team	Lineman Camping Trip 05/27/16 – 05/29/16 Mogollon Campground Payson, AZ	Foster team building and create overall sense of family within the football program
CCHS	Football coaches Shawn Lemmer, Larry Thomas, Gale Taylor, Jerry Ball, Kendrick Farley, and Ryan Mcie Student members of football team	Aztec Football Camp 07/18/16 – 07/22/16 Ash Fork High School Ash Fork, AZ	Provide individual and team instruction, promote character education, build team cohesion
LJCHS	Student Council Advisor John Rosenberger Student Council representatives	AASC Summer Leadership Camp 06/17/16 – 06/21/16 Pine Summit Camp Prescott, AZ	Develop leadership skills
SLHS	Student Council Advisor Christina Arviso Student Council representatives	AASC Summer Leadership Camp 06/12/16 – 06/16/16 Pine Summit Camp Prescott, AZ	Develop leadership skills

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Minutes – May 10, 2016 Regular Meeting

PURPOSE:

Administration seeks Governing Board approval of the May 10, 2016 Regular Meeting minutes.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with open meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

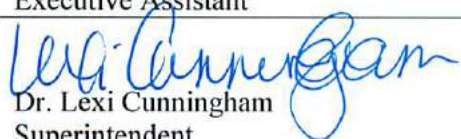
N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the May 10, 2016 Regular Meeting minutes.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: April 28, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: April 28, 2016



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES REGULAR MEETING AND EXECUTIVE SESSION TUESDAY, MAY 10, 2016

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:01 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, Mr. Vincent Moreno, and Mr. Freddie Villalon.

Pledge of Allegiance

Mr. Chapman led the Pledge of Allegiance.

Approval of the Regular Agenda

Ms. Madruga moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 5-0.

Summary of Current Events

Superintendent – Dr. Cunningham

- To date, 92.4%, or 823 of 891 total contracts and notices of wage issued, have been accepted for the 2016-2017 school year. The expectation is that the percentage rate will increase as Assistant Principals and Administrators have until May 13 to accept, while Principals have until June 3.
- As a result of competing at a national level, two Westview High School JROTC cadets, Athena Ruvalcaba and Daniel Ramirez, have been selected to attend this summer's Marine Corps National Summer Leadership Camp in Quantico, VA.
- La Joya Community High School senior Jacob Chaves made a commitment to be at school every day and take advantage of all that LJCHS has to offer, resulting in four years of perfect attendance.
- Copper Canyon High School's Senior Class of 2016 have earned \$2.7 million in scholarships this year, an increase of over \$1.5 million from last year.
- Five University High School students have been selected to attend the Barrett Summer Scholars program at ASU.
- Next week, more than 2,500 seniors will participate in graduation ceremonies at University of Phoenix Stadium. Each site is ready to celebrate the accomplishments of the Class of 2016.
- The annual insurance open enrollment period has begun. To date, 424 employees have completed the paperwork.

Governing Board

- Mr. Moreno recently visited CTE and elective classrooms at La Joya Community High School and Tolleson Union High School, where he had an opportunity to talk to staff and students. Mr. Moreno also shared a copy of this year's yearbook from LJCHS and stated that Mrs. Eaton and her students did a phenomenal job. Lastly, Mr. Moreno said the expansion of the CTE program is a direct result of being part of West-MEC.
- Mr. Chapman also visited several elective classes at Tolleson Union High School and attended Westview High School's honors and awards ceremony, where more than \$7.2 million in scholarships were bestowed. In addition, Mr. Chapman attended La Joya Community High School's FBLA awards banquet and said that with West-MEC resource assistance, LJCHS will open a student store next year.

Celebrations

A. Employees of the Month

The Employee of the Month recognition is bestowed upon employees who have exemplified the mission, vision, and purpose of the Tolleson Union High School District. These employees have made a positive impact on student achievement and serve as an inspiration to others by showing a commitment to providing excellent customer service. The following March 2016 Employees of the Month were recognized for their contributions to the District.

