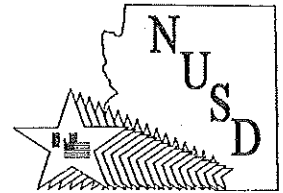


Nogales Unified School District No. 1



NOTICE AND AGENDA OF A SPECIAL MEETING/STUDY SESSION OF THE NOGALES UNIFIED SCHOOL DISTRICT NO. ONE GOVERNING BOARD

Pursuant to A.R.S. §38-431.02 notice is hereby given to the Nogales Unified School District #1 Governing Board and to the general public that the Board will hold a **Study Session** open to the public on **Monday, September 28, 2015, beginning at 4:00 p.m.** in the **Anita Lichter Board Room**, located on **310 W. Plum Street** in Nogales, Arizona.

The agenda for the meeting is as follows:

- I. Opening of the Meeting
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Adoption of Agenda

The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

- II. Study Session
 - a. Midstate Energy Project Report
 - b. Annual Financial Report FY 2015

- III. Adjournment

A copy of the agenda background material provided to the Board (with the exception of material relating to possible executive sessions) is available for public inspection at the Governing Board's Office, 310 W. Plum Street, Nogales, Arizona.

Dated this 24th day of September, for the Study Session to be held on Monday, September 28, 2015

NOGALES UNIFIED SCHOOL DISTRICT #1



Fernando Parra, Superintendent

9/24/2015
Date

If you will require a special accommodation to attend this event, please call 397-7917 at least 4 hours prior.

Nogales Unified School District No.1

Annual Financial Report

FY2014-2015

Adelmo Sandoval
Finance Director
September 28, 2015

NUSD FACTS FY15

- Students Enrolled..... 5,606

(Average Daily Membership)

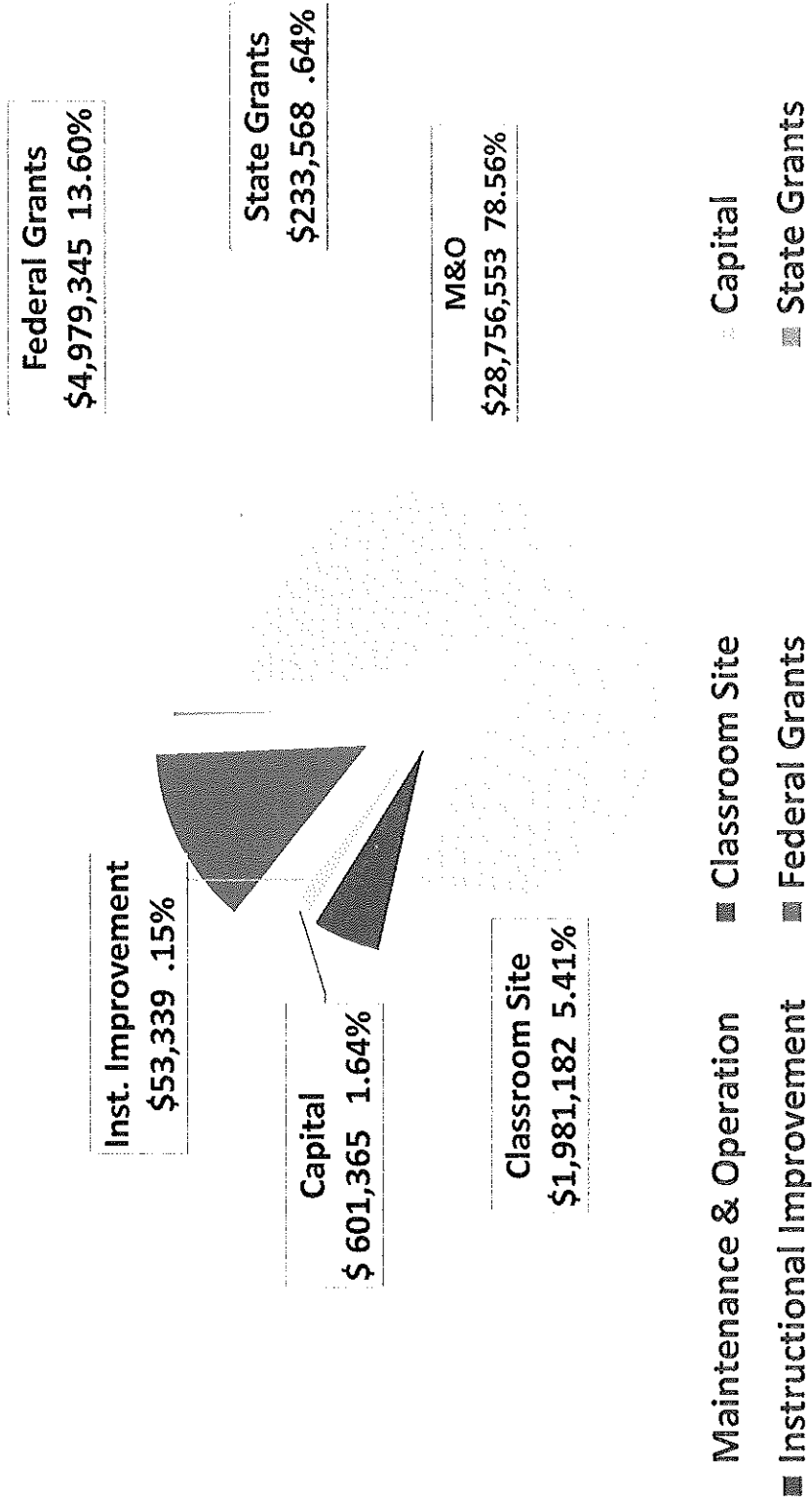
- Number of Employees..... 567

- Meals Served..... 1,143,514

Budget Expenditures FY15

Maintenance & Operation (page 2 line 33)		\$ 28,756,553
Classroom Site Fund (page 3 line 49)		\$ 1,981,182
Teachers Base Pay 20%	\$ 424,727	
Teacher Performance Pay (40%)	\$ 833,708	
Others (CSR-DOP-PD) 40%	\$ 722,747	
Capital (610- DAA) (page 4 line 10)		\$ 601,365
Instructional Improvement Fund 020 (page 6 line 5)		\$ 53,339
Federal Grants (page 5 line 18)		\$ 4,979,345
State Grants (page 5 line 29)		\$ 233,568

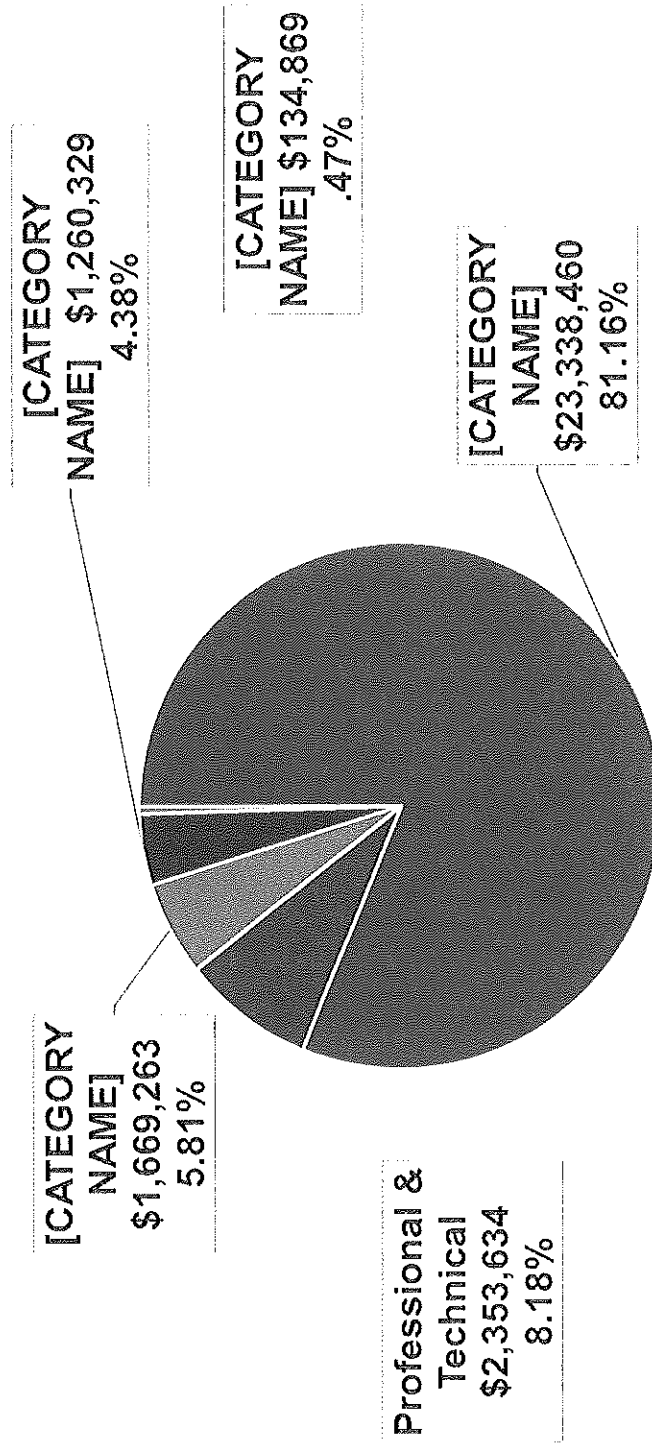
M&O Expenses FY15



M&O Expenses FY15

Salaries & Benefits	\$ 23,338,460
Professional & Technical Services	\$ 2,353,290
Supplies	\$ 1,669,263
Transportation	\$ 1,260,329
Other (Dues & Fees / Student's Per-diem)	\$ 134,869
Total	\$ 28,756,553

M&O Expenses FY15



M&O Budget Remaining FY15

Budget 2014-2015	\$ 29,790,547
Expenditures	\$ 28,756,552
Remaining Budget Capacity	\$ 1,033,994
M & O Carry Forward for FY16 (Projected)	\$ 1,000,000
Maximum Carry Forward (4% RCL 26.8)	\$ 1,073,190

Prop 301 Spending FY15

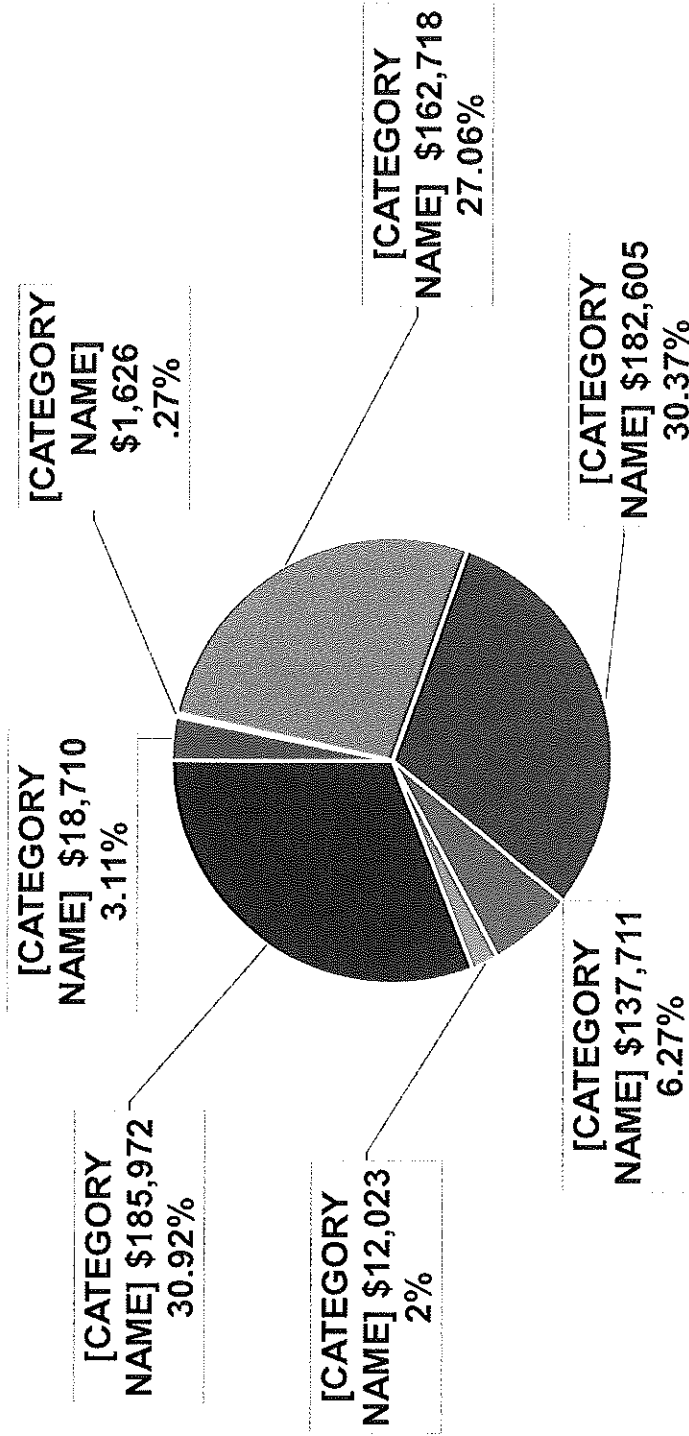
	Beginning Balance	Revenues	Actual Expenses	Remaining Balance
Base Salary (011)	\$ 172,921	\$ 366,253	\$ 424,728	\$ 114,446
Performance pay (012)	\$ 267,125	\$ 732,523	\$ 833,708	\$ 165,940
Other (013) (CSR - DOP - PD)	\$ 286,340	\$ 732,500	\$ 722,746	\$ 296,094
Totals	\$ 726,386	\$ 1,831,276	\$ 1,981,182	\$ 576,480

Capital Budget (610-DAA) FY15

Expenditures

Library Books	\$ 18,710
Textbooks	\$ 1,626
Instructional Materials	\$ 162,718
Furniture & Equipment	\$ 182,605
Construction Services	\$ 37,711
Athletic Equipment	\$ 12,023
Technology	\$ 185,971
Total Expenses	\$ 601,364
Total Capital Budget FY15	\$ 2,046,140
Total Carry Forward	\$ 1,444,775

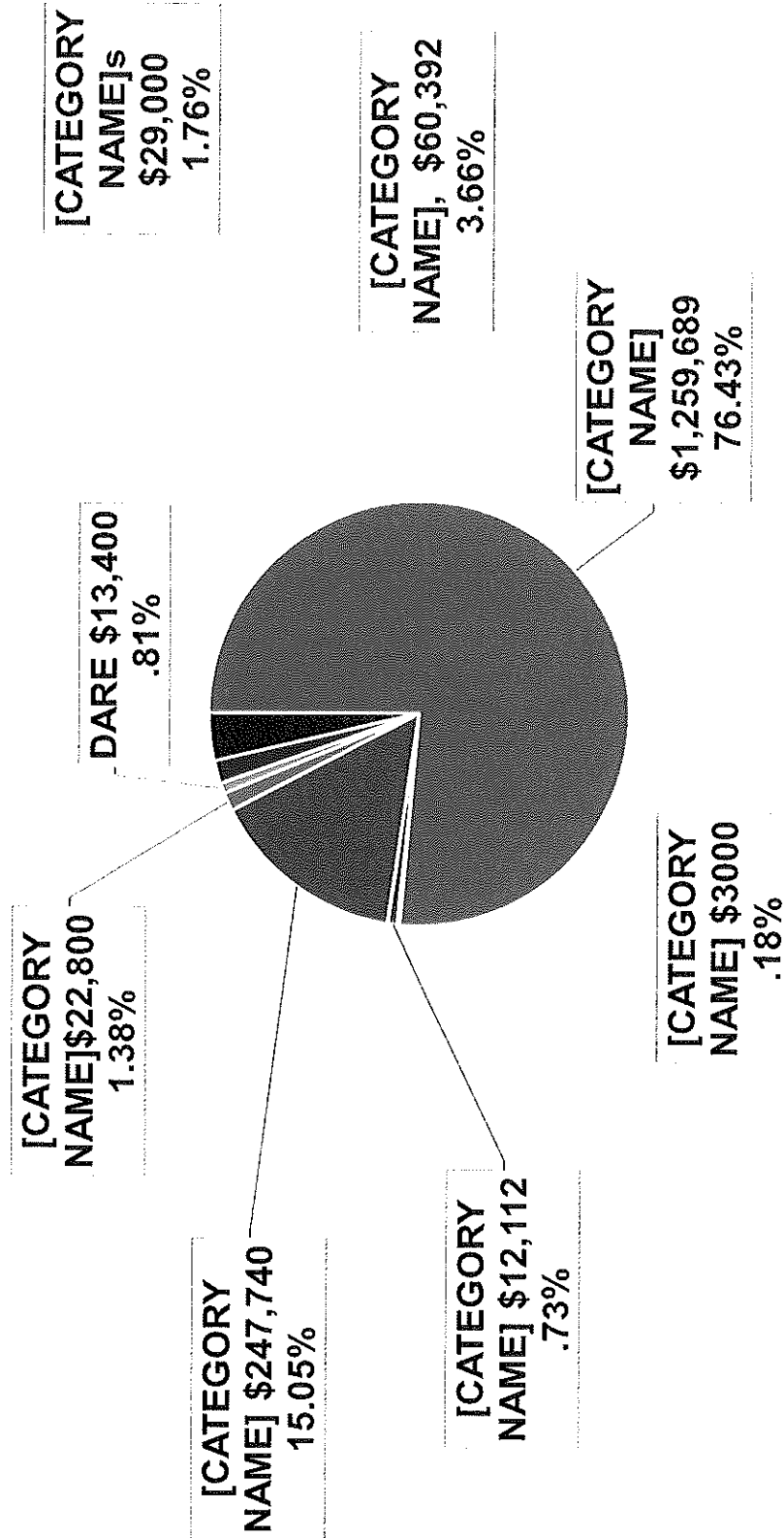
Capital Budget (610-DAA) FY15



Override Fund FY 15

Salaries & Benefits	\$ 1,259,689
Senior Project	\$ 3,000
IB Program	\$ 12,110
Athletics	\$ 247,740
Extracurricular	\$ 22,800
Dare	\$ 13,400
Young Audiences	\$ 29,000
Transportation	\$ 60,392
Total	\$ 1,648,131

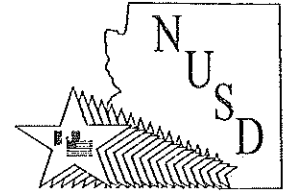
Override Fund FY15



Questions?

Thank you

Nogales Unified School District No. 1



NOTICE AND AGENDA OF PUBLIC MEETING OF THE NOGALES UNIFIED SCHOOL DISTRICT NO. ONE GOVERNING BOARD

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Nogales Unified School District #01 Governing Board and to the general public that the Board will hold a Regular Meeting open to the public on **Monday, September 28, 2015 immediately after the Study Session**, in the Anita Lichter Board Room, located on 310 W. Plum Street in Nogales, Arizona.

The Governing Board may vote to enter executive session pursuant to Arizona Revised Statutes Section 38-431.03(A)(3) or (A)(4) concerning any item on this agenda for discussion or consultation with the attorneys for the District. This executive session may be conducted by speakerphone.

