



NOTICE OF PUBLIC MEETING

TOLLESON UNION HIGH SCHOOL DISTRICT #214 GOVERNING BOARD AGENDA FOR REGULAR MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: June 9, 2015

TIME: 6:00 p.m.

PLACE: District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board's attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board's Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: June 4, 2015

By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____ p.m.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

4. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board’s Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

5. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

6. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

7. Discussion/Action of Items(s) Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

	<u>PDF</u> <u>PAGE #</u>
*1. Human Resources	
A. Personnel Items	6-12
Recommendations for ratification of various personnel actions.	
B. Returning Retiree Contract/Notice of Employment Language; Long Term Substitute Notice of Appointment Language – 2015-2016	13-40
The following 2015-2016 returning retiree employee contracts/notice of employment and long term substitute notice of appointment language were reviewed and revised, as appropriate, by District Legal Counsel Candyce Pardee of Udall Shumway.	
<ul style="list-style-type: none">▪ Returning Retiree Certified Administrator or Professional Services Employment Contract▪ Returning Retiree Professional Staff Non-Certificated Employment Contract▪ Returning Retiree Teacher Employment Contract▪ Returning Retiree Notice of Employment (At-Will Employment)▪ Long Tern Substitute Teacher Notice of Appointment	
*2. Financial Services	
A. Vouchers	41-42
Prior to ratification at each Governing Board meeting, Governing Board members review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.	
*3. Purchasing	
A. Authorization for Disposal #895 and #896 (Technology)	43-49
Administration seeks Governing Board approval of technology that is no longer needed by the District.	
*4. Superintendent's Office	
A. Travel Request	50-51
<ul style="list-style-type: none">▪ Bianca Lochner, Director of Information Technology and teachers Amanda Ramirez (Sierra Linda High School), Jeff Newman (Copper Canyon High School), Sara Meana (Tolleson Union High School), and Andrew Meana (Tolleson Union High School) wish to attend the International Society for Technology in Education (ISTE) 2015 Conference on June 28-July 1, 2015 in Philadelphia, PA.	

B. Resolution of Breach of Contract – David Vespignani

52-54

Mr. Vespignani signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation. Mr. Vespignani's name was listed on the April 28, 2015 Governing Board meeting agenda, under the Human Resources, Personnel listing as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Vespignani was notified in writing on April 29, 2015 he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Vespignani did not pay the liquidated damages fee within the thirty day period.

ACTION/DISCUSSION ITEMS

1. Fiscal Year 2015-2016 Proposed Budget Publication and Truth in Taxation Notification; Establishment of Date for Public Hearing

55-56

In accordance with A.R.S. §15-905 (expenditure budget), 15-905.01 (truth in taxation), and 15-995 (adjacent ways assessment), a proposed budget must be published and a date established in which to hold a public hearing on the new fiscal year's budget.

Recommendation: That the Governing Board approve publication of the proposed 2015-2016 fiscal year budget on the Arizona Department of Education website, as allowed, the truth in taxation notice in a newspaper of general circulation within the school district, and establish June 23, 2015 at 6:00 p.m. as the date and time in which to hold a public hearing on the 2015-2016 budget.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Fiscal Year 2015-2016 Proposed Budget

57-87

A.R.S. §15-905(A) requires the governing board of a school district to prepare and furnish to the Superintendent of Public Instruction and County Superintendent's Office a proposed budget by July 5, 2015. The General Budget Limit is calculated at \$58,551,752 and the District Additional Assistance at \$26,910,816.

Recommendation: That the Governing Board approve the proposed budget for the 2015-2016 fiscal year.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

3. Travel Request – National Association of Latino Elected and Appointed Officials 32nd Annual Conference – Devin Del Palacio

88-90

According to its website (www.naleo.org), the National Association of Latino Elected and Appointed Officials (NALEO) is “the nation’s leading nonprofit organization that facilitates the full participation of Latinos in the American political process, from citizenship to public service.” The NALEO annual conference will present “a unique opportunity for Latino policymakers to meet with their colleagues from all levels of government to address the challenges and opportunities facing our communities and our nation. The NALEO Annual Conference provides a venue for the meaningful exchange of ideas and solutions to today’s most pressing policy issues.” (www.naleo.org/lasvegas2015/)

Governing Board Vice President Devin Del Palacio, a member of NALEO, requests Governing Board approval to attend NALEO’s 32nd Annual Conference, June 16-19, 2015 in Las Vegas, NV.

Recommendation: That the Governing Board approve, if appropriate, the travel request from Mr. Devin Del Palacio to attend the National Association of Latino Elected and Appointed Officials 32nd Annual Conference held in Las Vegas, Nevada on June 16-19, 2015.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

4. Minutes – May 26, 2015 Regular Meeting

91-98

Mr. Vincent Moreno was excused from the meeting.

Recommendation: That the Governing Board approve the May 26, 2015 Regular meeting minutes.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

AGENDA ITEMS FOR FUTURE MEETING(S)

- June 23, 2015
- July 14, 2015
- July 28, 2015
- August 11, 2015

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Personnel Items

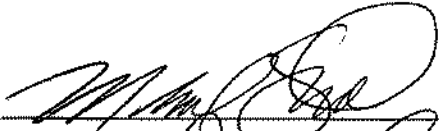
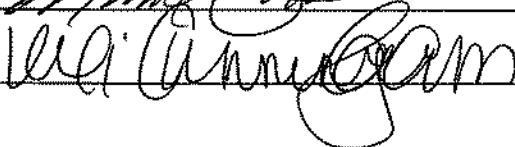
PURPOSE:
Administration seeks Governing Board approval of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:
The Governing Board has sole responsibility for personnel actions including, but not limited to, new hires, re-employment, contract revisions, position changes, leaves of absence, resignations, retirements, and terminations.

STUDENT, EMPLOYEE, AND/OR COMMUNITY BENEFIT:
The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:
N/A

RECOMMENDATION:
It is recommended that the Governing Board approve/ratify the personnel recommendations.

Submitted by:  Date: 6.3-15
Approved by:  Date: 6.3-15

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board
From: Michael Stewart, Human Resources Director
Date: 5/28/2015
Re: Personnel Items, Governing Board Meeting, 06/09/2015

Please submit the following recommendations and ratifications for Governing Board approval.

ADMINISTRATIVE STAFF

Resignation/Release From Contract (Liquidated Damages Paid)

Mohn, Scott	WHS	Assistant Principal – Athletics and Facilities
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CERTIFIED STAFF

Employment of Personnel

Arellano, Andrew	CCHS	Biology
Bruce, Marcus	CCHS	Physical Education
Cook, Jacob	CCHS	Biology
Johnson, Kirk	CCHS	History
Lehman, Derick	CCHS	Sports Medicine
Diaz, Fernando	LJCHS	Ceremics
Hauss, Christopher	LJCHS	Biology
Lohman, Rachel	LJCHS	Life Skills
Meza, Carlos (David)	LJCHS	History
Stevens, Shayla	LJCHS	English
Sverev, Joseph	LJCHS	Mathematics
Giles, Ashley	SLHS	Life Skills
Helmer, Hilary	SLHS	Dance
Trischan, Andrea	SLHS	English
Vaughan, Jenel	SLHS	English
Anwar, Girmar	TUHS	Integrated Biology
Laubscher, Katherine	TUHS	History
Nottingham, Caroline	TUHS	English
Saltzman-Carey, Barbara	TUHS	Culinary Arts
Stenehjem, Erik	TUHS	Anatomy/Biology
Hegeweld, Perry	WHS	Mathematics
Henderson, Ron	WHS	Band/Guitar
Somireddy, Rejini	WHS	Special Services Co-Teacher
Weber, Jennifer	WHS	English

Position Change

Castro, Ashlee	TUHS	From Athletic Trainer to Sports Medicine Teacher
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Extra Duty Assignments – Summer Academy

Burd, Joni	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Conners, Erin	CCHS	Credit Recovery Faculty Advisor
Doyle, Dennis	CCHS	Credit Recovery Faculty Advisor
Ernster, Rachelle	CCHS	Site Homeless Liaison
Ferguson, Eva	CCHS	Summer Online
Fierros, Amy	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Franciotti, Deanna	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Goodsell, Jeremy	CCHS	Summer Advancement
Hughes, Richard	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Hurtado, Fernando	CCHS	ELL Summer Immersion Faculty Advisor
James, Britt	CCHS	Credit Recovery Faculty Advisor
Kindell, Brian	CCHS	Credit Recovery Faculty Advisor
Kindell, Robyn	CCHS	Summer Online
Latten, AeDee	CCHS	Summer Online
Macias, Catarine	CCHS	Credit Recovery Faculty Advisor
Murrieta, David	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Newman, Jeff	CCHS	Summer Advancement
Padilla, John	CCHS	Summer Advancement
Perry, Clayton	CCHS	Summer Online
Ramirez, Daniel	CCHS	Summer Advancement
Richardson, Martha	CCHS	Summer Advancement
Schweikert, Kathleen	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Soto, Portia	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development
Stuart, Tacara	CCHS	Title I Mathematics Intervention Program
Tumbaugh, Lynette	CCHS	Credit Recovery Faculty Advisor
Virgil, Leigh	CCHS	Special Services Teacher of Record
Williams, Darin	CCHS	Title I Reading Summer Intervention Program Instruction and Professional Development

Extra Duty Assignments

Adrian, Kristen	CCHS	S3/PBIS Team Member
Basford, Jessica	CCHS	S3/PBIS Team Member
Bloomquist, Kathryn	CCHS	FCCLA CTSO Sponsor
Bohoney, Tyson	CCHS	FCCLA CTSO Sponsor
Brax, David	CCHS	Game Worker
Brown, John	CCHS	S3/PBIS Team Member
Conners, Erin	CCHS	S3/PBIS Team Member
Echeverria, Erendira	CCHS	S3 Training: Alternatives to Suspension; Providing Safe and Supportive Environments for LGBTQ Members of Your School Community
Ernster, Rachelle	CCHS	S3/PBIS Team Member; S3 Training: Alternatives to Suspension;
Gammon, Michelle	CCHS	Technology Cohort
Jimerson, DeKenda	CCHS	FBLA CTSO Sponsor
Johnson, Curtis	CCHS	HOSA CTSO Sponsor
Khoo, LiPei	CCHS	S3/PBIS Team Member
Lasater, Bradley	CCHS	FBLA CTSO Sponsor
Matthews, Kelly	CCHS	HOSA CTSO Sponsor
Mitchell, Jason	CCHS	Technology Cohort
Newman, Jeff	CCHS	S3/PBIS Team Member; Technology Cohort
Oxford, Bo	CCHS	S3/PBIS Team Member
Ruvalcaba, Bertha	CCHS	Technology Cohort

Schaefer, Cara	CCHS	S3/PBIS Team Member
Stagliano, Joseph	CCHS	S3/PBIS Team Member
Stuart, Seth	CCHS	S3/PBIS Team Member
Arellano, Jesse	LJCHS	S3/PBIS Team Member
Eaton, Heather	LJCHS	Technology Cohort; SkillsUSA CTSO Sponsor
Hughes, Richard	LJCHS	S3/PBIS Team Member
Jacinto, Vanessa	LJCHS	HOSA CTSO Sponsor
Landgrebe, Jennifer	LJCHS	Technology Cohort
Lauletta, Gwen	LJCHS	Technology Cohort
Ludlow, Katherine	LJCHS	Special Projects – Facility Rentals
Malave, Joy	LJCHS	Technology Cohort
Nichols, Paige	LJCHS	S3/PBIS Team Member
Peraz, Peter	LJCHS	S3 Training: Student Assistance Program
Quinonez, Natalie	LJCHS	S3/PBIS Team Member
Valenzuela, Tina	LJCHS	S3 Training: Student Assistance Program
Virgen, Alam	LJCHS	S3/PBIS Team Member
Virgil, Jose	LJCHS	S3/PBIS Team Member
Wallace, Grace	LJCHS	S3/PBIS Team Member
White, Angelica	LJCHS	S3/PBIS Team Member
Arviso, Christina	SLHS	S3/PBIS Team Member
Brady, Sondra	SLHS	FCCLA CTSO Sponsor
Clark, Stephanie	SLHS	S3/PBIS Team Member
Dima, Valentina	SLHS	Technology Cohort
Falvo, Cheryl	SLHS	S3 Training: Providing Safe & Supportive Environments for LGBTQ Members of Your School Community
Franciotti, Adeline	SLHS	S3/PBIS/Advisory Curriculum Revisions
Franciotti, Deanna	SLHS	S3/PBIS Team Member
Fresquez, Lissa	SLHS	S3/PBIS Team Member
Given, Diana	SLHS	Technology Cohort
Gordon, Semantha	SLHS	HOSA CTSO Sponsor
Haagensen, Joshua	SLHS	S3/PBIS Team Member
Luchsinger, Yesmina	SLHS	S3 Training: Providing Safe & Supportive Environments for LGBTQ Members of Your School Community; S3 Training: Alternatives to Suspension; S3 Training: Trauma Series
Marks, Ramon	SLHS	S3/PBIS Team Member
Mershall, Tremane	SLHS	Technology Cohort
Ochoa, Brigitte	SLHS	S3 Training: Student Assistance Program
Ostrowski, Tiffany	SLHS	S3/PBIS Team Member
Perez, Sushyla	SLHS	S3/PBIS Team Member; FCCLA CTSO Sponsor
Perez, Taylor	SLHS	S3/PBIS Team Member; S3 Training: Providing Safe & Supportive Environments for LGBTQ Members of Your School Community; S3 Training: Alternatives to Suspension
Saenz, Sonia	SLHS	FCCLA CTSO Sponsor
Saldamendo, Denise	SLHS	S3 Training: Student Assistance Program
Young, Bleshea	SLHS	Technology Cohort
Zmolek, Meg	SLHS	S3/PBIS Team Member
Bealer, Eric	TUHS	HOSA CTSO Sponsor
Carlson, Aaron	TUHS	S3/PBIS Team Member; CIP Training
Carter, Sheila	TUHS	Technology Cohort
Carver, James	TUHS	S3/PBIS Team Member

Chernyshova, Yana	TUHS	Technology Cohort;
Corral, Alonzo	TUHS	CIP Training
Finch, Stephanie	TUHS	S3/PBIS Team Member
		S3/PBIS Team Member;
		S3 Training: Student Assistance Program
Hernandez, Alex	TUHS	S3/PBIS Team Member;
		CIP Training
Knudsen, Niels	TUHS	FCCLA CTSO Sponsor
Kuehn, Deborah	TUHS	FBLA CTSO Sponsor
Lopez-Vejar, Patty	TUHS	FCCLA CTSO Sponsor
Meana, Andrew	TUHS	CIP Training
Meana, Sara	TUHS	CIP Training
Peacock, Rosie	TUHS	CIP Training
Richardson, James	TUHS	S3/PBIS Team Member
Richardson, Scott	TUHS	CIP Training
Rodriguez, Amira	TUHS	CIP Training
Simmons, Crystal	TUHS	S3 Training: Student Assistance Program
Sobampo, Elena	TUHS	FBLA CTSO Sponsor;
		CIP Training
Wilke, Jason	TUHS	S3/PBIS Team Member
Wolochuk, Andrea	TUHS	CIP Training
Woodman, Diane	TUHS	CIP Training
Burns, Michelle	UHS	Prep - Title I Intervention Program Evaluation;
		Title I Intervention Program Evaluation
Doyle, Dennis	UHS	S3/PBIS Team Member;
		Title I Intervention Program Evaluation
Geshell, Sarah	UHS	Prep - Title I Intervention Program Evaluation;
		Title I Intervention Program Evaluation
Goman, Daniel	UHS	Prep - Title I Intervention Program Evaluation;
		Title I Intervention Program Evaluation
Kennedy, Marissa	UHS	Title I Intervention Program Evaluation
Lawson, Sharon	UHS	Title I Intervention Program Evaluation
McClellan, Susan	UHS	Technology Cohort;
		Title I Intervention Program Evaluation
Mozal, Danielle	UHS	Title I Intervention Program Evaluation
O'Meara, Matthew	UHS	Title I Intervention Program Evaluation
Padilla, John	UHS	Title I Intervention Program Evaluation
Perry, Clayton	UHS	Title I Intervention Program Evaluation
Spacht, Tricianne	UHS	Title I Intervention Program Evaluation
Tung, Qadri	UHS	Title I Intervention Program Evaluation
Weber, Rena	UHS	Title I Intervention Program Evaluation
White, Natasha	UHS	Prep - Title I Intervention Program Evaluation;
		Title I Intervention Program Evaluation
Devogelaere, Scott	WHS	JAG Sponsor
Fergus, Ashley	WHS	FCCLA CTSO Sponsor
Gilliland, Stephanie	WHS	S3 Training: Student Assistance Program
Ramirez, Nanette	WHS	FCCLA CTSO Sponsor
Rice, Trevor	WHS	HOSA CTSO Sponsor
Sanders, Mark	WHS	Game Worker

Medical Leave of Absence Request

Baker, Shane	TUHS	Drama
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Military Leave of Absence

Miley, Whitney (400 days)	TUHS	Special Education
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Resignation/Release From Contract (Liquidated Damages Does Not Apply)

Macomber, Matthew	WHS	English
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Coaching Termination

Jimerson, DeKende	CCHS	Varsity Girls Track
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Coaching Resignation

Lambert, Jacob	LJCHS	Varsity Cross Country; Varsity Boys Track
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CLASSIFIED STAFF**Employment of Personnel**

Benitez, Viviana	CCHS	Cafeteria Cashier
Martinez, Angelica	CCHS	Clerical Support II – Registration Clerk
Pratt, Krystal	LJCHS	Instructional Assistant I – Special Education
Beuthin, Kenneth	TUHS	Equipment Manager

Position Changes

Cebellos, Cheries	CCHS	From Custodian II – Cafeteria to Security Guard
DeSoto, Nancy	TUHS	From Clerical Support II – Attendance Clerk to Clerical Support II – Guidance Clerk

Summer Food Service Program

Alvarez, Erick	CCHS	Cafeteria Worker
Copeland, Tiwan	CCHS	Cafeteria Worker
Levens, Laura	CCHS	Cook
Lopez, Hebert	CCHS	Cafeteria Worker
Mason, Bonnie	CCHS	Cafeteria Worker
Silva, Matthew	CCHS	Cafeteria Worker
Turner, Nancy	CCHS	Special Projects
Vega, Lorre	CCHS	Manager
Winburn, Teri	CCHS	Manager

Aquatics

Hanneh, Jacob	TUHS	Lifeguard (Summer Pool Program)
Hill, Jaydyn	TUHS	Lifeguard (Summer Pool Program)
Parker, Dawson	TUHS	Lifeguard (Summer Pool Program)
Shepard, Cargen	TUHS	Lifeguard (Summer Pool Program)

Medical Leave of Absence Requests

Adame, Madelin	DO	Administrative Assistant IV – Food and Nutrition
Marquez, Sarah	DO	Bus Monitor
Shivers, Shemena	LJCHS	Special Education Instructional Assistant
Lopez, Hebert	SLHS	Cafeteria Cashier
Rodriguez, Jesus	TUHS	Groundskeeper

Return from Medical Leave of Absence

Pierce, Darrell	DO	Plumber
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Resignations

Henson, Tina	DO	Student Information Systems Technician
Alarcon, Cecilia	LJCHS	Instructional Assistant I – SAS
Borroel, Jennifer	LJCHS	Instructional Assistant I – Math
Pratt, Krystal	LJCHS	Instructional Assistant I – Special Education

Resignations

Salvador, Clinton	DO	Technology Support Specialist III
Sanchez, Olga	LJCHS	Clerical Support II – Attendance Clerk

Coaching Termination

Jimerson, Mario	CCHS	Varsity Boys Track Coach
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SUMMARY OF AGENDA ITEM

DATE: June 9, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Returning Retiree Contract/Notice of Employment Language; Long Term Substitute Notice of Appointment Language – 2015-2016

PURPOSE:

A. Contracts, Notices of Employment, Notice of Appointment

Administration seeks Governing Board approval of contract/notice of employment/notice of appointment language for the 2015-2016 school year for:

- Returning Retiree Certified Administrator or Professional Services Employment Contract
- Returning Retiree Professional Staff Non-Certificated Employment Contract
- Returning Retiree Teacher Employment Contract
- Returning Retiree Notice of Employment (At-Will Employment; Classified Staff)
- Long Term Substitute Teacher Notice of Appointment

Each of the returning retiree documents contains a paragraph indicating the returning retiree is responsible for payment of the alternative contribution rate, which will be paid to the Arizona Retirement System from an equivalent reduction to salary.

The Long Term Substitute Teacher Notice of Appointment pertains to the five (5) permanent long term substitutes hired by the District. Each long term substitute is assigned to one (1) school throughout the school year.

B. Electronic Signature

Administration seeks Governing Board approval to affix an electronic signature stamp of the Governing Board President's and Vice President's signature on all employment contract/notice of wage/notice of appointment documents.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions, including contract language revisions. The additional language for the 2015-2016 school year are particular to returning retirees and long term substitutes assigned to a school for the duration of the school year. Language was reviewed and revised by District Legal Counsel Candyce Pardee of Udall Shumway.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:


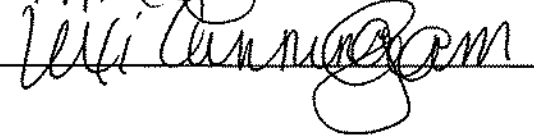
The contract language is in the best interest of the District and those whom it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve (1) the 2015-2016 Returning Retiree contract/notice of employment and Long Term Substitute notice of appointment language, and (2) affixing an electronic signature stamp of the Governing Board President's and Vice President's signature on all employment contracts.

Submitted by:  Date: 6-2-15
Approved by:  Date: 6-3-15

**Tolleson Union High School District No. 214
RETURNING RETIREE CERTIFIED ADMINISTRATOR OR PROFESSIONAL
SERVICES EMPLOYMENT CONTRACT
2015-2016**

This Contract ("Contract") is entered into by Tolleson Union High School District No. 214 ("District") and _____ ("Employee" or "Retired Member").

1. Pursuant to A.R.S. §38-766.01, a Certificated Administrator is not entitled to the rights of certificated administrators and teachers under A.R.S. §§15-431(A)(22), 15-536, 15-538, 15-538.01, and 15-539 through 15-543. In the event the District terminates Retired Member, with or without cause, the Retired Member is not entitled to a hearing and this Contract is not subject to the relevant portions of Title 15 of the Arizona Revised Statutes regarding termination of a certificated employee's employment with the District.

Retired Member specifically acknowledges and affirms the following written provisions:

- a. **Retired Member has attained normal retirement age.**
- b. **Retired Member terminated employment at least three hundred sixty-five (365) days prior to the date of this Contract.**
- c. **Retired Member is not entitled to the rights of certificated teachers or administrators under A.R.S. §§15-536, 15-538, 15-538.01, and 15-539 through 15-543.**
- d. **The District shall not pay contributions on behalf of the retired member pursuant to A.R.S. §§38-736, 38-737, or 38-797.05, other than as may be required by A.R.S. §38-766.02.**
- e. **Retired Member shall not accrue credited service, retirement benefits, or long-term disability program benefits pursuant to the Arizona State Retirement System, as provided for in A.R.S. §15-1628(B)(4), regarding additional balance accounts, retirement benefits, or long-term disability program benefits pursuant to Article 2.1 of Title 38 for the period in which the Retired Member returns to work under this Contract.**
- f. **The term in which the Retired Member returns to work is not eligible for purchase under A.R.S. §§38-743 or 38-744.**
- g. **Retired Member's election to return to work under this section is nonrevocable for the remainder of the employment term for which the Retired Member made the election.**

By signing this Contract, Retired Member specifically acknowledges these provisions in writing as required by A.R.S. §38-766.01(C).

