



NOTICE OF PUBLIC MEETING

TOLLESON UNION HIGH SCHOOL DISTRICT #214 GOVERNING BOARD AGENDA FOR REGULAR MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: November 25, 2014

TIME: 6:00 p.m.

PLACE: District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board's attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board's Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: November 21, 2014 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____.

Mr. Chapman Mrs. Hackett Mr. Moreno Mrs. Sornsin Mr. Villalon

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mrs. Hackett Mrs. Sornsin Mr. Villalon Mr. Moreno

4. Celebrations

A. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following October 2014 Athletes of the Month will be recognized:

Copper Canyon High School

Jazmine Richardson (Volleyball) and Tristin Smith (Football)

La Joya Community High School

Alyssa Rodriguez (Cross Country) and Ivan Valenzuela (Football)

Sierra Linda High School

Samari Williams (Volleyball) and Gordon Ene (Football)

Tolleson Union High School

Alyssa Huston (Volleyball) and Javier Nava (Football)

Westview High School

Emily Bosak (Golf) Troy Schmidt (Golf)

B. National Merit Finalist

Westview High School Principal Dr. Michele Wilson will recognize Senior Christian Colbert, named a National Merit Scholarship Finalist.

C. Academy Appointments

Westview High School Principal Dr. Michele Wilson will also recognize Senior Jalen Johnson who has received appointments to both West Point and the Air Force Academy.

D. Employees of the Month

The following October 2014 Employee of the Month will be recognized for her contributions to the District.

La Joya Community High School

Melissa Tracy, Culinary Arts Teacher and CTE Department Chair

E. Novice Science Teacher of the Year

La Joya Community High School Principal Brandi Haskins will recognize Physics Teacher Zachary Kovach, named the Arizona Novice Science Teacher of the Year.

5. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are invited to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board's Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda. During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

6. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

7. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mrs. Hackett Mrs. Sornsin Mr. Villalon Mr. Moreno

8. Discussion/Action of Items(s) _____ Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mrs. Hackett Mrs. Sornsin Mr. Villalon Mr. Moreno

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

***1. Human Resources**

A. Personnel Items

Personnel items include recommendations and ratifications for various actions including employment, contract assignments and revisions, stipends, extra duty assignments, position changes, leaves of absence, retirements, resignations, and terminations.

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*2. Financial Services	
A. Vouchers	13-14
Prior to ratification at each Governing Board meeting, the Governing Board President, or designee, review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.	
B. Donations	15-16
The following donations were received:	
<ul style="list-style-type: none"> ▪ Team Smile – \$542.85 – Funds donated to the Copper Canyon High School Guidance Department to be used to assist with field trip transportation costs. ▪ DonorsChoose.org – \$517.00 – Pinnacle Video Editing 17.5 Software and Win6 user licenses for the Copper Canyon High School AzTeCCHStv Production Studio. ▪ Home Depot - \$500.00 – Plants and planters for Sierra Linda High School’s Student Council. ▪ Heidi Wills - \$800.00 – 1996 Ford Escort for the Automotive Class at Tolleson Union High School. 	
*3. Purchasing	
A. Disposal #877, Technology	17-22
The disposals ensure that the District continues to maintain furniture and equipment that is safe to use and in good operating condition.	
B. Award of IFB #15-011-15, Sierra Linda High School Weatherization	23
On August 27, 2014, the District issued IFB #15-011-15, Sierra Linda High School Weatherization, for proposals from qualified firms that would be interested in repairing and weatherproofing buildings at Sierra Linda High School. Administration recommends awarding the bid, in the amount of \$298,069.00, to DNG Construction, LLC.	
*4. Superintendent’s Office	
A. Travel Requests	24-41
The following travel requests were received:	
<u>Copper Canyon High School</u>	
<ul style="list-style-type: none"> ▪ Coach Paul Murphy, Justin Lewis, Darren Hamilton, Kenderick Felix, and fourteen (14) members of the boys basketball team wish to participate in the Red Rock Hoops Classic Tournament on December 4-6, 2014 in Sedona, AZ. ▪ Coach Paul Murphy, Justin Lewis, Darren Hamilton, Kenderick Felix, and fourteen (14) members of the boys basketball team wish to participate in the Pepsi Invitational Basketball Tournament on December 11-13, 2014 in Flagstaff, AZ. 	
<u>La Joya Community High School</u>	
<ul style="list-style-type: none"> ▪ Coaches Aaron Dille, Lindsay Guiney, and Kylee Ingram, and approximately fifteen (15) members of the girls basketball team wish to participate in the Copper State Girls Basketball Tournament on December 4-6, 2014 in Globe, AZ. 	

Sierra Linda High School

- Student Council Advisor Deanna Franciotti, Senior Class Advisor Tramane Marshall, and eight (8) members of the Student Council wish to participate in the AASC State Convention on February 2-7, 2015 in Apache Junction, AZ.
- Head Wrestling Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the wrestling team wish to participate in the Joseph City Wrestling Invitational Tournament on January 9-10, 2015 in Joseph City, AZ.
- Head Wrestling Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the wrestling team wish to participate in the Payson Wrestling Invitational Tournament on January 23-24, 2015 in Payson, AZ.

Tolleson Union High School

- Varsity Basketball Coach David Vespignani, Jeff Wilbur, and members of the boys basketball team wish to participate in the NGS Holiday Classic Basketball Tournament on December 11-12, 2014 in Page, AZ.

Westview High School

- Student Government Sponsor Benjamin Geiger, Lisa Kallmes, and thirteen (13) members of the Student Council wish to participate in the AASC State Convention on February 2-7, 2015 in Apache Junction, AZ.

- | | | |
|-----------|--|---------------|
| B. | Intergovernmental Agreement with Littleton Elementary School District – Distance Learning | 42-51 |
| | Through the use of video-conferencing units, Littleton Elementary School District, along with Fowler Elementary School District, Pendergast Elementary School District, Tolleson Elementary School District, and Union Elementary School District (collectively known as “participating districts”), permits students in one participating district to attend classes in another participating district. | |
| C. | Second and Final Reading - Multiple Policies (BCB, BEC, ECB, GDF, GDFA, GDQA, IKF, JFAB, JQ, and KF) | 52-88 |
| | Administration seeks Governing Board approval of the second and final reading of multiple policy revisions. | |
| D. | Minutes – October 28, 2014 Regular Meeting | 89-104 |
| | All Governing Board members were present. | |

INFORMATION/DISCUSSION ITEMS

- | | | |
|-----------|---|------------|
| 1. | New Teacher Academy and New Hire Orientation Update | 105 |
| | Vickie Landis, Director of Curriculum and Instruction, and Mentors Elizabeth Sgrillo, Hope Loveland, Dawn Bjork, and Liza Lawson will share information on the District’s New Teacher Academy and New Hire Orientation. | |

ACTION/DISCUSSION ITEMS

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1. Publication of Proposed Revision to FY15 Budget and Establishment of Date for Public Hearing

In accordance with A.R.S. §15-905, a date must be established in which to hold a public hearing on the current fiscal year’s proposed budget revision.

Recommendation: That the Governing Board approve publication of the proposed revision to the adopted 2014-2015 fiscal year budget on the TUHSD website, as allowed, and establish December 9, 2014 at 6:00 p.m. as the date and time in which to hold a public hearing on the 2014-2015 budget.

Motion made by _____; seconded by _____

Mr. Chapman Mrs. Hackett Mrs. Sornsin Mr. Villalon Mr. Moreno

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including, but not limited to, new hires, re-employment, contract revisions, position changes, leaves of absence, resignations, retirements, and terminations.

STUDENT, EMPLOYEE, AND/OR COMMUNITY BENEFIT:

The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel recommendations.

Submitted by: Michael Stewart/Kne Date: 11-19-14
Approved by: Lexi Cunningham Date: 11-19-14

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board

From: Michael Stewart, Human Resources Director

Date: November 14, 2014

Re: Personnel Items, Governing Board Meeting, **11/25/2014**

Please submit the following recommendations and ratifications for Governing Board approval.

CERTIFIED STAFF

Employment of Personnel

Holzer, Richard	CCHS	Biology Teacher
Avery, Mandy	DO	Guest Teacher
Dawson, Wendell	DO	Guest Teacher
Garcia, Antonio	DO	Guest Teacher
Gibson, Elizabeth	DO	Guest Teacher
Hernandez, Francisco	DO	Guest Teacher
Marcouiller, Joseph	DO	Guest Teacher
Wiley, Michael	DO	Guest Teacher

Extra Duty Assignments

Loughran, Lindsey	DO	Indian Education Coordinator
Atkinson, Ryan	CCHS	Title I Parent Involvement Night
Gammon, Michelle	CCHS	Technology Cohort
Gammon, Michelle	CCHS	AZCCRS Unit Development
Hennessy, Susan	CCHS	CTE Guidance Advisor
Hernandez, Jimmy	CCHS	Technology Cohort
Hinton, Sara	CCHS	Title I Parent Involvement Night
Klunk, Andrew	CCHS	Technology Cohort
Klunk, Andrew	CCHS	AZCCRS Unit Development
Macias, Catarina	CCHS	AZCCRS Unit Development
Malave, Joy	CCHS	Technology Cohort
Malave, Joy	CCHS	AZCCRS Unit Development
Newman, Jeff	CCHS	Technology Cohort
Ortega, Robert	CCHS	Title I Parent Involvement Night
Oxford, Bo	CCHS	Title I Parent Involvement Night
Rodas, Amy	CCHS	ELL Tutoring
Saini, Archana	CCHS	ELL Tutoring
Trembly, Lynn	CCHS	Technology Cohort
Turner, Anika	CCHS	AZCCRS Unit Development
Brash, Nikole	LJCHS	AZCCRS Unit Development
Easton, Heather	LJCHS	Technology Cohort
Garcia, Raquel	LJCHS	ELL Tutoring
Garcia, Raquel	LJCHS	Department Chair – World Languages
Heller, Kirsten	LJCHS	AZCCRS Unit Development

Hofmann, David	LJCHS	Department Chair – Wellness
Hughes, Richard	LJCHS	Department Chair – Reading
Hurtado, Fernando	LJCHS	ELL Curriculum Alignment
Landgrebe, Jennifer	LJCHS	Technology Cohort
Lauletta, Gwen	LJCHS	Department Chair – Performing and Visual Arts
Lauletta, Gwen	LJCHS	Technology Cohort
Lucca, Nathan	LJCHS	Department Chair – Social Studies
Mahal, Rikinder	LJCHS	AZCCRS Unit Development
Martinez, Rachel	LJCHS	AZCCRS Unit Development
Muller, Maryann	LJCHS	Department Chair – Mathematics
Nowbath, Stephen	LJCHS	Department Chair – Science
Sciacchitano, Andrew	LJCHS	AZCCRS Unit Development
St. John, Patricia	LJCHS	Technology Cohort
Taylor, Mark	LJCHS	AZCCRS Unit Development
Tracy, Melissa	LJCHS	Department Chair – CTE
Turnbaugh, Lynette	LJCHS	Department Chair – English
Turnbaugh, Lynette	LJCHS	Technology Cohort
Zemeida, Greg	LJCHS	Technology Cohort
Arviso, Christina	SLHS	Department Chair – Math
Branch, Verity	SLHS	Department Chair – Special Services
Branch, Verity	SLHS	Homebound Teacher
Carranza, Desirae	SLHS	Department Chair – Wellness
Deibert, Alysha	SLHS	AZCCRS Unit Development
Dima, Valentina	SLHS	Technology Cohort
Figueroa, Daniel	SLHS	Department Chair – World Languages
Franciotti, Adelina	SLHS	S3 PBIS/Advisory
Franciotti, Adelina	SLHS	AZCCRS Unit Development
Franciotti, Deanna	SLHS	Department Chair – Reading
Franciotti, Deanna	SLHS	S3 PBIS/Advisory
Franciotti, Deanna	SLHS	AZCCRS Unit Development
Fresquez, Lissa	SLHS	Technology Cohort
Kepple, Michael	SLHS	AZCCRS Unit Development
Lebrecht, Terri	SLHS	AZCCRS Unit Development
Lozano, Antonio	SLHS	Department Chair – Performing and Visual Arts
Marshall, Tramane	SLHS	Department Chair – Social Studies
Quinonez Zanabria, Eduardo	SLHS	AZCCRS Unit Development
Ramirez, Amanda	SLHS	AZCCRS Unit Development
Ramirez, Amanda	SLHS	Department Chair – English
Saenz, Sonia	SLHS	Department Chair – CTE
Saldamando, Denise	SLHS	West-MEC Representative
Schmidt, Christina	SLHS	Department Chair – Science
Schweikert, John	SLHS	AZCCRS Unit Development
Tremane, Marshall	SLHS	Technology Cohort
Baird, Joyce	TUHS	AZCCRS Unit Development
Brankel, Alicia	TUHS	Technology Cohort
Carlson, Aaron	TUHS	ELL Curriculum Alignment to ELP Standards
Carlson, Aaron	TUHS	ELL Tutoring
Carter, Sheila	TUHS	Technology Cohort
Chernyshova-Brown, Yana	TUHS	Technology Cohort
Doyle, Colin	TUHS	AZCCRS Unit Development
Gabriel, Laura	TUHS	AZCCRS Unit Development
Greer, Joseph	TUHS	Math Enrichment Tutor
Meana, Andrew	TUHS	Technology Cohort
Meana, Sara	TUHS	Technology Cohort

Nangle, David	TUHS	Math Enrichment Tutor
Nangle, David	TUHS	AZCCRS Unit Development
Phillips, Brandi	TUHS	CTE/Core Integration West-MEC Grant Project
Ramirez, Amira	TUHS	Technology Cohort
Schlomach, Brenda	TUHS	AZCCRS Unit Development
Schweikert, Kathleen	TUHS	AZCCRS Unit Development
Soto, Portia	TUHS	AZCCRS Unit Development
Stier, Nancy	TUHS	AZCCRS Unit Development
Valdivia, Sylvia	TUHS	Math Enrichment Tutor

O'Meara, Matthew	UHS	AZCCRS Unit Development
Weber, Rena	UHS	AZCCRS Unit Development

Aronsohn, Elizabeth	WHS	Department Chair – Physical Education
Beadle, Dana	WHS	Title I Tutoring - English
Camacho, Randy	WHS	Department Chair – Social Studies
Degerman, Trevor	WHS	Title I Tutoring - Math
Dixon, Lori	WHS	Department Chair – Performing and Visual Arts
Ferguson, Denise	WHS	Title I Tutoring Coordinator
Jawhar, Tamani	WHS	ELL Tutoring
Juarez, Erik	WHS	AZCCRS Unit Development
Lobo, Oscar	WHS	Department Chair – World Languages
Macomber, Matthew	WHS	Department Chair – English Language Arts
Merklin, Sean	WHS	Title I Tutoring - Math
Mickadeit, Fritz	WHS	Department Chair – Science
Olderbak, Samuel	WHS	Department Chair – Math
Olson, Katie	WHS	Title I Tutoring - English
Perez, Angela	WHS	Department Chair – Special Services
Ramirez, Nanette	WHS	Department Chair – CTE
Williams, Darin	WHS	Department Chair – Reading
Yasui, Sayaka	WHS	CTE Strategic Planning and Curriculum Writing