- I. Opening of Meeting
 - a. Call to Order
 - b. Adoption of Agenda

The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business

- II. Approval of Governing Board Minutes
 - a. Approval of the Regular Board Minutes of August 24, 2015

- III. Governing Board/Superintendent Information
 - a. Superintendent Reports, Celebrations, Recognitions, Announcements
 1. Bracker Elementary Blue Ribbon Monument (Ceremony September 30th)
 2. Update Rachel's Challenge District-wide Program
 3. Invitation to the 2015 ASBA County Meeting to take place October 28, 2015, at SC Valley Unified School District #35, Rio Rico
 4. Auditor General-NUSD Performance Audit
 5. First Annual Jump Back to School Appreciation BBQ Invitation - October 3, 2015 at 11:00 a.m. at Nogales High School
 6. Student Activities/Auxiliary Operations Funds Extra Curricular Tax Credit
 - b. Governing Board Reports, Celebrations, Recognitions, Announcements

- IV. Call to the Public

Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action

- V. Consent Agenda Items

Approval of routine warrants, purchase orders, travel claims, employee leave and transfer requests, and employee resignations (Documentation concerning the matters on the consent agenda may be reviewed at the District office). Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as regular agenda item(s) upon the request of any Board Member.

 - a. Ratification of Expense/Payroll Vouchers
 - b. Ratification of Student Activities/Auxiliary Operations vouchers

Page -2-

- c. Approval/Acceptance of Donation From NHS Band Boosters (10,500 to NHS Band to be used for the Washington, D.C. trip)
- d. Approval/Acceptance of Donation from Daniel J. Coogan, Trustee (Joanne Coogan Charitable Trust) – [\$2,000 to A.J. Mitchell Elementary School to be used by 1st grade teachers]
- e. Adoption/Resolution Recognition of Booster Organizations
- f. Approval of Sub Award Agreement with the Arizona Board of Regents, U of A for FY15/16
- g. Approval of Agreement with CareGiver Training Institute Agreement for FY15/16
- h. Approval of the AZ DES Inter-governmental Agreement Contract Amended for the transition to Work Program FY15/16
- i. Approval of Contract Addendum with Southeast Regional Cooperative for FY15/16
- j. Approval of Personnel Agenda Summary
- k. Addenda for School Year 2015/2016

VI. Action Items

- a. Approval of Resolution and Letter to the Hon. Governor of Az., Doug Ducey, in Support of K-12 Funding and to Call for a Special Session of the State Legislature
- b. Approval of FY 2015 Annual Financial Report (AFR)


VII. Requests for Future Agenda Items

VIII. Adjournment

A copy of the agenda background material provided to the Board (with the exception of material relating to possible executive sessions) is available for public inspection at the Superintendent's Office, 310 W. Plum Street, Nogales, Arizona.

Dated this 24th day of September, for the regular meeting to be held on Monday, September 28, 2015

NOGALES UNIFIED SCHOOL DISTRICT #1



Fernando Parra, Superintendent

9/24/2015
Date

If you will require a special accommodation to attend this event, please call 397-7940 at least 4 hours prior.

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

APPROVAL OF GOVERNING BOARD MINUTES

Governing Board Study Session and Regular Minutes of September 14, 2015

APPROVED: 9/ /15

PRESENTER: Superintendent Fernando Parra **SUBMITTED: 9/22/15**

BACKGROUND:

Attached please find a copy of the Minutes of the meetings listed above for your review at the September 28, 2015 Governing Board Meeting.

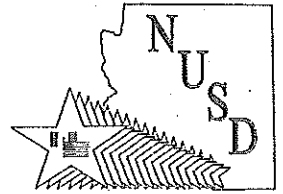
RECOMMENDATION:

The Administrative recommendation is for the Governing Board to approve the Governing Board Minutes as presented.

ENCLOSURES:

Copy of Minutes

Nogales Unified School District No. 1



NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

Minutes of the Study Session held on September 14, 2015 at 4:30 p.m.

I. **Attendance:**

The following Board Members were present:

Manuel Ruiz, President; Dr. Marcelino Varona, Jr., Clerk; Members, Barbara Mendoza, Santiny Orozco and Greg Lucero

a. **Call to Order**

Mr. Ruiz called the meeting to order at 4:30 p.m.

b. **Pledge of Allegiance**

Dr. Varona, Jr., led all in the pledge.

c. **Adoption of the Agenda**

A motion was made by Dr. Varona and seconded by Mr. Lucero for approval.

Motion carried unanimously.

II. **Study Session**

a. **Later School Start Times Based On Biomedical Research**

Superintendent Parra gave a brief review and introduced Kathy Scott, Grants Director, to explain.

Ms. Scott gave a Power Point presentation to the Board.

A hard copy of the presentation was provided to the Board in their packets.

The Board asked questions as she was explaining and Ms. Scott clarified their concerns.

Dr. Varona made some final comments and congratulated Ms. Scott for having kept her opinion impartial and for her thorough report.

Mrs. Mendoza made comments regarding the impact the changes would make.

Mr. Orozco asked if Rio Rico was the only school she had contacted.

Ms. Scott mentioned she had talked to different groups from outside the district also.

Page-2-

Mr. Orozco asked if there was any evidence that this would benefit the students getting more sleep.

Ms. Scott clarified that the research was mix on that subject.

Mr. Orozco asked if this would improve the attendance.

Ms. Scott clarified that the teen distractions had changed and it may not help.

Mr. Frederick was called by Dr. Varona and he explained his personal experience as a father of a high school student and how the early start affected the extracurricular activity (IB program).

Mr. Ruiz asked that the superintendent would look into it and bring back his recommendation for the district.

IX. Adjournment

A motion was made by Mr. Lucero and seconded by Dr. Varona for adjournment of the public meeting.

Motion carried unanimously.

Session was adjourned at 5:20 p.m.

APPROVED BY THE BOARD

Manny Ruiz President

Dr. Marcelino Varona, Jr. Clerk

Barbara Mendoza Member

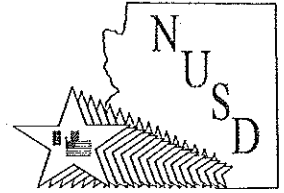
Santiny Orozco Member

Greg Lucero Member

Respectfully Submitted,
Mary T. Lopez, Secretary
September 28, 2015

(For exact statements made during the Board Meeting, you may request a copy of the DVD)

Nogales Unified School District No. 1



NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

**Minutes of the Regular Meeting held on September 14, 2015
Immediately after the Study Session**

I. Attendance:

The following Board Members were present:

Manuel Ruiz, President; Dr. Marcelino Varona, Jr., Clerk; Members, Barbara Mendoza, Santiny Orozco and Greg Lucero

a. Call to Order

Mr. Ruiz called the meeting to order at 5:20 p.m.

b. Adoption of the Agenda

A motion was made by Mrs. Mendoza and seconded by Mr. Lucero for approval.

Motion carried unanimously.

II. Approval of Governing Board Minutes

a. Approval of Regular Governing Board Minutes of August 24, 2015

A motion was made by Dr. Varona and was seconded by Mr. Lucero for approval the minutes as presented to the Board.

Motion carried unanimously.

III. Governing Board/Superintendent Information

a. Superintendent Reports, Celebrations, Recognitions, Announcements

1. Recognition by NHS to County Attorney George Silva

Superintendent Parra gave a brief review and recognized Mr. Silva on behalf of NUSD for his support to NUSD and he was presented with a Certificate.

Mr. Cesar Miranda, NHS Principal, also made comments of support to Mr. Silva on behalf of the softball team and the administration. He further introduced the coaches and team members.

Mr. Rene Grijalva, NHS softball coach, introduced Mr. Silva with a plaque and thanked him for the Score Board they received at Nogales High School.

Mr. Silva made a few comments and thanked the NHS and NUSD for the certificates.

Dr. Varona stated that Mr. Silva had been his student at Nogales High School and that he had been a great athlete and academic student. Further, that he has never forgotten where he came from and that this was what he admired the most from him.

Page-2-

Mr. Ruiz thanked Mr. Silva for giving back to the community and also congratulated the coaches, the parents and the softball team for their hard work.

2. Rio Rico visit to review our programs

Superintendent Parra gave a brief review.

Mayra Zuñiga, HR Director, gave an update on the visit from Rio Rico to see how NUSD electronic processing program works in comparison to the paper model still used by Rio Rico.

Dr. Varona thanked Mrs. Zuñiga for the update and for the fine work the technology and her department does by working together.

Dr. Varona further added for clarification that NUSD are supporters of Rio Rico, despite of comments that have been made, and that it was important for both districts to treat each other with respect because both districts need to work together and support each other for this type of partnership.

3. Update Challenger Elementary Athletic Field (IGA-City of Nogales)

Superintendent Parra gave an update on the partnership on the facilities with the City of Nogales. He stated the City is ready to move forward with the IGA to build a field which Challenger will be able to use as well as the community.

Mr. Lucero made a clarification that the city had not received the grant yet, but they would be moving on with the IGA.

Dr. Varona thanked both Mr. Parra and Mr. Lucero for their leadership. Also, he stated it was good for Mr. Lucero to be on the Board at the City to keep an eye on these matters.

4. Update on State Facility Board Liaison Visit (SFB) District Projects

Superintendent Parra gave an update of the projects within NUSD schools and the plan to continue fixing the facilities as is needed.

5. Midstate Update Report on District Infrastructure-Projects September 28, 2015

Superintendent Parra gave an update and stated he had a weekly report that was received from Midstate on the project upgrades of the different structures and that it included lighting, A/C systems, lighting on the infrastructures, the different lamps and different things in different sites. He stated that on the 28th Midstate would give a complete report to the Board of what has been completed from this past summer up to date.

Page-3-

6. Report on September 26, 2015 NUSD Auction

Superintendent Parra gave an update on the upcoming auction. Mr. Orozco commended Mr. Parra for doing a good job.

b. Governing Board Reports, Celebrations, Recognitions, Announcements

Mrs. Mendoza reported she attended the Wade Carpenter MS student of the month breakfast and thanked the principal for having invited her. She said was happy to see the enthusiastic parents and children and congratulated the principal and staff. She also reported she had visited A.J. Mitchell and congratulated Ms. Olguin; she said the excitement was felt at the site and was very happy to see the school's progress. She congratulated the Principal and staff.

Mr. Orozco attended the Law Conference in Scottsdale and said it was very educational; he met other Board Members and it was good to mingle with them. He also attended the Delegate Assembly Conference and he had gotten to vote on some items and that he was able to understand a little more about the policies. He also met with the County Superintendent, Alfredo Velasquez, and was able to see a view of how his world works.

Dr. Varona reported he attended Wade Carpenter Middle School's Eagle of the Month Award Ceremony and was happy to see the school was running well and was very impressed with Dr. Soltero and Ms. Silva's leadership. He congratulated them for a job well done.

Dr. Varona also reported he had attended the Law Conference and mentioned the classes offered he had gone to.

Further, he mentioned that he had met Cristian Villafuente and NHS Class of 2008; he saw him at a restaurant he had lunch at and mentioned it had been a good encounter. Cristian recognized him and told him he was a proud Nogales Apache.

Dr. Varona thanked the Board for having allowed him to attend the Law Conference.

Further he thanked Superintendent Parra for the food service update given to them via e-mail.

He also thanked the Administrators for their calendars and for having posted the Board Meetings, besides all their academic activities.

Dr. Varona provided the flash drive with the ASBA Law Conference information to Ms. Mary Lopez to keep it in the board packet file.

IV. Call to the Public

Mr. Larry Frederick talked about the opportunity the elementary choirs will have by attending a concert that is scheduled to be in Phoenix.

As PEN president, he mentioned about the upcoming activities that they will be having.

Page-4-

Mr. Frederick finally stated that he would like to encourage the board members to perhaps write a statement to Governor Ducey in support of the teachers calling for an early session of the Legislature just to deal with school funding.

Dr. Varona asked for a point of clarification of when the concert would be held. Mr. Frederick clarified it would take place Dec. 11, 2015, and were going to Phoenix to the State Capitol to sing.

David Aguirre of the Alzheimer's Association talked about the upcoming Alzheimer's Walk to be held on September 26, 2015 at 8:00 a.m. at Pierson High School field and invited the Board to participate.

Dr. Varona addressed a comment to young Mr. Aguirre stating that one day he will realize what a good thing he is doing for this program.

Natalie Ainza, president of the Alzheimer's Program in Nogales, made comments about Alzheimer disease and thanked Mr. Parra for allowing them to have the event locally and the use of the Pierson field.

Mr. Ruiz made some comments about Alzheimer's disease and thanked Ms. Ainza for bringing the event to Nogales.

Dr. Varona said to please register the NUSD Board as a team and that they would contribute \$25.00 each as a donation for the cause.

V. Consent Agenda Items

Mr. Ruiz read all items for the record.

A motion was made by Dr. Varona and was seconded by Mr. Lucero for approval of the agenda as presented to the Board.
Motion carried unanimously.

- a. Ratification of Expense/Payroll Vouchers
- b. Approval for permission to allow FBLA to continue raising funds and permission to travel to the National Fall Leadership Conference
- c. Adoption/Resolution Recognition of Booster Organizations
- d. Adoption/Resolution Recognition of Booster Organizations (Challenger & Coronado*)
- e. Approval/Acceptance of Donation from Social Security Administration (Danny Torres donated 27 PCs for elementary schools)
- f. Approval/Acceptance of Donation from NHS Class of '65 (\$1358.55 to NHS Band to be used for Washington, D.C. trip)
- g. Approval of Award of Sole Source status to Scholastic Incorporated
- h. Approval of Agreement with Public Consulting Group Incorporated
- i. Approval of IGA between SCC School Superintendent and NUSD for the purpose of implementing the CREO Project
- j. Approval of IGA between SCC School Superintendent and NUSD for the purpose of implementing the SCC Healthy Student Project
- k. Approval of Personnel Agenda Summary

Page-5-

VI. Action Items

a. Approval of Second Read of Policy GCBA-Professional Staff Salary Schedules

Mayra Zuniga, HR Director, gave a brief review and introduced the people who helped in the committee.

Mr. Frederick gave a summary of the policy.

Dr. Varona asked to hear from the other three members of the committee.

Ms. McAfee, Mrs. Nunez and Ms. Martinez also gave a summary of their experience in the committee as policy makers.

Mrs. Mendoza asked if the committee had addressed any recommendations. Mrs. Nunez mentioned they had on the step levels and that the HR Department and Mr. Parra would be reviewing the different levels and hopefully, would bring the steps to the Board for their review.

Mr. Frederick made some comments about the steps and levels. Superintendent Parra explained about the experience the teacher receives when hired.

Mr. Lucero thanked the staff and the committee for working on the policy. He recommended a legal review.

A motion was made by Dr. Varona and was seconded by Mr. Lucero for approval as presented and with the approval of the attorney.

Superintendent Parra clarified that it had been approved by the attorney already.

Dr. Varona echoed the rest of the Board's comments and thanked the committee for their hard work.

Motion carried 4 to 1 with a nay vote from Mrs. Mendoza.

b. Approval of Classroom Site Fund (CSF) Performance Pay Plan for School Year 2015/2016

Mrs. McAfee explained the performance classification.

Mr. Frederick explained about the requirements and percentage division and performance goal distribution.

Mrs. Mendoza asked if the classroom size had been voted on by all.

Mr. Frederick clarified that they had.

A motion was made by Dr. Varona and was seconded by Mr. Lucero for approval.

Dr. Varona asked about the highly effective pay; also asked about the possibility of using 301 moneys.

Page-6-

Mr. Frederick explained and clarified his concern.

Dr. Varona mentioned that there was a need to talk about helping the kids academically and to making it clear to the community what their taxes were and will continue to be used for; he asked if the committee had discussed about performance for academic achievement.

Ms. McAfee explained about the importance of academic improvement and academic value and what the teachers' strategy to help the students is, including tutoring without extra salary and where the 301 monies would come into place.

Dr. Varona asked Mrs. Zuñiga that with the principals' approved activity how the Board would know for sure the 301 monies would be used for academic activity. Mrs. Zuñiga explained and clarified his concern.

Dr. Joan Molera made further clarification to the 301 individual goals, the professional learning communities and the principal approved activity and gave examples of how she works with her teachers on these academic goals.

Dr. Varona thanked Mrs. Molera for the clarification.

Dr. Varona asked Mrs. Zuñiga what collaborative coaching meant, if it was referring to academics or athletics.

Mrs. Zuñiga clarified that was referring to collaborative academic coaching.

Dr. Varona made a comment that he had been reading a great deal about the Goldwater Institute Law Suits and requested that information be provided on more clarification and research about the law suit.

Dr. Varona further asked that during the spring semester to present to the board with some examples of principal improved activities.

Motion carried unanimously.

c. Approval of Naming of WCMS Gymnasium in Honor of Frank Morales, Jr.

Superintendent Parra gave a brief update on the district moving forward with honoring Mr. Morales.

Mrs. Zuniga, HR Director, explained that the Wade Carpenter Middle School Gymnasium was in the process to be named in Honor of Frank Morales, Jr. Further, she explained the requirements to move forward with the proposal.

A motion was made by Dr. Varona and was seconded by Mr. Lucero for approval.

Dr. Varona recommended that the family and community be informed of the date of the event so they could attend.

Mrs. Mendoza thanked Mr. Parra for taking care of the matter and the naming of the facility.

Motion carried unanimously.

Page-7-

VII. Information and Discussion Items

a. Enrollment Update 20th day Census/disaggregated Enrollment Data

Superintendent Parra gave a brief explanation and introduced Ms. Judith Mendoza-Jimenez, Student Services Director, to proceed with her presentation.

Ms. Jimenez gave a Power Point presentation.

Mrs. Mendoza made comments about parents having preference for certain schools.

Superintendent Parra made a comment that he is looking into conversing with the parents and convince them that all schools are good schools in order that they may feel comfortable with their choice. He said that as soon as he does, he will bring back an updated report to the Board.

Mrs. Mendoza questioned that based on the total of teachers she saw there the schools were at capacity.

Ms. Jimenez clarified her concern on the capacity at the schools and how it is being handled.

Ms. Jimenez continued with the Power Point presentation on the capacity of students in each classroom.

Superintendent Parra made a clarification on balancing of the classrooms for the right reasons.

Mr. Orozco made a comment on Superintendent Parra's explanation.

Mr. Ruiz made a comment about classroom sizes and capacity within the schools.

Ms. Jimenez finished her part of the presentation and turned the Power Point over to Mrs. Canto.

Mrs. Angel Canto, Assistant Superintendent, proceeded with the Power Point on Student Enrollment Data.

Dr. Varona thanked both for an excellent report and stated that this had been the best report on attendance he had seen since he had been on the Board.

Dr. Varona asked if the district had any general interpretation of where the students were moving to.

Mrs. Canto clarified, she had not done that research due to lack of time, but she would look into it and bring back the information to the Board.

Ms. Jimenez mentioned reasons some of the parents had taken the students out of the district.

Superintendent Parra added that some changes had to do with transportation resources, housing, and the economic status of the families.

Dr. Varona asked if they could unpack the data better to have clearer information for the 40th day report.

Page-8-

Mr. Lucero asked to add a few more details at the next report.

Mr. Ruiz made the recommendation that for future presentations to consider the starting time of the meetings to be 3:30 p.m.

VIII. Requests for Future Agenda Items

Dr. Varona requested that at the next school board meeting that in cooperation with the Arizona School Board Association that the Superintendent present to the Board a resolution be given to Governor Ducey to call for a special session of the legislature on having to do with educational funding, especially on the lawsuit that is pending. He further stated that, maybe ASBA can give you some verbiage of support on how we can word it or what their recommendations are.