Copper Canyon High School

Jeremy Goodsell, English Teacher/Department Chair

La Joya Community High School

Kylee Ingram, Biology/Pre-AP Biology Teacher

Tina Valenzuela, Guidance Advisor/Department Chair

Sierra Linda High School

Meggan Brooks, AP and Regular World History/Government Teacher

Sonia Saenz, Culinary Arts Teacher

Tolleson Union High School

Freddie Jordan, JROTC Instructor

Renee Jordan, Registrar

B. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following April 2016 Athletes of the Month were recognized:

Copper Canyon High School

Candee Soto (Softball) and Isaiah Colbert (Track)

La Joya Community High School

Stephanie Lemus (Softball) and Carlos Rubio (Baseball)

Sierra Linda High School

Alexis Radcliff (Track) and Manuel Castaneda (Tennis)

Tolleson Union High School

Nadira Khan (Tennis) and Ramon Velasco-Guereque (Baseball)

Westview High School

Alexandra McCutcheon (Softball) and Jonathan Spann (Track)

Public Participation

Sierra Linda High School student Esmeralda Franco Ruiz addressed the Governing Board on establishing a holiday/day off in remembrance of Cesar Chavez.

Approval of the Consent Agenda

Mr. Moreno moved to approve the Consent Agenda; seconded by Mr. Villalon. In a roll call vote, the motion carried 5-0.

Discussion/Action of Items(s) Previously Removed from the Consent Agenda

No items were removed from the Consent Agenda.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

CERTIFIED STAFF

Re-employment of Personnel for the 2016/2017 School Year

Lamb, Justin	WHS	Social Studies – History
Van de Willie, Philip	WHS	Science – Anatomy

Employment of Personnel

Amaro, Fred	DO	Guest Teacher
Witt, Lindsay	DO	Guest Teacher

Employment of Personnel for the 2016-2017 School Year

Hernandez-Barron, Julia	CCHS	Foreign Language – Spanish
Stutzman, William	CCHS	Social Studies – History

Baker, James	LJCHS	Special Services – Co-Teacher
Fafrowicz, Jessica	LJCHS	Special Services – Co-Teacher
Franzen, Kristofer	LJCHS	Science – Biology
Kalkstein, Amanda	LJCHS	English
Rosenfeld, Sara	LJCHS	Science – Physics

Resignations

Lewis, Sara	CCHS	Guidance Counselor (5/24/16)
Alaniz, Kevin	LJCHS	Special Services Department Chair (5/20/16)
Kuipers, Jonathan	LJCHS	Science – Biology (5/20/16)
Wright, Alana	LJCHS	Special Services Life Skills (5/20/16)
Baldinelli, John	SLHS	Mathematics (5/20/16)
Frezquez, Lissa	SLHS	Media Specialist (5/20/16)
Jordan, Piper	SLHS	Art – Ceramics (5/20/16)
Lim, Michael	SLHS	Mathematics (5/20/16)
Quinonez Zanabria, Eduardo	SLHS	Science – Chemistry (5/20/16)
Reyes, Lai-Ching	SLHS	Mathematics (5/20/16)
Tillotson, Brenton	SLHS	English (5/20/16)
Young, Bleshea	SLHS	Science – Biology (5/20/16)
Alvarez, Francisco	TUHS	Foreign Language – Spanish (5/20/16)
Kindell, Brian	TUHS	Mathematics (5/20/16)
Pedro Vicente, Yesenia	TUHS	English (5/20/16)
Schweikert, Kathleen	TUHS	English (5/20/16)
Lawson, Sharon	UHS	Science – Physics (5/20/16)
Arenas, Steven	WHS	English (5/20/16)

CLASSIFIED STAFF

Employment of Personnel

Torres, Maria	CCHS	Cafeteria Cashier
Perez, Liliana	LJCHS	Clerical Support II – Attendance Clerk
Ochoa Quintero, Marisela	SLHS	Cafeteria Cashier
Wilson, Keila	SLHS	Cafeteria Cashier

Resignations

Soto, Daniela	CCHS	Cafeteria Cashier
Ayala, Miguel	TUHS	Part-time Custodian II – Cafeteria

Summer Aquatics Program

Hannah, Jacob	DO	Lifeguard
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Financial Services

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

▪ Payroll Vouchers	–	\$ 1,508,755.15	(#38)
▪ Expense Vouchers	–	\$ 914,262.48	(#8131 – #8138)

Purchasing *

A. Annual Contract Extension and Renewals for the 2016-2017 School Year: Job Order Contracting Services and Soft Drink Products

Annual contract extensions and renewals were awarded for Job Ordering Contracting Services to GCON and Sun Valley Builders (small firm) and Caliente and Core (large firm) and Soft Drink Products to Pepsi.

