



NOTICE OF PUBLIC MEETING

TOLLESON UNION HIGH SCHOOL DISTRICT #214 GOVERNING BOARD AGENDA FOR REGULAR MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: **October 28, 2014**

TIME: **6:00 p.m.**

PLACE: **District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353**

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board's attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board's Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: October 24, 2014 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____.

Mr. Chapman ☐ Mrs. Hackett ☐ Mr. Moreno ☐ Mrs. Sornsin ☐ Mr. Villalon ☐

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman ☐ Mrs. Hackett ☐ Mrs. Sornsin ☐ Mr. Villalon ☐ Mr. Moreno ☐

4. Celebrations

A. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following September 2014 Athletes of the Month will be recognized:

Copper Canyon High School

Valarie Roque (Cross Country) and Javier Ocegueda (Football)

La Joya Community High School

Chandler Leo (Stunt/Pom) and Luis Lopez (Football)

Sierra Linda High School

Zyanne Baxter (Cross Country) and Francisco Frias (Football)

Tolleson Union High School

Cherish Olivas (Volleyball) and Matthew Medrano (Cross Country)

Westview High School

Arianna Lew (Volleyball) and Jalen Johnson (Football)

B. Employees of the Month

The following September 2014 Employees of the Month will be recognized for their contributions to the District.

Tolleson Union High School

Rosie Peacock, Reading Teacher and Department Chair

Westview High School

Matt Macomber, English Teacher and Department Chair

5. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are invited to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board's Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

6. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

7. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman ☐ Mrs. Hackett ☐ Mrs. Sornsin ☐ Mr. Villalon ☐ Mr. Moreno ☐

8. Discussion/Action of Items(s) _____ Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman ☐ Mrs. Hackett ☐ Mrs. Sornsin ☐ Mr. Villalon ☐ Mr. Moreno ☐

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

	<u>PDF PAGE #</u>
*1. Human Resources	
A. Personnel Items	7-13
Personnel items include recommendations and ratifications for various actions including employment, contract assignments and revisions, stipends, extra duty assignments, position changes, leaves of absence, retirements, resignations, and terminations.	
*2. Financial Services	
A. Vouchers	14-15
Prior to ratification at each Governing Board meeting, the Governing Board President, or designee, review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.	
B. Donations	16-22
The following donations were received:	
▪ Copper Canyon Baseball Club – \$1,345.72 – Practice balls, ball buckets, and bats for the Copper Canyon High School baseball teams	

- Thunderbirds Foundation – \$500.00 – Shirts, equipment, and assistance with end-of-year banquet expenses for the La Joya Community High School girls golf team
- DonorsChoose.org – \$978.00 – 110 copies of “The Great Gatsby” for the La Joya Community High School English department
- Sierra Linda Boys Basketball Club – \$612.94 – Practice uniforms for the Sierra Linda High School boys basketball teams
- DonorsChoose.org – \$500.00 – Assistance with Westview High School boys golf team expenses

***3. Purchasing 23-47**

A. Disposal #875, Technology

The disposals ensure that the District continues to maintain furniture and equipment that is safe to use and in good operating condition.

***4. Superintendent’s Office**

A. Travel Requests 48-59

The following travel requests were received:

- Information Technology Department (District Office)
Dr. Bianca Lochner, Director, wishes to attend the E-Learn 2014 – World Conference on E-Learning on October 28-30, 2014 in New Orleans, LA
- Curriculum and Instruction Department (District Office)
John Mospan, Instructional Leadership Coordinator for Math and Science, wishes to participate in the EQuIP Peer Review Panel Workshop and Convenings on November 17-19, 2014; February 9-11, 2015; and June 17-19, 2015 in Falls Church, VA
- Curriculum and Instruction Department (District Office)
John Mospan, Instructional Leadership Coordinator for Math and Science, wishes to attend the 2015 NCSM Annual Conference on April 13-15, 2015 in Boston, MA
- Copper Canyon High School, La Joya Community High School, Sierra Linda High School, Tolleson Union High School, University High School, James A. Green Continuing Education Academy, and Lighthouse Academy
Principals Mindy Marsit, Brandi Haskins, Tim Madrid, Ernie Molina, and Dr. Michele Wilson; Academic Dean Susan Thompson; and Travis Johnson, Director of Alternative Education, wish to attend the Annual NASSP Conference on February 19-21, 2015 in San Diego, CA
- La Joya Community High School
Varsity Boys Basketball Team Coaches Roger Lefebvre, Mark Taylor, and Glen Ellis and 12-15 student athletes wish to participate in the Safeway Classic Basketball Tournament on November 28-29, 2014 in Sierra Vista, AZ

- Westview High School
Choral Director Lori Dixon, chaperones Lynn Holliday, Phillip Dixon, Stephanie Gilliland, LaMont Johnson, and Kathryn Johnson, and approximately 90 students wish to participate in a University Clinic on March 19-22, 2015 at Cal State University in Redondo Beach, CA

B. Intergovernmental Agreement with the City of Tolleson for School Resource Officer Services – Tolleson Union High School 60-71

The agreement allows for a police officer to work with and aid the school administration and student population in reducing crime on the school campus through activities that include education, positive police/student interactions, and enforcement of criminal laws.

C. Resolution of Breach of Contract – Joseph Veloz 72-74

Mr. Veloz signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation. Mr. Veloz's name was listed on the August 26, 2014 Governing Board meeting agenda, under the Human Resources, Personnel listing as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Veloz was notified in writing that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Veloz did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

D. Resolution of Breach of Contract – Scott Worl 75-77

Mr. Worl signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation. Mr. Worl's name was listed on the September 9, 2014 Governing Board meeting agenda, under the Human Resources, Personnel listing as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Worl was notified in writing that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Worl did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

INFORMATION/DISCUSSION ITEMS

1. Student Academic Achievement Update 78

The intent of the student academic achievement update, presented by Dr. Cunningham and Assistant Superintendent John Speer, is to share an overview of Tolleson Union High School District in the areas of student demographics and achievement.

ACTION/DISCUSSION ITEMS

PDF
PAGE #
79-119

1. First Reading – Multiple Policies (BCB, BDB, BEC, BEDBA, ECB, GDF, GDFA, GDQA, IKF, JFAB, JQ, and KF)

Administration seeks Governing Board approval of the first reading of multiple policy revisions.

Recommendation: It is recommended that the Governing Board approve the first reading of Policies BCB (Board Member Conflict of Interest), BDB (Board Officers), BEC (Executive Sessions/Open Meetings), BEDBA (Agenda Preparation and Dissemination), ECB (Building and Grounds Maintenance), GDF (Support Staff Hiring), GDFA (Support Staff Qualifications and Requirements), GDQA (Support Staff Reduction in Force), IKF (Graduation Requirements), JFAB (Tuition/Admission of Nonresident Students), JQ (Student Fees, Fines, and Charges), and KF (Community Use of School Facilities).

Motion made by _____; seconded by _____

Mr. Chapman ☐ Mrs. Hackett ☐ Mrs. Sornsin ☐ Mr. Villalon ☐ Mr. Moreno ☐

2. Minutes – September 23, 2014 Regular Meeting

120-129

Mrs. Sornsin was excused from the meeting.

Recommendation: That the Governing Board approve the September 23, 2014 Governing Board Regular Meeting minutes.

Motion made by _____; seconded by _____

Mr. Chapman ☐ Mrs. Hackett ☐ Mrs. Sornsin ☒ Mr. Villalon ☐ Mr. Moreno ☐

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including, but not limited to, new hires, re-employment, contract revisions, position changes, leaves of absence, resignations, retirements, and terminations.

STUDENT, EMPLOYEE, AND/OR COMMUNITY BENEFIT:

The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel recommendations.

Submitted by: _____

Date: 10-22-14

Approved by: _____

Date: 10-23-14

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board

From: Michael Stewart, Human Resources Director

Date: October 16, 2014

Re: Personnel Items, Governing Board Meeting, **10/28/2014**

Please submit the following recommendations and ratifications for Governing Board approval.

ADMINISTRATIVE STAFF

Military Leave of Absence

Renouard, John

SLHS

Assistant Principal (9/18/2014 – 9/19/2014, 10/23/2014 – 9/30/2015)

PROFESSIONAL SERVICES STAFF

Position Change

Olson, Bruce

DO

From Technology Support II to Network Systems
Administrator

CERTIFIED STAFF

Employment of Personnel

Barnes, Shannon	DO	Guest Teacher
Carrasco, Daniel	DO	Guest Teacher
Casciano Lovely, Mary	DO	Guest Teacher
Chaffee, William	DO	Guest Teacher
Ellison, Deanthony	DO	Guest Teacher
Gragnano, Christian	DO	Guest Teacher
Lawson Risoldi, Liza	DO	Teacher Mentor
Marrs, Larry	DO	Guest Teacher
Patterson, JC	DO	Guest Teacher
Rock, Dennis	DO	Guest Teacher
Salcido, Isaac	DO	Guest Teacher
Thomas, Larry	DO	Guest Teacher

Trischan, Andrea

SLHS

English Teacher

Position Change

Hood, Nicole

LA

From Guest Teacher to English Teacher

Extra Duty Assignments

Valenzuela, Ernestina

DO

Indian Education Coordinator

Abbott, Richard

CCHS

Title I Tutoring

Adrian, Kristen

CCHS

Title I Tutoring

Akers, Katherine

CCHS

Title I Tutoring

Allman, Charles

CCHS

Title I Tutoring

Basford, Jessica

CCHS

Title I Tutoring

Bhatnagar, Omi	CCHS	Title I Tutoring
Bloomquist, Kathryn	CCHS	CTE/Core Integration West-MEC Grant Project
Bremser, Cheryl	CCHS	Title I Tutoring
Brown, John	CCHS	Title I Tutoring
Carter, Jeff	CCHS	Title I Tutoring
Conners, Erin	CCHS	Title I Tutoring
Daly, Kenneth	CCHS	Title I Tutoring
Dusthimer, Cody	CCHS	Title I Tutoring
Farley, Kendrick	CCHS	Title I Tutoring; Title I Parent Involvement Night
Gammon, Michelle	CCHS	Title I Tutoring; Title I Parent Involvement Night
Glover, Sylvester	CCHS	Title I Tutoring
Goodsell, Jeremy	CCHS	Title I Tutoring; Title I Tutoring Coordinator
Hellhake, Emily	CCHS	Title I Tutoring
Herrera, Vincent	CCHS	Title I Tutoring
Heytens, Andrew	CCHS	Title I Tutoring
Hinton, Sarah	CCHS	Title I Tutoring
Huckins, Stephanie	CCHS	Title I Tutoring
James, Britt	CCHS	Title I Tutoring; Title I Parent Involvement Night
Johnson, Curtis	CCHS	Title I Tutoring
Johnson, Geoff	CCHS	Title I Tutoring
Johnson, Jennifer	CCHS	Title I Tutoring
Johnson, Kirk	CCHS	Title I Tutoring
Kemmer, Shawn	CCHS	Title I Tutoring
Kindell, Brian	CCHS	Title I Tutoring; Unit Development, Algebra I
Klunk, Andrew	CCHS	Title I Tutoring
Landgrebe, Jennifer	CCHS	CTE/Core Integration West-MEC Grant Project
Lasater, Bradley	CCHS	Title I Tutoring
Lebrecht, Terri	CCHS	CTE/Core Integration West-MEC Grant Project
Lewis, Justin	CCHS	Title I Tutoring
Luetmer, Grace	CCHS	Title I Tutoring
Macias, Catarina	CCHS	Title I Tutoring
Malave, Joy	CCHS	Title I Tutoring; Title I Parent Involvement Night
Matthews, Kelly	CCHS	CTE/Core Integration West-MEC Grant Project; CPR Instructor
Mitchell, Jason	CCHS	Title I Tutoring; Title I Parent Involvement Night
Morris, Brett	CCHS	Title I Tutoring
Mosoianu, Adrian	CCHS	Title I Tutoring
Muhammad-Douglas, Linda	CCHS	Title I Tutoring; Title I Parent Involvement Night
Newman, Jeff	CCHS	Title I Tutoring
Nicol, Cory	CCHS	Title I Tutoring
Ortega, Robert	CCHS	Title I Tutoring
Oxford, Bo	CCHS	Title I Tutoring; Unit Development, Geometry
Riggers, Warren	CCHS	Title I Tutoring
Rodas, Amy	CCHS	Title I Tutoring
Saini, Archana	CCHS	Title I Tutoring
Sees, Jessica	CCHS	Title I Tutoring
Shanahan, Shiloh	CCHS	Title I Tutoring
Speigel, Elyse	CCHS	Title I Tutoring
Stuart, Seth	CCHS	CTE Strategic Planning and Curriculum Writing
Tandel, Tiffany	CCHS	Title I Tutoring
Turner, Anika	CCHS	Title I Tutoring
Unsworth, Matthew	CCHS	Title I Tutoring
Warren, Andrew	CCHS	Title I Tutoring
Wellum, Justin	CCHS	Title I Tutoring

Abel, Zeke	LJCHS
Brady, Sondra	LJCHS
DeLeon, Molly	LJCHS
Dyer, Andrew	LJCHS
Fingerson, Chad	LJCHS
Gregory, Michael	LJCHS
Lambert, Jacob	LJCHS
Mahal, Rikinder	LJCHS
Martinez, Rachel	LJCHS
Muller, Maryann	LJCHS

Sciacchitano, Andrew	LJCHS
Simpson, Troy	LJCHS
Snyder, Brandon	LJCHS
Summers, George	LJCHS
Virgen, Alam	LJCHS

Gordon, Samantha	SLHS
Lebrecht, Terri	SLHS

Aguilar, Margaret	TUHS
Meana, Sara	TUHS
Phillips, Brandi	TUHS
Simons, Crystal	TUHS

Burns, Michelle	UHS
Mozal, Danielle	UHS
Naylor, John	UHS

Dourisseau, Devin	WHS
Fergus, Ashley	WHS
Ferguson, Eva	WHS
Fierros, Amy	WHS
Rhoades, Miranda	WHS
Rice, Trevor	WHS

Class Sponsors

Gammon, Michelle	CCHS
Hellhake, Emily	CCHS
Hennesy, Susan	CCHS
Johnson, Geoff	CCHS
Seckinger, Kristal	CCHS
Sees, Jessica	CCHS
Turner, Anika	CCHS

Fingerson, Chad	LJCHS
Recio, Bridget	LJCHS
Rosenberger, Johnathan	LJCHS
Rowley, Vikki	LJCHS
Saco, Sandra	LJCHS
Sanchez, Fernando	LJCHS
Snyder, Brandon	LJCHS
Tracy, Melissa	LJCHS

Title I Tutoring
 CTE/Core Integration West-MEC Grant Project
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 CTE/Core Integration West-MEC Grant Project
 Title I Tutoring; Title I Tutoring Coordinator;
 Unit Development, Algebra I
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring
 Title I Tutoring; Unit Development, Algebra I

CPR Instructor
 CPR Instructor

CTE/Core Integration West-MEC Grant Project
 Unit Development Stipend, Geometry
 CPR Instructor
 CTE Strategic Planning and Curriculum Writing

Title I Tutoring
 Title I Tutoring; Title I Tutoring Coordinator
 Department Chair - Science

CTE All Strategic Planning and Curriculum Writing
 CTE/Core Integration West-MEC Grant Project
 CTE/Core Integration West-MEC Grant Project
 Title I Parent Involvement Night
 Mathematics; Unit Development, Algebra I
 CTE/Core Integration West-MEC Grant Project

Freshman Class
 Sophomore Class Co-Sponsor
 Junior Class
 Senior Class Co-Sponsor
 Freshman Class Co-Sponsor
 Sophomore Class
 Senior Class

Sophomore Class
 Freshman Class Co-Sponsor
 Freshman Class
 Junior Class
 Senior Class Co-Sponsor
 Junior Class Co-Sponsor
 Sophomore Class Co-Sponsor
 Senior Class

Franciotti, Adelina	SLHS	Junior Class
Marshall, Tramane	SLHS	Senior Class
Ramirez, Amanda	SLHS	Sophomore Class
Sovinski, Kaitlin	SLHS	Freshman Class

Club Sponsors

Trembly, Lynn	CCHS	National Honor Society
Tracy, Melissa	LJCHS	Culinary
Vialpando, Mike	LJCHS	DECA
Belanger, Susanna	SLHS	Gifted and Talented
Groessl, Terri	SLHS	Be a Leader
Ross, Larry	SLHS	OMEGA Youth Leadership
Saenz, Sonia	SLHS	Culinary Arts
Sanders, Joely	SLHS	National Honor Society

Co-curricular Sponsors

Conner, Erin	CCHS	Student Council
Johnson, Kirk	CCHS	Theatre
Khoo, Li Pei	CCHS	Dance
Newman, Jeff	CCHS	Newspaper
Nicol, Cory	CCHS	Yearbook
Spiegel, Elyse	CCHS	Theatre; Sound Technician
Torres, Michael	CCHS	Band Director
Dille, Aaron	LJCHS	Student Council
Eaton, Heather	LJCHS	Newspaper; Yearbook
Flynn, Robyn	LJCHS	Band/Flagline; Choir Director
Ludlow, Katherine	LJCHS	Theatre; Sound Technician
Quiñonez, Natalie	LJCHS	Dance
Salcido, Michelle	LJCHS	Creative Writing Magazine
Tracy, Melissa	LJCHS	Student Council
Braun, Colleen	SLHS	Dance
Franciotti, Deanna	SLHS	Student Council
Given, Diana	SLHS	Theatre; Speech and Debate
Lozano, Antonio	SLHS	Band/Flagline; Choir Director; Sound Technician
Ross, Larry	SLHS	Newspaper; Yearbook

Medical Leave of Absence Requests

Spiegel, Elyse	CCHS	English Teacher
Cruz, Joe (Intermittent)	LJCHS	Media Specialist
Ramirez, Claudia	LJCHS	Foreign Language Teacher
Garcia, Edith	SLHS	Wellness Teacher
Ostrowski, Tiffany	SLHS	Guidance Advisor
Lauer, Scott	TUHS	Economics Teacher
Rhoades, Tallyn	TUHS	Social Studies Teacher
Rodriguez, Lucia	TUHS	Math Teacher
Cassavant, Michael	WHS	CTE Teacher
Wiggins, Christine	WHS	SPED Teacher

Return from Medical Leave of Absence

Figueroa, Breezy	SLHS	SPED Teacher
Benson, Nicole (Intermittent)	TUHS	Media Specialist
Lauer, Scott	TUHS	Economics Teacher
Rhoades, Tallyn	TUHS	Social Studies Teacher
Austin, Asha	WHS	English Teacher
Cassavant, Michael	WHS	CTE Teacher
Vaughan, Janel	WHS	English Teacher

Resignation From Coaching

Meana, Sara	TUHS	Varsity Boys Tennis
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Resignations/Releases From Contract

Ali, Nusrat	WHS	Biology Teacher
Phillips, Debra	WHS	Anatomy/Biology Teacher

Resignations/Releases From Contract (Pending Payment of Liquidated Damages)

Johnstonbaugh, Suzanne	CCHS	CCB Teacher
Hannah, Lynn	WHS	Life Skills Teacher

CLASSIFIED STAFF**Employment of Personnel**

Holmes, Darrell	CCHS	Instructional Assistant I, Special Services
Rodriguez, Michelle	CCHS	Cafeteria Cashier
Soto, Daniela	CCHS	Cafeteria Cashier
Torres, Karina	CCHS	Little Aztec Learning Center Caregiver
Valenzuela, Ruth	CCHS	Cafeteria Cashier
Caster, Katie	DO	Clerical Support II, Health Aide
Frank, Mark	DO	Warehouse Clerk
Lawson, Jeffrey	DO	Substitute Bus Driver
Romo-Merchant, Tammy	DO	Bus Driver
Sharma, David	DO	Substitute Bus Driver
Cubie, Chenita	LJCHS	Instructional Assistant II, Special Services
Saldaña, Brenda	LJCHS	Cafeteria Cashier
Carrasco, Maria	SLHS	Cafeteria Cashier
Montoya, Steven	SLHS	Instructional Assistant I, Title I Math
Morales, Jessica	SLHS	Instructional Assistant I, Title I
Riefkohl, Elizabeth	SLHS	Instructional Assistant I, Special Services
Willbrand, LaWana	SLHS	Cafeteria Cashier
Holden-Harris, Dymonn	TUHS	Instructional Assistant I, Title I
Dent, Adrienne	WHS	Instructional Assistant I, Title I
Dilligard, Jayanna	WHS	Student Cafeteria Worker
Gonzalez, Alondra	WHS	Student Cafeteria Worker

Employment of Personnel Correction

Riefkohl, Elizabeth	LJCHS	Cafeteria Cashier – Not Hired
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Position Changes

Angel, Jacqueline	CCHS	From Tech Help Desk Support to Technology Support II
Miranda-Perez, Bertha	DO	From Substitute Bus Driver to Bus Driver
Ingram, Crystal	SLHS	From Guest Teacher to In-school Support Specialist

Medical Leave of Absence Requests

Torres, Angela	CCHS	SPED Instructional Aide
Cooper, Henrietta	DO	Accounting Technician
Lockwood III, Jimmy	DO	Bus Driver
Olson, Bruce	DO	Technician II
Corral, Alonzo (Intermittent)	TUHS	Social Worker

Return from Medical Leaves of Absence

Martinez, Yvette (Intermittent)	DO	SPED Administrative Assistant
Lockwood III, Jimmy	DO	Bus Driver
Olson, Bruce	DO	Technician II

Military Leave of Absence

Gutierrez, Robert	LJCHS	Security (9/25/2014 – 10/10/2014)
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Resignations

Angus, Jay	DO	Bus Driver
Carrillo-Ulloa, Gloria	DO	Bus Driver
Coolley, Maria	DO	Cafeteria Floater
Duran, Stephanie	DO	Substitute Bus Driver
Foster, Tiffany	DO	Bus Monitor
Harvey, Randall	DO	Bus Driver
Hooks, Renita	DO	Bus Driver
Miranda-Perez, Bertha	DO	Bus Driver
Weltha, Keynan	DO	Warehouse Clerk
Stembridge, Ramon	LA	Behavior Specialist
Cassavant, Santana	LJCHS	Clerical Support II, School Receptionist
Griffith, Corrina	SLHS	Security Guard
Dent, Charles	WHS	Lead Security Guard

Job Abandonment

Tremillo, Frances	SLHS	Cafeteria Cashier
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SUMMARY OF AGENDA ITEM

DATE: October 28, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll vouchers 6-12 and expense vouchers 6143-6147 and 7017-7033.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Vouchers: \$ 7,400,268.38
Expense Vouchers: \$ 3,534,318.59

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll vouchers 6-12 and expense vouchers 6143-6147 and 7017-7033.