Co-curricular Sponsors

Baker, Shane	TUHS	Theatre
Benson, Heidi	TUHS	Dance
Bush, Elizabeth	TUHS	Speech and Debate
Godbehere, Brent	TUHS	Band Director
Hernandez, Alex	TUHS	Choir Director
Kuhn, Debra	TUHS	Yearbook
Owen, Alicia	TUHS	Assistant Speech and Debate
Peacock, Rosie	TUHS	Student Council

Club Sponsors

Aguilar, Margaret	TUHS	National Honor Society
Carson, Joyce	TUHS	Gifted and Talented
Davis, Patrick	TUHS	Visual Media
Finch, Stephanie	TUHS	Guidance
Wolochuck, Andrea	TUHS	Guidance
Lawson, Sharon	UHS	National Honor Society

Class Sponsors

Barnes, Grace	TUHS	Junior Class
Cruz, Ashley	TUHS	Junior Class Co-sponsor
Louis, Soncierra	TUHS	Sophomore Class
Scholmach, Brenda	TUHS	Senior Class

Medical Leave of Absence Request

Bealer, Eric	TUHS	CTE
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Return from Medical Leaves of Absence

Unsworth, Matthew	CCHS	Social Studies
Maguire, Shelby	SLHS	Science
Rodriguez, Lucia	TUHS	Math
Wilkes, Heidi	TUHS	Dance

CLASSIFIED STAFF

Employment of Personnel

Mason, Bonnie	CCHS	Cafeteria Cashier
Bundy, Alice	DO	Bus Driver
Kyles, Angela	DO	Substitute Bus Driver
Moya, Martin	DO	Warehouse Clerk
Servellon, Hector	DO	Substitute Bus Driver
Diaz, Norma	LJCHS	Cafeteria Cashier
Galban, Raquel	SLHS	Cafeteria Cashier
Paschall, Leonard	SLHS	Security Guard
Moreno, Martin	TUHS	Student Cafeteria Worker
Morin, Vellia	TUHS	Instructional Assistant I – Special Services

Position Changes

Barrett, Waynetta	DO	From Substitute Bus Monitor to Bus Monitor
Eubanks, Katelyn	DO	From Assistant Buyer to Technology Help Desk Support I
Romero, Edward	DO	From Substitute Bus Driver to Bus Driver
Sainz, Emilio	LJCHS	From Groundskeeper to Custodian III – Lead
Salas, Katherine	LJCHS	From Custodian III – Lead to Clerical Support II – Receptionist
Holguin, Fernando	WHS	From Security Guard to Lead Security Guard
Lefebvre, Lisa	WHS	From Instructional Assistant I – Special Services to Instructional Assistant I – Reading – Title I

Medical Leave of Absence Requests

Clark-Taylor, Chandlin	DO	Bus Driver
Kreuzer, Richard	DO	Bus Driver

Return from Medical Leaves of Absence

Torres, Angela	CCHS	Instructional Assistant II – Special Services
Cooper, Henrietta	DO	Accounting Technician
Corral, Alonzo	TUHS	Social Worker
Garcia, Rosa	TUHS	Cafeteria Cashier

Military Leave of Absence

Gutierrez, Robert	LJCHS	Security Guard
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Resignations

Arenales, Ana	DO	Substitute Bus Monitor
Bundy, Alice	DO	Substitute Bus Driver
Harvey, Angelika	DO	Bus Driver
Hurtado, Jose	DO	Groundskeeper
Avery, Mandy	LJCHS	Instructional Assistant II – Special Services
Perez, Valerie	SLHS	Behavior Specialist
Hill, Martha	TUHS	Instructional Assistant II – Special Services
McCleve, Bret	TUHS	Technology Support Specialist II
Quiñonez, Maria	TUHS	Cafeteria Cook
Dent, Adrienne	WHS	Instructional Assistant I – Title I
Hojnacki, Ann	WHS	Instructional Assistant I – Title I

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll vouchers 13-17 and expense vouchers 7034-7050.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Vouchers: \$ 3,721,432.21
Expense Vouchers: \$ 2,859,227.50

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll vouchers 13-17 and expense vouchers 7034-7050.

Submitted by: Christina Piron Date: 11/12/14
Approved by: Lexi Cunningham Date: 11-19-14

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	13	\$	1,370.76
Voucher	14		1,922,275.64
Voucher	15		11,883.83
Voucher	16		1,784,332.83
Voucher	17		1,569.15
TOTAL			<u>\$ 3,721,432.21</u>

RATIFY EXPENSE VOUCHERS:

Voucher	7034	\$	240,234.85
Voucher	7035		289,228.43
Voucher	7036		15,394.32
Voucher	7037		407,161.48
Voucher	7038		589,222.47
Voucher	7039		15,230.00
Voucher	7040		5,315.27
Voucher	7041		144,469.38
Voucher	7042		4,096.22
Voucher	7043		34,690.02
Voucher	7044		128,588.70
Voucher	7045		215,307.45
Voucher	7046		303,488.75
Voucher	7047		123,961.84
Voucher	7048		186,366.55
Voucher	7049		4,617.09
Voucher	7050		151,854.68
TOTAL			<u>\$ 2,859,227.50</u>

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of donations.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board for review and official acceptance throughout the school year.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist the schools in providing services and incentives to its teachers and students.

BUDGET IMPACT AND COSTS:

Donation totaling \$2,359.85.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from Team Smile, Home Depot, DonorsChoose.org, and Heidi Wills.

Submitted by: Cathy A. Jelenik Date: 11-14-14
Approved by: [Signature] Date: 11.14.14

DONATIONS

As of November 25, 2014

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
Team Smile	CCHS/Guidance Department	Assistance with field trip transportations costs	542.85
DonorsChoose.org	CCHS/AzTeCCHStv	Pinnacle Video Editing 17.5 Software; Win6 user licenses	517.00
Home Depot	SLHS/Student Council	Plants and planters	500.00
Heidi Wills	TUHS/Automotive Class	1996 Ford Escort	800.00
		Total	2,359.85

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Disposal #877, Technology

PURPOSE:

Administration seeks Governing Board approval to dispose of obsolete technology that is no longer needed by the District.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

All disposals arrangement will be made in accordance with USFR guidelines and the Arizona Administrative Code, Title 7, Education/Procurement, Section: Materials Management and Disposition.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Benefits to the District are derived from maintaining furniture and equipment that is safe to use and in good operating condition.

BUDGET IMPACT AND COSTS:

All disposals are processed during the normal course of the work day. There will be no out-of-pocket costs for the disposal of these items.

RECOMMENDATION:

It is recommended that the Governing Board approve the Request for Authorization for Disposal #877, Technology.

Submitted by: Cheryl Burt Date: 11/19/14
Approved by: Lexi Cunningham Date: 11-19-14

#1

2ND PALLET

20100589 5G7YBK1 Computers, Dell Optiplex 760
20100536 BSQXBK1
20100424 2SQXBK1
20100588 64RXBK1

20100798 H7FJ3L1
20100799 48FJ3L1
20100802 38FJ3L1
20100688 GLL9JK1
20100797 G7FJ3L1
20100683 FLL9JK1
20100796 F7FJ3L1
20100687 1ML9JK1
20100681 CLL9JK1

Monitors

CN0U185J7444595JALGS
CN0U185J7444595JAX0S
CN0C730C7162395J2076
CN0C730C7162395J2029
CN0U185J7444595O230U
CN0U185J7444595O228U
CN0U185J7444595O223U
CN0U185J7444595JAL7S
CN0FK9457161875AA752
CN0FK9457161875AA764
CN0FK9457161875AA758
CN0FK94571618775BJT4
CN0FK9457161877EAJ3J
CN0FK9457161877EAHP4
CN0FK9457161875AA756
CN0FK9457161875AAAP3
CN0GT7807161885HABN5
CN0FK9457161877EAHPJ
CN0FK9457161875AAANU
CN0FK94571618775BHU3
CN0FK9457161875AA757

745 Asset SN Computers, Dell Optiplex GX745

2008-0182 FKPW5D1
2008-0183 HKPW5D1
2008-0201 FHPW5D1
2008-0415 7S1PHD1
2008-0198 6HPW5D1
16843 7KPW5D1
2008-0417 HT1PHD1
2008-0485 4VCHMD1
2008-0490 9VCHMD1
2009-0031 8QTZQG1
2008-0204 5JPW5D1
2008-0481 FNCHMD1
2008-0195 DGPW5D1

Monitors

CN0U185J7444595JAMHS
CN0U185J7444595JASF5
CN0U185J7444595JACQS
CN0U185J7444595JAECS
CN0U185J7444595JACBS
CN0U185J7444595JALAS
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MX0N23634832344E1BCL
MX0N23634832344EOP7L
MX0N23634832344E1C6L
CN0FK94571618775BHLY
MX0N23634832346U1HRL

#2

CNOR4809466335680ATU
CNOR48094663356812RU
CN0FK94571618775BJQJ
CNOR480946633568123U
CNOR4809466335680HGU
CNOR4809466335680RNU

#3

GFA	SN:	MONITOR	MODEL
	20100329	CX3XBK1	A00 DELL 760 Computers, Dell Optiplex 760
	20100331	9X3XBK1	A00
	20100425	3SQXBK1	A00
	20100422	JRQXBK1	
	20100604	6G7YBK1	
	20100425	3SQXBK1	
	20100418	DRQXBK1	
	20100604	6G7YBK1	
	20100422	JRQXBK1	
	20100326	GX3XBK1	
2008-0485	4VCHMD1		Computer, Dell Optiplex 745
	20100330	BX3XBK1	Computers, Dell Optiplex 760
	20100330	BX3XBK1	
	20100587	35RXBK1	
	20100394	7HZXBK1	
	20100396	CGZXBK1	
	20100335	3Y3XBK1	
	20100328	DX3XBK1	
	20100333	3K2XBK1	
	20100458	6LWXBK1	
J7FJ3L1	J7FJ3L1		
	20100574	45RXBK1	
	20100426	4SQXBK1	
	20100574	45RXBK1	
6PZXBK1	6PZXBK1		
	20100569	3WQXBK1	
	20100684	2ML9JK1	
	20100686	JLL9JK1	
	20100413	7RQXBK1	
	20100553	3VQXBK1	
	20100800	18FJ3L1	
	20100801	28FJ3L1	
	20100682	DLL9JK1	
	20100569	3WQXBK1	
	20100557	7VQXBK1	

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Award of IFB #15-011-15, Sierra Linda High School Weatherization

PURPOSE:

Administration seeks Governing Board approval to award IFB #15-011-15, Sierra Linda High School Weatherization, to DNG Construction, LLC.

GOALS ADDRESSED AND/OR BACKGROUND:

On August 27, 2014, the District issued IFB #15-011-15, Sierra Linda High School Weatherization, for proposals from qualified firms that would be interested in repair and weatherproofing of buildings at Sierra Linda High School. The Invitation for Bid was issued through the AZ Purchasing website to seven hundred thirty-seven (737) vendors. Eight (8) vendors submitted bids.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As a hard bid, the contract is being awarded to the lowest responsive and responsible bidder.

BUDGET IMPACT AND COSTS:

The project will be funded through School Facilities Board in the amount of \$298,069.00 as follows:

Base	Alternate #1: Metal Canopies/ Downspouts	Alternate #5: Cafeteria Seating Area Ceiling	Alternate #6: Concession Building (Bldg. 1000)	Alternate #8: Gymnasium Outside Ceiling (Bldg. 400)	Alternate #9: Gymnasium Ceiling Trellis (Bldg. 400)	Total
\$266,058.00	\$21,153.00	\$3,292.00	\$4,298.00	\$1,439.00	\$1,829.00	\$298,069.00

RECOMMENDATION:

It is recommended that the Governing Board approve award of IFB #15-011-15, Sierra Linda High School Weatherization, for the Base Bid, Bid Alternate #1: Metal Canopies/Downspouts; Alternate #5: Cafeteria Seating Area Ceiling; Alternate #6: Concession Building (Building 1000); Alternate #8: Gymnasium Outside Ceiling (Building 400); and Alternate #9: Gymnasium Ceiling Trellis (Building 400) in the amount of \$298,069.00 to DNG Construction, LLC.

Submitted by: Cheryl Beut Date: 11/19/14
Approved by: _____ Date: _____

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Travel Requests

PURPOSE:

Administration seeks Governing Board approval of travel requests.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board is responsible for approving out-of-state (staff and students) and in-state overnight (student) travel.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As described on attachment.

BUDGET IMPACT AND COSTS:

As described on attachment.

RECOMMENDATION:

It is recommended that the Governing Board approve the travel requests from Copper Canyon High School, La Joya Community High School, Sierra Linda High School, Tolleson Union High School, and Westview High School.

Submitted by: Karen Marie Eubank Date: 11-19-14
Approved by: Lexi Cunningham Date: 11-19-14

TRAVEL REQUESTS

November 25, 2014

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE	TRAVEL EXPENSES PAID BY	SUBSTITUTE COVERAGE
Copper Canyon	Coach Paul Murphy, Justin Lewis, Darren Hamilton, Kenderick Felix, and fourteen (14) members of the boys basketball team	Red Rock Hoops Classic Tournament 12/04/14 – 12/06/14 Sedona, AZ	Build cohesion and team spirit; compete against other teams	Athletic budget and student fundraisers	Yes
Copper Canyon	Coach Paul Murphy, Justin Lewis, Darren Hamilton, Kenderick Felix, and fourteen (14) members of the boys basketball team	Pepsi Invitational Basketball Tournament 12/11/14 – 12/13/14 Flagstaff, AZ	Build cohesion and team spirit; compete against other teams	Student fundraisers	Yes
La Joya Community	Coaches Aaron Dille, Lindsay Guiney, and Kylee Ingram, and approximately fifteen (15) members of the girls basketball team	Copper State Girls Basketball Tournament 12/04/14 – 12/06/14 Globe, AZ	Build cohesion and team spirit; compete against other teams	Student fundraisers	Yes
Sierra Linda	Student Council Advisor Deanna Franciotti, Senior Class Advisor Tramane Marshall, and eight (8) members of the Student Council	AASC State Convention 02/05/15 – 02/07/15 Apache Junction, AZ	Learn methods on how to build school spirit, develop leadership skills, and network with other Student Council officers	Student Council	Yes
Sierra Linda	Head Wrestling Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the wrestling team	Joseph City Wrestling Invitational Tournament 01/09/15 – 01/10/15 Joseph City, AZ	Opportunity for the student athletes to play at a higher level and build team cohesion and unity	Athletic budget and student fundraisers	Yes
Sierra Linda	Head Wrestling Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the wrestling team	Payson Wrestling Invitational Tournament 01/23/15 – 01/24/15 Payson, AZ	Opportunity for the student athletes to play at a higher level and build team cohesion and unity	Athletic budget and student fundraisers	Yes

TRAVEL REQUESTS

November 25, 2014

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE	TRAVEL EXPENSES PAID BY	SUBSTITUTE COVERAGE
Tolleson Union	Varsity Basketball Coach David Vespignani, Jeff Wilbur, and members of the boys basketball team	NGS Holiday Classic Basketball Tournament 12/11/14 – 12/12/14 Page, AZ	Opportunity for the student athletes to play at a higher level and build team unity	Athletic budget and student fundraisers	Yes
Westview	Student Government Sponsor Benjamin Geiger, Lisa Kallmes, and thirteen (13) members of the Student Council	AASC State Convention 02/05/15 – 02/07/15 Apache Junction, AZ	Learn methods on how to build school spirit, develop leadership skills, and network with other Student Council officers	Student Council	Yes



COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800

Fax: 623-478-4802

coppercanyon.tuhsd.org

TO: Superintendent, Dr. Cunningham & Governing Board Members
FROM: Mindy Marsit, Principal
RE: Travel Request
DATE: November 12, 2014

The Copper Canyon High School Varsity Boys Basketball team members have been given the opportunity to participate in the Red Rock Hoops Classic Tournament in Sedona, AZ December 4-6, 2014. I respectfully request your approval for Coach Paul Murphy, Justin Lewis, Darren Hamilton, and Kenderick Felix along with 14 members of the team to participate in the tournament. Substitute coverage will be required for Mr. Murphy and Mr. Lewis.