B. Authorization for Disposal #931, #933, #934, Technology Equipment; #932, Vibe Plate; and #935, Vehicles

The District will dispose of technology equipment, a vibe plate, and vehicles that are no longer needed by the District.

Teaching and Learning *

A. Textbook Adoption – AP Human Geography

RFP #16-012-2, Textbook Adoption – AP Human Geography, The Cultural Landscape: An Introduction to Human Geography, 12th AP Edition – Dr. James Rubenstein was awarded to Pearson Education Inc.

B. Textbook Adoption – AP US History

RFP #16-011-22, Textbook Adoption – AP US History, Give Me Liberty 3e AP Edition – Eric Foner was awarded to W.W. Norton and Company.

Superintendent's Office *

A. Travel

- Kimberly Luvisi, Director of Food and Nutrition; Lorre Vega, Tolleson Union High School Cafeteria Manager; and Teri Winburn, Westview High School Cafeteria Manager will travel to San Antonio, TX on July 8-14, 2016 to attend the School Nutrition Association Conference.
- Six (6) members of Copper Canyon High School's Student Government will attend the Arizona Association of Student Councils' Summer Leadership Camp on June 12-16, 2016 at Pine Summit in Prescott, AZ.
- La Joya Community High School Digital Photography and Journalism teacher Heather Eaton will travel to Brooks Institute located in Ventura, CA to attend a Brooks Institute Photography and Digital Media Workshop on July 19-24, 2016.

B. Partnership with CGI Communications for Video on City of Tolleson's Website

The City of Tolleson is enhancing its website presence as a means to attract more families and business to the City of Tolleson. One enhancement is to add video to their website that will showcase the schools/school districts located within Tolleson.

C. Intergovernmental Agreement Amendment with the City of Glendale for School Resource Officer Services – Copper Canyon High School

The amendment to the Intergovernmental Agreement with the City of Glendale to provide school resource officer services to Copper Canyon High School changes the ending date from June 30, 2016 to May 20, 2016. The Amendment removes the Summer Academy SRO services from Copper Canyon High School as the Summer Academy was relocated to Sierra Linda High School.

D. Amendment Agreement No. 3 with the City of Phoenix for School Resource Officer Services – Sierra Linda High School

The amendment to the Agreement with the City of Phoenix to provide school resource officer services to Sierra Linda High School extends the ending date from May 20, 2016 to June 30, 2016. The extension is necessary to cover SRO services during Summer Academy.

E. Memorandum of Understanding – Teach for America Summer Education Program

The Memorandum of Understanding with TFA provides the opportunity to offer summer instruction with reduced student-teacher ratios. In addition to improving academic outcomes, the partnership provides an opportunity for the District to engage in advanced mentor training. The Summer Institute runs for approximately four (4) weeks (June 6 – July 7, 2016) and will involve about 80-120 TFA corps members, 10-12 TFA staff members, and 25 District teachers.

F. Minutes – April 26, 2016 Regular Meeting

The April 26, 2016 Regular Governing Board Meeting minutes were approved.

INFORMATION/DISCUSSION ITEMS

1. Strategic Plan Update

The strategic planning process began in January 2016. Information was gathered via surveys, work sessions, meetings, and a community forum. Dr. Cunningham shared the following information gathered from final survey feedback.

Values – Our values guide how we work and interact with others. Top five (5) values include:

- Excellence
- Relationships
- Integrity
- Collaboration
- Service

Beliefs – Our beliefs describe what we hold as inherent truths. Top five (5) beliefs include:

- All students can learn
- Students first
- Teachers make a difference
- Data drives decisions
- Communication enhances success

Mission Statement – Our mission is our core purpose. It's why we exist. It's our WHY. It guides our day-to-day operations. Top two (2) mission statements include:

- TUHSD will provide learning experiences that embrace the past, celebrate the present, and unlock the potential of all students.
- TUHSD is committed to developing the potential of all students, staff, and community.