Submitted by: Christina Pina Date: 10/16/14
Approved by: McLaughlin Date: 10-16-14

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	6	\$	48,411.72
Voucher	7		1,792,214.74
Voucher	8		5,821.67
Voucher	9		1,797,002.34
Voucher	10		52,434.54
Voucher	11		1,347.62
Voucher	12		3,703,035.75
TOTAL			<u>\$ 7,400,268.38</u>

RATIFY EXPENSE VOUCHERS:

Voucher	6143	\$	41,338.70
Voucher	6144		3,340.69
Voucher	6145		107,645.94
Voucher	6146		75,074.87
Voucher	6147		237.52
Voucher	7017		572,582.85
Voucher	7018		678,115.97
Voucher	7019		116,144.80
Voucher	7020		263,311.28
Voucher	7021		106,899.51
Voucher	7022		29,687.69
Voucher	7023		223,671.50
Voucher	7024		51,471.00
Voucher	7025		399,131.95
Voucher	7026		15,107.56
Voucher	7027		66.45
Voucher	7028		66,878.70
Voucher	7029		339,208.31
Voucher	7030		385,266.79
Voucher	7031		1,630.00
Voucher	7032		52,561.01
Voucher	7033		4,945.50
TOTAL			<u>\$ 3,534,318.59</u>

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of donations.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board for review and official acceptance throughout the school year.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist the schools in providing services and incentives to its teachers and students.

BUDGET IMPACT AND COSTS:

Donation totaling \$3,936.66.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from Copper Canyon Baseball Club, Thunderbirds Foundation, DonorsChoose.org, and Sierra Linda Boys Basketball Club

Submitted by: Carolyn A. Jelinek

Date: 9-24-14

Approved by: McLaughlin

Date: 9.24.14

DONATIONS
As of October 28, 2014

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
Copper Canyon Baseball Club	CCHS/Baseball Team	Practice balls, ball buckets, and bats	1,345.72
Thunderbirds Foundation	LJCHS/Girls Golf Team	Shirts, equipment, and end-of-year banquet expenses	500.00
DonorsChoose.org	LJCHS/English Department	110 copies of "The Great Gatsby"	978.00
Sierra Linda Boys Basketball Club	SLHS/Boys Basketball Teams	Practice uniforms	612.94
Thunderbirds Foundation	WHS/Boys Golf Team	Assistance with team expenses	500.00
		Total	3,936.66



TOLLESON UNION HIGH SCHOOL DISTRICT NO 214

REQUEST FOR APPROVAL OF GIFT/DONATION

- ☐ TOLLESON ☐ LA JOYA ☐ WESTVIEW ☒ COPPER CANYON
☐ UNIVERSITY HIGH SCHOOL ☐ CONTINUING EDUCATION ACADEMY
☐ SIERRA LINDA ☐ LIGHTHOUSE ACADEMY

DATE: 9-16-14

DESCRIPTION OF DONATION

CHECK _____ CASH _____ OR _____

ITEM Practice Balls, Ball Buckets, Bats

DONOR NAME: Copper Canyon Baseball Club

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

SCHOOL OR SITE DONATED TO: Copper Canyon H.S.

PROGRAM: _____

DONATION VALUE: 1345.72 HOW DETERMINED: Cost

HOW WILL ITEM OR FUNDS BE USED?

Copper Canyon Baseball Team

(copy attached to P.O.)

SIGNATURE OF BUILDING/DEPARTMENT ADMINISTRATOR:

[Signature] DATE: 9/17/14

NOTE: A request for approval of gift and donation form is required for all gifts and donations. Gifts and Donations over \$500 (actual or estimated value) must be approved by the TUHSD Governing Board at a regularly scheduled governing board meeting. Please submit your request to your site building principal. The Building Principal will submit all correspondence including this form and the funds to the Director of Finance for approval. The site will be notified when the funds are available.

SEP 24 2014
REC'D SEP 24 2014

TOLLESON UNION HIGH SCHOOL DISTRICT NO 214

REQUEST FOR APPROVAL OF GIFT/DONATION

- ☐ TOLLESON ☒ LA JOYA ☐ WESTVIEW ☐ COPPER CANYON
☐ UNIVERSITY HIGH SCHOOL ☐ CONTINUING EDUCATION ACADEMY
☐ SIERRA LINDA ☐ LIGHTHOUSE ACADEMY

DATE: September 16, 2014

DESCRIPTION OF DONATION

CHECK ☒ CASH ☐ OR

ITEM _____ Check _____

DONOR: Thunderbirds Foundation

ADDRESS: 7226 N. 16th Street Suite 100

CITY: Phoenix STATE: Arizona ZIP CODE 85020

SCHOOL OR SITE DONATED TO: La Joya Community High School

PROGRAM: Girls Golf Team

DONATION VALUE: \$500 HOW DETERMINED: Girls Golf Team

HOW WILL ITEM OR FUNDS BE USED? _____

Team shirts, equipment, and end-of-year
banquet expenses

SIGNATURE OF BUILDING/DEPARTMENT ADMINISTRATOR:



DATE: September 16, 2014

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TOLLESON UNION HIGH SCHOOL DISTRICT NO 214

REQUEST FOR APPROVAL OF GIFT/DONATION

- ☐ TOLLESON ☒ LA JOYA ☐ WESTVIEW ☐ COPPER CANYON
☐ UNIVERSITY HIGH SCHOOL ☐ CONTINUING EDUCATION ACADEMY
☐ SIERRA LINDA ☐ LIGHTHOUSE ACADEMY

DATE: 9/24/14

DESCRIPTION OF DONATION

CHECK _____ CASH _____ OR _____

ITEM: 110 copies of "The Great Gatsby"

DONOR NAME: DonorChoose.org

ADDRESS: 134 West 37 Street, 11 Floor

CITY New York STATE NY ZIP CODE 10018

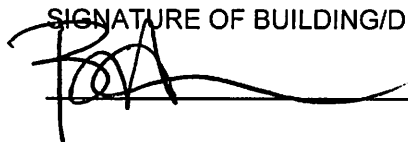
SCHOOL OR SITE DONATED TO: La Joya Community High School

PROGRAM: English Department - Sandra Saco

DONATION VALUE: 978⁰⁰ HOW DETERMINED: DonorChoose

HOW WILL ITEM OR FUNDS BE USED? Copies will be distributed
to students, so that each have their own personal copies
of the novel, The Great Gatsby. Students will be able
to annotate, and write independently read.

SIGNATURE OF BUILDING/DEPARTMENT ADMINISTRATOR:



DATE: 9/24/14

NOTE: A request for approval of gift and donation form is required for all gifts and donations. Gifts and Donations over \$500 (actual or estimated value) must be approved by the TUHSD Governing Board at a regularly scheduled governing board meeting. Please submit your request to your site building principal. The Building Principal will submit all correspondence including this form and the funds to the Director of Finance for approval. The site will be notified when the funds are available.



TOLLESON UNION HIGH SCHOOL DISTRICT NO 214
REQUEST FOR APPROVAL OF GIFT/DONATION

- ☐ TOLLESON ☐ LA JOYA ☐ WESTVIEW ☐ COPPER CANYON
☐ UNIVERSITY HIGH SCHOOL ☐ CONTINUING EDUCATION ACADEMY
☒ SIERRA LINDA ☐ LIGHTHOUSE ACADEMY

DATE: 9/17

DESCRIPTION OF DONATION

CHECK _____ CASH _____ OR

ITEM Practice Jerseys for the boys varsity basketball team

DONOR NAME: Sierra Linda Boys Basketball Club

ADDRESS: 3434 S. 67th Ave.

CITY Phoenix STATE Arizona ZIP CODE 85043

SCHOOL OR SITE DONATED TO: Sierra Linda

PROGRAM: Boys Basketball Teams

DONATION VALUE: \$612.94 HOW DETERMINED: _____

HOW WILL ITEM OR FUNDS BE USED? The funds will be used to purchase practice uniforms for the Sierra Linda Boys Basketball varsity team.

SIGNATURE OF BUILDING/DEPARTMENT ADMINISTRATOR:

[Signature] DATE: 9/24/14

NOTE: A request for approval of gift and donation form is required for all gifts and donations. Gifts and Donations over \$500 (actual or estimated value) must be approved by the TUHSD Governing Board at a regularly scheduled governing board meeting. Please submit your request to your site building principal. The Building Principal will submit all correspondence including this form and the funds to the Director of Finance for approval. The site will be notified when the funds are available.

REC'D SEP 26 2014

cg



TOLLESON UNION HIGH SCHOOL DISTRICT NO 214
REQUEST FOR APPROVAL OF GIFT/DONATION

- ☐ TOLLESON ☐ LA JOYA ☒ WESTVIEW ☐ COPPER CANYON
☐ UNIVERSITY HIGH SCHOOL ☐ CONTINUING EDUCATION ACADEMY
☐ SIERRA LINDA ☐ LIGHTHOUSE ACADEMY

DATE: 9/17/14

DESCRIPTION OF DONATION

CHECK ☒ 500.00 CASH ☐ OR

ITEM _____

DONOR NAME: The Thunderbirds Foundation

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

SCHOOL OR SITE DONATED TO: Boys Golf - WHS

PROGRAM: Boys Golf

DONATION VALUE: 500.00 HOW DETERMINED: _____

HOW WILL ITEM OR FUNDS BE USED? Support Boys Golf Program

SIGNATURE OF BUILDING/DEPARTMENT ADMINISTRATOR:

[Signature] DATE: 9/17/14 (sm)

NOTE: A request for approval of gift and donation form is required for all gifts and donations. Gifts and Donations over \$500 (actual or estimated value) must be approved by the TUHSD Governing Board at a regularly scheduled governing board meeting. Please submit your request to your site building principal. The Building Principal will submit all correspondence including this form and the funds to the Director of Finance for approval. The site will be notified when the funds are available.

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Authorization for Disposal #875, Technology

PURPOSE:

Administration seeks Governing Board approval to dispose of obsolete technology that is no longer needed by the District.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

All disposals arrangement will be made in accordance with USFR guidelines and the Arizona Administrative Code, Title 7, Education/Procurement, Section: Materials Management and Disposition.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Benefits to the District are derived from maintaining furniture and equipment that is safe to use and in good operating condition.

BUDGET IMPACT AND COSTS:

All disposals are processed during the normal course of the work day. There will be no out-of-pocket costs for the disposal of these items.

RECOMMENDATION:

It is recommended that the Governing Board approve the Request for Authorization for Disposal #875, Technology.

Submitted by: Cheryl Burt Date: 10/22/14

Approved by: Lexi Cunningham Date: 10-22-14

TOLLESON UNION HIGH SCHOOL DISTRICT #214 REQUEST FOR AUTHORIZATION FOR DISPOSAL

875

- ☐ Equipment

☐ Non-Equipment

☐ Technology

☐ General Fixed Asset (GFA)

☒ Stewardship List

☐ Instructional Material

☐ Other (explain below)

Part I – Disposal Site

School/Department Initiating Request
Purchasing

Phone No.
X4066

Person to Contact (Name/Title)

Cheryl Burt, Director of Purchasing

E-Mail Address

cheryl.burt@tuhsd.org

Part II – Disposal Method

- ☐ State Surplus
☐ Competitive Sealed Bid
☒ Public Auction
☐ Established Market

☐ Trade-In (Provide explanation below)
☐ Posted Price
☐ Donation to non-profit (Instructional Materials only)
☐ Loss (Explanation below)

☐ Unusual Circumstance:
☐ Appraisal
☐ Barter
☐ Salvage (List disposal costs below)
☐ Other (Explanation below)

Detailed Explanation:

Newer equipment is being donated to the District

Part III – Items for Disposal

Qty	Item Description (include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
	Misc. technology					Obsolete – District Refresh
	See attached lists					

Part IV – Requester Signature

Requester

Date


Site Administrator

10/22/14
Date

Part V – Governing Board Approval

Submitted for Governing Board Meeting Date

Governing Board Approval

Date

Part VI – Administrative Action

Disposal Date

Final method of disposal

Compensation/(expenditure)

Disposal Performed By:

Date

Purchasing/GFA Administrator

Date

Model	Asset	Serial #	Monitor	Site
Dell 745	2008-0809	HZHG4D1	CN0FK9457161875AA638	UJCHS
Dell 745	2008-0756	1J9F4D1	CN0FK9457161874MBAAJ	UJCHS
Dell 745	2008-0764	FJ9F4D1	CN0FK9457161874IBCQ9	UJCHS
Dell 745	2008-0483	2VCHMD1	CN0FK9457161877EAJ79	UJCHS
Dell 745	2009-0077	G0YZQG1	CN0FK9457161877EAJ80	UJCHS
Dell 745	16679	2TYF4D1	CN0FK9457161877EAJ81	UJCHS
Dell 745	2008-0784	JWHG4D1	CN0FK9457161877EAJ82	UJCHS
Dell 745	2008-0788	BXHG4D1	CN0FK9457161877EAJ83	UJCHS
Dell 745	2008-0790	DXHG4D1	CN0FK9457161877EAJ84	UJCHS
Dell 745	2008-0798	CYHG4D1	CN0FK9457161877EAJ85	UJCHS
Dell 745	2008-0814	70JG4D1	CN0FK9457161877EAJ86	UJCHS
Dell 745	2008-0792	JXHG4D1	CN0FK9457161875AAAARG	UJCHS
Dell 745	2008-0482	1VCHMD1	CN0YG6137161868NAC8H	UJCHS
Dell 745	2008-0783	GWHG4D1	CN0FK9457161874IBDPL	UJCHS
Dell 745	2008-0796	7YHG4D1	CN0FK9457161877EAHL8	UJCHS
Dell 755		40857J1	CN0F534H744438CGAA4B	UJCHS
Dell 620	14369	7294L81	CN0YG6137161863JAABL	UJCHS
Dell 620	15673	GMQMXB1	CN0YG61371618688ACR9	UJCHS
Dell 620	15533	GVT4SB1	CN0FK9457161874MBAUU	UJCHS
Dell 745	2008-0260	1NLH4D1		UJCHS
Dell 745	2008-0844	46CF4D1		UJCHS
Dell 745	2008-0222	5WSC4D1		UJCHS
Dell 745	2008-0492	CVCHMD1	CN0YG6137161862RB165	UJCHS
Dell 745	2008-0785	2XHG4D1	CN0GT7807161885HAGHR	UJCHS
Dell 620	2008-0699	J432181	CN0FK9457161874IBBGP	UJCHS
		CTT4SB1	CN0FK9457161877EAJ37	UJCHS
Computer (GX620)	15542	FRT4SB1	CN0YG61371618688ACGH	UJCHS
		2H06HB1	CN0YG61371618688AFAP	UJCHS
Computer (OptiPlex SX280)	14224	5YNGV71	CN0FK9457161875AA719	UJCHS
Computer (GX620)	14790	61910B1	CN0FK9457161877EAHL4	UJCHS
		DJZRR91	CN0HC3177161862AACQP	UJCHS
Dell 745	2008-0816	C0JG4D1	CN0YG6137161868NAC8V	UJCHS
Dell 745	2008-0858	C8CF4D1	CN0YG61371618688ACH2	UJCHS
Dell 745	2008-0709	DTYF4D1	CN0YG61371618666AACA	UJCHS
Dell 745	2008-0694	2RYF4D1	CN0FK9457161875AAAARC	UJCHS
Dell 745	2008-0698	8RYF4D1	CN0YG6137161863JAAB9	UJCHS
Dell 620	14704	7Z2PCB1		UJCHS
Dell 620	15676	3PQMXB1	CN0R48094663355H0EKU	UJCHS
Dell 620		3ST4SB1		UJCHS
Dell 620	14793	3CZ2D91		UJCHS

Model	Asset	Serial#	Monitor	Site
			CNOR48094663355HOCCU	LCHS
			CN0GT7807161885HA568	LCHS
			CNOR48094663357B071U	LCHS
Dell 755	2009-0221	50S0RG1		LCHS
Dell 755	2009-0096	50S0RG1		LCHS
Dell 745	2008-0777	3WHG4D1		LCHS
Dell 745	2008-0655	HCBG4D1		LCHS
Dell 620	14701	B03PCB1		LCHS
Dell 620	14241	G194L81		LCHS
Dell 620	14234	BTNGV71		LCHS
Dell 620	14779	6FDWW81		LCHS
HP Deskjet	570	MY9CS121K6JQ		LCHS
HP 8150 DN	12207	JPBLR07198		LCHS
HP 4600 DN Color	12306	JPAKD12359		LCHS

Lajoy Community High School - Projectors

NEC NP410W	0300155FC
NEC NP410W	0300159FC
NEC NP410W	0300154FC
NEC NP410W	0300150FC
NEC NP410W	0300160FC
NEC NP410W	0300151FC
NEC NP410W	0300170FC
NEC NP410W	0300175FC
Old Proj Model	Old 5/N
NEC NP410W	0300166FC
NEC NP410W	0300161FC
NEC NP410W	0300164FC
Old Proj Model	Old 5/N
NEC NP410W	0300208FC
NEC NP410W	0300158FC
NEC NP410W	0300174FC
NEC NP410W	0300168FC
NEC NP410W	0300178FC
NEC NP410W	0300176FC
NEC NP410W	0300234FC
Old Proj Model	Old 5/N
NEC NP410W	0300188FC
NEC NP410W	0300209FC
NEC NP410W	0300171FC
NEC NP410W	0300163FC
NEC NP410W	0300183FC
NEC NP410W	0300153FC
NEC NP410W	0300207FC
NEC NP410W	0300206FC
NEC NP410W	0300191FC
Old Proj Model	Old 5/N
NEC NP410W	0300179FC
NEC NP410W	0300162FC
NEC NP410W	0300173FC
Old Proj Model	Old 5/N
NEC NP410W	0300152FC

NEC NP410W	0300165FC
NEC NP410W	0300169FC
NEC NP410W	0300167FC
Old Proj/Model	Old S/N
NEC NP410W	0300210FC
NEC NP410W	0300180FC
NEC NP410W	0300172FC
NEC NP410W	0300157FC
NEC NP410W	0300192FC
NEC NP410W	0300177FC
NEC NP410W	0300184FC
NEC NP410W	0300186FC
NEC NP410W	
NEC NP410W	0300190FC
NEC NP410W	0300149FC
NEC NP410W	0300189FC
NEC NP410W	0300187FC
NEC NP410W	0300181FC
NEC NP410W	0300185FC
NEC NP410W	0300150FC
Old Proj/Model	Old S/N
Epson 83	JXJF760606L
Epson 83	JXJF760696L
Old Proj/Model	Old S/N
NEC NP410W	0500212FD
NEC NP410W	0500218FD
Old Proj/Model	Old S/N
Dell 12095	
NEC NP410W	0500184FD
NEC NP410W	0500191FD
NEC NP410W	0500162FD
Old Proj/Model	Old S/N
NEC NP410W	0500192FD
NEC NP410W	0500208FD
NEC NP410W	0500182FD
NEC NP410W	0500187FD

