



NOTICE OF PUBLIC MEETING

**TOLLESON UNION HIGH SCHOOL DISTRICT #214
GOVERNING BOARD AGENDA
FOR REGULAR MEETING**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Tolleson Union High School District Governing Board and the general public that the Governing Board will hold a public meeting open to the public as follows:

DATE: February 9, 2016

TIME: 6:00 p.m.

PLACE: District Administrative Center, 9801 West Van Buren Street, Tolleson, AZ 85353

The agenda for this meeting is provided below. However, the Governing Board reserves the right to change the order of items on the Agenda with the exception of public hearings set for a specific time. One or more members of the Governing Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03 A.3, the Governing Board may vote to convene an executive session, which will not be open to the public, for discussion or consultation for legal advice with the Governing Board's attorney on any matter listed on the Agenda.

A copy of background material for an agenda item provided to Governing Board members (with the exception of materials relating to executive sessions) is available for public inspection at the District Administrative Center, 9801 W. Van Buren Street, Tolleson, AZ 85353, at least twenty-four (24) hours prior to the Governing Board meeting. Please contact Karyn Morse Eubanks, the Governing Board's Executive Assistant, at 623-478-4001 for more information.

Persons with a disability may request reasonable accommodations by contacting Ms. Eubanks. Accommodations should be requested at least two (2) working days prior to a public meeting to allow time for the District to arrange for the accommodation.

Posted: February 4, 2016 By: Karyn Morse Eubanks, Executive Assistant to the Governing Board

A complete copy of the meeting agenda can be found on the TUHSD website: www.tuhsd.org

REGULAR MEETING

1. Call to Order and Roll Call

The meeting was called to order by _____ at _____ p.m.

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

2. Approval of the Regular Agenda

Recommendation: That the Governing Board approve the Regular Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

3. Celebrations

A. Athletes of the Month

The Athlete of the Month Program recognizes student athletes who exhibit exemplary sportsmanship, performance, leadership, and work ethic, both in the classroom and in a competitive environment. The following January 2016 Athletes of the Month will be recognized:

Copper Canyon High School

Crystal Love (Basketball) and Jonathan Rodriguez (Soccer)

La Joya Community High School

Carolina Armenta (Soccer) and Jacob Arredondo (Wrestling)

Sierra Linda High School

Jasmine Cardenas Dasilva (Soccer) and Jorge Quinones (Basketball)

Tolleson Union High School

Alexia Marsh (Basketball) and Trey Johnson (Basketball)

Westview High School

Kori Lewis (Soccer) and Julian Rascon (Basketball)

B. Employees of the Month

The following December 2015 Employees of the Month will be recognized for their contributions to the District.

Copper Canyon High School

Dacia Atkinson, Wellness Teacher/Department Chair

Sierra Linda High School

Sushyla Perez, Culinary Arts Teacher

Tolleson Union High School

Alicia Brankel, Literacy Teacher

Westview High School

Courtney Green, Life Skills Teacher

District Office – Special Services Department

Yvette Aragon, Administrative Assistant to the Director of Special Services

C. Rodel Exemplary Principal Semi-finalist

Dr. Michele Wilson, Westview High School Principal, will be honored for being named an Exemplary Principal semi-finalist by the Rodel Foundation of Arizona.

4. Public Participation

The Governing Board is committed to providing regular opportunities for the public to address the Governing Board. To that end, the public is invited to address the Governing Board on any issue within its jurisdiction, subject to reasonable time, place, and manner restrictions.

Members of the public who wish to address the Governing Board are to complete a public participation form and provide it to Karyn Morse Eubanks, the Governing Board’s Executive Assistant, prior to the beginning of the meeting.

Governing Board members are not permitted to discuss or take legal action on matters raised during the open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) respond to criticism made by those who have addressed the Governing Board; (b) ask staff to review a matter; or (c) ask that a matter be put on a future agenda.

During public participation, the Governing Board shall not hear personal complaints against school personnel or any other person connected with the District. Persons with complaints/concerns regarding District matters are referred to Governing Board Policies KE, KEB, KEC, and KED.

5. Summary of Current Events

The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

6. Approval of the Consent Agenda

It is recommended that the Governing Board approve the Consent Agenda.

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

7. Discussion/Action of Items(s) Previously Removed From the Consent Agenda

Motion made by _____; seconded by _____

Mr. Chapman Mr. Del Palacio Ms. Madruga Mr. Moreno Mr. Villalon

CONSENT AGENDA* ITEMS

Items marked with an asterisk (*) are designated as Consent Agenda Items. These items will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Governing Board President or the Superintendent twenty-four hours before the regular Governing Board meeting or by a majority of the Governing Board members present at the Governing Board meeting.

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PAGE #**

***1. Human Resources**

A. Personnel Items

6-9

Recommendations for approval/ratification of personnel actions.