Vision Statement – Our vision reflects the mountain we are trying to climb. It is a picture of our district in ten (10) years. It's a unifying focal point. Our vision is our big goal. The top vision statement is:

- Learning today, leading tomorrow

Strategic Areas – Our strategic areas will help us achieve our mission and help us move towards our vision. These are broad areas and will have action plans with measurable objectives attached to them. Top five (5) strategic areas include:

- College, Career, and Life-Ready Students
- Communication and Partnerships
- Integrating Technology
- Creating a Highly Effective Work Force
- Developing the Whole Child/Student

Habits of Success – Our Habits of Success describe the behaviors that help students, teachers, staff, parents, and community thrive. These are habits that we want all successful stakeholders to possess. Top eight(8) Habits of Success include:

- Work hard
- Value others
- Solve problems
- Stay determined
- Dream big
- Ask questions
- Stay focused
- Be kind

It is important to have strong mission and vision statements and to identify the strategic areas. Once identified, the remaining areas – Values, Beliefs, and Habits of Success – can be established. Governing Board members requested that the top two (2) mission statements, top (2) vision statements, and top five (5) strategic areas return for further discussion and possible Governing Board action during the May 24 meeting.

Call for Executive Session

Pursuant to A.R.S. § 38-431.03.A.1, and A.3

A.1 – The Governing Board may convene an executive session to discuss the resignation of the Superintendent. The Superintendent has been provided the legally required notice of this Executive Session.

A.3 – The Governing Board may convene an executive session for discussion and consultation for legal advice with the Board’s attorney related to the search for a new superintendent.

Ms. Madruga moved to enter into Executive Session; seconded by Mr. Moreno. In a roll call vote, the motion carried 5-0.

Recess of Regular Meeting for Executive Session

The Regular Meeting recessed at 7:05 p.m.

Reconvening of Regular Meeting

The Regular Meeting reconvened at 8:09 p.m.

ACTION/DISCUSSION ITEMS

1. Superintendent Search

No discussion.

Mr. Chapman moved to direct Dr. Cunningham to reach out to the Arizona School Boards Association for a presentation on the search process for an interim superintendent; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

2. Submission of Proposed Arizona School Boards Association (ASBA) Legislative and Organizational Action Agenda Items for FY2017; Appointment of Delegate and Alternate Delegate to Delegate Assembly

After a short discussion on who will represent the District at the Delegate Assembly, Mr. Chapman moved to appoint Mr. Del Palacio as Delegate and Mr. Villalon as Alternate Delegate to the September 10, 2016 Delegate Assembly; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

The Top Five Priorities for Arizona School Boards Association Legislative Committee consideration, in no particular order of importance, are:

1. Maintain CTE/JTED funding.
2. Develop a long-term solution to close the achievement/opportunity gap that exists for minority communities in Arizona.
3. Eliminate the school to prison pipeline that exists for low income students.
4. Develop a long-term solution that will create sustainable revenues for public school district in Arizona.
5. Continue the allocation of desegregation money.

The additional items for consideration include:

1. Oppose the expansion of Empowerment Scholarship Accounts (ESAs).
2. Continue to fund early childhood education.

Mr. Villalon moved to adopt the Top Five Priorities and additional items for consideration; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

AGENDA ITEMS FOR FUTURE MEETINGS

1. Strategic Plan – top two (2) mission statements, top two (2) vision statements, and top five (5) strategic areas return for further discussion and possible Governing Board action (May 24 meeting).
2. Arizona School Boards Association presentation on process for selecting an interim superintendent (May 24 meeting).
3. Construction update, including photos (June 28 meeting)
4. TFA Summer Program status report (June 28 meeting)

FORMAL ADJOURNMENT OF REGULAR MEETING

Ms. Madruga moved to adjourn the Regular Meeting; seconded by Mr. Villalon. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 8:20 p.m.