Old Proj Model	Old S/N
Epson 83	JXJF76602L

SITE	ITEM	ASSET	SERIAL #
LA JOYA	DELL GX 745 PC	2008-0696	4ryf4d1
LA JOYA	DELL GX 745 PC	2008-0695	3ryf4d1
LA JOYA	DELL GX 745 PC	2008-0726	cryf4d1
LA JOYA	DELL GX 745 PC	2008-0261	cmlh4d1
LA JOYA	DELL GX 745 PC	2008-0717	cvyf4d1
LA JOYA	DELL GX 745 PC	2008-0708	7tyf4d1
LA JOYA	DELL GX 745 PC	2008-0714	5vyf4d1
LA JOYA	DELL GX 745 PC	2008-0723	gwyf4d1
LA JOYA	DELL GX 745 PC	2008-0823	b4cf4d1
LA JOYA	DELL GX 745 PC	2008-0711	9whg4d1
LA JOYA	DELL GX 745 PC	2008-0825	d4cf4d1
LA JOYA	DELL GX 745 PC	2008-0721	BWYF4D1
LA JOYA	DELL GX 745 PC	2008-0661	9DBG4D1
LA JOYA	DELL GX620 PC	14795	b0910b1
LA JOYA	DELL GX620 PC	14794	5884s81
LA JOYA	DELL GX620 PC	14797	jz810b1
LA JOYA	DELL GX620 PC	14804	cy810b1
LA JOYA	DELL GX620 PC	14803	5z810b1
LA JOYA	DELL GX620 PC	14778	60910b1
LA JOYA	DELL GX620 PC	14791	31910b1
LA JOYA	DELL GX745 PC	16531	gryf4d1
LA JOYA	DELL GX745 PC	16523	6FGB4D1
LA JOYA	DELL GX745 PC	16547	J4CF4D1
LA JOYA	DELL GX745 PC	16522	CXSC4D1
LA JOYA	APC MODULE		JS0837013745
LA JOYA	PANASONIC UF-790	12802	HBP2AU00260
LA JOYA	GESTETNER 1302	8289	H90 28602483
LA JOYA	DELL GX620 PC	15669	7BRZ891
LA JOYA	DELL SX280	14345	5494L81
LA JOYA	DELL SX280	14339	H294L81
LA JOYA	DELL SX280	14223	BYNGV71
LA JOYA	DELL SX280	14231	HVNGV71
LA JOYA	DELL GX745 PC	2008-0716	8VYF4D1
LA JOYA	DELL GX745 PC	2008-0693	JQYF4D1
LA JOYA	DELL GX745 PC	2008-0268	HNLH4D1
LA JOYA	DELL GX745 PC	2008-0797	DMLH4D1
LA JOYA	DELL GX745 PC	2008-0704	1TYF4D1
LA JOYA	DELL GX745 PC	2008-0712	1VYF4D1
LA JOYA	DELL GX745 PC	15590	HSYOJC1
LA JOYA	DELL GX745 PC	2008-0825	HTYF4D1
LA JOYA	DELL GX745 PC	2008-0843	36CF4D1
LA JOYA	DELL GX745 PC	2008-0688	9QYF4D1
LA JOYA	DELL GX745 PC	2008-0675	HGBG4D1
LA JOYA	DELL GX745 PC	2008-0630	J9BG4D1
LA JOYA	DELL SX280	14366	H9X3L81
LA JOYA	DELL SX280	14375	2594L81

LA JOYA	DELL SX280		C394L81
LA JOYA	DELL SX280	14240	7194L81
LA JOYA	DELL 15"		CNOR4809-46633-55H-OCKU
LA JOYA	DELL 15"		CNOR4809-46633-55I-OW4U
LA JOYA	DELL 15"		CNOR4809-46633-55I-OF6U
LA JOYA	DELL 15"		CNOR4809-46633-55H-OAPU
LA JOYA	DELL 15"		CNOR4809-46633-55H-OCJU
LA JOYA	DELL 17"		CN-OUH837-48220-74I-0064
LA JOYA	DELL 17"		CN-OKF945-71618-75A-A714
LA JOYA	DELL 17"		CN-OYG613-71618-634-A172
LA JOYA	DELL 17"		CN-OU1853J-74445-990-B4GS
LA JOYA	DELL 17"		CN-OKF945-71618-74I-BDXD
LA JOYA	DELL 17"		CN-OKF945-71618-74I-BDTZ
LA JOYA	DELL 17"		CN-OKF945-71618-74I-BDYB
LA JOYA	DELL 17"		CN-OKF945-71618-756-AFCX
LA JOYA	DELL 17"		CN-OKF945-71618-75F-AA2W

Site	Item	Asset	Serial
LaJoya	Epson PowerLite 83c Proj.	16806	JXJF76D604L
LaJoya	Hitachi CP-X2010N Proj.	20100779	F9JU10514
LaJoya	Hitachi CP-X440 Proj.		F6A006613
LaJoya	Mitsubishi SE1U Proj.	1004817	
LaJoya	Epson PowerLite 83c Proj.	16809	JXJF76D601L
LaJoya	Epson PowerLite 83c Proj.	20080322	JXJF79C347L
LaJoya	Hitachi CP-RS57 Proj.	16136	H7C006425
LaJoya	Epson PowerLite 83c Proj.	16802	JXJF76D610L
LaJoya	Epson PowerLite 83c Proj.	16808	JXJF76D597L
LaJoya	Epson PowerLite 83c Proj.	16811	JXJF76D600L
LaJoya	Hitachi CP-X201 Proj.	20091658	H8F015410
LaJoya	Epson PowerLite 83c Proj.	16803	JXJF76D611L
LaJoya	Hitachi CP-X260 Proj.	17091	F6JU00438
LaJoya	Hitachi CP-X201 Proj.	20091659	H8F015707
LaJoya	Hitachi CP-X260 Proj.	17097	F6JU00554
LaJoya	Hitachi CP-X260 Proj.	17092	F6JU00410
LaJoya	Hitachi CP-X260 Proj.	17090	F6JU00453
LaJoya	Hitachi CP-X201 Proj.	20091662	H8F015700
LaJoya	Hitachi CP-X440 Proj.	13156	F5J003565
LaJoya	CP-X201WP	20091664	H8F015402
LaJoya	Hitachi CP-X201 Proj.	20091657	H8F015670
LaJoya	CP-X260UF	17096	F6JU00406
LaJoya	Epson PowerLite 83c Proj.		JXJF76H701L
LaJoya	CP-X440WFR	13155	F5J003418
LaJoya	Sanyo ProxtraX Proj.	17187	67Z12396
LaJoya	Epson Powerlite S4		J3VG698437F
LaJoya	CP-X201WP		H8F015674
LaJoya	CP-X201WP	20091661	H8F015712
LaJoya	CP-X201WP	20091663	H8F015718
LaJoya	CP-X440WFR	13159	F5J003546
LaJoya	CP-X260UF	17093	F6JU00529
LaJoya	CP-X260UF	17094	F6JU00398
LaJoya	Epson PowerLite 83c Proj.	16807	JXJF76D605L
LaJoya	Sanyo ProxtraX Proj.	17188	67Z12229
LaJoya	CP-X440WFR	13157	F5J003449
LaJoya	CP-X440WFR		F5L005740
LaJoya	CP-X2010NUF	20100758	F9EU05353
LaJoya	CP-X2010NUF	20100757	F9FU05738
LaJoya	CP-X440WFR	13160	F5J003419
LaJoya	Califone Pwr Speaker		HC430432
LaJoya	Califone Pwr Speaker		HC430431
LaJoya	Califone Pwr Speaker		ED240260
LaJoya	Califone Pwr Speaker		ED240213
LaJoya	Califone Pwr Speaker		ED240262
LaJoya	Califone Pwr Speaker		KD600220
LaJoya	Califone Pwr Speaker		HB950111

LaJoya	Califone Pwr Speaker		ED240261
LaJoya	Califone Pwr Speaker		KD600219
LaJoya	Califone Pwr Speaker		HB950115
LaJoya	Califone Pwr Speaker		HB950112
LaJoya	Califone Pwr Speaker		ED240179
LaJoya	Califone Pwr Speaker		ED240180
LaJoya	Califone Pwr Speaker		ED240131
LaJoya	Califone Pwr Speaker		ED240259
LaJoya	Califone Pwr Speaker		ED240132
LaJoya	Dell Optiplex 745	2008-0719	GVYF4D1
LaJoya	Dell Optiplex 745	2008-0718	DVYF4D1
LaJoya	Dell Optiplex 745	2008-0863	J8CF4D1
LaJoya	Dell Optiplex 745	2008-0665	4FBG4D1
LaJoya	Dell Optiplex 745	2008-0751	9H9F4D1
LaJoya	Dell Optiplex 745	2008-0773	8VHG4D1
LaJoya	Dell Optiplex 745	2008-0700	FRYF4D1
LaJoya	Dell Optiplex 745	16683	8MLH4D1
LaJoya	Dell Optiplex 745	2008-0720	JVYF4D1
LaJoya	Dell Optiplex 745	2008-0806	9ZHG4D1
LaJoya	Dell Optiplex 745	2008-0781	BWHG4D1
LaJoya	Dell Optiplex 745	2008-0235	2YSC4D1
LaJoya	Dell Optiplex SX 280	14226	DYNGV71
LaJoya	Dell Optiplex SX 280	14358	3194L81
LaJoya	Dell Optiplex SX 280	14238	GTNGV71
LaJoya	Dell Optiplex SX 280	14371	8494L81
LaJoya	Dell Optiplex SX 280	14209	4VNGV71
LaJoya	Dell Optiplex GX620	15496	BM0QCB1
LaJoya	Dell Optiplex GX620	15675	1PQMXB1
LaJoya	Dell Optiplex GX620	14798	11910B1
LaJoya	Dell Optiplex GX620	15679	8PQMXB1
LaJoya	Dell Optiplex GX620	15534	FTT4SB1
LaJoya	Dell Optiplex 755	2009-0154	9HL1RG1
LaJoya	Dell 15" Monitor		CN-OR4809-46633-57B-OCEU
LaJoya	Dell 15" Monitor		CN-OR4809-46633-55H-OE1U
LaJoya	Dell Optiplex 745	2008-0715	6VYF4D1

Site	Item	Asset Tag	Serial
La Joya	Dell GX 620	14377	GRLK5B1
La Joya	Dell GX 620	14799	FYBJHB1
La Joya	Dell GX 620	14785	1KKR081
La Joya	Dell GX 620	14379	H8RCW91
La Joya	Dell GX 620	15481	1M0QCB1
La Joya	Dell GX 620	15476	J7BNCB1
La Joya	Dell GX 620	14378	59RCW91
La Joya	Dell GX 620	14380	58RCW91
La Joya	Dell GX 620	13673	HJZRR91
La Joya	Dell GX 620	15541	7TT4SB1
La Joya	Dell GX 620	14703	19JQCB1
La Joya	Dell GX 620		GNQMXB1
La Joya	Dell GX 620		2NQMXB1
La Joya	Dell 755	2009-0091	D1YZQG1
La Joya	Dell 755	2009-0068	33YZQG1
La Joya	Dell 755	2009-0177	JJL1RG1
La Joya	Dell 755	2009-0114	50YZQG1
La Joya	Dell 755	2009-0233	11S0RG1
La Joya	Dell 755	2009-0117	9RTXQG1
La Joya	Dell 755	2009-0076	F0YZQG1
La Joya	Dell 755	2009-0079	J0YZQG1
La Joya	Dell 755	2009-0237	51S0RG1
La Joya	Dell 755	2009-0236	41S0RG1
La Joya	Dell 755	2009-0092	30S0RG1
La Joya	Dell 755	2008-0804	5ZHG4D1
La Joya	Dell 755	2009-0219	F1YZQG1
La Joya	Dell 755	2009-0222	60S0RG1
La Joya	Dell 755	2009-0205	5ZR0RG1
La Joya	Dell 755	2009-0084	51YZQG1
La Joya	Dell 745	2008-0850	18CF4D1
La Joya	Dell 745	2008-0212	FTSC4D1
La Joya	Dell 745	2008-0778	5WHG4D1
La Joya	Dell 745	2008-0808	FZHG4D1
La Joya	Dell 745		GF9F4D1
La Joya	Dell 745	2008-0830	35CF4D1
La Joya	Dell 745	2008-0635	7BBG4D1
La Joya	Dell 745	2008-0486	5VCHMD1
La Joya	Dell 745	2008-0647	6CBG4D1
La Joya	Dell 745	2008-0815	B0JG4D1
La Joya	Dell 745	2008-0758	3J9F4D1
La Joya	Dell 745	2008-0776	1WHG4D1
La Joya	Dell 745	2008-0799	DYHG4D1
La Joya	Dell 745	2008-0702	JRYF4D1
La Joya	Dell 745	2008-0674	DGBG4D1
La Joya	Dell 745	2008-0813	60JG4D1
La Joya	Dell 745	2008-0793	2YHG4D1

La Joya	Dell 745	2008-0684	3QYF4D1
La Joya	Dell 745	2008-0667	8FBG4D1
La Joya	Dell 745	2008-0794	4YHG4D1
La Joya	Dell 745	2008-0633	5BBG4D1
La Joya	Dell 745	2008-0818	F0JG4D1
La Joya	Dell 745	2008-0800	GYHG4D1
La Joya	Dell 745	2008-0737	1G9F4D1
La Joya	Dell 745	2008-0819	H0JG4D1
La Joya	Dell 745	2008-0249	9LLH4D1
La Joya	Dell 745	2008-0775	HVHG4D1
La Joya	Dell 745	2008-0724	HWYF4D1
La Joya	Dell 745	2008-0703	1SYF4D1
La Joya	Dell 745	2008-0789	8XHG4D1
La Joya	Dell 745	2008-0774	FVHG4D1
La Joya	Dell 745	2009-0113	23YZQG1
La Joya	Dell 745	2008-0692	HQYF4D1
La Joya	Dell 745	2008-0786	7XHG4D1
La Joya	Dell 745	2008-0209	9TSC4D1

SLHS PALLET 1

GFA	SN	DELL 755
2009-0705	g242ph1	DELL 755
2009-0706	fm92ph1	DELL 755
2009-0708	5x92ph1	DELL 755
2009-0707	5ws1ph1	DELL 755
2009-0709	bx92ph1	DELL 755
2009-0711	d2t1ph1	DELL 755
2009-0710	1y92ph1	DELL 755
912396	8wtncb1	DELL 620
15242	cttnkb1	DELL 620
15229	gttnkb1	DELL 620
15238	f33m081	DELL 620
15478	83bncb1	DELL 620
15014	d15pcb1	DELL 620
	hwbpkb1	DELL 620
2009-0588	b942ph1	DELL 755
2009-0047	2rtzqg1	DELL 755
2009-0769	hlp1ph1	DELL 755
2009-0586	3pp1ph1	DELL 755
2009-D639	4np1ph1	DELL 755
2009-0898	DF92PH1	DELL 755
2009-0573	j942ph1	DELL 755
2009-0663	gppc7f1	DELL 755
2009-0697	f242ph1	DELL 755
2009-0892	hf92ph1	DELL 755
2009-0600	8np1ph1	DELL 755
2009-0757	90b2ph1	DELL 755
2009-0634	13t1ph1	DELL 755
2009-0638	5np1ph1	DELL 755
2009-0764	4gh2ph1	DELL 755
2009-0765	8hp1ph1	DELL 755
2009-0112	13yzqg1	DELL 755
2009-0594	9942ph1	DELL 755
2009-0067	40yzqg1	DELL 755
2009-0641	33t1ph1	DELL 755
2009-0778	8g92ph1	DELL 755
2009-0606	H942PH1	DELL 755
2009-0246	9bnzqg1	DELL 755
2009-0239	71s0rg1	DELL 755
2009-0626	83p1ph1	DELL 755
20090837	6n92ph1	DELL 755
2009-0807	d1p1ph1	DELL 755
2009-0629	b0b2ph1	DELL 755
2009D604	7942ph1	DELL 755
2009-0633	jnp1ph1	DELL 755

2009-0608	53p1ph1	DELL 755
2009-0617	dnp1ph1	DELL 755
2009-0591	f942ph1	DELL 755
20090596	3km6mf1	DELL 755
2009-0607	c0b2ph1	DELL 755
2009-0644	8942ph1	DELL 755
20091264	g8wyqg1	DELL 755
2009-0572	bnp1ph1	DELL 755
2009-0589	dxxbtf1	DELL 755
2009-0620	jzh1yh1	DELL 755
2009-0100	52yzqg1	DELL 755
2009-0599	9np1ph1	DELL 755

SLHS PALLET 2

GFA	SN	MODEL
2009-1212	jpdf219045	HP LJ 4015
NONE	u61506l8j806455	BROTHER DCP-8060
NONE	cnd98bh04x	HP LJ M2727NF
NONE	jpdf219040	HP LJ P4015 DN
NONE	nka182422	XEROX PHASER 6280
2009-1209	cndy148374	HP LJ 4015
2009-1208	cndy109049	HP LJ 4015
NONE	110403ec0921	WHITE CPU BOX UNKNOWN ORIGIN
NONE	55p1248	IBM MONITOR UNKNOWN ORIGIN

SLHS PALLET 3

GFA	SN	MODEL
2009-1166	h8js09941	HITACHI cp-x201gwp
2009-1188	h8js10613	HITACHI cp-x201gwp
2009-1169	h8js09928	HITACHI cp-x201gwp
2009-1168	h8js09944	HITACHI cp-x201gwp
2009-1190	h8js09943	HITACHI cp-x201gwp
2009-1179	h8js10603	HITACHI cp-x201gwp
2009-1163	h8js10604	HITACHI cp-x201gwp
2009-1177	h8js10103	HITACHI cp-x201gwp
2009-1185	h8js10601	HITACHI cp-x201gwp
2009-1186	h8js09937	HITACHI cp-x201gwp
2009-1187	h8js09942	HITACHI cp-x201gwp
2009-1181	h8js10609	HITACHI cp-x201gwp
2009-1167	H8JS09939	HITACHI cp-x201gwp
2009-1159	H8JS10602	HITACHI cp-x201gwp
2009-1160	H8JS09513	HITACHI cp-x201gwp
2009-1170	H8JS09930	HITACHI cp-x201gwp
2009-1189	H8JS10600	HITACHI cp-x201gwp
	h8js09932	HITACHI cp-x201gwp
2009-1173	H8JS10606	HITACHI cp-x201gwp
2009-1172	H8JS10101	HITACHI cp-x201gwp
2009-1157	H8JS09940	HITACHI cp-x201gwp
2009-1165	H8JS09927	HITACHI cp-x201gwp
2009-1164	H8JS10605	HITACHI cp-x201gwp
2009-1191	H8JS10102	HITACHI cp-x201gwp
	H8KS11812	HITACHI cp-x201gwp
2009-1184	H8JS10612	HITACHI cp-x201gwp
2009-1178	H8JS10608	HITACHI cp-x201gwp
2009-1183	H8KS12872	HITACHI cp-x201gwp
2009-1192	H8JS10611	HITACHI cp-x201gwp
2009-1174	H8JS10607	HITACHI cp-x201gwp
2009-1175	H8JS09936	HITACHI cp-x201gwp
2009-1156	H8JS10615	HITACHI cp-x201gwp
2009-1176	H8JS09929	HITACHI cp-x201gwp
2009-1193	H8JS10614	HITACHI cp-x201gwp
2009-1158	H8JS09933	HITACHI cp-x201gwp
2009-1180	H8KS12880	HITACHI cp-x201gwp
20110235	np410w 0500171fd	NEC NP410W
20110242	np410w 0500151fd	NEC NP410W
20110238	np410w 0300198fc	NEC NP410W
20110247	np410w 0500155fd	NEC NP410W
20110232	np410w 0500172fd	NEC NP410W
20110240	np410w 0300201fc	NEC NP410W
20110237	np410w 0300205fc	NEC NP410W
20110241	np410w 0500165fd	NEC NP410W
	np410w 0500154fd	NEC NP410W

20110230	np410w 0300204fc	NEC NP410W
	np410w 0500164fd	NEC NP410W
20110239	np410w 0500170fd	NEC NP410W
20110243	np410w 0500152fd	NEC NP410W
	np410w 0500186fd	NEC NP410W
20110234	np410w 0300200fc	NEC NP410W
20110244	np410w 0500160fd	NEC NP410W
20110223	np410w 0500181fd	NEC NP410W
	np410w 0500174fd	NEC NP410W
20110236	np410w 0500176fd	NEC NP410W
	np410w 0500159fd	NEC NP410W
	np410w 0500173fd	NEC NP410W
	np410w 0500163fd	NEC NP410W
	np410w 0500167fd	NEC NP410W
20110221	np410w 0300195fc	NEC NP410W
20110214	np410w 0500161fd	NEC NP410W
20110226	np410w 0500178fd	NEC NP410W
20110215	np410w 0500169fd	NEC NP410W
20110217	np410w 0500157fd	NEC NP410W
20110231	np410w 0300194fc	NEC NP410W
20110227	np410w 0500193fd	NEC NP410W
20110224	np410w 0500179fd	NEC NP410W
20110225	np410w 0300199fc	NEC NP410W
20110245	np410w 0300197fc	NEC NP410W
20110216	np410w 0500158fd	NEC NP410W
20110229	np410w 0300196fc	NEC NP410W
20110222	np410w 0500185fd	NEC NP410W
20110228	np410w 0300202fc	NEC NP410W
		MISC. BOX WITH POWER CUBES.