2. District agrees to employ Employee as or in another capacity determined by the Superintendent pursuant to Policy GCK during fiscal year 2015-2016, commencing on _____, 2015 and ending on _____, 2016. The contract year for Employee shall be in accordance with the official calendar adopted by the Governing Board. If, however, an emergency or other circumstance as determined and declared by the Governing Board or its

authorized designee, delays the opening or requires the closing of the schools, the number of days covered by this Contract shall be extended so as to maintain open schools for the number of days required by the Contract without additional compensation to Employee. Employee further recognizes and agrees that there may be times when the Employee's presence is required outside the normal work day and agrees that Employee shall be present without additional compensation beyond Employee's salary.

3. Employee's employment is conditioned upon the possession at all times of a valid Arizona certificate and/or other degree(s), license(s), or endorsement(s) as may be required by the Superintendent, by the job description, and/or as required as part of the job application for the position being offered upon satisfactory completion of any and all background checks and upon receipt of and maintenance of any fingerprint clearances or fingerprint cards that may be required. Employee agrees to use his or her best efforts to faithfully perform all duties assigned by District officials and the Governing Board. Employee's employment may be terminated if these conditions are not satisfied. Should Employee be employed as a principal, Employee must specifically possess a valid Arizona principal certificate, SEI endorsement, and a valid fingerprint clearance card for the entire term of this Contract.

4. Employee understands and agrees that if Employee is required to maintain a fingerprint card or fingerprint clearance, and/or if Employee is required to maintain certain certificates, degrees, licenses, or endorsements for the position being offered, Employee is not entitled to compensation for any period during which such fingerprint clearance, certificates, degrees, licenses, and/or endorsements and/or approved area(s) is/are not maintained and in effect and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period. District may deduct funds mistakenly paid to Employee during such period from any other monies owed to Employee by District.

5. Should Employee's fingerprint clearance lapse during the term of the Contract or should the fingerprint clearance card be revoked for an appealable and non-violent offense, the District, in its sole discretion, may continue to employ Employee at the daily substitute teacher rate while Employee is awaiting fingerprint clearance. Employee shall be accompanied by a person having valid fingerprint clearance at all times when Employee is in the presence of students. In no event shall any part of the difference between the salary stated in the Contract and the daily substitute teacher rate be returned to Employee for the period in which Employee failed to have the appropriate fingerprint clearance once the fingerprint clearance has again been obtained.

6. District agrees to pay Employee a Base Salary of \$_____ based upon a _____ Full Time Equivalence (FTE) as approved and appropriated by the Governing Board. Employee understands and agrees that at the end of the 2014-2015 school year and the beginning of the 2015-2016 school year, Employee may need to be issued two separate paychecks to reflect that portion of work performed at the end of one contract year and that portion of work actually performed at the beginning of the new contract year, but that the balance of the salary listed above shall be divided into equal paychecks for the remainder of the fiscal year up until the last pay period should that pay period overlap into the 2016-2017 school year.

7. Employee acknowledges and agrees that at any time after execution of this Contract, the Base Salary specified in paragraph 6 above may be reduced by an amount not to exceed the equivalent of five (5) days' pay, based on a 1.0 FTE, if any of the following occurs: (1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2015-2016 fiscal year is less or becomes less than that authorized at the beginning of the 2014-2015 fiscal year; (2) the District fails to receive during the 2015-2016 fiscal year funds in the amount initially budgeted for such year; or (3) the District does not receive funds that, as of April 12, 2015, the District anticipates receiving for use in the 2015-2016 fiscal year from the Arizona legislature or from any federal fund. The Employee shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph. Should such reduced funding occur, the Governing Board may eliminate Employee's position at the end of the contract year pursuant to the District's reduction in force policy and Arizona law in effect at the time of reduction in force.

8. If the Base Support Level funding that is made available to the District by the Legislature's budget for 2015-2016 is more than was assumed in the revenue projection in the preliminary budget or if the District receives additional funds that may be apportioned towards salaries and employee related expenses from whatever source and the Governing Board, in its sole discretion, agrees to allocate such funds towards salaries and employee related expenses, the Governing Board may do so in the following manner. The Governing Board may, in its sole discretion, increase Employee's salary by an amount not to exceed five percent (5%) of the Base Salary or may make a one time allocation of funds to Employee in an amount not to exceed five percent (5%) of the Base Salary to supplement Employee's Base Salary during the fiscal year. The one time payment may be paid to Employee in a single payment or in multiple payments at such times as may serve the best financial needs of the District.

9. Should Employee believe there is a mistake in Employee's salary, the Employee shall have thirty (30) days from initiating performance of duties under the Contract to notify the District of the mistake. If Employee does not notify the District within these thirty (30) days, Employee waives the right to additional amounts under the current Contract. If the Employee has received more money than the Employee is entitled for work performed, or if the Employee inadvertently receives a benefit at no cost for which the Employee would ordinarily be required to pay, the Employee shall, at the District's option (a) immediately repay any amount erroneously paid to the Employee or immediately pay the District for the value of the benefit received or (b) allow the District to reduce future payments to the Employee in an amount not to exceed the amount which may be deducted under the Federal Wage Garnishment each pay period in order to make up for any amount erroneously paid or to repay the value of the benefit received. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law.

10. Employee warrants the truth of all representations and statements made by Employee to District in connection with this Contract as well as those contained in Employee's employment application and any other document submitted to the District concerning qualifications, fitness to teach, and representations about arrest and conviction records. Employee recognizes that it is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing Board, or its authorized representative, that any such representation is not true or is inaccurate may, at District's option, be deemed a material

breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

11. If Employee is arrested for or charged with any nonappealable offense listed in A.R.S. §41-1758.03(B), Employee shall immediately report the arrest or charge to Employee's supervisor. Failure to do so shall result in immediate dismissal following an informal due process hearing.

12. Employee agrees to abide by and be subject to the District's policies, regulations, and rules as are in effect or may be amended during the term of this Contract.

13. Employee recognizes that Employee has no right to continued employment beyond the term of this Contract and, further, has no right to a hearing prior to nonrenewal of this Contract for the 2015-2016 school year.

14. If Employee resigns without advanced Governing Board approval, the resignation will be deemed to be an unprofessional act that may subject Employee to disciplinary action by the State Board of Education and/or other state licensing boards. In addition, it may subject Employee to a civil suit under breach of contract and/or notification of abandonment of position to future employers upon request for information.

15. Employee recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Employee does not fulfill the obligations under this Contract. Employee and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single Employee are difficult to determine and, therefore, that it is appropriate to assess an amount certain as liquidated damages. Employee and District agree that the liquidated damages which may be assessed against Employee for resigning, with Governing Board approval, during the term of this Contract shall be in the amount of One Thousand Dollars (\$1,000).

16. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, as a *de minimus* fringe benefit in order to foster good working relations and encourage and reward staff participation.

17. As additional consideration for Employee's services, the District will allow the Employee reasonable use of a designated District computer when the Employee is not on duty and the computer is not reserved for other District use, provided that the Employee agrees in writing to follow District policies governing internet access and computer use and this use does not result in any additional cost to the District. Failure to follow District policies regarding internet access and computer use may result in discipline up to and including termination. To the extent that Employee's use increases the District's cost, the District shall require reimbursement from Employee.

18. This Contract is subject to cancellation pursuant to A.R.S. §38-511.

19. Employee shall not discriminate against any employee, student, parent, contractor, or other member of the public because of that person's sex, race, religion, color, national origin, age, disability, veteran's status, political affiliation, or genetic code.

20. The entire agreement between the parties shall consist of this Contract and such fringe benefits as the Governing Board approves for this fiscal year. This Contract shall further consist of and be subject to state and federal laws dealing with education, as well as to any additions, revisions, or other changes in such laws which may go into effect during the term of this Contract, just as if the new, revised, or deleted statutes were in place at the time of the signing of this Contract. Any other subsequent amendments or addendum to this Contract must be in writing and signed by both parties

21. In the event that any covenant, term, condition, or provision of this Contract is deemed by a court of competent jurisdiction to be illegal, void, or against public policy, such provision shall be severed from this Contract and the remaining terms, conditions, and provisions hereof shall remain in full force and effect to the extent permitted by law.

22. If Employee is a principal, Principal shall be evaluated pursuant to A.R.S §15-503 through use of an evaluation system and instrument adopted and approved for use pursuant to A.R.S. §15-203(A)(3G) in effect at the time of evaluation, even though it may differ from the evaluation system that is in place at the time the Contract is signed. Principal specifically agrees that the system and instrument adopted by the District and in effect as of the date of Principal's first formal observation shall be the system and instrument used to evaluate principal for the remainder of the school year except, and to the extent, that any other modification of the evaluation system or instrument is required by law during the course of the year.

23. Pursuant to A.R.S. § 38-766.02, Employee, being employed in a position that would ordinarily be held by an employee who would be under the Arizona Retirement System, is subject to a contribution rate of __ percent (___%) which, under the terms of this contract, shall be paid to the Arizona State Retirement System from an equivalent reduction to Employee's salary.

24. By signing this Contract, Employee acknowledges reading this Contract and specifically agrees to comply with all terms in the Contract. The execution of this Contract was authorized at a legally convened meeting of the Governing Board. This Contract cancels and supersedes all prior employment contracts between the parties. Employee, other than Principal, must sign this Contract and return it to the District Human Resource's Office within fifteen (15) days from the date it is received, without any additions or deletions, or District's offer of employment shall be automatically revoked. Employee who is a principal must sign this Contract and return it to the District Human Resource's Office within thirty (30) days of receipt of this Contract. "Sign," for purposes of this paragraph, may include an electronic signature. "Sign" may also be by making a separate written document that accepts all the terms of the Contract, does not add any additional terms to the Contract, and is delivered to the Governing Board within the time period indicated above from the date the Contract is received. The date the Contract is received shall mean (1) the date it is personally delivered, (2) the date it is placed in the Employee's District provided mailbox, including electronic mail, or (3) two (2) days after being placed in a United States postal service mailbox, addressed to the last known address provided by Employee to the District. Note: If a contract has not been transmitted to Employee

by the end of the current school year, the transmittal of an electronic contract to the Employee prior to the start of the next school year shall be submitted to both the Employee's District email and the Employee's personal email in order to notify Employee of the offer of contract. Employee shall be responsible for submitting his or her personal email address to Human Resources personnel at the District Office for this purpose. Employee's failure to submit a personal email address to Human Resources shall relieve the District of the duty to transmit the contract to any electronic mail address other than the District provided email address.

By signing this Contract, Employee acknowledges reading this Contract and specifically agrees to comply with all terms in the Contract.

Employee's Signature

Date

Contract Issue Date

Governing Board President

Governing Board Vice President

**Tolleson Union High School District No. 214
RETURNING RETIREE PROFESSIONAL STAFF NON-CERTIFICATED
EMPLOYMENT CONTRACT
2015-2016**

This Contract ("Contract") is entered into by Tolleson Union High School District No. 214 ("District") and _____ ("Employee" or "Retired Member").

1. Employee is a returned retiree pursuant to A.R.S. §38-766.01. As such, Employee understands he/she is not entitled to the same rights as other term employees of the District. In the event the District terminates Retired Member, with or without cause, the Retired Member is not entitled to a hearing and this Contract is not subject to the relevant portions of District policies regarding term employees.

Retired Member specifically acknowledges and affirms the following written provisions:

- a. **Retired Member has attained normal retirement age.**
- b. **Retired Member terminated employment at least three hundred sixty-five (365) days prior to the date of this Contract.**
- c. **Retired Member is not entitled to the rights of certificated teachers or administrators under A.R.S. §§15-536, 15-538, 15-538.01, and 15-539 through 15-543.**
- d. **The District shall not pay contributions on behalf of the retired member pursuant to A.R.S. §§38-736, 38-737, or 38-797.05, other than as may be required by A.R.S. §38-766.02.**
- e. **Retired Member shall not accrue credited service, retirement benefits, or long-term disability program benefits pursuant to the Arizona State Retirement System, as provided for in A.R.S. §15-1628(B)(4), regarding additional balance accounts, retirement benefits, or long-term disability program benefits pursuant to Article 2.1 of Title 38 for the period in which the Retired Member returns to work under this Contract.**
- f. **The term in which the Retired Member returns to work is not eligible for purchase under A.R.S. §§ 38-743 or 38-744.**
- g. **Retired Member's election to return to work under this section is nonrevocable for the remainder of the employment term for which the Retired Member made the election.**

By signing this Contract, Retired Member specifically acknowledges these provisions in writing as required by A.R.S. §38-766.01(C).

2. District agrees to employ Employee during fiscal year 2015-2016, commencing on _____, 2015 and ending on _____, 2016. The contract year for Employee shall be in accordance with the official calendar adopted by the Governing Board. If, however, an emergency or other circumstance as determined and declared by the Governing Board or its authorized designee delays the opening or requires the closing of the schools, the period of time

covered by this Contract shall be extended so as to maintain open schools for the number of days required by state law without additional compensation to Employee. Employee will be present and perform any and all assigned duties and understands and agrees that there will be occasions requiring Employee's presence outside of the regular duty hours, which shall not be subject to additional compensation beyond Employee's salary.

3. Employee's employment is conditioned upon the possession at all times of a valid certificate(s), degrees, and/or license(s) as may be required for the position being offered and upon satisfactory completion of any and all background checks and fingerprint clearances that may be required. Employee agrees to use his or her best efforts to faithfully perform all duties assigned by District officials and the Governing Board including, but not limited to, any staff development in Basic Instructional Skills (Effective Elements of Essential Instruction), Classroom Management, Standards Based Assessments, Learning Styles, or other staff development support as determined by the District. Employee's employment may be terminated if these conditions are not satisfied.

4. Employee understands and agrees that Employee is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s), and/or approved area(s) is/are not maintained and in effect; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period and District may deduct any of that compensation paid to Employee attributable to such period from any other monies owed to Employee by District.

In the sole discretion of the District, while Employee is awaiting fingerprint clearance, certificate(s), and/or endorsements(s) based on a failure to timely renew or during the appeal process for an appealable and non-violent offense, the District may, but is not required to, continue to employ Employee at the substitute teacher rate, as long as Employee is accompanied by a person holding a valid fingerprint card at all times when Employee is in the presence of students. The difference between the salary stated in the Contract and the substitute teacher rate may be used by the District, in part or in whole, to compensate the District for the cost of obtaining the person to accompany the Employee. In no event shall any part of the difference between the salary stated in the Contract and the substitute teacher rate be returned to Employee for the period in which Employee failed to have the appropriate fingerprint clearance once the fingerprint clearance has again been obtained.

5. District agrees to pay Employee a Base Salary of \$ _____ based upon a _____ Full Time Equivalence (FTE) as approved and appropriated by the Governing Board. NOTE: This salary reflects the belief by the District that Employee is exempt under the Fair Labor Standards Act. If Employee believes that he/she is NOT EXEMPT, Employee shall bring his/her belief to the Human Resources Department as soon as he/she develops this belief. In the event there is a difference between the salary amount stated here and the amount in the District salary schedule, the salary schedule shall govern, unless such change is brought about by the changes listed in this paragraph and paragraphs 6, 7, and 8. The salary listed above shall be paid in equal pays during the contract as indicated by the Employee's annualized pay decision.

The District shall reduce Employee's pay in order to reimburse the District for the alternative contribution rate paid by the District on behalf of Employee pursuant to A.R.S. §38-766.02. Employee shall not accrue credited service, retirement benefits, or long

term disability program benefits during the term of this Contract. In the event that the District terminates Employee for cause or elects to nonrenew Employee's Contract, Employee is not entitled to a hearing.

6. Employee and the District agree that as Employee does not hold an Arizona teaching certificate and is not employed as a classroom teacher, the Governing Board, in its sole discretion, may choose to provide the Employee with a payment equal to the amount of performance pay received by certificated teachers so long as Employee meets all other requirements for the receipt of performance pay under the District's performance pay plan and so long as Employee is eligible for a portion of the 40% funding under A.R.S. §15-977(H)(1), (3), and (5).

7. Employee acknowledges and agrees that at any time after execution of this Contract, the Base Salary specified in paragraph 5 above may be reduced by an amount not to exceed the equivalent of five (5) days' pay, based on a 1.0 FTE if any of the following occurs: (1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2015-2016 fiscal year is less or becomes less than that authorized at the beginning of the 2014-2015 fiscal year; (2) the District fails to receive during the 2015-2016 fiscal year funds in the amount initially budgeted for such year; or (3) the District does not receive funds that, as of April 12, 2015, the District anticipates receiving for use in the 2015-2016 fiscal year from the Arizona legislature or from any federal fund. The Employee shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph. Should such reduced funding occur, the Governing Board may eliminate Employee's position at the end of the contract year pursuant to the District's reduction in force policy and Arizona law in effect at the time of reduction in force.

8. If the Base Support Level funding that is made available to the District by the Legislature's budget for 2015-2016 is more than was assumed in the revenue projection in the preliminary budget or if the District receives additional funds that may be apportioned towards salaries and employee related expenses from whatever source, and the Governing Board, in its sole discretion, agrees to allocate such funds towards salaries and employee related expenses, the Governing Board may do so in the following manner. The Board may, in its sole discretion, increase Employee's salary by an amount not to exceed five percent (5%) of the Base Salary or may make a one time allocation of funds to Employee in an amount not to exceed five percent (5%) of the Base Salary to supplement Employee's Base Salary during the fiscal year. The one time payment may be paid to Employee in a single payment or in multiple payments at such times as may serve the best financial needs of the District.

9. Should Employee believe there is a mistake in Employee's salary resulting in Employee receiving less than what Employee would be entitled under the salary schedule, the Employee shall have thirty (30) days from initiating performance of duties under the Contract to notify the District of the mistake. If Employee does not notify the District within these thirty (30) days, Employee waives the right to additional amounts under the current Contract. If the Employee has received more money than the Employee is entitled for work performed, or if the Employee inadvertently receives a benefit at no cost for which the Employee would ordinarily be required to pay, the Employee shall, at the District's option (a) immediately repay any amount erroneously paid to the Employee or immediately pay the District for the value of the benefit received or (b) allow the District to reduce future payments to the Employee in an amount not to

exceed the amount which may be deducted under the Federal Wage Garnishment each pay period in order to make up for any amount erroneously paid or to repay the value of the benefit received. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law.

10. Employee shall be evaluated through use of an evaluation system and instrument adopted and approved for use. Employee specifically agrees that the system and instrument adopted by the District and in effect as of the date of Employee's formal observation shall be the system and instrument used to evaluate Employee for the remainder of the school year, except and to the extent that any other modification of the evaluation system or instrument is required by law during the course of the year.

11. Employee understands and agrees that Employee may be transferred to a different school within the District or may be precluded from transferring to a different school within the District, depending, in part, upon the evaluation of the Employee. Any transfer of an Employee to a different school, a different class, or a different subject area is solely within the discretion of the District in compliance with Policy GCK or GDJ.

12. Employee warrants the truth of all representations and statements made by Employee to District in connection with this Contract as well as those contained in the Employee's employment application and any other document submitted to the District concerning qualifications and representations about arrest and conviction records. Employee recognizes that it is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing Board or its authorized representative that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

13. Pursuant to A.R.S. §15-550, if Employee is arrested for or charged with any nonappealable offense listed in A.R.S. §41-1758.03(B), Employee shall immediately report the arrest or charge to Employee's supervisor. Failure to do so shall result in immediate dismissal.

14. Employee agrees to perform such duties as may be assigned. Employee agrees to abide by and be subject to the District's policies, regulations, and rules as are in effect or may be amended during the term of this Contract.

15. If Employee resigns without advanced Governing Board approval, the resignation will be deemed to be an unprofessional act which may be reported to future employers inquiring about Employee's term of employment with the District and/or to any licensing agency in addition to a possible civil lawsuit for breach of contract.

16. To the extent appropriate for the occasion, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and professional development activities/trainings as a *de minimus* fringe benefit in order to foster good working relations and encourage and reward staff participation.

17. As additional consideration for Employee's services, the District will allow the Employee reasonable use of a designated District computer when the Employee is not on duty and the computer is not reserved for other District use, provided that the Employee agrees in writing to follow District policies governing internet access and computer use and this use does not result in any additional cost to the District. Failure to follow District policies regarding internet access and computer use may result in discipline up to and including termination. To the extent that Employee's use increases the District's cost, the District shall require reimbursement from Employee.

18. This Contract is subject to cancellation pursuant to A.R.S. §38-511.

19. Employee shall not discriminate against any employee, student, parent, contractor, or other member of the public because of that person's sex, race, religion, color, national origin, age, disability, veteran's status, political affiliation, or genetic code.

20. The entire agreement between the parties shall consist of this Contract and such fringe benefits as the Governing Board approves for this fiscal year. This Contract shall further consist of and be subject to state and federal laws dealing with education as well as to any additions, revisions, or other changes in such laws which may go into effect during the term of this Contract, just as if the new, revised, or deleted statutes were in place at the time of the signing of this Contract. Any other subsequent amendments or addendum to this Contract must be in writing and signed by both parties.

21. In the event that any covenant, term, condition, or provision of this Contract is deemed by a court of competent jurisdiction to be illegal, void, or against public policy, such provision shall be severed from this Contract and the remaining terms, conditions, and provisions hereof shall remain in full force and effect to the extent permitted by law.

22. As an Employee who has received this Contract prior to the end of the present Contract year, Employee acknowledges that Employee has reasonable assurance of employment with the District for the 2015-2016 school year. Employee, therefore, acknowledges that Employee is not qualified to receive unemployment insurance over the summer months unless Employee has received a reduction in force notice, notice of intent to nonrenew, or been otherwise terminated. Employee specifically agrees, and by Employee's signature below, acknowledges that should Employee apply for and receives unemployment insurance in direct contravention of this paragraph, District may deduct the amount of any unemployment insurance it is required to pay from Employee's salary.

23. Should the Governing Board provide Employee with written notice of intent to not renew Employee's contract for the 2016-2017 school year, Employee affirms that Employee has no property interest in being offered a new Term Contract. Employee further understands and agrees that beyond the written notice of the Governing Board's intention to not renew the contract, Employee is not entitled to any additional form of notice or hearing at the end of the Term.

24. Employee must sign this Contract and return it to the District Human Resource's office within fifteen (15) business days from the date it is received, without any additions or deletions, or District's offer of employment shall be automatically revoked. "Sign," for purposes

of this paragraph, may include an electronic signature. "Sign" may also be by making a separate written document that accepts all the terms of the Contract, does not add any additional terms to the Contract, and is delivered to the Governing Board within the fifteen (15) business days from the date the Contract is received. The date the Contract is received shall mean (1) the date it is personally delivered, (2) the date it is placed in the Employee's school provided mailbox, including electronic mail, or (3) two (2) days after being placed in a United States postal service mailbox, addressed to the last known address provided by Employee to the District. Note: If a contract has not been transmitted to Employee by the end of the current school year, the transmittal of an electronic contract to the Employee prior to the start of the next school year shall be submitted to both the Employee's District email and the Employee's personal email in order to notify Employee of the offer of contract. Employee shall be responsible for submitting his or her personal email address to Human Resources personnel at the District Office for this purpose. Employee's failure to submit a personal email address to Human Resources shall relieve the District of the duty to transmit the contract to any electronic mail address other than the District provided email address.

