



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD **UNOFFICIAL MINUTES REGULAR MEETING AND EXECUTIVE SESSION TUESDAY, MAY 10, 2016**

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:01 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, Mr. Vincent Moreno, and Mr. Freddie Villalon.

Pledge of Allegiance

Mr. Chapman led the Pledge of Allegiance.

Approval of the Regular Agenda

Ms. Madruga moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 5-0.

Summary of Current Events

Superintendent – Dr. Cunningham

- To date, 92.4%, or 823 of 891 total contracts and notices of wage issued, have been accepted for the 2016-2017 school year. The expectation is that the percentage rate will increase as Assistant Principals and Administrators have until May 13 to accept, while Principals have until June 3.
- As a result of competing at a national level, two Westview High School JROTC cadets, Athena Ruvalcaba and Daniel Ramirez, have been selected to attend this summer's Marine Corps National Summer Leadership Camp in Quantico, VA.
- La Joya Community High School senior Jacob Chaves made a commitment to be at school every day and take advantage of all that LJCHS has to offer, resulting in four years of perfect attendance.
- Copper Canyon High School's Senior Class of 2016 have earned \$2.7 million in scholarships this year, an increase of over \$1.5 million from last year.
- Five University High School students have been selected to attend the Barrett Summer Scholars program at ASU.
- Next week, more than 2,500 seniors will participate in graduation ceremonies at University of Phoenix Stadium. Each site is ready to celebrate the accomplishments of the Class of 2016.
- The annual insurance open enrollment period has begun. To date, 424 employees have completed the paperwork.

Governing Board

- Mr. Moreno recently visited CTE and elective classrooms at La Joya Community High School and Tolleson Union High School, where he had an opportunity to talk to staff and students. Mr. Moreno also shared a copy of this year's yearbook from LJCHS and stated that Mrs. Eaton and her students did a phenomenal job. Lastly, Mr. Moreno said the expansion of the CTE program is a direct result of being part of West-MEC.
- Mr. Chapman also visited several elective classes at Tolleson Union High School and attended Westview High School's honors and awards ceremony, where more than \$7.2 million in scholarships were bestowed. In addition, Mr. Chapman attended La Joya Community High School's FBLA awards banquet and said that with West-MEC resource assistance, LJCHS will open a student store next year.

Celebrations

A. Employees of the Month

The Employee of the Month recognition is bestowed upon employees who have exemplified the mission, vision, and purpose of the Tolleson Union High School District. These employees have made a positive impact on student achievement and serve as an inspiration to others by showing a commitment to providing excellent customer service. The following March 2016 Employees of the Month were recognized for their contributions to the District.

Copper Canyon High School

Jeremy Goodsell, English Teacher/Department Chair

La Joya Community High School

Kylee Ingram, Biology/Pre-AP Biology Teacher

Tina Valenzuela, Guidance Advisor/Department Chair

Sierra Linda High School

Meggan Brooks, AP and Regular World History/Government Teacher

Sonia Saenz, Culinary Arts Teacher

Tolleson Union High School

Freddie Jordan, JROTC Instructor

Renee Jordan, Registrar

B. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following April 2016 Athletes of the Month were recognized:

Copper Canyon High School

Candee Soto (Softball) and Isaiah Colbert (Track)

La Joya Community High School

Stephanie Lemus (Softball) and Carlos Rubio (Baseball)

Sierra Linda High School

Alexis Radcliff (Track) and Manuel Castaneda (Tennis)

Tolleson Union High School

Nadira Khan (Tennis) and Ramon Velasco-Guereque (Baseball)

Westview High School

Alexandra McCutcheon (Softball) and Jonathan Spann (Track)

Public Participation

Sierra Linda High School student Esmeralda Franco Ruiz addressed the Governing Board on establishing a holiday/day off in remembrance of Cesar Chavez.