Computer	Model	GFA	Serial #	Site
THS-2008-01	745	15319	1LFNCB1	THS
THS-2008-02	GX620	15453	H9FNCB1	THS
THS-2008-03	745	15321	GP0QCB1	THS
THS-2008-04	GX620	15322	8P0QCB1	THS
THS-2008-05	GX620	15315	CS0QCB1	THS
THS-2008-06	GX620	15449	D8QMCB1	THS
THS-2008-07	GX620	15292	1P0QCB1	THS
THS-2008-08	745	15318	HVDNCB1	THS
THS-2008-09	GX620	15311	2ZDNCB1	THS
THS-2008-10	GX620	15312	31FNCB1	THS
THS-2008-11	745	2008-0056	6KSP4D1	THS
THS-2008-12	GX620	15314	5P0QCB1	THS
THS-2008-13	GX620	15307	7LFNCB1	THS
THS-2008-14	GX620	15308	4KFNCB1	THS
THS-2008-15	GX620	15309	4LFNCB1	THS
THS-2008-16	GX620	15407	7P0QCB1	THS
THS-2008-17	GX620	15303	JP0QCB1	THS
THS-2008-18	GX620	15430	98QMCB1	THS
THS-2008-19	GX620	15305	2VDNCB1	THS
THS-2008-20	GX620	15306	1FBNCB1	THS
THS-2008-21	745	2008-0058	2G5D5D1	THS
THS-2008-22	GX620	15300	7KFNCB1	THS
THS-2008-23	GX620	15301	HROQCB1	THS
THS-2008-24	GX620	15302	FQ0QCB1	THS
THS-2008-25	745	15295	7ZDNCB1	THS
THS-2008-26	GX620	15296	CROQCB1	THS
THS-2008-27	GX620	15450	38QMCB1	THS
THS-2008-28	GX620	15298	DP0QCB1	THS
THS-2008-29	GX620	16954	1LBGFD1	THS
THS-2008-30	GX620	15404	57FNCB1	THS
THS-2008-31	745	16389	GR5D5D1	THS
THS-2008-32	745	15294	6CBNCB1	THS
THS-2008-T	745	No Tag	7FZWBK1	THS

Computer	Model	GFA	Serial #	Site
THS-2009-01	GX620	15324	2WDNCB1	THS
THS-2009-02	GX620	15325	G6FNCB1	THS
THS-2009-03	745	16375	CVBB5D1	THS
THS-2009-04	GX620	15327	J6FNCB1	THS
THS-2009-05	GX620	15329	FCBNCB1	THS
THS-2009-06	GX620	15328	6SDNCB1	THS
THS-2009-07	GX620	15600	CRYDZ51	THS
THS-2009-08	745	2008-0119	HLZD5D1	THS
THS-2009-09	GX620	15380	3JFNCB1	THS
THS-2009-10	745	16371	H4ZD5D1	THS
THS-2009-11	745	16406	C8ZD5D1	THS
THS-2009-12	GX620	15605	FVBPKB1	THS
THS-2009-13	GX620		68QMCB1	THS
THS-2009-14	745		7T0QCB1	THS
THS-2009-15	GX620	15405	48FNCB1	THS
THS-2009-16	745		6V0QCB1	THS
THS-2009-17	GX620	15409	BR0QCB1	THS
THS-2009-18	745	2008-0118	FLZD5D1	THS
THS-2009-19	GX620	15608	8STNKB1	THS
THS-2009-20	GX620	15609	BSTNKB1	THS
THS-2009-21	GX620		2XDNCB1	THS
THS-2009-22	745	2008-0082	1S5D5D1	THS
THS-2009-23	GX620		CSTNKB1	THS
THS-2009-24	GX620	15613	JSTNKB1	THS
THS-2009-25	745		DR6XBK1	THS
THS-2009-26	GX620	15408	97FNCB1	THS
THS-2009-27	GX620		2XBPK1	THS
THS-2009-28	GX620	15444	9C4JJ91	THS
THS-2009-29	GX620	15273	75FNCB1	THS
THS-2009-30	745	2008-0155	68ZD5D1	THS
THS-2009-31	745		HR6XBK1	THS
THS-2009-32	GX620		8VTNKB1	THS
THS-2009-T	GX620	15323	3N0QCB1	THS

Item	Model	Serial Number	Asset	Site
monitor		CN0YG6137161865IADGS		WHS
monitor		CN0YG6137161865IADU2		WHS
Computer (GX 620)	GX 620	GKHQCB1	15101	WHS
monitor		CN0YG6137161865IACWV		WHS
Computer (GX 620)	GX 620	BH1PCB1	15194	WHS
monitor		CN0YG61371618666AAAN		WHS
Computer (GX 620)	GX 620	D73PCB1	15001	WHS
Computer (GX 620)	GX 620	GX4PCB1	15000	WHS
monitor		CN0YG6137161865MAD8C		WHS
monitor		CN0YG6137161865MAD91		WHS
Computer (GX 620)	GX 620	9C2PCB1	15193	WHS
monitor		CN0YG61371618666A772		WHS
Computer (GX 620)	GX 620	9CJQCB1	15165	WHS
monitor		CN0FK9457161874IBDW5		WHS
Computer (GX 620)	GX 620	CGJQCB1	15122	WHS
monitor		CN0YG6137161865MAD9Y		WHS
Computer (GX 620)	GX 620	103PCB1	15187	WHS
nec410 projector		NP410W 0400222FD	20110059	WHS
Computer (GX 620)	GX 620	405pcb1	15134	WHS
Computer (GX 620)	GX 620	34jqcb1	15133	WHS
Computer (GX 620)	GX 620	705pcb1	15132	WHS
Computer (GX 620)	GX 620	84jqcb1	15135	WHS
Computer (GX 620)	GX 620	805pcb1	15139	WHS
Computer (GX 620)	GX 620	2zqpcb1	15137	WHS
Computer (GX 620)	GX 620	h4jqcb1	15136	WHS
monitor		cn0dc3237161865hbedm		WHS
NEC Projector		04006069A	8156	WHS
Follet Scanner		z-33-23352		WHS

Item	Model	Serial Number	Asset Tag	Site
Computer (GX 620)	GX 620	G4JQCB1	15128	WHS
Computer (GX 620)	GX 620	JHJQCB1	15109	WHS
Computer (OptiPlex 745)	OptiPlex 745	C7J04D1	16484	WHS
Computer (OptiPlex 745)	OptiPlex 745	1WT35D1	20080307	WHS
Computer (GX 620)	GX 620	BC3PCB1	15178	WHS
Computer (GX 620)	GX 620	HVQPCB1	15190	WHS
Computer (GX 620)	GX 620	J15PCB1	15011	WHS
Computer (OptiPlex 745)	OptiPlex 745	9GTWBK1	16424	WHS
Computer (GX 620)	GX 620	2Z4PCB1	15125	WHS
Computer (GX 620)	GX 620	64JQCB1	15131	WHS
Computer (GX 620)	GX 620	G3QMCB1	15130	WHS
Computer (OptiPlex 745)	OptiPlex 745	85J04D1	16426	WHS
Computer (GX 620)	GX 620	H33PCB1	15085	WHS
Computer (GX 620)	GX 620	F83PCB1	15214	WHS
Computer (GX 620)	GX 620	115PCB1	15104	WHS
Computer (GX 620)	GX 620	9LZRR91	14610	WHS
Computer (GX 620)	GX 620	4Y4PCB1	14731	WHS
Computer (GX 620)	GX 620	4JJQCB1	15209	WHS
Computer (GX 620)	GX 620	6Y2PCB1	15204	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	3BWYQG1	20091285	WHS
Computer (OptiPlex 745)	OptiPlex 745	2DV35D1	20080280	WHS
Computer (GX 620)	GX620	F15PCB1	15002	WHS
Computer (GX 620)	GX 620	55JQCB1	15121	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	2bwyqg1	20091284	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	5BWYQG1	20091287	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	4FSTQG1	20091239	WHS
Computer (GX 620)	GX 620	1MZRR91	14655	WHS
Computer (GX 620)	GX 620	5Z2PCB1	15217	WHS
Computer (OptiPlex 745)	OptiPlex 745	H4J04D1	16483	WHS
Computer (OptiPlex 745)	OptiPlex 745	35J04D1		WHS
Computer (GX 620)	GX 620	D3QMCB1	15023	WHS
Computer (GX 620)	GX 620	C5JQCB1	15088	WHS
Computer (GX 620)	GX 620	GLJQCB1	15222	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	69WYQG1	20091272	WHS
Computer (GX 620)	GX 620	3Y4PCB1	15003	WHS
Computer (OptiPlex 745)	OptiPlex 745	FTT35D1	20080298	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	3FSTQG1	20091241	WHS
Computer (OptiPlex 745)	OptiPlex 745	C5J04D1	16416	WHS
Computer (GX 620)	GX 620	G93PCB1	15184	WHS
Computer (GX 620)	GX 620	DC2PCB1	15206	WHS
Computer (GX 620)	GX 620	3MZRR91	14611	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	98WYQG1	20091259	WHS
Computer (GX 620)	GX 620	163PCB1	15159	WHS
Computer (GX 620)	GX 620	9VZPCB1	15223	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	89WYQG1	20091274	WHS
Computer (OptiPlex 745)	OptiPlex 745	84J04D1	16487	WHS

Computer (OptiPlex 745)	OptiPlex 745	J8J04D1	16489	WHS
Computer (OptiPlex 745)	OptiPlex 745	66J04D1	16482	WHS
Computer (GX 620)	GX 620	BMZRR91	14654	WHS
Computer (GX 620)	GX 620	H15PCB1	15166	WHS
Computer (OptiPlex 745)	OptiPlex 745	JTT35D1	20080299	WHS
Computer (OptiPlex 745)	OptiPlex 745	45J04D1	16433	WHS
Computer (OptiPlex 745)	OptiPlex 745	H7J04D1	16420	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	78WYQG1	20091257	WHS
Computer (GX 620)	GX 620	JZQPCB1	15160	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	29WYQG1	20091268	WHS
Computer (GX 620)	GX 620	8MJQCB1	15171	WHS
Computer (GX 620)	GX 620	D93PCB1	15215	WHS
Computer (GX 620)	GX 620	873PCB1	15004	WHS
CPU SUITE, DELL OPTIPLEX 755	DELL OPTIPLEX 755	B9WYQG1	20091276	WHS
Computer (GX 620)	GX 620	8H1PCB1	15212	WHS

Item	Model	Serial Number	Asset	Site
Computer (GX 620)	(GX 620)	1S4PCB1	15124	WHS
monitor		CN0YG6137161865MADJS		WHS
Computer (GX 620)	(GX 620)	FY4PCB1	15009	WHS
monitor		CN0YG61371618666A399		WHS
Computer (GX 620)	(GX 620)	C3QMCB1	15129	WHS
monitor		CN0YG6137161865MAD9H		WHS
Computer (GX 620)	(GX 620)	16JQCB1	15120	WHS
monitor		CN0YG6137161865MADNS		WHS
Computer (GX 620)	(GX 620)	3GJQCB1	15058	WHS
Computer (GX 620)	(GX 620)	FBJQCB1	15102	WHS
monitor		CN0YG6137161865IADDP		WHS
Computer	280	5t82pz1	14142	WHS
monitor		CN0R4809466335560M4U		WHS
CPU SUITE, DELL	OPTIPLEX 755	C8WYQG1	20091261	WHS
monitor		CN0YG6137161865IACX0		WHS
Computer (GX 620)	(GX 620)	B3QMCB1	15098	WHS
monitor		CN0YG6137161865MADQH		WHS
Computer (GX 620)	(GX 620)	54QMCB1	15099	WHS
monitor		CN0YG6137161865MADPU		WHS
Computer (GX 620)	(GX 620)	GY2PCB1	15147	WHS
Computer (OptiPlex 745)	OptiPlex 745	78J04D1	16430	WHS
Computer (GX 620)	(GX 620)	8NJQCB1	15100	WHS
monitor		CN0YG6137161865IAC6J		WHS
Computer	280	J2F7S71	14110	WHS
monitor		CN0R48094663355604PU		WHS
monitor		CN0YG6137161865MACM0		WHS
Computer	280	G2F7S71	14113	WHS
monitor		CN0YG6137161865MoMYU		WHS
Computer	280	2082P71	14140	WHS
monitor		CN0R4809466335560LYU		WHS
Computer (GX 620)	GX 620	g5jqcb1	15042	WHS
monitor		CN0YG6137161865MADPX		WHS
Computer (GX 620)	(GX 620)	1D3PCB1		WHS
Computer	280	3182P71	14141	WHS
Computer (GX 620)	(GX 620)	2wqpcb1	15035	WHS
monitor		CN0YG6137161865MAD62		WHS
Computer (GX 620)	(GX 620)	c8jqcb1	15210	WHS
monitor		CN0YG61371618666AAAL		WHS
Computer (GX 620)	(GX 620)	95jqcb1	15038	WHS
monitor		CN0YG6137161865IAC6C		WHS
Computer	280	HZ72P71	14146	WHS
Computer (GX 620)	(GX 620)	125PCB1	15105	WHS
Computer	280	C182P71	14282	WHS

Item	Model	Serial Number	Asset	Site
CPU SUITE, DELL	OPTIPLEX 755	97WYQG1	20091243	WHS
monitor		CN0F534H744458CQAB7L		WHS
Computer (GX 620)	(GX 620)	C15PCB1	15107	WHS
monitor		CN0YG6137161865IADG5		WHS
Computer (GX 620)	(GX 620)	9SRPCB1	15089	WHS
monitor		CN0YG6137161865MACTP		WHS
Computer (GX 620)	(GX 620)	763PCB1	15127	WHS
monitor		CN0YG6137161865IAC6G		WHS
Computer (GX 620)	(GX 620)	643pcb1	15031	WHS
Computer (GX 620)	(GX 620)	cb3pcb1	15092	WHS
monitor		CN0YG61371618666A389		WHS
Computer (OptiPlex 745)	OptiPlex 745	F4J04D1	16481	WHS
monitor		CN0YG6137161865MACRE		WHS
Computer (GX 620)	(GX 620)	3mjqcb1	15039	WHS
monitor		CN0YG6137161865IACKC		WHS
Computer (GX 620)	(GX 620)	HX4PCB1	15010	WHS
monitor		CN0U185J7444595J917S		WHS
Computer (GX 620)	(GX 620)	443pcb1	15041	WHS
monitor		CN0YG6137161865MADNH		WHS
Computer (GX 620)	(GX 620)	283pcb1	15013	WHS
monitor		CN0YG6137161867DAH8W		WHS
Computer (GX 620)	(GX 620)	h73pcb1	15017	WHS
monitor		CN0YG61371618666AACG		WHS
Computer (GX 620)	(GX 620)	HR4PCB1	15007	WHS
monitor		CN0YG61371618666AAAE		WHS
Computer (GX 620)	(GX 620)	73qmcb1	15220	WHS
monitor		CN0YG6137161867DAGHP		WHS
Computer (GX 620)	(GX 620)	883PCB1	15028	WHS
monitor		CN0YG61371618666A791		WHS
CPU SUITE, DELL	OPTIPLEX 755	7bwyqg1	20091289	WHS
monitor		CN0GT7807161885HAGMB		WHS
Computer (GX 620)	(GX 620)	hmjqcb1		WHS
monitor		CN0YG6137161865MACTJ		WHS
CPU SUITE, DELL	OPTIPLEX 755	68wyqg1	20091256	WHS
monitor		CN0GT7807161885HAA1B		WHS
Computer (GX 620)	(GX 620)	93qmcb1	15195	WHS
monitor		CN0YG6137161865MADNR		WHS
CPU SUITE, DELL	OPTIPLEX 755	49wyqg1	20091270	WHS
CPU SUITE, DELL	OPTIPLEX 755	2fstqg1	20091240	WHS
monitor		CN0GT7807161885HAAEE		WHS
CPU SUITE, DELL	OPTIPLEX 755	1FSTQG1	20091242	WHS
monitor		CN0GT7807161885HAF60		WHS
Computer (GX 620)	(GX 620)	8WQPCB1	15036	WHS
monitor		CN0YG6137161867KA365		WHS
CPU SUITE, DELL	OPTIPLEX 755	4bwyqg1	20091286	WHS
monitor		CN0GT7807161885HAADX		WHS

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Travel Requests

PURPOSE:

Administration seeks Governing Board approval of travel requests.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board is responsible for approving out-of-state (staff and students) and in-state overnight (student) travel.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As described on attachment.

BUDGET IMPACT AND COSTS:

As described on attachment.

RECOMMENDATION:

It is recommended that the Governing Board approve the travel requests from the District Office Information Technology and Curriculum and Instruction Departments, as well as from all District schools.

Submitted by: Lakyn Morse Eubank

Date: 10-22-14

Approved by: Lexi Cunningham

Date: 10-22-14

TRAVEL REQUESTS

October 28, 2014

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE	TRAVEL EXPENSES PAID BY	SUBSTITUTE COVERAGE
DO/Information Technology	Dr. Bianca Lochner, Director of Information Technology	E-Learn 2014 – World Conference on E-Learning 10/28/14 – 10/30/14 New Orleans, LA	The annual conference serves as a multi-disciplinary forum for the exchange of information on research development and applications of all topics related to E-Learning in the education, corporate, and government sectors.	Self-funded; no cost to the District	No
DO/Curriculum and Instruction	John Mospan, Instructional Leadership Coordinator for Math and Science	EQuIP Peer Review Panel Workshop and Convenings 11/17/14 – 11/19/14 02/09/15 – 02/11/15 06/17/15 – 06/19/15 Falls Church, VA	Achieve, who has managed the PARCC consortium and the Next Generation Science Standards development, has created an EQuIP Peer Review Panel to assist in states' development of lessons and units and alignment to the Common Core State Standards. Achieve has selected Mr. Mospan to review curricular materials for grade 9-12 mathematics.	All travel costs covered by Achieve	No
DO/Curriculum and Instruction	John Mospan, Instructional Leadership Coordinator for Math and Science	2015 NCSM Annual Conference 04/13/15 – 04/15/15 Boston, MA	The National Council of Supervisors of Mathematics (NCSM) Conference is targeted to leaders in mathematics education.	Title I	No
Copper Canyon La Joya Community Sierra Linda Tolleson Union University Westview CEA/LA	Principals Mindy Marsit, Brandi Haskins, Tim Madrid, Ernie Molina, and Dr. Michele Wilson; Academic Dean Susan Thompson; and Travis Johnson, Director of Alternative Education	Annual NASSP Conference 02/19/15 – 02/21/15 San Diego, CA	The National Association of Secondary School Principals (NASSP) brings together a national network of expertise, resources, and inspiration to assist principals in meeting the many unique challenges faced and to more effectively guide schools to greatness.	Title II	No

TRAVEL REQUESTS

October 28, 2014

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE	TRAVEL EXPENSES PAID BY	SUBSTITUTE COVERAGE
La Joya Community	Varsity Boys Basketball Team Coaches Roger Lefebvre, Mark Taylor, and Glen Ellis and 12-15 student athletes	Safeway Classic Basketball Tournament 11/28/14 – 11/29/14 Sierra Vista, AZ	Opportunity for the student athletes to grow as a team in a tournament situation.	Athletics and Basketball Club	No
Westview	Choral Director Lori Dixon, chaperones Lynn Holliday, Phillip Dixon, Stephanie Gilliland, LaMont Johnson, Kathryn Johnson, and approximately 90 students	University Clinic 03/19/15 – 03/22/15 Cal State University Redondo Beach, CA	Students will be able to participate in a university clinic led by a Cal State University music professor.	Student funded	No



ADMINISTRATIVE CENTER
9801 West Van Buren Street
Tolleson, Arizona 85353
(623) 478-4000
(623) 936-5048 Fax
Website: www.tuhsd.org

GOVERNING BOARD
Vincent Moreno, President
Steven Chapman, Vice President
Terri Hackett, Member
Sue Sornsin, Member
Freddie Villalon, Member

SUPERINTENDENT
Lexi Cunningham, Ed.D.

WHAT: E-Learn 2014 – World Conference on E-Learning

WHY: This annual conference serves as a multi-disciplinary forum for the exchange of information on research, development, and applications of all topics related to e-Learning in the Education, Corporate, Government sectors.

WHO: Bianca Lochner, Director of Technology & Information Systems


WHERE: New Orleans, LA

WHEN: October 28-30, 2014

HOW: The Director will pay for the conference registration, airfare/travel, lodging, and any meals.

APPROVED:


Dr. Lexi Cunningham, Superintendent


Date



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Sue Sornsin, Member
Freddie Villalon, Member

SUPERINTENDENT
Lexi Cunningham, Ed.D.

WHAT: EQuIP Peer Review Panel Workshop & Convenings

WHY: Achieve has created an EQuIP Peer Review Panel to assist in states' development of lessons and units and alignment to the Common Core State Standards. Achieve, who has managed the PARCC consortium and the Next Generation Science Standards development, has selected me to review curricular materials for 9-12 Mathematics. This workshop will be an opportunity to further my understanding of CCSS-aligned lessons and units, which I plan on bringing back to our district to assist in our development of unit plans and lessons, thereby increasing alignment to Arizona's College & Career Readiness Standards.

WHO: John Mospan, Instructional Leadership Coordinator: Math/Science

WHERE: Falls Church, VA

WHEN: November 17 – 19, 2014; February 9 – 11, 2015; June 17 – 19, 2015

HOW: Achieve will cover the full cost of travel, lodging and meals for these three workshops.

APPROVED:

Vickie Landis, Director of Curriculum & Instruction

10-8-14
Date

John Speer, Assistant Superintendent

10-8-14
Date

Dr. Lexi Cunningham, Superintendent

10-9-14
Date



ADMINISTRATIVE CENTER
9801 West Van Buren Street
Tolleson, Arizona 85353
(623) 478-4000
(623) 936-5048 Fax
Website: www.tuhd.org

GOVERNING BOARD
Vincent Moreno, President
Steven Chapman, Vice President
Terri Hackett, Member
Sue Sornsin, Member
Freddie Villalon, Member

SUPERINTENDENT
Lexi Cunningham, Ed.D.

WHAT: Request to attend 2015 NCSM Annual Conference in Boston, MA

WHO: John Mospan, Instructional Leadership Coordinator: Math/Science

WHEN: The conference begins on April 13, 2015 and ends on April 15, 2015. John Mospan would travel to Boston on April 12 and return on April 15.

Conference Rationale

The National Council of Supervisors of Mathematics (NCSM) is holding their annual conference in April 2015. The three-day conference is targeted to leaders in mathematics education. Attending this conference would allow John Mospan the opportunity to review best practices in mathematical education across the nation. Specifically, his focus during this time would be to research ways in which districts are providing interventions to struggling learners in order to bring them up to grade level. This experience would help shape the vision for academic intervention within the mathematical department in the district as well as valuable tools that will be utilized within the classroom.