By signing this Contract, Employee acknowledges reading this Contract and specifically agrees to comply with all terms in the Contract.

Employee's Signature

Date Contract Issue Date

Governing Board President

Governing Board Vice President

**Tolleson Union High School District No. 214
RETURNING RETIREE TEACHER EMPLOYMENT CONTRACT
2015-2016**

This Contract ("Contract") is entered into by Tolleson Union High School District No. 214 ("District") and _____ ("Teacher" or "Retired Member").

1. Pursuant to A.R.S. § 38-766.01, Teacher is not entitled to the rights of certificated teachers under A.R.S. §§15-536, 15-538, 15-538.01, and 15-539 through 15-543. In the event the District terminates Teacher with or without cause, Teacher is not entitled to a hearing and this Contract is not subject to the relevant portions of Title 15 of the Arizona Revised Statutes regarding termination of a certificated employee's employment with the District.

Teacher specifically acknowledges and affirms the following written provisions:

- a. Teacher has attained normal retirement age.**
- b. Teacher terminated employment at least three hundred sixty-five (365) days prior to the date of this Contract.**
- c. Teacher is not entitled to the rights of certificated teachers under A.R.S. §§15-536, 15-538, 15-538.01, and 15-539 through 15-543.**
- d. The District shall not pay contributions on behalf of the retired member pursuant to A.R.S. §§38-736, 38-737, or 38-797.05, other than as may be required by A.R.S. §38-766.02.**
- e. Teacher shall not accrue credited service, retirement benefits, or long-term disability program benefits pursuant to the Arizona State Retirement System, as provided for in A.R.S. §15-1628(B)(4), regarding additional balance accounts, retirement benefits, or long-term disability program benefits pursuant to Article 2.1 of Title 38 for the period in which the retired Teacher returns to work under this Contract.**
- f. The term in which the retired Teacher returns to work is not eligible for purchase under A.R.S. §§38-743 or 38-744.**
- g. Teacher's election to return to work under this section is nonrevocable for the remainder of the employment term for which the Teacher made the election.**

By signing this Contract, Teacher specifically acknowledges these provisions in writing as required by A.R.S. § 38-766.01(C).

2. District agrees to employ Teacher for during fiscal year 2015-2016, commencing on ___/___/2015 and ending on ___/___/2016. The contract year for Teacher shall be in accordance with the official calendar adopted by the Governing Board. If, however, an emergency or other circumstance as determined and declared by the Governing Board or its authorized designee delays the opening or requires the closing of the schools, the period of time covered by this Contract shall be extended so as to maintain open schools for the number of days required by the Contract without additional compensation to Teacher. Teacher will be present and perform any and all assigned duties and understands and agrees that there will be occasions requiring Teacher's

presence outside of the regular duty hours for which Teacher will receive no additional compensation.

3. Teacher's employment is conditioned upon the possession at all times of a valid Arizona teacher's certificate for the position being offered and upon satisfactory completion of any and all background checks and fingerprint clearances that may be required. Teacher agrees to be "highly qualified" in all assigned core academic subjects or as otherwise required by law and to hold all requisite endorsements by the commencement date of this Contract. Teacher agrees to use his or her best efforts to faithfully perform all duties assigned by District officials and the Governing Board. Teacher's employment may be terminated if these conditions are not satisfied.

4. Teacher understands and agrees that Teacher is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s), and/or approved area(s) is/are not maintained and in effect; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Teacher for work performed during such period and District may deduct any of that compensation paid to Teacher attributable to such period from any other monies owed to Teacher by District.

In the sole discretion of the District, while Teacher is awaiting fingerprint clearance based on a failure to timely renew or during the appeal process for an appealable and non-violent offense, the District may, but is not required to, continue to employ Teacher at the substitute teacher rate as long as Teacher is accompanied by a person holding a valid fingerprint card at all times when Teacher is in the presence of students. The difference between the salary stated in the Contract and the substitute teacher rate may be used by the District, in part or in whole, to compensate the District for the cost of obtaining the person to accompany the Teacher. In no event, shall any part of the difference between the salary stated in the Contract and the substitute teacher rate be returned to Teacher for the period in which Teacher failed to have the appropriate fingerprint clearance once the fingerprint clearance has again been obtained.

5. District agrees to pay Teacher a Base Salary of \$_____ based upon a _____ Full Time Equivalence (FTE) as approved and appropriated by the Governing Board. **Pursuant to A.R.S. § 38-766.02, Teacher, being employed in a position that would ordinarily be held by an employee who would be under the Arizona Retirement System, is subject to a contribution rate of ___ percent (___%) which, under the terms of this contract, shall be paid to the Arizona State Retirement System from an equivalent reduction to Teacher's salary.** Teacher understands, acknowledges, and agrees that as a returning retiree, Teacher is not entitled to be placed on the District salary scale unless, under the discretion of the District, the District chooses to place the Teacher on the salary scale. Teacher also understands the salary listed above may be further changed if the events listed in Paragraphs 6, 7, 8, or 9 occur.

6. In addition to salary, Teacher also shall receive performance pay if Teacher qualifies for such pay in accordance with the District's Performance Pay Plan and subject to any reduction in Classroom Site Funding as described in paragraph 7 below. The amount of performance pay and the method and timing of payment of performance pay shall be as specified in the District's Performance Pay Plan, and Certified Supplemental Salary Schedule. Teacher acknowledges that if Teacher resigns or engages in behavior in violation of state or federal law and/or District policies to the extent that Teacher is terminated or resigns in lieu of a recommendation that Teacher be terminated, this shall, in and of itself, be deemed to be a failure

of Teacher to comply with the performance plan and, therefore, results in Teacher being entitled to no portion of the Classroom Site Fund performance pay. Teacher shall also receive such fringe benefits as the Governing Board approves for this fiscal year.

7. Pursuant to A.R.S. §15-977 and provisions of the Classroom Site Fund, the District may or may not receive funds to support supplements to Teacher's Base Salary or which will entitle Teacher to performance pay if the Teacher qualifies under the District's Performance Pay Plan. Teacher expressly acknowledges that total pay will depend upon allocation of the Classroom Site Funds, amount of Classroom Site Funds received, if any, and Teacher eligibility. Payments associated with the Classroom Site Fund may be paid only if the balance in the applicable Site Fund account is sufficient to support the payment. Reduction in the funds available under A.R.S. §15-977 under the terms of this paragraph may cause a reduction in salary and/or Teacher's performance pay even if the eventualities listed in paragraph 8 do not occur.

8. Teacher acknowledges and agrees that at any time after execution of this Contract, the Base Salary specified in paragraph 5 may be reduced by an amount not to exceed the equivalent of five (5) days' pay, based on a 1.0 FTE, if any of the following occurs: (1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2015-2016 fiscal year is less or becomes less than that authorized at the beginning of the 2014-2015 fiscal year; (2) the District fails to receive during the 2015-2016 fiscal year funds in the amount initially budgeted for such year; or (3) the District does not receive funds that, as of April 12, 2015, the District anticipates receiving for use in the 2015-2016 fiscal year from the Arizona legislature or from any federal fund. The Teacher shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph. Should such reduced funding occur, the Governing Board may eliminate Teacher's position at the end of the contract year pursuant to the District's reduction in force policy and Arizona law in effect at the time of reduction in force.

9. If the Base Support Level funding that is made available to the District by the Legislature's budget for 2015-2016 is more than was assumed in the revenue projection in the preliminary budget, or if the District receives additional funds that may be apportioned towards salaries and employee related expenses from whatever source and the Governing Board, in its sole discretion, agrees to allocate such funds towards salaries and employee related expenses, the Governing Board may do so in the following manner. The Governing Board may, in its sole discretion, increase Teacher's salary by an amount not to exceed five percent (5%) of the Base Salary or may make a one time allocation of funds to Teacher in an amount not to exceed five percent (5%) of the base salary to supplement Teacher's base salary during the fiscal year. The one time payment may be paid to Teacher in a single payment or in multiple payments at such times as may serve the best financial needs of the District.

10. Teacher further understands that pursuant to A.R.S. §38-766.01, Teacher's contract with the District may be terminated midyear should the District determine that as a result of the events enumerated in Paragraph 8, it is in the best fiscal interests of the District to do so. Teacher shall be given not fewer than thirty (30) days notice of any termination that occurs as a result of Paragraph 8.

11. Should Teacher believe there is a mistake in Teacher's salary resulting in Teacher receiving less than what Teacher would be entitled to as a returned retiree, recognizing that as a

returned retiree, District is not required to place Teacher on the salary schedule, the Teacher shall have thirty (30) working days from initiating performance of duties under the Contract to notify District of mistake. If Teacher does not notify District within these thirty (30) days, Teacher waives the right to additional amounts under the current Contract. If the Teacher has received more money than the Teacher is entitled for work performed, or if the Teacher inadvertently receives a benefit at no cost for which the Teacher would ordinarily be required to pay, the Teacher shall, at the District's option (a) immediately repay any amount erroneously paid to the Teacher or immediately pay the District for the value of the benefit received or (b) allow the District to reduce future payments to the Teacher in an amount not to exceed the amount which may be deducted under the Federal Wage Garnishment each pay period in order to make up for any amount erroneously paid or to repay the value of the benefit received. This remedy shall be in addition to any other remedy to which the District is entitled under policy or law.

12. Teacher may be evaluated through the use of an evaluation system and instrument adopted and approved for use pursuant to A.R.S. §15-203(A)(38) in effect at the time of evaluation, even though it may differ from the evaluation system that is in place at the time the Contract is signed. Teacher understands that as a Returned Retiree, Teacher may be dismissed at any time and is not, therefore, entitled to be placed on a forty-five (45) class day improvement as the result of an evaluation.

13. Teacher understands and agrees that pursuant to A.R.S. §15-537, Teacher may be transferred to a different school within the District or may be precluded from transferring to a different school within the District, depending, in part, upon the classification of the Teacher. Any transfer of a Teacher to a different school, a different class, or a different subject area is solely within the discretion of the Superintendent in compliance with Policy GCK.

14. Teacher warrants the truth of all representations and statements made by Teacher to District in connection with this Contract as well as those contained in the Teacher's employment application and any other document submitted to the District concerning qualifications, fitness to teach, and representations about arrest and conviction records. Teacher recognizes that it is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing Board, or its authorized representative, that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Contract and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

15. Pursuant to A.R.S. §15-550, if Teacher is arrested for or charged with any nonappealable offense listed in A.R.S. §41-1758.03(B), Teacher shall immediately report the arrest or charge to Teacher's supervisor. Failure to do so shall result in immediate dismissal.

16. Teacher agrees to teach such grade, grades, or subjects as the Teacher may be assigned to teach. Teacher understands and agrees that there will be occasions requiring Teacher's presence outside of the regular duty hours, and Teacher will be present and perform any assigned duties, any such duties being part of Teacher's obligations under this Contract. Teacher agrees to abide by and be subject to the District's policies, regulations, and rules, as are in effect or may be amended during the term of this Contract.

17. Pursuant to A.R.S. § 15-545, if Teacher resigns without advanced Governing Board approval, the resignation will be deemed to be an unprofessional act that may subject Teacher to disciplinary action by the State Board of Education, up to and including suspension or revocation of the teaching certificate.

18. Teacher recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Teacher does not fulfill the obligations under this Contract. Teacher and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single teacher, are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Teacher and District agree that the liquidated damages which may be assessed against Teacher for resigning, with Governing Board approval, during the term of this Contract shall be in the amount of One Thousand Dollars (\$1,000.00). Furthermore, resignation prior to the termination of this Contract shall in and of itself be considered to be a violation of the Classroom Site Fund Performance Plan, and Teacher shall be entitled to no portion of any funds. By entering into this Contract, Teacher agrees that the District, in addition to any other remedies available to it by law, may deduct all or any portion of the amount of the liquidated damages from any money due and owing to Teacher, whether from amortized salary, from earned but unpaid performance pay from a prior year, or from any other source, but not to exceed the amount which may be deducted under the Federal Wage Garnishment.

19. Teacher specifically agrees that by signing this Contract, Teacher is giving the District permission to withhold funds from any money from any source due and owing to the Professional under the terms of Paragraphs 9 and 18 of this Contract. Teacher further agrees that the signature on this Contract shall also act as written and signed permission by Teacher for the District to withhold such funds as indicated above.

20. To the extent appropriate for the occasion, the District may provide incidental food and beverages at staff meetings, including in-services and professional development activities/trainings, and at Governing Board meetings as a *de minimus* fringe benefit in order to foster good working relations and encourage and reward staff participation.

21. This Contract is subject to cancellation pursuant to A.R.S. §38-511.

22. Teacher is hereby notified pursuant to Arizona Administrative Code R7-2-613J that continued employment is expressly conditioned upon teacher possessing either a Structured English Immersion Endorsement, a full English as a Second Language Endorsement, or a full Bilingual Endorsement.

23. Teacher shall not discriminate against any employee, student, parent, contractor, or other member of the public because of that person's sex (including sexual preference/identity), race, religion, color, national origin, age, disability, veteran's status, political affiliation, or genetic code.

24. The entire agreement between the parties shall consist of this Contract, Performance Pay Plan, and such fringe benefits as the Governing Board approves for this fiscal year.

25. This Contract shall further consist of and be subject to state and federal laws dealing with education as well as to any additions, revisions, or other changes in such laws which may go into effect during the term of this Contract, just as if the new, revised, or deleted statutes were in place at the time of the signing of this Contract. Any other subsequent amendments or addendum to this Contract must be in writing and signed by both parties.

26. In the event that any covenant, term, condition, or provision of this Contract is deemed by a court of competent jurisdiction to be illegal, void, or against public policy, such provision shall be severed from this Contract and the remaining terms, conditions, and provisions hereof shall remain in full force and effect to the extent permitted by law.

27. **FOR ALL INITIAL HIRES,**¹ on or before the first day of work specified in Paragraph 2, as an initial hire:

- A. If Teacher does not presently possess a regular Arizona Teaching Certificate, Teacher shall have filed no later than the return of this contract, an application for certification with the Arizona Department of Education and filed the required supporting documentation and the conditional certificate with the County School Superintendent. The regular certificate must be issued to Teacher and presented to District within three (3) months of the date of commencing employment.
- B. Teacher shall have secured either highly qualified status or a provisional status license. If Teacher has a provisional license and fails to become highly qualified on or before February 15, 2016, this Contract shall be nonrenewed for the reason that Teacher has failed to become highly qualified. This notice shall comply with all legal provisions of nonrenewal without need for any further notification or process as required A.R.S. §15-536 et seq.
- C. District shall have received a positive response from the background investigation/reference checks.
- D. Teacher shall provide District with documentation demonstrating lawful work authorization status.
- E. Teacher shall provide the District proof of immunization for Rubella or Rubeola unless Teacher is subject to one of the exceptions in District policy GBGC and GBGCA.
- F. Initial hire Teachers may be given less than fifteen (15) business days in which to return this contract. Initial hire must return this contract within five (5) days.

28. Teacher must sign this Contract and return it to the District Human Resource's office within fifteen (15) business days from the date it is received, without any additions or deletions, or District's offer of employment shall be automatically revoked. "Sign" may also be by making a separate written document that accepts all the terms of the Contract, does not add any additional terms to the Contract, and is delivered to the Governing Board within the fifteen (15) business days from the date the Contract is received. The date the Contract is received shall mean (1) the date it is personally delivered, (2) the date it is placed in the Teacher's school

¹ Initial Hire -- a Teacher who is employed by the District as a new hire entering into a first Teacher contract with the District, including a Retiree returning to employment with the District after spending a year employed by ESI, smartschoolsplus, or otherwise outside of the Arizona State Retirement Service.

provided mailbox, including electronic mail, or (3) two (2) days after being placed in a United States postal service mailbox, addressed to the last known address provided by Teacher to the District.

By signing this Contract, Teacher acknowledges reading this Contract and specifically agrees to comply with all terms in the Contract.

Teacher's Signature

Date

Contract Issue Date

Governing Board President

Governing Board Vice President

**Tolleson Union High School District No. 214
RETURNING RETIREE NOTICE OF EMPLOYMENT
(At-Will Employment)
2015-2016**

Employee Name: _____

You are hereby notified that, pursuant to action taken at a meeting of the Tolleson Union High School District No. 214 Governing Board held on _____, your employment with the District for the position of _____ has been authorized by the Governing Board.

As a returned retiree ("Retired Member"), you specifically acknowledge and affirm the following written provisions:

- a. Retired Member has attained normal retirement age.**
- b. Retired Member terminated employment at least three hundred sixty-five (365) days prior to the date of this notice of an at-will appointment.**
- c. The District shall not pay contributions on behalf of the retired member pursuant to A.R.S. §§38-736, 38-737, or 38-797.05, other than as may be required by A.R.S. §38-766.02.**
- d. Retired Member shall not accrue credited service, retirement benefits, or long-term disability program benefits pursuant to the Arizona State Retirement System, as provided for in A.R.S. §15-1628(B)(4), regarding additional balance accounts, retirement benefits, or long-term disability program benefits pursuant to Article 2.1 of Title 38 for the period in which the Retired Member returns to work under this Notice of Employment.**
- e. None of the time in which the Retired Member returns to work is eligible for purchase under A.R.S. §§38-743 or 38-744.**
- f. Retired Member's election to return to work under this section is nonrevocable for the remainder of the time for which the Retired Member made the election.**

By signing this Notice of Employment, Retired Member specifically acknowledges these provisions in writing as required by A.R.S. §38-766.01(C).

You also agree to reimburse the District for the alternative contribution rate that the District is required on your behalf pursuant to A.R.S. §38-766.02 during the time that you are employed under this Notice of Employment, so long as by doing so your hourly wage does not drop below the higher of the Arizona or the Federal Minimum Wage.

The effective date of your employment upon your acceptance of this Notice of Employment shall be: _____, 2015. Your hourly rate of pay shall be: \$_____ for _____ scheduled hours per day for Calendar Type _____. You shall be entitled to receive employment benefits in accordance with the employee benefit policies that apply to your specific position with the District. If you are employed thirty (30) hours or more a week, these benefits

shall include health insurance coverage. To the extent appropriate for the occasion and as part of your compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, as a *de minimus* fringe benefit in order to foster good working relations and encourage and reward staff participation.

Your signature below signifies that you have read and understood this Notice of Employment and agree to abide by the terms set forth below:

1. You shall use your best efforts to faithfully perform all duties assigned to you by those with authority to assign such duties.

2. You shall comply with all federal, state, and local laws applicable to your position and your employment with the District.

3. You shall not discriminate against any employee, student, parent, contractor, or other member of the public because of that person's sex, race, religion, color, national origin, age, disability, veteran's status, political affiliation, or genetic code.

4. You shall receive satisfactory clearance through the federal E-Verify program.

5. You shall comply with the requirements of your job description, Governing Board Policies, and related Administrative Regulations. One of these job requirements is that, other than an emergency situation, you will not perform overtime work without receiving prior approval from your supervisor or building administrator. If you do perform overtime work when there is no emergency or when you did not get prior approval from your supervisor or building administrator, you will be paid for the overtime work, but you will also be subject to discipline up to and including possible termination.

6. This appointment is contingent upon final approval of the 2015-2016 budget as required by Arizona Law (A.R.S. §15-905). The hourly wage stated above is subject to the condition that funding to the District is not reduced. In the event of a budget shortfall, the Governing Board may, in its discretion, reduce your wages (although not below the minimum wage), reduce your hours, or reduce the number of staff. If the Governing Board reduces hours, it will not reduce the hours more than the equivalent of five (5) days' pay based on a 1.0 FTE. The District will give you at least ten (10) working days' notice of any reduction of wages, hours, or staff.

7. If the funding that is made available to the District by the Legislature's budget for 2015-2016 is more than was assumed in the Governing Board's preliminary budget for 2015-2016, or if, through savings, more funds are available in the Maintenance and Operation budget than originally projected, or if additional funding is provided to the District from any federal or state source which may be used for salaries, benefits, and/or employee related expenses, the Governing Board may, in its sole discretion, use a percent of the difference between the amount actually provided and the amount budgeted to provide Employee with a one-time payment not to exceed the equivalent of five (5) days' pay based on a 1.0 FTE.

8. The hourly rate stated above is intended to correspond to your hourly rate as determined by your training and experience for your position that is on record with the District.

Should you discover that the sum you are being paid does not correspond to your placement, you shall have thirty (30) days from initiating performance of duties under the Notice of Employment to notify the District of the mistake or you will be deemed to have waived the error. The District will notify you of any errors it discovers, as well. If an error is due to a clerical error in preparing the Notice of Employment or due to a mutual mistake by the parties, this Notice of Employment shall be amended to reflect the correct amount. If you are entitled to receive additional pay, the District shall pay you the amount you would have received up to the date of the payment had the error not been made or shall increase subsequent paychecks by a prorated portion of the remaining difference between the original and corrected sum. On the other hand, if you received more money than that to which you are entitled or if the District failed to charge you for a benefit that you would ordinarily be required to pay the District, such as dependent health coverage, you shall, at the District's option: (1) immediately repay any amounts erroneously paid to you or on your behalf; or (2) be deemed to have authorized the District to reduce future payments to you to make up for any amounts erroneously paid.

9. If driving is required as part of your position description, you must maintain a valid driver's license and/or a CDL to operate a school vehicle at all times while employed by the District. The District shall be entitled to review your driving record periodically with the Arizona Department of Motor Vehicles and will do so.

10. You certify that in addition to signing a separate affidavit attesting to the same, you have not been convicted of any offenses as defined in A.R.S. §13-604.01 or §15-512, nor have you admitted to the same in open court or pursuant to a plea agreement, nor are you awaiting trial regarding the same. You must immediately notify the Superintendent if you are convicted of any offense defined in A.R.S. §15-512 or admit in open court pursuant to a plea agreement to any such offense in the future while you are employed by the District. Pursuant to A.R.S. §15-550, if you are arrested for or charged with any nonappealable offense listed in A.R.S. §41-1758.03(B), you shall immediately report the arrest or charge to your supervisor. Failure to do so shall result in immediate dismissal.

11. Your employment with the District is at-will. This means that you are entitled to terminate your employment with the District for any reason or for no reason, with or without advance notice. It also means that you have no right of continued employment with the District. In accordance with Governing Board Policy GDB, the employment of an at-will employee may be terminated by action of the Governing Board for any reason or for no reason, with or without advance notice, as the Governing Board desires. No employee or Governing Board member has the authority to make any agreement or contract to the contrary. No District Policy or Administration Regulation or item within any District handbook is intended to, and shall not operate to, create any property or contract rights inconsistent with your at-will employment status. Any reference to a term of employment is solely for ease in bookkeeping and does not serve to create a contract or a term employment.

12. This Notice of Employment also serves as the District's notice of intent to re-employ you at the beginning of the next school year. This means that you are not entitled to file for unemployment insurance over the summer. If you do apply for unemployment over the summer claiming you were laid off by the District, you will be considered to have committed fraud against the District and will be subject to discipline and a requirement to reimburse the

District for any funds it may be required to pay any portion of your claim or to defend against your claim.

13. In the event that any covenant, term, condition, or provision of your Notice of Employment is deemed by a court of competent jurisdiction to be illegal, void, or against public policy, such provision shall be severed from the rest of the Notice of Employment and the remaining terms, conditions, and provisions shall remain in full force and effect to the extent permitted by law.