This event will provide an opportunity travel outside of the Phoenix area, compete with new schools not encountered during the traditional season, as well as, gain a positive and memorable experience. The tournament fee is \$350.00 will be paid with the general athletic fund. Lodging costs of \$532.56 and transportation will be paid with basketball student funds.

I support the participation of our coaches and team members in this tournament. Please contact Coach Murphy, Assistant Principal Mike Abbas, or me, if you require further information regarding this request.

Respectfully,

Mindy Marsit

APPROVED:

Dr. Lexi Cunningham, Superintendent

DATE:

11-12-14



COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800
Fax: 623-478-4802
coppercanyon.tuhsd.org

Sedona Holiday Tournament

- Date:** December 4, 5, 6
- Who:** Copper Canyon Varsity Boys Basketball - 14 players
- What:** Red Rock Hoops Classic Tournament
- Where:** Sedona Red Rock High School
- Cost:** Tournament Entry Fee (\$350) to be paid with general athletic fund
- Rationale:** Opportunity for student athletes to travel outside of the Phoenix area, compete with new schools not encountered during the traditional season, as well as, gain a positive and memorable experience.
- Transportation:** White Bus/Head Coach certified to drive – Basketball Student Funds
- Lodging:** RailRoad Way Inn the cost is for 4 rooms \$532.56 to be paid Basketball Student Funds
- Coaches:** Coach Paul Murphy, Coach Justin Lewis, Coach Darren Hamilton, and Coach Kenderick Felix



COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800
Fax: 623-478-4802
coppercanyon.tuhsd.org

TO: Superintendent, Dr. Cunningham & Governing Board Members
FROM: Mindy Marsit, Principal
RE: Travel Request
DATE: November 12, 2014

The Copper Canyon High School Varsity Boys Basketball team members have been given the opportunity to participate in the Pepsi Invitational Basketball Tournament in Flagstaff, AZ December 11-13, 2014. I respectfully request your approval for Coach Paul Murphy, Justin Lewis, Darren Hamilton, and Kenderick Felix along with 14 members of the team to participate in the tournament. Substitute coverage will be required for Mr. Murphy and Mr. Lewis.

This event will provide an opportunity travel outside of the Phoenix area, compete with new schools not encountered during the traditional season, as well as, gain a positive and memorable experience. The tournament fee is free. Lodging costs of \$698.16 and transportation will be paid with basketball student funds.

I support the participation of our coaches and team members in this tournament. Please contact Coach Murphy, Assistant Principal Mike Abbas, or me, if you require further information regarding this request.

Respectfully,

Mindy Marsit

APPROVED:

Dr. Lexi Cunningham, Superintendent

DATE: 11-14-14



COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800
Fax: 623-478-4802
coppercanyon.tuhsd.org

Flagstaff Pepsi Holiday Tournament

- Date:** December 11, 12, 13
- Who:** Copper Canyon varsity Boys Basketball - 14 players
- What:** Pepsi Holiday Tournament
- Where:** Flagstaff High School
- Cost:** Tournament Entry Fee is Free
- Rationale:** Opportunity for student athletes to travel outside of the Phoenix area, compete with new schools not encountered during the traditional season, as well as, gain a positive and memorable experience.
- Transportation:** White Bus/Head Coach certified to drive
- Lodging:** Best Western Flagstaff, AZ - \$698.16
- Coaches:** Coach Paul Murphy, Coach Justin Lewis, Coach Darren Hamilton, and Coach Kenderick Felix



LA JOYA HIGH SCHOOL

A COMMUNITY OF EXCELLENCE



"THE STRENGTH OF THE PACK IS THE WOLF, AND THE STRENGTH OF THE WOLF IS THE PACK"

MEMORANDUM

TO: TUHSD Governing Board
Dr. Cunningham, TUHSD Superintendent

FROM: Brandi Haskins, Principal *BH*
La Joya Community High School

DATE: October 21, 2014

RE: Girls' Basketball Travel Request

I would like to request your approval of travel for the La Joya Community High School Girls' Basketball Team to travel to Globe, Arizona from December 4th-6th, 2014 to participate in the Copper State Girls Basketball Tournament. Coaches Aaron Dille, Lindsay Guiney, and Kylie Ingram will be chaperoning approximately 15 athletes on the trip. All costs of the trip will be paid by the Girls Basketball Club. Costs of substitutes will be covered by Athletics.

I support this request for travel for our team.

APPROVED:

Lexi Cunningham
Dr. Lexi Cunningham, Superintendent

DATE:

11-18-14



LA JOYA HIGH SCHOOL

A COMMUNITY OF EXCELLENCE



"THE STRENGTH OF THE PACK IS THE WOLF, AND THE STRENGTH OF THE WOLF IS THE PACK"

11/17/2014

To whom it may Concern:

The La Joya Girls Basketball team has recently received the exciting honor of being invited to the Copper Cities Invitational Basketball Tournament. The tournament will be hosted by Globe High School, located at 501 Ash Street, in Globe, Arizona. The dates of the tournament are December 4-6, 2014.

We feel this tournament is a great fit for our team because it is an established, well-run tournament by a school, program, and coach that have a solid reputation. The tournament has added perks like all-tournament awards, team most valuable player selections, and trophies for various places that has our young squad is excited in addition to the games. The cost of the tournament is \$250 per team for a guaranteed five games. The other additional cost will be for bus transportation and hotel stay. Those costs are all being covered by a kettle corn fundraiser that the girls did off campus this year that raised enough money to cover the trip.

The Lady Lobos request that you to grant them permission to attend this exciting tournament. This team is made up of young ladies who have bought in to the idea of turning their program around. They have put in a full spring, summer, and fall of work that rivals the top teams in the state. The energy and excitement surrounding this group is high and they are a tight group that is leading the school on the court and in the classroom. They will be young this year, with only one returning senior, and a tournament like this will be very helpful in getting them acclimated to the rigors of varsity competition. We are all committed to establishing this program as one that can compete with the best in the state and feel this tournament is a great place to start making that journey.

Sincerely,

Lady Lobo Coaching Staff and Players

Sierra Linda High School



~~DREAM BELIEVE STRIVE ACHIEVE~~

To: Superintendent Cunningham & Governing Board

From: Tim Madrid, Principal 

RE: Travel Request

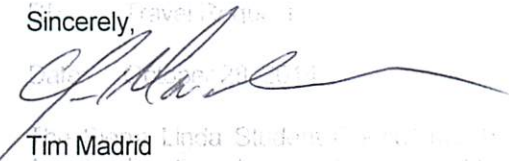
Date: October 28, 2014

The Sierra Linda Student Council has been given the opportunity to attend the AASC State Convention in Apache Junction. I respectfully request board approval for the Student Council Advisor, Deanna Franciotti; and Senior Class Advisory, Tramane Marshall, and eight members of the SLHS Student Council to attend this event from February 5-7. Coverage will be required for both Ms. Franciotti and Mr. Marshall for ½ half of the day on the 5th and the entire day on the 6th. Sub coverage will be paid for through Student Council Funds.

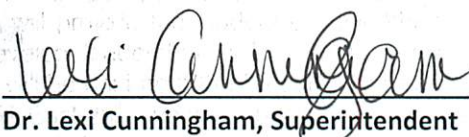
This conference will provide the student council members with the opportunity to learn methods for building school spirit, develop leadership skills, and to network with other student council officers. The \$850 in registration fees will be paid from the Student Council Account. Accommodations will be at the Superstition Inn and Suites at 251 East 29th Avenue, Apache Junction, AZ, and will be paid for by students. Chaperone rooms will be paid for through Student Council Funds.

I support the participation in this conference. If you require further information regarding this request, please contact me.

Sincerely,


Tim Madrid

Sierra Linda Student Council has been given the opportunity to attend the AASC State Convention in Apache Junction. I respectfully request board approval for the Student Council Advisor, Deanna Franciotti; and Senior Class Advisory, Tramane Marshall, and eight members of the SLHS Student Council to attend this event from February 5-7. Coverage will be required for both Ms. Franciotti and Mr. Marshall for ½ half of the day on the 5th and the entire day on the 6th. Sub coverage will be paid for through Student Council Funds.

APPROVED: 
Dr. Lexi Cunningham, Superintendent

DATE: 10-31-14

I support the participation in this conference. If you require further information regarding this request, please contact me.

Sincerely,

Date: October 28, 2014

Sierra Linda Student Council has been given the opportunity to attend the AASC State Convention in Apache Junction. I respectfully request board approval for the Student Council Advisor, Deanna Franciotti; and Senior Class Advisory, Tramane Marshall, and eight members of the SLHS Student Council to attend this event from February 5-7. Coverage will be required for both Ms. Franciotti and Mr. Marshall for ½ half of the day on the 5th and the entire day on the 6th. Sub coverage will be paid for through Student Council Funds.

SIERRA LINDA HIGH SCHOOL TRAVEL REQUEST

AASC State Convention

Date: February 5 – 7, 2015. Leaving noon on February 5th, returning at approximately 4 pm on February 7.

What: AASC State Convention

Who: Sierra Linda Student Council

Cost: \$850.00 Registration; \$115.78 per night per room. (2 rooms paid for by Student Council Funds, 2 paid for by attending students).

Rationale: Students will have the opportunity to network with other student council officers, learn leadership skills, and build capacity to increase school spirit.

Transportation: 1 white bus.

Lodging: Superstition Inn and Suites, Apache Junction, AZ. \$115.78 per room, per night for 4 rooms.

Chaperones: Ms. Franciotti, Mr. Marshall

Sierra Linda High School



Dream - Believe - Strive - Achieve

To: Superintendent Cunningham & Governing Board

From: Tim Madrid, Principal

RE: Travel Request

Date: Oct 15, 2014

The Sierra Linda Varsity Wrestling Team has been given the opportunity to compete at the Joseph City Wrestling Invitational Tournament on January 9 & 10, 2015. I respectfully request your approval for the Head Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the team to participate in this competition. Coverage for Coach Figueroa will be secured via an outside substitute funded by the Athletic Department.

This competition will provide the student athletes with the opportunity to play at a higher level and build team unity and cohesion. The \$ 275.00 fee will be funded by the Athletic Department. Accommodations at the Howard Johnson Hotel will be funded by Athletics Department, and transportation will be paid by the Wrestling Club.

I support the participation in this tournament. If you require further information regarding this request, please contact me, or Dr. Renouard.

Sincerely,

Tim Madrid

APPROVED:

Dr. Lexi Cunningham, Superintendent

DATE:

11-10-14

**SIERRA LINDA HIGH SCHOOL TRAVEL REQUEST
WRESTLING TOURNAMENT PROPOSAL**

Date: January 9-10, 2015. Leaving morning of January 9 and returning the afternoon of January 10.

What: Joseph City Wrestling Invitational Tournament 2015

Who: Sierra Linda Varsity Wrestling Team.

Cost: \$275.00 Registration Fee and \$60.00 per night lodging funded by the Athletic Tournament.

Rationale: The opportunity to wrestle schools from Northern Arizona and develop team camaraderie and team cohesion.

Transportation: 1 white bus.

Lodging: Holbrook Howard Johnson, Cost of Hotel: 60.00 x 4 rooms = \$240.00. Cost funded by the Athletic Department.

Coaches Attending: Head Coach Daniel Figueroa

Sierra Linda High School



Dream - Believe - Strive - Achieve

To: Superintendent Cunningham & Governing Board

From: Tim Madrid, Principal 

RE: Travel Request

Date: Oct 15, 2014

The Sierra Linda Varsity Wrestling Team has been given the opportunity to compete at the Payson Wrestling Invitational Tournament on January 23 & 24, 2015. I respectfully request your approval for the Head Coach Daniel Figueroa, Assistant Coaches Wes Haire and Robert Tolliver, and members of the team to participate in this competition. Coverage for Coach Figueroa will be secured via an outside substitute funded by the Athletic Department.

This competition will provide the student athletes with the opportunity to play at a higher level and build team unity and cohesion. The \$ 400.00 fee will be funded by the Athletic Department. Accommodations are at the Knights Inn will be funded by Athletics Department, and transportation will be paid by the Wrestling Club.

I support the participation in this tournament. If you require further information regarding this request, please contact me, or Dr. Renouard.

Sincerely,



Tim Madrid

APPROVED:


Dr. Lexi Cunningham, Superintendent

DATE:

11-6-14

**SIERRA LINDA HIGH SCHOOL TRAVEL REQUEST
WRESTLING TOURNAMENT PROPOSAL**

Date: January 23-24, 2015. Leaving morning of January 23 and returning the afternoon of January 24.

What: Payson Wrestling Invitational Tournament 2015

Who: Sierra Linda Varsity Wrestling Team.

Cost: \$400.00 Registration Fee and \$69.22 per night lodging funded by the Athletic Tournament.

Rationale: The opportunity to wrestle schools from Northern Arizona and develop team camaraderie and team cohesion.

Transportation: 1 white bus.

Lodging: Knights Inn

Cost of Hotel: $69.22 \times 4 \text{ rooms} = 276.88$. Cost funded by the Athletic Department.