Approval of the Consent Agenda

Mr. Moreno moved to approve the Consent Agenda; seconded by Mr. Villalon. In a roll call vote, the motion carried 5-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed from the Consent Agenda.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

CERTIFIED STAFF

Re-employment of Personnel for the 2016/2017 School Year

| | | |
|-----------------------|-----|--------------------------|
| Lamb, Justin | WHS | Social Studies – History |
| Van de Willie, Philip | WHS | Science – Anatomy |

Employment of Personnel

| | | |
|---------------|----|---------------|
| Amaro, Fred | DO | Guest Teacher |
| Witt, Lindsay | DO | Guest Teacher |

Employment of Personnel for the 2016-2017 School Year

| | | |
|-------------------------|-------|-------------------------------|
| Hernandez-Barron, Julia | CCHS | Foreign Language – Spanish |
| Stutzman, William | CCHS | Social Studies – History |
| Baker, James | LJCHS | Special Services – Co-Teacher |
| Fafrowicz, Jessica | LJCHS | Special Services – Co-Teacher |
| Franzen, Kristofer | LJCHS | Science – Biology |
| Kalkstein, Amanda | LJCHS | English |
| Rosenfeld, Sara | LJCHS | Science – Physics |

Resignations

| | | |
|----------------------------|-------|---|
| Lewis, Sara | CCHS | Guidance Counselor (5/24/16) |
| Alaniz, Kevin | LJCHS | Special Services Department Chair (5/20/16) |
| Kuipers, Jonathan | LJCHS | Science – Biology (5/20/16) |
| Wright, Alana | LJCHS | Special Services Life Skills (5/20/16) |
| Baldinelli, John | SLHS | Mathematics (5/20/16) |
| Frezquez, Lissa | SLHS | Media Specialist (5/20/16) |
| Jordan, Piper | SLHS | Art – Ceramics (5/20/16) |
| Lim, Michael | SLHS | Mathematics (5/20/16) |
| Quinonez Zanabria, Eduardo | SLHS | Science – Chemistry (5/20/16) |
| Reyes, Lai-Ching | SLHS | Mathematics (5/20/16) |
| Tillotson, Brenton | SLHS | English (5/20/16) |
| Young, Bleshea | SLHS | Science – Biology (5/20/16) |
| Alvarez, Francisco | TUHS | Foreign Language – Spanish (5/20/16) |
| Kindell, Brian | TUHS | Mathematics (5/20/16) |
| Pedro Vicente, Yesenia | TUHS | English (5/20/16) |
| Schweikert, Kathleen | TUHS | English (5/20/16) |
| Lawson, Sharon | UHS | Science – Physics (5/20/16) |
| Arenas, Steven | WHS | English (5/20/16) |

CLASSIFIED STAFF

Employment of Personnel

| | | |
|--------------------------|-------|--|
| Torres, Maria | CCHS | Cafeteria Cashier |
| Perez, Liliana | LJCHS | Clerical Support II – Attendance Clerk |
| Ochoa Quintero, Marisela | SLHS | Cafeteria Cashier |
| Wilson, Keila | SLHS | Cafeteria Cashier |

Resignations

| | | |
|---------------|------|------------------------------------|
| Soto, Daniela | CCHS | Cafeteria Cashier |
| Ayala, Miguel | TUHS | Part-time Custodian II – Cafeteria |

Summer Aquatics Program

| | | |
|---------------|----|-----------|
| Hannah, Jacob | DO | Lifeguard |
|---------------|----|-----------|

Financial Services

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers – \$ 1,508,755.15 (#38)
- Expense Vouchers – \$ 914,262.48 (#8131 – #8138)

Purchasing *

A. Annual Contract Extension and Renewals for the 2016-2017 School Year: Job Order Contracting Services and Soft Drink Products

Annual contract extensions and renewals were awarded for Job Ordering Contracting Services to GCON and Sun Valley Builders (small firm) and Caliente and Core (large firm) and Soft Drink Products to Pepsi.