Budget Proposal

The total cost for 1 person is \$2,128 and will be paid for out of Title I. An individual breakdown is as follows:

Item	Description	Expense
Flight	Nonstop flight from PHX to BOS	\$582.00
Hotel	3 nights @ \$252 + taxes/fees	\$856.00
Meals	4 days @ \$59	\$236.00
Conference Registration	Member registration	\$295.00
Cab/shuttle	\$25 each way from airport, \$15 each way to convention center	\$150.00

APPROVED:

Vickie Landis, Director of Curriculum & Instruction

10/15/14

Date

John Speer, Assistant Superintendent

10-15-2014

Date

Dr. Lexi Cunningham, Superintendent

10-20-14

Date

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Events

NASSP holds a series of events across the nation and in the virtual world geared toward professional development and improving the association's ability to provide resources for school leaders at all levels as well as honoring and recognizing their vital role in improving schools' and students' performance.

**NASSP Conference:
Ignite '15**

LEAD Conferences



Ignite '15

WHERE KNOWLEDGE MEETS KNOW-HOW

For middle level and high school principals and assistant principals who know the critical necessity of staying current, connected, and equipped for leadership, one national conference is the clear "must-attend" choice. Ignite '15 is the only professional development event devoted exclusively to your needs—bringing together a national network of expertise, resources, and inspiration to help you meet the many unique challenges you face, and more effectively guide your schools to greatness. When knowledge meets know-how at the most important principals' conference in North America, you will kindle your passion and enhance your capacity to lead. [Visit nasspconference.org](http://nasspconference.org).

LEAD Conferences

Bring your Honor Societies and Student Councils to the LEAD Conference!

November 14-16, 2014 – Albuquerque, NM
January 30-February 1, 2015 – Washington, D.C.
February 13-15, 2015 – Chicago, IL

The LEAD Conferences offer experiential leadership skills development at an affordable price to students and advisers in the National Honor Society, the National Junior Honor Society, and the National Association of Student Councils. Want to learn more about the LEAD Conferences? Check out our new website at www.leadconferences.org!

If you have any questions or concerns regarding the LEAD Conferences, please contact Tammy Wightman at NASSP, wightmant@nassp.org or visit the [LEAD Conferences website](#).



1904 Association Drive, Reston, VA 20191-1537 ■ 703.860.0200

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NASSP Conference

February 19-21, 2015

Travel Expenses	TOTAL	Qty	Total2
Accommodations 3 nights @\$219 each night	739.73	7	5178.11
FLIGHT	443	7	3101
MEALS/TRAVEL EXPENSES ERNIE MOLINA	336	1	336
MEALS/TRAVEL EXPENSES MICHELE WILSON	336	1	336
MEALS/TRAVEL EXPENSES BRANDI HASKINS	336	1	336
MEALS/TRAVEL EXPENSES MINDY MARSIT	336	1	336
MEALS/TRAVEL EXPENSES TIM MADRID	336	1	336
MEALS/TRAVEL EXPENSES SUSAN THOMPSON	336	1	336
MEALS/TRAVEL EXPENSES TRAVIS JOHNSON	336	1	336
			10631.11

CONFERENCE COST			
ERNIE MOLINA	710	1	710
MICHELE WILSON	710	1	710
BRANDI HASKINS	710	1	710
MINDY MARSIT	710	1	710
TIM MADRID	710	1	710
SUSAN THOMPSON	710	1	710
TRAVIS JOHNSON	710	1	710
			4970

	TOTAL		15601.11
TITLE II FUNDS			



LA JOYA HIGH SCHOOL

A COMMUNITY OF EXCELLENCE



"THE STRENGTH OF THE PACK IS THE WOLF, AND THE STRENGTH OF THE WOLF IS THE PACK"

MEMORANDUM

TO: TUHSD Governing Board
Dr. Cunningham, TUHSD Superintendent

FROM: Brandi Haskins, Principal *BH*
La Joya Community High School

DATE: October 2, 2014

RE: Basketball Travel Request

I would like to request your approval of travel for the La Joya Community High School Boys' Basketball Team to travel to Sierra Vista, Arizona on Friday, November 28 and return on Saturday, November 29, 2014. The team would be participating in the Safeway Classic Basketball Tournament. Coaches Roger Lefebvre, Mark Taylor, and Glen Ellis will be traveling with 12-15 student athletes. Because this trip occurs on the Thanksgiving Break weekend, there is no classroom time missed by coaches or students.

Costs of travel will be paid by the Basketball Club and the tournament fee through athletics as their tournament for the season.

I support this request for travel for our team.

APPROVED:

Lexi Cunningham
Dr. Lexi Cunningham, Superintendent

DATE:

10-10-14



1 October 2014

Dear T.U.H.S.D. School Board,

I am writing today to request permission to bring my Varsity basketball program to the Safeway Classic Basketball Tournament in Sierra Vista, Arizona hosted by Buena High School on November 28-29, 2014. We will be leaving on November 28, 2014 and returning on Saturday, November 29, 2014. I believe this is a tremendous opportunity for our student-athletes to grow as a team in regards to chemistry in a tournament situation out of town away from distractions. ,

We will be paying for the hotel rooms: 5 rooms @ appx. \$60.00 per room = \$300.00) and food at approximately \$300.00 total - for a grand total of \$600.00 from our basketball club account. We will also be taking a district provided transportation that will be paid for by the athletic department for our one tournament.

We will be taking 12-15 student-athletes and three coaches. The coaches travelling to Buena H.S. will be Roger Lefebvre, Head Boys Varsity Basketball Coach, Mark Taylor, Assistant Boys Basketball Coach, and Glen Ellis, Assistant Boys Basketball Coach.

Thank you for your time and consideration in this matter. If there are any questions, please feel free to contact me.

Enjoy the day,

Roger Lefebvre
Head Boys Basketball Coach



WESTVIEW HIGH SCHOOL

"Excellence For All, From All"



10850 W. Garden Lakes Pkway
Avondale, AZ 85392

Main: 623.478.4600

Fax: 623.478.4669

To: Lexi Cunningham
From: Michele Wilson
Date: September 9, 2014
Re: Request for approval of out of town travel

Lori Dixon, Choral Director is requesting to travel to Cal State University, Redondo Beach, California. She will depart Thursday, March 19th and return Sunday, March 22nd. Ms. Dixon and her students will be participating in a University Clinic at Cal State University.

This trip would be a great opportunity for the students to visit a University and learn from a Music Professor. This will be their only opportunity to participate in an out of state trip this year.

The total cost of the trip will be approximately \$418.00 per person and will be paid for by the students and chaperones attending. The Chaperones attending are; Lori Dixon, Lynn Holliday, Phillip Dixon, Stephanie Gilliland and parents Mr. and Mrs. Johnson. The approximate number of students attending is 90.

I fully support the request of Ms. Dixon to participate in the University Clinic at Cal State University.

Submitted by: Michele Wilson Date: 9/23/14

Approved by: Lexi Cunningham Date: 9-25-14



Westview High School

"Excellence For All, From All"



Board of Education
Tolleson Union High School District #214
9419 West Van Buren Street
Tolleson, AZ 85353

September 8, 2014

Dear Members:

As the choir director at Westview High School, I hereby respectfully request that you approve an exceptional opportunity for the choir students to participate in a University Clinic at Cal State University. The dates of this trip will take place during Spring Break, therefore the students will not miss any school. We would like to leave on Thursday morning of the 19th of March and return on Sunday, the 22nd. This trip is not required of the students; it is optional, although it is a great opportunity for the students to visit a University and learn from a Music Professor. The total cost of the trip will be approximately \$418.00 per person and will be paid for by the students and chaperones attending.

The majority of the students participating in this trip are not going on the New York trip. This will be their only opportunity to participate in an out of state trip this year. The seniors especially, are looking forward to an opportunity to perform in California.

We will be staying at the Embassy Suites and will have appropriate chaperones with the students. A Disney workshop is included in the trip as well as a dinner theatre at Medieval Times. A full itinerary will be provided to the administration prior to our departure. Thank you!

Respectfully,

Lori Dixon
Choral Director
Westview High School

SUMMARY OF AGENDA ITEM

DATE: September 30, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Intergovernmental Agreement with City of Tolleson for School Resource Officer Services – Tolleson Union High School

PURPOSE:

Administration seeks Governing Board approval of the Intergovernmental Agreement with the City of Tolleson to provide school resource officer services to Tolleson Union High School from July 31, 2014 through May 22, 2015.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has the legal responsibility for approving Intergovernmental Agreements. This agreement meets the District's standards for cost effectiveness and the District's goals for school safety education and reducing crime on the school campus. The Agreement also supports the Elementary and Secondary Education Act (ESEA) Continuous Improvement Plan Indicator of an effective LEA: "Manages the organization to provide a safe, efficient, and effective learning environment." The District has had continued successful participation in this intergovernmental agreement for many years.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The Intergovernmental Agreement approval recommendations are in the best interest of the District and those that it serves. The agreement allows for a police officer to work with and aid the school administration and student population in reducing crime on the school campus through activities that include education, positive police/student interactions and enforcement of criminal laws.

BUDGET IMPACT AND COSTS:

The School Resource Officer's (SRO) salary, benefits, and classroom supplies will be funded by the Arizona School Safety Program Competitive Grant.

RECOMMENDATION:

It is recommended that the Governing Board approve the Intergovernmental Agreement with the City of Tolleson to provide school resource officer services to Copper Canyon High School.

Submitted by: Hilda Ortiza - Rosales Date: 9-30-14

Approved by: John Speer Date: 9.30.2014

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE CITY OF TOLLESON
AND
TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214
FOR
SERVICES OF SCHOOL RESOURCE OFFICERS**

This Intergovernmental Agreement ("Agreement") is entered into this ____ day of _____, 2014, by and between the City of Tolleson, a municipal corporation ("City"), and the Tolleson Union High School District No. 214 ("District"), for Tolleson Union High School ("TUHS"), 9419 West Van Buren, Tolleson, Arizona, 85353 ("School"), a political subdivision of the State of Arizona. (City and District are referred to herein individually as a "Party" and collectively as the "Parties").

RECITALS

- A. The District has funding available through its School Safety Program Grant to fund school resources officer services ("SRO Services") for Tolleson Union High School.
- B. The City and the District desire to enter into an agreement whereby the City will provide a sworn, certified police officer to provide SRO Services at Tolleson Union High School during the 2014-2015 school year (the "School Year").
- C. The District is authorized to enter into the Agreement pursuant to A.R.S. §§ 15-342 and 11-952.
- D. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

AGREEMENT

Now, therefore, in consideration of the foregoing recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **General Terms and Conditions**

- a. **Term.** The term of this Agreement shall be from July 31, 2014 until May 22, 2015 (the end of the school year).
- b. **Relationship of Parties.** City shall have the status of an independent contractor for the purpose of this Agreement. The School Safety Officer ("SRO") assigned to the School shall be considered an employee of the City and shall be subject to its control and supervision. The SRO will be subject to the current procedures in effect for police officers of the Tolleson Police Department ("TPD"), including attendance at all mandated training and testing to maintain police officer

certification. The City, and not the District, shall determine the time of its performance of the SRO Services agreed to in this Agreement, so long as it complies with the scope of work set out in this Agreement in Section 2 and all of its subparagraphs. This Agreement is not intended to, and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the Parties, and the rights and obligations of the Parties shall be only those expressly set forth in this Agreement. The Parties agree that no person supplied by the District to accomplish the goal of this Agreement is a City employee and no rights under City civil service, retirement, or personnel rules accrue to any such person. The District does not have the authority to supervise or control the actual work of the City, its employees, or its subcontractors.

- c. Chain of Command and Channels of Communication. The Principal or Principal's designee will communicate directly with the SRO's commanding officer about any issues or concerns involving the SRO. If there is an issue that cannot be resolved between the Principal or designee and the commanding officer, the District's Grants and Federal Programs Coordinator will communicate with the commanding officer or his/her superiors, as determined appropriate by the City.
- d. Coordination of Processes to Address Student Misconduct. The Parties will work together to identify and streamline any separate processes for investigating and responding to acts of student misconduct that may also implicate criminal misconduct.
- e. Records. Parties shall maintain the records required in this Agreement for a period of three years after the termination of this Agreement.
- f. Program Continuation Subject to Appropriation. The provisions of this Agreement for payment of funds by the District shall be effective when funds are appropriated for purposes of this Agreement and are actually available for payment. The District shall be the sole judge and authority in determining the availability of funds under this Agreement and the District shall keep the City fully informed as to the availability of funds for this program. The obligation of the District to make any payment pursuant to this Agreement is a current expense of the District, payable exclusively from such annual appropriations, and is not a general obligation or indebtedness of the District. If the Governing Board of the District fails to appropriate money sufficient to pay the reimbursements as set forth in this Agreement during any immediately succeeding fiscal year, this Agreement shall terminate at the end of the then-current fiscal year and the City and the District shall be relieved of any subsequent obligation under this Agreement.

The City is obligated only to pay its obligations set forth in this Agreement as may lawfully be made from funds appropriated and budgeted for that purpose during the City's then current fiscal year. The City's obligations under this Agreement are current expenses subject to the "budget law" and the unfettered legislative decision of the City concerning budgeted purposes and appropriation of funds. Should the City elect not to appropriate and budget funds to pay its Agreement obligations, this Agreement shall be deemed terminated at the end of the then current fiscal year term for which such funds were appropriated and budgeted for such purpose and the City shall be relieved of any subsequent obligation under this Agreement. The parties agree that the City has no obligation or duty of good faith to budget or appropriate the payment of the City's obligations set forth in the Agreement in any budget in any fiscal year other than the fiscal year in which the Agreement is executed and delivered. The City shall be the sole judge and authority in determining the availability of funds for its obligations under this Agreement. The City shall keep the District informed as to the availability of funds for this Agreement. The obligation of the City to make any payment pursuant to this Agreement is not a general obligation or indebtedness of the City. The District hereby waives any and all rights to bring any claim against the City from or relating in any way to City's termination of this Agreement.

- g. Termination. Either Party may terminate this Agreement upon thirty (30) days prior written notice to the other Party at the addresses indicated below. Five (5) days after the District fails to make reimbursements as required by this Agreement, the City may terminate this Agreement by delivering ten (10) days written notice to the District. The District may terminate this Agreement immediately should the School Safety Grant funding become unavailable for any reason. The District further has the right to terminate this Agreement at any time that it appears in the reasonable judgment of the District that the SRO is displaying inappropriate conduct that negatively affects or distracts from the teaching environment. In such an event, the District shall direct the SRO to return to his TPD station and shall immediately contact the SRO's superior officer and/or another person designated by the City by telephone or fax to describe the situation and the District's concern. The City, then, shall have seventy-two (72) hours to correct the problem or to schedule a meeting with the District to attempt to resolve the issue. If the issue cannot be resolved, the District and the City agree:
- i. The City shall supply the District with another certified police officer, who is trained as an SRO and shall meet the requirements of Paragraph 2, to replace the SRO, or
 - ii. The City and the District may mutually agree that the School will no longer have an SRO for the remainder of the school year, nor will the District be required to pay for the unfulfilled portion of the SRO's work (although District is required to pay for any work already performed by the SRO), or

- iii. District may terminate the Agreement.

The District shall not be required to pay for the SRO's services during any time the SRO is reassigned to the TPD pending resolution of an issue concerning inappropriate conduct.

- h. Cancellation. This Agreement may be cancelled pursuant to A.R.S. § 38-511.
- i. Dispute Resolution Process. The Parties agree that they shall use all reasonable efforts to resolve any dispute or claim through good faith negotiations. If the Parties are unable to resolve the dispute or claim through negotiations, upon written request of either party, the City's Police Chief or designee, and the School Principal or designee, will attempt to resolve the matter with ten (10) days of the date of the written request that referred the matter to them. If the matter is not resolved, the matter shall be immediately referred to the City Manager or designee and the District Superintendent or designee. If the matter is still not resolved within ten (10) days, the Parties may terminate this Agreement pursuant to Paragraph 1.g of this Agreement.
- j. Entire Agreement. This Agreement comprises the entire agreement of the Parties and supersedes any other agreements or understandings, oral and written, whether previous to the execution of this Agreement or contemporaneous herewith. Any amendments or modifications to this Agreement shall be made only in writing and signed by the Parties to this Agreement.
- k. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.
- l. Workers' Compensation. Any employee of either Party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement solely for the purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits that may accrue. Each Party shall post a notice pursuant to the provisions of A.R.S. § 23-1022 in substantially the following form:

"All employees are hereby further notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of worker's compensation."
- m. FERPA Compliance. The Parties will ensure that the dissemination and disposition of educational records complies at all times with the Family Educational Rights and Privacy Act of 1974 and any subsequent amendments thereto.

- n. Non-Discrimination. The Parties agree to comply with all state and federal law and regulations, including the Americans with Disabilities Act and Executive Order 99-4 and 2009-09, which are incorporated herein by reference, mandating non-discrimination and requiring that all persons, regardless of age, religion, sex, race, national origin, or political affiliation shall have equal access to employment opportunity.
- o. Property Disposition. The Parties do not anticipate having to dispose of any property upon partial or complete termination of this Agreement. However, to the extent that such disposition is necessary, property shall be returned to its original owner.
- p. E-Verify. The Parties acknowledge that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. The Parties warrant that they have registered with and participate with E-Verify. If either Party later determines that the other non-compliant Party has not complied with E-Verify, it will notify the non-compliant Party by certified mail of the determination and the right to appeal the determination.

To the extent applicable under A.R.S. § 41-4401, the Parties and their subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). The Parties also agree that any violation of this requirement shall be deemed a material breach of the contract that is subject to penalties up to and including termination of this Agreement. The Parties acknowledge that the other party retains the legal right to inspect the papers of the other Party's contractor and subcontractor employees that work on this Agreement to verify such compliance.

- q. Fingerprinting Requirements. The Parties shall comply with the fingerprinting requirements of A.R.S. § 15-512 unless otherwise exempted.
- r. Severability and Savings. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion without inequity to the Parties.
- s. Notices. All notices relating to this Agreement shall be deemed given when mailed, by certified or registered mail, or overnight courier, to the other Party at the address set forth below or such other addresses as may be given in writing from time to time:

If to CITY: City of Tolleson
Attn: Reyes Medrano, Jr., City Manager
9555 West Van Buren Street
Tolleson, Arizona 85353
Facsimile: (623) 907-2629
Email: rmedrano@tollesonaz.org

With a copy to: Gust Rosenfeld, PLC
Attn: Scott W. Ruby, Esq.
One East Washington Street, Ste. 1600
Phoenix, Arizona 85004
Facsimile: (602) 340-1538
Email: swruby@gustlaw.com

If to DISTRICT: Tolleson Union High School District No. 214
Attn: Hilda Ortega-Rosales
9801 West Van Buren Street
Tolleson, Arizona 85353
Facsimile: (623) 478-4198
Email: Hilda.Ortega-Rosales@tuhsd.org

With a copy to: Udall Shumway, PLC
Attn: Cathleen M. Dooley, Esq.
1138 N. Alma School Road, Ste. 101
Mesa, Arizona 85201
Facsimile: (480) 833-9392
Email: cmd@udallshumway.com

- t. Time References. All references to “days” within this Agreement mean calendar days, and not business days.
- u. The roles and responsibilities of the City and the District are specified in the paragraphs below and in the School Safety Program Guidance Manual, which is attached hereto as Exhibit A.

2. Obligations of the City:

- a. During the School Year, the City shall provide SRO Services to the District at TUHS on an hourly basis, as required by the Principal, but not to exceed forty (40) hours per week. If feasible in the sole discretion of City, the SRO assigned to the school will be the same individual from year to year if new agreements are executed for the remainder of the School Safety Program Grant. The City agrees that in the event it provided SRO Services throughout the three year School Safety Grant Program at TUHS, it will assign no more than three separate SROs to TUHS during the three year cycle.

- b. The City agrees to involve the District, including TUHS personnel, in the selection process for assigning an officer to the SRO position if the currently assigned officer must be replaced. This process will include allowing a TUHS administrator to be on the final selection committee once TPD has identified final candidates for the position. The City agrees that it will select an officer for the SRO position who demonstrates a commitment to the goals of the School Safety Grant.
- c. The City will invoice the District for payment of the SRO's services on a monthly basis.
- d. During the days the School is not in session, the police officer assigned as an SRO shall perform his/her regular police duties at a station as determined by the Chief of Police or his/her designee. The City agrees that it is responsible for 100% of the SRO's salary and expenses when the SRO is assigned to work at another location during times the School is not in session.
- e. The City shall ensure that the designated TPD officer(s) performing SRO Services attend annual training provided by the Arizona Department of Education ("ADE").
- f. The City shall ensure that the SRO's TPD supervisor attends training provided by the ADE.
- g. The SRO(s) performing SRO Services shall fulfill their duties as sworn law enforcement officers for the State of Arizona. SROs must be present and accessible on the Tolleson Union High School ("TUHS") campus as assigned by the Grant. Absent an emergency, the SRO shall not be called away from the TUHS. If the SRO is called away on police business, including but not limited to City-mandated training, City-mandated meetings, City-related emergencies, etc., the District shall not be invoiced for that time and the costs shall be borne by the City. If the SRO is attending an SRO-related training or other activity mandated by the Grant, the District shall be invoiced for that time.
- h. The City shall ensure that the SRO(s) assigned to TUHS complete 180 hours of Law Related Education ("LRE"), which shall consist of 80 hours of classroom instruction to ongoing cohort groups of students, and at least 100 hours of universal instruction.
- i. The SRO will maintain a weekly activity log that tracks his/her LRE instruction hours, teacher and subject or staff/community group the instruction was directed at, the topic of each LRE lesson, and the time that the SRO spends off of TUHS campus during duty hours. The SRO shall also provide a monthly recap of LRE activities, law enforcement activity, and time on campus to be presented to the Principal.