IX. Adjournment

A motion was made by Mr. Lucero and seconded by Mr. Orozco for adjournment of the public meeting.

Motion carried unanimously.

Session was adjourned at 8:46 p.m.

APPROVED BY THE BOARD

_____ President
Manny Ruiz

_____ Clerk
Dr. Marcelino Varona, Jr.

_____ Member
Barbara Mendoza

_____ Member
Santiny Orozco

_____ Member
Greg Lucero

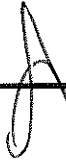
Respectfully Submitted,
Mary T. Lopez, Secretary
September 28, 2015

(For exact statements made during the Board Meeting, you may request a copy of the DVD)

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: Report to Board **APPROVED:**
Student Activities/Auxiliary Operations Funds
Extra Curricular Tax Credit

SUBMITTED BY: Adelmo Sandoval  **DATE SUBMITTED:** 9/23/2015
Finance Director

BACKGROUND:

The following are the Student Activities, Auxiliary Operations, and Extracurricular Tax Credit Reports for the periods ending 8/31/2015.
No action is required, for your information only.

RECOMMENDATION:

None.

ENCLOSURES:

Copies of reports

School Index:

- 103- Bracker
- 119-Challenger
- 108- Coronado
- 113- Lincoln
- 114- Mitchell
- 115- Welty
- 104- DSMS
- 111- WCMS
- 210- NHS
- 209- Pierson VHS

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.103.3115	Rebates for Education	0.00	25.00	0.00	25.00
525.600.1000.0102.103.3200	In-school sales	79.51	0.00	0.00	79.51
525.600.1000.0102.103.3265	School Pictures	805.97	0.00	630.00	175.97
525.600.1000.0102.103.3300	Vending	67.36	11.69	0.00	79.05
525.600.1000.0102.103.3400	Yearbook	13.20	0.00	0.00	13.20
525.600.1000.0102.103.3730	Library Fees	94.26	0.00	0.00	94.26
525.600.1000.0102.103.3900	Textbook Debt Account	1,028.19	8.00	0.00	1,036.19
Total FUND: 525		2,088.49	44.69	630.00	1,503.18
				Encumbrance:	153.89
				Encumbered Cash Balance:	1,349.29
526.600.1000.0102.103.1100	First Grade	442.00	0.00	0.00	442.00
526.600.1000.0102.103.1200	Second Grade	400.00	0.00	0.00	400.00
526.600.1000.0102.103.2000	Schoolwide Student Activities	3,637.01	0.00	0.00	3,637.01
526.600.1000.0102.103.2100	Tax Credit Educational Field Trips	193.51	0.00	0.00	193.51
526.600.1000.0102.103.2101	Tax Credit Character Education	5.22	0.00	0.00	5.22
526.600.1000.0102.103.2230	Band	33.29	0.00	0.00	33.29
526.600.1000.0102.103.2280	Chess Club	167.12	0.00	0.00	167.12
526.600.1000.0102.103.2285	Choir Club	187.06	0.00	0.00	187.06
526.600.1000.0102.103.4201	Junior Olympics	15.76	0.00	0.00	15.76
Total FUND: 526		5,080.97	0.00	0.00	5,080.97
				Encumbrance:	0.00
				Encumbered Cash Balance:	5,080.97
850.600.1000.0104.103.1100	First Grade	466.42	0.00	0.00	466.42
850.600.1000.0104.103.2790	Student Council	6,581.07	0.00	0.00	6,581.07
850.600.1000.0104.103.3115	Rebates for Education	53.46	0.00	0.00	53.46

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
Total FUND:	850	7,100.95	0.00	0.00	7,100.95
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	<i>7,100.95</i>
		14,270.41	44.69	630.00	13,685.10
				Encumbrance:	153.89
				<i>Encumbered Cash Balance:</i>	<i>13,531.21</i>

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.119.3100	Book Fair	15.57	0.00	0.00	15.57
525.600.1000.0102.119.3200	In-school sales	10.54	0.00	0.00	10.54
525.600.1000.0102.119.3210	Bookstore Supply Sales	79.86	0.00	0.00	79.86
525.600.1000.0102.119.3265	School Pictures	1,015.79	0.00	0.00	1,015.79
525.600.1000.0102.119.3300	Vending	49.07	0.00	0.00	49.07
525.600.1000.0102.119.3400	Yearbook	121.40	0.00	0.00	121.40
525.600.1000.0102.119.3700	Other Fees	200.00	0.00	0.00	200.00
525.600.1000.0102.119.3730	Library Fees	593.16	0.00	0.00	593.16
Total FUND: 525		2,085.39	0.00	0.00	2,085.39
			Encumbrance:	0.00	0.00
			Encumbered Cash Balance:	2,085.39	
526.600.1000.0102.119.1000	Kindergarten	17.26	0.00	0.00	17.26
526.600.1000.0102.119.1100	First Grade	548.00	0.00	0.00	548.00
526.600.1000.0102.119.1200	Second Grade	306.58	0.00	0.00	306.58
526.600.1000.0102.119.1300	Third Grade	450.03	0.00	0.00	450.03
526.600.1000.0102.119.1400	Fourth Grade	261.25	27.76	0.00	289.01
526.600.1000.0102.119.1500	Fifth Grade	114.64	0.00	0.00	114.64
526.600.1000.0102.119.2000	Schoolwide Student Activities	174.34	0.00	0.00	174.34
526.600.1000.0102.119.2100	Tax Credit Educational Field Trips	1,003.70	0.00	0.00	1,003.70
526.600.1000.0102.119.2275	Cheerleaders	1.21	0.00	0.00	1.21
526.600.1000.0102.119.2280	Chess Club	26.10	0.00	0.00	26.10
Total FUND: 526		2,903.11	27.76	0.00	2,930.87
			Encumbrance:	0.00	0.00
			Encumbered Cash Balance:	2,930.87	
850.600.1000.0104.119.1000	Kindergarten	35.12	0.00	0.00	35.12
850.600.1000.0104.119.1100	First Grade	18.62	0.00	0.00	18.62
850.600.1000.0104.119.1200	Second Grade	331.11	0.00	0.00	331.11
850.600.1000.0104.119.1300	Third Grade	70.41	0.00	0.00	70.41

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
850.600.1000.0104.119.1400	Fourth Grade	292.45	0.00	0.00	292.45
850.600.1000.0104.119.1500	Fifth Grade	1,527.75	0.00	0.00	1,527.75
850.600.1000.0104.119.1900	Ungraded	124.13	0.00	0.00	124.13
850.600.1000.0104.119.2275	Cheerleaders	26.70	0.00	0.00	26.70
850.600.1000.0104.119.2790	Student Council	2,826.78	0.00	0.00	2,826.78
Total FUND:	850	5,253.07	0.00	0.00	5,253.07
				Encumbrance:	0.00
				Encumbered Cash Balance:	5,253.07
		10,241.57			
			27.76	0.00	10,269.33
				Encumbrance:	0.00
				Encumbered Cash Balance:	10,269.33

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.108.3100	Book Fair	4,489.52	0.00	544.00	3,945.52
525.600.1000.0102.108.3200	In-school sales	30.09	0.00	0.00	30.09
525.600.1000.0102.108.3265	School Pictures	689.69	0.00	0.00	689.69
525.600.1000.0102.108.3270	School Supplies	10.45	0.00	0.00	10.45
525.600.1000.0102.108.3275	School Uniforms	52.32	0.00	0.00	52.32
525.600.1000.0102.108.3300	Vending	627.76	0.00	283.81	343.95
525.600.1000.0102.108.3400	Yearbook	4,695.25	1,275.00	25.00	5,945.25
525.600.1000.0102.108.3730	Library Fees	691.13	0.00	0.00	691.13
525.600.1000.0102.108.3900	Textbook Debt Account	1,801.36	5.00	0.00	1,806.36
525.600.1000.0102.108.4200	Athletics	4.89	0.00	0.00	4.89
Total FUND:		13,092.46	1,280.00	852.81	13,519.65
				Encumbrance:	4,190.65
				Encumbered Cash Balance:	9,329.00
526.600.1000.0102.108.1000	Kindergarten	2,085.83	102.00	30.00	2,157.83
526.600.1000.0102.108.1100	First Grade	150.97	916.00	230.00	836.97
526.600.1000.0102.108.1200	Second Grade	748.17	23.00	6.00	765.17
526.600.1000.0102.108.1300	Third Grade	405.70	476.00	234.00	647.70
526.600.1000.0102.108.1400	Fourth Grade	775.71	62.00	31.00	806.71
526.600.1000.0102.108.1500	Fifth Grade	606.05	112.00	37.00	681.05
526.600.1000.0102.108.2000	Schoolwide Student Activities	402.78	0.00	0.00	402.78
526.600.1000.0102.108.2100	Tax Credit Educational Field Trips	55.91	0.00	0.00	55.91
526.600.1000.0102.108.2230	Band	339.00	0.00	0.00	339.00
526.600.1000.0102.108.2270	Challenge Club	740.00	0.00	0.00	740.00
526.600.1000.0102.108.2280	Chess Club	136.45	0.00	0.00	136.45
526.600.1000.0102.108.2570	Library Club	34.42	0.00	0.00	34.42
526.600.1000.0102.108.2790	Student Council	130.07	0.00	0.00	130.07
526.600.1000.0102.108.4200	Athletics	40.82	0.00	0.00	40.82
526.600.1000.0102.108.4201	Junior Olympics	10.76	0.00	0.00	10.76

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
Total FUND:	526	6,662.64	1,691.00	568.00	7,785.64
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	7,785.64
850.600.1000.0104.108.1000	Kindergarten	4,277.78	0.00	2,100.00	2,177.78
850.600.1000.0104.108.1100	First Grade	3,847.36	0.00	0.00	3,847.36
850.600.1000.0104.108.1200	Second Grade	4,406.76	0.00	0.00	4,406.76
850.600.1000.0104.108.1300	Third Grade	2,713.99	0.00	0.00	2,713.99
850.600.1000.0104.108.1400	Fourth Grade	2,416.89	0.00	0.00	2,416.89
850.600.1000.0104.108.1500	Fifth Grade	2,381.26	2,100.00	0.00	4,481.26
850.600.1000.0104.108.2790	Student Council	2,295.15	0.00	0.00	2,295.15
850.600.1000.0104.108.4201	Junior Olympics	679.31	0.00	0.00	679.31
Total FUND:	850	23,018.50	2,100.00	2,100.00	23,018.50
				Encumbrance:	2,100.00
				<i>Encumbered Cash Balance:</i>	20,918.50
		42,773.60	5,071.00	3,520.81	44,323.79
				Encumbrance:	6,290.65
				<i>Encumbered Cash Balance:</i>	38,033.14

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.113.3100	Book Fair	0.01	0.00	0.00	0.01
525.600.1000.0102.113.3300	Vending	404.02	0.00	0.00	404.02
Total FUND:	525	404.03	0.00	0.00	404.03
			<i>Encumbrance:</i>		359.67
			<i>Encumbered Cash Balance:</i>		44.36
526.600.1000.0102.113.1100	First Grade	200.00	0.00	0.00	200.00
526.600.1000.0102.113.1200	Second Grade	255.00	20.00	0.00	275.00
526.600.1000.0102.113.1400	Fourth Grade	40.99	0.00	0.00	40.99
526.600.1000.0102.113.2000	Schoolwide Student Activities	6,344.95	0.00	0.00	6,344.95
526.600.1000.0102.113.2100	Tax Credit Educational Field Trips	1,769.24	0.00	0.00	1,769.24
526.600.1000.0102.113.2285	Choir Club	1,895.87	0.00	0.00	1,895.87
526.600.1000.0102.113.2790	Student Council	1,407.87	0.00	0.00	1,407.87
526.600.1000.0102.113.4200	Athletics	1,011.12	0.00	0.00	1,011.12
526.600.1000.0102.113.4201	Junior Olympics	400.14	0.00	0.00	400.14
Total FUND:	526	13,325.18	20.00	0.00	13,345.18
			<i>Encumbrance:</i>		0.00
			<i>Encumbered Cash Balance:</i>		13,345.18
850.600.1000.0104.113.2790	Student Council	1,596.10	0.00	0.00	1,596.10
Total FUND:	850	1,596.10	0.00	0.00	1,596.10
			<i>Encumbrance:</i>		0.00
			<i>Encumbered Cash Balance:</i>		1,596.10

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		15,325.31	20.00	0.00	15,345.31
				Encumbrance: 359.67	359.67
				Encumbered Cash Balance: 14,985.64	14,985.64

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.114.3100	Book Fair	202.56	0.00	0.00	202.56
525.600.1000.0102.114.3265	School Pictures	7,797.93	0.00	0.00	7,797.93
525.600.1000.0102.114.3300	Vending	732.11	0.00	0.00	732.11
525.600.1000.0102.114.3400	Yearbook	45.00	0.00	0.00	45.00
525.600.1000.0102.114.3730	Library Fees	257.72	0.00	0.00	257.72
Total FUND:	525	9,035.32	0.00	0.00	9,035.32
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	9,035.32
526.600.1000.0102.114.1200	Second Grade	198.73	0.00	0.00	198.73
526.600.1000.0102.114.1500	Fifth Grade	117.95	0.00	0.00	117.95
526.600.1000.0102.114.1900	Ungraded	109.02	0.00	0.00	109.02
526.600.1000.0102.114.2000	Schoolwide Student Activities	6,716.46	0.00	0.00	6,716.46
526.600.1000.0102.114.2100	Tax Credit Educational Field Trips	229.22	0.00	0.00	229.22
526.600.1000.0102.114.2280	Chess Club	54.68	0.00	0.00	54.68
526.600.1000.0102.114.2285	Choir Club	803.02	0.00	0.00	803.02
Total FUND:	526	8,229.08	0.00	0.00	8,229.08
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	8,229.08
850.600.1000.0104.114.2280	Chess Club	15.90	0.00	0.00	15.90
850.600.1000.0104.114.2790	Student Council	2,136.77	0.00	0.00	2,136.77
Total FUND:	850	2,152.67	0.00	0.00	2,152.67
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	2,152.67

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		19,417.07	0.00	0.00	19,417.07
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	<i>19,417.07</i>

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.115.3000	Schoolwide Auxiliary Operations	1.13	0.00	0.00	1.13
525.600.1000.0102.115.3100	Book Fair	291.57	0.00	0.00	291.57
525.600.1000.0102.115.3200	In-school sales	104.67	0.00	0.00	104.67
525.600.1000.0102.115.3265	School Pictures	1,844.01	0.00	0.00	1,844.01
525.600.1000.0102.115.3300	Vending	128.19	0.00	0.00	128.19
525.600.1000.0102.115.3400	Yearbook	125.48	0.00	0.00	125.48
525.600.1000.0102.115.3730	Library Fees	767.00	0.00	0.00	767.00
Total FUND: 525		3,262.05	0.00	0.00	3,262.05
				Encumbrance:	830.14
					2,431.91
				Encumbered Cash Balance:	
526.600.1000.0102.115.1000	Kindergarten	399.98	0.00	0.00	399.98
526.600.1000.0102.115.1200	Second Grade	34.01	0.00	0.00	34.01
526.600.1000.0102.115.1300	Third Grade	803.04	0.00	0.00	803.04
526.600.1000.0102.115.1400	Fourth Grade	56.15	0.00	0.00	56.15
526.600.1000.0102.115.1500	Fifth Grade	119.65	0.00	0.00	119.65
526.600.1000.0102.115.1900	Ungraded	1,660.34	0.00	0.00	1,660.34
526.600.1000.0102.115.2000	Schoolwide Student Activities	3,657.23	0.00	0.00	3,657.23
526.600.1000.0102.115.2100	Tax Credit Educational Field Trips	253.00	0.00	0.00	253.00
526.600.1000.0102.115.2275	Cheerleaders	2.00	0.00	0.00	2.00
526.600.1000.0102.115.2285	Choir Club	369.00	0.00	0.00	369.00
526.600.1000.0102.115.2790	Student Council	600.00	0.00	0.00	600.00
526.600.1000.0102.115.3225	Computer Lab Supplies	250.00	0.00	0.00	250.00
526.600.1000.0102.115.4201	Junior Olympics	637.07	0.00	0.00	637.07
Total FUND: 526		8,841.47	0.00	0.00	8,841.47
				Encumbrance:	0.00
					8,841.47
				Encumbered Cash Balance:	
850.600.1000.0104.115.1000	Kindergarten	0.36	0.00	0.00	0.36
850.600.1000.0104.115.1100	First Grade	60.00	0.00	0.00	60.00

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
850.600.1000.0104.115.1200	Second Grade	24.89	0.00	0.00	24.89
850.600.1000.0104.115.1300	Third Grade	331.90	0.00	0.00	331.90
850.600.1000.0104.115.1400	Fourth Grade	162.92	0.00	0.00	162.92
850.600.1000.0104.115.1500	Fifth Grade	141.70	0.00	0.00	141.70
850.600.1000.0104.115.2000	Schoolwide Student Activities	44.68	0.00	0.00	44.68
850.600.1000.0104.115.2275	Cheerleaders	27.26	0.00	0.00	27.26
850.600.1000.0104.115.2285	Choir Club	109.57	0.00	0.00	109.57
850.600.1000.0104.115.2705	Tech Natl Honor Society Club	2.83	0.00	0.00	2.83
850.600.1000.0104.115.2790	Student Council	8,566.23	0.00	0.00	8,566.23
Total FUND:	850	9,472.34	0.00	0.00	9,472.34

Encumbrance: 941.16

Encumbered Cash Balance: 8,531.18

Encumbrance: 0.00

Encumbered Cash Balance: 21,575.86

Encumbrance: 1,771.30

Encumbered Cash Balance: 19,804.56

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.104.3000	Schoolwide Auxiliary Operations	22.50	0.00	0.00	22.50
525.600.1000.0102.104.3100	Book Fair	11.43	758.89	0.00	770.32
525.600.1000.0102.104.3200	In-school sales	1,916.18	2,643.00	1,090.28	3,468.90
525.600.1000.0102.104.3300	Vending	284.46	35.48	0.00	319.94
525.600.1000.0102.104.3600	Locker Fees	3,053.64	3,220.00	0.00	6,273.64
525.600.1000.0102.104.3710	ID Replacement Fees	5.00	0.00	0.00	5.00
525.600.1000.0102.104.3730	Library Fees	400.88	0.00	0.00	400.88
525.600.1000.0102.104.3745	Planner Fees	248.00	0.00	0.00	248.00
525.600.1000.0102.104.3900	Textbook Debt Account	9,308.48	200.65	52.15	9,456.98
525.600.1000.0102.104.4200	Athletics	60.74	0.00	0.00	60.74
Total FUND:		15,311.31	6,858.02	1,142.43	21,026.90
				Encumbrance:	100.00
				Encumbered Cash Balance:	20,926.90

