



NOTICE OF PUBLIC MEETING

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
GOVERNING BOARD AGENDA
FOR REGULAR MEETING AND EXECUTIVE SESSION**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: January 13, 2015

TIME: 6:00 p.m.

PLACE: District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board’s attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board’s Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: January 8, 2015 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Villalon Mr. Moreno

2. Pledge of Allegiance

3. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Villalon Mr. Moreno

4. Celebrations

A. Voice of Democracy Essay Winners

Seniors Aneyssa Romo (University High School) and Clinisha Davis (Westview High School) will read their winning 2014-2015 Voice of Democracy essays. Sponsored by the Veterans of Foreign Wars, this year’s theme was “Why Veterans Are Important To Our Nation’s History and Future.”

B. Employees of the Month – December 2014

The following December 2014 Employees of the Month will be recognized for their contributions to the District.

Sierra Linda High School

- Sushyla Perez, Culinary Arts Teacher

Tolleson Union High School

- Joseph Greer, Algebra Teacher
- Jason Wilke, Physical Education Teacher/Head Football Coach

Westview High School

- Nanette Ramirez, Culinary Arts Teacher/CTE Department Chair

5. Organization of the Governing Board for 2015

In accordance with A.R.S. §15-321 and Governing Board Policy BDA, the organization of the Governing Board shall take place during the first meeting of the new calendar year; such meeting shall be held between January 1 and January 15.

Election of the President and Vice President

Motion made by _____ to elect _____ as President and _____ as Vice President of the Governing Board for 2015; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

6. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board’s Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

7. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

8. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

9. Discussion/Action of Items(s) _____ Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

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***1. Human Resources**

A. Personnel Items

Personnel items include recommendations and ratifications for various actions including employment, contract assignments and revisions, stipends, extra duty assignments, position changes, leaves of absence, retirements, resignations, and terminations.

9-18

- *2. Financial Services**
- A. Vouchers** **19-20**
Prior to ratification at each Governing Board meeting, Governing Board members review vouchers and/or journal entries. Vouchers represent orders for payment of material, equipment, salaries, and services.
- B. Donations** **21-22**
The following donations were received:
- Thunderbird Foundation – \$500 – Golf equipment and uniforms for the Sierra Linda High School girls’ golf team.
 - Dr. and Mrs. Harold Chappell – \$5,240 – Ladies boots, golf club cleaners, and food preparation tables (non-school specific).
- *3. Purchasing**
- A. Disposal #883, Buffalo Chopper** **23-24**
The disposal of a buffalo chopper will ensure that the District continues to maintain furniture and equipment that is safe to use and in good operating condition.
- B. RFP #11-010-15, Armored Car Services** **25**
On December 14, 2010, the Governing Board awarded Dunbar Armored, Inc. a contract to provide armored car pick up services. This contract is also available to Avondale Elementary, Coolidge Unified, Florence Unified, and Tolleson Elementary School District as members of the Greater Phoenix Purchasing Consortium of Schools (GPPCS). This will be the fourth and final renewal of this contract.
- *4. Superintendent’s Office**
- A. Travel Requests** **26-50**
The following travel requests were received:
- Sara Agostinho, District Prevention Coordinator; Prevention/ Intervention Specialists Erendira Echeverria (Copper Canyon High School) and Yesmina Luchsinger (Sierra Linda High School); Assistant Principals Suzanne Howell (Tolleson Union High School), Christina Valenzuela (Sierra Linda High School), Russell Peters (Westview High School), and Jonathan Stewart (Copper Canyon High School); and Natalie Quinonez, La Joya Community High School Wellness Teacher, wish to attend the Annual APBS (Association for Positive Behavior Support) International Conference on March 11-14, 2015 in Boston, MA.
 - John Speer, Assistant Superintendent for Teaching and Learning; Michael Stewart, Director of Human Resources; and Dr. Lexi Cunningham, Superintendent (as alternate) wish to attend the following teacher recruitment fairs:
 - Grand Valley State University Career Fair
March 1-4, 2015 in Allendale, MI

- Northeast Ohio Teacher Education Day Job Fair
March 16-17, 2015 in Akron, OH
- Utah Teacher Fair-South Job Fair
March 18-19, 2015 in Provo, UT
- Oregon Professional Educator Job Fair
April 6-8, 2015 in Portland, OR
- Minnesota Education Job Fair
April 12-13, 2015 in Minneapolis, MN

26-50

- Copper Canyon High School Student Council Advisor Erin Connors and eight (8) members of the Student Council wish to attend the AASC (Arizona Association of Student Councils) State Convention on February 5-7, 2015 in Apache Junction, AZ.
- Tolleson Union High School Head Spiritline Coach Heidi Wilkes, Assistant Spiritline Coach Monica Saldana, and approximately twenty (20) cheerleaders wish to compete in the United Spirit Association National Championship on March 19-22, 2015 in Anaheim, CA.
- Tolleson Union High School Head Spiritline Coach Heidi Wilkes and seven (7) members of the Tolleson Heat Dance Team wish to compete in the United Spirit Association Dance Nationals Competition on March 19-22, 2015 in Anaheim, CA.
- Tolleson Union High School Wrestling Coach John Padilla and members of the wrestling team wish to participate in the Doc Wright Invitational on January 16-18, 2015 in Winslow, AZ.
- Westview High School Anthropology Teacher Misty Wylie, Social Studies Teacher Larry Wonner, Band Teacher David Brax, and thirty (30) students wish to visit Native American archaeological sites in and around Chinle, AZ; Farmington, NM; and Cortez, CO on April 9-12, 2015.
- Westview High School Choral Director Lori Dixon, volunteer chaperones Phillip Dixon and Sherena McMurdie, and members of the Vocal Ensemble wish to participate in the NAU Jazz/Madrigal Festival on February 13-14, 2015 at Northern Arizona University in Flagstaff, AZ.

B. User Agreement with Arizona Department of Public Safety – Arizona Criminal Justice Information System

51-56

In accordance with federal and state regulations, the Arizona Department of Public Safety will provide the District with criminal history record information and criminal justice information via the applicant fingerprint card process.

INFORMATION/DISCUSSION ITEMS

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- 1. Food and Nutrition Department Update**
Kimberly Luvisi, Director of the Food and Nutrition Department, will provide a department and program update.

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ACTION/DISCUSSION ITEMS

- 1. Travel Request – NSBA Annual Conference**
The National School Boards Association’s 75th Annual Conference will take place March 21-23, 2015 in Nashville, Tennessee. The Conference provides an opportunity for the Superintendent and Governing Board members to choose from hundreds of workshops on a variety of topics tied directly to school districts. This professional development opportunity provides an avenue for additional knowledge that can be utilized in the governance of the District.

58-59

Recommendation: That the Governing Board approve the travel request for the Governing Board members and Superintendent to attend the March 21-23, 2015 NSBA Annual Conference in Nashville, Tennessee.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

- 2. Resolution – Signing of Vouchers**
The purpose of this agenda item is to authorize Mr. Del Palacio and Ms. Madruga to sign vouchers, if necessary.

60-61

Recommendation: That the Governing Board authorize the resolution allowing for the signing of vouchers in between Governing Board meetings for the remainder of the 2014-2015 fiscal year.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

- 3. Minutes – December 9, 2014 Regular Meeting**
All Governing Board members were present.

62-67

Recommendation: That the Governing Board approve the December 9, 2014 Governing Board Regular Meeting minutes.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CALL FOR EXECUTIVE SESSION

1. Pursuant to A.R.S. § 38-431.03.A.1

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting.

A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Recommendation: That the Governing Board approve a motion to move into Executive Session.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Recessing of Regular Meeting for Executive Session

The Regular Meeting recessed at _____ p.m.

EXECUTIVE SESSION

1. Call to Order and Roll Call of Governing Board Members

The Executive Session was called to order by _____ at _____ p.m.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Reading of Confidentiality Statement

3. Performance Evaluation – Dr. Lexi Cunningham

A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

4. Adjournment of Executive Session

Motion made by _____; seconded by _____

The Executive Session adjourned at _____ p.m.

RECONVENING OF REGULAR MEETING

The Regular Meeting reconvened at _____ p.m.

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4. Superintendent’s Performance Based Pay

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Pursuant to the Superintendent’s Employment Agreement, Dr. Cunningham is entitled to performance based pay. The Superintendent shall have earned her performance based pay if a majority of the Board members who were present and who conducted the performance assessment (evaluation) on January 13, 2015 agree that the Superintendent earned an overall rating of exceptional or proficient in the categories of Educational Leadership, District Management, and Board and Community Relations.

Recommendation: That the Governing Board declare that Dr. Lexi Cunningham has earned an overall rating of exceptional or proficient in all categories and authorize the payment of performance based pay for the period of July 1, 2014 through December 31, 2014.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including, but not limited to, new hires, re-employment, contract revisions, position changes, leaves of absence, resignations, retirements, and terminations.

STUDENT, EMPLOYEE, AND/OR COMMUNITY BENEFIT:

The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel recommendations.

Submitted by: _____

Date: 1-5-15

Approved by: _____

Date: 1-5-15

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board
From: Michael Stewart, Human Resources Director
Date: December 18, 2014
Re: Personnel Items, Governing Board Meeting, **01/13/2015**

Please submit the following recommendations and ratifications for Governing Board approval.

ADMINISTRATIVE SERVICES STAFF

Retirement

McFarland, Nancy	DO	SIS Coordinator
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CERTIFIED STAFF

Employment of Personnel

Arviso, Christopher	DO	Guest Teacher
Brock, Latasha	DO	Guest Teacher
Salas, Andrea	DO	Guest Teacher
Smith, Aerron	DO	Guest Teacher
Berquam, Julianne	SLHS	Biology
DeMouy, Matthew	WHS	Mathematics
Potter, Mary Beth	WHS	Culinary Arts
Willis, Thomas	WHS	Biology/Anatomy

Department Chairs

Adrian, Kristen	CCHS	English (Split)
Armenta, Morgan	CCHS	Special Services
Atkinson, Dacia	CCHS	Wellness
Brown, John	CCHS	Science
Doherty, Maryse	CCHS	World Language
Goodsell, Jeremy	CCHS	English (Split)
Hennessy, Susan	CCHS	Guidance
Johnson, Geoff	CCHS	Social Studies
Malave, Joy	CCHS	Reading
Matthews, Kelly	CCHS	CTE
Oxford, Bo	CCHS	Mathematics
Torres, Michael	CCHS	Performing and Visual Arts
Valenzuela, Ernestina	LJCHS	Guidance
Saldamando, Denise	SLHS	Guidance

Burns, Michelle	UHS	Mathematics
Goman, Daniel	UHS	Social Studies
Naylor, John	UHS	Science
White, Natasha	UHS	English

Gollihar, Melissa	WHS	Guidance
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Extra Duty Assignments

Adrian, Kristen	CCHS	S3/PBIS Team Member
Basford, Jessica	CCHS	S3/PBIS Team Member
Bloomquist, Kathryn	CCHS	FCCLA CTSO Sponsor
Bogus, Justin	CCHS	DECA CTSO Sponsor
Bohoney, Tyson	CCHS	FCCLA CTSO Sponsor
Brown, John	CCHS	S3/PBIS Team Member
Conners, Erin	CCHS	S3/PBIS Team Member
Ernster, Rachelle	CCHS	S3/PBIS Team Member
Gammon, Michelle	CCHS	Integrating Blended Technology Learning; Technology Cohort
Goodsell, Jeremy	CCHS	Unit Development
Herrera, Vincent	CCHS	Unit Development
Jimerson, DeKenda	CCHS	FBLA CTSO Sponsor
Johnson, Curtis	CCHS	HOSA CTSO Sponsor
Johnson, Jennifer	CCHS	Unit Development
Khoo, Li Pei	CCHS	S3/PBIS Team Member
Kindell, Brian	CCHS	Unit Development
Klunk, Andrew	CCHS	Integrating Blended Technology Learning; Technology Cohort
Lasater, Bradley	CCHS	Mathematics/FBLA CTSO Sponsor;
Malave, Joy	CCHS	Integrating Blended Technology Learning; Technology Cohort
Matthews, Kelly	CCHS	HOSA CTSO Sponsor
Mitchell, Jason	CCHS	Integrating Blended Technology Learning; Technology Cohort
Newman, Jeff	CCHS	Integrating Blended Technology Learning; S3/PBIS Team Member; Technology Cohort
Oxford, Bo	CCHS	S3/PBIS Team Member
Rubalcava, Bertha	CCHS	Integrating Blended Technology Learning; Technology Cohort
Schaefer, Cara	CCHS	S3/PBIS Team Member
Stagliano, Joseph	CCHS	S3/PBIS Team Member
Stuart, Seth	CCHS	S3/PBIS Team Member
Torres, Mike	CCHS	Performing and Visual Arts;
Trembly, Lynn	CCHS	Integrating Blended Technology Learning; Technology Cohort
Arellano, Jesse	LJCHS	S3/PBIS Team Member
Eaton, Heather	LJCHS	Integrating Blended Technology Learning; Skills USA CTSO Sponsor; Technology Cohort
Gregory, Michael	LJCHS	Integrating Blended Technology Learning; Technology Cohort
Hughes, Richard	LJCHS	S3/PBIS Team Member
Jacinto, Vanessa	LJCHS	HOSA CTSO Sponsor
Landgrebe, Jennifer	LJCHS	Integrating Blended Technology Learning; Technology Cohort