- j. The City shall, within ten (10) business days of a request by the District, provide verification to the District of the SRO's successful criminal records check, e.g., a copy of current fingerprint clearance card, copy of criminal records report, etc.
- k. To the extent permitted by law, City specifically agrees that it shall indemnify the District, for costs, including, but not limited to, actual damages, compensatory damages, punitive damages, and any related attorneys' fees and costs that arise from an SRO's use of physical force on students or the interviewing and searching of students where the SRO is acting outside of or in excess of the District's rules and policies related to use of physical force or interviewing and searching students.
- l. The SRO assigned to TUHS shall:
 - i. Serve as a liaison between the School and TPD.
 - ii. Solicit and promote crime prevention and police/community relations in School and/or to other groups that have a potential impact on juvenile crime.
 - iii. Consult with students, parents, teachers, and School officials regarding problems and issues and will be knowledgeable of referral agencies in order to provide information to the requesting parties.
 - iv. Work with other unit members and School personnel and provide supervision in a positive, cooperative, and productive manner.
 - v. Enforce all applicable laws in a fair and consistent manner.
 - vi. Perform tasks or assignments as instructed by the TPD supervisor.
 - vii. Educate the students and School personnel by providing relevant and informative educational programs.
 - viii. Be flexible in his/her work schedule to attend major events (without causing the SRO to incur overtime hours) as deemed appropriate by School administration.
 - ix. Maintain a highly visible presence on and around campus.
 - x. Be available for duty at TUHS each day that School is in session during the regular school year. Other than any TPD-related activities that the SRO may perform when not at the School, the SRO's activities will be restricted to TUHS except for:
 - 1. Follow-up home visits when needed as a result of School related student problems.
 - 2. Incentive programs approved by the Parties.
 - 3. In response to off-campus, but School related criminal activity.
 - 4. In response to emergency police activities.
 - 5. To attend mandatory TPD meetings.
 - 6. To attend mandatory TPD programs to maintain continuing proficiency standards to maintain police officer certification.
 - 7. To attend any scheduled court hearings, trials, or grand jury that requires the SRO's appearance.

3. Obligations of the District:

- a. The District shall reimburse the City monthly for the services the City provides pursuant to its obligations identified in Paragraph 2 of this Agreement. Specifically, the District agrees:
 - i. To pay the City an amount not to exceed \$71,537 for the 2014-2015 school year for the SRO's benefits and salary.
 - ii. The District will not pay for SRO Services for any times that school is not in session, nor for any personal vacations or sick leave taken by the SRO during times that school is in session.
 - iii. The SRO's time worked at TUHS must be substantiated by time cards and approved by the Principal or his/her designee. The District and the City shall share equally the cost of the SRO's overtime worked on school-related investigations, with each Party paying 50% of the cost. The District shall not use Program Grant funds to pay any part of overtime costs for the SRO's overtime. The SRO must obtain approval from the TPD before working on any school-related overtime. Overtime payments shall not exceed, under any circumstance, twenty (20) hours annually. The City shall pay 100% of the SRO's costs during the one month summer vacation and any other times that school is not in session and the City assigns the SRO to City related duties.
 - iv. The District shall pay invoices from the City within fifteen (15) days of receipt, so long as proper documentation is on file to support the invoiced amount.
- b. The District shall provide office space that provides privacy for the SRO to conduct confidential business. The office shall include the necessary equipment for the SRO to effectively perform his/her duties.
- c. The District will complete an SRO performance assessment twice per year. The SRO(s) will assist the Principal with the preparation of the assessment based upon requirements of ADE and the District. The District will share the performance assessment with the SRO's TPD supervisor.
- d. The District shall provide \$100 for classroom instructional supplies for the SRO as may be incurred throughout the School Year.
- e. No District or TUHS administrator shall interfere with the sworn law enforcement duties of a TPD officer. It is agreed, however, that at such times as the SRO is acting within the role of a sworn law enforcement officer but is also acting outside of or in excess of District rules and policies regarding interviewing and searching students and/or the use of appropriate physical force on students, the City shall hold the District harmless from such actions by the SRO. The SRO shall not be responsible for assistance in administrative discipline, unless a definitive danger is perceived by school staff or the student is suspected of breaking a criminal law.

IN WITNESS WHEREOF, the City and the District have executed this Agreement as of the date of the last signature set forth below.

CITY OF TOLLESON, an Arizona
municipal corporation


Adolfo F. Gamez, Mayor

September 24, 2014
Date

ATTEST:


Chris Hagen, City Clerk (SEAL)

TOLLESON UNION HIGH SCHOOL DISTRICT NO.
214

By: _____
Lexi Cunningham, Superintendent
Tolleson Union High School District No. 214

Date

In accordance with the requirements of A.R.S. § 11-952(D), the undersigned attorneys acknowledge that (i) they have reviewed the above Agreement on behalf of their respective clients and that (ii) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.


Scott W. Ruby, Attorney for the City

Cathleen M. Dooley, Attorney for the District

IN WITNESS WHEREOF, the City and the District have executed this Agreement as of the date of the last signature set forth below.

CITY OF TOLLESON, an Arizona
municipal corporation

Adolfo F. Gamez, Mayor

Date

ATTEST:

Chris Hagen, City Clerk (SEAL)

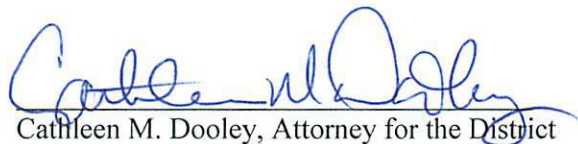
TOLLESON UNION HIGH SCHOOL DISTRICT NO.
214

By: _____
Lexi Cunningham, Superintendent
Tolleson Union High School District No. 214

Date

In accordance with the requirements of A.R.S. § 11-952(D), the undersigned attorneys acknowledge that (i) they have reviewed the above Agreement on behalf of their respective clients and that (ii) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Scott W. Ruby, Attorney for the City


Cathleen M. Dooley, Attorney for the District

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Resolution of Breach of Contract – Joseph Veloz

PURPOSE:

Administration seeks a Governing Board approved resolution for the unethical behavior of Westview High School teacher Joseph Veloz.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Mr. Veloz signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation.

Paragraph 17 of the Teacher's Employment Contract states, "Teacher recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Teacher does not fulfill the obligations under this Contract. Teacher and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single teacher are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Teacher and District agree for the purposes of this paragraph "resigning" and "resignation" shall include Teacher retiring during the school year unless the retired teacher remains in the classroom under ESI, smartschoolsplus or a similar "return to teaching plan" which serves to retain Teacher in the classroom for the balance of the school year. Teacher and District agree that the liquidated damages which may be assessed against Teacher for resigning, with Board approval, during the term of this Contract shall be in the amount of **One Thousand dollars (\$1,000.00).**"

When the Governing Board approved the 2014-2015 teacher's employment contract language, it was agreed that the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (e.g., from a teaching position to an administrative position); (2) a teacher's health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher's resignation letter.

Mr. Veloz's name was listed on the August 26, 2014 Governing Board meeting agenda, under the Human Resources, Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Following the August 26 Governing Board meeting, a letter of notification was sent to Mr. Veloz stating that the Governing Board had accepted his resignation **pending the payment of liquidated damages**, and that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Veloz did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The teacher's employment contract language was drafted by the District's attorney and is a legal and binding document. Both the District and the teacher have an obligation to follow the requirements of the document.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the resolutions for breach of contract by Mr. Joseph Veloz and that said resolution is sent to the Arizona Department of Education.

Submitted by: Karen Marie Eubank Date: 10-22-14
Approved by: Terri Cunningham Date: 10-22-14



**GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
MARICOPA COUNTY, ARIZONA**

**RESOLUTION
BREACH OF CONTRACT – JOSEPH VELOZ, TEACHER**

WHEREAS, the 2014-2015 Tolleson Union High School District Teacher's Employment Contract contains language requiring the payment of liquidated damages in the amount of \$1,000 and payable to Tolleson Union High School District in the event that a teacher signs a contract and subsequently resigns during the term of the contract.

WHEREAS, the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (2) a teacher's health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher's resignation letter. Said employee would be released from the District pending Governing Board approval.

WHEREAS, a teacher who resigns subsequent to signing said contract and does not meet one of the three exceptions will not be released from the Tolleson Union High School District until such time as the Governing Board has approved the resignation of said teacher and payment of liquidated damages has been made by said teacher within a specified thirty day period.

WHEREAS, if said employee does not pay the liquidated damages fee within the specified thirty day period, the employee's name will be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education.

NOW, THEREFORE, BE IT RESOLVED, Mr. Joseph Veloz has not paid the liquidated damages fee within the specific thirty day period, has not been released from his teaching contract with the Tolleson Union High School District, and will be reported to the Arizona Department of Education for breach of contract.

This resolution was moved, seconded, and passed at a meeting of the Tolleson Union High School District #214 Governing Board on October 28, 2014.

GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
OF MARICOPA COUNTY, ARIZONA

Steven Chapman, Member

Terri Hackett, Member

Vincent Moreno, Member

Sue Sornsin, Member

Freddie Villalon, Member

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Resolution of Breach of Contract – Scott Worl

PURPOSE:

Administration seeks a Governing Board approved resolution for the unethical behavior of Westview High School teacher Scott Worl.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Mr. Worl signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation.

Paragraph 17 of the Teacher's Employment Contract states, "Teacher recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Teacher does not fulfill the obligations under this Contract. Teacher and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single teacher are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Teacher and District agree for the purposes of this paragraph "resigning" and "resignation" shall include Teacher retiring during the school year unless the retired teacher remains in the classroom under ESI, smartschoolsplus or a similar "return to teaching plan" which serves to retain Teacher in the classroom for the balance of the school year. Teacher and District agree that the liquidated damages which may be assessed against Teacher for resigning, with Board approval, during the term of this Contract shall be in the amount of **One Thousand dollars (\$1,000.00).**"

When the Governing Board approved the 2014-2015 teacher's employment contract language, it was agreed that the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (e.g., from a teaching position to an administrative position); (2) a teacher's health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher's resignation letter.

Mr. Worl's name was listed on the September 9, 2014 Governing Board meeting agenda, under the Human Resources, Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Following the September 9 Governing Board meeting, a letter of notification was sent to Mr. Worl stating that the Governing Board had accepted his resignation **pending the payment of liquidated damages**, and that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Worl did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The teacher's employment contract language was drafted by the District's attorney and is a legal and binding document. Both the District and the teacher have an obligation to follow the requirements of the document.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the resolution for breach of contract by Mr. Scott Worl and direct administration to send said resolution to the Arizona Department of Education.

Submitted by: Karen Marie Eubanks Date: 10-22-14
Approved by: Uli Cunningham Date: 10-22-14



**GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
MARICOPA COUNTY, ARIZONA**

**RESOLUTION
BREACH OF CONTRACT – SCOTT WORL, TEACHER**

WHEREAS, the 2014-2015 Tolleson Union High School District Teacher's Employment Contract contains language requiring the payment of liquidated damages in the amount of \$1,000 and payable to Tolleson Union High School District in the event that a teacher signs a contract and subsequently resigns during the term of the contract.

WHEREAS, the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (2) a teacher's health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher's resignation letter. Said employee would be released from the District pending Governing Board approval.

WHEREAS, a teacher who resigns subsequent to signing said contract and does not meet one of the three exceptions will not be released from the Tolleson Union High School District until such time as the Governing Board has approved the resignation of said teacher and payment of liquidated damages has been made by said teacher within a specified thirty day period.

WHEREAS, if said employee does not pay the liquidated damages fee within the specified thirty day period, the employee's name will be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education.

NOW, THEREFORE, BE IT RESOLVED, Mr. Scott Worl has not paid the liquidated damages fee within the specific thirty day period, has not been released from his teaching contract with the Tolleson Union High School District, and will be reported to the Arizona Department of Education for breach of contract.

This resolution was moved, seconded, and passed at a meeting of the Tolleson Union High School District #214 Governing Board on October 28, 2014.

GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
OF MARICOPA COUNTY, ARIZONA

Steven Chapman, Member

Terri Hackett, Member

Vincent Moreno, Member

Sue Sornsin, Member

Freddie Villalon, Member

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Student Academic Achievement Update

PURPOSE:

The intent of the student academic achievement update, presented by Dr. Cunningham and John Speer, Assistant Superintendent, is to share an overview of Tolleson Union High School District in the areas of student demographics and achievement.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to Board Policy BAA, the Governing Board is responsible for the "...efficiency of the school operation and an evaluation of the educational program of the District ..."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Information will showcase the work that has taken place at the schools. This information will also be posted on the TUHSD website.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

Information only. No Governing Board action is required.

Submitted by: 

Date: 10-22-14

Approved by: 

Date: 10-22-14

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: First Reading – Multiple Policies (BCB, BDB, BEC, BEDBA, ECB, GDF, GDFA, GDQA, IKF, JFAB, JQ, and KF)

PURPOSE:

Administration seeks Governing Board approval of the first reading of multiple policy revisions based upon changes to law and/or recommendations by the Arizona School Boards Association.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for adopting related Governing Board policies and charging administrative employees with implementing them.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

See attached for the rationale for the recommended changes.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the first reading of Policies BCB (Board Member Conflict of Interest), BDB (Board Officers), BEC (Executive Sessions/Open Meetings), BEDBA (Agenda Preparation and Dissemination), ECB (Building and Grounds Maintenance), GDF (Support Staff Hiring), GDFA (Support Staff Qualifications and Requirements), GDQA (Support Staff Reduction in Force), IKF (Graduation Requirements), JFAB (Tuition/Admission of Nonresident Students), JQ (Student Fees, Fines, and Charges), and KF (Community Use of School Facilities).

Submitted by:



Date:

10-22-14

Approved by:



Date:

10-22-14

RECOMMENDED POLICY CHANGES

1st READING

OCTOBER 28, 2014

Policy	Rationale for Change
BCB; Board Member Conflict of Interest	When this policy was previously revised, the language in the policy advisory stated that "Board members are forbidden from supplying school districts with equipment, material, supplies, or services unless pursuant to an award or contract following public competitive bidding. An exception exists for equipment, material, and supplies under certain dollar amounts." The policy was revised to clarify that the exception for Board Member purchases applies only to equipment, materials, and supplies, and NOT services. However, when ASBA finalized the policy change, the word "supplies" was inadvertently included, rather than the word "services." This revision reflects a change to the correct wording.
BDB; Board Officers	Clarifies that the Governing Board President, on behalf of the Governing Board as a whole, is to consult with and approve the items to be placed on the agenda for each meeting.
BEC; Executive Sessions/Open Meetings	Clarifies that an executive session may be held without entering into open session if the meeting has been properly voted on, noticed, and the applicable statutes have been identified in a public meeting prior to the session.
BEDBA; Agenda Preparation and Dissemination	Allows a limitation in the policy in which the Superintendent may place items on the agenda, with the approval of the Governing Board President, on behalf of the Governing Board as a whole. Cross-reference to Policy BDB above.
ECB; Building and Grounds Maintenance	Senate Bill 1102 established language in A.R.S. §15-2032, School Facilities Board building renewal grant fund; definitions, that has been incorporated into Policy ECB.
GDF; Support Staff Hiring	Senate Bill 1391, Fifty-first Legislature, Second Regular Session, included a number of provisions related to fingerprint checks and fingerprint clearance cards. Additional cross references have also been added.
GDFA; Support Staff Qualifications and Requirements	Senate Bill 1391, Fifty-first Legislature, Second Regular Session, included a number of provisions related to fingerprint checks and fingerprint clearance cards. Additional cross references have also been added.

RECOMMENDED POLICY CHANGES

2ND AND FINAL READING

NOVEMBER 25, 2014

Policy	Rationale for Change
GDQA; Support Staff Reduction in Force	Wording change from "laid off/layoff" to "released" is for consistency of language in the document.
IKF; Graduation Requirements	House Bill 2265 adds an option for school districts to add a rigorous computer science course that would fulfill a mathematics course required for graduation. In addition, until a successor test to the AIMS test has been identified, the following language has been added: "...on the Arizona Instrument to Measure Standards (AIMS) test or successor test."
JFAB; Tuition/ Admission of Nonresident Students	Adds language which provides clarification regarding not being able to obtain state funding for any student who is not a resident of the state.
JQ; Student Fees, Fines, and Charges	Senate Bill 1350 established A.R.S. §15-116, Public schools; fees; waivers; prohibition. First, statute language provides for the waiver of fees should the fees be deemed an economic hardship to the student. Second, statute language also presents language that prevents the exclusion of a student from enrollment in a public school, or remaining in a public school, for nonpayment of fees. Third, statute language does not prohibit a school district from charging tuition to a non-state resident student, as required by statute.
KF; Community Use of School Facilities	Senate Bill 1336 has added a section pertaining to immunity from civil liability for a school district and its employees, including the Governing Board and/or Superintendent, with respect to all decisions made and actions taken to allow the lease or use of school property.

BCB

**Board Member
Conflict of Interest**

BOARD MEMBER CONFLICT OF INTEREST

Voting Restrictions

Notwithstanding any other provision of law, a Governing Board member shall be eligible to vote on any budgetary, personnel, or other question that comes before the Board, except that it shall be unlawful for a member to vote on a specific item that concerns the appointment, employment, or remuneration of such member or any person related to such member as a dependent as defined in A.R.S. 43-1001. [LEGAL REF.: A.R.S. 15-323]

Employment Limitation

No dependent, as defined in Section 43-1001, of a Governing Board member may be employed in the District, except by consent of the Board. [LEGAL REF.: A.R.S. 15-502]

No employee of the District or the spouse of such employee may hold membership on the Governing Board of the District. [LEGAL REF.: A.R.S. 15-421]

Conflict of Interest

Any Board member or employee of the District who has, or whose relative has, a substantial interest in any contract, sale, purchase, or service to the District shall make known that interest in the official records of the District and shall refrain from voting upon or otherwise participating in any manner as a Board member or employee in such contract, sale, or purchase. [LEGAL REF.: A.R.S. 38-503]

Any Board member or employee who has, or whose relative has, a substantial interest in any decision of the District shall make known such interest in the official records of the District and shall refrain from participating in any manner as a Board member or employee in such a decision. [LEGAL REF.: A.R.S. 38-503]

Purchases from Governing Board Members for Districts with 3,000 or More Students

School district procurement rules are required for all purchases of service from Governing Board members, regardless of the dollar amount. Purchases for supplies services may only be made after public competitive bidding. Purchases of supplies, materials, and equipment from Board members are subject to the following:

- Purchases for supplies, materials, and equipment are limited to three hundred dollars (\$300) per transaction;

- Total purchases within any twelve (12) month period are limited to one thousand dollars (\$1,000);
- The purchases comply with the Uniform System of Financial Records (USFR) guidelines for oral and written quotations.
- The Board has, by majority vote, adopted or reconfirmed a policy authorizing such purchases within the preceding twelve (12) month period.

[LEGAL REF.: A.R.S. 38-503; 15-323; A.G.O. I84-012; I06-002]

**~~Purchases from Governing Board
Members for Districts with
Fewer than 3,000 Students~~**

~~School district procurement rules are required for all purchases of service from Governing Board members, regardless of the dollar amount. Purchases for supplies services may only be made after public competitive bidding. Purchases of supplies, materials, and equipment from Board members are subject to the following:~~

- ~~• Purchases less than one hundred thousand dollars (\$100,000) comply with the Uniform System of Financial Records (USFR) guidelines for oral and written quotations;~~
- ~~• Purchases of one hundred thousand dollars (\$100,000) and above comply with the school district procurement rules for public competitive bidding;~~
- ~~• Each purchase is approved by the Governing Board;~~
- ~~• The amount of the purchase is included in the Board's meeting minutes.~~

~~[LEGAL REF.: A.R.S. 15-323; A.G.O. I06-002]~~

Filing of Disclosures

The District shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to the statutory conflict-of-interest provisions. [LEGAL REF.: A.R.S. 38-509]

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-213
15-323
15-421
15-502
38-481
38-503
38-509
43-1001
A.G.O. I84-012
I87-035
I88-013
I06-002

CROSS REF.: BBBA - Board Member Qualifications
DJE - Bidding/Purchasing Procedures

BDB

Board Officers

BOARD OFFICERS

President

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the District.
- Consult with the Superintendent and, on behalf of the Governing Board as a whole, approve items to be placed on the agenda for each meeting.
- Encourage and maintain orderly and democratic participation.
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Board members shall select a temporary president, which selection shall be recorded in the minutes.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-321

CROSS REF.: BEDB - Agenda
BEDBA – Agenda Preparation and Dissemination

BEC

**Executive Sessions/
Open Meetings**

EXECUTIVE SESSIONS / OPEN MEETINGS

The Board may enter into executive session after the following requirements have been met:

- A notice of the executive session has been provided to the Board members and the general public stating the provision of law authorizing the executive session in accordance with Board Policy BEDA.
- The Board has first been convened in open meeting, for which notice, stating the specific provision of law authorizing the executive session, has been given.
- The Board President has identified the section or sections of A.R.S. 38-431.03 that authorize the holding of the executive session and has stated the language of the section(s) and a general description of the matters to be considered.
- The executive session is authorized by a vote in open session, either during the current Governing Board meeting or at a prior meeting of the Board designating the time and the date of the future executive session.