Steven Chapman, Governing Board President

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Arizona School Boards Association Presentation – Search Process for an Interim Superintendent

PURPOSE:

At the request of the Governing Board, a representative from the Arizona School Boards Association (ASBA) will discuss the process for selecting an interim superintendent to lead TUHSD.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

During the May 10, 2016 Governing Board meeting, Mr. Chapman directed Dr. Cunningham to reach out to the Arizona School Boards Association for a presentation on the search process for an interim superintendent.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

ASBA has vast experience in conducting executive staff searches and can assist the Governing Board in the recruitment and hiring processes for an interim superintendent.

BUDGET IMPACT AND COSTS:

Unknown at this time.

RECOMMENDATION:

At the Governing Board's discretion.

Submitted by: Steven Chapman
Governing Board President Date: May 16, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent Date: May 16, 2016

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: TUHSD Strategic Plan

PURPOSE:

Governing Board members will have an opportunity to discuss the top two (2) mission statements, top two (2) vision statements, and top five (5) strategic areas identified during the May 10, 2016 Governing Board meeting, which include:

Mission Statements

1. TUHSD will provide learning experiences that embrace the past, celebrate the present, and unlock the potential of all students.
2. TUHSD is committed to developing the potential of all students, staff, and community.

Vision Statements

1. Learning today, leading tomorrow.
2. Shaping the future, one student at a time.

Strategic Areas

1. College, Career, and Life-Ready Students
2. Communication and Partnerships
3. Integrating Technology
4. Creating a Highly Effective Work Force
5. Developing the Whole Child/Student

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The strategic planning process began in January 2016. Various surveys have been conducted, work sessions held, meetings scheduled, and a forum held for community input. During the May 10, 2016 Governing Board meeting, the Governing Board was presented information gathered from staff and the community on the topics of values, beliefs, mission statement, vision statement, strategic areas, and Habits of Success. At the request of the Governing Board, the top mission statement, vision statement, and strategic areas will be decided upon.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Once finalized, the strategic plan will identify the District's mission and vision statements, its beliefs and values, strategic areas, and Habits of Success.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve a mission statement, a vision statement, and Habits of Success.

Submitted by: Karyn Morse Eubanks
Executive Assistant Date: May 16, 2016

Reviewed by: 
Dr. Lexi Cunningham Date: May 16, 2016
Superintendent

SUMMARY OF AGENDA ITEM

MEETING DATE: May 24, 2016

AGENDA SUBJECT: Additional Employee Compensation as the Result of the Passage of Prop 123

PURPOSE:

Administration seeks Governing Board approval of additional staff compensation as a result of the successful passage of Prop 123.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

During the April 12 Governing Board meeting, the Meet and Confer Committee discussed a recommendation to the Governing Board for additional staff compensation should Prop 123 pass:

- \$1 million to be allocated in a percentage stipend to 2015-2016 TUHSD employees returning for the 2016-2017 school year. The payment is projected to be approximately 2% of the employee's 2016-2017 salary. The actual percentage will be calculated after the number of returning TUHSD employees is determined. The allocation will be a one-time payment paid on September 30, 2016.
- Remaining Prop 123 funds will be equally allocated in a stipend to all 2016-2017 eligible employees employed as of December 9, 2016. All eligible TUHSD employees, regardless of FTE, will receive the same stipend. The projected payment is estimated to be \$1,000; however, the total dollar amount will be calculated after the number of eligible employees is determined. This will be a one-time payment paid on January 6, 2017.
- Coaches/sponsors who receive extra duty/extracurricular compensation will receive a 1.5% increase.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The successful passing of Prop 123 will result in an increase for all TUHSD employees.

BUDGET IMPACT AND COSTS:

Actual budget impact still to be determined as stated above.

RECOMMENDATION:

It is recommended that the Governing Board approve (1) a percentage stipend to all 2015-2016 TUHSD employees returning for the 2016-2017 school year; (2) an equally divided stipend to all 2016-2017 TUHSD employees employed as of December 9, 2016; and (3) a 1.5% increase to TUHSD employees serving as a coach and/or sponsor.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: May 16, 2016

Reviewed by: Dr. Lexi Cunningham
Superintendent

Date: May 16, 2016