B. Authorization for Disposal #931, #933, #934, Technology Equipment; #932, Vibe Plate; and #935, Vehicles

The District will dispose of technology equipment, a vibe plate, and vehicles that are no longer needed by the District.

Teaching and Learning *

A. Textbook Adoption – AP Human Geography

RFP #16-012-2, Textbook Adoption – AP Human Geography, The Cultural Landscape: An Introduction to Human Geography, 12th AP Edition – Dr. James Rubenstein was awarded to Pearson Education Inc.

B. Textbook Adoption – AP US History

RFP #16-011-22, Textbook Adoption – AP US History, Give Me Liberty 3e AP Edition – Eric Foner was awarded to W.W. Norton and Company.

Superintendent's Office *

A. Travel

- Kimberly Luvisi, Director of Food and Nutrition; Lorre Vega, Tolleson Union High School Cafeteria Manager; and Teri Winburn, Westview High School Cafeteria Manager will travel to San Antonio, TX on July 8-14, 2016 to attend the School Nutrition Association Conference.
- Six (6) members of Copper Canyon High School's Student Government will attend the Arizona Association of Student Councils' Summer Leadership Camp on June 12-16, 2016 at Pine Summit in Prescott, AZ.
- La Joya Community High School Digital Photography and Journalism teacher Heather Eaton will travel to Brooks Institute located in Ventura, CA to attend a Brooks Institute Photography and Digital Media Workshop on July 19-24, 2016.

B. Partnership with CGI Communications for Video on City of Tolleson's Website

The City of Tolleson is enhancing its website presence as a means to attract more families and business to the City of Tolleson. One enhancement is to add video to their website that will showcase the schools/school districts located within Tolleson.

C. Intergovernmental Agreement Amendment with the City of Glendale for School Resource Officer Services – Copper Canyon High School

The amendment to the Intergovernmental Agreement with the City of Glendale to provide school resource officer services to Copper Canyon High School changes the ending date from June 30, 2016 to May 20, 2016. The Amendment removes the Summer Academy SRO services from Copper Canyon High School as the Summer Academy was relocated to Sierra Linda High School.

D. Amendment Agreement No. 3 with the City of Phoenix for School Resource Officer Services – Sierra Linda High School

The amendment to the Agreement with the City of Phoenix to provide school resource officer services to Sierra Linda High School extends the ending date from May 20, 2016 to June 30, 2016. The extension is necessary to cover SRO services during Summer Academy.

E. Memorandum of Understanding – Teach for America Summer Education Program

The Memorandum of Understanding with TFA provides the opportunity to offer summer instruction with reduced student-teacher ratios. In addition to improving academic outcomes, the partnership provides an opportunity for the District to engage in advanced mentor training. The Summer Institute runs for approximately four (4) weeks (June 6 – July 7, 2016) and will involve about 80-120 TFA corps members, 10-12 TFA staff members, and 25 District teachers.

F. Minutes – April 26, 2016 Regular Meeting

The April 26, 2016 Regular Governing Board Meeting minutes were approved.

INFORMATION/DISCUSSION ITEMS

1. Strategic Plan Update

The strategic planning process began in January 2016. Information was gathered via surveys, work sessions, meetings, and a community forum. Dr. Cunningham shared the following information gathered from final survey feedback.

Values – Our values guide how we work and interact with others. Top five (5) values include:

- Excellence
- Relationships
- Integrity
- Collaboration
- Service

Beliefs – Our beliefs describe what we hold as inherent truths. Top five (5) beliefs include:

- All students can learn
- Students first
- Teachers make a difference
- Data drives decisions
- Communication enhances success

Mission Statement – Our mission is our core purpose. It's why we exist. It's our WHY. It guides our day-to-day operations. Top two (2) mission statements include:

- TUHSD will provide learning experiences that embrace the past, celebrate the present, and unlock the potential of all students.
- TUHSD is committed to developing the potential of all students, staff, and community.

Vision Statement – Our vision reflects the mountain we are trying to climb. It is a picture of our district in ten (10) years. It's a unifying focal point. Our vision is our big goal. The top vision statement is:

- Learning today, leading tomorrow

Strategic Areas – Our strategic areas will help us achieve our mission and help us move towards our vision. These are broad areas and will have action plans with measurable objectives attached to them. Top five (5) strategic areas include:

- College, Career, and Life-Ready Students
- Communication and Partnerships
- Integrating Technology
- Creating a Highly Effective Work Force
- Developing the Whole Child/Student

Habits of Success – Our Habits of Success describe the behaviors that help students, teachers, staff, parents, and community thrive. These are habits that we want all successful stakeholders to possess. Top eight(8) Habits of Success include:

- Work hard
- Value others
- Solve problems
- Stay determined
- Dream big
- Ask questions
- Stay focused
- Be kind

It is important to have strong mission and vision statements and to identify the strategic areas. Once identified, the remaining areas – Values, Beliefs, and Habits of Success – can be established. Governing Board members requested that the top two (2) mission statements, top (2) vision statements, and top five (5) strategic areas return for further discussion and possible Governing Board action during the May 24 meeting.

Call for Executive Session

Pursuant to A.R.S. § 38-431.03.A.1, and A.3

A.1 – The Governing Board may convene an executive session to discuss the resignation of the Superintendent. The Superintendent has been provided the legally required notice of this Executive Session.

A.3 – The Governing Board may convene an executive session for discussion and consultation for legal advice with the Board’s attorney related to the search for a new superintendent.

Ms. Madruga moved to enter into Executive Session; seconded by Mr. Moreno. In a roll call vote, the motion carried 5-0.

Recess of Regular Meeting for Executive Session

The Regular Meeting recessed at 7:05 p.m.

Reconvening of Regular Meeting

The Regular Meeting reconvened at 8:09 p.m.

ACTION/DISCUSSION ITEMS

1. Superintendent Search

No discussion.

Mr. Chapman moved to direct Dr. Cunningham to reach out to the Arizona School Boards Association for a presentation on the search process for an interim superintendent; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

2. Submission of Proposed Arizona School Boards Association (ASBA) Legislative and Organizational Action Agenda Items for FY2017; Appointment of Delegate and Alternate Delegate to Delegate Assembly

After a short discussion on who will represent the District at the Delegate Assembly, Mr. Chapman moved to appoint Mr. Del Palacio as Delegate and Mr. Villalon as Alternate Delegate to the September 10, 2016 Delegate Assembly; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

The Top Five Priorities for Arizona School Boards Association Legislative Committee consideration, in no particular order of importance, are:

1. Maintain CTE/JTED funding.
2. Develop a long-term solution to close the achievement/opportunity gap that exists for minority communities in Arizona.
3. Eliminate the school to prison pipeline that exists for low income students.
4. Develop a long-term solution that will create sustainable revenues for public school district in Arizona.
5. Continue the allocation of desegregation money.

The additional items for consideration include:

1. Oppose the expansion of Empowerment Scholarship Accounts (ESAs).
2. Continue to fund early childhood education.

Mr. Villalon moved to adopt the Top Five Priorities and additional items for consideration; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

AGENDA ITEMS FOR FUTURE MEETINGS

1. Strategic Plan – top two (2) mission statements, top two (2) vision statements, and top five (5) strategic areas return for further discussion and possible Governing Board action (May 24 meeting).
2. Arizona School Boards Association presentation on process for selecting an interim superintendent (May 24 meeting).
3. Construction update, including photos (June 28 meeting)
4. TFA Summer Program status report (June 28 meeting)

FORMAL ADJOURNMENT OF REGULAR MEETING

Ms. Madruga moved to adjourn the Regular Meeting; seconded by Mr. Villalon. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 8:20 p.m.

Steven Chapman, Governing Board President