No final action, decision, or vote shall be taken while the Board is in executive session, except as provided by law.

The Board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

During the executive session, all persons present in the executive session will be read the admonition on the confidentiality of the executive session minutes and deliberations.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-843	38-431.02
38-431.01	38-431.03
A.G.O. I79-45	I80-146
I79-49	I81-058
I79-126	I81-060
I79-136	I81-090
I80-118	

CROSS REF.: BBBB - Board Member Oath of Office
 BEDA - Notification of Board Meetings
 BEDG - Minutes
 JKD - Student Suspension

BEDBA

Agenda Preparation and Dissemination

AGENDA PREPARATION AND DISSEMINATION

Regular Meetings:

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent, with the approval of the Board President, on behalf of the Governing Board as a whole, or Board members may place items on the agenda. Any Board member ~~desiring to place~~ proposing an item for consideration of placement on the agenda will notify the Superintendent of the particular item of business at least five (5) working days before the meeting.

The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting.

Upon request, copies of the agenda shall be available to the public and the press.

Special Meetings:

Whenever possible, the procedures for agenda preparation and dissemination used for regular meetings will be used for special meetings.

These procedures may be altered by the Superintendent during an emergency or when compliance would be impractical. However, the Superintendent shall comply with all legal requirements in scheduling special meetings.

Adopted: date of manual adoption

LEGAL REF.: A.R.S. 38-431 *et seq.*

CROSS REF.: BDB – Board Officers

ECB

**Building and Grounds
Maintenance**

BUILDING AND GROUNDS MAINTENANCE

Adequate maintenance of buildings, grounds and property is essential to efficient management of the District.

The Board directs a continuous program of inspection and maintenance of school buildings and equipment. Wherever possible, maintenance shall be preventive and will focus on providing an on-going healthy learning environment for both students and school personnel. Emphasis will be placed on the implementation of a District Indoor Air Quality (IAQ) Management Plan in order to minimize indoor air pollution.

The Superintendent shall appoint a District IAQ Coordinator who will develop and implement inspection, maintenance, repair, use, and disposal schedules as applicable for buildings, HVAC systems, new construction and renovations, chemicals and other materials.

Routine preventative maintenance means services that are performed on a regular schedule at intervals ranging from four (4) times a year to once every three (3) years, or on the schedule of services recommended by the manufacturer of the specific building system or equipment.

The Superintendent shall oversee the development and implementation of routine facilities preventative maintenance guidelines covering the District's:

- plumbing systems,
- electrical systems,
- heating, ventilation and air conditioning systems,
- special equipment and other systems, and
- roofing systems, including visual inspections performed by District personnel to search for signs of structural stress and weakness.

A roofing inspection is required to be:

- Accomplished prior to any repair or replacement of roof elements or roof mounted equipment performed in accordance with the requirements of the local building official requiring a permit.
- Conducted by a registered structural engineer or other professional with appropriate skills, training and certification.

District preventive facilities maintenance guidelines shall be submitted to the School Facilities Board for review and approval.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-341
15-342.01
15-2002
15-2031
15-2032
15-2131
15-2132

CROSS REF.: EB - Environmental and Safety Program
JLIF - Sex Offender Notification

GDF

Support Staff Hiring

SUPPORT STAFF HIRING

It shall be the policy of the District to employ and retain the best qualified personnel. This will be accomplished by giving careful consideration to qualifications and by providing competitive wages within the financial capabilities of the District, adequate facilities, and good working conditions.

Recruitment of support staff personnel is the responsibility of the Superintendent. Other members of the administration and supervisory staff will assist as responsibilities are delegated by the Superintendent.

The Board adopts the following general criteria and procedures, which shall be utilized in the selection process for initial employment:

- There will be no discrimination in the hiring process due to race, color, religion, sex, age, national origin, or disability of an otherwise qualified individual.
- Candidates for all positions shall be physically and mentally able to perform the duties of the position job descriptions for which they have applied.
- Each candidate shall be requested to complete a consent-and-release form regarding conduct of a background investigation.
- A "background investigation" - consisting of communication with the applicant's (or employee's) former employer that concerns education, training, experience, qualifications, and job performance for the purpose of evaluation for employment - shall be conducted on each individual to be considered for a recommendation of employment. Forms developed for this purpose are to be used.

Any employee's misstatement of fact that is material to qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.

A district may hire and place a noncertificated employee into service before receiving the results of the mandatory fingerprint check- or a fingerprint clearance card has been issued or denied. However, until fingerprint clearance has been received, an applicant who is required or allowed to have unsupervised contact with pupils cannot be hired and placed into service until:

- The District documents in the applicant's file the necessity for hiring and placing the applicant into service before a fingerprint check can be completed- or a fingerprint clearance card is issued or denied.

- The District obtains from the Department of Public Safety a statewide criminal records information check on the applicant. Subsequent criminal records checks are also required every one hundred twenty (120) days until the date that the fingerprint check is completed- or the fingerprint clearance card is issued or denied.
- The District obtains references from the applicant's current employer and two (2) most recent previous employers, except that for applicants who have been employed for at least five (5) years by the most recent employer, only references from that employer are required.
- The District provides general supervision of the applicant until the date the fingerprint check is completed- or the fingerprint clearance card is issued or denied.

Upon recommendation for employment the District shall confirm employment authorization and employment eligibility verification by participating in the E-Verify program of the Department of Homeland Security's (DHS) U.S. Citizenship and Immigration Services Bureau (USCIS) and the Social Security Administration (SSA). The District will then complete the Form I-9 as required and maintain the form with copies of the necessary documents and documentation of the authorization and verification pending any inquiry.

The District reports to the Superintendent of Public Instruction on June 30 and December 31 the number of applicants hired prior to the completion of a fingerprint check or the issuance of a fingerprint clearance card and the number of applicants for whom fingerprint checks or fingerprint clearance cards have not been received after one hundred twenty (120) days and after one hundred seventy-five (175) days of hire.

The District may provide information received as a result of a fingerprint check required by section 15-512 to any other school district if requested to do so by the person who was the subject of the fingerprint check or communicate to any school district if requested to do so by the person who applied for a fingerprint clearance card whether the person has been issued or denied a fingerprint clearance card. A copy of any written communication regarding employment must be sent by the employer providing the information to the former employee's last known address.

Any person who permits unauthorized access to criminal history record information, releases criminal history record information, or procures the release or uses criminal history record information other than in accord with A.R.S. 41-1750 is guilty of a class 6 felony.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 13-3716
15-502
15-512
23-211
23-212
23-1361
38-201
38-481
41-1756

CROSS REF.: GDFA – Support Staff Qualifications and Requirements
(fingerprinting requirements)

GDFA

Support Staff Qualifications and Requirements

SUPPORT STAFF QUALIFICATIONS AND REQUIREMENTS

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, supervision means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with ~~the fingerprint test results.~~ information received from the fingerprint check or the information received in connection with a fingerprint clearance card application.

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction:

- Sexual abuse of a minor.
- Incest.
- First- or second-degree murder.
- Kidnapping.
- Arson.
- Sexual assault.
- Sexual exploitation of a minor.
- Felony offenses involving contributing to the delinquency of a minor.
- Commercial sexual exploitation of a minor.
- Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.
- Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- Burglary in the first degree.
- Burglary in the second or third degree.

- Aggravated or armed robbery.
- Robbery.
- A dangerous crime against children as defined in A.R.S. 13-705.
- Child abuse.
- Sexual conduct with a minor.
- Molestation of a child.
- Manslaughter.
- Aggravated assault.
- Assault.
- Exploitation of minors involving drug offenses.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

The Superintendent shall develop and implement procedures that include the following in the employment process:

- Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- Provide for fingerprint checks pursuant to A.R.S. 41-1750
- Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: date of manual adoption

LEGAL REF.: A.R.S. 15-512
23-1361
41-1750

CROSS REF.: GDF – Support Staff Hiring
GDG – Part-Time and Substitute Support Staff Employment
JLIA – Supervision of Students

GDQA

**Support Staff
Reduction in Force**

SUPPORT STAFF REDUCTION IN FORCE

The number and type of support staff positions required to implement the District's educational program will be determined annually by the Board after recommendation from the Superintendent. In the event the Board decides to release support staff members, the following guidelines will be in effect:

- Normal attrition due to terminations will be relied upon as the first means of reducing the staff.
- If attrition does not accomplish the required reduction in the staff, the Superintendent shall submit to the Board recommendations for the termination of specific staff members. The criteria used in formulating these recommendations shall include, but shall not be limited to:
 - Qualifications of staff members to accomplish the District's program.
 - Overall experience, training, and ability.
 - Past contributions to the program of the District.
 - All other factors being equal, length of service in the District.

Criteria for selection of staff members to be released will be applied separately to employees within specialty categories.

Personnel to be ~~laid-off~~ released for the ensuing school year shall be notified of such ~~layoff~~ release as soon as practical.

Adopted: date of Manual adoption

IKF

Graduation Requirements

GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma. Each student shall demonstrate accomplishment of the standards in reading, writing, science, social studies, and mathematics adopted by the State Board of Education and pass each of the sections of the required competency test. A student not successfully passing the competency test shall graduate with a recognized diploma if the student meets the alternative graduation requirements established by A.R.S. 15-701.02. The Superintendent shall prepare regulations to implement the alternative graduation requirements and appoint a hearing officer for appeals.

Graduation requirements may be met as follows:

- By successful completion of subject area course requirements.
- By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302.02 and rules established by the Superintendent.
- By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Beginning with the graduation class of 2013, graduation requirements as determined by the Arizona State Board of Education (R7-2-302.02) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography	1.0 unit
Economics	0.5 unit
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0</u> units
Total	<u>22.0</u> units

- * In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following R7-2-302.03.
- * Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

- ** Three (3) credits of science in preparation for proficiency at the high school level on the Arizona Instrument to Measure Standards (AIMS) test or successor test.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements, but reference to special education placement may be placed on the student's transcript or permanent file.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-203

15-341

15-701.01

15-701.02

A.A.C. R7-2-302.02

R7-2-302.03

R7-2-302.09

CROSS REF.: IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFAB

**Tuition / Admission
of Nonresident Students**

TUITION / ADMISSION OF NONRESIDENT STUDENTS

For purposes of open enrollment a "nonresident pupil" means a student who resides in this state and who is enrolled in or is seeking enrollment in a school district other than the school district in which the student resides. A student who is not a resident of the District but is a resident of Arizona who meets the age and other requirements for open enrollment established by state law and District policy shall be admitted to a school without payment of tuition.

A student shall also be admitted to a school *without tuition* payment, if:

- The student is the child of a United States resident who is not a resident of Arizona, if this is in the best interest of the student and the student is placed with a relative per A.R.S. 15-823 and the placement is not to avoid tuition payment.
- The student is a resident of the United States and evidence indicates that because the parents are homeless or the child is abandoned, as defined in A.R.S. 8-201, the child's physical, mental, moral or emotional health is best served by placement with a person who does not have legal custody of the child and who is a resident within the school district, unless it is determined that the placement is solely for the purpose of obtaining an education in this state without payment of tuition.
- The student presents a certificate of educational convenience issued by the County School Superintendent pursuant to A.R.S. 15-825.
- The student is a child of a nonresident teaching or research faculty member of a community college district or state university or a nonresident graduate or undergraduate student of a community college district or state university whose parent's presence at the district or university is of international, national, state, or local benefit.

The District shall admit the following students, *charging tuition* as prescribed in statute:

- The child of an Arizona resident who is not a resident of the District, if the District provides a high school and the student is a resident of an Arizona common school district that is not in a high school district and that does not offer instruction in the student's grade. Special circumstances may apply in accordance with A.R.S. 15-2041 after three hundred fifty (350) students have been admitted.

- For an Arizona resident who is not a resident of the District, if the district of residence provides only financing for students who are instructed by another school district and for students from a unified district that does not offer instruction in the student's grade.
- A pupil who is issued a certificate of educational convenience to attend school in the School District or adjoining the school district to that in which the pupil is placed by an agency of this state or a state or federal court of competent jurisdiction, as provided in A.R.S. 15-825.

The District shall admit a pupil who is the resident of a school district that has entered into a voluntary agreement with the District, *charging tuition* as agreed to in accordance with A.R.S. 15-824(E)(3).

The District may admit nonresident foreign exchange students without payment of tuition, or as it may otherwise prescribe.

The District shall not include in its student membership count students who are not Arizona residents. Unless authorized by statute, ~~T~~ the District is prohibited from obtaining state funding for any student who is not a resident of the state.

"Residence" Defined

The residence of a student is the residence of the person having legal custody of the student, except as provided in A.R.S. 15-823 through A.R.S. 15-825.

Residency of the parent/guardian or surrogate may be determined by showing the individual's presence and intent to remain in the District. Documentation of residency may be determined by using the following verifiable documentation.

Verifiable Documentation

A.R.S. 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school.

The documentation required by A.R.S. 15-802 must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule.

In general, students will fall into one (1) of two (2) groups: 1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and 2) those whose parent/legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multi-generational. Different documentation is required for each circumstance.

Parent(s) or legal guardian(s) that maintains his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide *one (1)* of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- Valid Arizona driver's license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid United States passport
- Property deed
- Mortgage documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement)
- Utility bill (water, electric, gas, cable, phone)
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe
- Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)

Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit bearing the name and address of the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list above bearing the name and address of the person who maintains the residence.

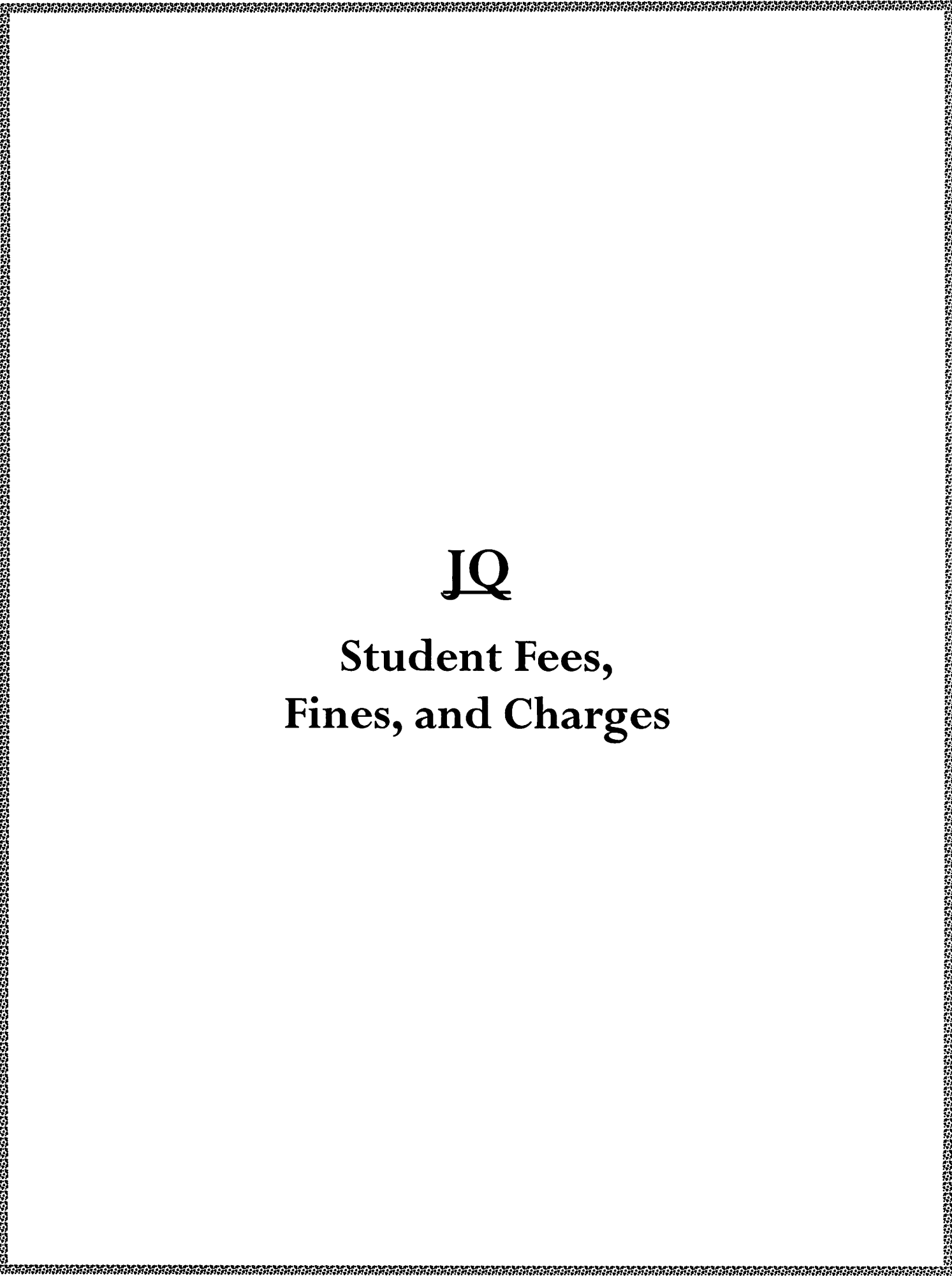
Use of and Retention of Documents by Schools

School officials must *retain a copy* of the attestations or affidavits and copies of any supporting documentation presented for each student (photocopies acceptable) that school officials believe establish validity. Documents presented may be different in each circumstance, and unique to the living situation of the student. Documents retained by the school district or charter school may be used as an indicia of residency; however, documentation is subject to audit by the Arizona Department of Education. Personally identifiable information other than name and address (SSN, account numbers, etc.) should be redacted from the documentation either by the parent/guardian or the school official prior to filing.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 8-201
 15-802
 15-816 through 15-816.07
 15-821
 15-823 through 15-825
 42 U.S.C. 11301, McKinney-Vento Homeless Assistance
 Act of 2001

CROSS REF.: IKEB - Acceleration
 JFABD - Admission of Homeless Students
 JFB - Open Enrollment
 JG - Assignment of Students to Classes and Grade Levels
 JLCB - Immunizations of Students
 JLH - Missing Students
 JR - Student Records
 JRCA - Request for Transfer of Records

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IQ

Student Fees, Fines, and Charges

STUDENT FEES, FINES, AND CHARGES

The Board recognizes the need for student fees to fund certain school activities that are not financed by local, state, or federal funds. It also recognizes that some students may not be able to pay these fees. All fees shall contain a provision that allows the fees to be waived in the event of economic hardship to the pupil. Non-payment of fees charged by the District, may not prevent a pupil from enrolling in, applying to or remaining enrolled in a public school. No student will be denied an education as a result of inability to pay these supplementary charges. This policy does not prohibit the District from charging tuition to a non-state resident pupil, as required by statute.

Students will not be required to supply specific types of school supplies or equipment as a prerequisite to successful completion of a required course or project.

Students will, however, be responsible and accountable for loss of or damage to school property, including textbooks and library books.

The Superintendent will establish procedures through which students may be held responsible and accountable for loss of or damage to school property, including textbooks and library books.

Authorization is granted for the acceptance of fees or cash contributions paid by a taxpayer for support of extracurricular activities and character education programs in schools of the District. The Superintendent shall establish procedures to assure compliance with all requirements for reporting the receipt and expenditure of taxpayer contributions.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-116

15-342

15-719

15-724

15-727

15-728

43-1088

43-1089

43-1089.01

43-1089.03

CROSS REF.: DKB - Salary Deductions

EDBA - Maintenance and Control of Instructional
Materials

KF

**Community Use
of School Facilities**

COMMUNITY USE OF SCHOOL FACILITIES

Leasing (renting)

School facilities and property may be leased to extended day resource programs and any person, group or organization for any lawful purpose in the interest of the community. The purposes include but are not limited to the following:

- recreational,
- educational,
- political,
- economic,
- artistic,
- moral,
- scientific,
- social,
- religious,
- other civic,
- or governmental.

A reasonable use fee shall be charged for the lease of school facilities and property and this fee may be offset by goods contributed or services rendered by the lessee. "Reasonable use fee" means an amount that is at least equal to the cost for utilities, services, supplies or personnel provided to the lessee pursuant to the terms of the lease.

Uncompensated Use

The Superintendent may permit the uncompensated use of facilities and property by any school related group, including student political organizations, or by any organization whose membership is open to the public and whose activities promote the educational function of the District. "Education function" means uses that are directly related to the educational mission of the District as adopted by the Board and includes the educational mission related uses of parent - teacher organizations, youth organizations and school employee organizations. Use of facilities or property by organizations indicated above that will require a substantial District cost for utilities, services, supplies and/or personnel may be permitted only if goods contributed, services rendered or payments are made to reimburse these costs to the District.

The mission of the District is found in section A of the policy manual (see cross referenced policies below). The mission statement and the group's or organization's promotion of the educational function through the activity, as interpreted by the Superintendent in good faith, will be the basis upon which uncompensated use of District facilities and property shall be approved or denied.

Generally

The Superintendent shall annually recommend a fee schedule to the Board for the lease of school property and such schedule shall include a procedure for determining the value of goods and services being provided as compensation for the use of school property. The schedule shall include a designation of those groups whose activities promote the educational function of the School District as determined in good faith by the Superintendent and presented for Board review.

Property not associated with the use of facilities is covered in section E of the policy manual (see cross referenced policies below). The District will use its best efforts to avoid conflicts with approved use of the facilities and property but no lease or use provision shall be effective if the administrator of the facility finds that it would cause delay, cancellation, or rescheduling of a school-sponsored activity.

