



NOTICE OF PUBLIC MEETING

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
GOVERNING BOARD AGENDA
FOR REGULAR MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: May 12, 2015

TIME: 6:00 p.m.

PLACE: District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board’s attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board’s Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: May 7, 2015 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____ p.m.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

4. Celebrations

A. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following April 2015 Athletes of the Month will be recognized:

Copper Canyon High School

- Candee Soto (Softball)
- Isaiah Colbert (Track)

La Joya Community High School

- Princess Riyan White (Track)
- Adrian Frias (Track)

Sierra Linda High School

- Valerie Bernal (Track)
- Thomas McGruder (Track)

Tolleson Union High School

- Qui’Aunna Newman (Track)
- Brock Richardson (Baseball)

Westview High School

- Jae’Nisa Heckstall (Track)
- Jose Rascon Linares (Track)

B. Jesus Cervantes, Sierra Linda High School

Senior Jesus Cervantes will be recognized for being named Sierra Linda High School’s first recipient of a Gates Millennium Scholarship.

C. Employees of the Month

The following April 2015 Employees of the Month will be recognized for their contributions to the District.

Lighthouse Academy

- Lindsey Lyon, Math Teacher

Tolleson Union High School

- Grace Barnes, Guidance Advisor
- Brent Godbehere, Guitar Teacher/Band Director
- Renee Jordan, Registrar
- Scott Richardson, PE Teacher/Department Chair/Head Baseball Coach
- Andrea Wolochuk, Guidance Advisor/Department Chair

Westview High School

- Jesse Delgado, Special Education Teacher

D. Sierra Linda High School Band

The Sierra Linda High School Band, under the direction of Antonio Lozano, will perform “Little Champ” and “American Riversongs.”

5. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board’s Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

6. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

7. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

8. Discussion/Action of Items(s) Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

	<u>PDF</u> <u>PAGE #</u>
*1. Human Resources	
A. Personnel Items	7-10
Recommendations for ratification of various personnel actions.	
*2. Financial Services	
A. Vouchers	11-12
Prior to ratification at each Governing Board meeting, Governing Board members review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.	
B. Donations	13
▪ La Joya Community High School Golf Club – \$1,229.44 – Purchase of golf bags for the La Joya Community High School boys’ golf program.	
▪ California Casualty Management Company – Thomas R. Brown Athletics Grant - \$1,000.00 – Purchase of range finders for the Westview High School boys’ golf program.	
*3. Purchasing	
A. Annual Contract Extension and Renewals for the 2015-2016 School Year	14-15
Administration recommends approval of the annual contract extension and renewals to Heinfeld & Meech for audit services, ABM for contracted custodial services, and WestEd for the special education needs assessment.	
*4. Superintendent’s Office	
A. Memorandum of Understanding – Teach For America, Inc.	16-28
Teach for America (TFA) conducts an annual summer training program for new corps members who are trained in pedagogy and teaching strategies and who have an opportunity to teach in actual classroom settings. Partnering with TFA will provide the District the chance to offer summer instruction with reduced student-teacher ratios.	
B. Student Teacher and Field Experience Agreements – Gustavus Adolphus College	29-41
The agreements with Gustavus Adolphus College, a private liberal arts college located in St. Peter, Minnesota, will provide an avenue for student teachers to gain experience.	
C. Minutes – April 28, 2015 Regular Meeting and Executive Session	42-48
All Governing Board members were present.	

INFORMATION/DISCUSSION ITEMS

1. Positive Behavioral Interventions and Supports (PBIS) Program Update	49
Sara Agostinho, District Prevention Coordinator, will provide a program update.	

ACTION/DISCUSSION ITEMS

1. Fiscal Year 2014-2015 Revised Budget #2

A.R.S. §15-905 requires the governing board of a school district to prepare and furnish to the superintendent of public instruction and county superintendent’s office a revised budget by May 15, 2015. The District Additional Assistance has been recalculated at \$19,104,460.00, an increase of \$2,091,459.00 from the previously approved budget.

Recommendation: That the Governing Board approve Fiscal Year 2014-2015 Revised Budget #2.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Travel Request – Arizona Business and Education Coalition’s 2015 Annual Conference – Mr. Steven Chapman 51-54

The Arizona Business and Education Coalition’s (ABEC) 2015 Annual Conference - “The Future of Education in Arizona: We Are Excited!” – will address four main topics and features a variety of presenters.

Recommendation: That the Governing Board approve, if appropriate, the travel request from Mr. Steven Chapman to attend the Arizona Business and Education Coalition’s 2015 Annual Conference held in Phoenix, Arizona on May 22, 2015.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

3. Travel Request – Arizona School Boards Association’s Summer Leadership Institute – Mr. Steven Chapman 55-58

The Arizona School Boards Association’s (ASBA) Summer Leadership Institute focuses on leadership and governance themes, as well as national and state issues, explored through expert presentations during the day. There are also opportunities to network with other board members and education professionals at night. Themes include communication, governance, leadership, and legal, law, and legislative issues.

Recommendation: That the Governing Board approve, if appropriate, the travel request from Mr. Steven Chapman to attend the Arizona School Boards Association’s Summer Leadership Institute held in Flagstaff, Arizona on June 12-13, 2015.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

AGENDA ITEMS FOR FUTURE MEETING(S)

- May 26, 2015
- June 9, 2015
- June 23, 2015
- July 14, 2015

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including, but not limited to, new hires, re-employment, contract revisions, position changes, leaves of absence, resignations, retirements, and terminations.

STUDENT, EMPLOYEE, AND/OR COMMUNITY BENEFIT:


The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel recommendations.

Submitted by:  Date: 5-7-2015
Approved by:  Date: 5-7-15

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board
From: Michael Stewart, Human Resources Director
Date: 4/30/2015
Re: Personnel Items, Governing Board Meeting, 05/12/2015

Please submit the following recommendations and ratifications for Governing Board approval.

CERTIFIED STAFF

Employment of Personnel

Berger, Robert	CCHS	Mathematics
Boeck, Christopher	CCHS	Science – Biology/Integrated
Brown, Cynthia	CCHS	Performing and Visual Arts – Choir/Piano
Frazier, Amy	CCHS	English
Gamish, Rick	CCHS	Physical Education
Harper, Dawn	CCHS	Permanent Substitute
Neese, Jeanette	CCHS	CTE – Culinary Arts
Robertson, Lindsey	CCHS	Mathematics
Thomas, Larry	CCHS	CTE – Marketing
Torres, Sarah	CCHS	Social Studies – History
Weir, Kathryn	CCHS	Reading
Munoz-Lopez, Tina	DO	Guest Teacher
Tous, Christine	SLHS	English
Bingham, Julie	TUHS	Special Services – Co-Teacher
Pedro Vicente, Yesenia	TUHS	English
Pinkelman, Lexie	TUHS	English
Tafoya Sanchez, Scott	TUHS	Mathematics
Harper, Jamesetta	WHS	Mathematics
Longley, Michael (Chase)	WHS	English

Position Changes

Allan, David	CCHS	From Permanent Substitute to Guest Teacher
Dourisseau, Devin	WHS	From Long Term Substitute to Biology Teacher

Extra Duty Assignments – Department Chair

Adrian, Kristen	CCHS	English (split)
Brown, John	CCHS	Science
Doherty, Maryse	CCHS	World Language
Goodsell, Jeremy	CCHS	English (split)
Hennessy, Susan	CCHS	Guidance
Johnson, Geoff	CCHS	Social Studies
Malave, Joy	CCHS	Reading
Matthews, Kelly	CCHS	CTE

Aronsohn, Elizabeth	WHS	Physical Education
Camacho, Randy	WHS	Social Studies
Dixon, Lori	WHS	Performing and Visual Arts
Gollihar, Melissa	WHS	Guidance
Lobo, Oscar	WHS	World Language
Macomber, Matt	WHS	English
Mickadeit, Fritz	WHS	Science
Olderbak, Samuel	WHS	Mathematics
Perex, Angela	WHS	Special Services
Ramirez, Nanette	WHS	CTE
Williams, Darin	WHS	Reading

Extra Duty Assignments

Johnson, Kirk	CCHS	Game Worker – Security for Dance Show
Macias, Catarina	CCHS	AZCCRS Unit Development
Seckinger, Kristal	CCHS	Game Worker – Security for Dance Show
Wellum, Justin	CCHS	AZCCRS Unit Development
Abel, Zeke	LJCHS	Title I Parent Information Night
Rosenberg, Johnathan	LJCHS	AZCCRS Unit Development
Furkert, Karen	SLHS	AZCCRS Unit Development
Owen, Alicia	TUHS	AZCCRS Unit Development
Schweikert, Kathleen	TUHS	Title I Parent Information Night
Soto, Portia	TUHS	Title I Parent Information Night
Stuart, Tacara	TUHS	Title I Parent Information Night

Medical Leave of Absence Request

Biscotti-Arquinigo, Nicole (Intermittent)	WHS	Spanish
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Return from Medical Leaves of Absence

Kepple, Michael	SLHS	English
Guerra, Sienna	WHS	Science

Coach Resignations

Bloomquist, Kathryn	CCHS	Varsity Girls Golf Coach
Johnson, Jennifer	CCHS	Varsity Girls Soccer Coach
Wallace, Grace	LJCHS	Varsity Girls Tennis Coach
Harris, Benjamin	WHS	Varsity Boys Track Coach