526.600.1000.0102.104.1800	Eighth Grade	855.00	0.00	0.00	855.00
526.600.1000.0102.104.2000	Schoolwide Student Activities	3,116.66	0.00	0.00	3,116.66
526.600.1000.0102.104.2100	Tax Credit Educational Field Trips	754.40	0.00	0.00	754.40
526.600.1000.0102.104.2230	Band	593.79	66.64	0.00	660.43
526.600.1000.0102.104.2275	Cheerleaders	83.83	0.00	0.00	83.83
526.600.1000.0102.104.2280	Chess Club	336.00	0.00	0.00	336.00
526.600.1000.0102.104.2610	Mantachi	2.07	0.00	0.00	2.07
526.600.1000.0102.104.2620	Mesa Club	24.15	0.00	0.00	24.15
526.600.1000.0102.104.2720	Poms	184.21	0.00	0.00	184.21
526.600.1000.0102.104.2790	Student Council	458.00	0.00	0.00	458.00
526.600.1000.0102.104.3835	Tax Credit Participation Fee	704.00	647.00	0.00	1,351.00
526.600.1000.0102.104.4200	Athletics	79.87	0.00	0.00	79.87
526.600.1000.0102.104.4235	Athletics Boys Tennis	575.00	0.00	0.00	575.00
526.600.1000.0102.104.4255	Athletics Girls Basketball	300.00	0.00	0.00	300.00
526.600.1000.0102.104.4280	Athletics Girls Tennis	189.41	0.00	0.00	189.41
526.600.1000.0102.104.4285	Athletics Girls Volleyball	468.75	0.00	0.00	468.75

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
Total FUND:	526	8,725.14	713.64	0.00	9,438.78
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	9,438.78
850.600.1000.0104.104.1600	Sixth Grade	3,036.29	0.00	0.00	3,036.29
850.600.1000.0104.104.1700	Seventh Grade	2,839.18	0.00	0.00	2,839.18
850.600.1000.0104.104.1800	Eighth Grade	5,968.33	0.00	0.00	5,968.33
850.600.1000.0104.104.2000	Schoolwide Student Activities	39.70	0.00	0.00	39.70
850.600.1000.0104.104.2215	AVID Club	98.53	0.00	0.00	98.53
850.600.1000.0104.104.2230	Band	205.18	0.00	0.00	205.18
850.600.1000.0104.104.2275	Cheerleaders	2,879.12	0.00	0.00	2,879.12
850.600.1000.0104.104.2305	Drama Club	108.00	0.00	0.00	108.00
850.600.1000.0104.104.2610	Martachi	45.45	0.00	0.00	45.45
850.600.1000.0104.104.2620	Mesa Club	4,327.73	0.00	500.00	3,827.73
850.600.1000.0104.104.2720	Poms	3,172.22	0.00	547.49	2,624.73
850.600.1000.0104.104.2786	Sportsmans Club	342.00	0.00	0.00	342.00
850.600.1000.0104.104.2790	Student Council	3,854.32	0.00	242.83	3,611.49
850.600.1000.0104.104.2975	Yearbook Club	4,857.12	7,548.00	2,358.00	10,047.12
Total FUND:	850	31,773.17	7,548.00	3,648.32	35,672.85
				Encumbrance:	1,656.92
				<i>Encumbered Cash Balance:</i>	34,015.93
		55,809.62	15,119.66	4,790.75	66,138.53
				Encumbrance:	1,756.92
				<i>Encumbered Cash Balance:</i>	64,381.61

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.111.3100	Book Fair	3.22	0.00	0.00	3.22
525.600.1000.0102.111.3265	School Pictures	1,339.17	0.00	0.00	1,339.17
525.600.1000.0102.111.3300	Vending	144.83	0.00	0.00	144.83
525.600.1000.0102.111.3400	Yearbook	6,717.62	0.00	0.00	6,717.62
525.600.1000.0102.111.3600	Locker Fees	13,657.27	0.00	757.50	12,899.77
525.600.1000.0102.111.3710	ID Replacement Fees	503.97	0.00	0.00	503.97
525.600.1000.0102.111.3730	Library Fees	942.50	0.00	0.00	942.50
525.600.1000.0102.111.3745	Planner Fees	263.50	0.00	0.00	263.50
525.600.1000.0102.111.3900	Textbook Debt Account	4,077.62	0.00	0.00	4,077.62
525.600.1000.0102.111.4200	Athletics	173.56	0.00	0.00	173.56
Total FUND:	525	<u>27,823.26</u>	<u>0.00</u>	<u>757.50</u>	<u>27,065.76</u>
				Encumbrance:	<u>1,058.18</u>
				Encumbered Cash Balance:	<u>26,007.58</u>
526.600.1000.0102.111.2000	Schoolwide Student Activities	7,722.45	0.00	0.00	7,722.45
526.600.1000.0102.111.2230	Band	887.29	0.00	0.00	887.29
526.600.1000.0102.111.2261	Camp Invention	(106.40)	0.00	0.00	(106.40)
526.600.1000.0102.111.2610	Marachi	99.74	0.00	0.00	99.74
526.600.1000.0102.111.2720	Poms	129.77	0.00	0.00	129.77
526.600.1000.0102.111.2790	Student Council	97.42	0.00	0.00	97.42
526.600.1000.0102.111.4200	Athletics	202.26	0.00	0.00	202.26
526.600.1000.0102.111.4205	Athletics Boys Baseball	28.46	0.00	0.00	28.46
Total FUND:	526	<u>9,060.99</u>	<u>0.00</u>	<u>0.00</u>	<u>9,060.99</u>
				Encumbrance:	<u>0.00</u>
				Encumbered Cash Balance:	<u>9,060.99</u>
850.600.1000.0104.111.1600	Sixth Grade	34.31	0.00	0.00	34.31
850.600.1000.0104.111.1700	Seventh Grade	69.12	0.00	0.00	69.12
850.600.1000.0104.111.1800	Eighth Grade	39.36	0.00	0.00	39.36
850.600.1000.0104.111.2205	Drama Club	95.20	0.00	95.20	0.00

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
850.600.1000.0104.111.2209	Algebra I Club	58.17	0.00	58.17	0.00
850.600.1000.0104.111.2212	Art Club	154.85	0.00	0.00	154.85
850.600.1000.0104.111.2223	Ballet Folklorico	1,474.80	0.00	0.00	1,474.80
850.600.1000.0104.111.2230	Band	817.72	0.00	0.00	817.72
850.600.1000.0104.111.2275	Cheerleaders	2.95	0.00	0.00	2.95
850.600.1000.0104.111.2290	Cross Country Club	16.99	0.00	16.99	0.00
850.600.1000.0104.111.2295	Dance Club	27.07	0.00	0.00	27.07
850.600.1000.0104.111.2610	Mariachi	310.73	0.00	0.00	310.73
850.600.1000.0104.111.2618	Math Club	172.71	0.00	172.71	0.00
850.600.1000.0104.111.2620	Mesa Club	571.73	0.00	0.00	571.73
850.600.1000.0104.111.2720	Poms	1.12	0.00	0.00	1.12
850.600.1000.0104.111.2786	Sportsmans Club	80.56	0.00	80.56	0.00
850.600.1000.0104.111.2790	Student Council	106.15	423.63	0.00	529.78
Total FUND:	850	4,033.54	423.63	423.63	4,033.54

Encumbrance: 0.00

Encumbered Cash Balance: 4,033.54

40,917.79

423.63

1,181.13

40,160.29

Encumbrance: 1,058.18

Encumbered Cash Balance: 39,102.11

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.210.2520	JROTC	57.67	0.00	0.00	57.67
525.600.1000.0102.210.3000	Schoolwide Auxiliary Operations	1,218.18	832.00	478.00	1,572.18
525.600.1000.0102.210.3100	Book Fair	1,012.37	0.00	0.00	1,012.37
525.600.1000.0102.210.3200	In-school sales	86.76	0.00	0.00	86.76
525.600.1000.0102.210.3225	Computer Lab Supplies	1,555.07	0.00	0.00	1,555.07
525.600.1000.0102.210.3240	Library Copy Machine	3,016.05	0.00	0.00	3,016.05
525.600.1000.0102.210.3300	Vending	217.49	30.00	70.69	176.80
525.600.1000.0102.210.3505	Art Class Fees	6,131.95	432.00	48.00	6,515.95
525.600.1000.0102.210.3510	Auto Mechanics Class Fees	6,208.68	253.00	20.00	6,441.68
525.600.1000.0102.210.3512	Band Class Fees	3,098.73	543.00	15.00	3,626.73
525.600.1000.0102.210.3515	Botany Class Fees	402.39	0.00	0.00	402.39
525.600.1000.0102.210.3520	Ceramics Class Fees	4,179.42	638.35	112.30	4,705.47
525.600.1000.0102.210.3540	Class Change Fees	12,411.16	1,680.00	10.00	14,081.16
525.600.1000.0102.210.3544	CTE/Cosmotology Class Fees	190.00	0.00	0.00	190.00
525.600.1000.0102.210.3545	Culinary Arts Class Fees	4,345.39	40.00	280.24	4,105.15
525.600.1000.0102.210.3550	Food & Nutrition Class Fees	2,062.74	290.00	0.00	2,352.74
525.600.1000.0102.210.3555	Graphic Arts Class Fees	8,999.64	1,460.50	5,544.88	4,915.26
525.600.1000.0102.210.3560	Industrial Technology	780.00	0.00	0.00	780.00
525.600.1000.0102.210.3570	Mariachi Class Fees	4,329.15	300.00	0.00	4,629.15
525.600.1000.0102.210.3571	Medical/Health Professions	1,315.50	160.00	0.00	1,475.50
525.600.1000.0102.210.3585	Sewing Class Fees	1,597.15	210.00	0.00	1,807.15
525.600.1000.0102.210.3595	Woods Class Fees	5,162.28	0.00	0.00	5,162.28
525.600.1000.0102.210.3610	Hall Lockers	3,160.70	1,692.00	1,626.40	3,226.30
525.600.1000.0102.210.3620	PE Lockers	2,423.71	114.00	1,330.00	1,207.71
525.600.1000.0102.210.3700	Other Fees	544.45	191.00	878.98	(143.53)
525.600.1000.0102.210.3710	ID Replacement Fees	23,145.49	710.00	0.00	23,855.49
525.600.1000.0102.210.3730	Library Fees	2,788.99	138.20	13.77	2,913.42
525.600.1000.0102.210.3740	Parking Permit Fees	2,412.70	600.00	0.00	3,012.70
525.600.1000.0102.210.3800	Test Fees	2,179.00	239.00	0.00	2,418.00
525.600.1000.0102.210.3810	AP Test Fees	3,657.00	874.00	0.00	4,531.00
525.600.1000.0102.210.3820	IB Test Fees	4,875.69	0.00	160.00	4,715.69
525.600.1000.0102.210.3900	Textbook Debt Account	32,773.05	2,696.80	1,957.00	33,512.85

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.210.4200	Athletics	9,165.65	2,737.00	6,221.61	5,681.04
525.600.1000.0102.210.4250	Athletics Family Ticket Plan	7,013.17	765.00	5,000.00	2,778.17
525.600.1000.0102.210.4290	Athletics Student Activity Card	3,900.00	860.00	20.00	4,740.00
Total FUND: 525		166,417.37	18,485.85	23,786.87	161,116.35
				Encumbrance:	18,779.56
				Encumbered Cash Balance:	142,336.79
526.600.1000.0102.210.2000	Schoolwide Student Activities	1,493.70	0.00	0.00	1,493.70
526.600.1000.0102.210.2016	Class of 2016	200.00	0.00	0.00	200.00
526.600.1000.0102.210.2018	Class of 2018	299.97	11.11	0.00	311.08
526.600.1000.0102.210.2101	Tax Credit Character Education	720.00	0.00	0.00	720.00
526.600.1000.0102.210.2220	Auto Shop Club	1,767.00	0.00	0.00	1,767.00
526.600.1000.0102.210.2230	Band	871.68	0.00	0.00	871.68
526.600.1000.0102.210.2235	Boy Scouts Club	282.48	44.44	0.00	326.92
526.600.1000.0102.210.2275	Cheerleaders	497.38	0.00	0.00	497.38
526.600.1000.0102.210.2280	Chess Club	1,465.11	0.00	0.00	1,465.11
526.600.1000.0102.210.2295	Dance Club	2,330.00	0.00	0.00	2,330.00
526.600.1000.0102.210.2370	FBLA	150.00	10.00	0.00	160.00
526.600.1000.0102.210.2375	Flags	5.44	0.00	0.00	5.44
526.600.1000.0102.210.2415	Apache Geek Squad	724.00	0.00	0.00	724.00
526.600.1000.0102.210.2520	JROTC	1,068.94	0.00	0.00	1,068.94
526.600.1000.0102.210.2540	Key Club	50.00	0.00	0.00	50.00
526.600.1000.0102.210.2610	Marachi	205.21	0.00	0.00	205.21
526.600.1000.0102.210.2615	Maroon Masque	626.17	0.00	0.00	626.17
526.600.1000.0102.210.2620	Mesa Club	619.43	0.00	0.00	619.43
526.600.1000.0102.210.2640	National Honor Society	193.60	0.00	0.00	193.60
526.600.1000.0102.210.2720	Poms	2,343.85	66.89	0.00	2,410.74
526.600.1000.0102.210.2760	Rotary Interact	1,300.00	0.00	0.00	1,300.00
526.600.1000.0102.210.2770	SADD Club	50.00	0.00	0.00	50.00
526.600.1000.0102.210.2775	Science Club	1,112.00	0.00	0.00	1,112.00
526.600.1000.0102.210.2786	Sportsmans Club	78.00	0.00	0.00	78.00

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
526.600.1000.0102.210.2915	Woodinators Club	950.00	0.00	0.00	950.00
528.600.1000.0102.210.3221	CTE/Vocational Department	920.00	0.00	0.00	920.00
528.600.1000.0102.210.3505	Art Class Fees	21.75	0.00	0.00	21.75
528.600.1000.0102.210.3510	Auto Mechanics Class Fees	375.50	0.00	0.00	375.50
526.600.1000.0102.210.3820	IB Test Fees	4,006.00	0.00	0.00	4,006.00
526.600.1000.0102.210.4200	Athletics	216.82	0.00	0.00	216.82
526.600.1000.0102.210.4205	Athletics Boys Baseball	1,200.00	0.00	0.00	1,200.00
526.600.1000.0102.210.4210	Athletics Boys Basketball	125.01	0.00	0.00	125.01
526.600.1000.0102.210.4215	Athletics Boys Cross Country	188.93	0.00	0.00	188.93
526.600.1000.0102.210.4220	Athletics Boys Football	757.18	0.00	0.00	757.18
526.600.1000.0102.210.4225	Athletics Boys Golf	30.37	0.00	0.00	30.37
526.600.1000.0102.210.4230	Athletics Boys Soccer	459.00	0.00	0.00	459.00
526.600.1000.0102.210.4235	Athletics Boys Tennis	0.09	0.00	0.00	0.09
526.600.1000.0102.210.4245	Athletics Boys Wrestling	12,479.11	0.00	0.00	12,479.11
526.600.1000.0102.210.4255	Athletics Girls Basketball	277.44	0.00	0.00	277.44
526.600.1000.0102.210.4260	Athletics Girls Cross Country	61.29	0.00	0.00	61.29
526.600.1000.0102.210.4270	Athletics Girls Soccer	547.13	11.11	0.00	558.24
526.600.1000.0102.210.4275	Athletics Girls Softball	101.00	0.00	0.00	101.00
526.600.1000.0102.210.4280	Athletics Girls Tennis	3,584.73	0.00	0.00	3,584.73
526.600.1000.0102.210.4285	Athletics Girls Volleyball	2,559.75	0.00	0.00	2,559.75
526.600.1000.0102.210.4295	Athletics Track & Field	510.00	0.00	0.00	510.00
Total FUND:	526	47,825.06	143.55	0.00	47,968.61
				Encumbrance:	0.00
				Encumbered Cash Balance:	47,968.61
851.600.1000.0105.210.2000	Schoolwide Student Activities	363.88	0.00	4.05	359.83
851.600.1000.0105.210.2014	Class of 2014	189.79	0.00	0.00	189.79
851.600.1000.0105.210.2015	Class of 2015	1,906.14	0.00	0.00	1,906.14
851.600.1000.0105.210.2016	Class of 2016	11,882.27	892.02	432.01	12,342.28
851.600.1000.0105.210.2017	Class of 2017	3,855.72	38.00	0.00	3,893.72
851.600.1000.0105.210.2018	Class of 2018	3,117.47	178.00	0.00	3,295.47

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
851.600.1000.0105.210.2019	Class of 2019	204.00	158.00	0.00	362.00
851.600.1000.0105.210.2210	Amigos Club	1,010.27	0.00	0.00	1,010.27
851.600.1000.0105.210.2220	Auto Shop Club	2,731.69	0.00	0.00	2,731.69
851.600.1000.0105.210.2223	Ballet Folklorico	2,228.22	0.00	0.00	2,228.22
851.600.1000.0105.210.2230	Band	2,521.47	102.00	0.00	2,623.47
851.600.1000.0105.210.2231	Band	0.00	200.00	0.00	200.00
851.600.1000.0105.210.2260	Career Vocation Club	81.44	22.55	0.00	103.99
851.600.1000.0105.210.2275	Cheerleaders	2,619.37	2,115.00	0.00	4,734.37
851.600.1000.0105.210.2280	Chess Club	1,240.51	0.00	0.00	1,240.51
851.600.1000.0105.210.2285	Choir Club	2,175.34	0.00	0.00	2,175.34
851.600.1000.0105.210.2287	Comedy Club	28.00	0.00	0.00	28.00
851.600.1000.0105.210.2310	Drill Team	75.69	0.00	0.00	75.69
851.600.1000.0105.210.2320	FCCLA/Early Childhood Club	252.77	0.00	0.00	252.77
851.600.1000.0105.210.2325	Friends of Rachel Club	635.67	0.00	0.00	635.67
851.600.1000.0105.210.2340	Model United Nations Club	320.00	0.00	0.00	320.00
851.600.1000.0105.210.2370	FBLA	13,580.40	7,076.01	2,904.20	17,752.21
851.600.1000.0105.210.2375	Flags	1,460.66	0.00	0.00	1,460.66
851.600.1000.0105.210.2380	French Club	439.52	0.00	0.00	439.52
851.600.1000.0105.210.2415	Apache Geek Squad	4,034.79	289.50	391.80	3,932.49
851.600.1000.0105.210.2430	GSA Club	332.49	0.00	0.00	332.49
851.600.1000.0105.210.2470	Student Fellowship Club	274.38	0.00	0.00	274.38
851.600.1000.0105.210.2515	Jr Statesmen of America	485.73	0.00	0.00	485.73
851.600.1000.0105.210.2520	JROTC	4,159.74	0.00	120.00	4,039.74
851.600.1000.0105.210.2540	Key Club	142.11	0.00	0.00	142.11
851.600.1000.0105.210.2610	Manachi	2,593.32	0.00	0.00	2,593.32
851.600.1000.0105.210.2615	Maroon Masque	2,965.79	0.00	0.00	2,965.79
851.600.1000.0105.210.2620	Mesa Club	456.69	0.00	0.00	456.69
851.600.1000.0105.210.2635	National Art Honor Society	614.23	0.00	0.00	614.23
851.600.1000.0105.210.2640	National Honor Society	1,446.94	0.00	1,000.00	446.94
851.600.1000.0105.210.2705	Tech Natl Honor Society Club	1,372.90	0.00	0.00	1,372.90
851.600.1000.0105.210.2710	Orchestra Club	74.40	0.00	0.00	74.40
851.600.1000.0105.210.2720	Poms	3,091.63	728.76	937.15	2,883.24