Proof of liability insurance shall be required for the use or lease of school property pursuant to A.R.S. 15-1105.

The School District and its employees, including the Governing Board, Superintendent or Chief Administrative Officer, are immune from civil liability with respect to all decisions made and actions taken to allow the lease or use of school property, unless the School District or its employees are guilty of gross negligence or intentional misconduct. This does not limit any other immunity provisions that are prescribed by law.

The Superintendent shall establish such rules and regulations as are needed to implement this policy as well as to assure the preservation of District property.

The lessee of school facilities must affirm knowledge of and enforce the requirements and restrictions set out in Chapter 28.1 of A.R.S. Title 36 related to medical marijuana.

The lessee of school facilities to be used for athletic activities must confirm knowledge of and compliance with the requirements and restrictions for such use as set out in Board Policy JJIB.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-511

15-1105

15-1141 to 15-1143

16-411

36-2801 *et seq.*, Arizona Medical Marijuana Act

CROSS REF.: A - District Mission and Belief Statement

AC - Nondiscrimination/Equal Opportunity

EDC - Authorized Use of School-Owned Materials and
Equipment

KFA - Public Conduct on School Property

SUMMARY OF AGENDA ITEM

DATE: October 28, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Minutes – September 23, 2014 Regular Meeting

PURPOSE:

Administration seeks Governing Board approval of the September 23, 2014 Governing Board Regular Meeting minutes. Mrs. Sue Sornsin was excused from the meeting.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with Open Meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions of and actions taken by Governing Board members at scheduled Governing Board meetings.

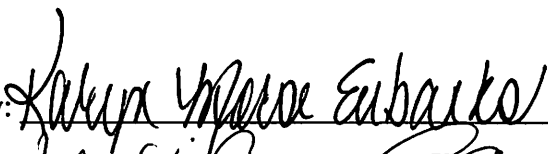
BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the September 23, 2014 Governing Board Regular Meeting minutes.

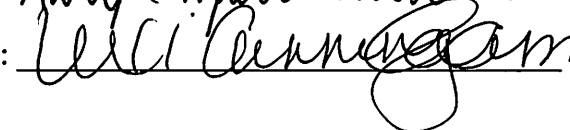
Submitted by:



Date:

10-22-14

Approved by:



Date:

10-22-14



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES

REGULAR MEETING

TUESDAY, SEPTEMBER 23, 2014

**DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA**

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:04 p.m. by Governing Board President Mr. Vincent Moreno with the following members present: Mr. Steven Chapman and Mrs. Terri Hackett. Mr. Freddie Villalon arrived at 6:11 p.m. Mrs. Sue Sornsin was excused from the meeting.

Pledge of Allegiance

Mr. Moreno led in reciting the Pledge of Allegiance.

Approval of the Regular Agenda

Mr. Chapman moved to approve the Regular Agenda; seconded by Mrs. Hackett. In a roll call vote, the motion carried 3-0.

Public Participation

In accordance with Governing Board Policy BEDH, the Governing Board President recognizes citizens who wish to address the Governing Board members. There were no requests.

Summary of Current Events

The Superintendent and/or Governing Board members presented a brief summary of current events. Unless the specific matter was properly noticed for legal action, the Governing Board did not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary.

Superintendent – Dr. Cunningham

- Tolleson Union High School is offering “Hungry for Math,” an after school math tutoring program. Between 60 and 80 University High School and Tolleson Union High School students have attended and been tutored by Tolleson Union High School teachers and National Honor Society students. At the end of the tutoring sessions, students receive a snack before boarding a tutor bus.
- La Joya Community High School recently hosted their annual Academic Awards Breakfast where the accomplishment of over 100 students was celebrated. Students received a pin for their first year, an academic letter for their second year, and a medallion for their third year of academic excellence.
- Three University High School students were recently published in a poetry magazine. Plans are to purchase a copy of the book and have it autographed by the published authors.
- On September 25, Westview High School will be Cox Channel 7’s featured game of the week. Kickoff is at 8:00 p.m.
- Sierra Linda High School’s Senior Resource Day was September 18. Dr. Cunningham had the opportunity to attend several of the sessions presented by various Arizona colleges and universities. Students received information on the college application process, the lifetime benefits of a postsecondary education, and the importance of having a college degree.

- Copper Canyon High School's volleyball team is off to a great start this season. Not only has the team been dominating their opponents, the team is currently ranked in the top 10 of their section.
- Career and Technical Education will host the annual CTSO training for students and sponsors on September 27. John Mulcahy from West-MEC will train students and sponsors on how to improve and grow their CTSOs.
- The Superintendent's Student Advisory Council, with assistance from each school's Student Council, is planning a leadership day for District student leaders. The event will be held at Westview High School during fall break and will focus on growing and empowering student leaders to make a difference at their schools and in the community.
- Russell Peters, Assistant Principal of Discipline and Attendance at Westview High School, was introduced to the Governing Board. Mr. Peters was previously in the Phoenix Union High School District. After moving to the state of Washington for an administrative position, Mr. Peters, his wife Candace, and children Hayley and Easton, who were also introduced, returned to Arizona for his current position.

Governing Board

- The Governing Board members extended their gratitude to the CTE students and advisors who were attending the meeting to take part in the Career and Technical Student Organization (CTSO) National Leadership Conference Update. Mr. Moreno stated that the travel requests being presented to the Board for approval for local and national CTSO competitions is what ultimately results in the evening's presentation highlighting the success of students. Mr. Moreno further stated that the District's affiliation with West-MEC is providing opportunities that students might otherwise not have.
- Mr. Chapman recently attended the 2014 Arizona Leadership Forum. The Forum is designed to bring some of Arizona's corporate, philanthropic, and nonprofit leaders together to share ideas on how to achieve greater success to the betterment of communities.
- Mr. Moreno mentioned that Sierra Linda High School's 5K run benefiting No Kid Hungry is on November 22.

Approval of the Consent Agenda

Mr. Chapman moved to approve the Consent Agenda; seconded by Mrs. Hackett. In a roll call vote, the motion carried 4-0.

Discussion/Action of Items(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

CERTIFIED STAFF

Employment of Personnel

Bianco, Megan	CCHS	School Nurse
Lewandowski, Lindsay	CCHS	Ceramics
Perry, Lisa	CCHS	Special Education
Hood, Nicole	DO	Guest Teacher
Kane, Timothy	DO	Guest Teacher
Pursell, Ralph	DO	Guest Teacher

Employment of Personnel (Continued)

Masciulli, Sabrina	TUHS/CCHS	Physical Education
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Yasui, Sayaka	WHS	Sports Medicine; .2 FTE
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Extra Duty Assignments

Ernster, Rachelle	CCHS	Site Homeless Liaison
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Alvarez, Sandra	CEA/LA	Site Homeless Liaison
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Abel, Zeke	LJCHS	Title I Parent Involvement Night
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Dillie, Aaron	LJCHS	Title I Parent Involvement Night
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Hughes, Richard	LJCHS	Title I Parent Involvement Night
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Muller, Mary Ann	LJCHS	Title I Parent Involvement Night
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Rosenberger, John	LJCHS	Title I Parent Involvement Night
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Rowley, Vikki	LJCHS	Title I Parent Involvement Night
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Sanchez, Fernando	LJCHS	Title I Parent Involvement Night
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White, Angelica	LJCHS	Site Homeless Liaison
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Zemeida, Greg	LJCHS	Title I Parent Involvement Night
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Chinchilla, Christopher	SLHS	Title I Parent Involvement Night
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Falvo, Cheryl	SLHS	Title I Parent Involvement Night
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Favaro, Taylor	SLHS	Site Homeless Liaison
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Franciotti, Deanna	SLHS	Title I Parent Involvement Night
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Kepple, Michael	SLHS	Title I Parent Involvement Night;
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		Title I Reading Professional Development
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Pacheco, Christy	SLHS	Title I Parent Involvement Night
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Brankel, Alicia	TUHS	Title I Parent Involvement Night
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Greer, Joseph	TUHS	Title I Parent Involvement Night
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Lee, Joseph	TUHS	Title I Parent Involvement Night
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Peacock, Rosie	TUHS	Title I Parent Involvement Night
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Riccelli, Denny	TUHS	Title I Parent Involvement Night
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Schweikert, Kathleen	TUHS	Title I Parent Involvement Night
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Soto, Portia	TUHS	Title I Parent Involvement Night
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Corral, Alonzo	TUHS/UHS	Site Homeless Liaison
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Chaffee, Paula	WHS	Site Homeless Liaison
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Moses, Adrina	WHS	Title I Parent Involvement Night
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Thornton, Jan	WHS	Title I Parent Involvement Night
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Vaughan, Janel	WHS	Title I Parent Involvement Night
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Williams, Darin	WHS	Title I Parent Involvement Night
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Extra Section Stipends

Kindell, Brian	CCHS	Mathematics
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Lasater, Brad	CCHS	Mathematics
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Lewis, Justin	CCHS	Mathematics
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Torres, Michael	CCHS	Performing Arts, Choir
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Extra Section Stipends (Continued)

Hernandez, Alex	TUHS	Performing Arts, Piano
Medrano, Mark	TUHS	Integrated Science
Vega, Martha	TUHS	Foreign Language, Spanish

Ivey, Sara	WHS	Art
Lobo, Oscar	WHS	Foreign Language, Spanish
Macias, Carlos	WHS	Foreign Language, Spanish

Contract Rejections

Di Nello, Jennifer	TUHS	Guidance Counselor
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Bellavance, Lisa	WHS	English
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Resignations

Macomber, Matthew	WHS	Varsity Wrestling Coach
Oglesby, Krystal	WHS	Biology/Anatomy

CLASSIFIED STAFF**Employment of Personnel**

Colman, Jennifer	CCHS	Instructional Assistant I
Marcello, Anthony	CCHS	Head Coach, Wrestling

Botian, Jesse	DO	District Receptionist
Romero, Edward	DO	Substitute Bus Driver

Barriga, Bonnie	LJCHS	Cashier
Pratt, Krystal	LJCHS	Instructional Assistant I
Riefkohl, Elizabeth	LJCHS	Cashier

Bynum, Maria	SLHS	Cashier
Muñoz, Yesenia	SLHS	Instructional Assistant I

Jordan, Renee	TUHS	Student Information Systems Manager
Patrick, Danielle	TUHS	Instructional Assistant I

Noriega, Carmen	WHS	Cashier
Ortiz, Gordon	WHS	Security Guard

Site Changes

Farmer, Tammy	LJCHS	Custodian II, Cafeteria (From CCHS)
Silva, Matthew	LJCHS	Cafeteria Manager (From SLHS)

Cancel, Carlos	WHS	In-school Support Specialist (From SLHS)
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Position Changes

Devere-Chamberlain, Marc	DO	From Substitute Bus Monitor to Bus Monitor
Guzman, Jose	DO	From Substitute Bus Driver to Bus Driver
Harvey, Angelika	DO	From Substitute Bus Driver to Bus Driver

Position Changes (Continued)

Hooks, Renita	DO	From Substitute Bus Driver to Bus Driver
Keene, Brianna	DO	From Substitute Bus Monitor to Bus Monitor
Rodriguez, Andres	DO	From Substitute Bus Driver to Bus Driver
Taylor Clark, Chandlin	DO	From Substitute Bus Driver to Bus Driver
Farmer, Tammy	LJCHS	From Cafeteria Cashier to Custodian II, Cafeteria
Winn, Melissa	LJCHS	From Floater to Cafeteria Manager
Silva, Matthew	SLHS	From Custodian II, Cafeteria to Cafeteria Manager
Cancel, Carlos Specialist	WHS	From In-school Support Specialist to Behavior

Military Leave of Absence

Olson, Bruce	DO	Technician II
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Resignations

Lopez, Ana	LJCHS	Cashier
Veloz, Kathy	WHS	Clerical Support II, Health Aide

Dismissals

Valencia, Hector	DO	Substitute Bus Driver
Vicario, Elizabeth	SLHS	Cashier

Financial Services ***A. Donations**

The following donations were received:

- Aaron's Inc. – \$1,000 – Assistance with field trips, class projects, and reward incentives for the Copper Canyon High School CCB-Life Skills classes
- DonorsChoose.org – \$779 – Wireless microphone systems, wireless camera microphones, and camcorder cases for the Copper Canyon High School Broadcasting Club
- Konica Minolta Business Solutions U.S. – \$860 – Two copiers; one for the District Office Purchasing Department and one for the District Office Warehouse

Superintendent's Office ***A. Travel Requests**

The following travel requests were approved:

- Culinary, Fashion, and Early Childhood Education instructors and FCCLA advisors Ty Bohoney and DeKenda Jimerson (Copper Canyon High School), Melissa Tracy (La Joya Community High School), Sushyla Perez and Sonia Saenz (Sierra Linda High School), Niels Knudsen and Patti Lopez-Vejar (Tolleson Union High School), and Ashely Fergus-Beuthin, Nanette Ramirez, and Tonya Lee (Westview High School), and students from all five schools will participate in the Annual Spring Arizona FCCLA Conference on March 30–April 1, 2015 in Tucson, AZ

- Sports Medicine instructors and HOSA advisors Kelly Matthews and Curtis Johnson (Copper Canyon High School), Vanessa Jacinto (La Joya Community High School), Samantha Gordon (Sierra Linda High School), Brandi Phillips and Eric Bealer (Tolleson Union High School), and Trevor Rice (Westview High School), and students from all five schools will participate in the Annual Spring Arizona HOSA Conference on April 6-8, 2015 in Tucson, AZ
- Sports Medicine instructors and HOSA advisors Kelly Matthews and Curtis Johnson (Copper Canyon High School), Vanessa Jacinto (La Joya Community High School), Samantha Gordon (Sierra Linda High School), Brandi Phillips and Eric Bealer (Tolleson Union High School), and Trevor Rice (Westview High School), and students from all five schools will participate in the Annual Spring Arizona HOSA Conference on April 6-8, 2015 in Tucson, AZ
- Business, Finance, and Information Technology instructors and FBLA advisors Brad Lasater and DeKenda Jimerson (Copper Canyon High School), Elena Sobampo and Dehi Kuehn (Tolleson Union High School), and Shad Sluiter (Westview High School), and students from any of the three schools will participate in the Annual FBLA State Leadership Conference on April 8-10, 2015 in Tucson, AZ
- Marketing instructors and DECA advisors Justin Bogus (Copper Canyon High School), Michael Vialpando (La Joya Community High School), Judi Shelkin (Sierra Linda High School), and Devin Dourisseau (Westview High School), and students from any of the five schools will participate in the Annual DECA International Conference on April 24-29, 2015 in Orlando, FL
- Sports Medicine instructors and HOSA advisors Kelly Matthews and Curtis Johnson (Copper Canyon High School), Vanessa Jacinto (La Joya Community High School), Samantha Gordon (Sierra Linda High School), Brandi Phillips and Eric Bealer (Tolleson Union High School), and Trevor Rice (Westview High School), and students from any of the five schools will participate in the Annual HOSA National Conference on June 24-29, 2015 in Anaheim, CA
- Business, Finance, and Information Technology instructors and FBLA advisors Brad Lasater and DeKenda Jimerson (Copper Canyon High School), Elena Sobampo and Debi Kuehn (Tolleson Union High School), and Shad Sluiter (Westview High School), and students from any of the three schools will participate in the Annual FBLA National Leadership Conference on June 27-July 3, 2015 in Chicago, IL
- Culinary, Fashion, and Early Childhood Education instructors and FCCLA advisors Ty Bohoney and DeKenda Jimerson (Copper Canyon High School), Melissa Tracy (La Joya Community High School), Sondra Brady, Sushyla Perez, and Sonia Saenz (Sierra Linda High School), Niels Knudsen and Patti Lopez-Vejar (Tolleson Union High School), and Ashley Fergus-Beuthin, Nanette Ramirez, and Tonya Lee (Westview High School), and students from any of the five schools will participate in the Annual FCCLA National Conference on July 4-10, 2015 in Washington, DC

B. Intergovernmental Agreement with the City of Glendale for School Resource Officer Services – Copper Canyon High School

The agreement allows for a police officer to work with and aid the school administration and student population in reducing crime on the school campus through activities that include education, positive police/student interactions, and enforcement of criminal laws.

C. Resolution of Breach of Contract – Trenton Ricci and Chris Tierney

Mr. Ricci and Mr. Tierney signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, both submitted a letter of resignation. Mr. Ricci's and Mr. Tierney's name was listed on the August 12, 2014 Governing Board meeting agenda, under the Human Resources, Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Ricci and Mr. Tierney were notified in writing that they had thirty days from the date of the letter in which to make payment or their name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Ricci and Mr. Tierney did not pay the liquidated damages fee within the thirty day period and have not been released from their teaching contract.

INFORMATION /DISCUSSION ITEMS

1. **Career and Technical Student Organization (CTSO) National Leadership Conference Update**
Debbie McKintosh, Director of Career and Technical Education, will provide an update on student participation at CTSO National Leadership Conferences in 2014.

In the spring of 2013, a total of nine CTSO students from District schools were accompanied by three of their teacher/advisors to national leadership conferences. In the spring and summer of 2014, a total of 25 students were accompanied by six teacher/advisors and two administrators to DECA, HOSA, and FCCLA national leadership conferences.

DECA's International Career Development Conference, "Make It Count," was held in Atlanta, Georgia on May 3-6, 2014. Three students from Copper Canyon's marketing program qualified to participate in the 2014 Leadership Academy because of the community service campaign they submitted at the state conference:

- Shea Miller and Zaira Zazueta, current seniors
- Kasee Peterson, a 2014 graduate currently attending Grand Canyon University studying marketing

The 2014 Health Occupations Students of America (HOSA) National Conference was held in Orlando, Florida on June 25-28, 2014. Five students representing Copper Canyon High School, Tolleson Union High School, University High School, and Westview High School qualified to compete at the national level:

- 2014 graduates Jesse Reyes (Copper Canyon High School) and Brianna Wilcox (Westview High School) competed nationally in Physical Therapy
- Tolleson Union High School senior Keilani Flowers and University High School senior Ronae Matriano placed 1st at state in CPR and First Aid, qualifying them to compete in this event at the national level
- Elen Mendoza, 2014 University High School graduate, placed 2nd in the state and 2nd in the nation in the Transcultural Health Care competition

Seventeen Family, Career, and Community Leaders of America District students qualified to attend and compete in, or be recognized at, the 2014 National FCCLA Conference held July 6-10 in San Antonio. These students represented Culinary Arts and Fashion Design programs at Copper Canyon High School, Sierra Linda High School, and Westview High School. Two Copper Canyon High School seniors medaled in the category of Occupational Job Interview:

- Arely Villalobos, silver medal
- Cathleen Miramontes, gold medal

Twelve students from Sierra Linda High School completed the *Power of One* curriculum requirements earning them delegate seats at the San Antonio, TX national leadership conference:

- Current seniors Vanessa Contreras, Kenia Hernandez, Argos Santos, Wendy Tlaseca, and Lauren West
- 2014 Sierra Linda High School graduates Leslie Elizalde, Samuel Perez, Roan Pilar, Fernando Rojo, Miguel Sisneros, and Luca Thompson
- 2014 graduate Briana Barrios completed the curriculum requirement but was not able to attend the national conference
- In addition, Vanessa Contreras and Wendy Tlaseca were selected to represent the Arizona delegation as voting members
- Kourtney White and Jaziel Marin, also 2014 graduates, partnered to compete in the FCCLA Chapter in Review category; their final project not only earned them a gold medal, it received a score of 99/100 which was the top score among all competitors in the event

From Westview High School, 2014 graduate Liliana Brito was awarded the gold medal at the national competition as an occupational star event competitor in Fashion Design. Along with this award, Ms. Brito placed 3rd overall in the event and qualified for a \$1,000 scholarship to the American Design Institute. Ms. Brito has moved to Los Angeles where she is attending the Fashion Institute of Design Merchandising. In addition, Ms. Brito was recently featured in an article in the West Valley View newspaper.

Students Ronae Matriano, Cathy Miramontes, Jaziel Marin, Kourtney White, and Vanessa Contreras spoke about their conference experiences, what they learned, how they achieved their success, and what attending the conferences meant to them. Tim Madrid, Sierra Linda High School Principal, spoke from his perspective as a principal who attended one of the national conferences. Stating that students who are able to attend the various conferences learn life-long leadership skills, Mr. Madrid thanked West-MEC, Mrs. McKintosh, and the club sponsors who worked with the students.

ACTION /DISCUSSION ITEMS

1. Annual Financial Report

ARS §15-904(A) requires the Governing Board to submit an Annual Financial Report and Food Services Annual Financial Report to the Superintendent of Public Instruction and to the County School Superintendent by October 15, 2014. Additionally, the Annual Financial Report must be published no later than November 15, 2014.

Mrs. Hackett moved to approve the Annual Financial Report and the Food Services Annual Financial Report to be submitted to the Superintendent of Public Instruction and to the County School Superintendent by October 15, 2014 and further directed Administration to publish the Annual Financial Reports on the Arizona Department of Education's website by November 15, 2014, as required by statute; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

2. Minutes – September 9, 2014 Regular Meeting

Mrs. Sornsinn was excused from the meeting.

Mr. Chapman moved to approve the September 9, 2014 Governing Board Regular Meeting minutes; seconded by Mrs. Hackett. In a roll call vote, the motion carried 4-0.

FORMAL ADJORNMENT OF REGULAR MEETING

Mr. Chapman moved to adjourn the Regular Meeting; seconded by Mrs. Hackett. Mr. Moreno called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 6:41 p.m.

Mr. Vincent Moreno, Governing Board President