Coaches Attending: Head Coach Daniel Figueroa,



TOLLESON UNION HIGH SCHOOL

9419 West Van Buren • Tolleson, Arizona 85353

(623) 478-4200 • Fax 623-936-9366

Ernie Molina
Principal

Suzanne Howell
Assistant Principal

Casey Frank
Assistant Principal

Chad Doyle
Assistant Principal

To: Board of Education, Tolleson Union High School District

From: Ernest Molina, Principal, Tolleson Union High School

Date: November 12, 2014

Subject: Letter of Support, Tolleson Boys Basketball Program
David Vespignani, Varsity Boys Basketball Coach

I am submitting a letter of support on behalf of David Vespignani, Varsity Boys Basketball Coach at Tolleson Union High School

David Vespignani and Jeff Wilbur along with the varsity basketball team will be traveling to Page, Arizona to participate in the NGS Holiday Classic Basketball Tournament at Page High School. This trip will enable the boys' basketball program to participate in a high level basketball tournament which will help to build team unity and play against quality opponents.

The trip will take place from December 11th – 13th and will be funded through TUHS athletics and the boys basketball club account.

Mr. Vespignani will need coverage on December 11th and 12th. His classes will be covered internally. Mr. Wilbur is a co-teacher so he will not need coverage.

Thank you for your consideration of this request.

Respectfully,

A handwritten signature in cursive script that reads 'Ernest Molina'.

Ernest Molina

APPROVED:

A handwritten signature in cursive script that reads 'Lexi Cunningham'.

Dr. Lexi Cunningham, Superintendent

DATE:

11-12-14

Page NGS Invitational Tournament Itinerary

Thursday December 11th, 2014

10:00am – Depart Tolleson High School for Page
12:30pm – Arrive at Flagstaff Mall for bathroom break
1:00pm – Depart Flagstaff Mall for Days Inn
3:30pm – Arrive at Days Inn 961 N. US 91, Page AZ 86040 - 928-645-2800
4:00pm – Team Dinner
5:00pm – Scouting Report
5:30pm – Depart for Page High to watch other games
6:30pm – 1st Round of Page NGS Invitational Tournament
8:00pm – Post game Pizza
11:00pm – Bed Check

Friday December 12th, 2014

8:00am – Team wakeup Call/Breakfast at hotel
9:00am – Study Hall in Conference Center
9:45am – Depart for practice at Page High School
10:00am – Practice at Page High School
11:00am – Lunch - McDonalds
11:30am – Trip to Lake Powell/Lone Rock/Horseshoe Bend/Navajo Reservation
1:00pm – Study Hall
3:00pm – Team Dinner
4:00pm – Scouting Report
5:00pm – Depart for Page High School to watch other games
6:30pm – Semifinals of Page NGS Invitational Tournament
9:00pm – Post game Meal
11:00pm – Bed Check

Saturday December 13th, 2014

8:00am – Team wakeup call/Breakfast at Hotel
9:00am – 3 point contest at Page High School
10:00am – Return to Hotel
11:00am – Team Meal
12:30pm – Scouting Report
1:30pm – Depart for Page High School
3:00pm – Championship Game of Page NGS Invitation Tournament
5:00pm – Depart for Tolleson High School
9:30pm – Arrive at Tolleson High School

WESTVIEW HIGH SCHOOL

"Excellence For All, From All"



10850 W. Garden Lakes Pkway
Avondale, AZ 85392

Main: 623.478.4600

Fax: 623.478.4669

To: Lexi Cunningham
From: Michele Wilson
Date: September 17, 2014
Re: Request for approval of over night travel

Benjamin Geiger, STUGO sponsor is requesting to stay over night when traveling to Apache High School, Apache Junction, AZ. He will depart Thursday, February 5th and return Saturday, February 7th. Mr. Geiger and his students will be participating in the AASC State Convention 2015.

The purpose of the event is for students to practice leadership, learn about various ways to improve school spirit and network with other councils. One of the students is requesting to run for AASC President. Mr. Geiger, Lisa Kallmes and 13 students will be attending the event.

The total cost of the trip will be approximately \$175.00 per person and will be paid for by the STUGO Club. One Substitute teacher will be needed to cover Mr. Geiger's classes on Friday, February 6th. This will be paid for through the site sub budget.

I fully support the request of Mr. Geiger to participate in the Arizona Association of Student Councils State Convention 2015.

Submitted by: Michele Wilson Date: 10/28/14

Approved by: Lexi Cunningham Date: 10-30-14

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Intergovernmental Agreement with Littleton Elementary School District – Distance Learning

PURPOSE:

Administration seeks Governing Board approval of the Intergovernmental Agreement with Littleton Elementary School District for a distance learning program.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Through the use of video-conferencing units, Littleton Elementary School District, along with Fowler Elementary School District, Pendergast Elementary School District, Tolleson Elementary School District, and Union Elementary School District (collective known as “participating districts”), permits students in one participating district to attend classes in another participating district.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:


Video-conferencing allows the participating districts to make use of each other’s instructional services with the main goal of improved quality and efficiency of classroom instruction.

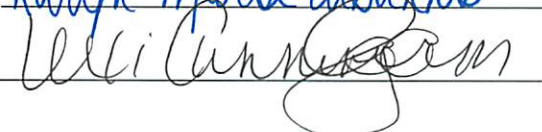
BUDGET IMPACT AND COSTS:

Each participating district pays Littleton Elementary School District a yearly administrative fee of \$500 for equipment and services provided by LESD.

RECOMMENDATION:

It is recommended that the Governing Board approve the Intergovernmental Agreement with Littleton Elementary School District.

Submitted by:  Date: 11-19-14

Approved by:  Date: 11-19-14

INTERGOVERNMENTAL AGREEMENT REGARDING TELEPRESENCE - DISTANCE LEARNING

The parties to this Agreement are Littleton Elementary School District No. 65 ("LESD"), Fowler Elementary School District No. 45, Pendergast Elementary School District No. 92, Tolleson Elementary School District No. 17, Tolleson Union High School District No. 214 and Union Elementary School District No. 62. The parties other than LESD shall be referred to as the participating districts. The parties agree as follows.

1. **Term.** This Agreement shall take effect when executed by all parties and shall expire on June 30, 2020, unless extended in writing by the Parties. Participating Districts may, at any time and without cause, cancel this agreement by providing ninety (90) day notice to LESD of their intent to cancel.

2. **Purpose.** The purpose of this Agreement is to improve the quality and efficiency of classroom instruction by allowing the participating districts to make use of each other's instructional services.

3. **Financing and Budget.** Except as otherwise specified in this Agreement, each party shall be responsible for financing its own participation in this Agreement and shall establish its own budget for doing so.

4. **Property.** When this Agreement terminates in whole or in part, each participating district shall retain its own property.

5. **Equipment.** LESD shall provide each of the participating districts with one video-conferencing unit. The unit shall remain the property of LESD and shall be returned to LESD when a recipient district ceases to be a party to this Agreement. LESD shall provide ongoing technical support for the units. LESD shall be responsible for the maintenance of the units. Participating districts shall be responsible for properly operating the units in accordance with the manufacturer's instructions.

6. **Internet Connection.** LESD and each participating district will be responsible for provisioning an Internet connection to connect to the National LambdaRail. If additional Internet conduits are required by any or all participating districts, LESD and the participating districts will combine requirements and will conduct a procurement process compliant with FCC Rules for obtaining E-Rate funding as a consortium. For purposes of the FCC compliant procurement process, LESD is designated as the Consortium Leader. Each participating district will be responsible for the cost of Internet connections to the National LambdaRail; whether an existing conduit or a newly acquired conduit is provisioned.

7. **Training.** LESD shall provide the participating districts with training in the proper use of the video-conferencing units. The participating districts agree to have responsible employees attend a two-hour training session as a prerequisite to receiving a unit.

8. **Instruction.** The primary intended use of the video-conferencing units is to permit students in one participating district to attend classes in another participating district by video-conference. No participating district shall be required to provide any specific quantity of instruction to other participating districts, nor shall any participating district be required to have its students attend any specific number of classes taught by other participating districts. The parties shall offer and receive instruction to the extent they agree to do so.

9. **Administrative Fees.** In return for the equipment and services to be provided by LESD, each participating district shall pay LESD an administrative fee of \$500.00 by September 30th of each year that this agreement is in effect.

10. **Instructional Fees.** When a participating district provides instruction to students in other participating districts using the video-conferencing units, the other participating districts in which students are receiving the instruction shall pay a per student fee to the participating district that provides the instruction, based on the number of students participating and average compensation of teachers, in an addendum for each course.

11. **Average Daily Membership.** When a participating district provides instruction to students in other participating districts using the video-conferencing units, the students shall be treated as enrolled in their home district for purposes of average daily membership, as defined in A.R.S. § 15-901, and no apportionment of average daily membership shall be made.

12. **Other Uses of Video-Conferencing Units.** The parties may use the video-conferencing equipment for legitimate educational purposes other than classroom instruction, such as professional development.

13. **Damage to Equipment.** Participating districts shall pay LESD for loss of or damage to the video-conferencing units in their possession, other than ordinary wear and tear.

14. **Copyright Compliance.** A participating district that offers instruction to students in other participating districts pursuant to this Agreement shall be responsible for ensuring that any use of copyrighted material in the course of instruction is in compliance with applicable law, and shall be responsible for defending and indemnifying other participating districts pursuant to section 15 of this Agreement in the event of a claim of copyright violation.

15. **Indemnification.** To the extent allowed by law, each party shall indemnify, defend, and hold harmless the other parties and their officers, agents, and employees from liability for damages, attorney fees, court costs, settlement expenses and litigation expenses resulting from the negligent or wrongful act or omission of the party or the party's officer, agent, or employee.

16. **Conflict of Interest.** As required by A.R.S. § 38-511, each party gives notice as follows: Any participating district may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of any participating district is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

17. **Immigration.** To the extent required by A.R.S. § 41-4401, the parties warrant their compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). A party's breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by any other party. The parties each retain the legal right to randomly inspect the papers and records of the other party to ensure that the other party is complying with the above-mentioned warranty.

18. **Assignment.** No party may assign its rights or obligations under this Agreement without the prior written consent of all other parties.

19. **Entire Agreement.** This Agreement contains the entire contract between the parties and it may not be modified, amended, altered or extended except through a written amendment signed by all parties.

20. **Compliance with Law.** All parties shall comply with all federal, state and local laws. This Agreement shall be construed in accordance with the laws of the State of Arizona. Any court action relating to this Agreement shall be brought in state court in Maricopa County, Arizona.

21. **Waiver of Conflict.** Some of the parties to this Agreement are represented by the same law firms. By signing this Agreement, each party acknowledges that it has waived any conflict of interest that may be presented by having a law firm represent more than one party.

22. **Counterparts.** This Agreement may be executed in counterparts.

Littleton Elementary School District No. 65 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.

Attorney for District

Fowler Elementary School District No. 45 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.

Attorney for District

Pendergast Elementary School District No. 92 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.

Attorney for District

Tolleson Elementary School District No. 17 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.

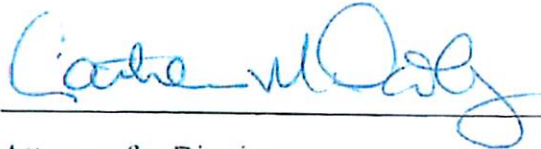
Attorney for District

Tolleson Union High School District No. 214 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.



Attorney for District

Union Elementary School District No. 62 by

Title: _____

Date: _____

This Agreement has been reviewed by the attorney for the above school district and it has been determined that the Agreement is in the proper form and within the powers and authority granted by the laws of the State of Arizona to that District.

Attorney for District

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014

TO: Dr. Lexi Cunningham and Governing Board Members

SUBJECT: Second and Final Reading – Multiple Policies (BCB, BEC, ECB, GDF, GDFA, GDQA, IKF, JFAB, JQ, and KF)

PURPOSE:

Administration seeks Governing Board approval of the second and final reading of multiple policy revisions based upon changes to law and/or recommendations by the Arizona School Boards Association.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for adopting related Governing Board policies and charging administrative employees with implementing them.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

See attached for the rationale for the recommended changes.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the second and final reading of Policies BCB (Board Member Conflict of Interest), BEC (Executive Sessions/Open Meetings), ECB (Building and Grounds Maintenance), GDF (Support Staff Hiring), GDFA (Support Staff Qualifications and Requirements), GDQA (Support Staff Reduction in Force), IKF (Graduation Requirements), JFAB (Tuition/Admission of Nonresident Students), JQ (Student Fees, Fines, and Charges), and KF (Community Use of School Facilities).

Submitted by: Karen Marie Eubanks Date: 11-19-14

Approved by: Lexi Cunningham Date: 11-19-14

RECOMMENDED POLICY CHANGES

2ND AND FINAL READING

NOVEMBER 25, 2014

Policy	Rationale for Change
BCB; Board Member Conflict of Interest	When this policy was previously revised, the language in the policy advisory stated that "Board members are forbidden from supplying school districts with equipment, material, supplies, or services unless pursuant to an award or contract following public competitive bidding. An exception exists for equipment, material, and supplies under certain dollar amounts." The policy was revised to clarify that the exception for Board Member purchases applies only to equipment, materials, and supplies, and NOT services. However, when ASBA finalized the policy change, the word "supplies" was inadvertently included, rather than the word "services." This revision reflects a change to the correct wording.
BEC; Executive Sessions/Open Meetings	Clarifies that an executive session may be held without entering into open session if the meeting has been properly voted on, noticed, and the applicable statutes have been identified in a public meeting prior to the session.
ECB; Building and Grounds Maintenance	Senate Bill 1102 established language in A.R.S. §15-2032, School Facilities Board building renewal grant fund; definitions, that has been incorporated into Policy ECB.
GDF; Support Staff Hiring	Senate Bill 1391, Fifty-first Legislature, Second Regular Session, included a number of provisions related to fingerprint checks and fingerprint clearance cards. Additional cross references have also been added.
GDFA; Support Staff Qualifications and Requirements	Senate Bill 1391, Fifty-first Legislature, Second Regular Session, included a number of provisions related to fingerprint checks and fingerprint clearance cards. Additional cross references have also been added.
GDQA; Support Staff Reduction in Force	Wording change from "laid off/layoff" to "released" is for consistency of language in the document.
IKF; Graduation Requirements	House Bill 2265 adds an option for school districts to add a rigorous computer science course that would fulfill a mathematics course required for graduation. In addition, until a successor test to the AIMS test has been identified, the following language has been added: "...on the Arizona Instrument to Measure Standards (AIMS) test or successor test."