14. You must sign this Notice of Employment and return it to the District Human Resource's office within five (5) business days from the date it is received, without any additions or deletions, or District's offer of employment shall be automatically revoked. "Sign," for purposes of this paragraph, may include an electronic signature. "Sign" may also be by making a separate written document that accepts all the terms of the Notice of Employment, does not add any additional terms to the Notice of Employment, and is delivered to the Governing Board within the five (5) business days from the date the Notice of Employment is received. The date the Notice of Employment is received shall mean (1) the date it is personally delivered, (2) the date it is placed in the school provided mailbox if you have one, including electronic mail, or (3) two (2) days after being placed in a United States postal service mailbox, addressed to your last known address that you provided to the District. Note: If a Notice of Employment has not been transmitted to you by the end of the current school year, the transmittal of an electronic Notice of Employment to you prior to the start of the next school year shall be submitted to both your District email and your personal email in order to notify you of the offer of employment. You are responsible for submitting your personal email address to Human Resources personnel at the District for this purpose. If you fail to submit a personal email address to Human Resources, the District does not have the duty to transmit the Notice of Employment to you by any electronic mail address other than the District provided email address.

Employee Signature

Date

Issue Date

Governing Board President

Governing Board Vice President

Tolleson Union High School District No. 214
LONG TERM SUBSTITUTE TEACHER NOTICE OF APPOINTMENT

This Notice of Appoint for employment as a Long Term Substitute Teacher is between Tolleson Union High School District No. 214 of Maricopa County, Arizona through its Governing Board ("District") and _____ ("Employee").

1. **District Promises:**

- a. To employ Employee as a Long Term Substitute Teacher.
- b. To pay Employee the sum of \$_____ per day, payable upon District pay days for those days worked during the payroll period.
- c. Employee is not entitled to the rights of certificated teachers under A.R.S. §§15-536, 15-538, 15-538.01, and 15-539 through 15-543.

2. **Employee Promises:**

- a. To substitute teach such grade, grades, or subjects at any school site and to perform such other duties as may be assigned by the Governing Board, Superintendent, or Principal, which may include utilizing Employee in alternate assignments when not engaged in direct activities with students.
- b. To faithfully perform all duties assigned in accordance with applicable Arizona laws, Governing Board Policies, and Administrative Regulations and procedures now in force and as may be legally modified in the future.
- c. To follow the directives of the Governing Board and Administrators and to be subject to performance evaluation including, but not limited to, any evaluation process adopted by the Governing Board.

3. **Employment under this Notice of Appointment with the District is "at-will."** This means that the Employee is entitled to terminate Employee's position as a Long Term Substitute with the District for any reason or for no reason, with or without advance notice. It also means that Employee has no right of continued employment with the District. In accordance with Governing Board Policy GDB, the employment of an at-will employee may be terminated by action of the Governing Board for any reason or for no reason, with or without advance notice, as the Governing Board desires. No employee or Governing Board member has the authority to make any agreement or contract to the contrary. No District policy or administrative regulation or item within any District handbook is intended to, and shall not operate to, create any property or contract rights inconsistent with Employee's at-will employment status. Any reference to a term of employment is solely for ease in bookkeeping and does not serve to create a contract or a term employment.

4. **120 Day Maximum Assignment per School.** Employee acknowledges that Employee shall not be assigned to any one school in the District for more than a total of 120 days, unless Employee holds a valid Arizona Teaching or Administrative Certificate, or unless the District applies for and receives an exemption to A.A.C. R7-2-614. The exemption cannot be issued more than three times for the same Employee. Neither this provision nor the possession of a valid Arizona Teaching or Administrative Certificate shall alter the at-will notice of this Appointment.
5. **Time of Performance.** Unless otherwise notified, Employee shall begin eligibility to work under the terms of this Contract upon the Governing Board's approval of this Contract, upon verification of employment status pursuant to I-9 and E-Verify, and upon receipt of a positive response to necessary background checks. Employee's regular duty schedule will require Employee to be present for no more than a period of 7.0 hours per day. The times of the work day will be determined by an authorized Administrator.
6. **Employee Qualifications.** Employee represents that he/she is a certified substitute teacher as provided in A.A.C. R7-2-612 or holds a valid Arizona Teaching or Administrative Certificate.
7. **Contingent and Conditional Terms of Notice of Appointment.** This Appointment is contingent and conditional upon the following:
 - a. Employee's possession of an Arizona Substitute Teacher Certificate or valid Arizona Teaching or Administrative Certificate at the time Employee executes this Appointment and continuing without interruption for any and all days for which Employee performs substitute teaching services for District. Employee shall ensure that a current copy of Employee's Certificate is on file with the District at all times.
 - b. Employee's maintenance of a valid Arizona Fingerprint Clearance Card on file with the District at all times.
8. **Retired Employees:** The fact that Employee has retired and is returning to work as a Long Term Substitute shall not change the nature of this Appointment nor the "at-will" nature of this Appointment. Employee is subject to the provisions of A.R.S. §§38-766.01 and 38-766.02 as far as they may be applicable to a temporary employee of the District.
9. **Cancellation for Conflict of Interest.** This Appointment is subject to cancellation pursuant to A.R.S. §38-511, the pertinent provisions of which are adopted herein by reference.
10. **Immediate Dismissal.** Pursuant to A.R.S. §15-550, if Employee is arrested for or charged with any nonappealable offense listed in A.R.S. §41-1758.03(B), Employee shall immediately report the arrest or charge to Employee's supervisor. Failure to do so shall result in immediate dismissal.

11. **Nondiscrimination.** Employee shall not discriminate against any teacher, student, parent, contractor, or other member of the public because of that person's sex, race, religion, color, national origin, age, disability, veteran's status, political affiliation, or genetic code.

12. **Employee Representations.** Employee affirms that his/her representations in this Appointment as well as those contained in Employee's Employment Application and any other document or oral statement submitted to the District concerning qualifications and fitness to teach and representations about arrest and conviction records are true and accurate. Employee recognizes that it is a requirement of employment to report to the District any circumstances or events that would affect the continuing accuracy or validity of those representations. Determination by the Governing Board, or its authorized representative, that any such representation is not true or is inaccurate may, at District's option, be deemed a material breach of this Appointment and constitutes grounds for termination of employment in addition to any other action authorized by law or District policy.

13. **Entire Document.** This document constitutes the entire Notice of Appointment and all agreements between the parties with the exception of Governing Board Policies and Administrative Regulations, which may be amended from time to time, after this Notice of Appointment is executed, and are incorporated into this Notice of Appointment by this reference, but only to the extent they may be applicable to a temporary employee. Notwithstanding any incorporation of the Governing Board Policies into this document, Employee is not entitled to fringe benefits of paid vacation, paid leave, health and dental insurance, or other benefits offered to full time employees. This Appointment cancels and supersedes all prior Contracts, Agreements, or Notices of Appointment that may have been issued. Any subsequent amendment or addendum must be in writing.

By signing this Notice of Appointment, Employee acknowledges reading this Notice of Appointment and specifically agrees to comply with all terms in the Notice of Appointment.

Employee's Signature

Date

Issue Date

Governing Board President

Governing Board Vice President

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll voucher 39 and expense vouchers 7102, and 7107-7110.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:


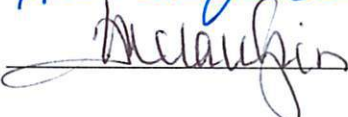
Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Vouchers: \$ 1,442,825.16
Expense Vouchers: \$ 628,931.29

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll voucher 39 and expense vouchers 7102, and 7107-7110.

Submitted by:  Date: 5-27-15
Approved by:  Date: 5-27-15

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	39	\$	1,442,825.16
TOTAL			<u>\$ 1,442,825.16</u>

RATIFY EXPENSE VOUCHERS:

Voucher	7102	\$	54,900.45
Voucher	7107		158,034.42
Voucher	7108		53,692.29
Voucher	7109		259,644.90
Voucher	7110		102,659.23
TOTAL			<u>\$ 628,931.29</u>

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Authorization for Disposal #895 and #896 (Technology)

PURPOSE:

Administration seeks Governing Board approval to dispose of obsolete technology that is no longer needed by the District.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

All disposals arrangement will be made in accordance with USFR guidelines and the Arizona Administrative Code, Title 7, Education/Procurement, Section: Materials Management and Disposition.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Benefits to the District are derived from maintaining furniture and equipment that is safe to use and in good operating condition.

BUDGET IMPACT AND COSTS:

All disposals are processed during the normal course of the work day. There will be no out-of-pocket costs for the disposal of these items.

RECOMMENDATION:

It is recommended that the Governing Board approve the Request for Authorization for Disposal #895 and #896 - Technology.

Submitted by: Cheryl Beents Date: 6/3/15
Approved by: Lexi Cunningham Date: 6-3-15

TOLLESON UNION HIGH SCHOOL DISTRICT #214 REQUEST FOR AUTHORIZATION FOR DISPOSAL

895

- Equipment Non-Equipment Technology
 General Fixed Asset (GFA) Stewardship List Instructional Material Other (explain below)

Part I – Disposal Site	
School/Department Initiating Request Technology – Sierra Linda High School	Phone No. 623-478-4050
Person to Contact (Name/Title) Bianca Lochner	E-Mail Address Bianca.lochner@tuhsd.org

Part II – Disposal Method		
<input type="checkbox"/> State Surplus <input type="checkbox"/> Competitive Sealed Bid <input checked="" type="checkbox"/> Public Auction <input type="checkbox"/> Established Market	<input type="checkbox"/> Trade-In (Provide explanation below) <input type="checkbox"/> Posted Price <input type="checkbox"/> Donation to non-profit (ARS 15-342) <input type="checkbox"/> Loss (Explanation below)	<input type="checkbox"/> Unusual Circumstance: <input type="checkbox"/> Appraisal <input type="checkbox"/> Barter <input type="checkbox"/> Salvage (List disposal costs below) <input type="checkbox"/> Other (Explanation below)
Detailed Explanation:		
The equipment listed on the attached sheet is being replaced under the District replacement schedule.		

Part III – Items for Disposal

Qty	Item Description (Include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
	See attached list					Obsolete

Part IV – Requester Signature			
Requester _____	Date _____	 Site Administrator	<u>05/28/15</u> Date

Part V – Governing Board Approval	
Submitted for Governing Board Meeting Date _____	
_____	Date _____
Governing Board Approval	

Part VI – Administrative Action		
Disposal Date _____	Final method of disposal _____	Compensation/(expenditure) _____
_____	Date _____	_____
Disposal Performed By:		Purchasing/GFA Administrator
_____		_____
Date _____		Date _____

PALLET 1

GFA	SN	MODEL
2009-0755	fjj1ph1	OELL 755
20100008	81MW8K1	OELL 760
20100083	f1mwbk1	OELL 760
NONE	cn0fk94571618756afs9	MONITOR
NONE	cn0fk94571618756afcb	MONITOR
NONE	CNOF534H71618	MONITOR
NONE	CNOF534H71618	MONITOR
NONE	cn0u185j7444595o806u	MONITOR
NONE	cn0u185j7444595jafis	MONITOR
NONE	cn0u185j7444595jac6s	MONITOR
NONE	CNOF534H71618	MONITOR
NONE	inm08181fqg	CISCO 7912 PHONE
NONE	cnc9891jh	HP PRINTER
2009-0580	JZ92PH1	OELL 755
2009-0651	8ct1ph1	OELL 755
2009-0712	OX92PH1	OELL 755
2009-0748	cvs1ph1	OELL 755
2009-0754	gx92ph1	OELL 755
2009-0592	6ws1ph1	OELL 755
20090598	83t1ph1	OELL 755
2009-0584	73t1ph1	DELL 755
2009-0751	6x92ph1	OELL 755
2009-0752	2Y92PH1	OELL 755
2009-0753	jvs1ph1	OELL 755

PALLET 2

<i>GFA</i>	<i>SN</i>	<i>MODEL</i>
2009-0779	3n92ph1	DELL 755
2009-0808	glp1ph1	DELL 755
2009-0098	32yzqg1	DELL 755
2009-0097	22yzqg1	DELL 755
2009-0720	gct1ph1	DELL 755
20100118	2jmwbk1	DELL 760
2009-0763	8v32ph1	DELL 755
2009-0701	h242ph1	DELL 755
15477	49bncb1	DELL 620
MISSING	d942ph1	DELL 755
2009-0625	c3p1ph1	DELL 755
2009-0721	11b2ph1	DELL 755
2009-0605	4942ph1	DELL 755
20100079	92mwbk1	DELL 755
2009-0614	73p1ph1	DELL 755
2009-0704	9n92ph1	DELL 755
2009-0702	6242ph1	DELL 755
2009-0698	d242ph1	DELL 755
2009-0699	91b2ph1	DELL 755
2009-0749	MISSING	DELL 755
2009-0595	MISSING	DELL 755
2009-0899	5g92ph1	DELL 755
2009-0759	1ws1ph1	DELL 755
2009-0700	hm92ph1	DELL 755
2008-0589	32rmsf1	DELL 755
2009-0703	bn92ph1	DELL 755
2009-0603	23t1ph1	DELL 755
2009-0210	bzr0rg1	DELL 755
2009-0756	20b2ph1	DELL 755
2009-0897	4g92ph1	DELL 755
MISSING	np410w 0500156fd	NEC NP410W
MISSING	h8js09938	HITACHI CP-X201GWP
14632	dgd1l81	DELL GX620
MISSING	cn0fk94571618756afs9	DELL MDNITORS
MISSING	cn0fk94571618756afs9	DELL MONITDRS
MISSING	cn0fk94571618756afs9	DELL MDNITDR5
MISSING	cn0fk94571618756afs9	DELL MONITOR5
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITDR5
MISSING	cn0fk94571618756afs9	DELL MONITDR5
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MDNITORS

PALLET 2

<i>GFA</i>	<i>SN</i>	<i>MODEL</i>
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITOR5
MISSING	cn0fk94571618756afs9	DELL MONITOR5
MISSING	cn0fk94571618756afs9	DELL MONITORS
MISSING	cn0fk94571618756afs9	DELL MONITORS

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
REQUEST FOR AUTHORIZATION FOR DISPOSAL #**

896

- Equipment Non-Equipment Technology
 General Fixed Asset (GFA) Stewardship List Instructional Material Other (explain below)

Part I – Disposal Site

School/Department Initiating Request Technology – Lighthouse Academy	Phone No. 623-478-4050
Person to Contact (Name/Title) Bianca Lochner	E-Mail Address Bianca.lochner@tuhsd.org

Part II – Disposal Method

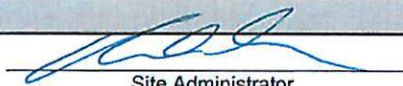
State Surplus Trade-In (Provide explanation below) Unusual Circumstance:
 Competitive Sealed Bid Posted Price Appraisal
 Public Auction Donation to non-profit (ARS 15-342) Barter
 Established Market Loss (Explanation below) Salvage (List disposal costs below)
 Other (Explanation below)

Detailed Explanation:

Part III – Items for Disposal

Qty	Item Description (include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
1	Printer, Konica Minolta Magicolor 4695MF	A0FD012002332	20134660	\$1,342.64		Printer needs to be repaired. Printer has been replaced by Xerox at no cost to the District.

Part IV – Requester Signature

Requester _____	Date _____	 Site Administrator	05/28/15 Date
-----------------	------------	--	------------------

Part V – Governing Board Approval

Submitted for Governing Board Meeting Date _____

Governing Board Approval _____ Date _____

Part VI – Administrative Action

Disposal Date _____	Final method of disposal _____	Compensation/(expenditure) _____
Disposal Performed By: _____	Date _____	Purchasing/GFA Administrator _____ Date _____

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Travel Request

PURPOSE:

Administration seeks Governing Board approval of a travel request.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board is responsible for approving travel.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As described on attachment.

BUDGET IMPACT AND COSTS:

As described on attachment.

RECOMMENDATION:

It is recommended that the Governing Board approve the travel request from the District Office.

Submitted by: Karen Marie Eubanks

Date: 6-3-15

Approved by: Lexi Cunningham

Date: 6-3-15

TRAVEL REQUESTS

June 9, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE	FUNDING
District Office	Bianca Lochner, Director Information Technology Amanda Ramirez, SLHS Teacher Jeff Newman, CCHS Teacher Sara Meana, TUHS Teacher Andrew Meana, TUHS Teacher	International Society for Technology in Education (ISTE) 2015 Conference 06/28/15 – 07/01/15 Philadelphia, PA	ISTE's annual conference and exposition is the world's premier educational technology event. Each year, nearly 18,000 educators and corporate representatives from around the globe unite for five days of professional learning, collaboration, and hands-on demonstrations. The ISTE conference is brimming with leading edge educational technology innovations and ideas that the attendees can then implement in the classroom.	E-Rate

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Resolution of Breach of Contract – David Vespignani

PURPOSE:

Administration seeks a Governing Board approved resolution for the unprofessional behavior of Tolleson Union High School teacher David Vespignani.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Mr. Vespignani signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation.

Paragraph 17 of the 2014-2015 Teacher's Employment Contract states, "Teacher recognizes that the District will incur expenses of securing a replacement and possibly costs for a substitute in the event that Teacher does not fulfill the obligations under this Contract. Teacher and District agree that these expenses, added to the emotional expense to the students who will not have the stability of a single teacher are difficult to determine, and therefore that it is appropriate to assess an amount certain as liquidated damages. Teacher and District agree for the purposes of this paragraph "resigning" and "resignation" shall include Teacher retiring during the school year unless the retired teacher remains in the classroom under ESI, smartschoolsplus or a similar "return to teaching plan" which serves to retain Teacher in the classroom for the balance of the school year. Teacher and District agree that the liquidated damages which may be assessed against Teacher for resigning, with Board approval, during the term of this Contract shall be in the amount of One Thousand dollars (\$1,000.00)."

When the Governing Board approved the 2014-2015 teacher's employment contract language, it was agreed that the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (e.g., from a teaching position to an administrative position); (2) a teacher's health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher's resignation letter.

Mr. Vespignani's name was listed on the April 28, 2015 Governing Board meeting agenda, under the Human Resources, Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Following the April 28 Governing Board meeting, a letter of notification was sent to Mr. Vespignani on April 29, 2015 stating that the Governing Board had accepted his resignation pending the payment of liquidated damages, and that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Vespignani did not pay the liquidated damages fee within the thirty day period.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The teacher's 2014-2015 employment contract language was drafted by the District's attorney and is a legal and binding document. Both the District and the teacher have an obligation to follow the requirements of the document.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the resolution for breach of contract by Mr. David Vespignani and that said resolution is sent to the Arizona Department of Education.

Submitted by: Katya Maeve Eubanks Date: 6-3-15
Approved by: Wili Cannon Date: 6-3-15



**GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
MARICOPA COUNTY, ARIZONA**

**RESOLUTION
BREACH OF CONTRACT – DAVID VESPIGNANI, TEACHER**

WHEREAS, the 2014-2015 Tolleson Union High School District Teacher’s Employment Contract contains language requiring the payment of liquidated damages in the amount of \$1,000 and payable to Tolleson Union High School District in the event that a teacher signs a contract and subsequently resigns during the term of the contract.

WHEREAS, the existence of one or more of three extenuating circumstances would preclude a teacher from having to pay the liquidated damages – (1) a promotional opportunity (2) a teacher’s health issue(s) that would not allow him/her to fulfill the duties as a teacher; and (3) the relocation of a spouse – and that specific and verifiable information would be included in the teacher’s resignation letter. Said employee would be released from the District pending Governing Board approval.

WHEREAS, a teacher who resigns subsequent to signing said contract and does not meet one of the three exceptions will not be released from the Tolleson Union High School District until such time as the Governing Board has approved the resignation of said teacher and payment of liquidated damages has been made by said teacher within a specified thirty day period.

WHEREAS, if said employee does not pay the liquidated damages fee within the specified thirty day period, the employee’s name will be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education.

NOW, THEREFORE, BE IT RESOLVED, Mr. David Vespignani has not paid the liquidated damages fee within the specific thirty day period and will be reported to the Arizona Department of Education for breach of contract.

This resolution was moved, seconded, and passed at a meeting of the Tolleson Union High School District #214 Governing Board on June 9, 2015.

GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
OF MARICOPA COUNTY, ARIZONA

Steven Chapman, Member

Devin Del Palacio, Member

Corina Madruga, Member

Vincent Moreno, Member

Freddie Villalon, Member

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Fiscal Year 2015-2016 Proposed Budget Publication and Truth in Taxation Notification; Establishment of Date for Public Hearing

PURPOSE:

Administration seeks Governing Board approval to publish the proposed budget on the Arizona Department of Education's website, establish a date and time for a public hearing, and publish the Truth and Taxation Notice in the newspaper.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

In accordance with A.R.S. §15-905 (expenditure budget), 15-905.01 (truth in taxation), and 15-995 (adjacent ways assessment), a proposed budget must be published and a date established in which to hold a public hearing on the new fiscal year's budget.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Publication of the proposed budget and date for a public hearing will ensure that the TUHSD community is aware of the budget process.

BUDGET IMPACT AND COSTS:

Not to exceed \$1,000.

RECOMMENDATION:

It is recommended that the Governing Board approve publication of the proposed 2015-2016 fiscal year budget on the Arizona Department of Education website, as allowed, the truth in taxation notice in a newspaper of general circulation within the school district, and establish June 23, 2015 at 6:00 p.m. as the date and time in which to hold a public hearing on the 2015-2016 budget.

Submitted by:  Date: 6.3.15

Approved by:  Date: 6-3-15

Truth in Taxation Hearing Notice of Tax Increase

In compliance with §15-905.01, Arizona Revised Statutes, Tolleson Union High School District is notifying its property taxpayers of Tolleson Union High School District's intention to raise its primary property taxes over the current level to pay for increased expenditures in those areas where the Governing Board has the authority to increase property taxes for the fiscal year beginning July 1, 2015. The Tolleson Union High School District is proposing an increase in its primary property tax levy of \$ \$3,000,000.00

The amount proposed above will cause Tolleson Union High School District's primary property taxes on a \$100,000 home to decrease from \$62.3185 to \$52.0473.

These amounts proposed are above the qualifying tax levies as prescribed by state law, if applicable. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the proposed tax increase scheduled to be held June 23, 2015 at 6:00 p.m. at 9801 W. Van Buren Street, Tolleson, AZ 85353.

(1) Parenthetical remarks should be removed prior to publishing or mailing the notice.

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Fiscal Year 2015-2016 Proposed Budget

PURPOSE:

Administration seeks Governing Board approval of the FY16 proposed budget.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

A.R.S. §15-905(A) requires the governing board of a school district to prepare and furnish to the Superintendent of Public Instruction and County Superintendent's Office a proposed budget by July 5, 2015.

Governing Board policy DB; Annual Budget states, "The Superintendent is directed to formulate the annual budget, considering at all times that resources must be utilized to produce the most positive effect on the student's opportunity to gain an education."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The proposed budget will allow the District to continue operating during fiscal year 2015-2016.

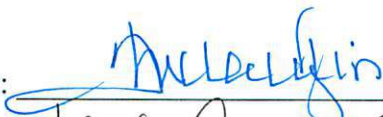
BUDGET IMPACT AND COSTS:

The General Budget Limit is calculated at \$58,551,752 and the District Additional Assistance at \$26,910,816.

RECOMMENDATION:

It is recommended that the Governing Board approve the proposed budget for the 2015-2016 fiscal year.