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
851.600.1000.0105.210.2760	Rotary Interact	885.41	0.00	0.00	885.41
851.600.1000.0105.210.2770	SADD Club	1,337.68	0.00	0.00	1,337.68
851.600.1000.0105.210.2775	Science Club	2,124.07	0.00	0.00	2,124.07
851.600.1000.0105.210.2780	SKILLS Club	23,447.06	2,600.00	7,418.48	18,628.58
851.600.1000.0105.210.2785	Fashion Design Club	326.68	139.50	0.00	466.18
851.600.1000.0105.210.2786	Sportsmans Club	283.00	0.00	0.00	283.00
851.600.1000.0105.210.2790	Student Council	99.41	0.00	0.00	99.41
851.600.1000.0105.210.2795	Science Natl Honor Society	463.68	0.00	0.00	463.68
851.600.1000.0105.210.2910	War Cry Club	633.97	0.00	0.00	633.97
851.600.1000.0105.210.2915	Woodmators Club	71.00	0.00	0.00	71.00
851.600.1000.0105.210.2975	Yearbook Club	27,443.10	2,878.00	0.00	30,321.10
851.600.1000.0105.210.3235	Honors Club	252.36	0.00	0.00	252.36
851.600.1000.0105.210.3700	Other Fees	90.10	0.00	0.00	90.10
851.600.1000.0105.210.4205	Athletics Boys Baseball	1,364.23	0.00	0.00	1,364.23
851.600.1000.0105.210.4210	Athletics Boys Basketball	2,249.94	0.00	22.00	2,227.94
851.600.1000.0105.210.4220	Athletics Boys Football	10,314.68	14,700.00	0.00	25,014.68
851.600.1000.0105.210.4225	Athletics Boys Golf	213.23	0.00	0.00	213.23
851.600.1000.0105.210.4230	Athletics Boys Soccer	1,217.30	0.00	0.00	1,217.30
851.600.1000.0105.210.4235	Athletics Boys Tennis	2,351.00	0.00	0.00	2,351.00
851.600.1000.0105.210.4255	Athletics Girls Basketball	1,123.62	0.00	0.00	1,123.62
851.600.1000.0105.210.4260	Athletics Girls Cross Country	1,318.72	0.00	466.80	851.92
851.600.1000.0105.210.4270	Athletics Girls Soccer	1,465.96	0.00	0.00	1,465.96
851.600.1000.0105.210.4275	Athletics Girls Softball	138.51	0.00	0.00	138.51
851.600.1000.0105.210.4280	Athletics Girls Tennis	2,415.19	0.00	0.00	2,415.19
851.600.1000.0105.210.4285	Athletics Girls Volleyball	2,512.24	0.00	0.00	2,512.24
851.600.1000.0105.210.4295	Athletics Track & Field	1,029.93	0.00	0.00	1,029.93
Total FUND:		160,137.50	32,117.34	13,696.49	178,558.35
				Encumbrance:	21,608.33
				Encumbered Cash Balance:	156,950.02

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		374,379.93	50,746.74	37,483.36	387,643.31
				Encumbrance:	40,387.89
				<i>Encumbered Cash Balance:</i>	<i>347,255.42</i>

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.209.3200	In-school sales	118.75	0.00	0.00	118.75
525.600.1000.0102.209.3221	CTE/Vocational Department	82.08	0.00	0.00	82.08
525.600.1000.0102.209.3275	School Uniforms	0.00	40.00	0.00	40.00
525.600.1000.0102.209.3300	Vending	374.66	306.83	0.00	681.49
525.600.1000.0102.209.3542	CTE/Computers	265.10	0.00	0.00	265.10
525.600.1000.0102.209.3571	Medical/Health Professions	130.30	100.00	0.00	230.30
525.600.1000.0102.209.3710	ID Replacement Fees	519.22	47.50	0.00	566.72
525.600.1000.0102.209.3900	Textbook Debt Account	57.00	0.00	0.00	57.00
Total FUND:	525	<u>1,547.11</u>	<u>494.33</u>	<u>0.00</u>	<u>2,041.44</u>
				Encumbrance:	220.60
				Encumbered Cash Balance:	<u>1,820.84</u>
526.600.1000.0102.209.2000	Schoolwide Student Activities	1,526.93	28.00	0.00	1,554.93
526.600.1000.0102.209.2480	HOSA Chapter	100.00	0.00	0.00	100.00
526.600.1000.0102.209.2560	Leadership Club	172.55	0.00	0.00	172.55
526.600.1000.0102.209.2790	Student Council	200.00	0.00	0.00	200.00
526.600.1000.0102.209.3275	School Uniforms	0.20	0.00	0.00	0.20
526.600.1000.0102.209.3835	Tax Credit Participation Fee	292.70	114.00	0.00	406.70
Total FUND:	526	<u>2,292.38</u>	<u>142.00</u>	<u>0.00</u>	<u>2,434.38</u>
				Encumbrance:	0.00
				Encumbered Cash Balance:	<u>2,434.38</u>
851.600.1000.0105.209.2240	Business Class Club	852.89	0.00	0.00	852.89
851.600.1000.0105.209.2286	Churro Cart Club	818.51	58.00	0.00	876.51
851.600.1000.0105.209.2480	HOSA Chapter	273.17	0.00	0.00	273.17
851.600.1000.0105.209.2560	Leadership Club	1,085.92	0.00	0.00	1,085.92
851.600.1000.0105.209.2780	SKILLS Club	500.00	0.00	0.00	500.00
851.600.1000.0105.209.2790	Student Council	607.00	0.00	0.00	607.00

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
Total FUND:	851	4,137.49	58.00	0.00	4,195.49
				Encumbrance:	0.00
				<i>Encumbered Cash Balance:</i>	<i>4,195.49</i>
		7,976.98	694.33	0.00	8,671.31
				Encumbrance:	220.60
				<i>Encumbered Cash Balance:</i>	<i>8,450.71</i>

End of Report

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
525.600.1000.0102.115.3000	SchoolWide Auxiliary Operations	1.13	0.00	0.00	1.13
525.600.1000.0102.115.3100	Book Fair	291.57	0.00	0.00	291.57
525.600.1000.0102.115.3200	In-school sales	104.67	0.00	0.00	104.67
525.600.1000.0102.115.3265	School Pictures	1,844.01	0.00	0.00	1,844.01
525.600.1000.0102.115.3300	Vending	128.19	0.00	0.00	128.19
525.600.1000.0102.115.3400	Yearbook	125.48	0.00	0.00	125.48
525.600.1000.0102.115.3730	Library Fees	767.00	0.00	0.00	767.00
Total FUND: 525		3,262.05	0.00	0.00	3,262.05
				Encumbrance:	830.14
				Encumbered Cash Balance:	2,431.91
526.600.1000.0102.115.1000	Kindergarten	399.98	0.00	0.00	399.98
526.600.1000.0102.115.1200	Second Grade	34.01	0.00	0.00	34.01
526.600.1000.0102.115.1300	Third Grade	803.04	0.00	0.00	803.04
526.600.1000.0102.115.1400	Fourth Grade	56.15	0.00	0.00	56.15
526.600.1000.0102.115.1500	Fifth Grade	119.65	0.00	0.00	119.65
526.600.1000.0102.115.1900	Ungraded	1,660.34	0.00	0.00	1,660.34
526.600.1000.0102.115.2000	Schoolwide Student Activities	3,657.23	0.00	0.00	3,657.23
526.600.1000.0102.115.2100	Tax Credit Educational Field Trips	253.00	0.00	0.00	253.00
526.600.1000.0102.115.2275	Cheerleaders	2.00	0.00	0.00	2.00
526.600.1000.0102.115.2285	Choir Club	369.00	0.00	0.00	369.00
526.600.1000.0102.115.2790	Student Council	600.00	0.00	0.00	600.00
526.600.1000.0102.115.3225	Computer Lab Supplies	250.00	0.00	0.00	250.00
526.600.1000.0102.115.4201	Junior Olympics	637.07	0.00	0.00	637.07
Total FUND: 526		8,841.47	0.00	0.00	8,841.47
				Encumbrance:	0.00
				Encumbered Cash Balance:	8,841.47
850.600.1000.0104.115.1000	Kindergarten	0.36	0.00	0.00	0.36
850.600.1000.0104.115.1100	First Grade	60.00	0.00	0.00	60.00

Nogales Unified School District #1

Cash Balances & Encumbrances by FUND

Fiscal Year: 2015-2016

Date Range: 08/01/2015 - 08/31/2015

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
850.600.1000.0104.115.1200	Second Grade	24.89	0.00	0.00	24.89
850.600.1000.0104.115.1300	Third Grade	331.90	0.00	0.00	331.90
850.600.1000.0104.115.1400	Fourth Grade	162.92	0.00	0.00	162.92
850.600.1000.0104.115.1500	Fifth Grade	141.70	0.00	0.00	141.70
850.600.1000.0104.115.2000	Schoolwide Student Activities	44.68	0.00	0.00	44.68
850.600.1000.0104.115.2275	Cheerleaders	27.26	0.00	0.00	27.26
850.600.1000.0104.115.2285	Choir Club	109.57	0.00	0.00	109.57
850.600.1000.0104.115.2705	Tech Natl Honor Society Club	2.83	0.00	0.00	2.83
850.600.1000.0104.115.2790	Student Council	8,566.23	0.00	0.00	8,566.23
Total FUND:	850	9,472.34	0.00	0.00	9,472.34
				Encumbrance:	941.16
				<i>Encumbered Cash Balance:</i>	<u>8,531.18</u>
		21,575.86	0.00	0.00	21,575.86
				Encumbrance:	1,771.30
				<i>Encumbered Cash Balance:</i>	<u>19,804.56</u>

End of Report

NOGALES UNIFIED SCHOOL DISTRICT

AGENDA ITEM SUMMARY

ITEM:	Consent Agenda	APPROVED:
Ratification of Expense/Payroll Vouchers		
SUBMITTED BY:	Adelmo Sandoval Finance Director	DATED: 09/23/2015

BACKGROUND: The following Voucher(s) need to be ratified for Payment:

1) Payroll Voucher:

P-5	Voucher #16	1015	SEPT 04, 2015	\$	1,117,647.21
P-5.2	Voucher #17	1016	SEPT 04, 2015	\$	622.21
P-6	Voucher #18	1017	SEPT 18, 2015	\$	1,104,996.03
P-6.1	Voucher #19	1013	SEPT 18, 2015	\$	6,649.63

2) Expense Voucher:

E 1105			SEPT 11, 2015	\$	204,226.46
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NOTE:

The Expense Vouchers have been reviewed by one of the board members prior to releasing the warrants.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the ratification of the Voucher(s), as presented.

ENCLOSURE (S):

Copies of Memorandums, District Voucher, Governing Board Resolution

RESOLUTION

WHEREAS, pursuant to Arizona Revised Statute §15-321.G which states:

“An order for a salary or other expense shall be signed by a majority of the Governing Board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the Governing Board and the order is ratified by the Board at the next regular or special meeting of the Governing Board.”

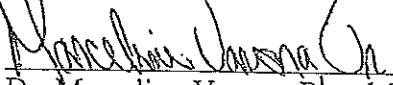
THEREFORE, BE IT RESOLVED that the Nogales Unified School District No. One Governing Board hereby resolves to utilize A.R.S. §15-321.G to allow an order for salary or other expense to be signed between board meetings prior to the signing at a regular or special meeting of the Governing Board and that the order be ratified by the Board at the next regular or special meeting of the Governing Board. The order shall be signed by a majority of Governing Board.

DATED this 11th day of May, 2015

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE GOVERNING BOARD



Manny Ruiz, President

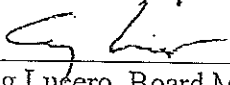


Dr. Marcelino Varona, Board Clerk

Barbara Mendoza, Board Member

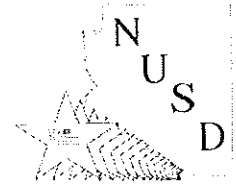


Santiny Orozco, Board Member



Greg Lucero, Board Member

Nogales Unified School District No. 1



MEMORANDUM

Date: September 8, 2015
To: Adelmo Sandoval, Finance Director
From: Denisse Melendez, Payroll Specialist *DM*
Re: RATIFICATION OF PAYROLL VOUCHERS

In accordance with the Governing Board Resolution dated July 14, 2014 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.

<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
9/4/2015	5	16, 1015	\$1,117,647.21	Employee/Deductions
9/4/2015	5.2	17, 1016	\$622.21	Employee/Deductions

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 16, 1015

Voucher Date: 09/04/2015

Prepared By: DM

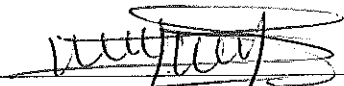
Pay Period: 5

Pay Cycle: BIWEEKLY

Printed: 09/03/2015 01:55:43 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,117,647.21 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


9/4/15
Administrator

Manuel Ruiz

President

Dr. Marcelino Varona Jr.

Board Clerk

Barbara Mendoza

Board Member

Greg Lucero

Board Member

Santiny Orozco

Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$691,023.13	\$48,751.00	\$70,583.29	\$101,652.81	\$912,010.23
011	\$13,670.17	\$948.85	\$1,385.11	\$1,861.72	\$17,865.85
013	\$24,358.68	\$1,726.49	\$2,495.85	\$3,173.48	\$31,754.50
020	\$7,741.90	\$417.53	\$639.50	\$672.98	\$9,471.91
101	\$52,363.13	\$3,668.38	\$5,426.51	\$9,524.03	\$70,982.05
140	\$9,451.42	\$678.54	\$1,084.07	\$1,104.96	\$12,318.99
199	\$3,100.00	\$224.11	\$355.56	\$459.47	\$4,139.14
220	\$27,221.51	\$2,017.12	\$2,378.43	\$3,695.53	\$35,312.59
226	\$1,084.91	\$82.67	\$124.44	\$113.99	\$1,406.01
265	\$3,942.21	\$294.51	\$452.18	\$793.77	\$5,482.67
275	\$2,682.56	\$205.23	\$190.20	\$292.78	\$3,370.77
290	\$768.24	\$58.77	\$88.12	\$4.31	\$919.44
400	\$221.00	\$16.90	\$0.00	\$1.24	\$239.14
466	\$2,122.40	\$159.64	\$243.44	\$472.32	\$2,997.80
570	\$5,090.60	\$357.71	\$583.90	\$766.54	\$6,798.75
956	\$586.10	\$43.77	\$67.23	\$105.61	\$802.71
957	\$1,300.82	\$99.21	\$99.56	\$275.07	\$1,774.66
	\$846,728.78	\$59,750.43	\$86,197.39	\$124,970.61	\$1,117,647.21

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 17, 1016

Voucher Date: 09/04/2015

Prepared By: 

Pay Period: 5.2

Pay Cycle: BIWEEKLY

Printed: 09/04/2015 04:09:23 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$622.21 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


 Administrator

Manuel Ruiz President

Dr. Marcelino Varona Jr. Board Clerk

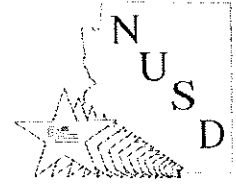
Barbara Mendoza Board Member

Greg Lucero Board Member

Santiny Orozco Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$575.00	\$43.99	\$0.00	\$3.22	\$622.21
	\$575.00	\$43.99	\$0.00	\$3.22	\$622.21

Nogales Unified School District No. 1



MEMORANDUM

Date: September 18, 2015
To: Adelmo Sandoval, Finance Director
From: Denisse Melendez, Payroll Specialist *DM*
Re: RATIFICATION OF PAYROLL VOUCHERS

In accordance with the Governing Board Resolution dated May 11, 2015 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.


<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
9/18/2015	6	18, 1017	\$1,104,996.03	Employee/Deductions
9/18/2015	6.1	19, 1018	\$6,649.63	Employee/Deductions

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 18, 1017

Voucher Date: 09/18/2015

Prepared By: 

Pay Period: 6

Pay Cycle: BIWEEKLY

Printed: 09/18/2015 11:30:50 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,104,996.03 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


 Administrator

 Manuel Ruiz President

 Dr. Marcelino Varona Jr. Board Clerk

 Barbara Mendoza Board Member

 Greg Lucero Board Member

 Santiny Orozco Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$681,080.57	\$48,017.01	\$69,625.89	\$99,891.68	\$898,615.15
011	\$13,657.44	\$947.83	\$1,375.26	\$1,840.43	\$17,820.96
013	\$24,429.42	\$1,731.89	\$2,497.47	\$3,158.74	\$31,817.52
020	\$7,740.42	\$417.08	\$638.38	\$670.66	\$9,466.54
101	\$52,070.38	\$3,646.39	\$5,373.86	\$9,522.32	\$70,612.95
140	\$9,451.42	\$678.54	\$1,084.07	\$1,104.96	\$12,318.99
199	\$3,100.00	\$224.11	\$355.56	\$459.47	\$4,139.14
220	\$27,200.43	\$2,017.44	\$2,389.64	\$3,695.43	\$35,302.94
226	\$1,084.91	\$82.67	\$124.44	\$113.99	\$1,406.01
265	\$3,959.40	\$295.83	\$454.15	\$793.87	\$5,503.25
275	\$2,682.56	\$205.23	\$190.20	\$269.94	\$3,347.93
290	\$786.58	\$60.18	\$90.22	\$4.41	\$941.39
400	\$359.38	\$27.49	\$0.00	\$2.02	\$388.89
466	\$2,122.40	\$159.64	\$243.44	\$472.32	\$2,997.80
515	\$849.56	\$58.93	\$97.45	\$21.47	\$1,027.41
570	\$5,090.60	\$357.71	\$583.90	\$766.54	\$6,798.75
956	\$586.10	\$43.77	\$67.23	\$105.61	\$802.71
957	\$1,222.57	\$93.22	\$99.56	\$272.35	\$1,687.70
	\$837,474.14	\$59,064.96	\$85,290.72	\$123,166.21	\$1,104,996.03

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 19, 1018

Voucher Date: 09/18/2015

Prepared By: DM

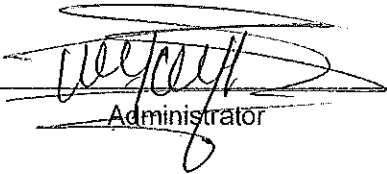
Pay Period: 6.1

Pay Cycle: BIWEEKLY

Printed: 09/18/2015 11:31:40 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$6,649.63 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Administrator

Manuel Ruiz President

Dr. Marcelino Varona Jr. Board Clerk

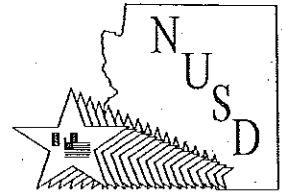
Barbara Mendoza Board Member

Greg Lucero Board Member

Santiny Orozco Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$5,976.90	\$457.23	\$10.07	\$205.43	\$6,649.63
	\$5,976.90	\$457.23	\$10.07	\$205.43	\$6,649.63

Nogales Unified School District No. 1



Memorandum

To: Adelmo Sandoval, Finance Director

From: Isabel C. Alvarez, Accounts Payable Specialist *IA*

Date: September 9, 2015

Re: Ratification of Expense Voucher

In accordance with Governing Board Resolution dated May 11th, 2015, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1105	9/11/2015	\$204,226.46

Thank you.

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1105

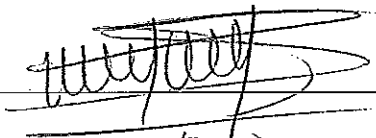
Voucher Date: 09/11/2015

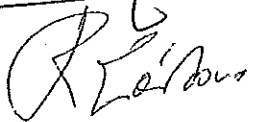
Prepared By: IA

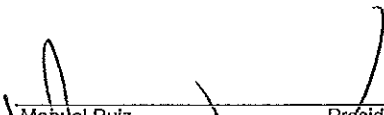
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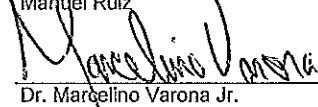
NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$204,226.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.