RECOMMENDED POLICY CHANGES

2ND AND FINAL READING

NOVEMBER 25, 2014

Policy	Rationale for Change
JFAB; Tuition/ Admission of Nonresident Students	Adds language which provides clarification regarding not being able to obtain state funding for any student who is not a resident of the state.
JQ; Student Fees, Fines, and Charges	Senate Bill 1350 established A.R.S. §15-116, Public schools; fees; waivers; prohibition. First, statute language provides for the waiver of fees should the fees be deemed an economic hardship to the student. Second, statute language also presents language that prevents the exclusion of a student from enrollment in a public school, or remaining in a public school, for nonpayment of fees. Third, statute language does not prohibit a school district from charging tuition to a non-state resident student, as required by statute.
KF; Community Use of School Facilities	Senate Bill 1336 has added a section pertaining to immunity from civil liability for a school district and its employees, including the Governing Board and/or Superintendent, with respect to all decisions made and actions taken to allow the lease or use of school property.

BCB

**Board Member
Conflict of Interest**

BOARD MEMBER CONFLICT OF INTEREST

Voting Restrictions

Notwithstanding any other provision of law, a Governing Board member shall be eligible to vote on any budgetary, personnel, or other question that comes before the Board, except that it shall be unlawful for a member to vote on a specific item that concerns the appointment, employment, or remuneration of such member or any person related to such member as a dependent as defined in A.R.S. 43-1001. [LEGAL REF.: A.R.S. 15-323]

Employment Limitation

No dependent, as defined in Section 43-1001, of a Governing Board member may be employed in the District, except by consent of the Board. [LEGAL REF.: A.R.S. 15-502]

No employee of the District or the spouse of such employee may hold membership on the Governing Board of the District. [LEGAL REF.: A.R.S. 15-421]

Conflict of Interest

Any Board member or employee of the District who has, or whose relative has, a substantial interest in any contract, sale, purchase, or service to the District shall make known that interest in the official records of the District and shall refrain from voting upon or otherwise participating in any manner as a Board member or employee in such contract, sale, or purchase. [LEGAL REF.: A.R.S. 38-503]

Any Board member or employee who has, or whose relative has, a substantial interest in any decision of the District shall make known such interest in the official records of the District and shall refrain from participating in any manner as a Board member or employee in such a decision. [LEGAL REF.: A.R.S. 38-503]

Purchases from Governing Board Members for Districts with 3,000 or More Students

School district procurement rules are required for all purchases of service from Governing Board members, regardless of the dollar amount. Purchases for supplies services may only be made after public competitive bidding. Purchases of supplies, materials, and equipment from Board members are subject to the following:

- Purchases for supplies, materials, and equipment are limited to three hundred dollars (\$300) per transaction;

- Total purchases within any twelve (12) month period are limited to one thousand dollars (\$1,000);
- The purchases comply with the Uniform System of Financial Records (USFR) guidelines for oral and written quotations.
- The Board has, by majority vote, adopted or reconfirmed a policy authorizing such purchases within the preceding twelve (12) month period.

[LEGAL REF.: A.R.S. 38-503; 15-323; A.G.O. I84-012; I06-002]

**~~Purchases from Governing Board
Members for Districts with
Fewer than 3,000 Students~~**

~~School district procurement rules are required for all purchases of service from Governing Board members, regardless of the dollar amount. Purchases for supplies services may only be made after public competitive bidding. Purchases of supplies, materials, and equipment from Board members are subject to the following:~~

- ~~Purchases less than one hundred thousand dollars (\$100,000) comply with the Uniform System of Financial Records (USFR) guidelines for oral and written quotations;~~
- ~~Purchases of one hundred thousand dollars (\$100,000) and above comply with the school district procurement rules for public competitive bidding;~~
- ~~Each purchase is approved by the Governing Board;~~
- ~~The amount of the purchase is included in the Board's meeting minutes.~~

~~[LEGAL REF.: A.R.S. 15-323; A.G.O. I06-002]~~

Filing of Disclosures

The District shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to the statutory conflict-of-interest provisions. [LEGAL REF.: A.R.S. 38-509]

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-213
15-323
15-421
15-502
38-481
38-503
38-509
43-1001
A.G.O. I84-012
I87-035
I88-013
I06-002

CROSS REF.: BBBA - Board Member Qualifications
DJE - Bidding/Purchasing Procedures

BEC

**Executive Sessions/
Open Meetings**

EXECUTIVE SESSIONS / OPEN MEETINGS

The Board may enter into executive session after the following requirements have been met:

- A notice of the executive session has been provided to the Board members and the general public stating the provision of law authorizing the executive session in accordance with Board Policy BEDA.
- The Board has first been convened in open meeting, for which notice, stating the specific provision of law authorizing the executive session, has been given.
- The Board President has identified the section or sections of A.R.S. 38-431.03 that authorize the holding of the executive session and has stated the language of the section(s) and a general description of the matters to be considered.
- The executive session is authorized by a vote in open session, either during the current Governing Board meeting or at a prior meeting of the Board designating the time and the date of the future executive session.

No final action, decision, or vote shall be taken while the Board is in executive session, except as provided by law.

The Board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

During the executive session, all persons present in the executive session will be read the admonition on the confidentiality of the executive session minutes and deliberations.

Adopted: date of Manual adoption

LEGAL REF.:	A.R.S. 15-843	38-431.02
	38-431.01	38-431.03
	A.G.O. I79-45	I80-146
	I79-49	I81-058
	I79-126	I81-060
	I79-136	I81-090
	I80-118	

CROSS REF.: BBBB - Board Member Oath of Office
 BEDA - Notification of Board Meetings
 BEDG - Minutes
 JKD - Student Suspension

ECB

**Building and Grounds
Maintenance**

BUILDING AND GROUNDS MAINTENANCE

Adequate maintenance of buildings, grounds and property is essential to efficient management of the District.

The Board directs a continuous program of inspection and maintenance of school buildings and equipment. Wherever possible, maintenance shall be preventive and will focus on providing an on-going healthy learning environment for both students and school personnel. Emphasis will be placed on the implementation of a District Indoor Air Quality (IAQ) Management Plan in order to minimize indoor air pollution.

The Superintendent shall appoint a District IAQ Coordinator who will develop and implement inspection, maintenance, repair, use, and disposal schedules as applicable for buildings, HVAC systems, new construction and renovations, chemicals and other materials.

Routine preventative maintenance means services that are performed on a regular schedule at intervals ranging from four (4) times a year to once every three (3) years, or on the schedule of services recommended by the manufacturer of the specific building system or equipment.

The Superintendent shall oversee the development and implementation of routine facilities preventative maintenance guidelines covering the District's:

- plumbing systems,
- electrical systems,
- heating, ventilation and air conditioning systems,
- special equipment and other systems, and
- roofing systems, including visual inspections performed by District personnel to search for signs of structural stress and weakness.

A roofing inspection is required to be:

- Accomplished prior to any repair or replacement of roof elements or roof mounted equipment performed in accordance with the requirements of the local building official requiring a permit.
- Conducted by a registered structural engineer or other professional with appropriate skills, training and certification.

District preventive facilities maintenance guidelines shall be submitted to the School Facilities Board for review and approval.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-341
15-342.01
15-2002
15-2031
15-2032
15-2131
15-2132

CROSS REF.: EB - Environmental and Safety Program
JLIF - Sex Offender Notification

GDF

Support Staff Hiring

SUPPORT STAFF HIRING

It shall be the policy of the District to employ and retain the best qualified personnel. This will be accomplished by giving careful consideration to qualifications and by providing competitive wages within the financial capabilities of the District, adequate facilities, and good working conditions.

Recruitment of support staff personnel is the responsibility of the Superintendent. Other members of the administration and supervisory staff will assist as responsibilities are delegated by the Superintendent.

The Board adopts the following general criteria and procedures, which shall be utilized in the selection process for initial employment:

- There will be no discrimination in the hiring process due to race, color, religion, sex, age, national origin, or disability of an otherwise qualified individual.
- Candidates for all positions shall be physically and mentally able to perform the duties of the position job descriptions for which they have applied.
- Each candidate shall be requested to complete a consent-and-release form regarding conduct of a background investigation.
- A "background investigation" - consisting of communication with the applicant's (or employee's) former employer that concerns education, training, experience, qualifications, and job performance for the purpose of evaluation for employment - shall be conducted on each individual to be considered for a recommendation of employment. Forms developed for this purpose are to be used.

Any employee's misstatement of fact that is material to qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.

A district may hire and place a noncertificated employee into service before receiving the results of the mandatory fingerprint check or a fingerprint clearance card has been issued or denied. However, until fingerprint clearance has been received, an applicant who is required or allowed to have unsupervised contact with pupils cannot be hired and placed into service until:

- The District documents in the applicant's file the necessity for hiring and placing the applicant into service before a fingerprint check can be completed or a fingerprint clearance card is issued or denied.

- The District obtains from the Department of Public Safety a statewide criminal records information check on the applicant. Subsequent criminal records checks are also required every one hundred twenty (120) days until the date that the fingerprint check is completed- or the fingerprint clearance card is issued or denied.
- The District obtains references from the applicant's current employer and two (2) most recent previous employers, except that for applicants who have been employed for at least five (5) years by the most recent employer, only references from that employer are required.
- The District provides general supervision of the applicant until the date the fingerprint check is completed- or the fingerprint clearance card is issued or denied.

Upon recommendation for employment the District shall confirm employment authorization and employment eligibility verification by participating in the E-Verify program of the Department of Homeland Security's (DHS) U.S. Citizenship and Immigration Services Bureau (USCIS) and the Social Security Administration (SSA). The District will then complete the Form I-9 as required and maintain the form with copies of the necessary documents and documentation of the authorization and verification pending any inquiry.

The District reports to the Superintendent of Public Instruction on June 30 and December 31 the number of applicants hired prior to the completion of a fingerprint check or the issuance of a fingerprint clearance card and the number of applicants for whom fingerprint checks or fingerprint clearance cards have not been received after one hundred twenty (120) days and after one hundred seventy-five (175) days of hire.

The District may provide information received as a result of a fingerprint check required by section 15-512 to any other school district if requested to do so by the person who was the subject of the fingerprint check or communicate to any school district if requested to do so by the person who applied for a fingerprint clearance card whether the person has been issued or denied a fingerprint clearance card. A copy of any written communication regarding employment must be sent by the employer providing the information to the former employee's last known address.

Any person who permits unauthorized access to criminal history record information, releases criminal history record information, or procures the release or uses criminal history record information other than in accord with A.R.S. 41-1750 is guilty of a class 6 felony.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 13-3716
15-502
15-512
23-211
23-212
23-1361
38-201
38-481
41-1756

CROSS REF.: GDFA – Support Staff Qualifications and Requirements
(fingerprinting requirements)

GDFA

Support Staff Qualifications and Requirements

SUPPORT STAFF QUALIFICATIONS AND REQUIREMENTS

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, supervision means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with ~~the fingerprint test results.~~ information received from the fingerprint check or the information received in connection with a fingerprint clearance card application.

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction:

- Sexual abuse of a minor.
- Incest.
- First- or second-degree murder.
- Kidnapping.
- Arson.
- Sexual assault.
- Sexual exploitation of a minor.
- Felony offenses involving contributing to the delinquency of a minor.
- Commercial sexual exploitation of a minor.
- Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.
- Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- Burglary in the first degree.
- Burglary in the second or third degree.

- Aggravated or armed robbery.
- Robbery.
- A dangerous crime against children as defined in A.R.S. 13-705.
- Child abuse.
- Sexual conduct with a minor.
- Molestation of a child.
- Manslaughter.
- Aggravated assault.
- Assault.
- Exploitation of minors involving drug offenses.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

The Superintendent shall develop and implement procedures that include the following in the employment process:

- Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- Provide for fingerprint checks pursuant to A.R.S. 41-1750
- Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: date of manual adoption

LEGAL REF.: A.R.S. 15-512
23-1361
41-1750

CROSS REF.: GDF – Support Staff Hiring
GDG – Part-Time and Substitute Support Staff Employment
JLIA – Supervision of Students

GDQA

**Support Staff
Reduction in Force**

SUPPORT STAFF REDUCTION IN FORCE

The number and type of support staff positions required to implement the District's educational program will be determined annually by the Board after recommendation from the Superintendent. In the event the Board decides to release support staff members, the following guidelines will be in effect:

- Normal attrition due to terminations will be relied upon as the first means of reducing the staff.
- If attrition does not accomplish the required reduction in the staff, the Superintendent shall submit to the Board recommendations for the termination of specific staff members. The criteria used in formulating these recommendations shall include, but shall not be limited to:
 - Qualifications of staff members to accomplish the District's program.
 - Overall experience, training, and ability.
 - Past contributions to the program of the District.
 - All other factors being equal, length of service in the District.

Criteria for selection of staff members to be released will be applied separately to employees within specialty categories.

Personnel to be ~~laid-off~~ released for the ensuing school year shall be notified of such ~~layoff~~ release as soon as practical.

Adopted: date of Manual adoption

IKF

Graduation Requirements

GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma. Each student shall demonstrate accomplishment of the standards in reading, writing, science, social studies, and mathematics adopted by the State Board of Education and pass each of the sections of the required competency test. A student not successfully passing the competency test shall graduate with a recognized diploma if the student meets the alternative graduation requirements established by A.R.S. 15-701.02. The Superintendent shall prepare regulations to implement the alternative graduation requirements and appoint a hearing officer for appeals.

Graduation requirements may be met as follows:

- By successful completion of subject area course requirements.
- By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302.02 and rules established by the Superintendent.
- By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Beginning with the graduation class of 2013, graduation requirements as determined by the Arizona State Board of Education (R7-2-302.02) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography	1.0 unit
Economics	0.5 unit
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	<u>22.0 units</u>

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following R7-2-302.03.

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on the Arizona Instrument to Measure Standards (AIMS) test or successor test.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements, but reference to special education placement may be placed on the student's transcript or permanent file.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-203
15-341
15-701.01
15-701.02
A.A.C. R7-2-302.02
R7-2-302.03
R7-2-302.09

CROSS REF.: IGD - Curriculum Adoption
IGE - Curriculum Guides and Course Outlines
IIE - Student Schedules and Course Loads
IKA - Grading/Assessment Systems

JFAB

**Tuition/Admission
of Nonresident Students**

TUITION / ADMISSION OF NONRESIDENT STUDENTS

For purposes of open enrollment a "nonresident pupil" means a student who resides in this state and who is enrolled in or is seeking enrollment in a school district other than the school district in which the student resides. A student who is not a resident of the District but is a resident of Arizona who meets the age and other requirements for open enrollment established by state law and District policy shall be admitted to a school without payment of tuition.

A student shall also be admitted to a school *without tuition* payment, if:

- The student is the child of a United States resident who is not a resident of Arizona, if this is in the best interest of the student and the student is placed with a relative per A.R.S. 15-823 and the placement is not to avoid tuition payment.
- The student is a resident of the United States and evidence indicates that because the parents are homeless or the child is abandoned, as defined in A.R.S. 8-201, the child's physical, mental, moral or emotional health is best served by placement with a person who does not have legal custody of the child and who is a resident within the school district, unless it is determined that the placement is solely for the purpose of obtaining an education in this state without payment of tuition.
- The student presents a certificate of educational convenience issued by the County School Superintendent pursuant to A.R.S. 15-825.
- The student is a child of a nonresident teaching or research faculty member of a community college district or state university or a nonresident graduate or undergraduate student of a community college district or state university whose parent's presence at the district or university is of international, national, state, or local benefit.