Lauletta, Gwen	LJCHS	Integrating Blended Technology Learning; Technology Cohort
Martinez, Rachel	LJCHS	Integrating Blended Technology Learning; Technology Cohort
Nichols, Paige	LJCHS	S3/PBIS Team Member
Nowbath, Stephen	LJCHS	Unit Development
Quinonez, Natalie	LJCHS	S3/PBIS Team Member
St. John, Patricia	LJCHS	Integrating Blended Technology Learning; Technology Cohort
Tracy, Melissa	LJCHS	FCCLA CTSO Sponsor
Turbit, Jeffrey	LJCHS	Technology Cohort
Turnbaugh, Lynette	LJCHS	Integrating Blended Technology Learning; Technology Cohort; Unit Development
Virgen, Alam	LJCHS	Integrating Blended Technology Learning; S3/PBIS Team Member; Technology Cohort
Virgil, Jose	LJCHS	S3/PBIS Team Member
Wallace, Grace	LJCHS	S3/PBIS Team Member
White, Angelica	LJCHS	S3/PBIS Team Member
Whiting, James	LJCHS	Unit Development
Zemeida, Greg	LJCHS	Integrating Blended Technology Learning; Technology Cohort
Arviso, Christina	SLHS	S3/PBIS Team Member
Brady, Sondra	SLHS	FCCLA CTSO Sponsor
Clark, Stephanie	SLHS	S3/PBIS Team Member
Dima, Valentina	SLHS	Integrating Blended Technology Learning; Technology Cohort
Franciotti, Adelina	SLHS	PBIS/Advisory Curriculum/ Unit Development
Franciotti, Deanna	SLHS	S3/PBIS Team Member
Fresquez, Lissa	SLHS	Integrating Blended Technology Learning; S3/PBIS Team Member; Technology Cohort
Given, Diana	SLHS	Integrating Blended Technology Learning; Technology Cohort
Gordon, Samantha	SLHS	HOSA CTSO Sponsor
Haagensen, Joshua	SLHS	Integrating Blended Technology Learning; S3/PBIS Team Member; Technology Cohort
Marks, Ramon	SLHS	S3/PBIS Team Member
Marshall, Tramane	SLHS	Integrating Blended Technology Learning; Technology Cohort; Unit Development
Perez, Sushyla	SLHS	FCCLA CTSO Sponsor; S3/PBIS Team Member
Perez, Taylor	SLHS	S3/PBIS Team Member
Ramirez, Amanda	SLHS	Integrating Blended Technology Learning; Technology Cohort
Saenz, Sonia	SLHS	FCCLA CTSO Sponsor
Sanchez, Ruth	SLHS	Unit Development
Shelkin, Judith	SLHS	DECA CTSO Sponsor
Sovinski, Kaitlin	SLHS	Unit Development
Young, Bleshea	SLHS	Integrating Blended Technology Learning; Technology Cohort

Zmolek, Meg	SLHS	S3/PBIS Team Member
Anibus, Karla	TUHS	West-MEC Representative
Barnhiser, Lora	TUHS	Title I Tutoring
Beland, Lynda	TUHS	Title I Tutoring;
Brankel, Alicia	TUHS	Technology Cohort;
Carlton, Aaron	TUHS	Integrating Blended Technology Learning
Carter, Sheila	TUHS	S3/PBIS Team Member;
Carver, James	TUHS	Title I Tutoring
Chernyshova-Brown, Yana	TUHS	Technology Cohort;
Corral, Alonzo	TUHS	Integrating Blended Technology Learning
De Vera, Maria	TUHS	S3/PBIS Team Member;
Finch, Stephanie	TUHS	Title I Tutoring
Gonzalez, Stephanie	TUHS	S3/PBIS Team Member
Gullick, Rosemary	TUHS	Technology Cohort;
Hernandez, Alex	TUHS	Integrating Blended Technology Learning
Knudsen, Niels	TUHS	Technology Cohort
Kuehn, Debra	TUHS	S3/PBIS Team Member
Lopez-Vejar, Patty	TUHS	FCCLA CTSO Sponsor
Louis, Soncierria	TUHS	FBLA CTSO Sponsor
Loveland, Hope	TUHS	FCCLA CTSO Sponsor
Meana, Andrew	TUHS	Title I Tutoring;
Meana, Sara	TUHS	Technology Cohort;
Montalvo, Sergio	TUHS	Integrating Blended Technology Learning
Phillips, Brandi	TUHS	Technology Cohort;
Ramirez, Amira	TUHS	Integrating Blended Technology Learning
Ricelli, Denny	TUHS	Technology Cohort;
Richardson, James	TUHS	Unit Development;
Rodriguez, Amira	TUHS	Integrating Blended Technology Learning
Schlomach, Brenda	TUHS	Title I Tutoring
Schweikert, Kathleen	TUHS	Title I Tutoring
Sobampo, Elena	TUHS	FBLA CTSO Sponsor
Wilke, Jason	TUHS	S3/PBIS Team Member;
Woodman, Diane	TUHS	Title I Tutoring
Doyle, Dennis	UHS	Unit Development
Geshell, Sarah	UHS	S3/PBIS Team Member;
Goman, Daniel	UHS	Title I Tutoring
Kennedy, Marissa	UHS	Title I Tutoring
McClellan, Susan	UHS	Unit Development
Spracht, Tricianne	UHS	Title I Tutoring
		Integrating Blended Technology Learning;
		Technology Cohort
		Title I Tutoring

White, Natasha	UHS	Title I Tutoring
Austin, Brian	WHS	Title I Tutoring
Bower, Stephen	WHS	Title I Tutoring
Cassavant, Michael	WHS	Skills USA CTSO Sponsor
Clemente, Kevin	WHS	Integrating Blended Technology Learning; Technology Cohort
Erekson, Jared	WHS	Technology Cohort
Fergus, Ashley	WHS	FCCLA CTSO Sponsor
Ferguson, Eva	WHS	Title I Tutoring
Fierros, Amy	WHS	Unit Development; Title I Tutoring
Gieger, Benjamin	WHS	Unit Development
Hernandez, Jimmy	WHS	Technology Cohort
Jawhar, Tamani	WHS	Title I Tutoring
Keith, Huntington	WHS	Title I Tutoring
Macomber, Matthew	WHS	Unit Development; Title I Tutoring
Merklin, Sean	WHS	Unit Development
Miller, Clarice	WHS	Unit Development
Neel, Abbye	WHS	Title I Tutoring
Olderbak, Sam	WHS	Title I Tutoring
Ramirez, Nanette	WHS	FCCLA CTSO Sponsor
Rhoades, Miranda	WHS	Title I Tutoring
Rice, Trevor	WHS	HOSA CTSO Sponsor; Sports Medicine
Sluiter, Shad	WHS	FBLA CTSO Sponsor

Coaches

Adrian, Kristen	CCHS	Assistant Girls Soccer
Atkinson, Ryan	CCHS	Weight Room Coordinator
Bogus, Justin	CCHS	Varsity Boys Soccer
Glover, Sylvester	CCHS	Assistant Boys Basketball
Johnson, Curtis	CCHS	Athletic Trainer
Johnson, Jennifer	CCHS	Varsity Girls Soccer
Kemmer, Shawn	CCHS	Weight Room Coordinator
Klunk, Andrew	CCHS	Assistant Girls Soccer
Lewis, Justin	CCHS	Assistant Boys Basketball
Marcello, Anthony	CCHS	Varsity Wrestling
Martinez, Edgar	CCHS	Assistant Girls Basketball
Matthews, Kelly	CCHS	Athletic Trainer
Murphy, Paul	CCHS	Varsity Boys Basketball
Reschke, Jason	CCHS	Varsity Girls Basketball
Te Nuyl, Henderika	CCHS	Assistant Girls Basketball
Warren, Andrew	CCHS	Assistant Wrestling
Wood, Mark	CCHS	Assistant Boys Soccer
Zimmerman, Nikki	CCHS	Assistant Girls Basketball
Arellano, Jesse	LJCHS	Varsity Wrestling
Davis, Chris	LJCHS	Assistant Girls Basketball
Dille, Aaron	LJCHS	Varsity Girls Basketball
Ellison, DeAnthony	LJCHS	Assistant Boys Basketball
Fontes, Jon	LJCHS	Weight Room Coordinator
Gray, John	LJCHS	Assistant Boys Soccer
Guiney, Lindsay	LJCHS	Assistant Girls Basketball
Hofmann, David	LJCHS	Assistant Girls Basketball

Ingram, Kylee	LJCHS	Assistant Girls Basketball
Jacinto, Vanessa	LJCHS	Athletic Trainer
Lefebvre, Roger	LJCHS	Varsity Boys Basketball
Loughran, Lindsey	LJCHS	Athletic Trainer
Marrs, Larry	LJCHS	Varsity Boys Soccer
Mitchell, Joshua	LJCHS	Assistant Wrestling
Morris, Katie	LJCHS	Varsity Girls Soccer
Newell, Abram	LJCHS	Assistant Boys Basketball
Rosenberger, John	LJCHS	Assistant Girls Soccer
Steger, Jeffery	LJCHS	Assistant Boys Basketball
Taylor, Mark	LJCHS	Assistant Boys Basketball
Boydston, Chase	SLHS	Assistant Boys Basketball
Carranza, Desirae	SLHS	Varsity Girls Basketball
Chinchilla, Christopher	SLHS	Assistant Girls Basketball
Ciesielczyk, Jacob	SLHS	Weight Room Coordinator
Diaz, Matias	SLHS	Varsity Girls Soccer
Emelander, Tanya	SLHS	Assistant Girls Basketball
Enciso, Andrew	SLHS	Assistant Boys Basketball
Figuroa, Daniel	SLHS	Varsity Wrestling
Furkert, Karen	SLHS	Assistant Girls Soccer
Gordon, Samantha	SLHS	Athletic Trainer
Haagensen, Joshua	SLHS	Varsity Boys Basketball
Hamilton, Trey	SLHS	Assistant Boys Basketball
Marks, Ramon	SLHS	Assistant Girls Basketball
Meyers, Mike	SLHS	Varsity Boys Soccer
Palange, Alfred	SLHS	Assistant Boys Basketball
Ramirez, Daniel	SLHS	Assistant Boys Soccer
Skousen, Elizabeth	SLHS	Assistant Girls Basketball
Stout, Slate	SLHS	Assistant Wrestling
Alvarez, Javier	TUHS	Varsity Girls Soccer
Andronic, Benjamin	TUHS	Varsity Boys Soccer
Aresmendez, Elizardo	TUHS	Assistant Wrestling
Bealer, Eric	TUHS	Athletic Trainer
Doyle, Colin	TUHS	Assistant Boys Basketball
Fedina, Tabitha	TUHS	Assistant Girls Soccer
Fore, Jeff	TUHS	Varsity Girls Basketball
Headrick, Elisse	TUHS	Assistant Girls Basketball
Larm, Luke	TUHS	Assistant Boys Basketball
Padilla, John	TUHS	Varsity Wrestling
Rhoades, Tallyn	TUHS	Assistant Wrestling
Trigg, Leonard	TUHS	Assistant Boys Basketball
Vespignani, David	TUHS	Varsity Boys Basketball
Wilbur, Jeff	TUHS	Assistant Boys Basketball
Wilke, Jason	TUHS	Weight Room Coordinator
Bower, Stephen	WHS	Assistant Boys Soccer
Burgess, George	WHS	Varsity Wrestling
Chaffee, William	WHS	Assistant Wrestling
Contreras, Lisa	WHS	Varsity Girls Basketball
Eccles, Thomas Jeff	WHS	Assistant Boys Basketball
Hernandez, Jimmy	WHS	Assistant Girls Basketball
Macias, Carlos	WHS	Varsity Girls Soccer
Mason, Aaron	WHS	Assistant Boys Basketball
McEvoy, Brendan	WHS	Varsity Boys Basketball

Neal, Stephen	WHS	Assistant Girls Basketball
Olderbak, Samuel	WHS	Assistant Boys Basketball
Parker, Joseph	WHS	Weight Room Coordinator
Rice, Trevor	WHS	Athletic Trainer
Soto, Steve	WHS	Varsity Boys Soccer

Williams, Darin	WHS	Assistant Wrestling
Wonner, Larry	WHS	Assistant Boys Basketball

Co-curricular Stipends

Bush, Elizabeth	TUHS	Head, Speech and Debate
Owen, Alicia	TUHS	Assistant, Speech and Debate

Club Sponsors

Bogus, Justin	CCHS	DECA
Frank, Ronald	CCHS	Green Group
Goodsell, Jeremy	CCHS	Aztec Mystic
Unsworth, Matthew	CCHS	Table Top Simulation

Medical Leave of Absence Request

Kepple, Michael	SLHS	English Teacher
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Return from Medical Leaves of Absence

Spiegel, Elyse	CCHS	English Teacher
Ramirez, Claudia	LJCHS	Spanish Teacher
Hernandez, Daisy	SLHS	Guidance Advisor

Resignations/Releases From Contract (Pending Payment of Liquidated Damages)

Phillips, Brandi	TUHS	CTE/Athletic Trainer (.4 FTE)
Yasui, Sayaka	WHS	CTE/Athletic Trainer (.2 FTE)