 Manuel Ruiz President


 Dr. Marcelino Varona Jr. Board Clerk

09.10.2015

 Barbara Mendoza Board Member

 Greg Lucero Board Member

 Santlino Orozco Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$122,871.76
101	TITLE I - LEA	\$6,307.03
220	IDEA - BASIC GRANT	\$79.73
222	IDEA-SECONDARY TRAN. MENT. PROJ	\$480.00
265	TRANSITION SCHOOL TO WORK (YTP)	\$508.84
374	E-RATE REIMBURSEMENT	\$614.79
510	FOOD SERVICE	\$59,478.81
522	COMMUNITY SCHOOL - NHS	\$180.00
534	GIFTS & DON. CARPENTER	\$377.00

Voucher No: 1105 Voucher Date: 09/11/2015

Fund		Amount
536	GIFTS & DON. MITCHELL ELEM	\$734.45
590	PRIVATE GRANTS AND GIFTS	\$613.03
610	UNRESTRICTED CAPITAL OUTLAY	\$6,808.04
856	INSURANCE PROGRAM-PEB	\$3,579.74
956	PRINTSHOP	\$1,593.24
		<hr/>
		\$204,226.46

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM : **CONSENT AGENDA** **APPROVED:**
Ratification of Student Activities/Auxiliary Operations Vouchers

SUBMITTED BY: Adelmo Sandoval **DATE SUBMITTED:** 9/23/2015
 Finance Director *A*

BACKGROUND: The following Voucher(s) need to be ratified for payment:

Elementary Student Activities Voucher(s):

8/27/2015	1016	\$	1,254.59
8/31/2015	1021	\$	35.73

High School Student Activities Voucher(s):

08/14/2015	1013	\$	2,852.50
08/27/2015	1017	\$	9,859.32
08/31/2015	1022	\$	47.47

Auxiliary Operations/ExtraCurricular Activity Voucher (s):

8/14/2015	1012	\$	6,815.04
8/27/2015	1018	\$	19,559.11
8/31/2015	1020	\$	318.79

NOTE:

All vouchers have been reviewed by the District Treasurer and the designed authorized signer on each account. Any additional information is available at the Business Office upon request.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the ratification of the Voucher(s), as presented.

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1016

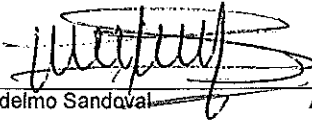
Voucher Date: 08/27/2015

Prepared By: 

Printed: 08/27/2015 11:12:53 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,254.59 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 8/27/15
Adelmo Sandoval Authorized Signer-All Accounts


Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
850	Student Activities Elementary	\$1,254.59
		<hr/>
		\$1,254.59

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

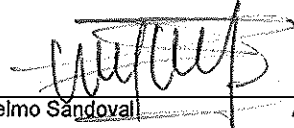
Voucher No: 1021

Voucher Date: 08/31/2015 Prepared By: 

Printed: 09/01/2015 02:30:35 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$35.73 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


 Adelmo Sandoval

Authorized Signer-All Accounts

 Fernando Parra

Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
850	Student Activities Elementary	\$35.73
		\$35.73

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1013

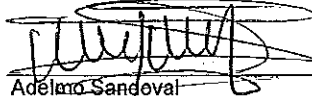
Voucher Date: 08/14/2015

Prepared By: 

Printed: 08/14/2015 10:38:15 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$2,852.50 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 08/14/15
Adelma Sandoval Authorized Signer-All Accounts

Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
851	Student Activities High School	\$2,852.50
		<hr/>
		\$2,852.50

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1017


Voucher Date: 08/27/2015

Prepared By: 

Printed: 08/27/2015 11:19:46 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$9,859.32 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 8/27/15
Adelmo Sandoval Authorized Signer-All Accounts

Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
851	Student Activities High School	\$9,859.32
		<hr/>
		\$9,859.32

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1022

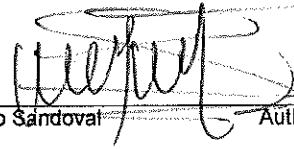
Voucher Date: 08/31/2015

Prepared By: 

Printed: 09/01/2015 02:43:31 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$47.47 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Adelmo Sandoval Authorized Signer-All Accounts

Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
851	Student Activities High School	\$47.47
		<hr/>
		\$47.47

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1012

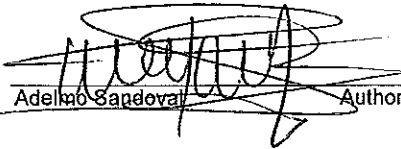
Voucher Date: 08/14/2015

Prepared By: 

Printed: 08/14/2015 10:24:01 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$6,815.04 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 8/14/15
Adelmo Sandoval Authorized Signer-All Accounts

Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
525	Auxiliary Operations	\$6,815.04
		<hr/>
		\$6,815.04

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1018

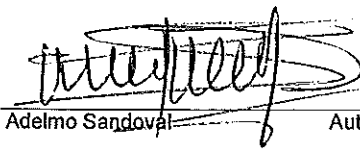
Voucher Date: 08/27/2015

Prepared By: 

Printed: 08/27/2015 11:40:56 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$19,559.11 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 8/27/15
Adelmo Sandoval Authorized Signer-All Accounts

Fernando Parra Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
525	Auxiliary Operations	\$19,559.11
		\$19,559.11

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1020

Voucher Date: 08/31/2015

Prepared By:



Printed: 09/01/2015 02:26:34 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$318.79 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2015 to June 30, 2016 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Adelmo Sandoval

Authorized Signer-All Accounts

Fernando Parra

Authorized Signer-All Accounts

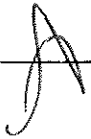
NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
525	Auxiliary Operations	\$318.79
		\$318.79

NOGALES UNIFIED SCHOOL DISTRICT #1

AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA: APPROVED:
Approval/Acceptance of Donation from NHS Band Boosters

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED 9/23/2015
Finance Director 

BACKGROUND:

NHS Band Boosters is submitting a donation of \$10,500.00 to Nogales High School, to be utilized for Washington, D.C., NHS Band trip.

NOTE:

Upon Board approval, the Business Office will contact the NHS Band Boosters to acknowledge approval of the donation.

RECOMMEDATION:

The Administrative recommendation is that the Governing Board accept the donation being offered by NHS Band Boosters.

ENCLOSURES:

Request for Acceptance of Donation & Gifts Form

NOGALES UNIFIED SCHOOL DISTRICT #1
 310 W PLUM STREET
 PHONE(520) 287-0800 / FAX:(520) 287-6618

REQUEST FOR ACCEPTANCE OF GIFTS & DONATIONS

Name of Individual making donation: NHS Band Boosters
 Representing (Firm, Corporation): Monica Mendoza
 Address: 1905 Apache Boulevard NOG AZ 85621
Street City State Zip
 Phone #: (520) 988-5007 Fax #: _____ E-Mail _____

Donated Item	Estimated Value	Serial/Vin #	Condition (Good, Fair, Poor)
*Cash/Check Donation:	\$ <u>10,500⁰⁰</u>	Deposit to: Student Activities <input checked="" type="checkbox"/> Gifts & Donations Fund <input type="checkbox"/>	

*If Cash/Check Donation please make check payable to Nogales Unified School District #1

Purpose for which donation is intended (if any):

Washington D.C. Band Trip 2016

Signature: [Signature] Date: 9/23/2015

Please provide the District Tax ID Number upon acceptance of Donation

FOR DISTRICT USE

School/Department requesting acceptance of donation: Mr. Cesar Miranda
 Administrator Signature: [Signature] Date: 9/23/2015

*** DONATIONS UNDER \$1000.00 MAY BE APPROVED BY SUPERINTENDENT**

 Superintendent Signature Date of Approval

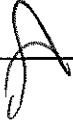
*** DONATIONS OVER \$1000.00 MUST BE APPROVED BY GOVERNING BOARD**

 Governing Board Signature Date of Approval

NOGALES UNIFIED SCHOOL DISTRICT #1

AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA: APPROVED:
Approval/Acceptance of Donation from Daniel J. Coogan, Trustee
(Joanne Coogan Charitable Trust)

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED 9/17/2015
Finance Director 

BACKGROUND:

Mr. Daniel J. Coogan on behalf of Joanne Coogan Charitable Trust is submitting a donation of \$2000.00 to A.J. Mitchell Elementary School, to be utilized by 1st grade teachers as their discretion for benefit of their students.

NOTE:

Upon Board approval, the Business Office will contact the Mr. Daniel J. Coogan to acknowledge approval of the donation.

RECOMMEDATION:

The Administrative recommendation is that the Governing Board accept the donation being offered by Mr. Daniel J. Coogan.

ENCLOSURES:

Request for Acceptance of Donation & Gifts Form

NOGALES UNIFIED SCHOOL DISTRICT #1
 310 W PLUM STREET
 PHONE(520) 287-0800 / FAX:(520) 287-6618

REQUEST FOR ACCEPTANCE OF GIFTS & DONATIONS

Name of Individual making donation: Daniel J. Coogan, Trustee
 Representing (Firm, Corporation): Joanne Coogan Charitable Trust
 Address: 825 N. Grand Ave. #200 Nogales AZ 85621
Street City State Zip
 Phone #: 520 287 2110 Fax #: _____ E-Mail DJC@NOGALES.LAW.COM

Donated Item	Estimated Value	Serial/Vin #	Condition (Good, Fair, Poor)
<u>Check</u>	<u>\$2,000.00</u>		
*Cash/Check Donation:	<u>\$ 2,000.00</u>	Deposit to: Student Activities [] Gifts & Donations Fund <input checked="" type="checkbox"/>	

**If Cash/Check Donation please make check payable to Nogales Unified School District #1*

Purpose for which donation is intended (if any):

To be utilized by 1st grade teachers at A. J. Mitchell School for benefit of their students at their discretion.

Signature: [Signature] Trustee Date: 9/16/15

Please provide the District Tax ID Number upon acceptance of Donation

FOR DISTRICT USE

School/Department requesting acceptance of donation: _____

Administrator Signature: _____ Date: _____

*** DONATIONS UNDER \$1000.00 MAY BE APPROVED BY SUPERINTENDENT**

 Superintendent Signature Date of Approval

*** DONATIONS OVER \$1000.00 MUST BE APPROVED BY GOVERNING BOARD**

 Governing Board Signature Date of Approval

NOGALES UNIFIED SCHOOL DISTRICT NO .1

AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA: APPROVED:
Adoption/Resolution Recognition of Booster Organizations

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED: 9/23/2015
Finance Director



BACKGROUND:

In an effort to create continuity and accountability between the many different Booster and Parent Organizations in the Nogales Public Schools District community, Nogales Public School Administration has provided District developed Booster Organization Education Manuals and training on two separate occasions in the areas of record keeping, state regulations as prescribed by the Arizona Auditor General in the Uniform System of Financial Records, and money management to the officers of said Booster organizations.

Booster organizations must comply with the requirements of the resolution. The following Booster Organizations have complied and submitted the appropriate paperwork to be recognized as a viable Booster/Parent Organization:

- Mary Welty Elementary PTC
- NHS Band Booster
- NHS Mariachi Apache Booster

Recognition pursuant to the resolution, and compliance with the conditions listed, shall permit the Booster Organization to hold itself out to the public as an officially recognized School District booster organization.

RECOMMENDATION:

The administrative recommendation is that the Governing Board adopts the resolution recognizing the above listed Booster/Parent Organizations.

ENCLOSURES:

- Resolution
- Booster Organization Agreements

GOVERNING BOARD RESOLUTION RECOGNITION OF BOOSTER ORGANIZATIONS

The Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, hereby recognize:

NHS Band Booster

(The "Booster Organization") as a Booster Organization qualified to perform fund raising activities and otherwise to support the athletic, academic and/or extracurricular activities of the School District. This recognition is conditioned upon the following:

1. The Booster Organization shall maintain a current list of the names, addresses and telephone numbers of each of its officers. The list shall be submitted to the site administrator or his or her designee together with a written statement describing the purpose of the Booster Organization. The Booster Organization shall limit its activities as a recognized School District booster organization to within the scope of its stated purpose.
2. The Booster Organization shall provide a written report to the site administrator or his or her designee no less than once each year on or before June 30, and more frequently if requested by the superintendent or his or her designee, detailing monies raised by the Booster Organization and expenses incurred during the preceding year.
3. The Booster Organization shall follow money management and financial recordkeeping procedures prescribed by the Arizona Auditor General in the Uniform System of Financial Records. Financial records shall be available for review by the superintendent or his or her designee.
4. One or more representatives of the Booster Organization shall attend training in money management and financial recordkeeping to the extent training is offered by the School District.
5. The Booster Organization shall be "not for profit." No member of the Booster Organization may receive compensation for his or her services on behalf of the Booster Organization, other than reimbursement of out of pocket expenses.

6. The Booster Organization shall not engage in any activities intended to influence the outcome of any election.

7. The Booster Organization shall comply with reasonable guidelines issued by the superintendent or his or her designee from time to time related to conduct as a recognized Booster Organization of the School District.

Recognition pursuant to this resolution, and compliance with the conditions listed above, shall permit the Booster Organization to hold itself out to the public as a recognized School District booster organization.

The recognition shall continue during the remainder of the current academic year and must be renewed by Governing Board action from year to year. The recognition may be revoked by the Governing Board, in its discretion, at any time.

The Governing Board hereby accepts all donations to the School District that may be made from time to time by the Booster Organization. Donated funds shall be used by the Governing Board as provided in the Booster Organizations' statement of purpose prepared pursuant to Paragraph 1, above, or other wise as prescribed by the Booster Organization.

Manny Ruiz, President

Dr. Marcelino Varona, Jr., Clerk

Greg Lucero, Member

Barbara Mendoza, Member

Santiny Orozco, Member

GOVERNING BOARD RESOLUTION RECOGNITION OF BOOSTER ORGANIZATIONS

The Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, hereby recognize:

NHS Mariachi Apache Booster

(The "Booster Organization") as a Booster Organization qualified to perform fund raising activities and otherwise to support the athletic, academic and/or extracurricular activities of the School District. This recognition is conditioned upon the following:

1. The Booster Organization shall maintain a current list of the names, addresses and telephone numbers of each of its officers. The list shall be submitted to the site administrator or his or her designee together with a written statement describing the purpose of the Booster Organization. The Booster Organization shall limit its activities as a recognized School District booster organization to within the scope of its stated purpose.
2. The Booster Organization shall provide a written report to the site administrator or his or her designee no less than once each year on or before June 30, and more frequently if requested by the superintendent or his or her designee, detailing monies raised by the Booster Organization and expenses incurred during the preceding year.
3. The Booster Organization shall follow money management and financial recordkeeping procedures prescribed by the Arizona Auditor General in the Uniform System of Financial Records. Financial records shall be available for review by the superintendent or his or her designee.
4. One or more representatives of the Booster Organization shall attend training in money management and financial recordkeeping to the extent training is offered by the School District.
5. The Booster Organization shall be "not for profit." No member of the Booster Organization may receive compensation for his or her services on behalf of the Booster Organization, other than reimbursement of out of pocket expenses.

6. The Booster Organization shall not engage in any activities intended to influence the outcome of any election.

7. The Booster Organization shall comply with reasonable guidelines issued by the superintendent or his or her designee from time to time related to conduct as a recognized Booster Organization of the School District.

Recognition pursuant to this resolution, and compliance with the conditions listed above, shall permit the Booster Organization to hold itself out to the public as a recognized School District booster organization.

The recognition shall continue during the remainder of the current academic year and must be renewed by Governing Board action from year to year. The recognition may be revoked by the Governing Board, in its discretion, at any time.

The Governing Board hereby accepts all donations to the School District that may be made from time to time by the Booster Organization. Donated funds shall be used by the Governing Board as provided in the Booster Organizations' statement of purpose prepared pursuant to Paragraph 1, above, or other wise as prescribed by the Booster Organization.

Manny Ruiz, President

Dr. Marcelino Varona, Jr., Clerk

Greg Lucero, Member

Barbara Mendoza, Member

Santiny Orozco, Member

GOVERNING BOARD RESOLUTION RECOGNITION OF BOOSTER ORGANIZATIONS

The Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, hereby recognize:

Mary L Welty PTC

(The "Booster Organization") as a Booster Organization qualified to perform fund raising activities and otherwise to support the athletic, academic and/or extracurricular activities of the School District. This recognition is conditioned upon the following:

1. The Booster Organization shall maintain a current list of the names, addresses and telephone numbers of each of its officers. The list shall be submitted to the site administrator or his or her designee together with a written statement describing the purpose of the Booster Organization. The Booster Organization shall limit its activities as a recognized School District booster organization to within the scope of its stated purpose.
2. The Booster Organization shall provide a written report to the site administrator or his or her designee no less than once each year on or before June 30, and more frequently if requested by the superintendent or his or her designee, detailing monies raised by the Booster Organization and expenses incurred during the preceding year.
3. The Booster Organization shall follow money management and financial recordkeeping procedures prescribed by the Arizona Auditor General in the Uniform System of Financial Records. Financial records shall be available for review by the superintendent or his or her designee.
4. One or more representatives of the Booster Organization shall attend training in money management and financial recordkeeping to the extent training is offered by the School District.
5. The Booster Organization shall be "not for profit." No member of the Booster Organization may receive compensation for his or her services on behalf of the Booster Organization, other than reimbursement of out of pocket expenses.

6. The Booster Organization shall not engage in any activities intended to influence the outcome of any election.

- 7 The Booster Organization shall comply with reasonable guidelines issued by the superintendent or his or her designee from time to time related to conduct as a recognized Booster Organization of the School District.

Recognition pursuant to this resolution, and compliance with the conditions listed above, shall permit the Booster Organization to hold itself out to the public as a recognized School District booster organization.

The recognition shall continue during the remainder of the current academic year and must be renewed by Governing Board action from year to year. The recognition may be revoked by the Governing Board, in its discretion, at any time.

The Governing Board hereby accepts all donations to the School District that may be made from time to time by the Booster Organization. Donated funds shall be used by the Governing Board as provided in the Booster Organizations' statement of purpose prepared pursuant to Paragraph 1, above, or other wise as prescribed by the Booster Organization.

Manny Ruiz, President

Dr. Marcelino Varona, Jr., Clerk

Greg Lucero, Member

Barbara Mendoza, Member

Santiny Orozco, Member

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: **CONSENT** APPROVED: _____
Approval of Sub award Agreement with the Arizona Board of Regents, University of Arizona for Fiscal Year 2015-2016

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED: 9-21-2015
Finance Director

CONTACT: Judith Mendoza-Jimenez, Student Services Director

BACKGROUND:

Program Description:

The Arizona Early Childhood Development & Health Board (First Things First) awarded a grant to the Arizona Board of Regents, for the University of Arizona. As a result, NUSD is being issued a sub-award to support the collaborative administration of the Nogales Family Resource Center. The Nogales Family Resource Center was board approved in April of 2012, with the center opening on September 17th of the same year at the AJ Mitchell Elementary School. This program is funded by the First Things First Regional Partnership Council of Santa Cruz County. First Things First is currently funded by a voter-enacted tax on tobacco products.

As an essential resource for the parents and at-risk students, the SCC Family Resource Center provides the following services:

- Parenting Education for Skills Development and Support Services
- Outreach and Retention
- Client Involvement
- Community Collaboration

The expected award amount for Fiscal Year 2015-2016 will be \$84,802.00

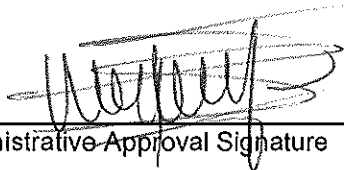
The agreement was reviewed by legal counsel.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Arizona Board of Regents, University of Arizona Sub award Agreement as attached.

ENCLOSURE:

Sub award Agreement with The Arizona Board of Regents, University of Arizona


Administrative Approval Signature

9/22/15
Date

Board Approval Signature

Date

Subaward Agreement
Between
THE ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA
And
Nogales Unified School District No. 1

THE ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA (hereinafter referred to as ARIZONA) of Tucson, Arizona, agrees to provide funds from Arizona Early Childhood Development and Health Board (hereinafter referred to as SPONSOR) under Grant No. FTF-RC020-16-0525-02, (hereinafter referred to as the Prime Award) to Nogales Unified School District No. 1 (here after referred to as SUBAWARDEE) in support of "Family Resource Centers" (see Attachment No. 1 for the Scope of Work). The Subaward Agreement is subject to the following terms and conditions:

1. The SUBAWARDEE Principal Investigator for the project will be: Fernando Parra
2. The Period of Performance for the project will be: July 1, 2015 through June 30, 2016
3. The amount of Funding for the project will be: \$ **84,802**
4. The type of Funding for the project is (check one) (see Attachment No. 1 for the Budget):

Cost Reimbursable Fixed Price

ARIZONA shall reimburse SUBAWARDEE for services rendered and costs incurred by SUBAWARDEE up to but not to exceed \$ **84,802** to be paid monthly, upon submission of invoice and detailed system-generated financial reports. **ARIZONA will not pay SUBAWARDEE invoices that are not accompanied by detailed system-generated financial reports.** The budget for this Subaward is attached. (See Attachment No. 1) All budget revisions shall be subject to the flow down provisions in the Prime Award (see Attachment No. 2) of this Subaward. Annual financial reports will be due forty-five (45) days following the project's yearly end-date. A detailed final financial report, final invoice, reconciliation of expenses, and any supporting documentation, including the Subaward Closeout Requirement checklist (see Attachment No. 3), are due no later than forty-five (45) days after the termination of the Subaward with the original documents going to the financial contact (see below). If there is an overpayment of funds, please contact ARIZONA's financial contact for instructions.

Invoices will reference ARIZONA's Purchase Order Number _____ and will be sent to the financial contact (listed below) for approval and payment:

Martha Salcedo/Kristen Vann
Department 1542
University of Arizona
Santa Cruz County Cooperative Extension
489 N. Arroyo Blvd.
Nogales, AZ 85621

5. The parties recognize that the performance by ARIZONA may be dependent upon the appropriation of funds by the Legislature of State of Arizona. Should this Legislature fail to appropriate the necessary funds or if University's appropriation is reduced during the fiscal year, ARIZONA may reduce the scope of the agreement or cancel the agreement without further duty or obligation. ARIZONA agrees to notify SUBAWARDEE as soon as reasonable possible after the unavailability of said funds comes to ARIZONA's attention.
6. Technical Reports will be provided by the Principal Investigator to ARIZONA's Technical Contact (see Clause 18 below) no later than forty-five (45) days after the end of the Subaward period.
7. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omission of its employees, officers, or directors, to the extent allowed by law.
8. Either party may terminate this agreement with thirty days written notice.
9. This Agreement shall be interpreted pursuant to the laws of the State of Arizona.

10. The parties are required to comply with all applicable state and federal rules governing Equal Employment Opportunity, Non-Discrimination and Immigration. Subawardee shall flow-down each of the requirements of this section to all lower-tier Subawardees who work on this subaward and Subawardee shall require each lower-tier Subawardee to certify compliance with the provisions in this section.
11. Intellectual Property shall be determined in accordance with applicable law.
12. Any modification to the above understandings shall be in writing and signed by authorized individuals of both parties.
13. This Subaward is subject to the provisions of A.R.S. 38-511 regarding Conflict of Interest. ARIZONA may cancel this Subaward if any person significantly involved in negotiating, drafting, securing or obtaining this Subaward for or on behalf of the Arizona Board of Regents becomes an employee in any capacity of the other party or a consultant to the other party with reference to the subject matter of this Subaward while the Subaward or any extension thereof is in effect.
14. In the event of a dispute hereunder that involves the sum of Sixty-Five Thousand Dollars (\$65,000) or less, in money damages only, exclusive of interest, costs and attorneys' fees, the parties will submit the matter to arbitration.
15. Also applying to this Subaward Agreement are the applicable "flow down" provisions of: (1) the Prime Award (as provided in Attachment No. 2); and (2) OMB Uniform Administration Requirements, Cost Principles.
16. In the event of a conflict in the terms of documents outlined in Section 16 of this Subaward Agreement, the order of precedence is as follows: (1) Prime Award; (2) OMB Uniform Administration Requirements, Cost Principles; (3) Subaward Agreement.
17. Notices
Notices shall be in writing and deemed effective when sent to:

SUBAWARDEE

Technical:

Fernando Parra
Nogales Unified School District No. 1
PO Box 5000
Nogales, Arizona 85621

Authorized Official:

Fernando Parra
Nogales Unified School District No. 1
PO Box 5000
Nogales, Arizona 85621

ARIZONA

Technical:

Darcy Dixon
Department 1542
University of Arizona
Santa Cruz County Cooperative Extension
489 N. Arroyo Blvd.
Nogales, AZ 85621

Authorized Official:

Administration:
Gina Schwartzberg, Contract Analyst
Sponsored Projects Services, Subawards Team
The University of Arizona
888 N. Euclid, Room 515
Tucson, Arizona 85719

Contract & Research Support Program
The University of Arizona
888 N. Euclid, Room 515
Tucson, Arizona 85719

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

The Arizona Board of Regents, University of Arizona

Nogales Unified School District No. 1

Fernando Parra, Superintendent

_____	Date	_____	Date
Contract & Research Support Program		Name and Title:	

- Attachments (are herein incorporated):
- (1) Budget and Scope of Work
 - (2) Prime Award
 - (3) Closeout Requirement

ATTACHMENT 1

ATTACHMENT C - NUSD #1

Santa Cruz County Family Resource Centers Budget FY 2015-2016 - NUSD #1 (subcontractor)				
Funded by First Things First Regional Council				
Category	FTE	Annual Salary	Line Item Description	July 1, 2015 to June 30, 2016
PERSONNEL SERVICES				
Instructor/Parent Liaison, Lead	1.00	\$ 32,240	Nogales Family Resource Center	\$ 32,240
Instructional Aide (to be hired)	0.50	\$ 23,500	Instructional Aide (class prep and child care) - Nogales FRC	\$ 11,750
Office Clerk - (Dora)	1.00	\$ 21,500	Receptionist/Secretary and Data Entry Clerk - Nogales FRC	\$ 21,500
EMPLOYEE RELATED EXPENSES				
Full Time staff FRC@32				\$ 17,197
Part Time staff FRC@18				\$ 2,115
PROFESSIONAL AND OUTSIDE SERVICES				
TRAVEL				
Out of State				
In State				
Lodging & Per diem				
AID TO ORGANIZATIONS OR INDIVIDUALS				
OTHER OPERATING EXPENSES				
Professional Development				
DIRECT PROGRAM COSTS				\$ 84,802
TOTAL				\$ 84,802

Authorized Signature

Date

University of Arizona

Budget and Budget Narrative - Page 5

ATTACHMENT C - NUSO #1

Santa Cruz County Family Resource Centers Budget FY 2015-2016 - NUSD #1 (subcontractor)	
Funded by First Things First Regional Council	
Category	Budget Narrative
PERSONNEL SERVICES	
Parent Liaison, Lead (Alondra)	This position will be responsible for coordinating all Nogales FRC activities, including outreach, program planning, community coordination and implementation. - 1.0 FTE X \$32,240 = \$32,240
Instructional Aide (to be hired)	This position will be responsible for preparing and teaching classes and counsellor/entente/makes referrals at the Nogales FRC. - .5 FTE X \$23,500 = \$11,750
Office Clerk (Dora)	Receptionist/Secretary and Data Entry Clerk - 1.0 FTE X \$21,500 = \$21,500
EMPLOYEE RELATED EXPENSES	
Full Time staff ERE@32	NUSD #1 Full time staff ERE@32% = \$17,197
Part time staff ERE@18 (Instructional Aide)	NUSD #1 Part time staff ERE@18% = \$2,115
PROFESSIONAL AND OUTSIDE SERVICES	
TRAVEL	
Out of State	
In State	
Lodging & Per diem	
AID TO ORGANIZATIONS OR INDIVIDUALS	
OTHER OPERATING EXPENSES	
Professional Development	
DIRECT PROGRAM COSTS	
TOTAL	Subcontract Grand Total = \$84,802

Authorized Signature _____ Date _____

University of Arizona

Budget and Budget Narrative - Page 6

Scope of Work

**Services Agreement between
The Arizona Board of Regents, University of Arizona
On Behalf of the Santa Cruz County Cooperative Extension and
the Nogales Unified School District #1 (NUSD)**

Contractor (NUSD) agrees to:

1. Oversee the daily running of the Nogales Family Resource Center (NFRC) for 40 hours/week Monday through Friday and additional hours as needed, including resource and referral, community education, etc.
2. Adhere to goals and objectives for core programming of the FRC Program to ensure the fidelity of the program as outlined in the attached program description and by the Program Director, through collaboration with the FRC Partners.
3. Be actively involved in the planning and delivery of the program.
4. Have all FRC staff participate in professional development opportunities.
5. Participate in strategic planning with the Program Director and other partners.
6. Recognize that the Family Resource Center program has its own identity – must use the FRC program logo.
7. Advertise Family Resource Center programs in NUSD newsletters, meetings and trainings as well as the greater Nogales community. Encourage cross-communication between NUSD and NFRC staff at Center events as well as district sponsored events such as Kindergarten registration.
8. Hire/maintain staff according to the budget.
9. Hire/maintain an Instructor/Lead Parent Liaison with a Bachelor's Degree.
10. Support parent/child transportation and classes for pregnant or expecting students, where applicable.
11. Collect required client and service delivery data in a timely manner, as requested by UACE using agreed upon data collection forms and per requirements of the First Things First and the FRC program.
12. Submit monthly narrative and data reports to UACE by the 10th of the month following the reporting quarter so that UACE may submit reports in compliance with the Grantee Agreement with the Arizona First Things First.
13. Provide statistics on registration and long term school performance of children who received prekindergarten education.
14. Collaborate with the Santa Cruz County Superintendent of Schools to support a countywide campaign for early childhood education and the creation of a Coordinating Council of early childhood development agencies.
15. Actively participate in regularly scheduled meetings of the FRC partnership, staff development and regional and statewide meetings sponsored by First Things First, as invited or as appropriate.

Family Resource Center Program Description

Description of Program

The Family Resource Center Program helps families with children aged 0-5 in Santa Cruz County to prepare for Kindergarten. The Program is administered by the University of Arizona Cooperative Extension Santa Cruz County through subcontracts with Nogales Unified School District #1, Santa Cruz Valley Unified School District #35, and Patagonia Elementary School District #6 to operate the Nogales, Rio Rico and Patagonia Family Resource Centers. The Centers serve as an outreach arm of the School District—to recruit young families and improve their readiness for elementary school. The Santa Cruz County School Superintendent also serves on this grant as a voice to remind families of the value of early childhood education. The Nogales, Rio Rico and Patagonia Family Resource Centers offer a safe place filled with toys where families can meet each other, learn about their child's development and receive referrals for any type of services that can help improve their quality of life.

Client Environment

The Center serves families from a wide range of backgrounds. Some clients are dealing with severe poverty or domestic abuse situations. For them the Center can be a safe haven that stimulates their child. Other families have high levels of education and comfortable homes with lots of toys and the Center serves as a place for the parents to simply get new ideas to promote their child's learning.

Because the Center follows a strength-based philosophy, every family is encouraged to share their expertise on their own child. There is a great deal of respect for the love and effort parents put into raising their children and as friends and classmates, the parents support each other. They check on each other. They share child's clothing, toys and equipment. The friendships parents make at the Center ensure that parents are not isolated. They gain perspective on their child and confidence in their role as their child's first teacher.

Coming to the Centers is considered a wise decision for the entire family. The Center offers an environment that encourages families to explore healthy eating, engaging activities and developmental milestones. This information is incorporated into core classes, provided by partner agencies and found in brochures, posters, a social services list and suggested websites on the desktop of client computers. Families become more familiar with the expectations of school and what they need to do to be ready.

Community Referral Services

When families enter the Center they are asked to complete a welcome form and a survey that measures their level of knowledge and confidence in raising their child. They receive a description of Center policies and are asked to sign that they will adhere to the guidelines of the Center. They are told that Center staff have relationships with social service providers in the County and are encouraged to speak with a staff member if they feel their family might benefit from community services. In reality, there are not a large number of families who open up about their basic needs when they first arrive at the Center. This type of conversation comes more naturally after the families have been coming to the Center for a while – after relationships are built.

In addition, we offer referral services as part of many of our classes. For example, the local representative from AZEip (Arizona Early Intervention Program) serves as the guest speaker in the PIPE class for parents of one year-olds and the Child Find representative in the class for three year olds. These developmental experts will present on potential red flags and also provide free screening for children. These close examinations of developmental milestones help children access appropriate interventions early.


Center staff are also trained in KIPS (Keys to Interactive Parenting Scale). This is an evidence based assessment tool that measures parent-child interaction using 12 different aspects of interaction falling into the following categories: 1) building relationships; 2) promoting learning; and 3) supporting confidence. The feedback parents receive usually results in specific adjustments to how the parents treat or react to their

children. The feedback could also contribute to a deeper understanding of physical or emotional deficiencies on the part of the parent or the child which could lead to a referral.

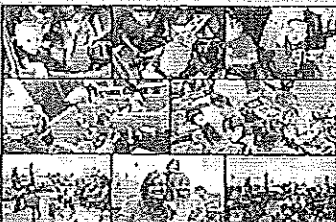
Because FRC Program staff do not formally follow up on referrals made for families or write down plans for their futures, Linkages to Key Services would not be considered a key component of our program. But, offering meaningful referrals to Center families is a priority. After making a referral, staff discuss behavior change or the outcome of access to services with clients. One existing staff member is building her skills as a client navigator. She will offer regular presentations at the Centers on topics such as: how to apply for the marketplace, how to obtain utility assistance, etc. Her role will continue to grow in the coming months to one in which she offers one-on-one coaching for families with social service needs.

Parenting Skills Development and Support Services

As part of the Parent Education-Community Based Training strategy, the Family Resource Centers offer core class series in two tracks. Classes in the Parent Support Track are designed to teach parents how their children learn, how to create teaching opportunities and how to encourage their exploration through scaffolding. Many of the classes in Parent Support Track are either evidence-based or evidence-informed. Content is designed for parents and child care is provided for all children during class time. Children may be brought into the classroom for designated parent-child interaction periods in which parents practice the concepts they have been learning in class.

 Family Resource Centers NOGALES • PATAGONIA • RIO RICO CORE CLASSES			
PARENT SUPPORT TRACK Some classes or portions of classes are for parents only. Child care provided. Algunas clases o parte de las clases son para los padres únicamente. Se proveerá cuidado de niños.			
Age of Child/Edad del niño	ANY	Power of Parenting 3 weeks/semanas	Discover the wonders of how your child's brain develops and learns. <i>Descubra las maravillas de cómo se desarrolla y aprende el cerebro de su bebé.</i>
	0-11 months	My Senses 7 weeks/semanas	Experience how your baby's five senses develop and how you can strengthen them. <i>Experimente cómo se desarrollan los cinco sentidos de su bebé y cómo usted puede fortalecerlos.</i>
	11-19 months	Partners in Parenting Education (PIPE) 2 times/week – 2 veces/semana 10 weeks/semanas	Encourages sharing positive emotions regulation skills and respecting your child as an individual. <i>Anima a compartir emociones positivas y a respetar a su hijo como individuo.</i>
	2-3 years	PIPE for Twos 10 weeks/semanas	Focus on improving your child's emotional stability to make learning easier. <i>Enfocarse en mejorar la estabilidad emocional de su niño para facilitar el aprendizaje.</i>
	3-5 years	Positive Discipline 8 weeks/semanas	Gain new perspective on your child's behavior that can turn problem situations into solutions. <i>Obtener nuevas perspectivas sobre el comportamiento de su hijo que puede transformar las situaciones problemáticas en soluciones.</i>
	3-5 years	Strengthening Families 14 weeks/semanas	Make your family a team by improving communication and quality of time together. <i>Haga de su familia un equipo, mejorando la comunicación y la calidad de su tiempo juntos.</i>
	Any	Abriendo Puertas 10 weeks/semanas	This 10 session class centers on cultural strengths and values. Topics range from early childhood development to leadership and advocacy. <i>Centrado en los valores culturales, y sus fortalezas, los temas van desde crianza de su hijo a liderazgo y abogacía.</i>

In the Development Track, the classes offer activities that are customized to the developmental age of the child. So there are classes for each age group – ones, twos, threes and fours/fives. These classes are promising practices based on research that helps clarify why and how to support their child’s developmental growth.

DEVELOPMENT TRACK		
Classes are taken with your child to promote learning through play. <i>Usted también participa con su niño para promover el aprendizaje a través del juego.</i>		
Age of Child/Edad del niño	2 year olds	Play & Learn A & B 8 weeks/semanas
	3 year olds	Keys for Threes A & B 8 weeks/semanas
	4-5 year olds	Kindergarten Readiness A & B 8 weeks/semanas
		
Please pre-register for all classes. Perfect attendance is required for end of class incentives and graduation.		

Parents and children participate in the development classes together but fifteen minutes are dedicated to “escuelita” (little school). This is time where the children are pulled from class to experience school time on their own. Activities are structured. Children learn to stand in line and follow directions from staff. During this time, parents learn their topics for the class. For example, when a child is learning how to glue a cotton ball to paper to make a snowman, parents learn about the importance of small motor skills, promoting their child’s autonomy and creating activities through reading or making a snow cone to help the child *experience* the topic. All classes expand family knowledge, promote positive discipline, improve child safety and health, contribute to family stability, and build strong family relationships.

Parent child interaction has become a strong component of Center operations. As mentioned above, all class facilitators are trained to use the evidence-based KIPS assessment tool to provide constructive feedback to parents on their interactions with their children. Parents are also given specific activities and strategies they can practice to make improvements.

Outreach and Retention

The Program Director sends monthly emails to more than 200 community contacts with the Center calendars of activities. Staff also send these calendars to their clients, post them on the Center Facebook pages and distribute or post them at local businesses.

The majority of referrals to the Centers come from the Schools. Having subcontracts with schools helps to establish Center staff in the District and raise the visibility of the Program. FRC staff are part of District staff development, newsletters, websites, special events, school board meetings and back-to-school activities. In particular, Kindergarten Registration is a key time for FRC outreach. Many children arrive at registration never having taken part in any kind of structured pre-school activities. Children take a Kindergarten assessment and if they are lacking skills, they are referred to the Kindergarten Readiness class at the Family Resource Center.