CLASSIFIED STAFF

Employment of Personnel

Lopez, Martina	SLHS	Clerical Support II – Receptionist
Maese, Erica	TUHS	Instructional Assistant II

Employment of Personnel – Summer Aquatics Program

Kennedy, Andrew	TUHS	Lifeguard
Parker, Logan	TUHS	Assistant Pool Manager – Swimming Operations
Reynoso, Bryce	TUHS	Assistant Pool Manager – Business Operations

Position Changes

Delgado, Juan	DO	From Substitute Bus Monitor to Bus Monitor
Castafeda, Maria	DO	From Substitute Bus Monitor to Bus Monitor
Hoover, Arleen	DO	From Substitute Bus Driver to Bus Driver
Norfleet, Nicole	DO	From Substitute Bus Driver to Bus Driver

Medical Leave of Absence Requests

Mason, Bonnie	CCHS	Cafeteria Cashier
Aylor, Crystal	DO	Bus Driver
Aguayo, Rosa	WHS	Cafeteria Cashier
Gaucin, Salome	WHS	Cafeteria Cashier

Return from Medical Leaves of Absence

Mason, Bonnie	CCHS	Cafeteria Cashier
Aylor, Crystel	DO	Bus Driver

Military Leave of Absence

Montoya, Steven (4/22/2015)	SLHS	Instructional Assistant I – Math
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Return from Military Leave of Absence

Montoya, Steven	SLHS	Instructional Assistant I – Math
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Resignations

Gomez, Yanely	DO	Bus Driver
Martinez, Edgar	DO	Substitute Bus Driver
Willbrand, LaWana	WHS	Instructional Assistant I – Reading

Retirement

Lucero, Natalie	DO	Bus Driver
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SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll vouchers 34-35 and expense vouchers 7094-7100.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:



Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Vouchers: \$ 1,892,063.19
Expense Vouchers: \$ 1,564,570.16

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll vouchers 34-35 and expense vouchers 7094-7100.

Submitted by:  Date: 4-23-15
Approved by:  Date: 4/23/15

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	34	\$	1,891,439.66
Voucher	35	\$	623.53
TOTAL			<u>\$ 1,892,063.19</u>

RATIFY EXPENSE VOUCHERS:

Voucher	7094	\$	124,858.46
Voucher	7095	\$	38,196.37
Voucher	7096	\$	59,469.07
Voucher	7097	\$	245,028.88
Voucher	7098	\$	6,829.93
Voucher	7099	\$	910,056.78
Voucher	7100	\$	180,130.67
TOTAL			<u>\$ 1,564,570.16</u>

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of the following donations.

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
La Joya Community High School Golf Club	LJCHS – Boys Golf	Purchase of golf bags	1,229.44
California Casualty Management Company – Thomas R. Brown Athletics Grant	WHS – Boys Golf	Purchase of range finders	1,000.00
		Total	2,229.44

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board for review and official acceptance throughout the school year.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist the schools in providing services and incentives to its teachers and students.

BUDGET IMPACT AND COSTS:

Donations totaling \$2,229.44.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from La Joya Community High School Golf Club and California Casualty Management Company – Thomas R. Brown Athletics Grant.

Submitted by: Carol A. Jelinek Date: 4-30-15
Approved by: [Signature] Date: 5-5-15

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Annual Contract Extension and Renewals for the 2015-2016 School Year

PURPOSE:

Administration seeks approval of the annual contract extension and renewals for audit services, contracted custodial services, and special education needs assessment.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The multi-year contracts require approval in order to extend for an additional one-year period or portion thereof. Since performance under the contracts has been satisfactory, extension of the contracts is recommended.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The estimated requirements cover the period of the contracts and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

BUDGET IMPACT AND COSTS:

Estimated expenditures and funding source for each of the contracts are listed on the attachment.

RECOMMENDATION:

It is recommended that the Governing Board approve the annual contract extension and renewals to Heinfeld & Meech, ABM, and WestEd.

Submitted by: Cheryl Beato Date: 5/7/15
Approved by: Lexi Cunningham Date: 5-7-15

**Annual Contract Renewals for the 2015-2016 School Year
05/12/2015**

The following multi-term contracts are recommended for renewal for one year:

CONTRACT TITLE	VENDOR NAME	IFB/RFP NUMBER	AWARD/ EXTENSION	NO. OF YRS. CONTRACT	ESTIMATED EXPENDITURES	FUNDING SOURCE
Audit Services	Heinfeld & Meech	12-009-16	07/01/2014	5 Years (06/30/16)	\$38,710.00	M&O Fund 001
Contracted Custodial Services	ABM	11-012-16	07/01/2014	5 Years (06/30/2016)	\$1,042,698.00 (does not include services for June 2016)	M&O Fund 001
Special Education Needs Assessment	WestEd	RFP #14-009-19	5/21/14	5 years (05/20/19)	\$15,000.00	Special Education Fund 220

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Memorandum of Understanding – Teach For America, Inc.

PURPOSE:

Administration seeks Governing Board approval of the Memorandum of Understanding with Teach For America, Inc. to provide a summer 2015 education program for students.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Teach For America (TFA) is a national teacher corps of talented, dedicated individuals from all academic majors and cultural backgrounds who commit two (2) years to teach in urban and rural public schools. TFA conducts an annual summer training program for new corps members who are trained in pedagogy and teaching strategies and who have an opportunity to teach in actual classroom settings.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The benefit of partnering with TFA includes the opportunity to offer summer instruction with reduced student-teacher ratios. In addition to improving academic outcomes, the partnership provides an opportunity for the District to engage in advanced mentor training. The Summer Institute runs for approximately four (4) weeks (June 8 – July 9, 2015) and will involve approximately 75-150 TFA corps members, 8-12 TFA staff members, and 15-25 District teachers.

BUDGET IMPACT AND COSTS:

There is no cost to the District.

RECOMMENDATION:

It is recommended that the Governing Board approve the Memorandum of Understanding with Teach For America, Inc. to provide a summer 2015 education program for students.

Submitted by: Karen Marie Eubank Date: 5-7-15
Approved by: Lexi Cunningham Date: 5-7-15

**MEMORANDUM OF UNDERSTANDING
BETWEEN
TOLLESON UNION HIGH SCHOOL DISTRICT
AND
TEACH FOR AMERICA, INC.**

This Agreement (this "Agreement"), dated as of _____, is made by and between Tolleson Union High School District ("School District"), a political subdivision of the State of Arizona with offices at 9801 West Van Buren Street, Tolleson, Arizona, 85353, and Teach For America, Inc., a non-profit corporation organized under the laws of the State of Connecticut ("Teach For America") with offices at 25 Broadway Street, New York, New York 10004 (individually each a "Party" and collectively, the "Parties").

WHEREAS, the School District offers an annual summer education program that is available to its students; and

WHEREAS, Teach For America is the national teacher corps of talented, dedicated individuals from all academic majors and cultural backgrounds who commit two years to teach in urban and rural public schools. Teach For America trains and assists in the placement of these teacher candidates ("Corps Members") in urban and rural school systems across America; and

WHEREAS, Teach For America conducts an annual summer training program for new corps members (the "Summer Institute"), where corps members are trained in pedagogy and teaching strategies and have the opportunity to teach in actual classroom settings; and

WHEREAS, the School District recognizes the benefits of partnering with Teach For America, including the opportunity to offer summer instruction with reduced student-teacher ratios thereby improving academic outcomes and the opportunity to provide advanced mentor training to participating School District faculty;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which the Parties acknowledge, the Parties agree as follows:

1. The Summer Institute Program

1.1 The School District agrees to provide Teach For America with certain facilities and services and otherwise cooperate with Teach For America, subject to the terms and conditions set forth in this Agreement, in order to permit Teach For America to conduct its Summer Institute for Corps Members in the Designated School from June 8th – July 9th, 2015. School District agrees that at least one school will be identified as Designated School for purposes of this Agreement.

During the above period, Teach For America will provide half day, innovative summer school instruction for approximately four weeks (June 15th – July 9th, 2015) at no fee to the School District to at least 300 School District Students at the Designated School.

1.2 The Summer Institute will involve approximately 75 - 150 Corps Members and approximately 8 - 12 Teach For America staff members, as well as approximately 15 - 25 faculty members hired from the ranks of current School District employees (called Faculty Advisors). The Faculty Advisor training component will be conducted on-line prior to the start of summer school (June 8th, 2015) – with an in-person framing presentation to share background of TFA – and weekly on-going at the Designated School during the duration of summer school (June 15th – July 9th, 2015).

1.3 The Teach For America summer instructional program shall generally consist of classes emphasizing reading, writing, language arts, math, science, and social studies, following the agreed-upon Teach For America-School District created Institute Student Achievement Toolkit for each grade and/or content area, based on and fully aligned with state academic standards and School District standards and curriculum. “Institute Student Achievement Toolkit” means a plan for the curriculum that Corps Members will deliver to each student receiving instruction in the summer instructional program, which plan shall give reasonable and appropriate consideration of such student’s specific instructional and academic needs and constraints, including any existing Individualized Education Plan (“IEP”) or Section 504 for students with special needs.

2. Representations and Services Provided by School District

Facilities. The School District shall:

2.1 Permit students enrolled in the School District’s summer school program at the Designated School to participate in the Teach For America summer program. Students will be on campus and receiving instruction on a half-day basis for at least 5.5 instructional hours starting no earlier than 7:00 a.m. and ending no later than 2:00 p.m., Monday through Friday from June 15th through July 9th, 2015.