Submitted by:



Date:

6-3-15

Approved by:



Date:

6-3-15



FY 2016
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Proposed

Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2016 was

Proposed	<u>June 9, 2015</u>
Adopted	<u> </u>
Revised	<u> </u>
	Date

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SIGNED

SIGNED

The budget file(s) for FY 2016 sent to the Arizona Department of Education, via the internet, on
June 15, 2015 contain(s) the data for the budget described above.

Date

Superintendent Signature

Business Manager Signature

Lexi Cunningham, Ed.D.

Tracy L. McLaughlin

Superintendent Name

Business Manager Name

District Contact Employee: Tracy L. McLaughlin

Telephone: (623) 478-4003

E-mail: tracy.mclaughlin@tuhsd.org

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2015 \$ _____
2. Estimated Revenues by Source for Fiscal Year 2016 (excluding property taxes)

Local	1000	\$	_____
Intermediate	2000	\$	_____
State	3000	\$	_____
Federal	4000	\$	_____
TOTAL		\$	<u>0</u>

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2015	Est. Budget FY 2016
Primary Tax Rate:	_____	_____
Secondary Tax Rates:		
M&O Override	_____	_____
Special K-3 Program Override	_____	_____
Special Program Override	_____	_____
Capital Override	_____	_____
Class A Bonds	_____	_____
Class B Bonds	_____	_____
JTED	_____	_____
Total Secondary Tax Rate	0.0000	0.0000

A. TOTAL AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

- | | |
|---|----------------------|
| 1. General Budget Limit (from Budget, page 7, line 10) | \$ 58,551,752 |
| 2. Unrestricted Capital Budget Limit (from Budget, page 8, line A.12) | \$ 26,910,816 |
| 3. Subtotal (line A.1 + A.2) | \$ 85,462,568 |
| 4. Federal Projects (from Budget, page 6, Federal Projects, line 18) | \$ 6,124,228 |
| 5. Title VIII-Impact Aid (from Budget, page 6, Federal Projects, line 16) | \$ 0 |
| 6. Total Aggregate School District Budget Limit (line A.3 + A.4 - A.5) | <u>\$ 91,586,796</u> |

B. BUDGETED EXPENDITURES

- | | |
|--|----------------------|
| 1. Maintenance and Operation (from Budget, page 1, line 31) | \$ 58,551,752 |
| 2. Unrestricted Capital Outlay (from Budget, page 4, line 10) | \$ 26,910,816 |
| 3. Total Budget Subject to Budget Limits (line B.1 + B.2)
(This line cannot exceed line A.3.) | <u>\$ 85,462,568</u> |

C. BUDGETED CURRENT EXPENDITURES BY FUNCTION

1. Function 1000 - Instruction
2. Function 2100 - Support Services -- Students
3. Function 2200 - Support Services -- Instruction
4. Total

	Percentages
1. Function 1000 - Instruction	50.4%
2. Function 2100 - Support Services -- Students	6.3%
3. Function 2200 - Support Services -- Instruction	5.1%
4. Total	61.8%

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
		Prior FY	Budget FY						Prior FY 2015	Budget FY 2016	
100 Regular Education											
1000 Instruction	1.	0.00		16,150,671	5,652,735	134,672	231,581	4,950	21,073,763	22,174,609	5.2%
2000 Support Services											
2100 Students	2.	0.00		2,300,962	805,337	2,450	10,500	0	2,810,988	3,119,249	11.0%
2200 Instructional Staff	3.	0.00		1,112,147	389,251	52,500	31,500	7,500	1,357,943	1,592,898	17.3%
2300 General Administration	4.	0.00		205,075	71,776	72,000	11,250	29,000	445,162	389,101	-12.6%
2400 School Administration	5.	0.00		2,949,627	1,032,369	149,638	19,900	0	3,140,364	4,151,534	32.2%
2500 Central Services	6.	0.00		1,840,231	644,081	464,050	168,800	1,954,192	2,752,604	5,071,354	84.2%
2600 Operation & Maintenance of Plant	7.	0.00		1,838,178	643,362	3,088,215	2,937,549	5,210	8,346,666	8,512,514	2.0%
2900 Other	8.	0.00							0	0	0.0%
3000 Operation of Noninstructional Services	9.	0.00		167,939	58,779			3,000	293,173	229,718	-21.6%
610 School-Sponsored Cocurricular Activities	10.	0.00							157,290	0	-100.0%
620 School-Sponsored Athletics	11.	0.00		468,040	163,814	65,423	229,795	1,400	2,050,823	928,472	-54.7%
630 Other Instructional Programs	12.									0	0.0%
700, 800, 900 Other Programs	13.			74,579	26,103		10,000		47,127	157,809	234.9%
Regular Education Subsection Subtotal (lines 1-13)	14.	0.00	0.00	27,107,449	9,487,607	4,028,948	3,650,875	2,005,252	42,475,903	46,327,258	9.1%
200 Special Education											
1000 Instruction	15.	0.00		4,150,828	1,452,790	2,203,979	26,200	2,500	7,585,622	7,836,297	3.3%
2000 Support Services											
2100 Students	16.	0.00		485,474	169,916	240,058	18,500	500	873,854	914,448	4.6%
2200 Instructional Staff	17.	0.00		244,509	85,578	73,068	5,000		351,303	408,153	16.2%
2300 General Administration	18.	0.00							0	0	0.0%
2400 School Administration	19.	0.00							9,788	0	-100.0%
2500 Central Services	20.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	21.	0.00							0	0	0.0%
2900 Other	22.	0.00							0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00							0	0	0.0%
Subtotal (lines 15-23)	24.	0.00	0.00	4,880,811	1,708,284	2,517,105	49,700	3,000	8,820,567	9,158,900	3.8%
400 Pupil Transportation	25.	0.00		1,821,249	637,437	248,389	216,500	4,000	3,270,226	2,927,575	-10.5%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
520 Special K-3 Program Override (from Supplement, page 1, line 10)	27.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	28.	0.00		102,236	35,783				125,155	138,019	10.3%
540 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 20)	29.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	30.	0.00							0	0	0.0%
Total Expenditures (lines 14, and 24-30) (Cannot exceed page 7, line 10)	31.	0.00	0.00	33,911,745	11,869,111	6,794,442	3,917,075	2,012,252	54,691,851	58,551,752	7.1%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Program 200)

(A.R.S. §§15-761 and 15-903)

	Prior FY	Budget FY	
1. Autism	415,531	425,836	1.
2. Emotional Disability	1,222,827	1,270,182	2.
3. Hearing Impairment	30,500	37,500	3.
4. Other Health Impairments	63,360	70,800	4.
5. Specific Learning Disability	3,330,846	3,340,712	5.
6. Mild, Moderate or Severe Intellectual Disability	1,236,971	1,304,620	6.
7. Multiple Disabilities	156,441	206,795	7.
8. Multiple Disabilities with Severe Sensory Impairment	0		8.
9. Orthopedic Impairment	29,936		9.
10. Developmental Delay	0		10.
11. Preschool Severe Delay	0		11.
12. Speech/Language Impairment	336,080	346,162	12.
13. Traumatic Brain Injury	0		13.
14. Visual Impairment	83,127	92,528	14.
15. Subtotal (lines 1 through 14)	6,905,619	7,095,135	15.
16. Gifted Education	42,400	78,370	16.
17. Remedial Education	0		17.
18. ELL Incremental Costs	453,791	443,028	18.
19. ELL Compensatory Instruction	0		19.
20. Vocational and Technical Education	1,418,757	1,542,367	20.
21. Career Education	0		21.
22. Total (lines 15 through 21. Must equal total of line 24, page 1)	8,820,567	9,158,900	22.

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	\$ 30,000
All Funds - Federal	6330	5,000

FY 2016 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component \$ -
 Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 80,000
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 12
 Staff-Pupil 1 to 11

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

Prior FY	Budget FY
535.00	548.00

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 (1)	Supplies 6600	Interest on Short-Term Debt 6850	Totals		% Increase/ Decrease
						Prior FY 2015	Budget FY 2016	
Classroom Site Fund 011 - Base Salary								
100 Regular Education								
1000 Instruction	539,037	114,787				744,862	653,824	-12.2%
2100 Support Services - Students	30,710	750				42,210	31,460	-25.5%
2200 Support Services - Instructional Staff	26,029	1,750				50,179	27,779	-44.6%
Program 100 Subtotal (lines 1-3)	595,776	117,287				837,251	713,063	-14.8%
200 Special Education								
1000 Instruction	105,207	16,050				167,297	121,257	-27.5%
2100 Support Services - Students	18,200	738				23,648	18,938	-19.9%
2200 Support Services - Instructional Staff	18,200	738				21,570	18,938	-12.2%
Program 200 Subtotal (lines 5-7)	141,607	17,526				212,515	159,133	-25.1%
Other Programs (Specify) <u>530</u>								
1000 Instruction	31,630	635				32,265	32,265	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 9-11)	31,630	635				0	32,265	--
Total Expenditures (lines 4, 8, and 12)	769,013	135,448				32,265	904,461	2703.2%
Classroom Site Fund 012 - Performance Pay								
100 Regular Education								
1000 Instruction	1,297,645	128,388				1,670,138	1,426,033	-14.6%
2100 Support Services - Students	20,676	1,442				38,518	22,118	-42.6%
2200 Support Services - Instructional Staff	20,974	1,442				54,816	22,416	-59.1%
Program 100 Subtotal (lines 14-16)	1,339,295	131,272				1,763,472	1,470,567	-16.6%
200 Special Education								
1000 Instruction	232,621	43,200				405,821	275,821	-32.0%
2100 Support Services - Students	3,161	2,358				5,519	5,519	0.0%
2200 Support Services - Instructional Staff	38,333	3,161				41,494	41,494	0.0%
Program 200 Subtotal (lines 18-20)	274,115	48,719				452,834	322,834	-28.7%
Other Programs (Specify) <u>530</u>								
1000 Instruction	13,530	2,300				15,830	15,830	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 22-24)	13,530	2,300				15,830	15,830	0.0%
Total Expenditures (lines 17, 21, and 25)	1,626,940	182,291				2,232,136	1,809,231	-18.9%
Classroom Site Fund 013 - Other								
100 Regular Education								
1000 Instruction	1,080,410	180,122				1,700,903	1,260,532	-25.9%
2100 Support Services - Students	28,542	2,150				64,692	30,692	-52.6%
2200 Support Services - Instructional Staff	70,846	8,000				122,846	78,846	-35.8%
Program 100 Subtotal (lines 27-29)	1,179,798	190,272	0	0		1,888,441	1,370,070	-27.4%
200 Special Education								
1000 Instruction	341,093	37,540				378,633	378,633	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff	39,791	4,400				44,191	44,191	0.0%
Program 200 Subtotal (lines 31-33)	380,884	41,940	0	0		422,824	422,824	0.0%
530 Dropout Prevention Programs								
1000 Instruction						0	0	0.0%
Other Programs (Specify) <u>530</u>								
1000 Instruction	14,416	1,600				16,016	16,016	0.0%
2100, 2200 Support Serv. Students & Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 36-37)	14,416	1,600	0	0		16,016	16,016	0.0%
Total Expenditures (lines 30, 34, 35, and 38)	1,575,098	233,812	0	0		2,327,281	1,808,910	-22.3%
Total Classroom Site Funds (lines 13, 26, and 39)	3,971,051	551,551	0	0	0	5,641,448	4,522,602	-19.8%

(1) For FY 2016, the district has budgeted \$ 0 in Fund 010, object code 6590 for Classroom Site Fund pass-through payments to district-sponsored charter schools. This amount is not included in the amounts reported for Fund 013.

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 013 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

FUND 610

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures		Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/Decrease
							Prior FY 2015	Budget FY 2016	
Unrestricted Capital Outlay Override (1)	1.						0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)									
1000 Instruction	2.	145,115	3,762,467			15,000	1,817,867	3,922,582	115.8%
2000 Support Services									
2100, 2200 Students and Instructional Staff	3.	1,703	17,247			3,525	22,475	22,475	0.0%
2300, 2400, 2500, 2900 Administration	4.		1,954,265			15,164,365	12,427,089	17,118,630	37.8%
2600 Operation & Maintenance of Plant	5.		521,678			254	521,932	521,932	0.0%
2700 Student Transportation	6.		581,771				581,771	581,771	0.0%
3000 Operation of Noninstructional Services (5)	7.						0	0	0.0%
4000 Facilities Acquisition and Construction	8.					4,743,426	4,743,426	4,743,426	0.0%
5000 Debt Service	9.						9,293,624	0	-100.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	146,818	6,837,428	0	19,926,570	29,408,184	26,910,816	-8.5%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

\$ -

(2) Detail by object code:

	Unrestricted Capital Outlay
6641 Library Books	\$ 1,500
6642 Textbooks	
6643 Instructional Aids	65,748
6731 Furniture and Equipment	10,000
6734 Vehicles	
6737 Tech Hardware & Software	3,007,700

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

\$ -

(3) Includes principal on Capital Equity Fund loans of \$ - , principal on capital leases of \$ 236,289 , and principal on bonds of \$ - .

(4) Includes interest on Capital Equity Fund loans of \$ - , interest on capital leases of \$ - , and interest on bonds of \$ - .

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures		UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES	
		Fund 610		Fund 630		Fund 695	
		Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY
Total Fund Expenditures	1.	29,408,184	26,910,816	216,388	0	0	0
Select Object Codes Detail (1)							
6150 Classified Salaries	2.	0		0		0	
6200 Employee Benefits	3.	0		0		0	
6450 Construction Services	4.	0		0		0	
6710 Land and Improvements	5.	0		0		0	
6720 Buildings and Improvements	6.	17,096,860	19,594,228	0		0	
6731 Furniture and Equipment	7.	10,000	10,000	0		0	
6734 Vehicles	8.	0	0	0		0	
6737 Technology Hardware & Software	9.	3,007,700	3,007,700	0		0	
6831, 6832 Redemption of Principal	10.	0		0		0	
6841, 6842, 6850 Interest	11.	0		0		0	
Total (lines 2-11)	12.	20,114,560	22,611,928	0	0	0	0
Total amounts reported on lines 2-11 above for:							
Renovation	13.	17,096,860	19,594,228	0			
New Construction	14.	0		0		0	
Other	15.	12,311,324	3,017,700	0		0	
Total (lines 13-15, must equal line 12)	16.	29,408,184	22,611,928	0	0	0	0

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

SPECIAL PROJECTS

FEDERAL PROJECTS

1.	100-130 ESEA Title I - Helping Disadvantaged Children	6000	30.63	30.63	2,648,765	2,648,765
2.	140-150 ESEA Title II - Prof. Dev. and Technology	6000	1.00	1.00	248,492	248,492
3.	160 ESEA Title IV - 21st Century Schools	6000	3.00	3.00	482,189	482,189
4.	170-180 ESEA Title V - Promote Informed Parent Choice	6000	0.00	0.00	0	0
5.	190 ESEA Title III - Limited Eng. & Immigrant Students	6000	3.30	3.30	39,892	39,892
6.	200 ESEA Title VII - Indian Education	6000	1.20	1.20	8,643	8,643
7.	210 ESEA Title VI - Flexibility and Accountability	6000	0.00	0.00	0	0
8.	220 IDEA Part B	6000	26.88	26.88	1,917,150	1,917,150
9.	230 Johnson-O'Malley	6000	0.00	0.00	2,455	2,455
10.	240 Workforce Investment Act	6000	0.00	0.00	0	0
11.	250 AEA - Adult Education	6000	0.00	0.00	0	0
12.	260-270 Vocational Education - Basic Grants	6000	1.00	1.00	723,753	723,753
13.	280 ESEA Title X - Homeless Education	6000	0.00	0.00	36,270	36,270
14.	290 Medicaid Reimbursement	6000	0.00	0.00	0	0
15.	374 E-Rate	6000	0.00	0.00	0	0
16.	378 Impact Aid	6000	0.00	0.00	0	0
17.	300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	6000	1.68	1.68	16,619	16,619
18.	Total Federal Project Funds (lines 1-17)		68.69	68.69	6,124,228	6,124,228

STATE PROJECTS

19.	400 Vocational Education	6000	0.90	0.90	202,978	202,978
20.	410 Early Childhood Block Grant	6000	0.00	0.00	0	0
21.	420 Ext. School Yr. - Pupils with Disabilities	6000	0.00	0.00	0	0
22.	425 Adult Basic Education	6000	0.00	0.00	0	0
23.	430 Chemical Abuse Prevention Programs	6000	0.00	0.00	0	0
24.	435 Academic Contests	6000	0.00	0.00	0	0
25.	450 Gifted Education	6000	0.00	0.00	0	0
26.	460 Environmental Special Plate	6000	0.00	0.00	0	0
27.	465-499 Other State Projects	6000	0.00	0.00	0	0
28.	Total State Project Funds (lines 19-27)		0.90	0.90	202,978	202,978
29.	Total Special Projects (lines 18 and 28)		69.59	69.59	6,327,206	6,327,206

INSTRUCTIONAL IMPROVEMENT FUND (020)

1.	Teacher Compensation Increases	6000	0	0		
2.	Class Size Reduction	6000	150,000	339,309		
3.	Dropout Prevention Programs (M&O purposes)	6000	150,000	339,310		
4.	Instructional Improvement Programs (M&O purposes)	6000	0	0		
5.	Total Instructional Improvement Fund (lines 1-4)		300,000	678,619		

		FTE		TOTAL ALL FUNCTIONS	
		Prior-FY	Budget FY	Prior FY	Budget FY
1.	6000	30.63	30.63	2,648,765	2,648,765
2.	6000	1.00	1.00	248,492	248,492
3.	6000	3.00	3.00	482,189	482,189
4.	6000	0.00	0.00	0	0
5.	6000	3.30	3.30	39,892	39,892
6.	6000	1.20	1.20	8,643	8,643
7.	6000	0.00	0.00	0	0
8.	6000	26.88	26.88	1,917,150	1,917,150
9.	6000	0.00	0.00	2,455	2,455
10.	6000	0.00	0.00	0	0
11.	6000	0.00	0.00	0	0
12.	6000	1.00	1.00	723,753	723,753
13.	6000	0.00	0.00	36,270	36,270
14.	6000	0.00	0.00	0	0
15.	6000	0.00	0.00	0	0
16.	6000	0.00	0.00	0	0
17.	6000	1.68	1.68	16,619	16,619
18.		68.69	68.69	6,124,228	6,124,228
19.	6000	0.90	0.90	202,978	202,978
20.	6000	0.00	0.00	0	0
21.	6000	0.00	0.00	0	0
22.	6000	0.00	0.00	0	0
23.	6000	0.00	0.00	0	0
24.	6000	0.00	0.00	0	0
25.	6000	0.00	0.00	0	0
26.	6000	0.00	0.00	0	0
27.	6000	0.00	0.00	0	0
28.		0.90	0.90	202,978	202,978
29.		69.59	69.59	6,327,206	6,327,206

OTHER FUNDS (DO NOT Add to Aggregate)

1.	050 County, City, and Town Grants	6000	0	2,674
2.	071 Structured English Immersion (1)	6000	0	350
3.	072 Compensatory Instruction (1)	6000	0	0
4.	500 School Plant (Lease over 1 year) (2)	6000	48,954	97,542
5.	505 School Plant (Lease 1 year or less)	6000	23,663	23,756
6.	506 School Plant (Sale)	6000	186,575	191,409
7.	510 Food Service	6000	4,900,000	4,900,000
8.	515 Civic Center	6000	493,171	394,064
9.	520 Community School	6000	182,232	172,411
10.	525 Auxiliary Operations	6000	1,176,695	1,453,009
11.	526 Extracurricular Activities Fees Tax Credit	6000	245,650	252,117
12.	530 Gifts and Donations	6000	378,163	354,952
13.	535 Career & Tech. Ed. & Voc. Ed. Projects	6000	0	0
14.	540 Fingerprint	6000	2,686	2,444
15.	545 School Opening	6000	0	0
16.	550 Insurance Proceeds	6000	237,695	274,181
17.	555 Textbooks	6000	27,898	28,032
18.	565 Litigation Recovery	6000	29,959	54,138
19.	570 Indirect Costs	6000	2,199,346	1,625,278
20.	575 Unemployment Insurance	6000	0	0
21.	580 Teacherage	6000	0	0
22.	585 Insurance Refund	6000	0	0
23.	590 Grants and Gifts to Teachers	6000	4,541	4,559
24.	595 Advertisement	6000	202	203
25.	596 Joint Technical Education	6000	43,288	356,620
26.	620 Adjacent Ways	6000	3,000,000	3,000,000
27.	639 Impact Aid Revenue Bond Building	6000	0	0
28.	640 School Plant - Special Construction	6000	0	0
29.	650 Gifts and Donations-Capital	6000	1,518	1,524
30.	660 Condemnation	6000	0	0
31.	665 Energy and Water Savings	6000	17,179	68,739
32.	686 Emergency Deficiencies Correction	6000	0	0
33.	691 Building Renewal Grant	6000	0	148,046
34.	700 Debt Service	6000	31,016,441	31,016,441
35.	720 Impact Aid Revenue Bond Debt Service	6000	0	0
36.	Other 850, 855	6000	0	768,875

INTERNAL SERVICE FUNDS 950-989

1.	9__ Self-Insurance	6000	0	0
2.	955 Intergovernmental Agreements	6000	0	12,047
3.	9__ OPEB	6000	0	0
4.	9__	6000	0	0

(1) From Supplement, page 3, line 10 and line 20, respectively.

(2) Indicate amount budgeted in Fund 500 for M&O purposes

\$ -

CALCULATION OF FY 2016 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
1. (a) FY 2016 Revenue Control Limit (RCL) (from Work Sheet E, line VIII, or Work Sheet F, line III)	\$ 55,115,604		
* (b) Plus Adjustment for Growth (1)	0		
* (c) Increase or (Decrease) in 03 District High School Tuition Payments (A.R.S. §15-905.J) (1)	0		
(d) Adjusted RCL	\$ 55,115,604	\$ 49,160,425	\$ 5,955,179
2. (a) FY 2016 District Additional Assistance (DAA) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ 6,122,935		
* (b) DAA Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	5,173,880		
(c) Adjusted DAA	\$ 949,055		949,055
3. FY 2016 Override Authorization (A.R.S. §§15-481 and 15-482)			
* (a) Maintenance and Operation		7,250,461	
* (b) Unrestricted Capital Outlay			
* (c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (If phase-down applies, see Work Sheets K and K2)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* (b) Tuition Out Debt Service (from Work Sheet O, line 7) (A.R.S. §15-910.L)		0	
* (c) Budget Balance Carryforward (from Work Sheet M, line 12) (A.R.S. §15-943.01)		1,955,866	
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)		185,000	
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2014 (A.R.S. §15-910.M)			
* (f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (g) FY 2015 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.h) (A.R.S. §15-920)		0	
(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15- 915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund			
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) JTED Reduction			
(e) Noncompliance Adjustment			
(f) ADM Audit Adjustment			
(g) Other:			
10. FY 2016 General Budget Limit (column A, lines 1 through 9) (A.R.S. §15-905.F) (page 1, line 31 cannot exceed this amount)		\$ 58,551,752	
11. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 8) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ 6,904,234

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

(1) For budget adoption, this line should be left blank.

UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT (A.R.S. §15-947.D and A.R.S. §15-978)

CALCULATION OF UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2015 Unrestricted Capital Budget Limit (UCBL) (from FY 2015 latest revised Budget, page 8, line A.12)	\$ 29,408,185
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted Amount Available for FY 2015 Capital Expenditures (line A.1 + A.2)	\$ 29,408,185
4. Amount Budgeted in Fund 610 in FY 2015 (from FY 2015 latest revised Budget, page 4, line 10)	\$ 29,408,184
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 29,408,184
6. FY 2015 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 9,434,935
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 19,973,249
8. Interest Earned in Fund 610 in FY 2015	\$ 33,333
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2016 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable.	
(a) Prior Year Over Expenditures/Resolutions:	\$ 0
(b) Increase to UCBL Due to Greater than Anticipated Growth (from FY2015 BUDG75)	\$ 0
(c) JTED Reduction	\$ 0
(d) ADM Audit Adjustment	\$ 0
(e) Other:	\$ 0
11. Amount to be Used for Capital Expenditures (from page 7, line 11)	\$ 6,904,234
12. FY 2016 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$ 26,910,816

CALCULATION OF CLASSROOM SITE FUND BUDGET LIMIT

	Fund 011	Fund 012	Fund 013	Payments to Charter Schools	Total Fund 010
B. 1. FY 2015 Classroom Site Fund Budget Limit (from FY 2015 latest revised Budget, page 8, line 7 of detailed table)	1,051,506	2,680,874	1,909,068	0	5,641,448
2. FY 2015 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	1,051,506	2,680,874	1,909,068		5,641,448
3. Unexpended Budget Balance (line B.1 minus B.2)	0	0	0	0	0
4. Interest Earned in the Classroom Site Fund in FY 2015	1,973	4,255	3,934		10,162
5. FY 2016 Classroom Site Fund Allocation (provided by ADE, based on §327) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	902,488	1,804,976	1,804,976		4,512,440
6. Adjustments to FY 2016 Classroom Site Fund Budget Limit (2)	0	0	0		0
7. FY 2016 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	904,461	1,809,231	1,808,910	0	4,522,602

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.
- (2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.
- (3) The amounts budgeted on page 3, lines 13, 26, 39, 40, and footnote (1) on that page, cannot exceed the respective amounts on this line.

DISTRICT NAME Tolleson Union High School District

COUNTY Maricopa

CTD NUMBER 070514000

VERSION Proposed

FY 2016
STATE OF ARIZONA



SUPPLEMENT
TO

SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
FOR DISTRICTS THAT BUDGET FOR:

SPECIAL K-3 PROGRAM OVERRIDE (A.R.S. §15-903.D and Laws 2010, Ch. 179, §4)

JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (A.R.S. §15-910.01)

ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

M&O Fund Supplement	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY						Prior FY 2015	Budget FY 2016	
Expenditures										
520 Special K-3 Program Override										
1000 Instruction	1.	0.00						0	0	0.0%
2000 Support Services										
2100 Students	2.	0.00						0	0	0.0%
2200 Instructional Staff	3.	0.00						0	0	0.0%
2300 General Administration	4.	0.00						0	0	0.0%
2400 School Administration	5.	0.00						0	0	0.0%
2500 Central Services	6.	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	7.	0.00						0	0	0.0%
2900 Other	8.	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	9.	0.00						0	0	0.0%
Subtotal (lines 1-9) (to Budget, page 1, line 27)	10.	0.00	0.00	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education & Vocational Education Center										
1000 Instruction	11.	0.00						0	0	0.0%
2000 Support Services										
2100 Students	12.	0.00						0	0	0.0%
2200 Instructional Staff	13.	0.00						0	0	0.0%
2300 General Administration	14.	0.00						0	0	0.0%
2400 School Administration	15.	0.00						0	0	0.0%
2500 Central Services	16.	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00						0	0	0.0%
2900 Other	18.	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	19.	0.00						0	0	0.0%
Subtotal (lines 11-19) (to Budget, page 1, line 29)	20.	0.00	0.00	0	0	0	0	0	0	0.0%

Unrestricted Capital Outlay Fund Supplement		Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
								Prior FY 2015	Budget FY 2016	
Expenditures										
520 Special K-3 Program Override										
1000 Instruction	21.									
2000 Support Services	22.							0	0	0.0%
3000 Operation of Noninstructional Services	23.							0	0	0.0%
4000 Facilities Acquisition & Construction	24.							0	0	0.0%
5000 Debt Service	25.							0	0	0.0%
Subtotal (lines 21-25)	26.	0	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education & Vocational Education Center										
1000 Instruction	27.									
2000 Support Services	28.							0	0	0.0%
3000 Operation of Noninstructional Services	29.							0	0	0.0%
4000 Facilities Acquisition & Construction	30.							0	0	0.0%
5000 Debt Service	31.							0	0	0.0%
Subtotal (lines 27-31)	32.	0	0	0	0	0	0	0	0	0.0%
Total (lines 26 & 32) (Include in Fund 610 Budget, page 4, lines 2-9)	33.	0	0	0	0	0	0	0	0	0.0%

English Language Learners Supplement	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2015	Budget FY 2016	
Expenditures											
Structured English Immersion Fund 071											
1000 Instruction	1.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	2.	0.00							0	0	0.0%
2200 Instructional Staff	3.	0.00							0	0	0.0%
2300 General Administration	4.	0.00							0	0	0.0%
2400 School Administration	5.	0.00							0	0	0.0%
2500 Central Services	6.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	7.	0.00							0	0	0.0%
2700 Student Transportation	8.	0.00							0	0	0.0%
2900 Other	9.	0.00							0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	10.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Compensatory Instruction Fund 072											
1000 Instruction	11.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	12.	0.00							0	0	0.0%
2200 Instructional Staff	13.	0.00							0	0	0.0%
2300 General Administration	14.	0.00							0	0	0.0%
2400 School Administration	15.	0.00							0	0	0.0%
2500 Central Services	16.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00							0	0	0.0%
2700 Student Transportation	18.	0.00							0	0	0.0%
2900 Other	19.	0.00							0	0	0.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)	20.	0.00	0.00	0	0	0	0	0	0	0	0.0%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070514000
VERSION Proposed

I certify that the Budget of Tolleson Union High School District, Maricopa County for fiscal year 2016 was officially proposed by the Governing Board on June 9, 2015, and that the complete Proposed Expenditure Budget may be reviewed by contacting Tracy L. McLaughlin at the District Office, telephone (623) 478-4003 during normal business hours.

President of the Governing Board

1. Student Count:	FY 2015	FY 2016	2. Tax Rates:	Prior FY	Estimated Budget FY	* Secondary rate applies only for voter-approved overrides and bonded indebtedness per A.R.S. §15-101(22) and Joint Technical Education Districts per A.R.S. §15-393(F).
	Prior Yr. 2014 ADM	Budget Yr. 2015 ADM				
Attending	10,550,441	10,882,896	Primary Rate	2.2665	2.2665	
			Secondary Rate*	1.7266	1.7266	

3. The Maintenance and Operation, Classroom Site, and Unrestricted Capital Outlay budgets cannot exceed their respective budget limits.			
Maintenance & Operation	58,551,752	GBL	58,551,752
Classroom Site	4,522,602	CSFBL	4,522,602
Unrestricted Capital Outlay	26,910,816	UCBL	26,910,816

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./(Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	20,560,601	21,803,406	513,162	371,203	21,073,763	22,174,609	5.2%
2000 Support Services							
2100 Students	2,799,557	3,106,299	11,431	12,950	2,810,988	3,119,249	11.0%
2200 Instructional Staff	1,263,873	1,501,398	94,070	91,500	1,357,943	1,592,898	17.3%
2300, 2400, 2500 Administration	5,465,881	6,743,159	872,249	2,868,830	6,338,130	9,611,989	51.7%
2600 Oper./Maint. of Plant	2,172,140	2,481,540	6,174,526	6,030,974	8,346,666	8,512,514	2.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	290,673	226,718	2,500	3,000	293,173	229,718	-21.6%
610 School-Sponsored Cocurric. Activities	147,000	0	10,290	0	157,290	0	-100.0%
620 School-Sponsored Athletics	1,858,301	631,854	192,522	296,618	2,050,823	928,472	-54.7%
630, 700, 800, 900 Other Programs	43,060	100,682	4,067	10,000	47,127	110,682	134.9%
Regular Education Subsection Subtotal	34,601,086	36,595,056	7,874,817	9,685,075	42,475,903	46,280,131	9.0%
200 Special Education							
1000 Instruction	5,348,677	5,603,618	2,236,945	2,232,679	7,585,622	7,836,297	3.3%
2000 Support Services							
2100 Students	687,698	655,390	186,156	259,058	873,854	914,448	4.6%
2200 Instructional Staff	310,726	330,087	40,577	78,068	351,303	408,155	16.2%
2300, 2400, 2500 Administration	9,788	0	0	0	9,788	0	-100.0%
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	6,356,889	6,589,095	2,463,678	2,569,805	8,820,567	9,158,900	3.8%
400 Pupil Transportation	2,427,913	2,458,686	842,313	468,889	3,270,226	2,927,575	-10.5%
510 Desegregation	0	0	0	0	0	0	0.0%
520 Special K-3 Program Override	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	125,155	138,019	0	0	125,155	138,019	10.3%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	43,511,043	45,780,856	11,180,808	12,723,769	54,691,851	58,504,625	7.0%

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/ (Decrease) from Prior FY	% Increase/ (Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	54,691,851	58,551,752	3,859,901	7.1%
Instructional Improvement	300,000	678,619	378,619	126.2%
Structured English Immersion	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	5,641,448	4,522,602	(1,118,846)	-19.8%
Federal Projects	6,124,228	6,124,228	0	0.0%
State Projects	202,978	202,978	0	0.0%
Unrestricted Capital Outlay	29,408,184	26,910,816	(2,497,368)	-8.5%
New School Facilities	0	0	0	0.0%
Adjacent Ways	3,000,000	3,000,000	0	0.0%
Debt Service	31,016,441	31,016,441	0	0.0%
School Plant Funds	259,192	312,707	53,515	20.6%
Auxiliary Operations	1,176,695	1,453,009	276,314	23.5%
Bond Building	216,388	0	(216,388)	-100.0%
Food Service	4,900,000	4,900,000	0	0.0%
Other	3,863,528	4,520,904	657,376	17.0%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Autism	415,531	425,836
Emotional Disability	1,222,827	1,270,182
Hearing Impairment	30,500	37,500
Other Health Impairments	63,360	70,800
Specific Learning Disability	3,330,846	3,340,712
Mild, Moderate or Severe Intellectual Disability	1,236,971	1,304,620
Multiple Disabilities	156,441	206,795
Multiple Disabilities with S.S.I.	0	0
Orthopedic Impairment	29,936	0
Developmental Delay	0	0
Preschool Severe Delay	0	0
Speech/Language Impairment	336,080	346,162
Traumatic Brain Injury	0	0
Visual Impairment	83,127	92,528
Subtotal	6,905,619	7,095,135
Gifted Education	42,400	78,370
Remedial Education	0	0
ELL Incremental Costs	453,791	443,028
ELL Compensatory Instruction	0	0
Vocational and Technical Education	1,418,757	1,542,367
Career Education	0	0
TOTAL	8,820,567	9,158,900

PROPOSED STAFFING SUMMARY		
Staff Type	FTE	Staff-Pupil Ratio
Certified --		
Superintendent, Principals, Other Administrators	34	1 to 320.1
Teachers	551	1 to 19.8
Other	72	1 to 151.2
Subtotal	657	1 to 16.6
Classified --		
Managers, Supervisors, Directors	30	1 to 362.8
Teachers Aides	346	1 to 31.5
Other	94	1 to 115.8
Subtotal	470	1 to 23.2
TOTAL	1,127	1 to 9.7
Special Education --		
Teacher	101	1 to 107.8
Staff	58	1 to 187.6



**BUDGET WORK SHEETS
FOR FISCAL YEAR 2016**

	WORK SHEET TITLE	PAGE
A.	Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional)	1
B.	Support Level Weights and PSD-12 Weighted Student Counts.	2
C.	Base Support Level and Base Revenue Control Limit	3
C2.	Weighted Student Count: AOI Students	4
D.	Transportation Support Level and Transportation Revenue Control Limit	5
E.	District Support Level and Revenue Control Limit	6
F.	Consolidation/Unification Assistance.	6
G.	District Additional Assistance High School Student Count (Type 03)	6
H.	District Additional Assistance	7
J.	Equalization Base and Assistance	8
K.	Small School Adjustment Phase Down Limit	9
K2.	Maximum Small School Adjustment Override	10
L.	Impact Aid Fund (ESEA, Title VIII)	11
M.	Maintenance and Operation Fund Budget Balance Carryforward	12
O.	Tuition Out for High School Students	13
S.	Equalization Assistance for an Accommodation School	14

A. WORK SHEET FOR ADJUSTMENT FOR TUITION LOSS and STUDENT REVENUE LOSS PHASE-DOWN (OPTIONAL) (A.R.S. §§15-954 and 15-902.01)

NOTE 1: Only complete this section if the district receives less tuition from a district which is inside or outside of this state because the district of residence began to offer instruction in one or more high school grade levels not previously offered. If the district of residence is a joint unified district that phases instruction in over more than 1 year, complete a separate Work Sheet for each phase.

- I. A. Base year (FY _____) Attending ADM Grades 9-12. Base year is defined as the year before the other district began to offer instruction.
B. Factor of 5%
C. ADM loss required to qualify (line I.A x line I.B)
D. Number of tuitioned students lost in the year after the base year due to district of residence offering instruction in Grades 9-12 not offered previously

Table with 2 columns: Description, Value. Row 1: Blank. Row 2: 0.05. Row 3: 0.000. Row 4: Blank.

NOTE 2: If line I.C is greater than line I.D, do not complete the rest of this section. District does not qualify for an increase in the base support level (BSL).

- E. Tuition received in base year
F. Tuition received in fiscal year after base year
G. Tuition loss (line I.E - line I.F) (if less than 0, enter 0)
H. Enter the appropriate BSL adjustment factor:
For the first year after the base year, the BSL adjustment is .75
For the second year after the base year, the BSL adjustment is .50
For the third year after the base year, the BSL adjustment is .25
I. Increase in BSL for Tuition Loss Adjustment (line I.G x line I.H) (to Work Sheet C, line X)

Table with 2 columns: Description, Value. Row 1: \$
Row 2: \$
Row 3: \$ 0.00
Row 4: \$ 0.00

II. In addition to any adjustment for tuition loss received pursuant to A.R.S. §15-954, a district which loses students from its student count resulting from the formation of a joint unified school district (pursuant to A.R.S. §15-450) and does not receive tuition for those students for the budget year, may increase its BSL (A.R.S. §15-902.01). The applicable increase(s) for Student Revenue Loss Phase-Down should be recorded on Work Sheet C, line XI:

- A. A district which loses at least 500 students may increase the BSL:
1. By \$650,000 for the first year of the loss.
2. By \$600,000 for the second year following the loss.
3. By \$500,000 for the third year following the loss.
4. By \$300,000 for the fourth year following the loss.
5. By \$100,000 for the fifth year following the loss.
B. A union high school district may increase the BSL:
1. By \$100,000 if it loses at least 50 students in the first year.
2. By \$200,000 if it loses an additional 50 students in the second year.
3. By \$325,000 if it loses an additional 50 students in the third year.
4. By \$200,000 in the fourth year if it was eligible for the third year loss.
5. By \$100,000 in the fifth year if it was eligible for the fourth year loss.

B. WORK SHEET FOR FY 2016 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS
(A.R.S. §15-943 and Laws 2014, Ch. 214, §5)

A. Unweighted Student Count	PSD	K-8	9-12
1. FY 2016 Non-AOI Student Count	0.000	0.000	10,882.896
2. FY 2016 AOI Full-Time Student Count		+ 0.000	+ 0.000
3. FY 2016 AOI Part-Time Student Count		+ 0.000	+ 0.000
4. Subtotal (lines A.1 through A.3)	= 0.000	= 0.000	= 10,882.896
5. District Sponsored Charter School Estimated ADM	0.000	0.000	0.000
6. Total Student Count	= 0.000	= 0.000	= 10,882.896

B. Support Level Weights for Districts	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999 (from line A.4) Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
FY 2015 Student Count (from line A.4)	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
FY 2015 Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
FY 2015 Student Count (from line A.4)	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
FY 2015 Adjusted Support Level Weight	=			
Student Count 600.00 or More (from line A.4) Support Level Weight			1.158	1.268
Joint Technical Education District Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT

1. PSD (from line A.6)
2. District (from line A.1, A.2, or A.3)
 - a. K-8
 - b. 9-12
3. Charter School (from line A.5)
 - a. K-8
 - b. 9-12
4. Total
 - a. K-8 (C.2.a + C.3.a)
 - b. 9-12 (C.2.b + C.3.b)
5. Total Student Count (C.1 + C.4.a + C.4.b)

Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
0.000			x 1.450	= 0.000		
0.000	0.000	0.000	x	= 0.000	0.000	0.000
10,882.896	0.000	0.000	x 1.268	= 13,799.512	0.000	0.000
0.000			x 1.158	= 0.000		
0.000			x 1.268	= 0.000		
0.000	0.000	0.000		0.000	0.000	0.000
10,882.896	0.000	0.000		13,799.512	0.000	0.000
10,882.896	0.000	0.000		13,799.512	0.000	0.000

C. WORK SHEET FOR FY 2016 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)
(A.R.S. §§15-808, 15-943, and 15-944.E)

WEIGHTED STUDENT COUNT

I. A. FY 2016 Non-AOI Student Count (from Work Sheet B, line C.5)

Non-AOI Student Count	Support Level Weight	=	Non-AOI Weighted Student Count
10,882.896			13,799.512

B. Student Count Add-ons (1)

1. Hearing Impairment
2. K-3
3. K-3 Reading (2)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

2.000	x	4.771	=	9.542
0.000	x	0.060	=	0.000
0.000	x	0.040	=	0.000
177.854	x	0.115	=	20.453
71.507	x	6.024	=	430.758
55.895	x	5.833	=	326.036
6.120	x	7.947	=	48.636
5.000	x	3.158	=	15.790
10.670	x	6.773	=	72.268
0.000	x	3.595	=	0.000
940.898	x	0.003	=	2.823
22.328	x	4.822	=	107.666
28.050	x	4.421	=	124.009
3.338	x	4.806	=	16.042
1,323.660				1,174.023
				14,973.535
				(I.A + I.B.15, this column)

II. FY 2016 Non-AOI Weighted Student Count

AOI Weighted Student Count	x Funding Ratio	=	Adjusted AOI Weighted Student Count
0.000	x	95%	0.000
0.000	x	85%	0.000

III. FY 2016 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2016 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

CALCULATION OF FY 2016 BSL AND BRCL

V. Total Weighted Student Count (line II + III + IV)	14,973.535
VI. A. Base Level Amount <u>\$3,426.74</u> - To include Teacher Compensation, use Base Level of <u>\$3,469.57</u> (A.R.S. §§15-901, as amended by Laws 2015, Ch. 15, §4, and 15-952)	\$ 3,426.74
B. Additional Inflation Amount <u>\$54.31</u> - To include Teacher Comp, use <u>\$54.99</u> (Laws 2015, Ch. 8, §34)	\$ 54.31
C. Total Base Level and Additional Inflation (line VI.A + VI.B)	\$ 3,481.05
D. Increase for 200 Days of Instruction (line VI.C x 5%) (A.R.S. §15-902.04) Check here <input type="checkbox"/> to calculate.	\$
E. Adjusted FY 2016 Base Level Amount (line VI.C + VI.D) (to Work Sheet K, line I.G and II.G)	\$ 3,481.05
VII. Result (line V x VI.E)	\$ 52,123,624.01
VIII. Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)	1.0000
IX. Result (line VII x VIII)	\$ 52,123,624.01
X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)	\$ 0.00
XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)	\$ 0.00
XII. FY 2014 Nonfederal Audit Service Actual Expenditures (3) \$ <u>30,000.00</u> x 1.00 =	\$ 30,000.00
XIII. Decreases for Charter School Federal and State Monies Received	-\$ 0.00
XIV. FY 2016 BSL and BRCL (sum lines IX through XII minus line XIII) (to Work Sheet E, line I)	\$ 52,153,624.01

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts: (2)	K-3	\$ 0.00
	K-3 Reading	\$ 0.00

- (1) The Non-AOI Student Count for districts with district sponsored charter schools (DSCS) includes the district student count plus the estimated charter school student count for students that did not attend a district school last year.
- (2) Districts assigned a letter grade of C, D, or F, in accordance with A.R.S. §15-241 and Laws 2015, Ch. 76, §1, or that have more than 10% of their pupils in grade three reading far below the third grade level according to the reading portion of the AIMS test, or a successor test, will receive monies for this weight only after the district's K-3 Reading Program Plan is approved by the State Board of Education. A.R.S. §15-211
- (3) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year.
Enter the FY 2014 **nonfederal** audit expenditures on line XII.
Enter the FY 2014 **federal** audit expenditures from all funds to the right (should agree to FY 2014 AFR). \$ 5,000.00
Enter the total FY 2014 audit expenditures from all funds to the right. \$ 34,443.36
Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO) in the amounts reported on Line XII or in this footnote.

C2. WORK SHEET FOR FY 2016 WEIGHTED STUDENT COUNT: AOI STUDENTS
(A.R.S. §§15-808 and 15-943)

Note: To be completed by school districts that offer AOI instruction.