The District shall admit the following students, *charging tuition* as prescribed in statute:

- The child of an Arizona resident who is not a resident of the District, if the District provides a high school and the student is a resident of an Arizona common school district that is not in a high school district and that does not offer instruction in the student's grade. Special circumstances may apply in accordance with A.R.S. 15-2041 after three hundred fifty (350) students have been admitted.

- For an Arizona resident who is not a resident of the District, if the district of residence provides only financing for students who are instructed by another school district and for students from a unified district that does not offer instruction in the student's grade.
- A pupil who is issued a certificate of educational convenience to attend school in the School District or adjoining the school district to that in which the pupil is placed by an agency of this state or a state or federal court of competent jurisdiction, as provided in A.R.S. 15-825.

The District shall admit a pupil who is the resident of a school district that has entered into a voluntary agreement with the District, *charging tuition* as agreed to in accordance with A.R.S. 15-824(E)(3).

The District may admit nonresident foreign exchange students without payment of tuition, or as it may otherwise prescribe.

The District shall not include in its student membership count students who are not Arizona residents. Unless authorized by statute, ~~T~~ the District is prohibited from obtaining state funding for any student who is not a resident of the state.

"Residence" Defined

The residence of a student is the residence of the person having legal custody of the student, except as provided in A.R.S. 15-823 through A.R.S. 15-825.

Residency of the parent/guardian or surrogate may be determined by showing the individual's presence and intent to remain in the District. Documentation of residency may be determined by using the following verifiable documentation.

Verifiable Documentation

A.R.S. 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school.

The documentation required by A.R.S. 15-802 must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule.

In general, students will fall into one (1) of two (2) groups: 1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and 2) those whose parent/legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multi-generational. Different documentation is required for each circumstance.

Parent(s) or legal guardian(s) that maintains his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide *one (1)* of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- Valid Arizona driver's license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid United States passport
- Property deed
- Mortgage documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement)
- Utility bill (water, electric, gas, cable, phone)
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe
- Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)

Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit bearing the name and address of the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list above bearing the name and address of the person who maintains the residence.

Use of and Retention of Documents by Schools

School officials must *retain a copy* of the attestations or affidavits and copies of any supporting documentation presented for each student (photocopies acceptable) that school officials believe establish validity. Documents presented may be different in each circumstance, and unique to the living situation of the student. Documents retained by the school district or charter school may be used as an indicia of residency; however, documentation is subject to audit by the Arizona Department of Education. Personally identifiable information other than name and address (SSN, account numbers, etc.) should be redacted from the documentation either by the parent/guardian or the school official prior to filing.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 8-201
15-802
15-816 through 15-816.07
15-821
15-823 through 15-825
42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001

CROSS REF.: IKEB - Acceleration
JFABD - Admission of Homeless Students
JFB - Open Enrollment
JG - Assignment of Students to Classes and Grade Levels
JLCB - Immunizations of Students
JLH - Missing Students
JR - Student Records
JRCA - Request for Transfer of Records

JQ

**Student Fees,
Fines, and Charges**

STUDENT FEES, FINES, AND CHARGES

The Board recognizes the need for student fees to fund certain school activities that are not financed by local, state, or federal funds. It also recognizes that some students may not be able to pay these fees. All fees shall contain a provision that allows the fees to be waived in the event of economic hardship to the pupil. Non-payment of fees charged by the District, may not prevent a pupil from enrolling in, applying to or remaining enrolled in a public school. No student will be denied an education as a result of inability to pay these supplementary charges. This policy does not prohibit the District from charging tuition to a non-state resident pupil, as required by statute.

Students will not be required to supply specific types of school supplies or equipment as a prerequisite to successful completion of a required course or project.

Students will, however, be responsible and accountable for loss of or damage to school property, including textbooks and library books.

The Superintendent will establish procedures through which students may be held responsible and accountable for loss of or damage to school property, including textbooks and library books.

Authorization is granted for the acceptance of fees or cash contributions paid by a taxpayer for support of extracurricular activities and character education programs in schools of the District. The Superintendent shall establish procedures to assure compliance with all requirements for reporting the receipt and expenditure of taxpayer contributions.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-116

15-342

15-719

15-724

15-727

15-728

43-1088

43-1089

43-1089.01

43-1089.03

CROSS REF.: DKB - Salary Deductions

EDBA - Maintenance and Control of Instructional
Materials

KF

**Community Use
of School Facilities**

COMMUNITY USE OF SCHOOL FACILITIES

Leasing (renting)

School facilities and property may be leased to extended day resource programs and any person, group or organization for any lawful purpose in the interest of the community. The purposes include but are not limited to the following:

- recreational,
- educational,
- political,
- economic,
- artistic,
- moral,
- scientific,
- social,
- religious,
- other civic,
- or governmental.

A reasonable use fee shall be charged for the lease of school facilities and property and this fee may be offset by goods contributed or services rendered by the lessee. "Reasonable use fee" means an amount that is at least equal to the cost for utilities, services, supplies or personnel provided to the lessee pursuant to the terms of the lease.

Uncompensated Use

The Superintendent may permit the uncompensated use of facilities and property by any school related group, including student political organizations, or by any organization whose membership is open to the public and whose activities promote the educational function of the District. "Education function" means uses that are directly related to the educational mission of the District as adopted by the Board and includes the educational mission related uses of parent - teacher organizations, youth organizations and school employee organizations. Use of facilities or property by organizations indicated above that will require a substantial District cost for utilities, services, supplies and/or personnel may be permitted only if goods contributed, services rendered or payments are made to reimburse these costs to the District.

The mission of the District is found in section A of the policy manual (see cross referenced policies below). The mission statement and the group's or organization's promotion of the educational function through the activity, as interpreted by the Superintendent in good faith, will be the basis upon which uncompensated use of District facilities and property shall be approved or denied.

Generally

The Superintendent shall annually recommend a fee schedule to the Board for the lease of school property and such schedule shall include a procedure for determining the value of goods and services being provided as compensation for the use of school property. The schedule shall include a designation of those groups whose activities promote the educational function of the School District as determined in good faith by the Superintendent and presented for Board review.

Property not associated with the use of facilities is covered in section E of the policy manual (see cross referenced policies below). The District will use its best efforts to avoid conflicts with approved use of the facilities and property but no lease or use provision shall be effective if the administrator of the facility finds that it would cause delay, cancellation, or rescheduling of a school-sponsored activity.

Proof of liability insurance shall be required for the use or lease of school property pursuant to A.R.S. 15-1105.

The School District and its employees, including the Governing Board, Superintendent or Chief Administrative Officer, are immune from civil liability with respect to all decisions made and actions taken to allow the lease or use of school property, unless the School District or its employees are guilty of gross negligence or intentional misconduct. This does not limit any other immunity provisions that are prescribed by law.

The Superintendent shall establish such rules and regulations as are needed to implement this policy as well as to assure the preservation of District property.

The lessee of school facilities must affirm knowledge of and enforce the requirements and restrictions set out in Chapter 28.1 of A.R.S. Title 36 related to medical marijuana.

The lessee of school facilities to be used for athletic activities must confirm knowledge of and compliance with the requirements and restrictions for such use as set out in Board Policy JJIB.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-511
15-1105
15-1141 to 15-1143
16-411
36-2801 *et seq.*, Arizona Medical Marijuana Act

CROSS REF.: A - District Mission and Belief Statement
AC - Nondiscrimination/Equal Opportunity
EDC - Authorized Use of School-Owned Materials and
Equipment
KFA - Public Conduct on School Property

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Minutes – October 28, 2014 Regular Meeting

PURPOSE:

Administration seeks Governing Board approval of the October 28, 2014 Governing Board Regular Meeting minutes.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with Open Meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions of and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the October 28, 2014 Governing Board Regular Meeting minutes.

Submitted by: Kanya Yvette Eubanks Date: 11-19-14
Approved by: Lexi Cunningham Date: 11-19-14



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES

REGULAR MEETING

TUESDAY, OCTOBER 28, 2014

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:00 p.m. by Governing Board President Mr. Vincent Moreno with the following members present: Mr. Steven Chapman, Mrs. Terri Hackett, Mrs. Sue Sornsinsin, and Mr. Freddie Villalon.

Pledge of Allegiance

Mr. Moreno led in reciting the Pledge of Allegiance.

Approval of the Regular Agenda

Mr. Chapman moved to approve the Regular Agenda; seconded by Mrs. Hackett. In a roll call vote, the motion carried 5-0.

Celebrations

A. Athletes of the Month – September 2014

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following Athletes of the Month were recognized:

Copper Canyon High School

Valarie Roque (Cross Country) and Javier Ocegueda (Football)

La Joya Community High School

Chandler Leo (Stunt/Pom) and Luis Lopez (Football)

Sierra Linda High School

Zyanne Baxter (Cross Country) and Francisco Frias (Football)

Tolleson Union High School

Cherish Olivias (Volleyball) and Matthew Medrano (Cross Country)

Westview High School

Arianna Lew (Volleyball) and Jalen Johnson (Football)

B. Employees of the Month

The Employee of the Month recognition is bestowed upon employees who have exemplified the mission, vision, and purpose of the Tolleson Union High School District. These employees serve as an inspiration to others by showing a commitment to providing excellent customer service and who have made a positive impact on student achievement. The following September 2014 Employees of the Month were recognized for their contributions to the District.

Tolleson Union High School

Rosie Peacock, Reading Teacher and Department Chair

Westview High School

Matt Macomber, English Teacher and Department Chair

Public Participation

In accordance with Governing Board Policy BEDH, the Governing Board President recognizes citizens who wish to address the Governing Board members.

- Corina Madruga spoke regarding Policy BEDBA; Agenda Preparation and Dissemination
- Corinne Alford spoke regarding performance reviews and pay for performance
- Nate Lucero spoke regarding the Educational Management Solutions compensation study

Summary of Current Events

The Superintendent and/or Governing Board members presented a brief summary of current events. Unless the specific matter was properly noticed for legal action, the Governing Board did not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary.

Superintendent – Dr. Cunningham

- Dr. Cunningham recognized audience member Corina Madruga who will become one of the District's newest Governing Board members on January 1.
- Congratulations to Tolleson Union High School Principal Ernie Molina for being selected the Arizona Hispanic School Administrator Association's 2014 Outstanding Administrator. Mr. Molina will be honored during the AHSAA Conference on November 16-17.
- La Joya Community High School Teacher Zac Kovach has been named the Arizona Novice Science Teacher of the Year by the Arizona Science Teacher Association and will receive his award at their annual meeting on November 7. Mr. Kovach is actively involved in the Science Department at LJCHS and bringing science to life for his students.
- Fifty sophomores from University High School will be trained to become "Lifeguard" mentors to UHS freshmen. Academic Dean Susan Thompson and her team are creating a new program in which sophomore students will help freshman students make the transition to high school and find success at UHS. Teachers Dennis Doyle, Clayton Perry, and Sue McClellan will oversee the Lifeguard Program.
- Congratulations to Westview High School's varsity football team for winning their region. Coach Joe Parker and his team have worked hard all year and have won some amazing games.
- Sierra Linda High School organized an amazing send off for Assistant Principal John Renouard, who has been deployed for a year by the Marine Corps. There was a special assembly, a luncheon, and an after school celebration to honor and celebrate Dr. Renouard. Channel 3 covered the event and the portion that was shown on the news highlighted how proud SLHS is of Dr. Renouard.
- The Copper Canyon High School varsity football team won their homecoming game. The campus had a full week of special activities culminating with a homecoming dance.
- The District hosted all of the feeder school partner principals and three superintendents in a Principals Exchange. The partner principals received information that will assist their students with the registration process. TUHSD principals and the feeder principals set meeting dates for the year and have plans to grow the TUHSD/partner school relationship. A meeting of TUHSD and feeder district directors has been scheduled for early December.

Governing Board

- Mr. Chapman mentioned that a variety of CTE-related activities have recently taken place, including CTSO Day, and training for advisories. Mr. Chapman also acknowledged the assistance of West-MEC and the District's CTE personnel.

- Mrs. Hackett stated that as she has been approving vouchers, she has noticed that many of the schools' bands are beginning to enter into competitions, something she had not noticed when approving vouchers in previous years. Mrs. Hackett stated that it is exciting to see the bands becoming more involved in competitions outside of the District.
- Mr. Villalon said that it is very rewarding to see students and employees recognized at each Governing Board meeting.
- Keeping in step with *Leading Every Day*, Mr. Moreno stated that the two District employees who have answered their military call to duty are true inspirations to staff and students.