2.2 Make sufficient classroom space available at the Designated School (minimum of 20 instructional classrooms, plus appropriate meeting space as delineated below at the Designated School) to Corps Members and Teach For America staff for Staff and Corps Member orientation from Monday, June 8th, 2015 to Thursday, July 9th, 2015 from 6:30 a.m. to 4:30 p.m. each day. This obligation will include providing Teach For America staff with access to individual designated School buildings by Thursday, June 4th, at times agreed upon by Teach For America and the School District, for the purposes of preparing classroom space for students.

2.3 Ensure that the Designated School has at least eleven (11) vacant classrooms (in addition to the 20 classrooms noted above to be used for instructional purposes) that can be used by Teach For America for Corps Member training sessions during the five weeks of the Summer Institute from June 9th, 2015 to July 9th, 2015. At least two (2) of the classrooms must be rooms that can hold between 50-60 adults. The Designated School will ensure that the used space is air conditioned, that there is ample parking for Teach For America staff, and access to an internet connection.

Staffing. The School District shall:

2.4 Designate a point person to serve as a liaison for the Summer Institute (“Designated Site Point Person”) for the Designated School. This may be the Principal or another qualified administrator. The Designated Point Person is expected to engage in the same trainings as required of Faculty Advisors (as set forth below). Among other responsibilities, to be jointly agreed upon between the Parties, the Designated Site Point Person shall cooperate in a reasonable manner and to a reasonable extent with Teach For America on staff on site to implement applicable School District policies as enumerated in Section 2.16 of this Agreement.

2.5 Actively recruit and select, with the assistance of Teach For America, qualified School District teaching staff to serve as mentor teachers (“Faculty Advisors”) during the summer instructional program. Faculty Advisors will serve as the classroom teacher of record for licensure purposes; however, Faculty Advisors will not directly participate in student instruction except to support the administration of diagnostic assessments. All classroom instruction will be delivered by the Corps Members assigned to a particular classroom by Teach For America. Faculty Advisors will participate by observing Corps Members, delivering feedback on lesson plans and Corps Members’ teaching, guiding Corps Members in the implementation of the School District’s promotion policies and curriculum and assisting with other required student documentation. Faculty Advisors will also serve as the designated emergency management resource person for each classroom and will implement any and all School District student and non-student emergency policies and procedures.

2.6 Collaborate with Teach For America in developing a qualified pool of candidates for the position of Faculty Advisor. Faculty advisors may currently teach at the Designated School or at another school operated by the School District depending upon School District practice for hiring and assigning of staff for summer instructional positions. Faculty advisors shall serve for approximately 5 - 6 hours between the hours of 7:00 am and 1:30 pm during all days in which the Teach For America instructional program is in session, June 15th, 2015 to July 9th, 2015. Faculty Advisors will be required to participate in a

training program to be held online prior to the start of summer school consisting of 2-4 hours of self guided training (before June 9th, 2015), a 1-2 hour in person Teach For America framing training, and on-going weekly meetings for one hour a week June 15th – July 9th, 2015 . The total time, day, and content requirements of the training shall be determined by the Parties.

2.7 Recruit, select and compensate appropriate support personnel to assume responsibility for answering phones, handling school mail, cleaning of building, staffing library, etc, during the entire summer program from June 8th, 2015 to July 9th, 2015, in accordance with pre-existing School District budgets and staffing levels for such functions, as in effect during the term of this Agreement.

Resources. The District shall:

2.8 Provide all summer school curriculum materials applicable to the expected summer enrollment in the summer instructional program, including grade-appropriate curriculum handbooks, student resources and required assessments, no later than May 30, 2015. These materials will be provided to Teach For America at no charge.

2.9 Use best efforts to allow Teach For America staff and Corps Members use of audio-visual equipment, temporary office space for site-based Teach For America staff, and two large meeting areas at each Designated School for the duration of the Summer Institute.

2.10 Make available existing computer facilities with internet access and printer capabilities for the use of Teach For America staff during the operating hours of the Summer Institute. Corps Members and Teach for America staff must comply with District policies for the use of the internet.

2.11 Provide photocopying privileges to Teach For America staff in amounts in an amount not less than 5000 copies for administrative use plus 500 copies per instructional classroom for instructional use. Policies pertaining to the use of the photocopier(s) at the Designated School will be determined by mutual agreement between Teach For America staff and the Designated Site Point Person.

2.12 Provide supplies for use by Teach For America staff on site at each Designated School.

Administrative. School District shall:

2.13 Use its best efforts to enroll and maintain throughout the summer instructional program a minimum of twenty (20) students in a minimum of fifteen (15) classrooms in each Designated School. School District hereby acknowledges

that Teach For America may not be able to operate the Summer Institute with fewer than 300 students enrolled.

2.14 Notify the Managing Director of Institute Program, Design for Teach For America Phoenix Institute in the event that the School District has not confirmed enrollment for at least 300 students in its summer school program by May 27, 2015. In such an event, the Parties will meet to discuss implications and possible courses of action to increase enrollment.

2.15 Subject to any limitations set forth in this Agreement, including all applicable limitations set forth in any applicable law such as the Family Educational Rights and Privacy Act ("FERPA") and the Individuals with Disabilities Education Act ("IDEA") or Section 504, the School District shall make available to Teach For America Corps Members and staff such student records as shall be reasonably necessary to tailor instructional strategies to meet the educational needs of each student in the summer instructional program. These records may include, but are not necessarily limited to, all testing data, individual child reports (if applicable), and IEPs or Section 504 for students with special needs. Moreover, School District hereby agrees that as a teacher training/professional development organization under contract with the School District, Teach For America has a legitimate educational interest in acquiring student data, especially assessment data collected over the course of the summer.

2.16 Supply one copy of the following School District policies to the Managing Director of Institute Program, Design no later than April, 2015.

- Student and faculty dress code
- Student class schedule (if applicable) including student lunch schedule
- Student arrival and dismissal procedures
- School site emergency procedures
- School security procedures
- Student discipline procedures
- Hallway policies
- Lunchroom policies
- Health Services (including school nurse policies)
- Computer laboratory policies
- Visitor policies
- Student check-out
- Student attendance tracking
- Faculty attendance
- Testing dates and procedures
- Grading scales and procedures
- Parental contact policies
- Use of the public address system

- Restroom usage
- “Pull-out” programs (if applicable)
- Field Trips
- Textbook issuance and collection

2.17 Authorize the Designated Site Point Person to cooperate in a reasonable manner, subject to applicable law and School District policies, procedures and legally binding contractual obligations, to collaborate with on site Teach For America School Director to arrive at a mutually acceptable solution in the event that circumstances arise which require actions beyond the scope of this document.

2.18 Assume responsibility for all promotion/retention decisions for the student enrolled in the summer instructional program. The School District shall assume responsibility for submitting to appropriate School District personnel all documentation, including grades and attendance records, required by School District policies. Under the guidance of Faculty Advisors, Corps Members will complete any documentation appropriate for the teacher of record. Additional consultations by Corps Members by the Designated School (e.g. providing input to grade placement committees) shall be at the discretion of the Teach For America School Director assigned to the site.

2.19 Take reasonable precautions against the unauthorized use of Teach For America instructional or other materials by Faculty Advisors or other School District personnel. Specifically, School District shall cooperate and support Teach For America efforts to prevent the unauthorized use of items contained in the instructional materials supplied to Corps Members as many of these materials contain trademarked or copyrighted materials that Teach For America has licensed from third parties.

2.20 School District shall use reasonable efforts to provide Teach For America with copies of release forms permitting Teach For America to take photographs and video footage of children enrolled in the summer school program. The School District agrees to transmit blank release forms to each student and his or her parents as part of the summer school student registration process.

Financial Obligations. School District shall:

2.21 Assume responsibility for paying the salaries and associated costs such as benefits and Worker’s Compensation insurance for all School District personnel participating directly in the Summer Institute, including Faculty Advisors and the Designated Site Point Person; this includes any costs of their time to be trained by Teach For America.

2.22 Assume responsibility for paying the salaries and associated costs such as benefits and Worker’s Compensation insurance for all other district personnel

assigned at each Designated School whose services are required to operate the Designated Schools as such during the Summer Institute.

2.23 Assume responsibility for any and all operational costs associated with the buildings of the Designated Schools being open during the Summer Institute. This includes, but is not limited to, student instructional supplies, utilities, food services, maintenance supplies, and general administrative costs such as the use of school copier and supplies. Except as expressly set forth herein, Teach For America shall not be liable for any charges pertaining to the operation of the summer instructional program.

3. Representations and Services Provided by Teach For America

General. Teach For America shall:

3.1 Prepare for and conduct the instructional program at each Designated School for approximately 5 instructional hours between the hours of 7:30 a.m. to 1:30 p.m., Monday through Friday, June 15th, 2015 to July 9th, 2015. Teach For America Corps Members and staff will be on the school grounds from 6:30 a.m. to 4:30 p.m., Monday through Friday, June 8th through July 9th, 2015.

3.2 Collaborate with School District staff at each Designated School site, to ensure that Teach For America Corps Members determine rigorous grade level and content area curricular goals for their students, in compliance with School District standards. These Teach For America Corps Members will design an instructional program that will meet those goals, constantly evaluate their students' progress, and adjust their instructional practice when necessary to increase student achievement. Teach For America Corps Members will regularly communicate with their students' parents about their children's progress, and provide opportunities for parents to support their children's work.