	<u>PDF</u> <u>PAGE #</u>
*2. Financial Services	
A. Vouchers Vouchers represent orders for payment of material, equipment, salaries, and services.	10-11
B. Donations Various donations are presented to the Governing Board throughout the year for review and official acceptance.	12-13
*3. Teaching and Learning	14
A. RFP #16-003-21, Textbook Adoption – AP Psychology The <u>Myers’ Psychology for AP</u> textbook is a resource that will support and enrich the curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served.	
*4. Superintendent’s Office	15-16
A. Travel Requests Requests have been received from Copper Canyon High School, Sierra Linda High School and Westview High School.	
B. Student Capacity – 2016-2017 School Year Based on projected enrollment for the 2016-2017 school year, Administration recommends closing Copper Canyon High School, Tolleson Union High School/University High School, and Westview High School to open enrollment.	17
C. Minutes – January 26, 2016 Regular Meeting and January 30, 2016 Special Meeting All Governing Board members were present.	18-26

ACTION/DISCUSSION ITEMS

- | | |
|---|--------------|
| 1. Expect More Arizona
Expect More Arizona champions a world-class education – from the early years through career – for every child. Together with a growing network of partners and individuals across the state, Expect More Arizona is working to build an education-first culture and create opportunities for student and educator support. (http://www.expectmorearizona.org)

<i>Recommendation:</i> It is recommended that the Governing Board authorize a partnership with Expect More Arizona.

Motion made by _____; seconded by _____

Mr. Chapman <input type="checkbox"/> Mr. Del Palacio <input type="checkbox"/> Ms. Madruga <input type="checkbox"/> Mr. Moreno <input type="checkbox"/> Mr. Villalon <input type="checkbox"/> | 27-28 |
|---|--------------|

AGENDA ITEMS FOR FUTURE MEETING(S)

- February 23
- March 8
- April 12

ADJOURNMENT

Motion made by _____; seconded by _____

The meeting was adjourned at _____.

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Personnel Items

PURPOSE:

Administration seeks Governing Board approval/ratification of personnel actions.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

The Governing Board has sole responsibility for personnel actions including new hires, re-employment, resignations, retirements, and terminations.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The personnel action recommendations are in the best interest of the District and those that it serves.

BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve/ratify the personnel action recommendations.

Submitted by: Michael Stewart
Director, Human Resources Date: January 29, 2015

Reviewed by: 
Dr. Lexi Cunningham
Superintendent Date: January 29, 2016

TUHSD HUMAN RESOURCES

To: Karyn Eubanks, Executive Assistant to the Superintendent and Governing Board
From: Michael Stewart, Human Resources Director
Date: January 28, 2016
Re: Personnel Items, Governing Board Meeting, 2/9/2016

Please submit the following recommendations and ratifications for Governing Board approval.

PROFESSIONAL SERVICES STAFF

Employment of Personnel Previously on Phased Retirement

Eubanks, Karyn Morse	DO	Executive Assistant to the Superintendent and Governing Board
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CERTIFIED STAFF

Spring Coaches

Abel, Zeke	LJCHS	Assistant Baseball Coach
Beachy, Nathan	LJCHS	Varsity Softball Coach
Deleon, Molly	LJCHS	Assistant Softball Coach
Lefebvre, Roger	LJCHS	Varsity Boys Tennis Coach
Schwyhart, William	LJCHS	Assistant Baseball Coach
Sciaccitano, Andrew	LJCHS	Assistant Softball Coach
St. John, Patricia	LJCHS	Varsity Girls Tennis Coach
Violette, Gerard	LJCHS	Varsity Baseball Coach
West, Scott	LJCHS	Assistant Softball Coach
Axman, Reid	SLHS	Assistant Track Coach
Bihn, William	SLHS	Varsity Boys Tennis Coach
Bladinelli, John	SLHS	Assistant Baseball Coach
Chinchilla, Christopher	SLHS	Assistant Baseball Coach
Ciesielczyk, Jacob	SLHS	Varsity Baseball Coach
Deibert, Alysha	SLHS	Assistant Girls Tennis Coach
Emelander, Tanya	SLHS	Varsity Girls Track Coach
Figueroa, Breezy	SLHS	Varsity Girls Tennis Coach
Figueroa, Daniel	SLHS	Junior Varsity Softball Coach
Gordon, Samantha	SLHS	Athletic Trainer
Palange, Alfred	SLHS	Junior Varsity Baseball Coach
Ramirez, Amanda	SLHS	Varsity Boys Track Coach
Reeser, Steven	SLHS	Varsity Softball Coach
Skousen, Elizabeth	SLHS	Freshman Softball Coach
Sovinski, Kaitlin	SLHS	Assistant Track Coach
Stout, Slate	SLHS	Weight Room Coordinator

Baker, James	TUHS	Assistant Track Coach
Carlson, Aaron	TUHS	Varsity Boys Tennis Coach
Carlson, Eduardo	TUHS	Assistant Track Coach
Castro, Ashlee	TUHS	Athletic Trainer
Fayson, Shirleeah	TUHS	Athletic Trainer
Fitzgerald, Erica	TUHS	Assistant Softball Coach
German, Diana	TUHS	Varsity Girls Tennis Coach
Gulick, Rosemary	TUHS	Varsity Girls Track Coach
Humble, Steven	TUHS	Assistant Baseball Coach
Hurley, Ashley	TUHS	Assistant Softball Coach
Lauer, Scott	TUHS	Assistant Track Coach
Medrano, Mark	TUHS	Assistant Baseball Coach
Pinkelman, Lexie	TUHS	Varsity Softball Coach
Richardson, Scott	TUHS	Varsity Baseball Coach
Riley, Patrick	TUHS	Varsity Boys Track Coach
Simons, Crystal	TUHS	Assistant Softball Coach
Thornton, James	TUHS	Assistant Baseball Coach
Wilke, Jason	TUHS	Weight Room Coordinator

Arenas, Steven	WHS	Assistant Baseball Coach
Beadle, Dana	WHS	Assistant Softball Coach
Bower, Stephen	WHS	Assistant Tennis Coach
Carroll, John	WHS	Assistant Track Coach
Chaffee, William	WHS	Varsity Boys Track Coach
Degerman, Trevor	WHS	Assistant Softball Coach
Dourisseau, Devin	WHS	Assistant Baseball Coach
Green, Courtney	WHS	Assistant Softball Coach
Hegewald, Perry	WHS	Assistant Baseball Coach
Hysong, Anna Sue	WHS	Varsity Girls Track Coach
Irish, Robert	WHS	Varsity Baseball Coach
Kirby, Brian	WHS	Assistant Tennis Coach
Merklin, Sean	WHS	Assistant Softball Coach
Nicoloff, Sarah	WHS	Assistant Softball Coach
Parker, Joseph	WHS	Weight Room Coordinator
Rice, Trevor	WHS	Athletic Trainer
Soto, Steve	WHS	Assistant Track Coach
Valkingburg, Paul	WHS	Varsity Tennis Coach
Wonner, Larry	WHS	Varsity Softball Coach

Coaching Resignation

Parker, Joseph	WHS	Head Football Coach
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Resignations at End of 2015-2016 SY

Bush, Elizabeth	TUHS	English
Owen, Alicia	TUHS	English
Pappalardo, Carmen	WHS	Guidance

CLASSIFIED STAFF

Employment of Personnel

Mendiola-Hernandez, Jessie	CCHS	Clerical Support II – Receptionist
Otero, Victoria	CCHS	Clerical Support II – Attendance Clerk
Ramos, Flora	LJCHS	Cafeteria Cashier
Bryant, Erica	TUHS	Cafeteria Cashier

Spring Coaches

Brock, Michael	LJCHS	Assistant Baseball Coach
Erickson, Cassandra	SLHS	Athletic Trainer
Del Toro, Jose	TUHS	Assistant Baseball Coach
Goodwin, Leon	TUHS	Assistant Baseball Coach
Herrera, Aaron	TUHS	Assistant Baseball Coach
Larranaga, Xavier	TUHS	Assistant Baseball Coach

Resignation

Parham, Zaquoya	CCHS	Instructional Aide II – Life Skills
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VOLUNTEERS

Volunteers

Lara, Johnny	TUHS	Assistant Baseball Coach
Viscaina, Marcus	TUHS	Assistant Baseball Coach

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Vouchers

PURPOSE:

Administration seeks Governing Board ratification of payroll and expense vouchers.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Pursuant to A.R.S. §15-321(G), "An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at the regular or special meeting of the governing board and the order is ratified by the board at the next regular or special meeting of the governing board."

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Ratification of vouchers and/or journal entries ensures that timely payment of material, equipment, salaries, and services are made.

BUDGET IMPACT AND COSTS:

Payroll Voucher: \$ 1,804,266.36 (#24)
Expense Vouchers: \$ 429,606.31 (#8087 - #8093)

RECOMMENDATION:

It is recommended that the Governing Board ratify payroll voucher #24 and expense vouchers #8087 - #8093.

Submitted by: Tracy McLaughlin
Director, Financial Services Date: January 20, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent Date: January 20, 2016

APPROVAL OF PAYROLL/EXPENSES VOUCHERS

RATIFY PAYROLL VOUCHERS:

Voucher	24	\$	1,804,266.36
TOTAL			<u>\$ 1,804,266.36</u>

RATIFY EXPENSE VOUCHERS:

Voucher	8087	\$	78,751.97
Voucher	8088		25,910.84
Voucher	8089		132,721.78
Voucher	8090		4,031.18
Voucher	8091		31,618.43
Voucher	8092		108,257.91
Voucher	8093		48,314.20
TOTAL			<u>\$ 429,606.31</u>

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Donations

PURPOSE:

Administration seeks Governing Board acceptance of donations.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Various donations are presented to the Governing Board throughout the year for review and official acceptance.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Donations assist TUHSD in providing services and incentives to teachers and students.

BUDGET IMPACT AND COSTS:

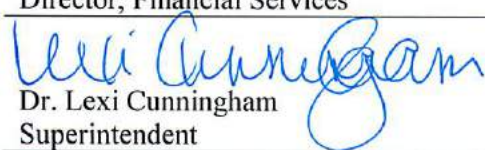
Donations totaling \$2,500.00.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations from Barnes and Noble Booksellers and Target Field Trips/Scholarship America.

Submitted by: Tracy McLaughlin
Director, Financial Services

Date: February 3, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: February 3, 2016

DONATIONS

February 9, 2016

DONOR	SCHOOL/PROGRAM	DONATION	VALUE (\$)
Barnes and Noble Booksellers	All Sites' Media Centers	Teen novels	1,800.00
Target Field Trips/ Scholarship America	SLHS/Sophomore English Class	Expenses for field trip to Herberger Theatre	700.00
TOTAL			2,500.00

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016
AGENDA SUBJECT: Textbook Adoption – AP Psychology

PURPOSE:

Administration seeks Governing Board approval to award RFP #16-003-21, Textbook Adoption – AP Psychology, to Macmillan Holdings, LLC. for Myers' Psychology for AP.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy IJJ states, “The Board will approve and adopt all new textbooks and supplementary books. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, students, and community members. These procedures may provide for the establishment of textbook selection committees. Recommendations from textbook selection committees will be forwarded to the Superintendent.”

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

The Myers' Psychology for AP textbook is a resource that will support and enrich the curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served. The textbook is designed and formatted to align with the AP Psychology exam and includes an extensive test bank/generator that is helpful for AP Psychology test preparation. In addition, the text has multiple online resources for both teachers and students that can be accessed online and in print.

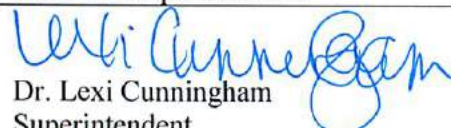
BUDGET IMPACT AND COSTS:

Adoption of this textbook will incur a total cost of \$19,869.60.

RECOMMENDATION:

It is recommended that the Governing Board approve awarding RFP #16-003-21, Textbook Adoption – AP Psychology to Macmillan Holdings.

Submitted by: John Speer
Assistant Superintendent Date: February 3, 2015

Reviewed by: 
Dr. Lexi Cunningham
Superintendent Date: February 3, 2016

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Travel Requests

PURPOSE:

Administration seeks Governing Board approval of travel requests.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Staff and students travel throughout the school year for professional development (staff) and educational enrichment (students) opportunities.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As described on the attachment.

BUDGET IMPACT AND COSTS:


N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the travel requests from Copper Canyon High School, Sierra Linda High School, and Westview High School.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: February 3, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: February 3, 2016

TRAVEL REQUESTS

February 9, 2016

SCHOOL/DO	WHO	WHAT/WHEN/ WHERE	PURPOSE
CCHS	Coaches Andrew Lopez and Patricia Garritano; teachers Kristen Adrian, Charles Allman, Erin Conners, Grace Luetmer, and Vincent Herrera; and members of Spiritline	USA National High School Spirit Competition 03/17/16 – 03/20/16 Anaheim, CA	Participate in competition.
SLHS	Teachers Antonio Lozano, Carlos Galletti, Christina Arviso, Andrew Enciso, Sonia Saenz, and Sushyla Perez; Yesmina Luchsinger, Prevention/Intervention Specialist; and performing arts and culinary students	Performing Arts and Culinary Arts California Tour 04/28/16 – 05/01/16 Anaheim, CA	Participate in workshops at Cal State University and engage in a Disney recording session and Disney Culinary experience.
WHS	Teachers Misty Wylie, Larry Wonner, and Justin Lamb; and students in the Anthropology Club	Native American archaeological sites in and around Chinle, AZ; Farmington, NM; and Cortez, CO 04/28/16 – 05/01/16 AZ, NM, and CO	Visit Native American archaeological sites

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Student Capacity – 2016-2017 School Year

PURPOSE:

Based on projected enrollment of 2,500 students at Copper Canyon High School; 2,300 students at La Joya Community High School; 2,050 students at Tolleson Union High School; 520 students at University High School; 2,400 students at Westview High School and 1,920 students at Sierra Linda High School, the Tolleson Union High School District Governing Board may declare the existence of zero capacity at any or all schools.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

According to the Arizona School Facilities Board, capacity for the District's schools is 2,394 at Copper Canyon High School, La Joya Community High School, and Sierra Linda High School; 1,948 at Tolleson Union High School/University High School; and 2,449 at Westview High School. Based on enrollment projections for the 2016-2017 school year, Copper Canyon High School and Tolleson Union High School (including University High School) will be over capacity and Westview High School very near to capacity. The remaining high schools will remain below capacity.

Governing Board Policy JFB, Open Enrollment, states that the Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration District resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute; the enrollment of eligible children of District employees; and resident transfer pupils who were enrolled in the school the previous year. The Governing Board shall make the final determination of excess capacity.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

Estimated capacity allows administration adequate time to plan ahead for space and resources on each campus.

BUDGET IMPACT AND COSTS:


N/A

RECOMMENDATION:

It is recommended that the Governing Board declare the existence of zero excess capacity at Copper Canyon High School, Tolleson Union High School/University High School, and Westview High School for the 2016-2017 school year.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: February 4, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: February 4, 2016

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016

AGENDA SUBJECT: Minutes – January 26, 2016 Regular Meeting and January 30, 2016 Special Meeting

PURPOSE:

Administration seeks Governing Board approval of the January 26, 2016 Governing Board Regular Meeting and January 30, 2016 Special Meeting minutes.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Governing Board Policy BEDG states that the “Board will take action at a subsequent meeting to amend and/or approve ...” minutes.

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

In accordance with open meeting laws, Governing Board meetings are recorded and transcribed for the benefit of the public who have an interest in the discussions and actions taken by Governing Board members at scheduled Governing Board meetings.

BUDGET IMPACT AND COSTS:

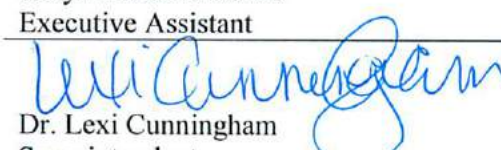
N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the January 26, 2016 Governing Board Regular Meeting and January 30, 2016 Special Meeting minutes.

Submitted by: Karyn Morse Eubanks
Executive Assistant

Date: February 1, 2016

Reviewed by: 
Dr. Lexi Cunningham
Superintendent

Date: February 1, 2016



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES REGULAR MEETING

TUESDAY, JANUARY 26, 2016

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 6:00 p.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, Mr. Vincent Moreno, and Mr. Freddie Villalon.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Regular Agenda

Mr. Del Palacio moved to approve the Regular Agenda; seconded by Ms. Madruga. In a roll call vote, the motion carried 5-0.

Celebrations

A. Questbridge National College Scholarships

College Match Scholarship Recipients are granted admission to one of QuestBridge's partner colleges with a full, four-year scholarship worth over \$250,000 each. The following La Joya Community High School seniors were recognized as recipients of a scholarship.

- Wintana Yohannes – Williams College in Williamstown, Massachusetts
- Garrett Clinton – Washington and Lee University in Lexington City, Virginia

B. Administrator of the Year – Arizona School Counselor Association

Debbie McKintosh, Director of Career and Technical Education, was celebrated for being selected as the Administrator of the Year by the Arizona School Counselor Association.

Public Participation

In accordance with Governing Board Policy BEDH, the Governing Board President recognizes citizens who wish to address the Governing Board members. There were no requests.

Summary of Current Events

Superintendent – Dr. Cunningham

- Copper Canyon High School's Student Council is working to build school spirit and engage more students in campus activities. They are also supporting teachers and thanking them for supporting students.
- Congratulations to the two La Joya Community High School artists featured in the New Horizons High School Art Exhibition who received monetary awards for their work.
- Sierra Linda High School participated in a Google Expedition last week. Five social studies teachers and their students worked with Google to visit historic sites and learn about their impact on history.

- University High School students continue to work on their design thinking projects and are hoping to create a space on campus that is representative of their school.
- Congratulations to Westview High School teacher Jeff Eccles for being named a KNIX Teacher of the Week. Mr. Eccles is a great teacher and has coached many teams while at WHS.
- The James A. Green Continuing Education Academy is focusing on the character trait of respect and had one of the District’s school resource officers as a guest speaker. CEA focuses on a new character trait each week.
- Tolleson Union High School has removed all of the information on the 2015 graduates who were accepted to college and is challenging the class of 2016 to fill up the United States and Arizona maps. The class of 2016 is up to the challenge and has begun to share their college acceptances and have their picture taken for the wall.

Governing Board

- Mr. Villalon recently visited the Copper Canyon High School and Tolleson Union High School campuses. Mr. Moreno stated that he was impressed with how clean the campuses are and expressed his amazement at how quickly administration and security staff can move students through the lunch lines.
- Mr. Villalon thanked administrators and staff for their dedication to the District.
- Mr. Del Palacio recognized the recent and successful FBLA event.
- Ms. Madruga acknowledged the success of Sierra Linda High School’s Lady Bulldogs.
- Ms. Madruga and Mr. Chapman thanked the staff who will be engaged in the January 30 strategic planning session for having made the commitment to give their time to the process.
- Mr. Chapman expressed his congratulations to Westview High School world history teacher Jeff Eccles and spoke of Tolleson Union High School’s graduates wall.

Approval of the Consent Agenda

Mr. Del Palacio moved to approve the Consent Agenda; seconded by Mr. Villalon. In a roll call vote, the motion carried 5-0.

Discussion/Action of Item(s) Previously Removed from the Consent Agenda

No items were removed.

CONSENT AGENDA * ITEMS

Human Resources *

A. Personnel Items

CERTIFIED STAFF

Employment of Personnel

Barari, Nastaran	DO	Guest Teacher
Harris, Cassandra	DO	Guest Teacher
Johnson, Tammy	DO	Guest Teacher
Kesler-Winans, Deborah	DO	Guest Teacher
Kirby, Brian	DO	Guest Teacher
Mackenzie, Pemberton	DO	Guest Teacher
Horward, Lonnie	LJCHS	Special Services
Cady, David	UHS	Social Studies – History

Winter Coaches

Espinoza, Jorge	LJCHS	Assistant Girls Basketball Coach
Jacinto, Vanessa	LJCHS	Athletic Trainer
Markgraf, Colin	LJCHS	Athletic Trainer

Spring Coach Resignation

Masciulli, Sabrina	TUHS	Varsity Girls Tennis Coach
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Resignation/Release From Contract (Liquidated Damages Do Not Apply)

Torres, Sarah	CCHS	English and Social Studies – History
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Resignation/Release From Contract (Pending Payment of Liquidated Damages)

White, Angelica	LJCHS	Social Worker
Kosterman, Kristy	TUHS	Special Services
Masciulli, Sabrina	TUHS	Physical Education

Resignation at End of 2015-2016 SY

Gaucin, Charles	LJCHS	ELD
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Retirements at End of 2015-2016 SY

Chaffee, Kevin	WHS	CTE – Industrial & Emerging Tech
Chaffee, Paula	WHS	Social Worker

CLASSIFIED STAFF**Employment of Personnel**

Luna, Eric	LJCHS	Instructional Assistant II – SPED
Cardenas, Mariah	SLHS	Instructional Assistant I – SPED
Lopez, Anastasia	WHS	Clerical Support II – Health Aide

Winter Coach

Castro Castro, Ulises	LJCHS	Assistant Girls Soccer Coach
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Resignations

Avila, Melissa	CCHS	Clerical Support II – Receptionist
Lawson, Christopher	DO	Substitute Bus Driver
Luna, Eric	LJCHS	Instructional Assistant II – SPED
Ingram, Crystal	SLHS	In School Support Specialist
Valdivia, Yannette	WHS	Clerical Support II – Guidance Clerk

VOLUNTEERS**Chaperones**

Lozada, Christina	CCHS	Chaperone
Jones-Baldwin, Dr. Carolyn	WHS	Chaperone

Financial Services *

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board members reviewed vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

- Payroll Vouchers – \$ 4,017,968.53
- Expense Vouchers – \$ 2,071,796.38

B. Donations

The following donations were accepted by the Governing Board:

- AZ Apollo Education Group; AZ Organizing Committee and College Football; and Donorschoose.org donated technology and supplies valued at \$1,973.00 to the La Joya Community High School Psychology program.
- Donorschoose.org donated technology equipment valued at \$2,171.96 to the La Joya Community High School Anatomy and Physiology program.
- The Fighting Lobos Booster Club donated \$1,258.75 to the La Joya Community High School Wrestling Team to cover expenses for tournaments, transportation, supplies, and apparel.
- Richard Wagner donated \$500.00 for supplies to the University High School Robotics Club.

Purchasing *

A. Authorization for Disposal #914 - #917

The Governing Board authorized the disposal of obsolete computer equipment, a golf cart, and a Gator that are no longer needed by the District.

Teaching and Learning *

A. Statement of Assurance – Teacher Evaluation System – 2016-2017

A.R.S. §15-952.A.3 specifies that local governing boards must annually submit evidence to the State Board of Education that the evaluation system originally approved by the Governing Board continues to meet all requirements set forth in A.R.S. §15-527.

Superintendent's Office *

A. Travel Requests

The following travel requests were approved:

- Lisa Kallmes, Westview High School Student Government Advisor; Erik Juarez, Social Studies Teacher; and Student Government members will participate in the Arizona Association of Student Councils State Convention 2016 on February 4-6, 2016 at Coconino High School in Flagstaff, AZ.
- Sierra Linda High School Choir Director Antonio Lozano; Stephen Aiton, Piano Accompanist; Hilary Helmer, Dance Teacher; Tanya Emelander, Wellness Teacher; and Choir students will compete in the Northern Arizona University Jazz Madrigal Festival on February 12-13, 2016 in Flagstaff, AZ.
- Monica Saldana De La Rosa, Tolleson Union High School Head Spiritline Coach; Katherine Laubscher, Assistant Spiritline Coach; and members of Spiritline will compete in the United Spirit Association 2016 Spirit Nationals on March 17-20, 2016 in Anaheim, CA.
- Marketing Teachers and DECA Advisors Larry Thomas (CCHS) and Judi Shelkin (SLHS), along with students from each site who qualify via state level competition, will participate in the International Career Development Conference on April 22-26, 2016 in Nashville, TN.
- Copper Canyon High School Teachers Mike Torres, Cynthia Brown, Kirk Johnson, and Brad Lassiter; Chaperones June Foren and Frank Talbert; and students in the Varsity Band, Beginning Band, and Choir will participate in the Soundtrack Session: Instructional/Choir Arts Workshop in Anaheim, CA and perform on the Newport Beach Pier in Newport, CA on April 28-30, 2016.

- Tolleson Union High School Dance Teacher Heidi Wilkes; Science Teacher Tabitha Fedina; and Dance students will participate in the Universal Dance Association Summer Camp on June 20-23, 2016 at Northern Arizona University in Flagstaff, AZ.
- Automotive Technologies, Carpentry, Digital Photography, Engineering Sciences, Journalism, and Welding Technologies Teachers and SkillsUSA Advisors Heather Eaton (LJCHS); Dennis Garry and Terry Young (TUHS); Jessica Dorr (WHS); and students from each site who qualify via state level competition, will participate in the National SkillsUSA Conference on June 20-25, 2016 in Louisville, KY.
- Sports Medicine Teachers and HOSA Advisors Kelly Matthews and Derick Lehman (CCHS); Vanessa Jacinto (LJCHS); Samantha Gordon (SLHS); Ashlee Castro and Shirleeah Fayson (TUHS); Trevor Rice (WHS); and students from any of the five (5) sites who qualify via state level competition, will participate in the National HOSA Conference on June 22-26, 2016 in Nashville, TN.
- BOSAS, Financial Services, and Software Development Teachers and FBLA Advisors DeKenda Jimerson and Larry Thomas (CCHS); Debi Kuhen (LJCHS); Judi Shelkin (SLHS); Elena Sobampo (TUHS); Shad Sluiter (WHS); and students from all five (5) sites who qualify via state level competition, will participate in the FBLA National Conference on June 27-July 3, 2016 in Atlanta, GA.
- Culinary, Fashion, and Early Childhood Education Teachers and FCCLA Advisors Jeanette Neese and Melissa Tracy (CCHS); Catherine Marshall (LJCHS); Sondra Brady, Sushyla Perez, and Sonia Saenz (SLHS); Barb Saltzman (TUHS); Ashley Fergus-Beuthin, Nanette Ramirez, and Patti Lopez-Vejar (WHS); and students from all five (5) sites who qualify via state level competition, will participate in the National FCCLA Conference on July 2-8, 2016 in San Diego, CA.
- Debbie McKintosh, Director of Career and Technical Education; Guidance Advisors Sue Hennessy, Brian Lamothe, Sara Lewis, Randi Riggs, and Seth Stuart (CCHS); Lindsey Loughran, Peter Perez, Jaimie Schulz, Tina Valenzuela, and Shawn Vandernaalt (LJCHS); Daisy Hernandez, Brigitte Ochoa, Tiffany Ostrowski, Denise Saldamando, and Joely Sanders (SLHS); Karla Anibas, Grace Barnes, Stephanie Finch, Crystal Simons, and Andrea Wolochuk (TUHS); Morgan Champie and Brigitte Ochoa (UHS); and Heather Anderson, Monica Buensuceso, Stephanie Gilliland, Julie Lynch, Peter Nitka, and Carmen Pappalardo (WHS) and CTE Teachers Dekenda Jimerson, Niels Knudsen, Derick Lehman, Kelly Matthews, Jeanette Neese, Larry Thomas, and Melissa Tracy (CCHS); Heather Eaton, Vanessa Jacinto, Debi Kuehn, and Catherine Marshall (LJCHS); Samantha Gordon, Sushyla Perez, Sonia Saenz, and Judi Shelkin (SLHS); Ashlee Castro, Shirleeah Fayson, Dennis Garry, Niels Knudsen, Barb Saltzman, Elena Sobampo, and Terry Young (TUHS); and Jessica Dorr, Ashley Fergus-Beuthin, Patti Lopez-Vejar, Nanette Ramirez, Trevor Rice, Shad Sluiter, and Garfield Scott (WHS) will attend and participate in the ACTEAz Summer Conference on July 15-20, 2016 in Tucson, AZ

B. Minutes – January 12, 2016 Regular Meeting and Executive Session
All Governing Board members were present.

INFORMATION /DISCUSSION ITEMS

1. Helios Education Foundation ACT Initiatives

Paul Luna, President and CEO of Helios Education Foundation, and Linda Thompson, Senior Vice President and Chief Impact Officer, presented information on the Helios Education Foundation and the ACT Initiative, including the following highlights:

- Helios believes that education changes lives and strengthens communities, education is an investment and not an expense, every student regardless of zip code deserves a high-quality education, every individual has the opportunity to attend and be prepared to succeed in postsecondary education, and that they will achieve their mission through true collaboration and partnership.

- The Helios education reform strategy focuses on early grade success, college and career readiness, and postsecondary completion.
- Increasing access to the ACT fosters college-going conversations with more students and provides valuable data to education leaders, school officials, parents, and students on the academic preparedness of students to pursue postsecondary education.
- In 2008, Helios began funding the administration of the ACT exam to all juniors in eight Arizona school districts. The ACT was chosen because it is a measure of college readiness. Helios covers 70% of the costs of the exams, while the participating districts cover the remaining portion. As of 2015, Helios will assist eighteen school districts, with TUHS being one of the newest additions.
- The ACT Initiative (now known as College Knowing and Going Initiative) will provide critical data to assess students' readiness for college and career and offer the opportunity for individual schools and districts to adjust their practices in support of more student readiness. Initial data indicates that the ACT Initiative has helped to increase the number of male, Latino, and low-income students who are taking the ACT exam.
- Changing demographics is the most pressing issue in Arizona, illuminating the reality that the educational success of all Latino students must be a priority. Closing the Latino achievement gap and improving college attainment rates among Latino students is the key to breaking the cycle of poverty, unleashing Arizona's greatest talent potential, and ensuring the state is positioned to compete and thrive in a knowledge-based global economy.
- In addition to assisting with the administration of the ACT to all junior students, Helios has expanded their scope to include assistance with applying to college, filling out the FASFA form, and visiting college campuses.
- The Helios Foundation is investing \$5.2 million into the College Knowing and Going Initiative, with \$700,000 earmarked for research.
- Helios' Policy, Research, and Evaluation Center is working with ASU to design a multi-year longitudinal survey of students that, when combined with other data, will help inform how academic achievement and attainment can be improved; not only for Latino students, but for all Arizona students.

2. **Data Dashboard Demonstration**

Eric Kistler, District Software Developer, provided an overview of the District's data dashboard.

- As presented at the 2015 Consortium for School Networking conference, by 2017-2018, there will be a greater need for information visualization; that is, the ability to view critical data located in one place. In addition, by 2019-2020, there will be a need for visual data analysis. Creation of the data dashboard satisfies both these needs far ahead of the CoSN timelines.
- The District's Student Information System has an abundance of detailed data; e.g., student academic performance, student and family demographics, student health history, and staff performance, that previously was not located in one, easily-accessible location.
- When designing the data dashboard, various performance needs were identified:
 - Multiple on-screen groups of reports for same-screen analysis
 - Simplistic filter attributes for user-directed data targeting
 - Performance-oriented screen updates
 - One-click export functions for graphics and spreadsheets
 - Ad-hoc reporting with a visual interface that models the District's business rules
 - Compartmental design of organizational data to limit access to only needed educator school functions
- The data dashboard allows for:
 - Easily filterable queries
 - Multiple panel design to support report analysis
 - Quick year-to-year student demographic trend analysis

- Sample views shown included average student GPA; student attendance; percentage of students on track to graduate; percentage of students with a grade of D or F; discipline incidents aggregated by the day of the week, location, or violation type; and a curve analysis of discipline referrals.
- The data dashboard has been developed over the period of one year and continues to grow and be refined. The data that is now available to guidance advisors allows for closer student overview.

AGENDA ITEMS FOR FUTURE MEETINGS

- February 9 – Expect More Arizona presentation
- February 23 – Applied Economics demographic study presentation
- March 8 – No items added

FORMAL ADJOURNMENT OF REGULAR MEETING

Mr. Villalon moved to adjourn the Regular Meeting; seconded by Mr. Del Palacio. Mr. Chapman called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:17 p.m.

Mr. Steven Chapman, Governing Board President



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

**GOVERNING BOARD MINUTES
SPECIAL MEETING FOR STUDY SESSION
SATURDAY, JANUARY 30, 2016**

**DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA**

The Tolleson Union High School District No. 214 Governing Board Meeting was called to order at 8:03 a.m. by Governing Board President Mr. Steven Chapman with the following members present: Mr. Devin Del Palacio, Ms. Corina Madruga, and Mr. Vincent Moreno. Mr. Freddie Villalon arrived at 9:57 a.m.

Strategic Planning Process

Dr. Lexi Cunningham, Superintendent, led the Governing Board and District Administrators through the strategic planning process by:

- Reviewing leadership survey data and using the data in the planning process.
- Beginning to develop a new vision, mission, values, beliefs, and habits of success statements.
- Envisioning the future of the District and determining how to get there.
- Creating a means of measuring success.

FORMAL ADJOURNMENT OF SPECIAL MEETING

MS. Madruga moved to adjourn the Special Meeting; seconded by Mr. Villalon. Mr. Chapman called the Special Meeting of the Tolleson Union High School District Governing Board adjourned at 12:23 p.m.

Mr. Steven Chapman, Governing Board President

SUMMARY OF AGENDA ITEM

MEETING DATE: February 9, 2016
AGENDA SUBJECT: Expect More Arizona

PURPOSE:

Administration seeks Governing Board authorization to partner with Expect More Arizona.

BOARD POLICIES OR GOALS ADDRESSED AND/OR BACKGROUND:

Expect More Arizona champions a world-class education – from the early years through career – for every child. Together with a growing network of partners and individuals across the state, Expect More Arizona is working to build an education-first culture and create opportunities for student and educator support. (<http://www.expectmorearizona.org>)

STUDENT, EMPLOYEE AND/OR COMMUNITY BENEFIT:

As an Expect More Arizona partner, the District will receive priority access to Expect More Arizona staff and collateral resources, website acknowledgement, and an opportunity to influence Expect More Arizona's advocacy efforts. In return, the District will commit to displaying the world-class education logo, using Expect More Arizona resources, participating in a survey to determine priorities, and distributing messages on education issues of importance.

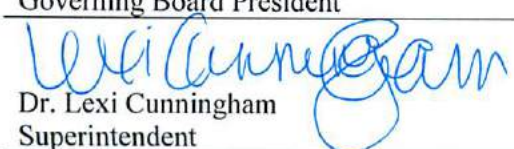
BUDGET IMPACT AND COSTS:

N/A

RECOMMENDATION:

It is recommended that the Governing Board authorize a partnership with Expect More Arizona.

Submitted by: Steven Chapman
Governing Board President Date: February 3, 2016





Reviewed by: 
Dr. Lexi Cunningham Date: February 3, 2016
Superintendent








All Arizona children deserve a world-class education, which gives them the opportunity to succeed in life. To ensure a strong economic future for Arizona and a higher quality of life for everyone, we have to make education a top priority in our state. In Arizona, we are fortunate to have many bright spots and countless dedicated educators. But they can't do it alone. Everyone has a role to play. That's why we've joined with thousands of concerned individuals and organizations to build a movement dedicated to a shared vision of world-class education for all children.

A Shared Vision for Arizona Education

A world-class education system is one in which every Arizona child, regardless of background, income, or zip code, is able to:

-  Access high-quality early learning that prepares him/her for Kindergarten
-  Read proficiently by the 3rd grade
-  Graduate from high school ready for college or career
-  Attain a college degree and/or certificate or industry credential

To make this vision a reality in Arizona, we commit to these five (5) building blocks:

-  **Achieve** – Commit to high expectations that prepare all children to attain a college degree and/or certificate or an industry credential.
-  **Close the Gap** – Ensure that all children have the opportunity to succeed, regardless of their background, income, or zip code.
-  **Innovate** – Nurture the creativity, critical thinking and problem solving skills that children need for the jobs of the future.
-  **Invest** – Fund education, early years through career, to help all children achieve and to make Arizona home to the best educators in the nation.
-  **Work together** – Make education a top priority and take action to support education in our local communities.



Today, we will join the movement and do our part to advance a world-class education for all Arizona children.

Name

Date

Title

Organization

Phone

E-mail