CLASSIFIED STAFF

Employment of Personnel

Croxton, Jeffrey	DO	Substitute Bus Driver
Dixon, Carla	DO	Substitute Bus Monitor
Duran, Stephanie	DO	Substitute Bus Driver
Levens, Laura	DO	Cafeteria Floater
Martinez, Ramon	DO	Groundskeeper
Ontiveros, Jorge	DO	Groundskeeper
Mencias, Jessica	LJCHS	Cashier
Esones, Mark	TUHS	Technology Support Specialist II
Felix-Zayas, Maria	TUHS	Cafeteria Cashier
Sosa, Jessica	TUHS	Cafeteria Cashier
Gaucin, Salome	WHS	Cashier
Matos, Omar	WHS	Security Guard

Coaches

Felix, Kendrick	CCHS	Assistant Boys Basketball
Hamilton, Darren	CCHS	Assistant Boys Basketball
Sutton, Ian	CCHS	Assistant Boys Basketball
Erickson, Cassandra	SLHS	Athletic Trainer
Haire, Wes	SLHS	Assistant Wrestling
Pham, Phuong Mai Thi	SLHS	Assistant Girls Basketball
Tolliver, Robert	SLHS	Assistant Wrestling
Armenta, Guillermo	TUHS	Assistant Boys Soccer
Fimbres, Richard	TUHS	Assistant Wrestling
Lopez, Rodrigo	TUHS	Assistant Boys Soccer
Mireles, Jeanette	TUHS	Assistant Girls Basketball
Ricketts, Richard	TUHS	Assistant Girls Basketball
Esnal Galvez, Carmen	WHS	Assistant Girls Soccer
Ludwig, Gavin	WHS	Assistant Wrestling
Mills, Michael	WHS	Assistant Boys Basketball
Molina, Alex	WHS	Assistant Girls Basketball
Van de Wille, Ann	WHS	Assistant Girls Soccer

Position Changes

Guzman, Jose	DO	From Bus Driver to Assistant Buyer (PT)
Guzman, Jose	DO	From Bus Driver to Substitute Bus Driver (PT)
Sharma, David	DO	From Substitute Bus Driver to Bus Driver
Delgado, Candace	SLHS	From Guest Teacher to Behavior Specialist
Patterson, JC	WHS	From Guest Teacher to Instructional Assistant I, SPED

Medical Leave of Absence Requests

Cook, April	CCHS	Director, Little Aztecs
Villegas, Santiago	CCHS	Instructional Assistant II, SPED
Erives, Octavio	DO	Groundskeeper
Hernandez, Paul	SLHS	Behavior Specialist

Return from Medical Leaves of Absence

Cook, April	CCHS	Director's Designee, Little Aztecs
Erives, Octavio	DO	Groundskeeper
Taylor, Chandlin	DO	Bus Driver
Hernandez, Paul	SLHS	Behavior Specialist

Military Leave of Absence

Gutierrez, Robert	LJCHS	Security Guard
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Resignations

Alexander, Elliott	DO	Bus Driver
Bailey, Laura	DO	Bus Monitor
Kyles, Angela	DO	Substitute Bus Driver

Tellez-Dominguez, Graciela	TUHS	Cashier
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Terminations

Holmes, Darrell	CCHS	Instructional Assistant I- SPED
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Brooke, David	DO	Bus Driver
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VOLUNTEERS

Volunteer Coaches

Mulherin, Phillip	LJCHS	Boys/Girls Soccer, Assistant
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Roth, Richard	LJCHS	Boys Basketball, Assistant
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Serna, Jacob	LJCHS	Wrestling, Assistant
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Solano, Luis	LJCHS	Boys Soccer, Assistant
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Tillman Jr., Glenn	LJCHS	Boys Basketball, Assistant
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Carranza, Frank	SLHS	Girls Basketball, Assistant
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Martinez, Leonardo	TUHS	Wrestling, Assistant
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Contreras, Anthony	WHS	Girls Basketball, Assistant
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Contreras, James	WHS	Wrestling, Assistant
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SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll vouchers 18-22 and expense vouchers 7051-7060.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Vouchers: \$ 5,687,451.61
Expense Vouchers: \$ 1,804,725.43

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll vouchers 18-22 and expense vouchers 7051-7060.

Submitted by:  Date: 12/15/14
Approved by:  Date: 12/15/14

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	18	\$	27.65
Voucher	19		1,963,796.30
Voucher	20		1,869,512.23
Voucher	21		1,853,553.34
Voucher	22		562.09
TOTAL			<u>\$ 5,687,451.61</u>

RATIFY EXPENSE VOUCHERS:

Voucher	7051	\$	64,819.87
Voucher	7052		345,285.83
Voucher	7053		71.72
Voucher	7054		384,612.56
Voucher	7055		203,794.09
Voucher	7056		270,007.07
Voucher	7057		139,211.39
Voucher	7058		1,472.13
Voucher	7059		173,217.87
Voucher	7060		222,232.90
TOTAL			<u>\$ 1,804,725.43</u>

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of donations.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board for review and official acceptance throughout the school year.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist the schools in providing services and incentives to its teachers and students.

BUDGET IMPACT AND COSTS:

Donation totaling \$5,740.00.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from Thunderbird Foundation and Dr. and Mrs. Harold Chappell.

Submitted by: Carolyn A. Felinet Date: 12-15-14
Approved by: [Signature] Date: 12/18/14

DONATIONS
As of January 13, 2015

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
Thunderbirds Foundation	SLHS/Girls Golf	Golf equipment/uniforms	500.00
Dr. and Mrs. Harold Chappell	All Schools	Ladies boots (new); Coin operated golf club cleaners; and Stainless steel food preparation tables	5,240.00
		Total	5,740.00

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Disposal #883, Buffalo Chopper

PURPOSE:

Administration seeks Governing Board approval to dispose of obsolete technology that is no longer needed by the District.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

All disposals arrangement will be made in accordance with USFR guidelines and the Arizona Administrative Code, Title 7, Education/Procurement, Section: Materials Management and Disposition.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Benefits to the District are derived from maintaining furniture and equipment that is safe to use and in good operating condition.

BUDGET IMPACT AND COSTS:

All disposals are processed during the normal course of the work day. There will be no out-of-pocket costs for the disposal of these items.

RECOMMENDATION:

It is recommended that the Governing Board approve the Request for Authorization for Disposal #883, Buffalo Chopper.

Submitted by: Cheryl Burt Date: 1/5/15
Approved by: Lexi Cunningham Date: 1-5-15

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
REQUEST FOR AUTHORIZATION FOR DISPOSAL #**

883

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Equipment | <input type="checkbox"/> Non-Equipment | <input type="checkbox"/> Technology |
| <input type="checkbox"/> General Fixed Asset (GFA) | <input type="checkbox"/> Stewardship List | <input type="checkbox"/> Instructional Material |
| | | <input type="checkbox"/> Other (explain below) |

Part I – Disposal Site

School/Department Initiating Request Tolleson Union High School Cafeteria	Phone No. 623-478-4236
Person to Contact (Name/Title) Lorre Vega	E-Mail Address lorre.vega@tuhsd.org

Part II – Disposal Method

<input type="checkbox"/> State Surplus <input type="checkbox"/> Competitive Sealed Bid <input type="checkbox"/> Public Auction <input type="checkbox"/> Established Market	<input type="checkbox"/> Trade-In (Provide explanation below) <input type="checkbox"/> Posted Price <input type="checkbox"/> Donation to non-profit (Instructional Materials only) <input checked="" type="checkbox"/> Loss (Explanation below)	<input type="checkbox"/> Unusual Circumstance: <input type="checkbox"/> Appraisal <input type="checkbox"/> Barter <input type="checkbox"/> Salvage (List disposal costs below) <input type="checkbox"/> Other (Explanation below)
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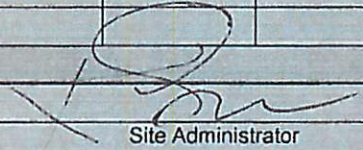
Detailed Explanation:

Fund # 610
Ac # 91265

Part III – Items for Disposal

Qty	Item Description (Include Model #)	Serial #	Fixed Asset Tag #	Purchase Price	Current Estimated Value	Reason for Disposal
1	BUFFALO Chopper	56-1267-263	20091540			Broken

Part IV – Requester Signature

	12/11/14		12/16/14
Requester	Date	Site Administrator	Date

Part V – Governing Board Approval

Submitted for Governing Board Meeting Date _____	_____
Governing Board Approval	

Date	

Part VI – Administrative Action

Disposal Date _____	Final method of disposal _____	Compensation/(expenditure) _____
Disposal Performed By: _____	Date _____	Purchasing/GFA Administrator _____
		Date _____

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: RFP #11-010-15, Armored Car Services

PURPOSE:

Administration seeks authorization to renewal RFP #11-010-15, Armored Car Services.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

On December 14, 2010, the Governing Board awarded Dunbar Armored, Inc. a contract to provide armored car pick up services. This contract is also available to Avondale Elementary, Coolidge Unified, Florence Unified, and Tolleson Elementary School District as members of the Greater Phoenix Purchasing Consortium of Schools (GPPCS). This will be the fourth and final renewal of this contract.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

A competitive solicitation will ensure that the District receives the most favorable terms and best pricing for the services required.

BUDGET IMPACT AND COSTS:

The District currently spends approximately \$15,600.00 per year and utilizes M&O funds for the services.

RECOMMENDATION:

It is recommended that the Governing Board renew RFP #11-010-15, Armored Car Services through December 31, 2015.

Submitted by: Cheryl Burt Date: 1/5/15
Approved by: Lexi Cunningham Date: 1-5-15

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Travel Requests

PURPOSE:

Administration seeks Governing Board approval of travel requests.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board is responsible for approving out-of-state (staff and students) and in-state overnight (student) travel.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As described on attachment.

BUDGET IMPACT AND COSTS:

As described on attachment.

RECOMMENDATION:

It is recommended that the Governing Board approve the travel requests from the District Office, Copper Canyon High School, Tolleson Union High School, and Westview High School.

Submitted by:  Date: 12-30-14

Approved by:  Date: 1-5-15

TRAVEL REQUESTS

January 13, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
District Office	Sara Agostinho, District Prevention Coordinator; Prevention/Intervention Specialists Erendira Echeverria (CCHS) and Yesmina Luchsinger (SLHS); Assistant Principals Suzanne Howell (TUHS), Christina Valenzuela (SLHS), Russell Peters (WHS), and Jonathan Stewart (CCHS); and Natalie Quinonez, LJCHS Wellness Teacher	Annual APBS (Association for Positive Behavior Support) International Conference 03/11/15 – 03/14/15 Boston, MA	The conference offers exposure to PBIS experts and schools that have been working with the framework for multiple years. Topics include the impact of PBIS on academic success, principles of PBIS in the classroom, and application challenges in the high school setting.
District Office	John Speer, Assistant Superintendent for Teaching and Learning; Michael Stewart, Director of Human Resources; and Dr. Lexi Cunningham, Superintendent (alternate)	Grand Valley State University Career Fair 03/01/15 – 03/04/15 Allendale, MI ----- Northeast Ohio Teacher Education Day Job Fair 03/16/15 – 03/17/15 Akron, OH ----- Utah Teacher Fair-South Job Fair 03/18/15 – 03/19/15 Provo, UT ----- Oregon Professional Educator Job Fair 04/06/15 – 04/08/15 Portland, OR ----- Minnesota Education Job Fair 04/12/15 – 04/13/15 Minneapolis, MN	Staffing the 2015–2016 school year

TRAVEL REQUESTS

January 13, 2015

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
Copper Canyon	Student Council Advisor Erin Connors and eight (8) members of the Student Council	AASC (Arizona Association of Student Councils) State Convention 02/05/15 – 02/07/15 Apache Junction, AZ	Learn methods on how to build school spirit, develop leadership skills, and network with other Student Council officers
Tolleson Union	Heidi Wilkes, Head Spiritline Coach; Monica Saldana, Assistant Spiritline Coach; and approximately twenty (20) cheerleaders	United Spirit Association National Championship 03/19/15 – 03/22/15 Anaheim, CA	Compete in national championship competition
Tolleson Union	Head Spiritline Coach Heidi Wilkes and seven (7) members of the Tolleson Heat Dance Team	United Spirit Association Dance Nationals Competition 03/19/15 – 03/22/15 Anaheim, CA	Compete in national championship competition
Tolleson Union	Wrestling Coach John Padilla and members of the wrestling team	Doc Wright Invitational 01/16/15 – 01/18/15 Winslow, AZ	Participate in Invitational
Westview	Anthropology Teacher Misty Wylie, Social Studies Teacher Larry Wonner, Band Teacher David Brax, and thirty (30) students	Native American Archaeological Sites 04/09/15 – 04/12/15 Chinle, AZ – Farmington, NM – Cortez, CO	Visit various archaeological sites previously studied in class
Westview	Choral Director Lori Dixon, volunteer chaperones Phillip Dixon and Sherena McMurdie, and members of the Vocal Ensemble	NAU Jazz/Madrigal Festival 02/13/15 – 02/14/14 Flagstaff, AZ	Perform in the Festival



WHAT: The 12th International Conference on Positive Behavior Support

WHY: As a relatively new framework for Arizona high schools, expertise on Positive Behavior Interventions and Support (PBIS) is limited in Arizona. This international conference offers our district employees exposure to PBIS experts and schools that have been working with the framework for multiple years. Additionally, conference workshops address the areas of needed development to secure sustainability of the framework including, but not limited to: Impact of PBIS on academic success, Principles of PBIS in the classroom, Application Challenges in the High School Setting, and more. Conference objective include:

- Gaining an understanding of research-based strategies that combine applied behavior analysis and biomedical science with person-centered values and system change to increase quality of life and decrease problem behavior.
- Identifying practical application of positive behavior support in a variety of places including schools, early childhood, mental health, child welfare setting, and in organizations that provide services to adults with intellectual or other disabilities.
- Describing the most current, state-of-the-art research on positive behavior support for a variety of populations and settings.
- Expanding the explicit knowledge about the field of positive behavior support that promotes questioning about the field and its aims and methods.
- Expanding perspective on problems/goals and PBIS intervention strategies by enhancing knowledge about the field.
- Enhancing understanding about the key components and related considerations in the positive behavior support process from an individual to systems level perspective.