3.3 Maintain the confidentiality of all student records furnished by the School District to the fullest extent provided by applicable law and will return all such records at the conclusion of the summer term. Teach For America agrees to execute and deliver such additional instruments as may be deemed necessary by the School District to evidence their agreement to be bound by and comply with all applicable law concerning the confidentiality of student records, including FERPA and IDEA.

3.4 Provide the School District with a copy of the Fingerprint Clearance Card and National Sex Offender Public Registry Check for each TFA Corp Member and TFA Staff Member prior to the start date of the summer program. If a TFA Corp Member's Fingerprint Clearance Card is pending when the summer program begins, Teach for America shall provide the District with verification of the TFA Corp Member's and Staff Member's Fingerprint Clearance Check and National

Sex Offender Check. Any TFA Corp Member who does not have a Fingerprint Clearance Card shall be permitted to work under the direct supervision of a certified teacher, as permitted by Arizona educational law. The TFA Corp Member's Fingerprint Clearance Card, or aligned national/international background check from the Asurint company shall be provided to the District within five (5) working days of the date it is received by Teach for America or the TFA Corp Member.

Staffing. Teach For America shall:

3.5 Provide the necessary staff at each Designated School to facilitate classroom instruction, administrative assistance, and Corps Member training. Teach For America is solely responsible for recruiting, selecting, training and compensating said staff (including payment of benefits, if any, and Worker's Compensation insurance) which will include the following positions:

1. School Director – overall operational and instructional leader for the Designated School; school campus point person;
2. School Operations Manager – provides general administrative support to school-based Teach For America staff;
3. Corps Member Advisors - advise Corps Members on instructional strategies, observe Corps Member classroom performance and conduct training sessions on instructional strategies;
4. Academic Dean – conducts training sessions for Corps Members;
5. Literacy Specialist – conducts training sessions for Corps Members on literacy-related instructional strategies;
6. Corps Members – working in teams of 2-4, Corps Members are collectively responsible for delivering instruction for one class of 15 - 35 students

3.6 Collaborate with the School District in the recruiting and selection of qualified Faculty Advisors. Teach For America will supply the School District with information packets for any School District faculty interested in serving as Faculty Advisors.

3.7 Provide training for Faculty Advisors and Designated School Point Persons to familiarize them with the Teach For America training model, materials and approach to instruction. Teach For America will coordinate the Faculty Advisor training with the School District training for mentor teachers. The Faculty Advisor training sessions will include training on the Teaching As Leadership (TAL) framework. In addition, Teach For America will facilitate opportunities for meetings between designated Teach For America staff and School District staff persons that will be directly involved with the summer instructional program.

3.8 Provide School District with a Certificate of Insurance for its activities under this Agreement as requested.

Resources. Teach For America shall:

3.9 Supply Corps Members with instructional materials to use with their students that incorporate and are aligned with School District standards for each grade level and content area (“toolkits”). These toolkits will include, but are not limited to, a Unit Plan for the course, sample lesson plan templates, sample assessments and the like. Corps Members will administer all pre and post tests, and other weekly end of unit assessments to those students required to take such tests because of promotional reasons on the days established by Teach For America staff on-site for the administration of such test or tests.

3.10 Compensate the School District for missing or damaged property or resources attributed to the acts or omissions of Corps Members or Teach For America staff. Each Designated School, with the cooperation of Teach For America staff, shall exercise due diligence in tracking resources during the summer and identifying and procuring lost resources prior to the conclusion of the Summer Institute.

Administrative. Teach For America shall:

3.11 Comply with all established School District policies and procedures that are made known to it and will ensure that all Teach For America staff and Corps Members are aware of these policies.

3.12 Provide legitimate assessment of students enrolled in the summer instructional program. Corps Members will assist Faculty Advisors with the administration and proctoring of any standardized assessments required by District policies.

3.13 Submit grades in compliance with the School District’s grading policies during the course of the summer program and at the conclusion of the summer program with the guidance from Faculty Advisors.

3.14 Supply attendance records to the Designated School Site Point Person during the course of the summer instructional program and at the conclusion of the summer program for each enrolled student.

4. Other terms and Conditions

4.1 Term. The term of this Agreement shall be for a period of one (1) year from the date hereof, and shall cover the summer 2015. Either party may terminate this Agreement at any time upon 30 days' written notice to the other party. Notices required under this Agreement shall be delivered by a method that

provides third party verification of delivery (e.g., certified mail, commercial express courier, etc.) to the signatories at their addresses below. If to Teach For America, copies of notices shall also be sent to Legal Affairs, Teach For America, 300 W Adams Street, Suite 1000, Chicago, IL 60606.

4.2 Relationship of the Parties. The Parties understand and agree that Teach For America is an independent contractor and is operating the Summer Institute as part of the School District's regular summer school program. Neither Teach For America nor any of its employees, agents, or subcontractors, including Corps Members, shall in any way or for any purpose whatsoever be deemed an employee or agent of the School District. Neither Party nor its employees, agents, or subcontractors shall represent themselves in any way as agents or employees of the other Party.

4.3 No Joint Venture. Anything in this Agreement to the contrary notwithstanding, the Parties do not intend to create, and nothing in this Agreement shall be construed as creating, a joint venture or partnership between the Parties with respect to the Summer Institute. Subject to indemnification obligations set forth below, each Party assumes full responsibility for the acts and omissions of its personnel while performing any services incident to this Agreement, and such Party shall be solely responsible for their supervision, daily direction and control, payment of salary, worker's compensation, disability benefits and like requirements and obligations.

4.4 Cross-indemnification. To the extent permitted by applicable law, the School District shall indemnify, defend and hold harmless Teach For America, its directors, officers, employees, volunteers, agents, representatives, successors and permitted assigns from and against any and all Losses for or on account of loss of life, bodily injury, personal injury or damage to property to the extent arising out of the negligent act or omission of the School District, its officers, employees, agents, subcontractors, independent contractors or servants. Teach For America shall indemnify, defend and hold harmless the School District, its directors, officers, employees, agents, representatives, independent contractors and servants from and against any and all Losses for or on account of loss of life, bodily injury, personal injury or damage to property to the extent arising out of the negligent act or omission of Teach For America, its directors, officers, employees, volunteers, agents, representatives, successors and permitted assigns.

4.5 Amendment. No amendment or modification of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and signed by the Parties.

4.6 No Assignment. Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by either party without the prior written consent of the other party, and any such assignment that is not consented to shall be null and void.

4.7 Counterparts Permitted. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original copy of this Agreement, and all of which, taken together, shall be deemed to constitute one agreement.

4.8 Cancellation for Conflict of Interest. Pursuant to A.R.S. §38-511, either party may cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision will be effective when either party receives written notice of the cancellation unless the notice specifies a later time.

4.9 Non-Discrimination. The parties shall not discriminate against any employee, student, parent, contractor, or other member of the public because of that person's gender, race, religion, color, national origin, age, disability, political affiliation, veteran's status or genetic information.

4.10 Iran and Sudan. Pursuant to A.R.S. §§ 35-391, *et seq.*, and 35-393, *et seq.*, the parties hereby warrant, and represent to each other that the parties and the parties' subcontractors do not have, and shall not have a scrutinized business operation in either Sudan or Iran during the term of this Agreement.

4.11 Severability Clause. In the event any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

4.12 Rights/Obligations of the Parties Only. The terms of this Agreement are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization.

IN WITNESS WHEREOF, each of the Parties has caused its duly authorized representative to sign this Agreement in the space provided below. The parties have executed this Agreement effective as of the date first written below.

Tolleson Union High School District

By: _____

Print Name: _____

Title: Superintendent

Address: _____

City, State, Zip: _____

Date: _____

TEACH FOR AMERICA, INC.

By: _____

Print Name: _____

Title: _____

Address: _____

City, State, Zip: _____

Date: _____

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Student Teacher and Field Experience Agreements – Gustavus Adolphus College

PURPOSE:

Administration seeks Governing Board approval of the Student Teacher and Field Experience Agreements with Gustavus Adolphus College.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Gustavus Adolphus College is a private liberal arts college located in St. Peter, MN.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Tolleson Union High School District and Gustavus Adolphus College will partner to provide student teaching experiences.

BUDGET IMPACT AND COSTS:

Gustavus Adolphus College will pay \$300 per 14-week experience per student teacher.

RECOMMENDATION:

It is recommended that the Governing Board approve the Student Teacher and Field Experience Agreements with Gustavus Adolphus College.

Submitted by: *Karen Marie Erickson* Date: 5-7-15
Approved by: *Lexi Cunningham* Date: 5-7-15

STUDENT TEACHER AGREEMENT

This Agreement is entered into between the Gustavus Adolphus College, Dr. Debra Pitton, Education Department, 800 West College Ave., St. Peter, MN 56082 and the Tolleson Union High School District and building sites. This Agreement is based upon the parties' common goal to facilitate a partnership for the purpose of providing student teaching experiences in said School District sites pursuant to Minn. Stat. § 122A.69.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. Responsibilities of the Parties

A. Joint Responsibilities

1. Gustavus Adolphus College and said School District will each identify a person or persons responsible for liaison during the course of this Agreement. The appointment of liaisons shall be subject to mutual approval of the parties.
2. The persons responsible for the liaison will jointly plan for:
 - Selection, assignment and orientation of student teachers
 - Periodic review and preparation of objectives for the student teaching experience program
 - Evaluation of student teacher performance

Although the persons responsible for liaison will jointly plan for selection and assignment of student teachers, said School District has final authority to determine the number of student teachers that may participate in the program and the building site(s) to which student teachers are assigned.

Said School District shall be under no obligation to accept a student teacher under this Agreement.

3. Gustavus Adolphus College has authority to withdraw, suspend or terminate a student teacher from the program for academic deficiencies, behavioral violations or other sufficient reason subject to certain procedures afforded to the student teacher. Said School District may unilaterally suspend or terminate a student teacher's participation in the program at building site(s) for any reason. The District liaison will consult Gustavus Adolphus College liaison before suspending or terminating a student teacher's participation, except where consultation is not reasonably possible under the circumstances.
4. Student teachers are participants in an educational program, and for purposes of this Agreement, shall not be considered employees of either the said School District or Gustavus Adolphus College except as provided in Minn. Stat. § 122A.69. Student teachers shall not be entitled or eligible to participate in any benefits or privileges given

or extended to employees of said School District or Gustavus Adolphus College except as provided in Minn. Stat. § 122A.69.

B. Gustavus Adolphus College Responsibilities

1. Gustavus Adolphus College shall assume overall responsibility for the general educational experience of student teachers assigned to school sites. That responsibility includes the following:
 - Determination of educational goals for each student teacher
 - Establishing a prerequisite criteria for placement of student teachers at said School District which shall include the requirement that all student teachers have completed not less than two years of an approved teacher education program;
 - Determination of completion of the assignment
 - On site supervision and evaluation as coordinated by the liaisons
 - Final evaluation of student teacher performance.

Notwithstanding Gustavus Adolphus College responsibility to determine educational goals for the program, said School District has full authority to prohibit the implementation of any goal that is not compatible with said School District and building site programs and practices or its professional responsibilities to said School District pupils.

2. Said School District requires student teachers to undergo criminal/maltreatment background studies pursuant to Minn. Stat. § 123B.03 and 299C.60 et. seq. and A.R.S. § 15-512(H) as a pre-requisite to participation in the program. The student teacher must reimburse said School District for the actual cost of the background study. Participating student teachers are required to complete a background study consent form and submit to a background study performed by said School District or its agent.
3. Gustavus Adolphus College certifies that its student teachers have been instructed on the confidentiality of information related to pupils.
4. Gustavus Adolphus College shall pay an honorarium or stipend for the placement of its student teachers in the amount of Three Hundred Dollars per 14-week experience per student teacher. Payment shall be made directly to the cooperating teacher.

C. Said School District Responsibilities

1. Shall assume full responsibility for the instruction of its pupils. It is understood that individual pupil instruction is not controlled, supervised, or paid for by Gustavus Adolphus College.
2. Agrees to provide student teaching opportunities for student teachers in said School District building sites. In this regard, said School District will provide the equipment, facilities, supplies and services for student teachers assigned to said School District necessary to meet the objectives of the program. Licensed, full-time, continuing contract teachers will supervise student teachers and such employees will have full

authority to restrict and set limits upon the conduct and actions of student teachers participating in the program.

3. Agrees that it will not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this Agreement. A student teacher shall not act as a substitute teacher.
4. Agrees to provide Gustavus Adolphus College with a current copy of its regulation and procedure with regard to student teachers.
5. Will provide student teachers with an introductory orientation. Student teachers will be required to adhere to the internal policies, regulations and procedures of said School District.

II. Term

This Agreement shall be effective July 1, 2015 and shall remain in effect until June 30, 2018. It may be terminated as provided by this Agreement.

III. Insurance and Indemnity

Gustavus Adolphus College shall maintain insurance coverage to cover any claims arising out of student teacher participation in the program provided for in this Agreement. A certificate evidencing insurance obtained by the Gustavus Adolphus College shall be furnished to said School District upon request. Gustavus Adolphus College shall carry the following minimum insurance coverage in a form acceptable to said School District at Gustavus Adolphus College expense during the term of this Agreement.

- General Liability Insurance, \$1,500,000 per occurrence, minimum
- Professional Liability Insurance, \$500,000 per occurrence, minimum
- Said School District will be listed as an additional insured on the Gustavus Adolphus College insurance policies with respect to claims related to the student teaching program referenced in this Agreement

Gustavus Adolphus College and said School District will be responsible for their own acts and behavior and the results thereof.

IV. Data Privacy

Gustavus Adolphus College agrees that the College and all student teachers participating in the program will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13 and the Federal Educational Rights and Privacy Act (FERPA), 20 USC 1232g if the implementation of this Agreement requires student teachers or Gustavus Adolphus College to have access to any of said School District's government data, including the educational data of pupils enrolled in said School District.

All student teachers participating in the program will be required to sign an authorization to allow Gustavus Adolphus College and said School District to exchange information about the student teacher's participation and performance in the program.

V. Termination

Said School District may terminate this Agreement by providing thirty (30) days written notice. Said School District may also reject a student teacher that Gustavus Adolphus College has proposed for participation in the program and may also immediately terminate a student teacher's participation in the program as provided in section I.A.3 of this Agreement.

VI. Compliance with Applicable Laws

The parties warrant that they will comply with all applicable federal, state and local laws.

VII. Non-Discrimination

Neither Gustavus Adolphus College nor said School District shall discriminate on the basis of race, religion, creed, color, sex, national origin, disability, age, marital status, public assistance status, membership or activity in a local human rights commission, veteran status, or sexual orientation.

VIII. Costs

It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other in the conduct of the program, except as expressly provided in this Agreement. The parties specifically agree that the student teachers participating in the program are not entitled to or eligible for compensation of any kind as a result of their participation in the program.

IX. Successors

All covenants, stipulations and promises in this Agreement will be binding upon and insure to the benefit of the parties hereto and their respective successors, assigns and legal representatives. Gustavus Adolphus College does not have the right to assign or otherwise transfer its rights or obligations under this Agreement except with the written consent of said School District. Any prohibited assignment will be null and void.

X. Governing Law

This Agreement will be governed by and construed pursuant to the laws of the state of Minnesota and Arizona.

XI. Waivers

No failure on the part of either party to exercise and no delay in exercising any right or remedy hereunder shall operate as a waiver thereof.

XII. Amendments

This Agreement may not be modified, amended, rescinded, canceled or waived in whole or in part, except by a written instrument signed by both parties or as provided in section V, Termination.

XIII. Entire Agreement

This Agreement, including any appendices attached hereto and made a part hereof, constitutes and expresses the entire agreement and understanding between the parties relative to the services. This Agreement supersedes all other prior between the parties.

IN WITNESS WHEREOF, the parties hereto execute this agreement as follows:

Gustavus Adolphus College

Date: _____

By: 
Dr. Debra Pitton, Chairperson, Education Dept.

Tolleson Union High School District #214

Date: _____

By: _____
Chairperson of the School Board
GOVERNING BOARD PRESIDENT

Date: _____

By: _____
Clerk of the School Board
SUPERINTENDENT

APPENDIX

AUTHORIZATION FOR THE EXCHANGE OF INFORMATION

I authorize employees and agents of the Gustavus Adolphus College, Dr. Debra Pitton, Education Department, 800 West College Ave., St. Peter, MN 56082 and employees and agents of said School District to exchange information regarding my participation and performance in the student teaching program. The purpose of this exchange of information is to allow the College and the said School District to plan for my participation in the program and to discuss issues relative to my placement and performance in the program. I agree that this authorization is willing and voluntary. I understand that this authorization automatically expires upon my completion of the program unless I revoke it prior to my completion of the program. I understand that if I revoke this authorization before my completion of the program, I may no longer be eligible to participate in the program.

Date: _____

Student Teacher's Name:

FIELD EXPERIENCE AGREEMENT

This Agreement is entered into between the Gustavus Adolphus College, Dr. Debra Pitton, Education Department, 800 West College Ave., St. Peter, MN 56082 and the said School District and building sites. This Agreement is based upon the parties' common goal to facilitate a partnership for the purpose of providing student teaching experiences in said School District sites pursuant to Minn. Stat. § 122A.69.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. Responsibilities of the Parties

A. Joint Responsibilities

1. Gustavus Adolphus College and said School District will each identify a person or persons responsible for liaison during the course of this Agreement. The appointment of liaisons shall be subject to mutual approval of the parties.
2. The persons responsible for the liaison will jointly plan for:
 - Selection, assignment and orientation of student teachers
 - Periodic review and preparation of objectives for the student teaching experience program
 - Evaluation of student teacher performance

Although the persons responsible for liaison will jointly plan for selection and assignment of student teachers, said School District has final authority to determine the number of student teachers that may participate in the program and the building site(s) to which student teachers are assigned.

Said School District shall be under no obligation to accept a student teacher under this Agreement.

3. Gustavus Adolphus College has authority to withdraw, suspend or terminate a student teacher from the program for academic deficiencies, behavioral violations or other sufficient reason subject to certain procedures afforded to the student teacher. Said School District may unilaterally suspend or terminate a student teacher's participation in the program at building site(s) for any reason. The District liaison will consult Gustavus Adolphus College liaison before suspending or terminating a student teacher's participation, except where consultation is not reasonably possible under the circumstances.
4. Student teachers are participants in an educational program, and for purposes of this Agreement, shall not be considered employees of either the said School District or Gustavus Adolphus College except as provided in Minn. Stat. § 122A.69. Student teachers shall not be entitled or eligible to participate in any benefits or privileges given or extended to employees of said School District or Gustavus Adolphus College except as provided in Minn. Stat. § 122A.69.

B. Gustavus Adolphus College Responsibilities

1. Gustavus Adolphus College shall assume overall responsibility for the general educational experience of student teachers assigned to school sites. That responsibility includes the following:
 - Determination of educational goals for each student teacher
 - Establishing a prerequisite criteria for placement of student teachers at said School District which shall include the requirement that all student teachers have completed not less than two years of an approved teacher education program;
 - Determination of completion of the assignment
 - On site supervision and evaluation as coordinated by the liaisons
 - Final evaluation of student teacher performance.

Notwithstanding Gustavus Adolphus College responsibility to determine educational goals for the program, said School District has full authority to prohibit the implementation of any goal that is not compatible with said School District and building site programs and practices or its professional responsibilities to said School District pupils.

2. Said School District requires student teachers to undergo criminal/maltreatment background studies pursuant to Minn. Stat. § 123B.03 and 299C.60 et. seq. as a prerequisite to participation in the program. The student teacher must reimburse said School District for the actual cost of the background study. Participating student teachers are required to complete a background study consent form and submit to a background study performed by said School District or its agent.
3. Gustavus Adolphus College certifies that its student teachers have been instructed on the confidentiality of information related to pupils.
4. Gustavus Adolphus College shall pay an honorarium or stipend for the placement of its student teachers in the amount of Three Hundred Dollars per 14-week experience per student teacher. Payment shall be made directly to the cooperating teacher.

C. Said School District Responsibilities

1. Shall assume full responsibility for the instruction of its pupils. It is understood that individual pupil instruction is not controlled, supervised, or paid for by Gustavus Adolphus College.
2. Agrees to provide student teaching opportunities for student teachers in said School District building sites. In this regard, said School District will provide the equipment, facilities, supplies and services for student teachers assigned to said School District necessary to meet the objectives of the program. Licensed, full-time, continuing contract teachers will supervise student teachers and such employees will have full authority to restrict and set limits upon the conduct and actions of student teachers participating in the program.

3. Agrees that it will not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this Agreement. A student teacher shall not act as a substitute teacher.
4. Agrees to provide Gustavus Adolphus College with a current copy of its regulation and procedure with regard to student teachers.
5. Will provide student teachers with an introductory orientation. Student teachers will be required to adhere to the internal policies, regulations and procedures of said School District.

II. Term

This Agreement shall be effective **July 1, 2015** and shall remain in effect until **June 30, 2018**. It may be terminated as provided by this Agreement.

III. Insurance and Indemnity

Gustavus Adolphus College shall maintain insurance coverage to cover any claims arising out of student teacher participation in the program provided for in this Agreement. A certificate evidencing insurance obtained by the Gustavus Adolphus College shall be furnished to said School District upon request. Gustavus Adolphus College shall carry the following minimum insurance coverage in a form acceptable to said School District at Gustavus Adolphus College expense during the term of this Agreement.

- General Liability Insurance, \$1,500,000 per occurrence, minimum
- Professional Liability Insurance, \$500,000 per occurrence, minimum
- Said School District will be listed as an additional insured on the Gustavus Adolphus College insurance policies with respect to claims related to the student teaching program referenced in this Agreement

Gustavus Adolphus College and said School District will be responsible for their own acts and behavior and the results thereof.

IV. Data Privacy

Gustavus Adolphus College agrees that the College and all student teachers participating in the program will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13 and the Federal Educational Rights and Privacy Act (FERPA), 20 USC 1232g if the implementation of this Agreement requires student teachers or Gustavus Adolphus College to have access to any of said School District's government data, including the educational data of pupils enrolled in said School District.

All student teachers participating in the program will be required to sign an authorization to allow Gustavus Adolphus College and said School District to exchange information about the student teacher's participation and performance in the program.

V. Termination

Said School District may terminate this Agreement by providing thirty (30) days written notice. Said School District may also reject a student teacher that Gustavus Adolphus College has proposed for participation in the program and may also immediately terminate a student teacher's participation in the program as provided in section I.A.3 of this Agreement.

VI. Compliance with Applicable Laws

The parties warrant that they will comply with all applicable federal, state and local laws.

VII. Non-Discrimination

Neither Gustavus Adolphus College nor said School District shall discriminate on the basis of race, religion, creed, color, sex, national origin, disability, age, marital status, public assistance status, membership or activity in a local human rights commission, veteran status, or sexual orientation.

VIII. Costs

It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other in the conduct of the program, except as expressly provided in this Agreement. The parties specifically agree that the student teachers participating in the program are not entitled to or eligible for compensation of any kind as a result of their participation in the program.

IX. Successors

All covenants, stipulations and promises in this Agreement will be binding upon and insure to the benefit of the parties hereto and their respective successors, assigns and legal representatives. Gustavus Adolphus College does not have the right to assign or otherwise transfer its rights or obligations under this Agreement except with the written consent of said School District. Any prohibited assignment will be null and void.

X. Governing Law

This Agreement will be governed by and construed pursuant to the laws of the state of Minnesota.

XI. Waivers

No failure on the part of either party to exercise and no delay in exercising any right or remedy hereunder shall operate as a waiver thereof.

XII. Amendments

This Agreement may not be modified, amended, rescinded, canceled or waived in whole or in part, except by a written instrument signed by both parties or as provided in section V, Termination.

XIII. Entire Agreement

This Agreement, including any appendices attached hereto and made a part hereof, constitutes and expresses the entire agreement and understanding between the parties relative to the services. This Agreement supersedes all other prior between the parties.

IN WITNESS WHEREOF, the parties hereto execute this agreement as follows:

Gustavus Adolphus College, Department of Education

Date: April 24, 2015 By: Debra Pitton
Dr. Debra Pitton, Chairperson, Education Dept.

Independent School District _____
Name and District Number

Date: _____ By: _____
~~Chairperson of the School Board~~
GOVERNING BOARD PRESIDENT

Date: _____ By: _____
Superintendent of Schools or Clerk of Board

APPENDIX

AUTHORIZATION FOR THE EXCHANGE OF INFORMATION

I authorize employees and agents of the Gustavus Adolphus College, Dr. Debra Pitton, Education Department, 800 West College Ave., St. Peter, MN 56082 and employees and agents of said School District to exchange information regarding my participation and performance in the student teaching program. The purpose of this exchange of information is to allow the College and the said School District to plan for my participation in the program and to discuss issues relative to my placement and performance in the program. I agree that this authorization is willing and voluntary. I understand that this authorization automatically expires upon my completion of the program unless I revoke it prior to my completion of the program. I understand that if I revoke this authorization before my completion of the program, I may no longer be eligible to participate in the program.

Date: _____

Student Teacher's Name: _____

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Minutes – April 28, 2015 Regular Meeting and Executive Session

PURPOSE:

Administration seeks Governing Board approval of the April 28, 2015 Governing Board Regular Meeting and Executive Session minutes. All Governing Board members were present.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with Open Meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions of and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the April 28, 2015 Governing Board Regular Meeting and Executive Session minutes.

Submitted by: Karen Marie Eubanks Date: 5-7-15
Approved by: Lexi Cunningham Date: 5-7-15



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

**GOVERNING BOARD MINUTES
REGULAR MEETING AND EXECUTIVE SESSION
TUESDAY, APRIL 28, 2015**

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 5:30 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, and Mr. Vincent Moreno. Mr. Freddie Villalon arrived at 5:32.

Pledge of Allegiance

Mr. Chapman led in reciting the Pledge of Allegiance.

Approval of the Regular Agenda

Mr. Moreno moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

Call for Executive Session

Call for Executive Session: Pursuant to A.R.S. §38-431.03

A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding legal aspects of meet and confer process, policy, and related matters.

Mr. Moreno moved to enter into Executive Session; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

Recess of Regular Meeting for Executive Session

The Regular Meeting recessed at 5:31 p.m.

Reconvening of Regular Meeting

The Regular Meeting reconvened at 6:33 p.m. A moment of silence was observed in honor of the three Sierra Linda High School students involved in the recent car accident.

Celebrations

A. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following March 2015 Athletes of the Month were recognized:

Copper Canyon High School

Claudia Cano (Softball) and Rodolfo (Rudy) Gonzalez (Baseball)

La Joya Community High School

Iliana Alamillo (Tennis) and Justin Fell (Track)

Sierra Linda High School

Jennifer Palma Rey (Softball) and Dominic Ruelas (Baseball)

Tolleson Union High School

Daniella Medina (Softball) and Tristan Rico (Baseball)

Westview High School

Ciera Esquivel (Softball) and Brandon Bacco (Basketball)

B. Adama Kamara, La Joya Community High School

Senior Adama Kamara was recognized for being named the 2015 Boys & Girls Clubs of Metro Phoenix Youth of the Year.

C. Westview High School Choir

Under the direction of Director Lori Dixon, the Westview High School Choir sang "Bill Bailey, Won't You Please Come Home" and "Royals."

Recess of Regular Meeting for Executive Session

The Regular Meeting recessed at 7:03 p.m.

Reconvening of Regular Meeting

The Regular Meeting reconvened at 8:01 p.m.

Public Participation

- Cruzita Mendoza thanked the Governing Board for voting at the last meeting to allow employees on the phased retirement employment program to return as District employees.
- Terri Hackett, Sue Sornsin, Lea Vasquez, Joyce Council, Raquel Gutierrez, Matthew Silva, Michael Stewart, Nancy Stier, John Speer, Joyce Baird, and Michael Conner addressed the Governing Board on the proposed professional negotiations policy/agreement.

Summary of Current Events

Superintendent – Dr. Cunningham

- The Financial Services Department received a Certificate of Excellence award from the Association of School Business Officials International. This is the fourth year that the District has received the award.
- The District Crisis Team was recognized for their assistance this week at Sierra Linda High School. Many District staff members offered to help and make the week a bit easier for SLHS staff. The District's thoughts remain with the three injured students and their families, as well as the SLHS community.
- Westview High School junior Amanda Flores is completing her application for the Flinn Scholarship.
- La Joya Community High School science teacher Zac Kovach has been selected as one of 24 teachers from across the country to attend the American Modeling Teachers Association STEM Teachers Leadership Seminar this summer in New York City.
- Copper Canyon High School's theater department will perform *Hairspray* on May 7-9.
- Tolleson Union High School has initiated 30 students into the National Honor Society.
- University High School junior Danielle Ruiz was selected for the American Public Transportation Association's 2015 APTA Youth Summit being held this summer in Washington, D.C.
- Sierra Linda High School recently had a student from their first graduating class graduate from college. Yesenia Bradley graduated from Grand Canyon University with a Bachelor's Degree in Psychology.

Governing Board

- Mr. Moreno stated that he had attended school events; most recently, the Copper Canyon High School dance recital.
- Mr. Chapman reported on his Copper Canyon High School visit and mentioned that he had attended the last Superintendent's Student Advisory Council meeting of the year.

Approval of the Consent Agenda

Mr. Del Palacio moved to approve the Consent Agenda; seconded by Mr. Moreno. In a roll call vote, the motion carried 5-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

PROFESSIONAL SERVICES STAFF (NON-CERTIFICATED)

Re-employment of Personnel for the 2015/2016 School Year

Agostinho, Sara DO District Prevention Coordinator

CERTIFIED STAFF

Re-employment of Personnel for the 2015/2016 School Year

Echeverria, Erendira CCHS Prevention/Intervention Specialist

Luchsinger, Yesmina SLHS Prevention/Intervention Specialist

Re-employment of Personnel for the 2015/2016 School Year Under the Phased Retirement Employment Program

Chaffee, Kevin WHS Industrial Arts/Welding

Employment of Personnel

Cardoza, Edward DOS Guest Teacher

Extra Duty Assignments

Franciotti, Adelina SLHS PBIS/Advisory Curriculum Revisions

Gordon, Samantha SLHS Graduate Placement Survey

Saenz, Sonia SLHS Graduate Placement Survey

Fergus, Ashley WHS Graduate Placement Survey

Ramirez, Nanette WHS Graduate Placement Survey

Coaching Assignment

Bush, Elizabeth TUHS Assistant Softball Coach

Coaching Resignations

Johnson, Curtis CCHS Athletic Trainer

Bealer, Eric TUHS Athletic Trainer

Larm, Luke TUHS Assistant Softball Coach

Vespignani, David TUHS Varsity Boys Basketball Coach

Kallmes, Lisa WHS Head Spiritline Coach

Medical Leave of Absence Requests

Matthews, Kelly (Intermittent)	CCHS	CTE
Bihn, William	SLHS	Math
Kepple, Michael	SLHS	English
Gabriel, Laura (Intermittent)	TUHS	Science
Novoa, Rosa	WHS	School Psychologist

Return From Medical Leave of Absence

Riggs, Randahl	CCHS	Guidance Advisor
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Resignation/Release From Contract Pending Payment of Liquidated Damages

Vespignani, David	TUHS	Special Services
-------------------	------	------------------

CLASSIFIED STAFF

Re-employment of Personnel for 2015/2016 School Year

Delgado, Juan	DO	Substitute Bus Monitor
Rodriguez, David	DO	Substitute Bus Driver

Employment of Personnel

Abdellahout, Gihan	CCHS	Cafeteria Cashier
Martinez, Edgar	DO	Substitute Bus Driver
Caldwell, Amanda	LJCHS	Instructional Assistant II, Special Services
Camacho, Deborah	WHS	Cafeteria Cashier

Position Changes

Ruiz, Darlene	DO	From Bus Driver to Substitute Bus Driver
Walker, Melody	DO	From Substitute Bus Driver to Bus Driver
Boisvert, Victoria	SLHS	From Instructional Assistant I, Special Services to Behavior Specialist

Coaching Assignment

Robinson, Devon	CCHS	Assistant Boys Track Coach
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Medical Leave of Absence Requests

Anderson, Pamela	DO	Bus Driver
Martinez, Ramon	DO	Groundskeeper

Return From Medical Leaves of Absence

Scott, Twila	SLHS	Instructional Assistant II
Espana, Maricela	TUHS	Cafeteria Cashier

Resignations

Adan, Jay	DO	Lot Attendant
Chavez, Virginia	DO	Substitute Bus Monitor
Ledger, Mina	DO	Bus Monitor
White, Dao	DO	Accounting Technician

Resignations (Continued)

Cardenas, Gilbert	SLHS	Lead Security Guard
Munoz, Yesenia	SLHS	Instructional Assistant I, Special Services
Cordova, Yolanda	TUHS	Instructional Assistant II

Financial Services *

A. Donation

- Grand Canyon University donated \$500 to assist with costs for La Joya Community High School's senior awards night dinner.

Superintendent's Office *

A. Travel Requests

Tolleson Union High School

- Chief Warrant Officer/MCJROTC Instructor Freddie Jordan and six (6) cadets will compete in the Sixth Annual Youth Physical Fitness National Championship on May 13-17, 2015 in San Diego, CA.
- Head Spiritline Coach Heidi Wilkes, Assistant Coach Monica Saldana, and twenty (20) members of Spiritline will attend the Universal Cheerleaders Association Summer Camp on July 6-9, 2015 at Northern Arizona University in Flagstaff, AZ.
- Head Football Coach Jason Wilke; Assistant Coaches Daniel Hopper, Joseph Lee, James Richardson, and J. Mager; and members of the football teams will attend the Camp Winslow Football Camp on July 16-21, 2015 in Winslow, AZ.

Westview High School

- Westview High School Student Government Advisor Benjamin Geiger and up to ten (10) Student Government members will attend the Arizona Association of Student Councils Summer Leadership Camp on July 6-10, 2015 in Prescott, AZ.

B. Minutes – April 14, 2015 Regular Meeting

All Governing Board members were present.

INFORMATION/DISCUSSION ITEMS

I. English Acquisition Program Update

Lisette Widmaier, English Acquisition Program Coordinator, provided an updated covering:

- Organization
- EAP Program – SEI Model
- ELL Student Enrollment – 2011-2015 SY
- SEI Classroom Entry and Exit
- Number of ELL Students – 2014-2015 SY – District Total
- ELL Students
- Monitoring Students
- AMAO Determination – 2011-2014 SY – AZELLA
- What the Program is Doing to Increase ELL Student Performance

ACTION/DISCUSSION ITEMS

1. **First Reading – Policy H; Professional Negotiations Agreement**
There was no discussion on this item.

Mr. Chapman moved to table the first reading of proposed Policy H; Professional Negotiations Agreement to allow the Board the opportunity to obtain and consider additional information that is relevant to the revision of the District's current meet and confer policy; seconded by Mr. Moreno. In a roll call vote, the motion carried 5-0.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were requested.

FORMAL ADJORNMENT OF REGULAR MEETING

Ms. Madruga moved to adjourn the Regular Meeting; seconded by Mr. Del Palacio. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 8:58 p.m.

Mr. Steven Chapman, Governing Board President

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Positive Behavioral Interventions and Supports (PBIS) Program Update

PURPOSE:

Sara Agostinho, District Prevention Coordinator, will provide an update on the District's Positive Behavioral Interventions and Supports (PBIS) program.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

N/A

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Information pertaining, but not limited, to the following will be shared: PBIS program description, framework, history, tier implementation impact, and future expectations.

BUDGET IMPACT AND COSTS:

N/A

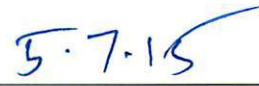
RECOMMENDATION:

Information only. Governing Board action is not required.

Submitted by:



Date:



Approved by:



Date:



SUMMARY OF AGENDA ITEM

DATE: May 12, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Fiscal Year 2014-2015 Revised Budget #2

PURPOSE:

Administration seeks Governing Board approval of Fiscal Year 2014-2015 Revised Budget #2.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

A.R.S. §15-905 requires the governing board of a school district to prepare and furnish to the superintendent of public instruction and county superintendent's office a revised budget by May 15, 2015. Board policy DB; Annual Budget states, "The Superintendent is directed to formulate the annual budget, considering at all times that resources must be utilized to produce the most positive effect on the student's opportunity to gain an education."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

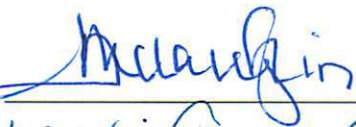

The revised budget will allow the District to operate day to day as required by statute.

BUDGET IMPACT AND COSTS:

The District Additional Assistance has been recalculated at \$19,104,460.00, an increase of \$2,091,459.00 from the previously approved budget.

RECOMMENDATION:

It is recommended that the Governing Board approve Fiscal Year 2014-2015 Revised Budget #2.

Submitted by:  Date: 5.7.15
Approved by:  Date: 5.7.15

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Travel Request – Arizona Business and Education Coalition’s 2015 Annual Conference – Mr. Steven Chapman

PURPOSE:

Governing Board President Steven Chapman requests Governing Board approval to attend the Arizona Business and Education Coalition’s (ABEC) 2015 Annual Conference, May 22, 2015 in Phoenix, Arizona.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policies BIB; Board Member Development Opportunities and BIBA; Board Member Conferences, Conventions, and Workshops.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

ABEC’s 2015 Annual Conference - “The Future of Education in Arizona: We Are Excited!” – will address four main topics and feature a variety of presenters.

BUDGET IMPACT AND COSTS:

Governing Board travel is paid from the Maintenance and Operations budget. Estimated cost of registration and mileage is \$196.64.

RECOMMENDATION:

It is recommended that the Governing Board approve, if appropriate, the travel request from Mr. Steven Chapman to attend the Arizona Business and Education Coalition’s 2015 Annual Conference to be held on May 22, 2015 in Phoenix, Arizona.

Submitted by:  Date: 5-7-15

Approved by:  Date: 5-7-15

ARIZONA BUSINESS AND EDUCATION COALITION

2015 ANNUAL CONFERENCE

PHOENIX, AZ

MAY 22, 2015

Conference Registration:	\$175.00	Prior to May 15; \$200.00 after May 15
Car Mileage:	\$ 21.64	Round trip mileage from Mr. Chapman's home to the conference location and return (48.62 miles)
Total:	<u>\$196.64</u>	

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Events & Programs

ABEC 2015 Annual Conference

Name: ABEC 2015 Annual Conference

Date: May 22, 2015

Time: 9:00 AM - 3:00 PM MST

[Register Now](#)

Event Description:

An ABEC signature event.

The Future of Education in Arizona:

We Are Excited!

Business Leaders: How Should We Fund Public Education in the Future?

Auditor General's Report: Myth Busters on Classroom Dollars

K-12 Educators: Performance that exceeds your expectations

Statewide Elected Officials: Why K-12 Education Matters to Us!

Special Guest: The Honorable Doug Ducey Governor of the State of Arizona

Featured Presenters include:

- **Reginald Ballantyne, III**, senior strategic advisor, Tenet Healthcare Corporation
- **Ken Bennett**, former Secretary of State of Arizona
- **Jeff DeWitt**, Arizona State Treasurer
- **Tom Forese**, commissioner, Arizona Corporation Commission
- **David Garcia**, associate professor, Arizona State University
- **John Kelly**, principal, Triadvocates, LLC
- **Lisa Lovallo**, market vice president for Southern Arizona, Cox Communications, Inc.
- **Beth Maloney**, AEF 2014 Teacher of the Year
- **Michele Reagan**, Arizona Secretary of State
- **H.T. Sanchez**, superintendent, Tucson Unified School District
- **Paul Stanton**, superintendent, Humboldt Unified School District
- **Patricia Tate**, superintendent, Osborn Elementary School District
- **Grant Woods**, former Arizona State Attorney General

and more! Check back to see who is added to the list next!!

Join us as we hear from statewide business and education leaders, and governing officials on **WHY WE SHOULD BE EXCITED ABOUT K-12 EDUCATION.**

Share:

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Location:

Desert Willow Conference Center
4340 E. Cotton Center Blvd.
Phoenix, AZ 85040
[View a Map](#)

Date/Time Information:

Friday, May 22, 2015
9:00 a.m. to 3:00 p.m.
Registration opens at 8:00 a.m.

Contact Information:

Karen Kehlenbach 602-264-8396
[Send an Email](#)

Fees/Admission:

Members Early Bird **\$150**
Non-Members Early Bird **\$175**
After May 15, 2015:
Members **\$175**
Non-Members **\$200**

Cancellation Policy

Any registrant unable to attend should contact the ABEC offices (Karen by email Karen@azbec.org or by phone 602-264-8396) as soon as possible. If the cancellation of a paid registration occurs prior to May 16, the registration fee minus the processing fee of \$10 will be refunded within five (5) business days. If the cancellation of a paid registration occurs after May 15, the registration fee minus a \$35.00 cancellation fee will be refunded within ten (10) business days.

Set a Reminder:

Enter your email address below to receive a reminder message.

Enter Email Address

-- Select Days Before Event --



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Arizona Business & Education Coalition
 3030 N. 3rd Street,
 Suite 965
 Phoenix, AZ 85012
 602.264.8396
[Home](#) | [Directions](#) | [Contact](#)

SUMMARY OF AGENDA ITEM

DATE: May 12, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Travel Request – Arizona School Boards Association’s Summer Leadership Institute – Mr. Steven Chapman

PURPOSE:

Governing Board President Steven Chapman requests Governing Board approval to attend the Arizona School Boards Association’s (ASBA) Summer Leadership Institute, June 12-13, 2015 in Flagstaff, Arizona.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policies BIB; Board Member Development Opportunities and BIBA; Board Member Conferences, Conventions, and Workshops.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

ASBA’s Summer Leadership Institute focuses on leadership and governance themes, as well as national and state issues, explored through expert presentations during the day. There are also opportunities to network with other board members and education professionals at night. Themes include communication, governance, leadership, and legal, law, and legislative issues.

BUDGET IMPACT AND COSTS:

Governing Board travel is paid from the Maintenance and Operations budget. Estimated cost of registration, mileage, hotel, and meals is \$911.16.

RECOMMENDATION:

It is recommended that the Governing Board approve, if appropriate, the travel request from Mr. Steven Chapman to attend the Arizona School Boards Association’s Summer Leadership Institute held in Flagstaff, Arizona on June 12-13, 2015.

Submitted by: 

Date: 5-7-15

Approved by: 

Date: 5-7-15

ARIZONA SCHOOL BOARDS ASSOCIATION

SUMMER LEADERSHIP INSTITUTE

FLAGSTAFF, AZ

JUNE 12-13, 2015

Note: In preparing this cost estimate, certain assumptions were made, such as the availability of the conference hotel, and mileage and meal reimbursement. Consequently, the estimation of costs can change.

Conference Registration:	\$245.00	Prior to June 5
Car Mileage:	\$131.16	Round trip mileage from Mr. Chapman's home to the conference hotel on Thursday, June 11; returning on Saturday, June 13 (294.74 miles)
Hotel:	\$418.00	\$209.00/night x 2 nights * (Average estimation used based on three possible conference hotel's availability; does not include tax)
Meals:	\$117.00	Allowable per diem = \$39/day x 3 days (Per diem = \$8 for breakfast; \$11 for lunch; \$20 for dinner)
Total:	<u>\$911.16</u>	

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ASBA (/) **EVENTS (/EVENTS)** Summer Leadership Institute

Search for:

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Location
 Little America Hotel
[\(http://www.azsba.org/locations/little-america-hotel-2/\)](http://www.azsba.org/locations/little-america-hotel-2/)

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- [Training \(http://www.azsba.org/events/categories/training-2/\)](http://www.azsba.org/events/categories/training-2/)

Leadership and governance themes as well as national and state issues will be explored through expert presentations during the day, with time for networking with other board members and education professionals at night.

ASBA is launching a new Event Registration system, please download the guide (<http://www.azsba.org/wp-content/uploads/2015/04/Event-Registration.pdf>) prior to registering for Summer Leadership Institute.

Register Now | Member
https://login.azsba.org/event_registration/attendee_overview/summer-leadership-institute-2015 – SLI

Register Now | Non-Member
https://login.azsba.org/event_registration/attendee_overview/summer-leadership-institute-2015-non-member – SLI

Register Now | Member – Board/Superintendent Secretaries Workshop
https://login.azsba.org/event_registration/start/board-superintendent-secretaries-workshop-2015/

Keynote Speaker	Special Session	Expand Your Learning	Conference Registration
Friday Board and/or Superintendent Secretary Track			
Hotel Registration		Cancellation Policy	

Conference Registration

Registration fee: \$245/person (members)
 Registration fee: \$490/person (non-members)

ASBA is launching a new Event Registration system, please download the guide (<http://www.azsba.org/wp-content/uploads/2015/04/Event-Registration.pdf>) prior to registering for Summer Leadership.

Gallery



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Calendar

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Register Now | Member
 (https://login.azsba.org/event_registration/attendee_overview/summer-leadership-institute-2015)

Register Now | Non-Member
 (https://login.azsba.org/event_registration/attendee_overview/summer-leadership-institute-2015-non-member)

Register by June 5 to avoid late registration fee.

Registration begins 3 p.m. on June 12

Connect with ASBA

2100 N. Central Ave.,
 Ste. 200
 Phoenix AZ 85004

Map & Directions
 (<http://www.google.com/maps?q&hl=en&geocode=&f112.258966&app=0.002112.073898&app=0.00921602.254.1100>)
 Toll free 800.238.4701

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Become a Board Member (/becoming-a-board-member/)

To determine whether being a school board member is right for you, you'll want to understand the duties and responsibilities of the position.

Become a Business Partner (/about-asba/partners/)

We offer an Organization Affiliate Membership to these commercial or professional service firms that wish to participate in ASBA.

ASBA is a [National School Boards Association](http://www.nsbpa.org/) (<http://www.nsbpa.org/>) federation member.