



**TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214**

**GOVERNING BOARD **UNOFFICIAL** MINUTES  
REGULAR MEETING**

TUESDAY, NOVEMBER 10, 2015

DISTRICT ADMINISTRATIVE CENTER  
9801 W. VAN BUREN STREET  
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 5:50 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, and Mr. Vincent Moreno. Mr. Freddie Villalon joined the meeting at 7:00 p.m.

**Posting of Colors and Pledge of Allegiance**

Cadet Sgt. Amy Buchta and Cadet Sgt. Chyna Rendon from Westview High School's MCJROTC Color Guard posted the flags and the Pledge of Allegiance was recited.

**Approval of the Revised Regular Agenda**

Ms. Madruga moved to approve the Revised Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

**Celebrations**

**A. Veteran's Recognition**

A moment of silence was observed for those who are currently serving their country and those who will never return home. The following individuals, who were in attendance at the meeting and who proudly served their country in all branches of the military, were honored.

<u>Name</u>	<u>Location</u>	<u>Branch of Service</u>
Margaret Aguilar	CEA/LA	Army
Angela Bryant	Transportation	Navy (Australian)
Antonio Garcia	Technology	Navy
Charles Gaucin	LJCHS	Air Force
Benjamin Geiger	Curriculum and Instruction	Army
Dave Glasser	Transportation	Air Force
AeDee Latten II	CEA/LA	Air Force
Jeremy Lewis	LJCHS	Army
Vincent Moreno	Governing Board	Navy
Bruce Olson	Technology	Air Force
James Piper	Human Resources	Air Force
Antonio Ramirez	Transportation	Air Force
John Renouard	SLHS	Marines
John Schweikert	SLHS	Navy
Jonathan Stewart	CCHS	Air Force
Orson Thomas	Food and Nutrition	Army
John Umstatted	Transportation	Army

<u>Name</u>	<u>Location</u>	<u>Branch of Service</u>
Peter Washington	WHS	Marines
Julianne Williams	Transportation	Air Force
Billy Wilson	Transportation	Army

**Recess of Regular Meeting** – The meeting recessed at 6:05 p.m.

**Reconvening of Regular Meeting** – The meeting reconvened at 6:15 p.m.

**B. Employees of the Month**

The Employee of the Month recognition is bestowed upon employees who have exemplified the mission, vision, and purpose of the Tolleson Union High School District. These employees serve as an inspiration to others by showing a commitment to providing excellent customer service and who have made a positive impact on student achievement. The following September 2015 Employees of the Month were recognized for their contributions to the District.

La Joya Community High School  
Karola Bond, Chemistry Teacher

Sierra Linda High School  
Karen Furkert, English Teacher

Westview High School  
MSgt. Peter Washington, MCJROTC Instructor

**C. Tolleson Service Committee**

Following a long tradition, the Tolleson Service Committee's 33<sup>rd</sup> Annual Charles A. Landis Thanksgiving Day Dinner will be held on Thanksgiving Day from 11:00 a.m. to 2:00 p.m. at the Tolleson Union High School Cafenadium. Representing the Tolleson Service Committee, founded in 1982, were Mickie Diaz, Lupe Herrera, Dr. Charles Landis, and Armando Morado.

**D. Westview High School MCJROTC Program**

For the second time, the U.S. Marine Corps has named Westview High School a Western Region Naval Honor School. Being named one of the top seven programs in the Western United States provides an opportunity for cadets to possibly attend either West Point or the Naval Academy.

**Public Participation**

There were no requests to address the Governing Board.

**Summary of Current Events**

**Superintendent – Dr. Cunningham**

- Forty-nine La Joya Community High School students recently visited the University of Arizona where they spent the entire day on campus. Students had an opportunity to learn what the University has to offer and how to apply.
- Travis Johnson, Director of Alternative Education, and his team from the James A. Green Continuing Education Academy and Lighthouse Academy participated in Tolleson Pride Day. Along with hundreds of other volunteers, they spent the day improving the City of Tolleson by painting, picking up trash, and helping homeowners with various projects.
- The Food and Nutrition Department recently held their favorite cashier contest, where students at each site had an opportunity to cast their vote.

- A group of students from Sierra Linda High School participated in Grand Canyon University's Health Sciences, Engineering, and Technology Day. Students explored GCU and learned about careers in these fields.
- Copper Canyon High School is "Committed to Complete." The Aztec Ambassadors are providing tutoring and assisting students to complete all homework assignments in order to avoid receiving a zero.
- The Tolleson Union High School JROTC Color Guard participated in a community service event in Guadalupe. Cadets thought they were there just to present the colors but when they arrived, they discovered they were to lead the community parade.
- University High School alum Brianna Griffin, a senior at Arizona State University's Barrett Honors College, spent the summer teaching English in Zanzibar, Africa. Brianna's work is highlighted on the Barrett Honors College website.
- The Westview High School Knights are moving forward in the football playoffs. The team will host Williams Field High School on Friday.
- Thirty Transportation employees had perfect attendance in October and the department was accident-free.

### **Governing Board**

- Mr. Moreno stated that he had visited Westview High School and La Joya Community High School, attended the Career Fair held at Sierra Linda High School, encouraged individuals to become educated on exactly what the funding lawsuit entails, wished everyone a happy Thanksgiving holiday, and invited all to read his Guest Author article on the District's website.
- Mr. Chapman echoed what Mr. Moreno had stated about the lawsuit funding and stated that he had attended AASBO and West-MEC meetings.
- Ms. Madruga stated that she had attended a NSBA conference, will attend a NALEO conference on November 20-21, that elections for the Arizona Latino School Board Association had taken place, and that ALSBA and Competitive Arizona will hold a joint meeting on November 30.

### **Approval of the Consent Agenda**

Ms. Madruga moved to approve the Consent Agenda; seconded by Mr. Moreno. In a roll call vote, the motion carried 4-0.

### **Discussion/Action of Item(s) Previously Removed from the Consent Agenda**

No items were removed.

## **CONSENT AGENDA \* ITEMS**

### **Human Resources \***

#### **A. Personnel Items**

### **ADMINISTRATIVE STAFF**

#### **Resignation/Release From Contract (Liquidated Damages Do Not Apply)**

Hennington, Casey	TUHS	Assistant Principal for Curriculum and Instruction
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### **PROFESSIONAL SERVICES STAFF**

#### **Employment of Personnel**

Udisky, Beth	DO	District Prevention and Intervention Coordinator
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**CERTIFIED STAFF**

**Employment of Personnel**

Pettingill, Shirley                      DO                      Guest Teacher

DeMouy, Matthew                      WHS                      Mathematics

**Resignation at End of Semester (Liquidated Damages Do Not Apply)**

Wallace, Kimberly                      TUHS                      Biology

**Retirement at End of Semester (Liquidated Damages Apply)**

Hoban, Richard                      WHS                      Mathematics

**CLASSIFIED STAFF**

**Employment of Personnel**

Avila, Melissa                      CCHS                      Clerical Support II

Durazo, Vanessa                      CCHS                      Administrative Assistant III

Rivas, Emily                      LJCHS                      Clerical Support II

Lemos, Patricia                      SLHS                      Clerical Support II

Chavez, Miriam                      WHS                      Cafeteria Cashier

Walker, Amy                      WHS                      Instructional Assistant I

**Fall Coaches**

Hale, Randy                      CCHS                      Assistant Football Coach

Schultz, Stephanie                      LJCHS                      Varsity Volleyball Coach

**Coaches Resignations**

Romanisin, Thomas                      LJCHS                      Assistant Football Coach

**Resignations**

Aylor, Crystal                      DO                      Bus Driver

Montesdeoca, Hortencia                      LJCHS                      Instructional Assistant II

**Job Abandonment**

Soza II, Ramiro                      CCHS                      Part-time Custodian II

**B. School Year Calendars – 2016-2017, 2017-2018, and 2018-2019**

Calendars for school years 2016-2017, 2017-2018, and 2018-2019 were approved.

**Financial Services \***

**A. Vouchers**

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers                      –                      \$ 3,795,418.59
- Expense Vouchers                      –                      \$ 1,254,236.88

**B. Donations**

The following were received by the District.

- The City of Tolleson donated \$15,000 to Tolleson Union High School for student class fees, extra academic support, and mentoring for student achievement.
- The Copper Canyon High School Dance Club donated \$1,776.60 to Copper Canyon High School's Dance Program for the purchase of costumes.

**C. Fiscal Year 2015-2016 Establishment of Date for Public Hearing**

The proposed revision to the adopted 2015-2016 fiscal year budget will be published on the Tolleson Union High School District website and December 8, 2015 at 6:00 p.m. was established as the date and time in which to hold a public hearing.

**Superintendent's Office \***

**A. Agreement for Transportation Services – Arts Academy of Estrella Mountain**

Under the terms of the Agreement, the District will provide transportation for Arts Academy of Estrella Mountain students for field and extracurricular trips.

**B. Agreement with Special Education Systems, Inc. for Provision of Transportation Services**

Special Education Systems, Inc. will provide transportation for the District's alternative-to-suspension students to and from Southwest Academy.

**C. Travel Requests**

The following travel requests were approved:

- Copper Canyon High School basketball coaches Paul Murphy, Kenderick Felix, and Darren Hamilton, along with members of the boys' basketball team, will participate in the Southwest Rotary Classic Holiday Boys Basketball Tournament at Cibola High School in Yuma, AZ on December 3-5, 2015.
- Sierra Linda High School basketball coaches Joshua Haagensen, Chase Boydston, and Andrew Encisco, along with members of the boys' basketball team, will participate in the Salpoint Catholic Tip-off Classic in Tucson, AZ on November 27-28, 2015.
- Debbie McKintosh, Director of Career and Technical Education, and CTE department chairs Kelly Matthews (CCHS), Heather Eaton (LJCHS), Sonia Saenz (SLHS), Elena Sobampo (TUHS), and Ashley Fergus (WHS) will attend the ACOVA Midwinter Conference in Prescott, AZ on February 3-5, 2016.
- Dr. Lexi Cunningham, Superintendent; Tracy McLaughlin, Director of Financial Services; Michael Stewart, Director of Human Resources; Travis Johnson, Director of Alternative Education (tentative); Susan Thompson, UHS Academic Dean (tentative); and principals Mindy Marsit (CCHS), Brandi Haskins (LJCHS), Tim Madrid (SLHS), Ernie Molina (TUHS), and Dr. Michele Wilson (WHS) will attend the NAU/AZ Trust Summer 2016 Academy in Flagstaff, AZ on June 15-17, 2016.

**D. Minutes – October 27, 2015 Regular Meeting**

All Governing Board members were present.

## INFORMATION/DISCUSSION ITEMS

1. **Resolution in Support of High School Voter Registration and Civic Engagement**  
The Governing Board members discussed the Resolution in Support of High School Voter Registration and Civic Engagement, which would allow organizations to partner with the District on voter registration and civic engagement opportunities. The Resolution, with minor changes, will be on the December 8, 2015 Governing Board meeting agenda.
  
2. **Proposed Changes to Policies AC (Nondiscrimination/Equal Opportunity), GBA (Equal Employment Opportunity), and JB (Equal Educational Opportunities)**  
The Governing Board members discussed proposed changes to Policies AC (Nondiscrimination/Equal Opportunity), GBA (Equal Employment Opportunity), and JB (Equal Educational Opportunities) to ensure that gender identity and gender expression are added as protected classes. The first reading of the proposed policy changes will be on the December 8, 2015 Governing Board meeting agenda.
  
3. **Governing Board Delegation of Authority**  
Governing Board members discussed how delegation of authority is to be granted to a Governing Board member who is acting on behalf of the entire Board. Unless such delegation of authority is granted during a duly noticed and convened Governing Board meeting, individual Governing Board members do not have the authority to do so.

## ACTION/DISCUSSION ITEMS

1. **Formal Recognition of Administrators and Certified Staff for the Meet and Confer Process**  
Policy HA states, "The Governing Board may recognize an employee group association for purposes of the meet and confer process. In order to be recognized, the employee group must provide documentation that 30%, or more, of the employees in the group want to be represented by the organization seeking recognition." Pledges gathered subsequent to adoption of Policy HA has resulted in 80% of administrators authorizing the Tolleson Administrators Association and 53% of certified staff supporting the Tolleson Education Association to negotiate on their behalf in the meet and confer process.  
  
Mr. Chapman moved to formally recognize the Tolleson Administrators Association and Tolleson Education Association for purposes of the meet and confer process; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.
  
2. **Proposed ASBA Bylaw Changes**  
Voting on the proposed bylaw changes is to take place by electronic vote per the new procedure adopted by ASBA membership in December 2014. The Governing Board discussed the proposed changes and who is to cast the votes on behalf of the Governing Board.  
  
The Governing Board was not in favor of the proposed changes to Article V – Officers and Board of Directors and Executive Committee – Section 5 – Nominations and Elections.  
  
The Governing Board was in favor of the proposed changes to Article Article V – Officers and Board of Directors and Executive Committee – Section 2 – Board of Directors.  
  
Ms. Madruga moved to direct Karyn Morse Eubanks, the Governing Board's Executive Assistant, to cast the votes on behalf of the Governing Board; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

**AGENDA ITEMS FOR FUTURE MEETINGS**

- Report – ASU/Fulton School of Engineering EPICS Program
- Governing Board Retreat

**FORMAL ADJOURNMENT OF REGULAR MEETING**

Mr. Del Palacio moved to adjourn the Regular Meeting; seconded by Ms. Madruga. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:38 p.m.

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Mr. Steven Chapman, Governing Board President