Approval of the Consent Agenda

Mr. Chapman moved to approve the Consent Agenda; seconded by Mrs. Hackett. In a roll call vote, the motion carried 4-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

ADMINISTRATIVE STAFF

Military Leave of Absence

Renouard, John	SLHS	Assistant Principal (9/18/14 – 9/19/14; 10/23/14 – 9/30/15)
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PROFESSIONAL SERVICES STAFF

Position Change

Olson, Bruce	DO	From Technology Support II to Network Systems Administrator
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CERTIFIED STAFF

Employment of Personnel

Barnes, Shannon	DO	Guest Teacher
Carrasco, Daniel	DO	Guest Teacher
Casciano Lovely, Mary	DO	Guest Teacher
Chaffee, William	DO	Guest Teacher
Ellison, Deanthony	DO	Guest Teacher
Gragnano, Christian	DO	Guest Teacher
Lawson Risoldi, Liza	DO	Teacher Mentor
Marrs, Larry	DO	Guest Teacher
Patterson, JC	DO	Guest Teacher
Rock, Dennis	DO	Guest Teacher
Salcido, Isaac	DO	Guest Teacher
Thomas, Larry	DO	Guest Teacher
Trischan, Andrea	SLHS	English Teacher

Position Change

Hood, Nicole LA From Guest Teacher to English Teacher

Extra Duty Assignments

Valenzuela, Ernestina DO Indian Education Coordinator

Abbott, Richard	CCHS	Title I Tutoring
Adrian, Kristen	CCHS	Title I Tutoring
Akers, Katherine	CCHS	Title I Tutoring
Allman, Charles	CCHS	Title I Tutoring
Basford, Jessica	CCHS	Title I Tutoring
Bhatnagar, Omi	CCHS	Title I Tutoring
Bloomquist, Kathryn	CCHS	CTE/Core Integration West-MEC Grant Project
Bremser, Cheryl	CCHS	Title I Tutoring
Brown, John	CCHS	Title I Tutoring
Carter, Jeff	CCHS	Title I Tutoring
Conners, Erin	CCHS	Title I Tutoring
Daly, Kenneth	CCHS	Title I Tutoring
Dusthimer, Cody	CCHS	Title I Tutoring
Farley, Kendrick	CCHS	Title I Tutoring; Title I Parent Involvement Night
Gammon, Michelle	CCHS	Title I Tutoring; Title I Parent Involvement Night
Glover, Sylvester	CCHS	Title I Tutoring
Goodsell, Jeremy	CCHS	Title I Tutoring; Title I Tutoring Coordinator
Hellhake, Emily	CCHS	Title I Tutoring
Herrera, Vincent	CCHS	Title I Tutoring
Heytens, Andrew	CCHS	Title I Tutoring
Hinton, Sarah	CCHS	Title I Tutoring
Huckins, Stephanie	CCHS	Title I Tutoring
James, Britt	CCHS	Title I Tutoring; Title I Parent Involvement Night
Johnson, Curtis	CCHS	Title I Tutoring
Johnson, Geoff	CCHS	Title I Tutoring
Johnson, Jennifer	CCHS	Title I Tutoring
Johnson, Kirk	CCHS	Title I Tutoring
Kemmer, Shawn	CCHS	Title I Tutoring
Kindell, Brian	CCHS	Title I Tutoring; Unit Development, Algebra I
Klunk, Andrew	CCHS	Title I Tutoring
Landgrebe, Jennifer	CCHS	CTE/Core Integration West-MEC Grant Project
Lasater, Bradley	CCHS	Title I Tutoring
Lebrecht, Terri	CCHS	CTE/Core Integration West-MEC Grant Project
Lewis, Justin	CCHS	Title I Tutoring
Luetmer, Grace	CCHS	Title I Tutoring
Macias, Catarina	CCHS	Title I Tutoring
Malave, Joy	CCHS	Title I Tutoring; Title I Parent Involvement Night
Matthews, Kelly	CCHS	CTE/Core Integration West-MEC Grant Project; CPR Instructor
Mitchell, Jason	CCHS	Title I Tutoring; Title I Parent Involvement Night
Morris, Brett	CCHS	Title I Tutoring
Mosoianu, Adrian	CCHS	Title I Tutoring
Muhammad-Douglas, Linda	CCHS	Title I Tutoring; Title I Parent Involvement Night
Newman, Jeff	CCHS	Title I Tutoring
Nicol, Cory	CCHS	Title I Tutoring

Extra Duty Assignments (Continued)

Ortega, Robert	CCHS	Title I Tutoring
Oxford, Bo	CCHS	Title I Tutoring; Unit Development, Geometry
Riggers, Warren	CCHS	Title I Tutoring
Rodas, Amy	CCHS	Title I Tutoring
Saini, Archana	CCHS	Title I Tutoring
Sees, Jessica	CCHS	Title I Tutoring
Shanahan, Shiloh	CCHS	Title I Tutoring
Speigel, Elyse	CCHS	Title I Tutoring
Stuart, Seth	CCHS	CTE Strategic Planning and Curriculum Writing
Tandel, Tiffany	CCHS	Title I Tutoring
Turner, Anika	CCHS	Title I Tutoring
Unsworth, Matthew	CCHS	Title I Tutoring
Warren, Andrew	CCHS	Title I Tutoring
Wellum, Justin	CCHS	Title I Tutoring
Abel, Zeke	LJCHS	Title I Tutoring
Brady, Sondra	LJCHS	CTE/Core Integration West-MEC Grant Project
DeLeon, Molly	LJCHS	Title I Tutoring
Dyer, Andrew	LJCHS	Title I Tutoring
Fingerson, Chad	LJCHS	Title I Tutoring
Gregory, Michael	LJCHS	Title I Tutoring
Lambert, Jacob	LJCHS	Title I Tutoring
Mahal, Rikinder	LJCHS	Title I Tutoring
Martinez, Rachel	LJCHS	CTE/Core Integration West-MEC Grant Project
Muller, Maryann	LJCHS	Title I Tutoring; Title I Tutoring Coordinator; Unit Development, Algebra I
Sciacchitano, Andrew	LJCHS	Title I Tutoring
Simpson, Troy	LJCHS	Title I Tutoring
Snyder, Brandon	LJCHS	Title I Tutoring
Summers, George	LJCHS	Title I Tutoring
Virgen, Alam	LJCHS	Title I Tutoring; Unit Development, Algebra I
Gordon, Samantha	SLHS	CPR Instructor
Lebrecht, Terri	SLHS	CPR Instructor
Aguilar, Margaret	TUHS	CTE/Core Integration West-MEC Grant Project
Meana, Sara	TUHS	Unit Development Stipend, Geometry
Phillips, Brandi	TUHS	CPR Instructor
Simons, Crystal	TUHS	CTE Strategic Planning and Curriculum Writing
Burns, Michelle	UHS	Title I Tutoring
Mozal, Danielle	UHS	Title I Tutoring; Title I Tutoring Coordinator
Naylor, John	UHS	Department Chair - Science
Dourisseau, Devin	WHS	CTE All Strategic Planning and Curriculum Writing
Fergus, Ashley	WHS	CTE/Core Integration West-MEC Grant Project
Ferguson, Eva	WHS	CTE/Core Integration West-MEC Grant Project
Fierros, Amy	WHS	Title I Parent Involvement Night
Rhoades, Miranda	WHS	Mathematics; Unit Development, Algebra I
Rice, Trevor	WHS	CTE/Core Integration West-MEC Grant Project

Class Sponsors

Gammon, Michelle	CCHS	Freshman Class
Hellhake, Emily	CCHS	Sophomore Class Co-Sponsor
Hennesy, Susan	CCHS	Junior Class
Johnson, Geoff	CCHS	Senior Class Co-Sponsor
Seckinger, Kristal	CCHS	Freshman Class Co-Sponsor
Sees, Jessica	CCHS	Sophomore Class
Turner, Anika	CCHS	Senior Class
Fingerson, Chad	LJCHS	Sophomore Class
Recio, Bridget	LJCHS	Freshman Class Co-Sponsor
Rosenberger, Johnathan	LJCHS	Freshman Class
Rowley, Vikki	LJCHS	Junior Class
Saco, Sandra	LJCHS	Senior Class Co-Sponsor
Sanchez, Fernando	LJCHS	Junior Class Co-Sponsor
Snyder, Brandon	LJCHS	Sophomore Class Co-Sponsor
Tracy, Melissa	LJCHS	Senior Class
Franciotti, Adelina	SLHS	Junior Class
Marshall, Tramane	SLHS	Senior Class
Ramirez, Amanda	SLHS	Sophomore Class
Sovinski, Kaitlin	SLHS	Freshman Class

Club Sponsors

Trembly, Lynn	CCHS	National Honor Society
Tracy, Melissa	LJCHS	Culinary
Vialpando, Mike	LJCHS	DECA
Belanger, Susanna	SLHS	Gifted and Talented
Groessler, Terri	SLHS	Be a Leader
Ross, Larry	SLHS	OMEGA Youth Leadership
Saenz, Sonia	SLHS	Culinary Arts
Sanders, Joely	SLHS	National Honor Society

Co-curricular Sponsors

Conner, Erin	CCHS	Student Council
Johnson, Kirk	CCHS	Theatre
Khoo, Li Pei	CCHS	Dance
Newman, Jeff	CCHS	Newspaper
Nicol, Cory	CCHS	Yearbook
Spiegel, Elyse	CCHS	Theatre; Sound Technician
Torres, Michael	CCHS	Band Director
Dille, Aaron	LJCHS	Student Council
Eaton, Heather	LJCHS	Newspaper; Yearbook
Flynn, Robyn	LJCHS	Band/Flagline; Choir Director
Ludlow, Katherine	LJCHS	Theatre; Sound Technician
Quiñonez, Natalie	LJCHS	Dance
Salcido, Michelle	LJCHS	Creative Writing Magazine
Tracy, Melissa	LJCHS	Student Council

Co-curricular Sponsors (Continued)

Braun, Colleen	SLHS	Dance
Franciotti, Deanna	SLHS	Student Council
Given, Diana	SLHS	Theatre; Speech and Debate
Lozano, Antonio	SLHS	Band/Flagline; Choir Director; Sound Technician
Ross, Larry	SLHS	Newspaper; Yearbook

Medical Leave of Absence Requests

Spiegel, Elyse	CCHS	English Teacher
Cruz, Joe (Intermittent)	LJCHS	Media Specialist
Ramirez, Claudia	LJCHS	Foreign Language Teacher
Garcia, Edith	SLHS	Wellness Teacher
Ostrowski, Tiffany	SLHS	Guidance Advisor
Lauer, Scott	TUHS	Economics Teacher
Rhoades, Tallyn	TUHS	Social Studies Teacher
Rodriguez, Lucia	TUHS	Math Teacher
Cassavant, Michael	WHS	CTE Teacher
Wiggins, Christine	WHS	SPED Teacher

Return from Medical Leaves of Absence

Figueroa, Breezy	SLHS	SPED Teacher
Benson, Nicole (Intermittent)	TUHS	Media Specialist
Lauer, Scott	TUHS	Economics Teacher
Rhoades, Tallyn	TUHS	Social Studies Teacher
Austin, Asha	WHS	English Teacher
Cassavant, Michael	WHS	CTE Teacher
Vaughan, Janel	WHS	English Teacher

Resignation From Coaching

Meana, Sara	TUHS	Varsity Boys Tennis
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Resignations/Releases From Contract

Ali, Nusrat	WHS	Biology Teacher
Phillips, Debra	WHS	Anatomy/Biology Teacher

Resignations/Releases From Contract (Pending Payment of Liquidated Damages)

Johnstonbaugh, Suzanne	CCHS	CCB Teacher
Hannah, Lynn	WHS	Life Skills Teacher

CLASSIFIED STAFF

Employment of Personnel

Holmes, Darrell	CCHS	Instructional Assistant I, Special Services
Rodriguez, Michelle	CCHS	Cafeteria Cashier
Soto, Daniela	CCHS	Cafeteria Cashier
Torres, Karina	CCHS	Little Aztec Learning Center Caregiver
Valenzuela, Ruth	CCHS	Cafeteria Cashier

Employment of Personnel (Continued)

Caster, Katie	DO	Clerical Support II, Health Aide
Frank, Mark	DO	Warehouse Clerk
Lawson, Jeffrey	DO	Substitute Bus Driver
Romo-Merchant, Tammy	DO	Bus Driver
Sharma, David	DO	Substitute Bus Driver
Cubie, Chenita	LJCHS	Instructional Assistant II, Special Services
Saldaña, Brenda	LJCHS	Cafeteria Cashier
Carrasco, Maria	SLHS	Cafeteria Cashier
Montoya, Steven	SLHS	Instructional Assistant I, Title I Math
Morales, Jessica	SLHS	Instructional Assistant I, Title I
Riefkohl, Elizabeth	SLHS	Instructional Assistant I, Special Services
Willbrand, LaWana	SLHS	Cafeteria Cashier
Holden-Harris, Dymonn	TUHS	Instructional Assistant I, Title I
Dent, Adrienne	WHS	Instructional Assistant I, Title I
Dilligard, Jayanna	WHS	Student Cafeteria Worker
Gonzalez, Alondra	WHS	Student Cafeteria Worker

Employment of Personnel Correction

Riefkohl, Elizabeth	LJCHS	Cafeteria Cashier – Not Hired
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Position Changes

Angel, Jacqueline	CCHS	From Tech Help Desk Support to Technology Support II
Miranda-Perez, Bertha	DO	From Substitute Bus Driver to Bus Driver
Ingram, Crystal	SLHS	From Guest Teacher to In-school Support Specialist

Medical Leave of Absence Requests

Torres, Angela	CCHS	SPED Instructional Aide
Cooper, Henrietta	DO	Accounting Technician
Lockwood III, Jimmy	DO	Bus Driver
Olson, Bruce	DO	Technician II
Corral, Alonzo (Intermittent)	TUHS	Social Worker

Return from Medical Leaves of Absence

Martinez, Yvette (Intermittent)	DO	SPED Administrative Assistant
Lockwood III, Jimmy	DO	Bus Driver
Olson, Bruce	DO	Technician II

Military Leave of Absence

Gutierrez, Robert	LJCHS	Security (9/25/2014 – 10/10/2014)
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Resignations

Angus, Jay	DO	Bus Driver
Carrillo-Ulloa, Gloria	DO	Bus Driver

Resignations (Continued)

Coolley, Maria	DO	Cafeteria Floater
Duran, Stephanie	DO	Substitute Bus Driver
Foster, Tiffany	DO	Bus Monitor
Harvey, Randall	DO	Bus Driver
Hooks, Renita	DO	Bus Driver
Miranda-Perez, Bertha	DO	Bus Driver
Weltha, Keynan	DO	Warehouse Clerk
Stembridge, Ramon	LA	Behavior Specialist
Cassavant, Santana	LJCHS	Clerical Support II, School Receptionist
Griffith, Corrina	SLHS	Security Guard
Dent, Charles	WHS	Lead Security Guard
<u>Job Abandonment</u>		
Tremillo, Frances	SLHS	Cafeteria Cashier

Financial Services *

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers – \$ 7,400,268.38
- Expense Vouchers – \$ 3,534,318.59

B. Donations

The following donations were received:

- Copper Canyon Baseball Club – \$1,345.72 – Practice balls, ball buckets, and bats for the Copper Canyon High School baseball teams.
- Thunderbirds Foundation – \$500.00 – Shirts, equipment, and assistance with end-of-year banquet expenses for the La Joya Community High School girls golf team.
- DonorsChoose.org – \$978.00 – 110 copies of “The Great Gatsby” for the La Joya Community High School English department.
- Sierra Linda Boys Basketball Club – \$612.94 – Practice uniforms for the Sierra Linda High School boys basketball teams.
- DonorsChoose.org – \$500.00 – Assistance with Westview High School boys golf team expenses.

Purchasing *

A. Authorization for Disposal #875, Technology

The District will dispose of technology equipment that is no longer safe to use or in good operating condition.