AOI FULL-TIME (FT) WEIGHTED STUDENT COUNT

AOI FT Student Count	x	Support Level Weight	=	AOI FT Weighted Student Count
I. A. FY 2016 AOI FT Student Count (from Work Sheet B, line C.5)				0.000
B. Student Count Add-ons				
1. Hearing Impairment	x	4.771	=	0.000
2. K-3	x	0.060	=	0.000
3. K-3 Reading (1)	x	0.040	=	0.000
4. English Learners (ELL)	x	0.115	=	0.000
5. MD-R, A-R, and SID-R	x	6.024	=	0.000
6. MD-SC, A-SC, and SID-SC	x	5.833	=	0.000
7. Multiple Disabilities Severe Sensory Impairment	x	7.947	=	0.000
8. Orthopedic Impairment (Resource)	x	3.158	=	0.000
9. Orthopedic Impairment (Self Contained)	x	6.773	=	0.000
10. Preschool-Severe Delay	x	3.595	=	0.000
11. DD, ED, MIID, SLD, SLI, & OHI	x	0.003	=	0.000
12. Emotional Disability (Private)	x	4.822	=	0.000
13. Moderate Intellectual Disability	x	4.421	=	0.000
14. Visual Impairment	x	4.806	=	0.000
15. Total Add-on Count (I.B.1 through I.B.14)				0.000
II. FY 2016 AOI FT Weighted Student Count				0.000
				(I.A + I.B.15, this column)

AOI PART-TIME (PT) WEIGHTED STUDENT COUNT

AOI PT Student Count	x	Support Level Weight	=	AOI PT Weighted Student Count
III. A. FY 2016 AOI PT Student Count (from Work Sheet B, line C.5)				0.000
B. Student Count Add-ons				
1. Hearing Impairment	x	4.771	=	0.000
2. K-3	x	0.060	=	0.000
3. K-3 Reading (1)	x	0.040	=	0.000
4. English Learners (ELL)	x	0.115	=	0.000
5. MD-R, A-R, and SID-R	x	6.024	=	0.000
6. MD-SC, A-SC, and SID-SC	x	5.833	=	0.000
7. Multiple Disabilities Severe Sensory Impairment	x	7.947	=	0.000
8. Orthopedic Impairment (Resource)	x	3.158	=	0.000
9. Orthopedic Impairment (Self Contained)	x	6.773	=	0.000
10. Preschool-Severe Delay	x	3.595	=	0.000
11. DD, ED, MIID, SLD, SLI, & OHI	x	0.003	=	0.000
12. Emotional Disability (Private)	x	4.822	=	0.000
13. Moderate Intellectual Disability	x	4.421	=	0.000
14. Visual Impairment	x	4.806	=	0.000
15. Total Add-on Count (III.B.1 through III.B.14)				0.000
IV. FY 2016 AOI PT Weighted Student Count				0.000
				(III.A + III.B.15, this column)

(1) Districts assigned a letter grade of C, D, or F, in accordance with A.R.S. §15-241, and Laws 2015, Ch. 76, §1, or that have more than 10% of their pupils in grade three reading far below the third grade level according to the reading portion of the AIMS test, or a successor test, will receive monies for this weight only after the district's K-3 Reading Program Plan is approved by the State Board of Education. A.R.S. §15-211

D. WORK SHEET FOR FY 2016 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2015, Ch. 15, §6, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)

TABLE I

Approved Daily Route Miles per Eligible Student Transported	FY 2016 State Support Level per Route Mile
I. 0.5 or Less	2.53
II. More than 0.5, through 1.0	2.07
III. More than 1.0	2.53

TABLE II FACTORS

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

TSL CALCULATION

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2015 Approved Daily Route Miles	4,070.000
B. Number of Eligible Students Transported in FY 2015	3,137.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A + I.B)	1.297
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable) <input type="checkbox"/> Check here if approved for 200 Days of Instruction	732,600.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.53
C. 1. FY 2015 Annual Expenditure for Bus Tokens	\$ 3,586.00
2. FY 2015 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 1,857,064.00
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.300
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 556,043.40
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2014 to Transport Pupils w/Disabilities for Extended School Year	51,740.000
B. Estimated Route Miles Traveled in June 2015 to Transport Pupils w/Disabilities for Extended School Year	5,000.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	56,740.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.53
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 143,552.20
V. FY 2016 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line III)	\$ 2,556,659.60
VI. Support Level Change	
A. FY 2015 Transportation Support Level	\$ 2,292,396.89
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 264,262.71

TRCL CALCULATION

VII. FY 2015 Transportation Revenue Control Limit	\$ 2,697,717.55
VIII. FY 2016 Transportation Revenue Control Limit	
A. Preliminary FY 2016 Transportation Revenue Control Limit (VI.B + VII)	\$ 2,961,980.26
B. 120% of FY 2016 Transportation Support Level (V x 1.20)	\$ 3,067,991.52
C. Adjusted FY 2016 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 2,961,980.26
D. FY 2016 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line VII)	\$ 2,961,980.26

E. WORK SHEET FOR FY 2016 DISTRICT SUPPORT LEVEL (DSL) AND REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947 and 15-951)

CALCULATION OF THE DSL

I. FY 2016 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XIV)	\$ <u>52,153,624.01</u>
II. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ <u>0.00</u>
III. FY 2016 Transportation Support Level (from Work Sheet D, line V)	\$ <u>2,556,659.60</u>
IV. FY 2016 District Support Level (sum of lines I through III)	\$ <u>54,710,283.61</u>

CALCULATION OF THE RCL

V. FY 2016 Base Support Level/Base Revenue Control Limit (from line I above)	\$ <u>52,153,624.01</u>
VI. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ <u>0.00</u>
VII. FY 2016 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ <u>2,961,980.26</u>
VIII. FY 2016 Revenue Control Limit (sum of lines V through VII) [to Budget, page 7, line 1(a)]	\$ <u>55,115,604.27</u>

F. WORK SHEET FOR FY 2016 CONSOLIDATION/UNIFICATION ASSISTANCE (A.R.S. §§15-912 and 15-912.01)

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	<u>0.00</u>
II. FY 2016 District Support Level (line I + Work Sheet E, line IV)	\$ <u>0.00</u>
III. FY 2016 Revenue Control Limit (line I + Work Sheet E, line VIII) [to Budget, page 7, line 1(a)]	\$ <u>0.00</u>

G. WORK SHEET FOR FY 2016 DISTRICT ADDITIONAL ASSISTANCE HIGH SCHOOL STUDENT COUNT FOR COMMON SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03) (A.R.S. §15-951.C)

I. High School Student Count Tuitioned Out (from Work Sheet O, line 6)	<u>0.000</u>
II. High School Student Count Transported by District of Residence to District of Attendance	<u>0.000</u>
III. 50% of High School Student Count Transported by District of Residence to District of Attendance (Line II x .5) (to Work Sheet H, line V.A column 9-12)	<u>0.000</u>

H. WORK SHEET FOR FY 2016 DISTRICT ADDITIONAL ASSISTANCE (DAA)
 (A.R.S. §§15-183, 15-185, 15-951.C, 15-961, 15-962.01, and 15-963.B, and Laws 2015, Ch. 15, §§1, 11, 12, 13 and 17)

TABLE TO CALCULATE DAA PER STUDENT COUNT

	<u>K-8</u>	<u>9-12</u>
I. FY 2016 Actual Student Count: .001 - 99.999		
DAA per Student Count	\$ 544.58	\$ 601.24
II. FY 2016 Actual Student Count: 100.000 - 499.999		
A. Student Count Constant	500.000	500.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2016 Actual Student Count: 500.000 - 599.999		
A. Student Count Constant	600.000	600.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2016 Actual Student Count: 600.000 or More & JTED		
DAA per Student Count	\$ 450.76	\$ 492.94

CALCULATIONS FOR DAA

	<u>PSD</u>	<u>K-8</u>	<u>9-12</u>
V. District Additional Assistance Base			
A. FY 2016 Student Count (from Work Sheet B, line A.4 and Work Sheet G, line III for type 03 districts)	0.000	0.000	10,882.896
B. DAA per Student Count (from Table above)	x \$ 450.76	x \$ 0.00	x \$ 492.94
C. DAA Base (line V.A x line V.B)	= \$ 0.00	= \$ 0.00	= \$ 5,364,614.75
VI. District Additional Assistance Growth Factor			
A. FY 2016 Student Count (from Work Sheet B, line A.4 and Work Sheet G, line II for type 03 districts)		10,882.896	
B. FY 2015 Student Count		+ 10,550.441	
C. FY 2016 DAA Growth Factor (VI.A ÷ VI.B)		= 1.0315	
VII. Adjusted District Additional Assistance			
A. DAA Base (from line V.C)	\$ 0.00	\$ 0.00	\$ 5,364,614.75
B. Adjusted Growth Factor (if line VI.C is < or = 1.05, use 1.0, if > 1.05, use 1 plus 50% of the increase)	x 1.0000	x 1.0000	x 1.0000
C. FY 2016 DAA (VII.A x VII.B)	= \$ 0.00	= \$ 0.00	= \$ 5,364,614.75
D. DAA for High School Textbooks			
1. FY 2016 Actual 9-12 Student Count (from Work Sheet B, line A.4)			10,882.896
2. Support Level Amount for Textbooks			x \$ 69.68
3. DAA for Textbooks (VII.D.1 x VII.D.2)			= \$ 758,320.19
E. 9-12 DAA (including charter additional assistance and capital transportation adjustment from lines below)			
1. FY 2016 9-12 DAA (9-12 lines VII.C + VII.D.3 + VII.G.7 + VII.H) (to Budget, page 7, line 2.a)			= \$ 6,122,934.94
2. 9-12 DAA Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$ 5,173,880.02
3. Adjusted FY 2016 9-12 DAA (VII.E.1-VII.E.2) (to Work Sheet J, line II.E)			= \$ 949,054.92
F. PSD and K-8 DAA (including charter additional assistance and capital transportation adjustment from lines below)			
1. FY 2016 PSD and K-8 DAA (PSD and K-8 lines VII.C + VII.G.7 + VII.H) (to Budget, page 7, line 2.a)			= \$ 0.00
2. PSD and K-8 DAA Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$ 0.00
3. Adjusted FY 2016 PSD and K-8 DAA (VII.F.1-VII.F.2) (to Work Sheet J, line II.E)			= \$ 0.00
G. Charter Additional Assistance (CAA)	<u>PSD</u>	<u>K-8</u>	<u>9-12</u>
1. FY 2016 Charter School Student Count (from Work Sheet B, line A.5)	0.00	0.00	0.00
2. CAA per Student	\$ 1,734.92	\$ 1,734.92	\$ 2,022.02
3. FY 2016 CAA (line VII.G.1 x line VII.G.2)	\$ 0.00	\$ 0.00	\$ 0.00
4. DAA per Student (recalculated factor from lines I through IV including student count amount from line VII.G.1)	\$ 450.76	\$ 0.00	\$ 0.00
5. DAA for Charter Students (line VII.G.1 x line VII.G.4 (plus line VII.D.2 for 9-12 only))	\$ 0.00	\$ 0.00	\$ 0.00
6. Difference (line VII.G.3 - VII.G.5)	\$ 0.00	\$ 0.00	\$ 0.00
7. Adjusted FY 2016 CAA (line VII.G.6 x 50%)	\$ 0.00	\$ 0.00	\$ 0.00
H. Capital Transportation Adjustment A.R.S. §15-963.B	\$	\$	\$

J. WDRK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §§15-971.A and .B and 15-992)

	<u>PSD-8</u>	<u>9-12</u>
I. A. Total FY 2016 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	0.000	
2. K-8 (from Work Sheet B, line C.4.a, Total Non-AOI and AOI Counts)	0.000	
B. Total FY 2016 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	0.000	13,799.512
	<small>(I.A.1 + I.A.2)</small>	<small>(from Work Sheet B, line C.4.b)</small>
C. Total FY 2016 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		13,799.512
D. PSD-8 and 9-12 Factors (line I.B + line I.C)	0.0000	1.0000
II. A. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		\$ 54,710,283.61
B. Tuition Out for High School Students (from Work Sheet E, line II or VI)		- \$ 0.00
C. Adjusted DSL/RCL (II.A - II.B)		\$ 54,710,283.61
D. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x II.C)	\$ 0.00	\$ 54,710,283.61
E. Adjusted FY 2016 District Additional Assistance (from Work Sheet H)	\$ 0.00	\$ 949,054.92
	<small>(from Work Sheet H, line VII.F.3)</small>	<small>(from Work Sheet H, line VII.E.3)</small>
F. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II or VI)		\$ 0.00
G. FY 2016 Equalization Base (II.D + II.E (+ 9-12 II.F for Type 03 only)	\$ 0.00	\$ 55,659,338.53
III. A. 2015 Primary Assessed Valuation ÷ 100	\$	\$ 9,376,502.10
B. 2015 Salt River Project (SRP) Valuation ÷ 100	\$	\$ 345,347.60
C. 2015 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$ 69,108.64
D. TOTAL Valuation (III.A + III.B + III.C)	\$ 0.00	\$ 9,790,958.34
E. Qualifying Tax Rate	x \$ 2.0977	x \$ 2.0977
F. Qualifying Levy (III.D x III.E)	\$ 0.00	\$ 20,538,493.31
G. FY 2016 Equalization Assistance (II.G - III.F)	\$ 0.00	\$ 35,120,845.22
IV. Additional Tax in Districts Ineligible for Equalization Assistance, Amount to be Levied and Paid to the State (50% of line III.F - II.G)	\$ 0.00	\$ 0.00

Laws 2015, Ch. 15, §15, requires a joint technical education district (JTED) with a student count of more than 2,000 students to be funded at 95.5% of the state aid that would otherwise be provided by law and to reduce its budget limits accordingly. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid \$ 0.00
This estimated reduction amount must be used to reduce the GBL on page 7, line 9 and/or the UCBL on page 8, line A.10.

K. WORK SHEET FOR FY 2016 COMPUTING SMALL SCHOOL ADJUSTMENT PHASE DOWN LIMIT

(A.R.S. §§15-481 and 15-949)

This Work Sheet applies to any district that operated under the provisions of the small school adjustment (A.R.S. §15-949.A), and exceeded the allowable student counts for the first time before FY 2000. Districts that operated under the provisions of a small school adjustment and exceeded the allowable student counts for the first time after FY 1999, should refer to Work Sheet K2.

If in FY 2016, the K-8 student count is greater than 125 but less than 154, or the 9-12 student count is greater than 100 but less than 176, the district may continue to adopt a budget using a small school adjustment on Budget, page 7, line 4 of up to \$50,000 without an election. **OR** If the district holds an override election as provided in A.R.S. §15-481, the district may include up to the amount calculated below on Budget, page 7, line 3(a).

I. A district whose student count K-8 has exceeded 125 but is less than 154 may determine the small school adjustment phase down as follows:		
A. Phase down base		<u>\$ 150,000.00</u>
B. FY 2016 actual K-8 student count		
C. Small school student count limit	- 125.000	
D. Student count above the small school limit (I.B - I.C)	= 0.000	
E. Adjusted Support Level Weight (See Table A below to calculate)	x	
F. Weighted student count above small school limit (I.D x I.E)	= 0.000	
G. Base Level Amount (from Work Sheet C, line VI.E)	x 3,481.05	
H. Phase down reduction factor (I.F x I.G)		- \$ 0.00
I. Grades K-8 small school adjustment phase down limit (I.A - I.H)		<u>\$ 0.00</u>
II. A unified or union high school district whose student count in grades 9-12 has exceeded 100 but is less than 176 may determine the small school adjustment phase down as follows:		
A. Phase down base		<u>\$ 350,000.00</u>
B. FY 2016 actual 9-12 student count		
C. Small school student count limit	- 100.000	
D. Student count above the small school limit (II.B - II.C)	= 0.000	
E. Adjusted Support Level Weight (See Table B below to calculate)	x	
F. Weighted student count above small school limit (II.D x II.E)	= 0.000	
G. Base Level Amount (from Work Sheet C, line VI.E)	x 0.00	
H. Phase down reduction factor (line II.F x II.G)		- \$ 0.00
I. Grades 9-12 small school adjustment phase down limit (II.A - II.H)		<u>\$ 0.00</u>
III. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the nonqualifying K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(B)(2)(a).		<u>\$</u>
IV. Allowable Small School Adjustment, subject to an election (I.I + II.I + III)		<u>\$ 0.00</u>
V. 10% of the District's Total RCL		<u>\$</u>
VI. Maximum override, subject to an election (Greater of line IV or line V)		<u>\$ 0.00</u>

TABLE A: GRADES K-8

	<u>SMALL ISOLATED</u>	<u>SMALL</u>
	<u>500.000</u>	<u>500.000</u>
Student Count Constant		
FY 2016 Student Count (line I.B above)	- 0.000	- 0.000
Difference	= 0.000	= 0.000
Weight Adjustment Factor	x 0.0005	x 0.0003
Support Level Weight Increase	= 0.000	= 0.000
Support Level Weight	+ 1.358	+ 1.278
FY 2016 Adjusted Support Level Weight (Enter on line I.E above)	<u>= 0.000</u>	<u>= 0.000</u>

TABLE B: GRADES 9-12

Student Count Constant	<u>500.000</u>	<u>500.000</u>
FY 2016 Student Count (line II.B above)	- 0.000	- 0.000
Difference	= 0.000	= 0.000
Weight Adjustment Factor	x 0.0005	x 0.0004
Support Level Weight Increase	= 0.000	= 0.000
Support Level Weight	+ 1.468	+ 1.398
FY 2016 Adjusted Support Level Weight (Enter on line II.E above)	<u>= 0.000</u>	<u>= 0.000</u>

K2. WORK SHEET FOR FY 2016 COMPUTING MAXIMUM SMALL SCHOOL ADJUSTMENT OVERRIDE
(A.R.S. §§15-481 and 15-949)

This Work Sheet applies to any district that operated under the provisions of a small school adjustment (A.R.S. §15-949.A) and exceeded the allowable student counts for the first time after FY 1999. Districts that operated under the provisions of the small school adjustment and exceeded the allowable student counts for the first time before FY 2000, should refer to Work Sheet K.

If in FY 2016, the K-8 student count is greater than 125 but less than 181, or the 9-12 student count is greater than 100 but less than 185, the district may hold an override election as provided in A.R.S. §15-481. The maximum amount the district may budget on Budget, page 7, line 3(a), subject to an override election, is the amount calculated below.

I. A district whose K-8 student count has exceeded 125, but is less than 181 may determine the maximum small school adjustment override as follows:

A. FY 2016 K-8 student count			
B. Small school student count limit	-	<u>125.000</u>	
C. Student count above the small school limit (I.A - I.B)	=	<u>0.000</u>	
D. Phase-down factor	x	<u>0.0045</u>	
E. Result (Line I.C x I.D)	=	<u>0.0000</u>	
F. Maximum Percent Increase to apply to RCL (.35 - Line I.E)		<u>0.0000</u>	
G. K-8 Revenue Control Limit	x		
H. K-8 small school budget override limit (I.F x I.G) (If less than zero, enter zero)			\$ <u>0.00</u>

II. A district whose 9-12 student count has exceeded 100, but is less than 185 may determine the maximum small school adjustment override as follows:

A. FY 2016 9-12 student count			
B. Small school student count limit	-	<u>100.000</u>	
C. Student count above the small school limit (II.A - II.B)	=	<u>0.000</u>	
D. Phase-down factor	x	<u>0.0065</u>	
E. Result (Line II.C x II.D)	=	<u>0.0000</u>	
F. Maximum Percent Increase to apply to RCL (.65 - Line II.E)		<u>0.0000</u>	
G. 9-12 Revenue Control Limit	x		
H. 9-12 small school budget override limit (II.F x II.G) (If less than zero, enter zero)			\$ <u>0.00</u>

III. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the nonqualifying K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(B)(2)(a).

IV. Allowable Small School Adjustment, subject to an election (I.H + II.H + III)	\$ <u>0.00</u>
V. 10% of the District's Total RCL	\$ _____
VI. Maximum override, subject to an election (Greater of Line IV or Line V)	\$ <u>0.00</u>

**L. WORK SHEET FOR FY 2016 IMPACT AID FUND (ESEA, TITLE VIII)
 (A.R.S. §15-905.R)
 (For school districts that receive ESEA, Title VIII monies.)**

I. FY 2016 Impact Aid revenue	\$	<u>0</u>
II. Impact Aid revenue deposited in FY 2016 to the Impact Aid Revenue Bond Debt Service Fund for principal and interest payments	-	\$ <u>0</u>
III. A. TRCL/TSL Difference (from Work Sheet D, line VIII.D - line V)	\$	<u>405,321</u>
B. Impact Aid revenue transferred in FY 2016 to the M&O Fund to provide cash for the TRCL/TSL difference calculated on line III.A	-	\$ <u>0</u>
IV. Impact Aid revenue transferred in FY 2016 to the M&O Fund to reduce or eliminate taxes	-	\$ <u>0</u>
V. FY 2015 Ending Cash Balance in the Impact Aid Fund	+	\$ <u>0</u>
VI. FY 2016 Amount Available to be Spent in the Impact Aid Fund (line I - lines II through IV + line V) (on Budget, page 6, line 16)	=	\$ <u>0</u>

**M. WORK SHEET FOR CALCULATION OF THE FY 2016 MAINTENANCE AND OPERATION (M&O) FUND
BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

1.	a.	General Budget Limit (GBL) (from FY 2015 latest revised Budget, page 7, line 10)	\$ 54,691,851.00
	b.	Adjustments to the GBL from FY 2015 BUDG75	\$ 0.00
	c.	Adjusted GBL	\$ 54,691,851.00
2.	a.	Budgeted M&O expenditures (from FY 2015 latest revised Budget, page 1, line 30, Total Budget Year Column)	\$ 54,691,851.00
	b.	Adjustments to the GBL (from line 1.b)	\$ 0.00
	c.	Adjusted Budgeted Expenditures	\$ 54,691,851.00
3.		Lesser of the Adjusted GBL (line 1.c) or the Adjusted Budgeted Expenditures (line 2.c)	\$ 54,691,851.00
4.		M&O actual expenditures	\$ 52,674,781.00
5.		Budget Balance (line 3 minus line 4) (If negative, enter zero. The district does not have any budget balance to carry forward. Do not complete the remainder of this work sheet.)	\$ 2,017,070.00

Note: For lines 6.a through 6.h deduct the FY 2015 actual expenditures from the budget amount. If the result is negative, enter zero.

	FY 2015 Budget	Actual	Unexpended Budget
6.	a.	Special Program Override	\$ 0.00 - \$ 0.00 = \$ 0.00
	b.	Desegregation	\$ 0.00 - \$ 0.00 = \$ 0.00
	c.	Tuition Out Debt Service	\$ 0.00 - \$ 0.00 = \$ 0.00
	d.	Dropout Prevention Programs	\$ 0.00 - \$ 0.00 = \$ 0.00
	e.	Joint Career and Technical Ed. and Voc. Ed. Center	\$ 186,966.84 - \$ 125,762.59 = \$ 61,204.25
	f.	Career Ladder	\$ 0.00 - \$ 0.00 = \$ 0.00
	g.	Optional Performance Incentive Program	\$ 0.00 - \$ 0.00 = \$ 0.00
	h.	Performance Pay	\$ 0.00 - \$ 0.00 = \$ 0.00
	i.	Total Budget Balance Deductions [Add lines 6.a through 6.h.]	\$ 61,204.25
7.		Budget Balance after Deductions (If negative, enter zero. The district does not have any budget balance to carry forward.) (line 5 minus line 6.i)	\$ 1,955,865.75
8.	a.	FY 2015 Adjusted District Limit (RCL) from page 4 of the most recent ADE report "Basic Calculations for Equalization Assistance" APOR 55-1, available on ADE's Web site	\$ 52,110,885.10
	b.	Growth Adjustment (FY 2015 BUDG75)	0.00
	c.	Factor of 4%	x 0.04
9.		Maximum Allowable Budget Balance Carryforward [(line 8.a + line 8.b) x line 8.c]	\$ 2,084,435.40
10.		Actual Allowable Budget Balance Carryforward (Enter the lesser of line 7 or 9)	\$ 1,955,865.75
11.		Enter the amount of Allowable Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 10 or the FY 2015 M&O Fund ending cash balance)	\$ 0.00
12.		Remaining Actual Allowable Budget Balance Carryforward to be used in M&O Fund (line 10 - line 11) [to Budget, page 7, line 8(c)]	\$ 1,955,865.75

O. WORK SHEET FOR FY 2016 TUITION OUT FOR HIGH SCHOOL STUDENTS
(A.R.S. §§15-910.L, 15-448.J, and 15-951)

For Common School Districts NOT within a High School District (Type 03)

Part I-Increase to GBL for Debt Service Tuition Outside the RCL [To Budget, page 7, line 8(b)]

	Attending District Name	Attending District CTD Number	A	B	C	D	Increase to GBL (A x D)
			Tuition Out High School Count	Debt Service Per Pupil Tuition (1)	Debt Service Tuition Limit (2)	Per Pupil Tuition in Excess of Debt Service Limit (B - C)	
1.						0.00	0.00
2.						0.00	0.00
3.						0.00	0.00
4.						0.00	0.00
5.						0.00	0.00
6.	Total HS Count:		0.00				
7.	Total Increase to GBL for Debt Service Tuition Outside the RCL [To Budget, page 7, line 8(b)]:						0.00

Part II-Increase to DSL and RCL for Tuition (To Work Sheet E, lines II and VI)

	Attending District Name	E	F	Increase to DSL and RCL (A x F)
		M&O & UCO, Per Pupil Tuition	Per Pupil Tuition Including Limited Debt Service (E + lesser of B or C)	
8.	0		0.00	0.00
9.	0		0.00	0.00
10.	0		0.00	0.00
11.	0		0.00	0.00
12.	0		0.00	0.00
13.	Total Increase to DSL and RCL for Tuition (To Work Sheet E, lines II and VI):			0.00

(1) Not to exceed \$750 if the district pays tuition to other districts for 750 or fewer pupils. Not to exceed \$800 if the district pays tuition to other districts for more than 750, but less than 1,001 pupils. To determine the allowable debt service amount, use the Total HS Count from line 6. (A.R.S. §15-824)

For common school districts no longer within a high school district due to the unification of the high school district, enter the actual debt service tuition amount calculated pursuant to A.R.S. §15-448.J.

(2) Enter \$150 if the district pays tuition to other districts for 750 or fewer pupils. Enter \$200 if the district pays tuition to other districts for more than 750, but less than 1,001 pupils. To determine the debt service limit, use the Total HS Count from line 6. (A.R.S. §15-951.G)

For a common school district no longer within a high school district due to the unification of the high school district, enter the actual debt service tuition amount on this line. (A.R.S. §15-448.J)

**S. WORK SHEET FOR FY 2016 EQUALIZATION ASSISTANCE FOR AN
ACCOMMODATION SCHOOL (A.R.S. §15-974)**

PART I. CALCULATION OF EQUALIZATION ASSISTANCE

A.	Lesser of FY 2016 District Support Level or Revenue Control Limit (from Work Sheet J, line II.A)	\$	<u>0.00</u>	
B.	District Additional Assistance (from Work Sheet H, lines VII.E.3 and VII.F.3)	+	<u>0.00</u>	
C.	FY 2016 Equalization Assistance (Lines A + B)			= \$ <u>0.00</u>

PART II. CASH BALANCE CARRYFORWARD

Accommodation schools with a student count of 125 or less in grades K-8 or accommodation schools that offer instruction in grades 9-12 and have a student count of 100 or less in grades 9-12, complete Part I only.

A.	1. Maintenance and Operation (Fund 001) Cash Balance as of June 30, 2015	\$		
	2. Budget Balance Carryforward (from Work Sheet M, line 12)	-	<u>\$ 0.00</u>	
	3. Remaining M&O Cash Balance (line A.1 minus A.2)	=	<u>\$ 0.00</u>	
B.	Maximum RCL Addition that may be Authorized by County School Superintendent :			
	1. The amount on line A.3 or	\$	<u>0.00</u>	
	2. 10% of the FY 2016 RCL calculated on Work Sheet E, line VIII or Work Sheet F, line III	\$		
	3. Up to 5% of the FY 2016 RCL calculated pursuant to A.R.S. §15-482.B	+	\$	
	4. Line B.2 plus B.3	=	<u>\$ 0.00</u>	
	5. The lesser of line B.1 or B.4			\$ <u>0.00</u>

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Travel Request – National Association of Latino Elected and Appointed Officials
32nd Annual Conference – Devin Del Palacio

PURPOSE:

Governing Board Vice President Devin Del Palacio, a member of the National Association of Latino Elected and Appointed Officials (NALEO), requests Governing Board approval to attend NALEO's 32nd Annual Conference, June 16-19, 2015 in Las Vegas, NV.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

According to its website (www.naleo.org) the National Association of Latino Elected and Appointed Officials (NALEO) is "the nation's leading nonprofit organization that facilitates the full participation of Latinos in the American political process, from citizenship to public service." Established in 1981, the nonprofit organization carries out their "mission through programs that integrate Latinos fully into American political society, provide professional development opportunities and technical assistance to the nation's more than 6,000 Latino elected and appointed officials, and monitor and conduct advocacy on issues important to the Latino community and our political participation."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The NALEO annual conference will present "a unique opportunity for Latino policymakers to meet with their colleagues from all levels of government to address the challenges and opportunities facing our communities and our nation. The NALEO Annual Conference provides a venue for the meaningful exchange of ideas and solutions to today's most pressing policy issues." (www.naleo.org/lasvegas2015/)

BUDGET IMPACT AND COSTS:

Governing Board travel is paid from the Maintenance and Operations budget. Estimated costs for registration and hotel are \$1,238.40.

RECOMMENDATION:

It is recommended that the Governing Board approve, if appropriate, the travel request from Mr. Devin Del Palacio to attend the National Association of Latino Elected and Appointed Officials 32nd Annual Conference held in Las Vegas, Nevada on June 16-19, 2015.

Submitted by: 

Date: 6-3-15

Approved by: 

Date: 6-3-15

**NATIONAL ASSOCIATION OF LATINO ELECTED AND APPOINTED OFFICIALS
(NALEO)**

32ND ANNUAL CONFERENCE

LAS VEGAS, NV

JUNE 16-19, 2015

Note: In preparing this cost estimate, certain assumptions were made, such as the availability of the conference hotel and the mileage reimbursement. Consequently, the estimation of costs can change.

Conference Registration:	\$600.00	Prior to June 5; \$700 after June 5
Mileage:	\$0.00	Will personally pay
Hotel:	\$638.40	3 nights at The Cosmopolitan of Las Vegas
Meals:	\$0.00	Will personally pay
Total:	<u>\$1,238.40</u>	



NALEO 32nd Annual Conference

JUNE 17-19, 2015 ★ ARIA RESORT & CASINO ★ LAS VEGAS, NEVADA

TUESDAY, JUNE 16	WEDNESDAY, JUNE 17	THURSDAY, JUNE 18	FRIDAY, JUNE 19
	Hoover Dam Tour Water, Energy and Infrastructure 7:00 - 9:00 A.M. <small>* Offsite Event . Advance registration required.</small>		
	High Stakes Testing: The Struggle and Implications for Students & Teachers 9:30 - 11:00 A.M.	Alternative School Models: The Policy Implications of Competition & Choice 9:30 - 11:00 A.M.	Preserving and Supporting a Qualified Teacher Workforce 9:30 - 11:00 A.M.
	Out of the Shadows: Youth Homelessness & Human Trafficking in our Communities 9:30 - 11:00 A.M.	Up in Smoke: Local Implications for the Regulation of Cannabis and E-Cigarettes 9:30 - 11:00 A.M.	Local Threats & Emergencies: Preventing, Preparing & Responding 9:30 - 11:00 A.M.
Conference Registration 2:00 - 5:00 PM	Healthy Outcomes for Our Community: An Update on the Affordable Care Act 9:30 - 11:00 A.M.	The Path to Success: Increasing Opportunities for Undocumented Students in Higher Education 9:30 - 11:00 A.M.	Boys Today, Men Tomorrow: Recognizing the Promise and Potential of Latino Males 9:30 - 11:00 A.M.
	NALEO 101: Ethical Decision Making for Policymakers 9:30 - 11:00 A.M.	Governance and Leadership 9:30 - 11:00 A.M.	Strategic Planning for Policymakers: Moving Your Priorities Forward 9:30 - 11:00 A.M.
	Plenary Session: America Post-Ferguson: Strategies for Effective Community Policing 11:30 A.M. - 1:00 P.M.	Democratic Presidential Forum 11:30 A.M. - 1:00 P.M.	Republican Presidential Candidate Forum 11:30 A.M. - 1:00 P.M.
	National Leadership Luncheon: Nevada Political Leadership and Role of Latino Electorate 1:30 - 3:30 P.M.	National Leadership Luncheon: Commemoration of VRA Anniversary 1:30 - 3:30 P.M.	National Leadership Luncheon: CIR/Executive Action Update 1:30 - 3:30 P.M.
	Opening Reception 6:00 - 8:00 P.M.	Evening Event: Cirque du Soleil Zarkana 6:00 - 10:00 P.M.	Evening Event: Las Vegas Night Life Experience 7:00 - 10:00 P.M.



FOR UPDATES, VISIT NALEO ONLINE:
WWW.NALEO.ORG/ANNUALCONFERENCE

PRELIMINARY DRAFT SUMMARY AGENDA. SUBJECT TO CHANGE.

SUMMARY OF AGENDA ITEM

DATE: June 9, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Minutes – May 26, 2015 Regular Meeting

PURPOSE:

Administration seeks Governing Board approval of the May 26, 2015 Governing Board Regular Meeting minutes. Mr. Vincent Moreno was excused from the meeting.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

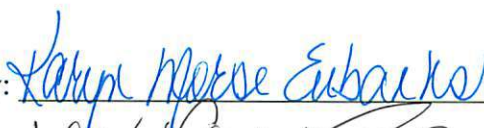

In accordance with Open Meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions of and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the May 26, 2015 Governing Board Regular Meeting minutes.

Submitted by:  Date: 6-3-15
Approved by:  Date: 6-3-15



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES

REGULAR MEETING

TUESDAY, MAY 26, 2015

**DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA**

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:00 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio and Ms. Corina Madruga. Mr. Freddie Villalon arrived at 6:19 p.m. Mr. Vincent Moreno was excused from the meeting.

Pledge of Allegiance

Mr. Chapman led in reciting the Pledge of Allegiance.

Approval of the Regular Agenda

Ms. Madruga moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 3-0.

Celebrations

A. Jullian Coronado Clark – Copper Canyon High School

Senior Jullian Coronado Clark was recognized for his accomplishments in track having placed 1st in both the 100 and 200 meters at the State track meet.

B. Boys Track Team – Tolleson Union High School

The Tolleson Union High School Boys Track Team members were recognized as the Division II State champions. Representing the team were members Alex Poe, Trey Johnson, Ruben Lebron, Desmond Whitehurst, Hank Roberts, Jay Thompson, Travon Smith, Ivan Ezonev, and Sky Conner. Team members not able to attend the meeting included Matt Medrano, Tamir Sigmon, and Nate Galindo. Also recognized for their support of the track and field program were coaches Pat Riley, Rose Gulick, Jim Baker, Scott Lauer, and Eduardo Carlon.

Public Participation

No requests were submitted.

Summary of Current Events

Superintendent – Dr. Cunningham

- Dr. Cunningham thanked the Governing Board members for their participation at the May 20 graduation exercises.
- The District continues to experience growth as there were 396 additional students last year compared to the year before.
- Copper Canyon High School will host a Measuring What Matters training for teachers on June 2-3. Approximately 50 La Joya Community High School teachers may join the training, which is similar to what the Westview High School teachers attended last year at West-MEC.
- Tolleson Union High School graduated 41 parents from the American Dream Academy's spring session.
- La Joya Community High School will have new air handlers installed during the summer. Both LJCHS and Tolleson Union High School will have a new coat of paint applied.

- Sierra Linda High School's National Honor Society inducted 30 new members prior to the end of the school year. The SLHS fashion program hosted a fashion show where students created and modeled apparel made out of everyday trash.
- Westview High School senior Stacey Campbell, Jr. has been offered a scholarship to Adam's State College in Colorado.
- More than 60 incoming freshman attended University High School's first annual boot camp on May 16. All activities were facilitated by UHS teachers and current students.
- Both La Joya Community High School and Tolleson Union High School cafeterias received an "A" on their most recent health inspection.
- Summer school will begin on June 15 at Copper Canyon High School. Teacher and administrator professional development activities have begun. The summer food program, held at Copper Canyon High School, begins on June 8 and runs through July 9.

Governing Board Members

- All Governing Board members spoke of this year's graduation exercises. Ms. Madruga stated that everything ran smoothly and there were many emotional moments. Mr. Del Palacio said that each exercise was unique and special and mentioned the Governing Board's dance video. Mr. Villalon thanked the administrators and their staff for the work involved in preparing for the graduations. Mr. Chapman said it was a great day and mentioned the speech that Mr. Villalon gave at the Tolleson Union/University High School graduation.
- Mr. Del Palacio stated that he, Ms. Madruga, and Mr. Chapman had attended Tolleson Union High School's FBLA end of year ceremony where he was the guest speaker.
- Mr. Chapman mentioned he had attended ABEC's annual meeting where Governor Ducey announced that a new committee will be formed to address education funding.

Approval of the Consent Agenda

Ms. Madruga moved to approve the Consent Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

Employment of Personnel

Fahleson, Derek

ADMINISTRATIVE STAFF

LJCHS

Assistant Principal

CERTIFIED STAFF

Employment of Personnel

Bankston, Ashley

Castro, Christina

Epp, Ashley (Liz)

Stevenov, Alex

Stodola, Richard

Sutak, Richard

TeNuyl, Henderika

CCHS

CCHS

CCHS

CCHS

CCHS

CCHS

CCHS

Special Services Life Skills

Mathematics

English

Integrated Science

Mathematics

Special Services Co-Teach

Visual Arts

Employment of Personnel (Continued)

Igwe, Tricia	LJCHS	Media Center Specialist
Lohman, Rachel	LJCHS	Special Services Life Skills
Meza, Carlos (David)	LJCHS	History
Morris, Katie	LJCHS	Special Services Adaptive Physical Education Co-Teach
Lim, Michael	SLHS	Mathematics
Reyes, Lai Ching	SLHS	Mathematics
Trischan, Andrea	SLHS	English
Vaughan, Janel	SLHS	English
Humble, Steven	TUHS	Special Services Co-Teach
Hurley, Ashley	TUHS	English
Arreguin, Nayeli	WHS	Spanish

Extra Duty Assignments – Department Chair

Atkinson, Dacia	CCHS	Wellness
Browne, Morgan	CCHS	Special Services
Oxford, Bo	CCHS	Mathematics
Torres, Michael	CCHS	Performing and Visual Arts

Extra Duty Assignments

Basford, Jessica	CCHS	Unit Development – Biology
Gammon, Michelle	CCHS	Unit Development – English
Herrera, Vincent	CCHS	Unit Development – English
Abel, Zeke	LJCHS	Summer Academy Faculty Advisor – Title I Reading and Mathematics
Brasch, Nikole	LJCHS	Unit Development – History
Gregory, Michael	LJCHS	Title I Mathematics Intervention Program
Mahal, Rikinder	LJCHS	Unit Development – Mathematics
Clark, Stephanie	SLHS	Summer Academy Faculty Advisor – Title I Reading and Mathematics
Franciotti, Adelina	SLHS	Unit Development – English
Sovinski, Kaitlin	SLHS	Unit Development – Biology
Bealer, Eric	TUHS	Game Worker – Track Meet
Hernandez, Alex	TUHS	Game Worker – Track Meet
Hymel, Clifford	TUHS	Game Worker – Track Meet
Langan, Sean	TUHS	Game Worker – Track Meet
Lee, Joseph	TUHS	Game Worker – Track Meet
Masciulli, Sabrina	TUHS	Game Worker – Track Meet
Miley, Whitney	TUHS	Game Worker – Track Meet
Rhoades, Tallyn	TUHS	Unit Development – History
Riccelli, Denny	TUHS	Game Worker – Track Meet; Title I Mathematics Intervention Program
Rodriguez, Amira	TUHS	Game Worker – Track Meet
Schweikert, Kathleen	TUHS	Unit Development – English
Stier, Nancy	TUHS	Game Worker – Track Meet

Extra Duty Assignments (Contioured)

Stuart, Tacara	TUHS	Title I Mathematics Intervention Program; Unit Development – Mathematics
Woodman, Diane	TUHS	Unit Development – History
Padilla, John	UHS	Unit Development – History
Weber, Rena	UHS	Unit Development – History
Potter, Mary Beth	WHS	CTE Strategic Planning and Curriculum Writing

Returo from Medical Leaves of Absence

Alvarez, Sandra	CEA	Social Worker
Perez, Taylor	SLHS	Social Worker
Squelch, Cassandra	SLHS	Science

Coaching Resignatioos

Basford, Jessica	CCHS	Varsity Softball
Lewis, Justin	CCHS	Varsity Baseball
Loughran, Lindsey	LJCHS	Athletic Trainer

Resignation/Release From 2015-2016 Contract Pending Payment of Liquidated Damages

Carson, Joyce	TUHS	English
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CLASSIFIED STAFF

Employeot of Personnel

Jackson, Yolanda	DO	Substitute Bus Driver
Ortega, Erika	DO	Substitute Bus Monitor
Riefkohl, Luis	DO	Warehouse Clerk

Employment of Personnel for the 2015-2016 SY

Carmona, Krishna	TUHS	Instructional Assistant I
De Soto, Nancy	TUHS	Clerical Support II
Esones, Mark	TUHS	Tech Support Specialist II
Holden-Harris, Dymonn	TUHS	Instructional Assistant I
Sandoval, Gabriel	TUHS	Security Guard

Employment of Persooool – Summer Aquatics Program

Carrizoza, Kaleb	TUHS	Lifeguard
Colunga, Seth	TUHS	Lifeguard

Site Chaoge

Falcon, Mark	TUHS	Groundskeeper (From District Office)
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Medical Leave of Absoece Requests

Chapa, Julie	DO	Bus Monitor
La Mew, Tiffany	DO	Bus Driver
Pierce, Darrell	DO	Skilled Maintenance – Plumber
Bynum, Maria	SLHS	Cafeteria Cashier
Harris, Tiona	SLHS	Cafeteria Cashier

Return From Medical Leaves of Absence

La Mew, Tiffany	DO	Bus Driver
Harris, Tiona	SLHS	Cafeteria Cashier
Montes, Estela	SLHS	Student Information Systems Manager
Mosley, Tammy	TUHS	Instructional Assistant II

Military Leave of Absence

Garcia, Tony	WHS	Tech Support Specialist II
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Retirement at the End of the 2014-2015 SY

McKinney, Becky	WHS	Administrative Assistant IV – Guidance
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Resignations

Ericson, Dave	CCHS	Cafeteria Cashier
Rodriguez, Michelle	CCHS	Cafeteria Cashier
Moreno, Mary	DO	Bus Driver
Rodriguez, Grace	DO	Bus Monitor
Shegog, John	DO	Bus Driver
Barriga, Bonnie	LJCHS	Cafeteria Cashier
Castillo, Vivianna	LJCHS	Cafeteria Student Worker
Urrabazo, Pauline	LJCHS	Cafeteria Cashier
Brankel, James	TUHS	Instructional Assistant I
España, Maricela	TUHS	Cafeteria Cashier
Gaucin, Salome	WHS	Cafeteria Cashier

Financial Services *

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Purchasing *

A. Authorization for Disposal #893 (Freezer) and #894 (Golf Cart)

The Governing Board authorized the disposal of a freezer that is cost prohibitive to repair and a golf cart that is on the replacement plan.

B. Annual Contract Extensions and Renewals for the 2015-2016 School Year

The Governing Board approved the annual contract extension and renewals to Arbitrage Compliance Specialists (Arbitrage Rebate Services); Nexcheck LLC (Collection Services); International Center for Leadership in Education, Inc. (External Audit of CTE Programs); Run Em Again Electric Motors, American Refrigeration, Sigler, and Trane (HVAC Parts); Elite Southwest (Graduation Items); Lighting Unlimited and Border States (Lighting and Electrical Supplies); Alert, AliMed, Inc. Buddy's All Stars, Centennial Sales, Medco, M-F Athletic, Moore, PSS, and Universal Athletics (Medical and Trainer Supplies); City Wide Pest Control, Inc. (Pest Control); Hernandez Companies, Inc. (Plumbing Repair Services); Horizon (POS Management System and Vending Machines); D&L Press, Alpha Graphics Commercial Printing, and Complete Print Shop (Printing Services); Family Enterprises, Fan Grabber, Tee Time, K&S Sports, and Universal Athletic (Screen Printing and Embroidery); Carter Weed Control (Weed Control Services); and Balfour Publishing (Yearbook Printing Services).

Superintendent's Office *

A. Travel Requests

- Antonio Aguirre, Network and Project Manager, Information Technology Department, will attend Cisco Live 2015 on June 7-11, 2015 in San Diego, CA.
- Debbie McKintosh, Director of CTE, will attend the ACTEAZ Summer Conference on July 16-22, 2015 in Tucson, AZ.
- Tracy McLaughlin, Director of Financial Services; Julia Moya, Payroll Supervisor; Lu Reddin, Director of Transportation; Richard Oros, Executive Director of Facilities Management; Tim Johns, Westview High School Plant Manager; Bianca Lochner, Director of Information Technology; and Cheryl Burt, Director of Purchasing will attend the AASBO 62nd Annual Conference on July 15-18, 2015 in Tucson, AZ.
- Lu Reddin, Director of Transportation, will attend the Transportation Administrators of Arizona 2015 Summer Conference on June 22-25, 2015 in Flagstaff, AZ.
- Jeff Carter, District Math Coach; Christina Arviso, Sierra Linda High School Math Teacher; Derek Harding, La Joya Community High School Math Teacher; Tacara Stuart, Tolleson Union High School Math Teacher; Michelle Burns, University High School Math Teacher; and Sam Olderbak, Westview High School Math Teacher, will attend the Summer Math Institute on June 2-5, 2015 in Tucson, AZ.
- Justin Wellum, Copper Canyon High School Science Teacher, will attend the AP Summer Institute on June 8-12, 2015 in Albuquerque, NM.
- Alicia Owen, Tolleson Union High School English Language Arts Teacher, will attend the AP Summer Institute on June 23-26, 2015 in Tucson, AZ.
- Suzanne Howell, Tolleson Union High School Assistant Principal, will attend the FCCLA 2015 National Leadership Conference on July 4-10, 2015 in Washington, DC.
- Trevor Degerman, Westview High School Boys Golf Coach, and five (5) student members of the golf team will compete in the Santa Rita/Flowing Wells Golf Invitational on October 1-3, 2015 in Tucson, AZ.

B. Minutes – May 12, 2015 Regular Meeting

All Governing Board members were present.

INFORMATION/DISCUSSION ITEMS

1. District Accountability

Dr. Cunningham provided information relative to Arizona Laws 2015, Chapter 15, §11 requiring all school districts to hold a public meeting to present the school district's plan for proposed district additional assistance reductions. "District Accountability; Dollars in the Classroom" covered the following topics.

- Classroom Dollars Report
- FY14 Classification of Classroom vs. Non-classroom Dollars
- Revised Classification of Classroom vs. Non-classroom Dollars Moving Forward
- District's FY14 Classroom Dollar Percentage vs. Percentage with Revised Definitions
- FY14 Percentages in Each Operational Area vs. Percentages with Revised Definitions
- How the District will Increase Classroom Dollars and Decrease Non-classroom Dollars
- Next Steps in the Process

ACTION/DISCUSSION ITEMS

1. Submission of Proposed Arizona School Boards Association (ASBA) Legislative and Organizational Action Agenda Items for FY2016; Appointment of Delegate and Alternate Delegate to Delegate Assembly

The Governing Board is asked annually to consider proposed action agenda items for the Arizona School Board Association's (ASBA) 2016 Political Agenda. Additionally, the Governing Board is asked to appoint a Delegate and Alternate Delegate to the September 12, 2015 Delegate Assembly.

Mr. Chapman suggested submitting the following statement as a 2016 Session Specific Issue: "Restore JTED funding to previously funded levels." Mr. Villalon moved to accept Mr. Chapman's proposal; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

Ms. Madruga expressed an interest in serving as the District's delegate and Mr. Chapman stated that he would be willing to serve as the Alternate Delegate. Mr. Chapman moved to appoint Ms. Madruga as the Delegate and himself as the Alternate Delegate to the September 12, 2015 Delegate Assembly; seconded by Ms. Madruga. In a roll call vote, the motion carried 4-0.

AGENDA ITEMS FOR FUTURE MEETINGS

None requested.

FORMAL ADJOURNMENT OF REGULAR MEETING

Mr. Villalon moved to adjourn the Regular Meeting; seconded by Mr. Del Palacio. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 6:51 p.m.

Mr. Steven Chapman, Governing Board President