As a student-centered framework, attendance at this conference would offer attendees the opportunity to attend workshops on how to best engage students in the development of PBIS, as well as providing student the behavioral tiered supports outlined within the framework. Information acquired at the conference will be shared with school teams, district level teams, and integrated into school-wide training on PBIS.

Additionally this year, three TUHSD employees have been selected to present at the conference to share the PBIS work that has been initiated within our district. Presentations include:

- Developing System for Tier 2 Intervention Identification in Large, High School Settings – Sara Agostinho & Erendira Echeverria

- Transforming Teaming Systems: Establishing Structure that Support High School PBIS Implementation – Erendira Echeverria & Yesmina Luchsinger
- Alternative to Suspension: Building Anger Management and Substance Use Supports – Sara Agostinho (panel)

WHO: Presenters: Sara Agostinho, District Prevention Coordinator; Erendira Echeverria, CCHS Prevention/Intervention Specialist; & Yesmina Luchsinger, SLHS Prevention/Intervention Specialist. Additional Attendees: Suzanne Howell, TUHS Assistant Principal; Christina Valenzuela, SLHS Assistant Principal; Russell Peters, WHS Assistant Principal; Natalie Quinonez, LJCHS teacher; Jonathan Stewart, CCHS Assistant Principal

WHERE: Westin Boston Waterfront – Boston, MA

WHEN: March 11-14, 2015

HOW: Conference registration, airfare/travel, lodging, and any meals not included in the conference to be paid for out of the Safe and Supportive Schools (S3) grant and Title I funds.

Submitted by: John Spier Date: 12-17-2014

Approved by: W. Cunningham Date: 12-19-14

Grand Valley State University (GVSU) Career Fair
Allendale, Michigan – Allendale Campus

Job Fair – Monday, March 2, 2015 • 3:30pm – 6:30pm

Interview – Tuesday, March 3, 2015 • 9:00am – 5:00pm

Traveling dates are March 1 (sun) and March 4 (wed).

Career Fair Rationale

The job fair will draw approximately 325 student teachers from colleges and universities across West Michigan. Candidates who attend this job fair are eager to explore out-of-state opportunities.

Shared Vision

Plans for staffing the 2015 – 2016 school year have started early; having the opportunity to actively recruit out-of-state at an event that hosts multiple education colleges is part of our aggressive approach to finding, hiring, and retaining the best and brightest teachers for the students we serve.

Key Attendees

John Speer – Assistant Superintendent for Teaching and Learning
Michael Stewart – Director of Human Resources
Dr. Cunningham – Superintendent (back-up)

Budget Proposal

Funded from Title II

Northeast Ohio Teacher Education Day Job Fair
Akron, Ohio – John S. Knight Center

Job Fair/Interview – Tuesday, March 17, 2015 • 7:30am – 5:00pm

Traveling dates are March 16 (mon) and March 17 (tue). – then directly to Provo, Utah

Career Fair Rationale

The job fair is a consortium of twelve member colleges and universities in the Northeast Ohio region. Candidates who attend this job fair are eager to explore out-of-state opportunities.

Shared Vision

Plans for staffing the 2015 – 2016 school year have started early; having the opportunity to actively recruit out-of-state at an event the hosts multiple education colleges is part of our aggressive approach to finding, hiring, and retaining the best and brightest teachers for the students we serve.

Key Attendees

John Speer – Assistant Superintendent for Teaching and Learning
Michael Stewart – Director of Human Resources
Dr. Cunningham – Superintendent (back-up)

Budget Proposal

Funded from Title II

Utah Teacher Fair – South Job Fair

Provo, Utah – Brigham Young University (BYU) Wilkinson Student Center

Job Fair/Interview – Thursday, March 19, 2015 • 9:00am – 2:00pm

Traveling dates are March 18 (wed) and March 19 (thu).

Career Fair Rationale

The fair will be attended by ready-to-interview graduating students and alumni from regional teacher preparation colleges and universities. Candidates who attend this job fair are eager to explore out-of-state opportunities.

Shared Vision

Plans for staffing the 2015 – 2016 school year have started early; having the opportunity to actively recruit out-of-state at an event the hosts multiple education colleges is part of our aggressive approach to finding, hiring, and retaining the best and brightest teachers for the students we serve.

Key Attendees

John Speer – Assistant Superintendent for Teaching and Learning
Michael Stewart – Director of Human Resources
Dr. Cunningham – Superintendent (back-up)

Budget Proposal

Funded from Title II

Oregon Professional Educator Job Fair

Portland, Oregon – Oregon Convention Center

Job Fair – Tuesday, April 7, 2015 • 9:00am – 3:30pm

Interview – Wednesday, April 8, 2015 • 9:00am – 1:00pm
--

Traveling dates are April 6 (mon) and April 8 (wed).

Career Fair Rationale

The job fair brings together approximately 150–200 agencies. Candidates who attend this job fair are eager to explore out-of-state opportunities.

Shared Vision

Plans for staffing the 2015 – 2016 school year have started early and having the opportunity to actively recruit out of state at an event the hosts multiple education colleges is part of our aggressive approach to finding, hiring, and retaining the best and brightest teachers for the students we serve.

Key Attendees

John Speer – Assistant Superintendent for Teaching and Learning
Michael Stewart – Director of Human Resources
Dr. Cunningham – Superintendent (back-up)

Budget Proposal

Funded from Title II

Minnesota Education Job Fair
Minneapolis, Minnesota – Minneapolis Convention Center

Job Fair/Interview – Monday, April 13, 2015 • 10:00am – 3:00pm

Traveling dates are April 12 (sun) and April 13 (mon).

Career Fair Rationale

Thirty-one Minnesota colleges and universities will be participating in the 29th Annual Minnesota Education Job Fair. We will have the opportunity meet, interview, and hire graduating seniors and alumni from Minnesota's nationally recognized teacher preparation programs.

Shared Vision

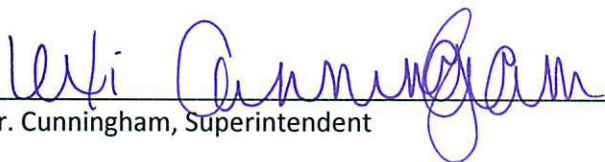
Plans for staffing the 2015 – 2016 school year have started early and having the opportunity to actively recruit out of state at an event the hosts multiple education colleges is part of our aggressive approach to finding, hiring, and retaining the best and brightest teachers for the students we serve.

Key Attendees

John Speer – Assistant Superintendent for Teaching and Learning
Michael Stewart – Director of Human Resources
Dr. Cunningham – Superintendent (back-up)

Budget Proposal

Funded from Title II



Dr. Cunningham, Superintendent

12-19-14

Date

COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800
Fax: 623-478-4802
coppercanyon.tuhsd.org



TO: Superintendent, Dr. Cunningham & Governing Board Members

FROM: Mindy Marsit, Principal

RE: Travel Request

DATE: November 24, 2014

The Copper Canyon High School student government (STUGO) has an opportunity to attend the Arizona Association of Student Councils Convention Feb. 5-7, 2015. I respectfully request your approval for STUGO sponsor, Erin Conners, along with 8 female STUGO members to participate in the convention.

This is an amazing opportunity for students to learn new leadership skills and network with their peers. The schedule of the event includes late nights and early mornings, so staying in a hotel is much more convenient. The transportation cost of \$166.50, convention registration of \$85 per student/sponsor, external sub coverage for Thursday and Friday, and the \$415 hotel reservations will be covered by STUGO funds

I support Ms. Conners and STUGO members attending this convention. Please contact Erin Conners or me if you require further information regarding this request.

Respectfully,

Mindy Marsit

APPROVED:

Dr. Lexi Cunningham, Superintendent

DATE:

12-9-14



COPPER CANYON HIGH SCHOOL

Aztecs Aspire. Aztecs Achieve.

9126 West Camelback Road
Glendale, Arizona 85305

Phone: 623-478-4800
Fax: 623-478-4802
coppercanyon.tuhsd.org

Arizona Association of Student Councils State Convention

- Date: Thursday, February 5th- Saturday, February 7th
- Who: Select female members of STUGO (8) and Erin Conners, Student Government Sponsor
- What: An opportunity for Student Government members to network and learn new ways to lead their school
- Where: Apache Junction High School,
2525 S. Ironwood Drive, Apache Junction, AZ 85120
- Cost: Convention Registration: \$85 per student or sponsor – STUGO account funds
- Rationale: This is an amazing opportunity for students to learn new leadership skills and network with their peers. The schedule of the event includes late nights and early mornings so staying in a hotel is much more convenient.
- Transportation: Student Government will rent a white bus from the School District for \$166.50
- Lodging: Quality Inn 6347 E. Southern Avenue. Mesa AZ 85206
2 Student Rooms with 4 students per room and 1 chaperone room for 2 nights. Students will pay for their own dinner. The hotel provides breakfast and lunch is provided at the conference. Total cost: \$415 (STUGO account funds)
- Sponsor: Erin Conners- Student Government Sponsor; Sub Coverage on Thursday and Friday to be paid for by STUGO



TOLLESON UNION HIGH SCHOOL

9419 West Van Buren • Tolleson, Arizona 85353

(623) 478-4200 • Fax 623-936-9366

Ernie Molina
Principal

Suzanne Howell
Assistant Principal

Casey Frank
Assistant Principal

Chad Doyle
Assistant Principal

To: Board of Education, Tolleson Union High School District

From: Ernest Molina, Principal, Tolleson Union High School

Date: November 24, 2014

Subject: Letter of Support, Tolleson Spiritline
Heidi Wilkes, Head Spiritline Coach
Monica Saldana, Assistant Spiritline Coach

I am submitting this letter of support on behalf of Heidi Wilkes, Tolleson High Schools Head Spiritline Coach.

Mrs. Wilkes and Ms. Saldana along with approximately 20 Wolverine Spiritline students will be traveling to Anaheim, California to compete in the United Spirit Association National Championship.

The trip will take place from March 19th – March 22nd, 2015. Exact departure and arrival times are to be determined. This trip will be funded through the Tolleson Spiritline Club account and planned fund raisers.

The competition package includes the entry fees, hotel accommodations, transportation to and from the hotel/airport and tickets to Disneyland. Students will not compete on Saturday and will be able to spend this at Disneyland.

Mrs. Wilke will need sub coverage on March 19th and March 20th which will be paid for out of Athletics.

This trip takes place on the same dates and at the same location as the Tolleson Heat Dance Team audition for the USA Dance Nationals Competition.

Thank you for your consideration of this request.

Respectfully,

Ernest Molina
Principal

APPROVED: _____

Dr. Lexi Cunningham, Superintendent

DATE: _____

Wolverine Spiritline
Tolleson Union High School
9419 W. Van Buren
Tolleson, AZ 85353

Monday, November 24th, 2014

Mr. Ernie Molina,

It is with great pleasure that I write this letter on behalf of the 2014-2015 Varsity Wolverine Spiritline. We are hoping to qualify to attend the United Spirit Association (USA) National Championship in March 2015 in Anaheim, California. Should we qualify, we request your approval to attend this out-of-state competition to represent our school and community at the national level of high school spiritlines. We have already confirmed that we have the necessary resources to pay the required \$2000 deposit and have a fundraising plan in place to raise the additional funds needed. The package offered through USA includes lodging, all registration fees, and a 3-day Park-Hopper Pass for Disneyland. All members are responsible for their own food and a quote request has already been placed for transportation.

The trip entails leaving on Thursday, March 19th, 2015 and returning on Sunday, March 22nd, 2015. Exact departure and arrival times are to be determined. We will be taking our Varsity Wolverine Spiritline which has 20 student members along with the Head Coach, (myself), and the Assistant Coach, (Monica Saldana). The list of attending students is as follows:

Mariela Amezcua (Sr)
Tianna Anderson (So)
Gloria Arellano (Jr)
Gabrielle Barrera (Jr)
Carmella Brown (Sr)
Gabriella Carasco (Jr)

Carolina Chavez (So)
Malak El-Jada (Sr)
Stephanie Flores (Jr)
Makayla Garcia (Sr)
Sienna Kinkade (Fr)
Shyanne Lorenzo (Jr)

Savanna Martinez (So)
Valerie McKee (Jr)
Chayanne Moreno (So)
Ismene Mota (Sr)
Victoria Stahl (Sr)

We plan to add three additional cheerleaders to the Varsity squad through winter tryouts that will occur 12/2-12/5/2014, making it a squad of 20 cheerleaders. The updated student list will be sent to you following the tryout results.

We request that you please approve and pass along for TUHSD Board Approval at the Tuesday, December 9th, 2014 meeting. Our deposit to hold our place in the USA National Championship is due ASAP as space is very limited.

I sincerely thank you for your thoughtful consideration. Please let me know if you have any additional questions or concerns.

Sincerely,

Heidi Wilkes, M.Ed.
Dance Director
Head Spiritline Coach
Tolleson Union High School
heidi.wilkes@tuhsd.org



TOLLESON UNION HIGH SCHOOL

9419 West Van Buren • Tolleson, Arizona 85353

(623) 478-4200 • Fax 623-936-9366

Ernie Molina
Principal

Suzanne Howell
Assistant Principal

Casey Frank
Assistant Principal

Chad Doyle
Assistant Principal

To: Board of Education, Tolleson Union High School District

From: Ernest Molina, Principal, Tolleson Union High School

Date: November 24, 2014

Subject: Letter of Support, Tolleson Dance Department
Heidi Wilkes, Dance Director

I am submitting this letter of support on behalf of Heidi Wilkes, Tolleson High Schools Dance Director.

Mrs. Wilkes along with the Tolleson Heat Dance team will be traveling to Anaheim, California to audition for the United Spirit Association Dance Nationals Competition. This will be the first time that Tolleson Union High School has ever had representation at any national level dance competition.

The trip will take place from March 19th – March 22nd, 2015. Exact departure and arrival times are to be determined. This trip will be funded through the Tolleson Dance Club and planned fund raisers.

The competition package includes the entry fees, hotel accommodations, transportation to and from the hotel/airport and tickets to Disneyland. Students will not compete on Saturday and will be able to spend this at Disneyland.

This trip takes place on the same date and at the same location as the Tolleson Wolverine Spiritline USA National Championship.

Mrs. Wilke will need sub coverage on March 19th and March 20th which will be paid for out of Athletics.

Thank you for your consideration of this request.

Respectfully,

Ernest Molina
Principal

APPROVED:

Dr. Lexi Cunningham, Superintendent

DATE:

12-8-14

Tolleson Dance Department

Tolleson Union High School
9419 W. Van Buren
Tolleson, AZ 85353

Monday, November 24th, 2014

Mr. Ernie Molina,

It is with great pleasure that I write this letter on behalf of the 2014-2015 Tolleson Dance Department. We have made the decision to audition for the United Spirit Association Dance Nationals Competition in March 2015 in Anaheim, California. We request your approval to attend this out-of-state competition to represent our school and community at the national level of high school dance teams. This would be the first time that Tolleson Union High School has ever had representation at any national level dance competition. We have already confirmed that we have the necessary resources to pay the required \$700 deposit and have a fundraising plan in place to raise the additional funds needed. The package offered through USA includes lodging, all registration fees, and a 3-day Park-Hopper Pass for Disneyland. All members are responsible for their own food and a quote request has already been placed for transportation.

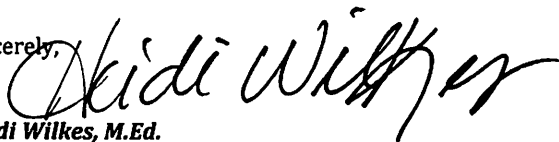
The trip entails leaving on Thursday, March 19th, 2015 and returning on Sunday, March 22nd, 2015. Exact departure and arrival times are to be determined. We will be taking our Tolleson Heat Dance team which has 7 student members along with the Dance Director, (myself). The list of attending students is as follows:

Rezhon Brown- Senior
Noemi Correa- Junior
Jessica Gurrola- Sophomore
Chayanne Moreno- Sophomore
Hazel Ochoa- Senior
Kelsey Smothers- Junior
Esmeralda Vega- Senior

We request that you please approve and pass along for TUHSD Board Approval at the Tuesday, December 9th, 2014 meeting. Our deposit to hold our place in the USA National Championship is due ASAP as space is very limited.

I sincerely thank you for your thoughtful consideration. Please let me know if you have any additional questions or concerns.

Sincerely,



Heidi Wilkes, M.Ed.
Dance Director
Head Spiritline Coach
Tolleson Union High School
heidi.wilkes@tuhdsd.org



TOLLESON UNION HIGH SCHOOL

9419 West Van Buren • Tolleson, Arizona 85353

(623) 478-4200 • Fax 623-936-9366

Ernie Molina
Principal

Suzanne Howell
Assistant Principal

Casey Frank
Assistant Principal

Chad Doyle
Assistant Principal

To: Board of Education, Tolleson Union High School District
From: Ernest Molina, Principal, Tolleson Union High School
Date: November 24, 2014
Subject: Letter of Support, Tolleson Varsity Wrestling Program
John Padilla, Varsity Wrestling Coach

I am submitting this letter of support on behalf of John Padilla, Tolleson High Schools head wrestling coach.

Mr. Padilla along with the varsity wrestling team will be traveling to Winslow, AZ to participate in the Doc Wright Invitational. This trip will enable the boys wrestling program to participate in higher level competition and continue to move up to become one of the elite programs in the state.

The trip will take place from January 16th – 18th and will be funded through the wrestling club account.

Mr. Padilla will need coverage on January 16th only. A substitute will be requested and paid for through athletics.

Thank you for your consideration of this request.

Respectfully,

Ernest Molina
Principal

APPROVED: _____


Dr. Lexi Cunningham, Superintendent

DATE: _____

12-15-14

November 19, 2014

Mr. Ernie Molina

Principal of Tolleson High School

Dear Mr. Molina in order to expand and grow the Tolleson Wrestling program I would like to get permission to take our Varsity team to participate in the Doc Wright Invitational on January 16th -17th 2015 in Winslow, Arizona. I believe this opportunity will help our program grow to next level and help our team and wrestlers continue move up to become one of the elite programs in the state. Thanks for your consideration.

John Padilla



Head Wrestling Coach

WESTVIEW HIGH SCHOOL

"Excellence For All, From All"



10850 W. Garden Lakes Pkway
Avondale, AZ 85392

Main: 623.478.4600
Fax: 623.478.4669

To: Lexi Cunningham
From: Michele Wilson
Date: December 11, 2014
Re: Request for out - of-county/state field trip

Misty Wylie, Anthropology teacher, is requesting to travel to Native American archaeological sites in and around Chinle Arizona, Farmington New Mexico and Cortez Colorado. They will depart on Thursday, April 9 at approximately 6:00 am to Sunday, April 12 at approximately 8:00 pm. Specifically, they will be visiting Ancestral Puebloan (Anasazi) ruins and related locations—Canyon de Chelly, Chaco Canyon (Pueblo Bonito), and Mesa Verde (Cliff Palace, Spruce Tree, etc.). Additionally, students will make observations about modern life on the Navajo reservation.

This trip is a supplemental to the unit on ancient New World cultures that the class will be concluding at the time of the trip. They will have discussed archaeology as a means to investigate cultures and will get to see archaeological sites first-hand. This also addresses state American History content standards and touches on multiple topics within the TUHSD Social Studies curriculum.

The total cost of the trip is approximately \$6,500 for the entire group of 30 students. This covers the cost of the charter bus, three nights hotel stay and the substitute expense for the two teachers chaperoning. This estimate is based on previous years' costs for this same trip. The Anthropology Club will pay a portion of the trip expense and students will contribute to make up the difference—students will be asked to pay approximately \$100 each—but this may change depending on the success of our upcoming Faculty Follies and Talent Show fundraisers.

Students will be instructed to collect and make up any work they may have missed while attending the Anthropology trip, and may only attend if cleared by all of their teachers. The Chaperones attending are Misty Wylie (the Anthropology teacher/club sponsor), Larry Wonner, and David Brax.

I fully support the request of Ms. Wylie to visit the Ancient Native American archaeological sites.

Submitted by: Michele Wilson Date: 12/11/14

Approved by: Lexi Cunningham Date: 12-12-14

Field Trip Request

TO: Dr. Lexi Cunningham and TUHSD Governing Board

FROM: Misty Wylie

DATE: December 2, 2014

RE: Request for out-of-county/state field trip

When: Thursday, April 9 (approx. 6:00am) to Sunday, April 12 (8:00pm or earlier)

Where: Ancient Native American archaeological sites in and around Chinle, AZ, Farmington, NM, and Cortez, CO

Westview Anthropology Club would like to participate in a four-day field trip to ancient Native American archaeological sites in and around Chinle, AZ, Farmington, NM, and Cortez, CO. Specifically they will be visiting Ancestral Puebloan (Anasazi) ruins and related locations—Canyon de Chelly, Chaco Canyon (Pueblo Bonito), and Mesa Verde (Cliff Palace, Spruce Tree, etc.). Additionally, students will make observations about modern life on the Navajo reservation.

This trip is a supplemental to the unit on ancient New World cultures that we will be concluding at the time of the trip. They will have discussed archaeology as a means to investigate cultures in class. On the trip students will get to see archaeological sites first-hand. This also addresses state American History content standards and touches on multiple topics within the TUHSD Social Studies curriculum. Furthermore, this trip acts as a bridge between our units on ancient cultures and modern cultures for the students attending the trip. They will be comparing/contrasting pre-Columbian Native American ways of living with modern Native American lifestyle on the reservation.

Many of the sites students will visit on the trip are unlike anything they have encountered before—and many will never visit such sites again. It is a highly educational experience that broadens students' perspectives and encourages critical thinking.

The total cost of the trip will be approximately \$6,500 for the entire group (30 students), covering the costs of the charter bus, three nights in hotels, and the cost of substitutes for the two teachers chaperoning. This estimate is based on previous years' costs for this same trip, but may actually be lower once I have received quotes from the hotels. The bus company and exact hotels are still to be determined, as I need to collect quotes from transportation and information from the hotels. The Anthropology Club will pay a portion of the trip costs and students will contribute to make up the difference—students will be asked to pay

approximately \$100 each—but this may change depending on the success of our upcoming Faculty Follies and Talent Show fundraisers.

The trip is scheduled around weather conditions in the Four-Corners area, as access to most archaeological sites is restricted in snowy weather. Therefore, we are unable to go any earlier in the year. We have also scheduled around other campus activities, as many Anthropology Club members are active in the Fine Arts and would be forced to choose between this educational trip and performances or trips for their other extracurricular interests. April 9-12 are the only dates where we can avoid such a conflict.

Students will be instructed to collect and make up any work they may have missed while attending the Anthropology trip, and obviously may only attend if cleared by all of their teachers.

The chaperones attending will be Misty Wylie (the Anthropology teacher and Anthropology Club sponsor), Larry Wonner, and David Brax.

An itinerary is on the following pages.

Spring Field Trip Itinerary

(The Reservation/NM/CO are one hour ahead of AZ time.)

Thursday, April 9th	
5:15am (AZ time)	Bag checks
5:45am (AZ time)	Load bus
6:00am (AZ time)	Leave WHS
8:00/8:30am (AZ time)	Breakfast in Flagstaff
9:00/9:30am (AZ time)	Leave Flagstaff
2:00pm (R/NM/CO time)	Arrive at Canyon de Chelly (eat packed lunch)
2:30pm-5:30pm (R/NM/CO time)	Hike Canyon de Chelly
7:15pm-9:00pm (R/NM/CO time)	Arrive in Gallup at Safeway plaza (980 North Highway 491, Gallup, NM; eat dinner and go to grocery store for next day's breakfast and lunch)
9:15pm (R/NM/CO time)	Gallup to check in and stay at hotel (No nearby restaurants/shopping/attractions)
10:00pm (R/NM/CO time)	Bed check

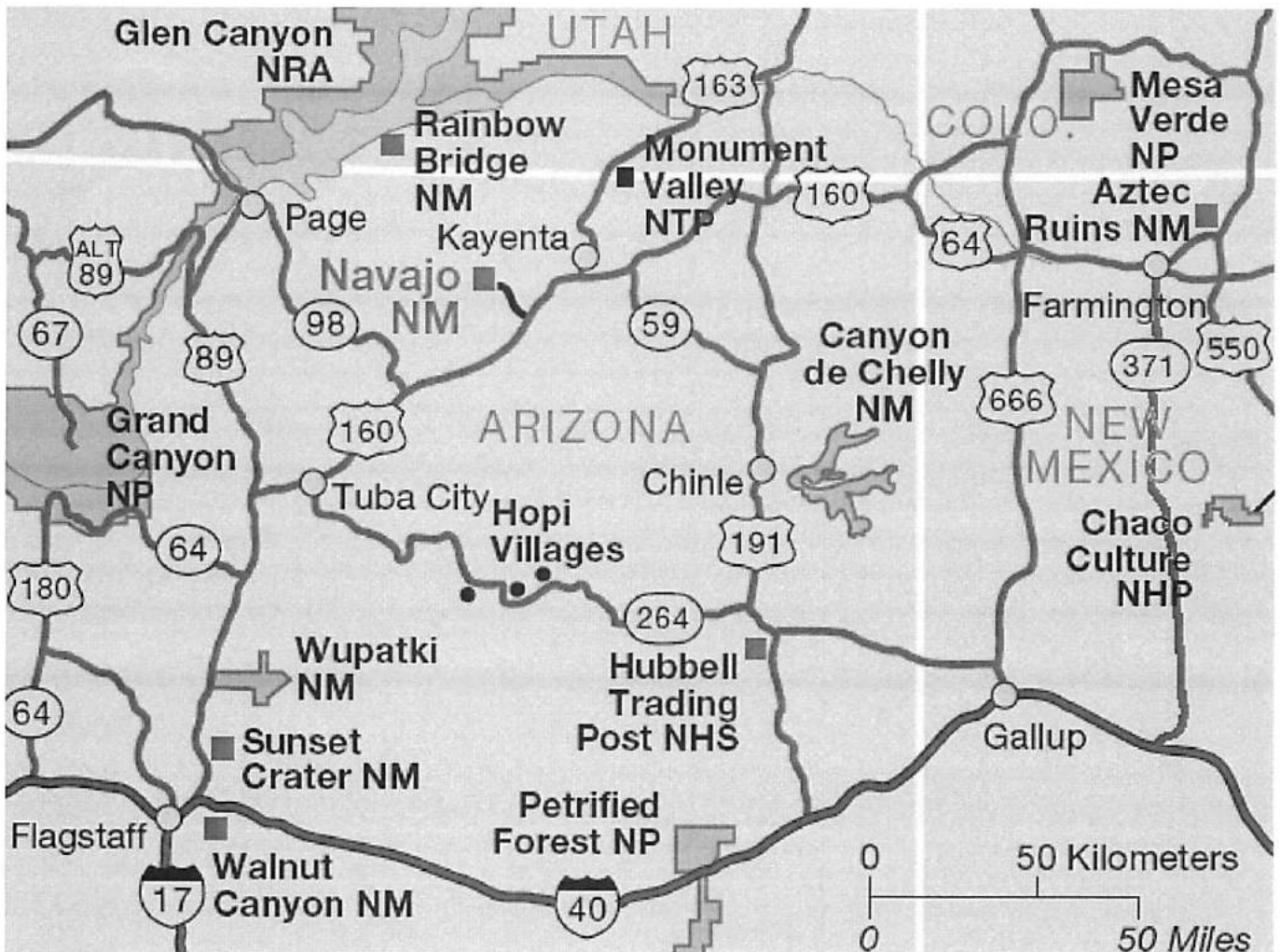
Friday, April 10th	
5:00am (R/NM/CO time)	Wake up and make/eat breakfast (refrigerators in rooms, shared microwave in vending room)
6:00am (R/NM/CO time)	Leave hotel
8:00/10:00am (R/NM/CO time)	Arrive at Chaco Canyon
"	Pueblo Bonito (climb to overlook/gravesite)
Noon (R/NM/CO time)	Lunch near PB ruins
12:30pm (R/NM/CO time)	Pueblo Bonito (tour ruins/petroglyphs)
4:00pm (R/NM/CO time)	Leave Chaco canyon area
6:00pm (R/NM/CO time)	Farmington (check in to hotel, p/u groceries for next day, dinner, etc.)
10:00pm (R/NM/CO time)	Bed check

Saturday, April 11th	
6:30am (R/NM/CO time)	Wake up (Continental Breakfast at 7:00am)
7:30am (R/NM/CO time)	Leave hotel
8:00am-9:00am (R/NM/CO time)	Tour Aztec (no movie)
9:00am (R/NM/CO time)	Leave for Mesa Verde
10:00am (R/NM/CO time)	Arrive at Mesa Verde, buy tickets (for Cliff Palace)
	Balcony House
	Cliff Palace
	Spruce Tree
	Pit houses (time permitting)
Approx. 7:30pm (R/NM/CO time)	Leave Mesa Verde
Approx. 8:00pm (R/NM/CO time)	Check in to hotel in Cortez, CO
10:30pm (R/NM/CO time)	Bed check

Spring Field Trip Itinerary (continued)

Sunday, April 12th

7:00am (R/NM/CO time)	Wake up and Continental Breakfast
8:30am (R/NM/CO time)	Load bus (leave for Kayenta)
10:30am (R/NM/CO time)	Light lunch at Kayenta (fast food, tour WWII museums)
Noon (R/NM/CO time)	Leave Kayenta
12:30pm (AZ time)	Cameron Trading Post
1:30pm (AZ time)	Leave Cameron
3:30ish pm (AZ time)	Flagstaff for dinner
5:30pm (AZ time)	Leave Flagstaff for home
Approx. 8:00pm (AZ time)	Arriving at Westview



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"Excellence For All, From All"



10850 W. Garden Lakes Pkway
Avondale, AZ 85392

Main: 623.478.4600
Fax: 623.478.4669

To: Lexi Cunningham
From: Michele Wilson
Date: December 8, 2014
Re: Request for approval of out of town travel

Lori Dixon, Choral Director is requesting to travel to NAU in Flagstaff, AZ. She will depart February 13th and return February 14th. Ms. Dixon and her students will be participating in the NAU Jazz/Madrigal Festival.

This trip would be a great opportunity to observe other choirs from the around the state who will be performing there as well.

The total cost of the trip will be paid for by the choir fund account and donations. The Chaperones attending are; Lori Dixon, Mrs. Sherena McMurdie (parent) and Mr. Phillip Dixon. The Vocal Ensemble (Concert Choir 3-4) is the group that will be attending this festival.

I fully support the request of Ms. Dixon to participate in the NAU Jazz/Madrigal Festival.

Submitted by: Michele Wilson Date: 12/10/14

Approved by: Lexi Cunningham Date: 12-11-14

Board of Education
Tolleson Union High School District #214
9419 West Van Buren Street
Tolleson, AZ 85353

December 2, 2014

Dear Members:

As the choir director at Westview High School, I hereby respectfully request that you approve a trip to Northern Arizona University on February 13th through the 14th of 2015. The students will be participating in the NAU Jazz/Madrigal Festival. This festival is the oldest and most well-known performance opportunity for choirs in the state. The Vocal Ensemble (Concert Choir 3-4) is the group that will be attending this festival. The total cost of the trip will be paid for by the choir fund account and donations.

We plan on departing after school on Friday, Feb. 13th, and returning on Saturday, Feb. 14th, 2015. Our performance time is scheduled for Friday, Feb. 13th. The students will also have the opportunity to observe other choirs from around the state who will be performing there as well. On Friday evening we will be going to see the NAU Shrine of the Ages Choir and a professional Jazz Group called "Groove for Thought" performing for all the students at the festival.

This is a wonderful opportunity for the Vocal Ensemble group. Last year the students received a Superior rating, and we hope to do so again this year. The students will be missing 1 day of classes to attend this festival. The chaperones will be Mrs. Lori Dixon, Mrs. Sherena McMurdie (parent) and Mr. Phillip Dixon. The trip will be paid by fund raisers and class fees. A full itinerary will be provided to the administration prior to our departure.

Thank you.



Respectfully,

Lori Dixon
Choral Director
Performing/Visual Art. Dept. Chair



NORTHERN ARIZONA
UNIVERSITY
College of Arts & Letters

School of Music

November 12, 2014

Lori Dixon
Westview High School
10850 W. Garden Lakes Parkway
Avondale, AZ 85392

Dear Lori,

We are excited about the response for this year's Northern Arizona University Jazz Madrigal Festival. We have 90 schools from 4 states taking part. **Here are your ensemble performance times and locations for the 2015 NAU Jazz/Madrigal Festival:**

ENTRY #1 (Madrigal)

Friday, 2/13/14

4:20pm

Federated Church

Vocal Ensemble

ENTRY #2 (Jazz)

N/A

Please be sure to make the payment of \$190 per ensemble to NAU Choral Studies by Friday, December 12, 2014, or you will lose your reserved time slot.

If your group has been placed on the *waiting list*, you will be notified via email and phone if a spot becomes available.

We have included a link to the latest version of the complete performance schedule for all six sites, ([see link at bottom of page](#)). Please double-check that your name, school, ensemble name, times and locations match the ones listed above. If you notice any discrepancies, please contact Susan Warner (susan.warner@nau.edu) as soon as possible.

As stated in the initial letter, we are excited to present *Groove for Thought*, as the Friday evening host concert headliner. The 7:30 p.m. performance in Ardrey Auditorium will also feature the NAU Shrine of the Ages Choir. To order advance reserved seat tickets and block seating for your students, please use the order form found by [clicking here](#). Tickets will go on sale beginning at 7:00 a.m., Thursday, November 13th. **New this year** is that tickets will only be sold by email or fax. A credit card or purchase order will be required in order to purchase tickets.

Please see the order form for email address and fax number. Tickets are required for the host concert, which is usually sold out, so be sure to *order tickets as soon as ticket sales open*. This is a special opportunity that should not be missed.

We are excited about again offering an additional “mini-concert” given by the NAU Vocal Jazz Ensembles, *Northern Voices* and *High Altitude*. This concert will be held from 12:00-1:00 p.m. on Friday and Saturday in Ardrey Auditorium.

For those seniors interested in **auditioning** for entrance as a vocal performance or choral music education major at NAU, we will offer auditions during the festival as follows: Friday, February 13th from 11:30 a.m. – 3:00 p.m. and Saturday, February 14th from 9:00 a.m. – 3:00 p.m. Please make sure your students know that they **must be accepted to NAU** prior to scheduling an audition.

The School of Music has changed the way auditions will be scheduled. Once a student has been accepted to NAU, they must go to the School of Music webpage, <http://nau.edu/CAL/Music/Degrees/Undergraduate/>, to apply online. After they have applied online, they will be able to schedule an audition online. For a limited time only, students should schedule an audition for February 13th or 14th directly through Susan Warner. For the March audition, students will need to schedule online. Please call Susan Warner in the choral studies office if you have any questions, (928) 523-5190.

For a map of the NAU campus, a map to the performance sites off campus and nearby fast food restaurants, along with a list of hotels please go to the Jazz Mad [website](#).

If you have any questions concerning the 2015 Jazz/Madrigal Festival, please contact us at (928) 523-5190. We look forward to your participation and the opportunity to hear your students sing in February!

Sincerely,



Ryan W. Holder
Associate Director of Choral Studies
NAU Jazz/Madrigal Festival Coordinator



Susan Warner
Administrative Associate
NAU Jazz/Madrigal Festival

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: User Agreement with Arizona Department of Public Safety – Arizona Criminal Justice Information System

PURPOSE:

Administration seeks Governing Board approval of the User Agreement with the Arizona Department of Public Safety for use of the Arizona Criminal Justice Information System.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

In accordance with federal and state regulations, the Arizona Department of Public Safety will provide the District with criminal history record information and criminal justice information via the applicant fingerprint card process.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

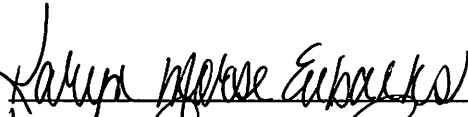
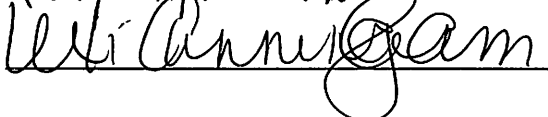
The District has an obligation to evaluate the fitness of school personnel and volunteers. The Arizona Criminal Justice Information System ensures that appropriate personnel interact with students and staff.

BUDGET IMPACT AND COSTS:

There is no cost to the District for this service. Cost of the fingerprinting is borne by the potential employee or volunteer.

RECOMMENDATION:

It is recommended that the Governing Board approve the User Agreement with the Arizona Department of Public Safety for use of the Arizona Criminal Justice Information System.

Submitted by:  Date: 12-30-14
Approved by:  Date: 1-5-15

ARIZONA CRIMINAL JUSTICE INFORMATION SYSTEM USER AGREEMENT

NONCRIMINAL JUSTICE PROCESS – NATIONAL AND STATE ACCESS

THIS AGREEMENT is made and entered into by the ARIZONA DEPARTMENT OF PUBLIC SAFETY, hereinafter referred to as "DPS," and the TOLLESON UNION HIGH SCHOOL DISTRICT, hereinafter referred to as "USER." DPS, under the authority of the Federal Bureau of Investigation (FBI), is the National Crime Information Center (NCIC) State Criminal Justice Information Systems Agency (CSA) in Arizona. DPS, under the authority of Arizona Revised Statutes (ARS) §41-1750, ARS §41-1751, and ARS §41-2205, also operates the Central State Repository for the criminal justice information system, and functions as the Arizona Criminal Justice Information System (ACJIS) CJIS Systems Agency. Per authority of ARS §41-2204, the Director of DPS also serves as the System Officer of ACJIS.

USER is:

 X A noncriminal justice agency authorized to receive criminal history record information and/or criminal justice information for the specific purpose of evaluating the fitness of current or prospective licensees, employees, contract employees and/or volunteers pursuant to 28 CFR, Part 20, and ARS §41-1750.

OR

 Other

DPS and USER hereby agree to exchange such criminal history record information and/or criminal justice information as is available in the State of Arizona State Central Repository and/or the ACJIS network, subject to the following terms and conditions:

TERMS AND CONDITIONS

- A. Information. In accordance with federal and state regulations, DPS agrees to furnish USER with the following type(s) of information: Authorized Criminal History Record Information and Authorized Criminal Justice Information via the applicant fingerprint card process.
- B. Rules. USER has the burden of giving notice of the requirements of all the below-named rules and regulations to its employees and the other agencies or individuals to whom USER might disseminate information derived pursuant to this Agreement.