Superintendent’s Office *

A. Travel Requests

The following travel requests were approved:

Information Technology Department (District Office)

- Dr. Bianca Lochner, Director, will attend the E-Learn 2014 – World Conference on E-Learning on October 28-30, 2014 in New Orleans, LA

Curriculum and Instruction Department (District Office)

- John Mospan, Instructional Leadership Coordinator for Math and Science, will participate in the EQUiP Peer Review Panel Workshop and Convenings on November 17-19, 2014; February 9-11, 2015; and June 17-19, 2015 in Falls Church, VA
- John Mospan, Instructional Leadership Coordinator for Math and Science, will attend the 2015 NCSM Annual Conference on April 13-15, 2015 in Boston, MA

Copper Canyon High School, La Joya Community High School, Sierra Linda High School, Tolleson Union High School, University High School, James A. Green Continuing Education Academy, and Lighthouse Academy

- Principals Mindy Marsit, Brandi Haskins, Tim Madrid, Ernie Molina, and Dr. Michele Wilson; Academic Dean Susan Thompson; and Travis Johnson, Director of Alternative Education, will attend the Annual NASSP Conference on February 19-21, 2015 in San Diego, CA

La Joya Community High School

- Varsity Boys Basketball Team Coaches Roger Lefebvre, Mark Taylor, and Glen Ellis and 12-15 student athletes will participate in the Safeway Classic Basketball Tournament on November 28-29, 2014 in Sierra Vista, AZ

Westview High School

- Choral Director Lori Dixon, chaperones Lynn Holliday, Phillip Dixon, Stephanie Gilliland, LaMont Johnson, and Kathryn Johnson, and approximately 90 students will participate in a University Clinic on March 19-22, 2015 at Cal State University in Redondo Beach, CA

B. Intergovernmental Agreement with the City of Tolleson for School Resource Officer Services – Tolleson Union High School

The agreement allows for a police officer to work with and aid the school administration and student population in reducing crime on the school campus through activities that include education, positive police/student interactions, and enforcement of criminal laws.

C. Resolution of Breach of Contract – Joseph Veloz

Mr. Veloz signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation. Mr. Veloz's name was listed on the August 26, 2014 Governing Board meeting agenda, under the Human Resources Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Veloz was notified in writing that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Veloz did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

D. Resolution of Breach of Contract – Scott Worl

Mr. Worl signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, he submitted a letter of resignation. Mr. Worl's name was listed on the September 9, 2014 Governing Board meeting agenda, under the Human Resources Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Mr. Worl was notified in writing that he had thirty days from the date of the letter in which to make payment or his name would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract and subsequent reporting to the Arizona Department of Education. Mr. Worl did not pay the liquidated damages fee within the thirty day period and has not been released from his teaching contract.

INFORMATION /DISCUSSION ITEMS

1. Student Academic Achievement Update

Dr. Cunningham and Assistant Superintendent John Speer shared the following overview of Tolleson Union High School District in the areas of student demographics and achievement.

Enrollment

The District has experienced a 14% increase in enrollment over the previous four years and currently has 382 additional students enrolled compared to the same time last year.

- 2010-2011 school year – 8,831 students
- 2011-2012 school year – 9,225 students
- 2012-2013 school year – 9,559 students
- 2013-2014 school year – 10,114 students

Ethnicity

All students are given an opportunity to achieve, regardless of ethnicity.

- 75% of students – Hispanic
- 10% of students – Black
- 10% of students – White
- 2% of students – Asian
- 2% of students – Other
- 1% of students – Native American

Free and Reduced Meal Percentages

The District has experienced a 10% increase in Free and Reduced Program participation during the last four years. A total of 7,466 students are participating this year. In comparing August 2014 to August 2013, 2,378 more breakfasts were served; 5,234 more breakfasts were served in September 2014 compared to September 2013.

In 2011-2012, 67% of District students utilized the free and reduced meal program.

- Copper Canyon High School – 76 %
- La Joya Community High School – 68%
- Sierra Linda High School – 75%
- Tolleson Union/University High School – 67%
- Westview High School – 51%

In 2012-2013, 68% of District students utilized the free and reduced meal program.

- Copper Canyon High School – 74 %
- La Joya Community High School – 66%
- Sierra Linda High School – 75%
- Tolleson Union/University High School – 68%
- Westview High School – 55%

In 2013-2014, 68% of District students utilized the free and reduced meal program.

- Copper Canyon High School – 80 %
- La Joya Community High School – 65%
- Sierra Linda High School – 75%
- Tolleson Union/University High School – 69%
- Westview High School – 52%

Graduation Rates

During the five-year period covering 2009-2013, the District has consistently experienced a graduation rate higher than the State of Arizona. The goal is to have a rate of 90% or better.

- 2008-2009 school year – 81% (State) vs. 87% (District)
- 2009-2010 school year – 82% (State) vs. 88% (District)
- 2010-2011 school year – 81% (State) vs. 89% (District)
- 2011-2012 school year – 80% (State) vs. 86% (District)
- 2012-2013 school year – 79% (State) vs. 84% (District)

Dropout Rates

The dropout rate continues to decline indicating that the District is offering more opportunities for students to succeed in school.

- 2010-2011 school year – 2.9% (State) vs. 2.7% (District)
- 2011-2012 school year – 2.9% (State) vs. 2.7% (District)
- 2012-2013 school year – 2.9% (State) vs. 2.6% (District)
- 2013-2014 school year – 2.9% (State) vs. 2.5% (District)

ELL and Special Education

Following a dip from 2012 to 2013 in the number of ELL students, the District is experiencing an increase in the numbers. Of particular interest is the increased number of Arabic and Chinese students. The following numbers are approximations.

- 2010-2011 school year – 175 students
- 2011-2012 school year – 190 students
- 2012-2013 school year – 148 students
- 2013-2014 school year – 205 students

The number of special education students being served increased during the 2010-2011, 2011-2012, and 2012-2013 school years, but is showing a slight decrease this year. Of particular notice is the increase in the number of SLD (specific learning disability) students using special education services. The following numbers are approximations.

- 2010-2011 school year – 1,040 students
- 2011-2012 school year – 1,190 students
- 2012-2013 school year – 1,240 students
- 2013-2014 school year – 1,225 students

Advanced Placement (AP) Enrollment

Total enrollment in AP classes has steadily risen from 2011 to 2014. The numbers reflect the total number of enrollments into AP classes and not the total number of students, as a student may be enrolled in more than one AP class. Having the ability to train more teachers for AP courses and being able to offer AP courses in schools that previously had not been able to offer such classes are two reasons for the increase enrollments.

- 2010-2011 school year – 3,394 enrollments
- 2011-2012 school year – 4,408 enrollments
- 2012-2013 school year – 4,782 enrollments
- 2013-2014 school year – 5,139 enrollments
- 2014-2015 school year – 4,951 enrollments (first semester)

Dual Enrollment

In partnership with Estrella Mountain Community College, Rio Salado College, Glendale Community College, and Grand Canyon University, the District continues to offer dual enrollment courses and pays \$35/credit hour to help offset the cost for students.

For the 2011-2012 school year, a total of 277 students engaged in dual enrollment courses.

- Copper Canyon High School – 39 students
- La Joya Community High School – 34 students
- Sierra Linda High School – 0 students
- Tolleson Union/University High School – 22 students
- Westview High School – 32 students

For the 2012-2013 school year, a total of 103 students engaged in dual enrollment courses.

- Copper Canyon High School – 53 students
- La Joya Community High School – 12 students
- Sierra Linda High School – 29 students
- Tolleson Union/University High School – 9 students
- Westview High School – 0 students

For the 2013-2014 school year, a total of 307 students engaged in dual enrollment courses.

- Copper Canyon High School – 57 students
- La Joya Community High School – 103 students
- Sierra Linda High School – 83 students
- Tolleson Union/University High School – 49 students
- Westview High School – 15 students

State Accountability Labels

Maintaining and increasing the schools accountability labels underscores the District’s priority to increase student academic success.

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
▪ Copper Canyon High School	C	C	B
▪ La Joya Community High School	C	C	B
▪ Sierra Linda High School	C	C	B
▪ Tolleson Union High School	C	C	B
▪ University High School	A	A	A
▪ Westview High School	B	C	B

The accountability label is derived from a combination of student growth (50% of score) and composite score (50%).

Student growth takes into account the growth of all students (25%) and that of students who are in the bottom 25% (25%). The composite score takes into account the percentage of students who pass the AIMS/AIMS/A test, the percentage of ELL students reclassified, the graduation rate, and the dropout rate.

	<u>Growth</u>		<u>Composite</u>	
	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>
▪ Copper Canyon High School	51	47	65	75
▪ La Joya Community High School	51	45	65	76
▪ Sierra Linda High School	47	52	62	74
▪ Tolleson Union High School	46	53	68	71
▪ University High School	85	73	106	103
▪ Westview High School	48	46	71	82

A total score between 120 and 139 equals a B. A score of 140 and above equals an A.

	<u>2013</u>	<u>2014</u>
▪ Copper Canyon High School	116	122
▪ La Joya Community High School	116	121
▪ Sierra Linda High School	109	126
▪ Tolleson Union High School	114	124
▪ University High School	191	176
▪ Westview High School	119	129

Considerations

- Continued growth in students – open enrollment requests are increasing
- Focus on college and career readiness – prepare students with a skill set
- High achievement indicators – dual enrollment, AP classes, PSAT, National Merit finalists
- Professional development – for all staff
- Status of Arizona Accountability System – bid should be awarded next week by the State of Arizona for the new test

The Arizona State Board of Education adopted Principles of Agreement that will guide the development of the next generation of A through F school accountability profiles. The State Board will identify next steps to establish a safe harbor year for accountability measures which will effectively allow a hold harmless period while baseline data is collected on the new assessment and related policy changes are discussed.

As outlined in the Principles of Agreement, Philosophical Agreements, the A through F achievement profile will examine solely academically relevant information. Multiple measures of performance will provide more information about a school’s quality than a single test score. All schools will have the opportunity to achieve “A” status and Arizona’s A-F achievement profile will align with and reinforce the State Board of Education’s policy goals for academic achievement. Technical Agreements state that the A-F achievement profile shall provide timely, valid, and reliable information. In addition, the achievement profile will reflect students’ mastery of standards and will utilize multiple years of data and postsecondary success measures. The Implementation Agreements state that in order to ensure that each new measure captures the intent, the State should pilot portions of the achievement profile, verify the achievement profile complies with technical requirements and/or statutes and State Board of Education rules, and present the achievement profile and other agreed to measures of school quality to parents, educators, and policy makers in a timely, informative, and easy to understand format.

ACTION /DISCUSSION ITEMS

1. First Reading – Multiple Policies (BCB, BDB, BEC, BEDBA, ECB, GDF, GDFA, GDQA, IKF, JFAB, JQ, and KF)

All revisions/proposals are based upon changes to law and/or recommendations by the Arizona School Boards Association.

Mrs. Hackett moved to approve the first reading of Policies BCB (Board Member Conflict of Interest), BDB (Board Officers), BEC (Executive Sessions/Open Meetings), BEDBA (Agenda Preparation and Dissemination), ECB (Building and Grounds Maintenance), GDF (Support Staff Hiring), GDFA (Support Staff Qualifications and Requirements), GDQA (Support Staff Reduction in Force), IKF (Graduation Requirements), JFAB (Tuition/Admission of Nonresident Students), JQ (Student Fees, Fines, and Charges), and KF (Community Use of School Facilities); seconded by Mr. Moreno.

Subsequent to the motion being made and seconded, Mr. Chapman stated that the current wording on Policies BDB; Board Officers and BEDBA; Agenda Preparation and Dissemination reflect the same information as that being proposed by ASBA. In addition, ASBA eliminated the Consent Agenda Items portion on Policy BEDBA, which is something the Governing Board should consider not eliminating.

Mrs. Hackett amended her motion to approve the first reading of Policies BCB (Board Member Conflict of Interest), BEC (Executive Sessions/Open Meetings), ECB (Building and Grounds Maintenance), GDF (Support Staff Hiring), GDFA (Support Staff Qualifications and Requirements), GDQA (Support Staff Reduction in Force), IKF (Graduation Requirements), JFAB (Tuition/Admission of Nonresident Students), JQ (Student Fees, Fines, and Charges), and KF (Community Use of School Facilities) as proposed by the Arizona School Boards Association and not approve the proposed changes to Policies BDB (Board Officers) and BEDBA (Agenda Preparation and Dissemination); seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

2. Minutes – September 23, 2014 Regular Meeting

Mrs. Sornsin was excused from the meeting.

Mr. Chapman moved to approve the September 23, 2014 Governing Board Regular Meeting minutes; seconded by Mrs. Hackett. In a roll call vote, the motion carried 4-0.

FORMAL ADJORNMENT OF REGULAR MEETING

Mr. Chapman moved to adjourn the Regular Meeting; seconded by Mrs. Hackett. Mr. Moreno called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:16 p.m.

Mr. Vincent Moreno, Governing Board President

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: New Teacher Academy and New Hire Orientation

PURPOSE:

Vickie Landis, Director of Curriculum and Instruction, and Mentors Elizabeth Sgrillo, Hope Loveland, Dawn Bjork, and Liza Lawson will share information on the District's New Teacher Academy and New Hire Orientation.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The mentors work to increase teacher capacity by supporting the New Teacher Academy and New Hire Orientation.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The District supports new teachers through the New Teacher Academy and New Hire Orientation, previously run by NAU's TIP program. TUHSD's Curriculum and Instruction Department staff designed and implemented the current program.

BUDGET IMPACT AND COSTS:

Funding is from Title II monies.

RECOMMENDATION:

Information only. No Governing Board action is required.

Submitted by: Karin Marie Eubanks Date: 11-19-14
Approved by: Lexi Cunningham Date: 11-19-14

SUMMARY OF AGENDA ITEM

DATE: November 25, 2014
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Publication of Proposed Revision to FY15 Budget and Establishment of Date for Public Hearing

PURPOSE:

Administration seeks Governing Board approval to establish a date and time for a public hearing to revise the Fiscal Year 2014-2015 Expenditure Budget and publish the notice on the District's website.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

In accordance with A.R.S. §15-905, a date must be established in which to hold a public hearing on the current fiscal year's budget for revision.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Publication of the proposed revision to the adopted budget and date for a public hearing will ensure that the TUHSD community is aware of the budget process.

BUDGET IMPACT AND COSTS:

No cost will be incurred.

RECOMMENDATION:

It is recommended that the Governing Board approve publication of the proposed revision to the adopted 2014-2015 fiscal year budget on the TUHSD website, as allowed, and establish December 9, 2014 at 6:00 p.m. as the date and time in which to hold a public hearing on the 2014-2015 budget.

Submitted by: Tracy McLaughlin / rme Date: 11-19-14
Approved by: Lexi Cunningham Date: 11-19-14

District/Charter: Tolleson Union High School District CTDS: 070514000

This is a notification that the above mentioned School District/Charter School will be having a public hearing and board meeting to revise the adopted Fiscal Year 2015 Expenditure Budget.

Meeting Date: 12/9/2014 Time: 6:00 p.m.

Location:

Street Address: 9801 W. Van Buren Street

Bldg: _____ Rm/Ste: 107

City: Tolleson State: AZ Zip: 85353

A copy of the agenda of the matters to be discussed or decided at the meeting may be obtained by contacting:

Contact Name: Tracy McLaughlin Phone: (623) 478-4003

Email Address: tracy.mclaughlin@tuhsd.org Phone Ext: _____

The information above is posted on ADE's Web site pursuant to A.R.S. §15-905(C) and is not intended to satisfy Open Meeting Law requirements under A.R.S. §38-431.02 et seq.

Comments: