



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD **UNOFFICIAL MINUTES
REGULAR MEETING**

TUESDAY, JANUARY 26, 2016

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:00 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, Mr. Vincent Moreno, and Mr. Freddie Villalon.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Regular Agenda

Mr. Del Palacio moved to approve the Regular Agenda; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

Celebrations

A. Questbridge National College Scholarships

College Match Scholarship Recipients are granted admission to one of QuestBridge's partner colleges with a full, four-year scholarship worth over \$250,000 each. The following La Joya Community High School seniors were recognized as recipients of a scholarship.

- Wintana Yohannes – Williams College in Williamstown, Massachusetts
- Garrett Clinton – Washington and Lee University in Lexington City, Virginia

B. Administrator of the Year – Arizona School Counselor Association

Debbie McKintosh, Director of Career and Technical Education, was celebrated for being selected as the Administrator of the Year by the Arizona School Counselor Association.

Public Participation

In accordance with Governing Board Policy BEDH, the Governing Board President recognizes citizens who wish to address the Governing Board members. There were no requests.

Summary of Current Events

Superintendent – Dr. Cunningham

- Copper Canyon High School's Student Council is working to build school spirit and engage more students in campus activities. They are also supporting teachers and thanking them for supporting students.
- Congratulations to the two La Joya Community High School artists featured in the New Horizons High School Art Exhibition who received monetary awards for their work.
- Sierra Linda High School participated in a Google Expedition last week. Five social studies teachers and their students worked with Google to visit historic sites and learn about their impact on history.

- University High School students continue to work on their design thinking projects and are hoping to create a space on campus that is representative of their school.
- Congratulations to Westview High School teacher Jeff Eccles for being named a KNIX Teacher of the Week. Mr. Eccles is a great teacher and has coached many teams while at WHS.
- The James A. Green Continuing Education Academy is focusing on the character trait of respect and had one of the District’s school resource officers as a guest speaker. CEA focuses on a new character trait each week.
- Tolleson Union High School has removed all of the information on the 2015 graduates who were accepted to college and is challenging the class of 2016 to fill up the United States and Arizona maps. The class of 2016 is up to the challenge and has begun to share their college acceptances and have their picture taken for the wall.

Governing Board

- Mr. Villalon recently visited the Copper Canyon High School and Tolleson Union High School campuses. Mr. Moreno stated that he was impressed with how clean the campuses are and expressed his amazement at how quickly administration and security staff can move students through the lunch lines.
- Mr. Villalon thanked administrators and staff for their dedication to the District.
- Mr. Del Palacio recognized the recent and successful FBLA event.
- Ms. Madruga acknowledged the success of Sierra Linda High School’s Lady Bulldogs.
- Ms. Madruga and Mr. Chapman thanked the staff who will be engaged in the January 30 strategic planning session for having made the commitment to give their time to the process.
- Mr. Chapman expressed his congratulations to Westview High School world history teacher Jeff Eccles and spoke of Tolleson Union High School’s graduates wall.

Approval of the Consent Agenda

Mr. Del Palacio moved to approve the Consent Agenda; seconded by Mr. Villalon. In a roll call vote, the motion carried 5-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

CERTIFIED STAFF

Employment of Personnel

Barari, Nastaran	DO	Guest Teacher
Harris, Cassandra	DO	Guest Teacher
Johnson, Tammy	DO	Guest Teacher
Kesler-Winans, Deborah	DO	Guest Teacher
Kirby, Brian	DO	Guest Teacher
Mackenzie, Pemberton	DO	Guest Teacher
Horward, Lonnie	LJCHS	Special Services
Cady, David	UHS	Social Studies – History

Winter Coaches

Espinoza, Jorge	LJCHS	Assistant Girls Basketball Coach
Jacinto, Vanessa	LJCHS	Athletic Trainer
Markgraf, Colin	LJCHS	Athletic Trainer

Spring Coach Resignation

Masciulli, Sabrina	TUHS	Varsity Girls Tennis Coach
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Resignation/Release From Contract (Liquidated Damages Do Not Apply)

Torres, Sarah	CCHS	English and Social Studies – History
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Resignation/Release From Contract (Pending Payment of Liquidated Damages)

White, Angelica	LJCHS	Social Worker
Kosterman, Kristy	TUHS	Special Services
Masciulli, Sabrina	TUHS	Physical Education

Resignation at End of 2015-2016 SY

Gaucin, Charles	LJCHS	ELD
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Retirements at End of 2015-2016 SY

Chaffee, Kevin	WHS	CTE – Industrial & Emerging Tech
Chaffee, Paula	WHS	Social Worker

CLASSIFIED STAFF**Employment of Personnel**

Luna, Eric	LJCHS	Instructional Assistant II – SPED
Cardenas, Mariah	SLHS	Instructional Assistant I – SPED
Lopez, Anastasia	WHS	Clerical Support II – Health Aide

Winter Coach

Castro Castro, Ulises	LJCHS	Assistant Girls Soccer Coach
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Resignations

Avila, Melissa	CCHS	Clerical Support II – Receptionist
Lawson, Christopher	DO	Substitute Bus Driver
Luna, Eric	LJCHS	Instructional Assistant II – SPED
Ingram, Crystal	SLHS	In School Support Specialist
Valdivia, Yannette	WHS	Clerical Support II – Guidance Clerk

VOLUNTEERS**Chaperones**

Lozada, Christina	CCHS	Chaperone
Jones-Baldwin, Dr. Carolyn	WHS	Chaperone

Financial Services *

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers – \$ 4,017,968.53
- Expense Vouchers – \$ 2,071,796.38

B. Donations

The following donations were accepted by the Governing Board:

- AZ Apollo Education Group; AZ Organizing Committee and College Football; and Donorschoose.org donated technology and supplies valued at \$1,973.00 to the La Joya Community High School Psychology program.
- Donorschoose.org donated technology equipment valued at \$2,171.96 to the La Joya Community High School Anatomy and Physiology program.
- The Fighting Lobos Booster Club donated \$1,258.75 to the La Joya Community High School Wrestling Team to cover expenses for tournaments, transportation, supplies, and apparel.
- Richard Wagner donated \$500.00 for supplies to the University High School Robotics Club.

Purchasing *

A. Authorization for Disposal #914 - #917

The Governing Board authorized the disposal of obsolete computer equipment, a golf cart, and a Gator that are no longer needed by the District.

Teaching and Learning *

A. Statement of Assurance – Teacher Evaluation System – 2016-2017

A.R.S. §15-952.A.3 specifies that local governing boards must annually submit evidence to the State Board of Education that the evaluation system originally approved by the Governing Board continues to meet all requirements set forth in A.R.S. §15-527.

Superintendent's Office *

A. Travel Requests

The following travel requests were approved:

- Lisa Kallmes, Westview High School Student Government Advisor; Erik Juarez, Social Studies Teacher; and Student Government members will participate in the Arizona Association of Student Councils State Convention 2016 on February 4-6, 2016 at Coconino High School in Flagstaff, AZ.
- Sierra Linda High School Choir Director Antonio Lozano; Stephen Aiton, Piano Accompanist; Hilary Helmer, Dance Teacher; Tanya Emelander, Wellness Teacher; and Choir students will compete in the Northern Arizona University Jazz Madrigal Festival on February 12-13, 2016 in Flagstaff, AZ.
- Monica Saldana De La Rosa, Tolleson Union High School Head Spiritline Coach; Katherine Laubscher, Assistant Spiritline Coach; and members of Spiritline will compete in the United Spirit Association 2016 Spirit Nationals on March 17-20, 2016 in Anaheim, CA.
- Marketing Teachers and DECA Advisors Larry Thomas (CCHS) and Judi Shelkin (SLHS), along with students from each site who qualify via state level competition, will participate in the International Career Development Conference on April 22-26, 2016 in Nashville, TN.
- Copper Canyon High School Teachers Mike Torres, Cynthia Brown, Kirk Johnson, and Brad Lassiter; Chaperones June Foren and Frank Talbert; and students in the Varsity Band, Beginning Band, and Choir will participate in the Soundtrack Session: Instructional/Choir Arts Workshop in Anaheim, CA and perform on the Newport Beach Pier in Newport, CA on April 28-30, 2016.

- Tolleson Union High School Dance Teacher Heidi Wilkes; Science Teacher Tabitha Fedina; and Dance students will participate in the Universal Dance Association Summer Camp on June 20-23, 2016 at Northern Arizona University in Flagstaff, AZ.
- Automotive Technologies, Carpentry, Digital Photography, Engineering Sciences, Journalism, and Welding Technologies Teachers and SkillsUSA Advisors Heather Eaton (LJCHS); Dennis Garry and Terry Young (TUHS); Jessica Dorr (WHS); and students from each site who qualify via state level competition, will participate in the National SkillsUSA Conference on June 20-25, 2016 in Louisville, KY.
- Sports Medicine Teachers and HOSA Advisors Kelly Matthews and Derick Lehman (CCHS); Vanessa Jacinto (LJCHS); Samantha Gordon (SLHS); Ashlee Castro and Shirleeah Fayson (TUHS); Trevor Rice (WHS); and students from any of the five (5) sites who qualify via state level competition, will participate in the National HOSA Conference on June 22-26, 2016 in Nashville, TN.
- BOSAS, Financial Services, and Software Development Teachers and FBLA Advisors DeKenda Jimerson and Larry Thomas (CCHS); Debi Kuhen (LJCHS); Judi Shelkin (SLHS); Elena Sobampo (TUHS); Shad Sluiter (WHS); and students from all five (5) sites who qualify via state level competition, will participate in the FBLA National Conference on June 27-July 3, 2016 in Atlanta, GA.
- Culinary, Fashion, and Early Childhood Education Teachers and FCCLA Advisors Jeanette Neese and Melissa Tracy (CCHS); Catherine Marshall (LJCHS); Sondra Brady, Sushyla Perez, and Sonia Saenz (SLHS); Barb Saltzman (TUHS); Ashley Fergus-Beuthin, Nanette Ramirez, and Patti Lopez-Vejar (WHS); and students from all five (5) sites who qualify via state level competition, will participate in the National FCCLA Conference on July 2-8, 2016 in San Diego, CA.
- Debbie McKintosh, Director of Career and Technical Education; Guidance Advisors Sue Hennessy, Brian Lamothe, Sara Lewis, Randi Riggs, and Seth Stuart (CCHS); Lindsey Loughran, Peter Perez, Jaimie Schulz, Tina Valenzuela, and Shawn Vandernaalt (LJCHS); Daisy Hernandez, Brigitte Ochoa, Tiffany Ostrowski, Denise Saldamando, and Joely Sanders (SLHS); Karla Anibas, Grace Barnes, Stephanie Finch, Crystal Simons, and Andrea Wolochuk (TUHS); Morgan Champie and Brigitte Ochoa (UHS); and Heather Anderson, Monica Buensuceso, Stephanie Gilliland, Julie Lynch, Peter Nitka, and Carmen Pappalardo (WHS) and CTE Teachers Dekenda Jimerson, Niels Knudsen, Derick Lehman, Kelly Matthews, Jeanette Neese, Larry Thomas, and Melissa Tracy (CCHS); Heather Eaton, Vanessa Jacinto, Debi Kuehn, and Catherine Marshall (LJCHS); Samantha Gordon, Sushyla Perez, Sonia Saenz, and Judi Shelkin (SLHS); Ashlee Castro, Shirleeah Fayson, Dennis Garry, Niels Knudsen, Barb Saltzman, Elena Sobampo, and Terry Young (TUHS); and Jessica Dorr, Ashley Fergus-Beuthin, Patty Lopez-Vejar, Nanette Ramirez, Trevor Rice, Shad Sluiter, and Garfield Scott (WHS) will attend and participate in the ACTEAz Summer Conference on July 15-20, 2016 in Tucson, AZ

B. Minutes – January 12, 2016 Regular Meeting and Executive Session

All Governing Board members were present.

INFORMATION /DISCUSSION ITEMS

1. Helios Education Foundation ACT Initiatives

Paul Luna, President and CEO of Helios Education Foundation, and Linda Thompson, Senior Vice President and Chief Impact Officer, presented information on the Helios Education Foundation and the ACT Initiative, including the following highlights:

- Helios believes that education changes lives and strengthens communities, education is an investment and not an expense, every student regardless of zip code deserves a high-quality education, every individual has the opportunity to attend and be prepared to succeed in postsecondary education, and that they will achieve their mission through true collaboration and partnership.

- The Helios education reform strategy focuses on early grade success, college and career readiness, and postsecondary completion.
- Increasing access to the ACT fosters college-going conversations with more students and provides valuable data to education leaders, school officials, parents, and students on the academic preparedness of students to pursue postsecondary education.
- In 2008, Helios began funding the administration of the ACT exam to all juniors in eight Arizona school districts. The ACT was chosen because it is a measure of college readiness. Helios covers 70% of the costs of the exams, while the participating districts cover the remaining portion. As of 2015, Helios will assist eighteen school districts, with TUHS being one of the newest additions.
- The ACT Initiative (now known as College Knowing and Going Initiative) will provide critical data to assess students' readiness for college and career and offer the opportunity for individual schools and districts to adjust their practices in support of more student readiness. Initial data indicates that the ACT Initiative has helped to increase the number of male, Latino, and low-income students who are taking the ACT exam.
- Changing demographics is the most pressing issue in Arizona, illuminating the reality that the educational success of all Latino students must be a priority. Closing the Latino achievement gap and improving college attainment rates among Latino students is the key to breaking the cycle of poverty, unleashing Arizona's greatest talent potential, and ensuring the state is positioned to compete and thrive in a knowledge-based global economy.
- In addition to assisting with the administration of the ACT to all junior students, Helios has expanded their scope to include assistance with applying to college, filling out the FASFA form, and visiting college campuses.
- The Helios Foundation is investing \$5.2 million into the College Knowing and Going Initiative, with \$700,000 earmarked for research.
- Helios' Policy, Research, and Evaluation Center is working with ASU to design a multi-year longitudinal survey of students that, when combined with other data, will help inform how academic achievement and attainment can be improved; not only for Latino students, but for all Arizona students.

2. **Data Dashboard Demonstration**

Eric Kistler, District Software Developer, provided an overview of the District's data dashboard.

- As presented at the 2015 Consortium for School Networking conference, by 2017-2018, there will be a greater need for information visualization; that is, the ability to view critical data located in one place. In addition, by 2019-2020, there will be a need for visual data analysis. Creation of the data dashboard satisfies both these needs far ahead of the CoSN timelines.
- The District's Student Information System has an abundance of detailed data; e.g., student academic performance, student and family demographics, student health history, and staff performance, that previously was not located in one, easily-accessible location.
- When designing the data dashboard, various performance needs were identified:
 - Multiple on-screen groups of reports for same-screen analysis
 - Simplistic filter attributes for user-directed data targeting
 - Performance-oriented screen updates
 - One-click export functions for graphics and spreadsheets
 - Ad-hoc reporting with a visual interface that models the District's business rules
 - Compartmental design of organizational data to limit access to only needed educator school functions
- The data dashboard allows for:
 - Easily filterable queries
 - Multiple panel design to support report analysis
 - Quick year-to-year student demographic trend analysis

- Sample views shown included average student GPA; student attendance; percentage of students on track to graduate; percentage of students with a grade of D or F; discipline incidents aggregated by the day of the week, location, or violation type; and a curve analysis of discipline referrals.
- The data dashboard has been developed over the period of one year and continues to grow and be refined. The data that is now available to guidance advisors allows for closer student overview.

AGENDA ITEMS FOR FUTURE MEETINGS

- February 9 – Expect More Arizona presentation
- February 23 – Applied Economics demographic study presentation
- March 8 – No items added

FORMAL ADJOURNMENT OF REGULAR MEETING

Mr. Villalon moved to adjourn the Regular Meeting; seconded by Mr. Del Palacio. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:17 p.m.

Mr. Steven Chapman, Governing Board President