1. **Compliance.** The exchange of all information covered by the terms of this Agreement shall be in strict compliance with all federal and state laws and regulations relating to the collection, use, storage, handling, and/or dissemination of criminal justice information and/or criminal history record information, and with the applicable rules, policies, and procedures contained in the FBI Criminal Justice Information System (CJIS) Security Policy, and with applicable ACJIS, NCIC, Arizona Crime Information Center (ACIC), International Justice and Public Safety Information Sharing Network, and Arizona Law Enforcement Telecommunications Systems (ALETS) operating policies, procedures, and regulations.
2. **Agency Security Contact.** USER shall designate an official Agency Security Contact (ASC) to serve as the agency liaison with DPS and to perform all necessary duties related to that function.
 - a. The ASC shall be responsible for ensuring compliance with Section B of this Agreement, and shall grant authorization to those employees who have access to criminal history record information and/or criminal justice information. The ASC shall submit and maintain a current Authorized Personnel List of all authorized employees' names, titles, dates of birth, and email addresses.
 - b. If the ASC changes for any reason, USER agrees to designate another individual as the ASC and to notify DPS within 30 days of the change.
3. **Training.** USER shall be responsible for compliance with training requirements.
 - a. Prior to submitting fingerprint cards and receiving criminal justice information and/or criminal history record information, USER shall attend initial access training covering proper submission procedures and basic privacy and security. Initial access training shall be provided by DPS.
 - b. All USER agency personnel authorized to access criminal history record information and/or criminal justice information shall complete both standard Security and Awareness training and USER-provided privacy and security training on the proper handling of such information.
 - 1) Security and Awareness training is required within six months of hire and every two years thereafter.
 - 2) USER-provided privacy and security training shall be completed a minimum of every two years.
4. **Acknowledgement Statement.** All USER agency personnel authorized to access criminal history record information and/or criminal justice information shall sign a statement form acknowledging notification of the penalties for misuse of the information prior to accessing any criminal history record information and/or criminal justice information. The acknowledgment statement is hereby incorporated into this Agreement.
5. **Secure Environment.** The criminal history record information and/or the criminal justice information received pursuant to this agreement shall be maintained in a secure environment accessible only to those personnel listed on the current Authorized Personnel List. If the criminal justice information and/or the criminal history record information received pursuant to this agreement is stored electronically, the electronic records environment shall be subject to technical security requirements specified in the CJIS Security Policy and periodic technical audits in accordance with Section D of this

agreement.

6. Policies and Procedures. USER shall develop and implement policies and procedures ensuring the following:
 - a. Privacy and security, which shall include: proper access, use, handling, dissemination, and destruction of criminal history record information and/or criminal justice information; prevention of unauthorized disclosure of criminal history record information and/or criminal justice information; a disciplinary policy for misuse of criminal history record information and/or criminal justice information.
 - b. Fingerprint submission integrity policies and procedures, which shall include: quality control methods to verify the applicant's identity and measures to prevent fingerprint tampering prior to submission to DPS.
 - c. Digital information security, which shall include: reporting, response, and handling capability procedures for information security incidents; account access and monitoring requirements; information integrity protocols. This paragraph is only applicable if the agency electronically stores or accesses criminal history and/or criminal justice information.
7. Personnel Screening. USER agrees to conduct personnel screening as permitted and/or required under state law of the personnel authorized to access and/or handle criminal history record information and/or criminal justice information.

C. Privacy and Security.

1. Purpose. USER agrees that the use of information received under the terms of this Agreement shall be limited to the following specific purpose(s): For the specific purpose of evaluating the fitness of school personnel/volunteers who are fingerprinted pursuant to ARS §15-512.
2. Secondary Dissemination.
 - a. USER assumes full responsibility and liability for the use and release of all criminal history record information and/or criminal justice information obtained pursuant to this agreement.
 - b. All dissemination, including secondary and further dissemination, shall be strictly limited to the purpose authorized by this agreement and shall not exceed the purpose authorized in this agreement or that which is authorized under state and federal laws and regulations.
 - c. All secondary and further dissemination shall be logged, and the log shall be retained for a minimum of five years.
 - d. USER assumes full responsibility and liability for all dissemination and use of the information obtained pursuant to this agreement including secondary and subsequent dissemination. (Unlawful use of criminal history information and/or criminal justice information is a class 6 felony pursuant to ARS §41-1756.)

D. Audits/Inspections.

1. Records and periodic audits.

- a. USER hereby agrees to maintain all personnel records, fingerprint submission records, training files, authorization lists, policies and procedures, dissemination logs, contractor records, and volunteer records as directed by DPS to determine compliance with applicable regulations and statutes.
 - b. USER agrees to make the above stated items available to DPS, the FBI CJIS Division, or their authorized representatives, for the purpose of conducting periodic audits of USER's compliance with all laws and regulations regarding the processing of information furnished to and by the USER under the terms of this Agreement.
 - c. USER shall cooperate with directives issued by the Arizona CJIS Systems Officer (CSO) concerning reliability and security of data.
 - d. All books, accounts, reports, files and other records relating to this agreement shall be subject at all reasonable times to inspection and audit by the State for five years after completion of this agreement.
2. Site security compliance. USER hereby agrees, as a condition of participation, to permit a team from DPS and/or the FBI CJIS Division to conduct on-site compliance inspections to ensure that required physical, personnel, computer, and communications safeguards are functioning properly.
 3. Directed audits. USER agrees to submit to directed audits for the investigation of any allegation of misuse of criminal justice information and/or criminal history record information obtained pursuant to this agreement. A directed audit includes an inquiry into the specifics of a misuse allegation as well as the overall administrative review of a routine audit. Directed audits are in addition to routine periodic audits.

E. Sanctions.

1. Cancellation. Either DPS or USER may cancel this Agreement upon thirty days notice to the other party in writing. All parties are hereby put on notice that this contract is subject to cancellation by the Governor for conflicts of interest, pursuant to ARS §38-511, the contents of which are hereby incorporated by reference.
2. Suspension of Service. In addition to the penalties provided by law, DPS reserves the right to immediately suspend furnishing information covered by the terms of this Agreement to USER when any terms of this Agreement are violated or reasonably appear to DPS to be violated. DPS shall resume furnishing such information upon receipt of satisfactory assurance, to DPS, that such violations did not occur or that such violations have been fully corrected or eliminated. In the event that USER challenges the ruling of DPS regarding violation(s) or audit results, the Arizona Criminal Justice Commission shall adjudicate the matter.
3. Indemnification. To the extent permitted by law, USER hereby agrees to indemnify and save harmless DPS, its Director and employees, and the FBI, its Director and employees from and against any and all claims, demands, suits, and proceedings by others and against all liability to others for the use or misuse by the USER of any information provided to USER pursuant to this Agreement.
4. Arbitration. This Agreement is subject to arbitration, but only to the extent required by ARS §12-1518.

- F. Non-Discrimination. USER agrees that USER will comply with all applicable laws relating to equal opportunity and non-discrimination, including the non-discrimination requirements of Executive Order 2009-09.
- G. Executory Clause. It is understood by and between the parties hereto that DPS is obligated to provide the services described in Section A above to USER only to the extent that public funds are made available to DPS for that purpose. DPS shall incur no liability on account thereof beyond the money made available for such purpose.
- H. Dissemination. The terms of this agreement pertaining to all dissemination of criminal justice information and criminal history record information shall be superseded by applicable federal regulations and Arizona laws governing the release of such information.
1. Investigations. USER agrees that DPS may use or disseminate information concerning USER request transactions on the ACJIS network to provide assistance with active criminal investigations or criminal intelligence investigations when such assistance is specifically requested by the investigating agency.
 2. Statistical Reports. USER agrees that DPS may generate, use, or disseminate statistical reports based upon data contributed or transactions conducted by USER.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the proper officers and officials.

ARIZONA DEPARTMENT OF PUBLIC SAFETY

BY:

Lt. Colonel Jeffrey E. Raynor
Arizona CJIS Systems Officer
Arizona Department of Public Safety
by order of

TITLE:

Colonel Robert C. Halliday
Director
Arizona Department of Public Safety

DATE:

USER:

TOLLESON UNION HIGH SCHOOL DISTRICT

BY:

TITLE:

DATE:

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Food and Nutrition Department Update

PURPOSE:

Kimberly Luvisi, Director, will provide a department/program update to the Governing Board.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board policies EF through EFE pertain to Food Services.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:


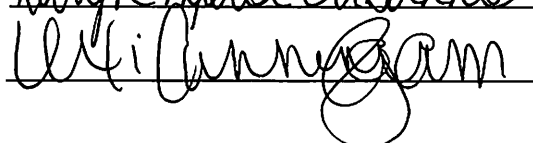
Information pertaining, but not limited, to the following will be shared: staffing, National School Lunch Program/School Breakfast Program, current projects, financial overview, comparison of yearly expenditures vs. ending balances, and current/projected projects.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

Information only. Governing Board action is not required.

Submitted by:  Date: 12-30-14
Approved by:  Date: 1-5-15

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Travel Request – NSBA Annual Conference

PURPOSE:

Administration requests Governing Board discussion of out-of-state travel for the Governing Board members (Steven Chapman, Devin Del Palacio, Corina Madruga, Vincent Moreno, and Freddie Villalon) and Dr. Lexi Cunningham, Superintendent, to attend the 75th Annual National School Boards Association (NSBA) Conference.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The NSBA 75th Annual Conference will take place March 21-23, 2015 in Nashville, Tennessee.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The NSBA conference provides an opportunity for the Superintendent and Governing Board to choose from hundreds of workshops on a variety of topics tied directly to school districts. This professional development opportunity provides an avenue for additional knowledge that can be utilized in the governance of the District.

BUDGET IMPACT AND COSTS:

Registration and associated travel costs will be paid from the Governing Board Professional Development budget.

RECOMMENDATION:

It is recommended that the Governing Board approve the travel request for the Governing Board members and Superintendent to attend the March 21-23, 2015 National School Boards Association's Annual Conference in Nashville, Tennessee.

Submitted by: Karim M. Eubanks Date: 12-30-14
Approved by: Lexi Cunningham Date: 1-5-15

75th Annual Conference

NSBA – NEW ORLEANS

March 21-23, 2015

Note: In preparing this cost estimate, certain assumptions were made, such as the availability of a particular hotel and flight times. Consequently, the estimation of costs can change depending on what is available at the time of booking.

Estimate of costs is on a per-person basis.

Registration:	\$755.00	General session;; no pre-conference sessions
Flight:	\$550.00	Departing on Friday; returning on Monday
Hotel:	\$600.00	\$200.00/night x 3 nights (does not include tax and fees) Average per-night fee based on all hotels listed in brochure
Meals:	\$196.00	Allowable per diem = \$49/day x 4 days (Per diem = \$10 for breakfast; \$14 for lunch; \$25 for dinner)
Taxi/Shuttle:	\$50.00	Airport to hotel and return trip on Monday
Total:	<u>\$2,151.00</u>	Per person

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Resolution – Signing of Vouchers

PURPOSE:

Administration seeks Governing Board authorization of a resolution allowing for the signing of vouchers in between regular and special Governing Board meetings.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

A.R.S. §15-321, Organization; election of officers of the board; meetings; execution of warrants; exemption, paragraph (G) states, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the Governing Board and the order is ratified by the board at the next regular or special meeting of the Governing Board.” In addition, District Policy DK; Payment Procedures “... directs the prompt payment of salaries and bills...”

The Governing Board agenda item is necessary to remove Mrs. Terri Hackett and Mrs. Sue Sornsin and to add Mr. Devin Del Palacio and Ms. Corina Madruga to those authorized to sign vouchers.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

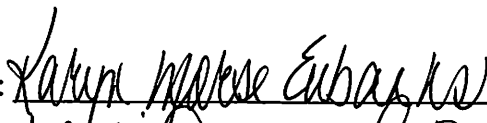
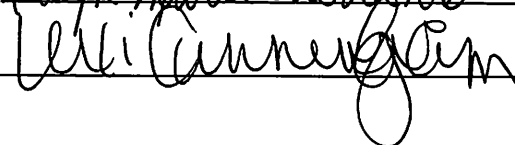
The resolution ensures that the District complies with Arizona statutes and District policy.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board authorize the resolution allowing for the signing of vouchers in between Governing Board meetings for the remainder of the 2014-2015 fiscal year.

Submitted by:  Date: 12-30-14
Approved by:  Date: 1-5-15

**GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
MARICOPA COUNTY, ARIZONA**

**PAYMENT PROCEDURES
RESOLUTION**

WHEREAS, A.R.S. §15-321 sets forth the procedures for execution of warrants drawn on the District, and

WHEREAS, said statute provides that an order for salary or other expense may be signed between Board meetings if a resolution to that effect has been passed prior to the signing and that order is ratified by the Board at the next regular or special meeting of the Governing Board;

WHEREAS, the Board of Tolleson Union High School District #214 authorize the President of the Board, or in the absence of the President, any other member of the Board, to sign orders (vouchers) for salaries or other expenses at times other than meetings of the Governing Board with the proviso that the orders (vouchers) are ratified by the Board at the next regular meeting;

NOW, THEREFORE, BE IT RESOLVED, that said statutory procedure be, and herein is, ordered for use in the District in accordance with the provisions of A.R.S. §15-321.

This resolution was moved, seconded, and passed at a meeting of the Tolleson Union High School District #214 Governing Board on January 13, 2015.

GOVERNING BOARD
TOLLESON UNION HIGH SCHOOL DISTRICT #214
OF MARICOPA COUNTY, ARIZONA

Steven Chapman, Member

Devin Del Palacio, Member

Corina Madruga, Member

Vincent Moreno, Member

Freddie Villalon, Member

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Minutes – December 9, 2014 Regular Meeting

PURPOSE:

Administration seeks Governing Board approval of the December 9, 2014 Governing Board Regular Meeting minutes.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with Open Meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions of and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the December 9, 2014 Governing Board Regular Meeting minutes.

Submitted by: Karin Marie Eubank Date: 12-30-14
Approved by: Lexi Cunningham Date: 1-5-15



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

**GOVERNING BOARD MINUTES
REGULAR MEETING**

TUESDAY, DECEMBER 9, 2014

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:00 p.m. by Governing Board President Mr. Vincent Moreno with the following members present: Mr. Steven Chapman, Mrs. Terri Hackett and Mrs. Sue Sornsinn. Mr. Freddie Villalon arrived at 6:09 p.m.

Pledge of Allegiance

Mr. Moreno led in reciting the Pledge of Allegiance.

Approval of the Regular Agenda

Mrs. Hackett moved to approve the Regular Agenda; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

Recessing of Regular Meeting for Public Hearing

Mr. Chapman moved to recess the Regular Meeting for a Public Hearing; seconded by Mrs. Hackett. In a roll call vote, the motion carried 4-0. The Regular Meeting recessed at 6:01 p.m.

PUBLIC HEARING

The Governing Board established December 9, 2014 for a public hearing on the Fiscal Year 2014-2015 Revised Budget #1 approved by the Governing Board during the November 25, 2014 meeting and properly advertised on the Tolleson Union High School District website. The public was invited to ask questions or make comments regarding the proposed revision. There were no requests to speak.

1. Fiscal Year 2014-2015 Revised Budget #1

Tracy McLaughlin, Director of Financial Services, informed the Governing Board that the General Budget Limit has been recalculated at \$57,126,562, an increase of \$104,124 and District Additional Assistance at \$17,735,023, a decrease of \$1,369,437 from the previously approved budget

2. Adjournment of the Public Hearing

Mrs. Hackett moved to adjourn the Public Hearing; seconded by Mr. Chapman. The Public Hearing adjourned at 6:04 p.m.

Reconvening of Regular Meeting

The Regular Meeting reconvened at 6:04 p.m.

Celebrations

A. Athletes of the Month – November 2014

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following Athletes of the Month were recognized:

Copper Canyon High School

Ashley Gonzales (Soccer) and Carlos Lopez (Soccer)

La Joya Community High School

Andrea Villalobos (Soccer) and Danielle Archie (Football)

Sierra Linda High School

Aryana Hernandez (Basketball) and Eddie Parker (Basketball)

Tolleson Union High School

Jessica Belmonte (Soccer) and Ivan Tzonev (Basketball)

Westview High School

Marie Norris (Golf) and Storme Donahue (Football)

B. Employee of the Month

The Employee of the Month recognition is bestowed upon employees who have exemplified the mission, vision, and purpose of the Tolleson Union High School District. These employees serve as an inspiration to others by showing a commitment to providing excellent customer service and who have made a positive impact on student achievement. The following November 2014 Employee of the Month was recognized for his contributions to the District.

District Office, Information Technology Department

Antonio Aguirre, Network and Project Manager

C. A Heartfelt Thank You

Governing Board Members Mrs. Terri Hackett and Mrs. Sue Sornsin were honored for their dedication to the Tolleson Union High School District. Mrs. Hackett's and Mrs. Sornsin's terms as Governing Board Members expire on December 31, 2014.

Public Participation

In accordance with Governing Board Policy BEDH, the Governing Board President recognizes citizens who wish to address the Governing Board members. There were no requests.

Reports and Updates

Superintendent – Dr. Cunningham

- Thirty (30) families received food boxes over the Thanksgiving holiday as part of the Superintendent's Student Advisory Council's Feeding Our Families project. Food is currently being collected at each site to create winter break boxes.
- Copper Canyon High School staff is planning on taking a group of seniors to Grand Canyon University to observe the campus and learn more about what GCU has to offer.
- The Positive Behavioral Interventions and Supports Team at Tolleson Union High School is working on core character traits and defining what each trait will look like on campus next year. TUHS has embraced the PBIS program and are ready to focus on students making positive decisions.

- University High School has had two QuestBridge matches this year. One student will visit Pomona College and one will visit Haverford College. This is the third year that UHS has had a match and the first year with two matches, which may be a U.S. record. The scholarship/match will cover tuition, books, fees, room, and board.
- The La Joya Community High School Culinary Program will host a Little Chefs Clinic in December for children in the neighborhood. LJCHS culinary students will spend a Saturday morning teaching children how to cook and bake.
- District students are participating in a “vote for your favorite cashier” competition. Students have an opportunity to vote for their favorite cashier as a way to say thank you to the Food Service Department for all of their hard work.
- Sierra Linda High School’s Family, Career, and Community Leaders of America Club is sponsoring an Angel Tree, located in the Front Office of the school.
- Westview High School has completed the public review requirement of their A⁺ application. A large number of students, parents, staff, and community members stopped by to provide the A⁺ Committee with feedback. The application will be updated and finalized for submission in January.
- Students are taking their end of course assessments this week and next. The end of the first semester is just a week away.

Governing Board

- Mr. Chapman mentioned that he had attended the Dr. Charles A. Landis Thanksgiving Dinner and will attend the Arizona School Boards Association’s annual conference on December 11-13.
- Mrs. Hackett thanked Copper Canyon High School Principal Mindy Marsit, Westview High School Principal Dr. Michele Wilson, and Tolleson Union High School Principal Ernie Molina for their hospitality during her recent school visits. Mrs. Hackett stated that she was impressed with the high level of energy exhibited on each campus and how the students are engaged in their work.
- Mrs. Sornsin thanked the Governing Board members and Dr. Cunningham for the parting gifts and stated that she wanted to make one last push for dual enrollment before her tenure as a Board member ends.
- Mr. Villalon thanked District staff for their support of students and their families.
- Mr. Moreno expressed his gratitude to all staff for a successful first semester and encouraged a great second semester as the District moves toward another graduation. Mr. Moreno also wished all staff members a restful winter break.

Approval of the Consent Agenda

Mrs. Hackett moved to approve the Consent Agenda, with the exception of Item #2.A, Performance Pay Portion (Bucket #2) of the Proposition 301 Plan – 2014-2015 School Year; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda – Item #2.A, Performance Pay Portion (Bucket #2) of the Proposition 301 Plan – 2014-2015 School Year

One hundred percent (100%) of the District’s Classroom Site Fund allocation (Proposition 301) goes to eligible certificated employees and is based on actual sales tax collections that occur throughout the fiscal year. Prop 301 encompasses three buckets:

- Bucket 1 – 20% for teacher base salary increases and employment related expenses
- Bucket 2 – 40% allocated for site performance
- Bucket 3 – 40% for specific classroom-based programs

Although the percentages remain the same – 40%, 40%, 20%, the breakdown is now different within Bucket #2.

- 33% – Teacher Performance
- 3% – Annual Measurable Objectives or AZ Learns A-F Grades
- 2% – Graduation Rate or Dropout Rate
- 1% – Parent/Student Satisfaction Survey
- 1% – Absence Rate

An additional change that was made is that the Prop 301 allocation must be paid to eligible certificated staff prior to June 30. As a consequence of this change, the dollar amount earned by eligible certificated employees this year may be less than the amount received last year.

Following discussion, Mrs. Hackett moved to approve the District's performance pay portion (Bucket #2) of the Proposition 301 Plan for the 2014-2015 school year; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

CONSENT AGENDA * ITEMS

Purchasing *

A. Disposals #878-881

The disposal of a refrigerator, a golf cart, two (2) blowers, an edger, and two (2) washer and dryer sets will ensure that the District continues to maintain furniture and equipment that is safe to use and in good operating condition.

Teaching and Learning *

A. Performance Pay Portion (Bucket #2) of the Proposition 301 Plan – 2014-2015 School Year
(See Discussion/Action of Items(s) Previously Removed from the Consent Agenda above.)

In accordance with A.R.S. §15-977(E), the Governing Board is asked each year to approve the District's performance pay portion (Bucket #2) of the Proposition 301 Plan, the primary focus of which is to increase student achievement and graduation rate, and decrease the dropout rate.

Superintendent's Office *

A. Travel Request

The following travel requests were approved:

Copper Canyon High School

- Coaches Jason Reschke, Edgar Martinez, and Hendericka Te Nuyl, and approximately twelve (12) members of the varsity girls' basketball team will participate in the Lady Badger Classic Basketball Tournament on January 1-3, 2015 in Prescott, AZ.

University High School

- Terry Caruso, English Teacher, will attend Advanced Placement Program English Literature Curriculum Development and Assessment Committee meetings held eight (8) times during the year at various locations throughout the U.S.

B. Resolution of Breach of Contract – Suzanne Johnstonbaugh and Lynn Hannah

Ms. Johnstonbaugh and Ms. Hannah signed a certified employment contract for the 2014-2015 school year. Subsequent to signing a contract, they submitted a letter of resignation. Ms. Johnstonbaugh's and Ms. Hannah's name was listed on the October 28, 2014 Governing Board meeting agenda, under the Human Resources; Personnel listing, as "Resignation/Release from Employment Contract (Pending Payment of Liquidated Damages)". Ms. Johnstonbaugh and Ms. Hannah were notified in writing that they had thirty days from the date of the letter in which to make payment or their names would be taken to the Governing Board at the next scheduled meeting following the expiration of the thirty day period for breach of contract with subsequent reporting to the Arizona Department of Education. Ms. Johnstonbaugh and Ms. Hannah did not pay the liquidated damages fee within the thirty day period and have not been released from their teaching contract.

ACTION /DISCUSSION ITEMS

1. Fiscal Year 2014-2015 Budget Revised Budget #1

The General Budget Limit has been recalculated at \$57,126,562, an increase of \$104,124 and District Additional Assistance at \$17,735,023, a decrease of \$1,369,437 from the previously approved budget.

Mrs. Hackett moved to approve Fiscal Year 2014-2015 Revised Budget #1 with the understanding that the amounts may change during the year due to mandated requirements by the Arizona Legislature; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

2. Student Success Funding

The Arizona Department of Education (ADE) will distribute approximately \$20 million to Arizona school districts during FY15. Known as Student Success Funding, the funds will be distributed based on both proficiency levels (falls far below, approaches, meets, or exceeds proficiency) and student growth as measured by state assessment (below average student growth percentage, above average student growth percentage, and the top 17% of student growth).

ADE has not provided direction on how the funds should be used other than to advise that the funds should not be spent on anything that would have to be sustained in future years. Discussion on the use of the funds occurred during a certified communication council meeting, a classified communication council meeting, a principals meeting, a First Friday administrators meeting, and a budget workgroup meeting. After discussion of the various ways the funding could be allocated, members of the previously named groups felt that a one-time stipend to eligible staff members is appropriate.

The District will receive close to \$168,000. Acknowledging the role that District staff have played in improving student achievement, Dr. Cunningham stated that each eligible employee will receive approximately \$180 (before taxes) based on the employee's FTE (e.g., full time employees will receive 100% of the allocation; less than full time will be prorated accordingly). Substitute employees (certified and classified) are not eligible for the stipend. Phased retirement staff is eligible, but will receive the stipend after District staff have been paid.

Mrs. Hackett moved to approve the use of the Student Success funding for a one-time, eligible employee stipend; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

3. Minutes – November 25, 2014 Regular Meeting

Mrs. Sornsins was excused from the meeting.

Mrs. Hackett moved to approve the November 25, 2014 Regular Meeting minutes; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

FORMAL ADJORNMENT OF REGULAR MEETING

Mrs. Sornsins moved to adjourn the Regular Meeting; seconded by Mrs. Hackett. Mr. Moreno called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 6:45 p.m.

Mr. Vincent Moreno, Governing Board President

SUMMARY OF AGENDA ITEM

DATE: January 13, 2015
TO: Dr. Lexi Cunningham and Governing Board Members
SUBJECT: Superintendent's Performance Based Pay

PURPOSE:

Administration seeks Governing Board approval of the Superintendent's performance for the period of July 1, 2014 through December 31, 2014.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to the Superintendent's Employment Agreement (Paragraph 3, subsection 3.2), Dr. Cunningham is entitled to performance based pay (5% of Superintendent's annual salary). However, the performance based pay amount is payable only if and to the extent that Dr. Cunningham satisfies the criteria for an award of performance pay.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

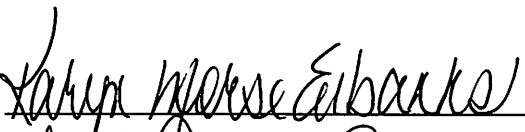
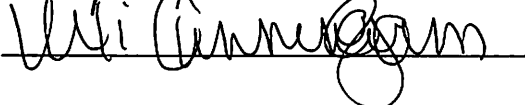
The Superintendent shall have earned her performance based pay if a majority of the Board members agree that the Superintendent earned an overall rating of exceptional or proficient in the categories of Educational Leadership, District Management, and Board and Community Relations.

BUDGET IMPACT AND COSTS:

Upon a determination that the Superintendent has earned her performance based pay, the performance pay amount then owing shall be payable in the next regular pay period.

RECOMMENDATION:

It is recommended that the Governing Board authorize the payment of the Superintendent's performance based pay for the period of July 1, 2014 through December 31, 2014.

Submitted by:  Date: 12-30-14
Approved by:  Date: 1-5-15