People want to come to the FRC because it is fun. The Center hosts many special classes and events from fun in the kitchen to yoga class to potlucks and holiday celebrations. Parents are regularly asked for their opinions on the Center, staff, classes and policies. Changes are made to the Program as a result of their involvement. In addition, Center schedules are adjusted to client demand. Most recently, the Río Rico FRC found success in reaching fathers by offer special classes and activities on Saturday.

Families must preregister for all classes. Class series range in length from 3 to 20. Families receive books as mid-class incentives for almost all classes. Two development classes have reading logs and children receive small gifts from the treasure box each week after they have read. Families must have perfect attendance in the classes in order to graduate and receive end-of-class incentives. Upon registration at the Center and at the start of each class series, parents are reminded that participation is necessary to obtain the benefits from the class. Parents are also reminded that being on time and attending class on a regular basis will be important routines for Kindergarten.

Staff at the Centers reflect the population they serve. All staff are bilingual and familiar with the resources in the surrounding community. In addition, most of the staff are parents so they can relate to clients by pulling from their own experience raising children. All staff participated in orientation and regular professional development in topics ranging from Developmentally Appropriate Practice to Mandatory Reporting. In addition, the Program Director conducts class observations and training follow up appointments to ensure quality and program fidelity. The Program Director also attends all FTF Regional Partnership Council meetings and passes on policy changes and updates in weekly staff meetings.

Client Involvement

Staff participate in outreach for the Program – visiting local homes and neighborhoods and making presentations in the community. When new clients register at the Center, they receive a handbook of the Program policies and expectations and are asked to sign to confirm their agreement. Class facilitators and child care providers adhere to the FTF requirements for classroom ratios. They also provide feedback to parents on how to build a literacy rich home environment or to empower their child using critical thinking and positive discipline philosophies.

There is a suggestion box where clients can provide their feedback on the Program. Also, at the end of each class series, parents are asked to complete a satisfaction survey and participate in a discussion of how the class went, what they liked and what they would change. Clients who have attended more than 40 core classes at the Center are also made a part of the Sula Circle – a group which celebrates those families who are at the 'heart' of the Center. These families meet regularly to assist with outreach, recruit their friends and provide constructive feedback on how to improve the Program. In addition, all feedback during classes either by the clients or the facilitators is recorded in the space provided on lesson plans. All lesson plans are reviewed at the end of each quarter to make any changes necessary to improve the class. Due to quality improvement, many lesson plans are on their fourth and fifth editions. All lesson plans are saved in a shared file so that facilitators are sure they have the most recent versions.

Community Collaboration

Since its inception, the FRC Program has opened its staff development trainings to the community – with special invitations to partners and other agencies serving families with children aged 0-5. More formally, the Santa Cruz County School Superintendent, a partner on the grant, has also started offering an annual training to early childhood providers. This training has seen as many as 60 participants with primary recruitment coming from the public schools.

In addition, the FRC Program Director is one of four community members who founded a community group called Birth to Five Partners. Initiated by First Things First Regional Director Francisco Padilla's efforts in systems building, he, the FRC Program Director based at UA Cooperative Extension, staff from Child & Family Resources and Mariposa Community Health Center pledged to improve the communication and efficiency of providers directly serving families with children aged 0-5 in Santa Cruz County. Starting with a meeting in Spring 2014, nearly 40 agency representatives came together and dedicated themselves to building an alliance. Working with a facilitator from Wholonomy Consulting, the group will take specific sectors of the early childhood field and learn more about the specifics of member agencies can best access services. Birth to

Five Partners will also offer a Leadership Series in Spring 2015. The immediate popularity of this group is testament to the need for it.

Finally, the Family Resource Center plays a unifying role in the educational system of Santa Cruz County. In recent years, there have been efforts to sync Kindergarten Registration times at each of the Districts. There are a number of reasons the Districts may choose to sync their registrations but being able to refer families to classes at the Family Resource Center at the same time throughout the County is one motivation. In addition, because the UA Cooperative Extension has partnerships with three School Districts and the County Superintendent, these entities are working together towards a common goal. Through communications for the FRC Program, the County Superintendent conducts outreach for Kindergarten Registration on behalf of all the Districts.

The FRC Program begins working with clients when they find out they become pregnant. So, recruitment begins with local OB/GYN and Pediatric offices. In addition, through a collaboration with Child & Family Resources, new mothers receive information on the FRC Program when they are being screened for the Healthy Families Program. Of course, staff provide information on classes and activities to new parents throughout the community at large. This outreach is conducted in the schools, the court system, DES, DCS, and local businesses.

The FRC program is the beginning of a larger continuum of cradle to career services—helping to support children and their families for the long term. Collaborations with AZEIP and Child Find allow qualified staff to educate parents and caregivers about developmental red flags and to provide screening and referrals as needed. The Program connects families with children aged 0-3 to critical early interventions. District staff tell us that a large percentage of children in their Special Education programs have been referred from the Centers. Getting children the attention they need for developmental delays early will allow them to enter school ready.

While most classes in the Program's Parenting Track are either evidence-based or evidence-informed, classes in the Development Track are comprised of lessons and activities that address the Arizona Early Learning Standards. Center staff have used the Kindergarten Readiness Assessment from 5CVUSD #35 to develop goals and objectives for Development Classes. Because the FRC Program helps unify school preparation practices throughout the County, FRC staff will also work with NUSD to incorporate an Assessment into activities to prepare children for Kindergarten. Currently at 5CVUSD #35, when children perform poorly on these assessments they are referred directly to the Kindergarten Readiness classes at the Centers. In addition, staff from both Districts provide data that children from the FRC Program perform better on their Pre-Kindergarten Skills Inventories and DIBELS Literacy Assessments.

The FRC Program has also played a key role in the creation of Birth to Five Partners. When FTF initiated systems building efforts, representatives from local agencies came together to increase communication, avoid duplication and share staff development with other providers serving families with children aged 0-5.

Target Population

The target population to be served by the proposed program will be Santa Cruz County families with children birth through the age of five. According to U.S. Census data, the Santa Cruz Region had a population of 47,545 in 2010, of whom 4,436 (9%) were children under the age of six. Both the Santa Cruz Region and Santa Cruz County have a greater proportion of households with children birth through five years of age (21%) than the state as a whole (16%). This is primarily due to the high number of households with children under six years of age in the Nogales and Rio Rico zip codes; in the rest of the region, there are relatively few households with young children. In 2010 in the Santa Cruz Region, 74 percent of children birth to five years of age were living with at least one parent, with 26 percent living in a single--female headed household. The region and county (22%), and all but one of the zip code areas in the region, (Tumacacori), had a higher percentage of young children living with grandparents than the state (14%). Three areas had a quarter or

more of the young children in their communities living with grandparents; Patagonia (31%), Nogales (25%) and Tubac (25%).

Both the Santa Cruz Region and Santa Cruz County have a greater proportion of households with children birth through five years of age (21%) than the state as a whole (16%). This is primarily due to the high number of households with children under six years of age in the Nogales and Rio Rico zip codes; in the rest of the region, there are relatively few households with young children. In 2010 in the Santa Cruz Region, 74 percent of children birth to five years of age were living with at least one parent, with 26 percent living in a single--female headed household. The region and county (22%), and all but one of the zip code areas in the region, (Tumacacori), had a higher percentage of young children living with grandparents than the state (14%). Three areas had a quarter or more of the young children in their communities living with grandparents; Patagonia (31%), Nogales (25%) and Tubac (25%).

Likely due to proximity to the border, almost half of the young children in the region and county (49%) were living with at least one foreign-born parent, higher than the percentage across the state as a whole (29%). Most of the adult population living in the region (78%) identified as Hispanic and almost all (93%) of the population of children aged birth through four living in the region were identified as Hispanic. In contrast, two areas in the region had roughly three--quarters of children through age four identified as White, not--Hispanic; Sonoita (77%) and Elgin (72%). Rates of linguistic isolation, where all adults in the home speak English less than very well, were higher for the region and county (22% for both) than the state (5%), and higher still in the Nogales area (35%). This supports the need for services and resources to be available in Spanish and English throughout the region.

Families in Santa Cruz County face a number of economic challenges. According to the United States Census Bureau State and County 2013-2014 QuickFacts, over one quarter of the population (26.3%) lives below the poverty level, which is higher than the statewide average of 17.9 percent. Likewise, the 2009-2013 median annual household income in Santa Cruz County (\$37,745) is much less than the 2009-2013 median income statewide (\$49,774). As of December 2014, Santa Cruz County had an unemployment rate of 14.2 percent, much higher than the statewide rate of 6.5 percent and U.S. rate of 5.6 percent. In addition, fewer children living with two parents in the county have both parents in the labor force (23%) compared to the state as a whole (32%). The percentage of the population of children aged birth through five living in poverty in Santa Cruz County (37%) is higher than the state as a whole (27%). In two communities in the county where estimates are available, this percentage is even higher, with 61 percent of young children living in poverty in Patagonia and 51 percent in Nogales.

Due to this higher rate of economic disadvantage, many families in the county benefit from public assistance programs. The number of young children receiving Supplemental Nutrition Assistance Program (SNAP) benefits has increased in the county (+5%) between 2010 and 2012, more than across the state (+2%) during the same time period. In the beginning of 2012, 51 percent of young children in the county were also participating in WIC, higher than the state rate of 29 percent. In Santa Cruz County in 2012, 36 percent of children under 18 years of age faced food insecurity, the third highest county rate of food insecurity in the state, suggesting the need for additional food supports. In addition, the majority of the county's school-aged children are eligible for free-or-reduced- lunch and breakfast programs.

According to the Santa Cruz Regional Partnership Council 2014 Needs and Assets Report, the Santa Cruz Region lags behind in the educational attainment of its adults compared to the rest of the state. Over one--quarter of adults in the region (28%) don't have a high school diploma or GED, compared to 15 percent across the state of Arizona overall. In addition, less than half (42%) of births in the region are to mothers with more than a high school degree. These factors may limit employment opportunities for many in the region, and early literacy opportunities for some children. The need for additional early literacy opportunities in the region can be evidenced in a number of ways. First, Santa Cruz County 3rd graders performed less well than students statewide in both the math and reading AIMS tests, with a slightly lower percentage of students

passing in each subject (65% math, 73% reading) than the state (69% math, 75% reading). In addition, only 18 percent of three and four year olds in the region are estimated to be enrolled in an early learning setting, compared to 34 percent across the state. Finally, less than one-quarter of the region's population of children aged birth through five are being served in licensed or certified child care settings.

While the Santa Cruz Region faces challenges to providing comprehensive, high quality early care and education, children's health care, and support for families with young children due to the diversity of its population and geographical spread of the region, the Santa Cruz Regional Partnership Council, the UACE-SCC Family Resource Centers and their school district partners are committed to the ideal that all children in the Santa Cruz Region should arrive at kindergarten healthy and ready to succeed. We anticipate reaching, and optimistically exceeding, the targeted audience as outlined in this RFGA; 750 families will receive referral services and 250 adults will complete a series of parenting education classes.

The University of Arizona Cooperative Extension – Santa Cruz County (UACE-SCC) believes that creating a framework for action to attain a culturally competent and linguistically appropriate educational system is essential to providing quality services to Santa Cruz County families with children birth through five. Towards this end, the UACE-SCC strives to create an environment that is reflective, understanding, and responsive to the individual participant's culture as defined by language, race or ethnicity, physical disabilities, mental disabilities, religious preferences or sexual orientation. Cultural competency has a knowledge base and practice techniques that require specific competencies in the professional practice arena. In order to achieve this goal, the UACE educational service systems build from the communities they are serving. The UACE-SCC believes that children and their families are best served in their communities and will be successful in responding to the services when services are provided in the context of the community in which they live.

The UACE-SCC uses an empirically based approach to recruit and retain diverse faculty and staff while also intentionally and actively creating a specific set of opportunities to use this diversity to enhance learning and performance for the entire community. Families participating in the proposed program will be encouraged to be more creative, consider new approaches, and develop previously unconsidered knowledge in response to some of our society's most demanding problems. UACE-SCC staff will engage with families with children birth through five from different backgrounds in ways that challenge them to continue developing intercultural competencies such as critical thinking, complex problem solving, and intercultural communication skills, all necessary for success in the world around them. Program participants will experience a discourse that reflects a sophisticated understanding of the concrete benefits of diversity and inclusion and that holds each one of us accountable for creating the conditions we need to maximize these benefits for everyone's advantage.

The following principles reflect the beliefs and values of the UACE-SCC that are critical to providing culturally and linguistically competent educational program services. The principles serve as the "guide posts" or parameters that must be met when providing services:

- *Respectful*: Affording respect and dignity to all who come in contact with the human service delivery system.
- *Empowering*: Promoting and honoring cultural discovery, the individual orientation and opportunity it offers staff and consumers, and fostering independence, self-reliance, self-efficacy, resilience and expression of self through the independence of family structures and community.
- *Responsive*: Immediate access to services which are culturally and linguistically appropriate, open, inclusive and affirming at each point in the service process with no barriers to entry.
- *Assurance*: The UACE service delivery system builds trust and confidence with those served at all levels and that the system will provide resources and services in a timely and culturally and linguistically appropriate manner.

- *Creativity:* Standards for recruitment, retention, training and service delivery which encourage new ideas, methods and responses and are flexible and individualized to the agency and the community and their respective strengths.
- *Leadership and Commitment:* Active support throughout the service delivery system (from administration to direct care), empowering staff, accepting responsibility and being accountable for the delivery of culturally competent and linguistically appropriate services.
- *Open Communication:* Listening and responding while respecting differences as well as similarities.
- *Understanding Individual Family Values:* Acknowledging and respecting individual and family beliefs, priorities and family composition and responding to the needs based on what families value most.

The following strategies shall be implemented by the UACE-SCC to ensure that culturally and linguistically appropriate services are provided to Santa Cruz County families with children birth through five:

- a) Encourage retention of diverse staff by fostering a culture of responsiveness toward the ideas and challenges that a culturally diverse staff offers.
- b) Ensure that staff at all levels and disciplines receive ongoing education and training in culturally and linguistically appropriate service delivery.
- c) Offer and provide language assistance services, including bilingual staff and interpreter services, at no cost to the participant.
- d) Provide written and verbal notice to participants informing them of their right to receive language assistance services.
- e) Ensure the competence of language assistance to Limited English Proficiency (LEP) participants by interpreters and bilingual staff.
- f) Make available easily understood participant-related materials in the language of the commonly encountered groups represented in the service area.
- g) For persons with a disability, a reasonable accommodation, such as a sign language interpreter, shall be arranged if requested, provided sufficient time is given in advance of the training.
- h) Conduct ongoing organizational self-assessments to encourage the integration of culturally and linguistically appropriate measures in service delivery.
- i) Conduct culturally competent evaluations of service provision. Cultural competence in evaluation is an essential competency that allows an evaluator to demonstrate an understanding of and sensitivity to cultural values. This ensures that an evaluation is respectful and responsive to those involved. A culturally competent perspective can promote effective collaboration. It can also ensure that cultural competency is integrated into the entire evaluation process from choosing the methodology, selecting the right surveys or data collection tools, to reporting the data and findings.

In addition to the strategies outlined above, it is the policy of the UACE-SCC to provide quality and timely language assistance services to participants with Limited English Proficiency (LEP) to ensure meaningful access to services, activities, and programs.

Professional Development

Upon hiring, every new staff person receives orientation from the organization by whom they are employed – be it the University of Arizona or one of the partnering School Districts.

Within the first two weeks of hiring, staff will receive training specific to their jobs. This is administered in the form of Power Points and one-on-one training from Program leadership. Staff may also engage in cross training by shadowing their counterparts at a different Center.

During the first month of employment, training for the FRC Program are administered primarily through Power Point presentations covering the following topics: goals and objectives of the program, a review of the classes and Center policies, communications and outreach and evaluation.

Weekly staff meetings cover topics such as scheduling, class preparation, supply ordering, policies, client needs and special events. On a quarterly basis, the Program Coordinator will conduct class observations to provide coaching to facilitators on effectiveness, classroom management and fidelity to class curricula. Periodically throughout the year, we will offer staff development to increase the knowledge and effectiveness of staff in their day-to-day work. This training could be for a few hours or days, involve internal or external speakers and be based in Santa Cruz County or another location. Staff are also invited to request specific topics to be addressed through training.

The FRC Program Data Collection Process

On a daily basis, clerks collect demographic information on new clients and also record the activities that each client engages in at the Center and enter this information into a customized database. The number of clients who complete classes at the rate of 75-100% is extracted from the database by the Program Director and reported to PGMS under the Parent Education-Community Based Training strategy.

Clerks also keep track of the number of referrals into and outside the Center both in person and via phone and input this information on a monthly basis. The Program Director enters this information into PGMS under the Family Resource Center strategy.

At the end of each quarter, the Program Director collects reminds all staff to be sure that all numerical data has been entered. She also collects data from staff on the outreach conducted as well as client success stories for the FTF quarterly report.

When new clients visit the Center, they are asked to complete the FRC Program Survey as a pretest. At the end of each fiscal year, the Program Director will query the database to find all the clients who have attended classes at the Center at a certain level of frequency. These families will take the Program Survey as a post test. This helps staff know what impact they are making on the families. Any poor responses are reviewed to determine and tweak areas of weakness in the Program.

In the fall and spring, the Program Director sends data on frequent FRC clients to the School Districts. The School Districts will cross reference the children in these families to calculate their performance on the DIBELS Literacy Assessment at the beginning and end of Kindergarten.

Family Resource Center - Evidence-Based, Evidence-Informed, Or A Promising Practice Curricula

The Family Resource Center Program is evidence-informed. The Program is based on the theory that if parents embrace their role as their child's first teacher, the family will be prepared for Kindergarten. The Program has a comprehensive evaluation system that produces data for First Things First as well as for the assurance of quality of basic operations. While the Program includes ten core class series and additional resource and referral components, program level evaluation is made possible by a survey provided to all parents upon registration at the Nogales, Rio Rico and Patagonia Family Resource Centers and again after attendance at a minimum of 30 core classes. This survey provides data on the ability of the Program to meet goals and objectives. Results from the surveys administered at all three Centers are consistent. Key measures of success include:

- 100% of parents believe they are their child's first teacher

- 100% say their child is comfortable separating from them and interacting with peers.
- 93% say they read to their child every day
- 93% are aware of appropriate developmental milestones for their child

In addition, School Districts NUSD and SCVUSD #35 have in the past and will generate data comparing the DIBELS performance of children who attended the FRCs for a minimum number of classes to the general population. The past results have been consistent at both sites and averaged as follows; 51% of FRC children scored at benchmark (meeting expectations) versus 26% in the general student population. Kindergarteners who received little or no education or socialization before school likely perform poorly on this test and bring that number down for the general population. This data reinforces the need to ensure that ALL children in Santa Cruz County have access to some time type of preschool setting.

Parenting Education

The Family Resource Center Program will deliver the following program models:

Three evidence-based programs:

1) *Strengthening Families* is an Intensive program focused on families with 3-5 year olds. Each class begins with a family-style dinner for all families, followed by parents and children learning new skills separately and then coming back together to practice the newly learned skill. This curriculum will be implemented in the evenings at the Centers. The Strengthening Families curriculum has become an integral part of the core class curriculum and families continue to request this class for the new fiscal year.

2) *Abriendo Puertas/Opening Doors* Is the nation's first evidence-based comprehensive training program developed by and for Latino parents with children ages 0-5. Their materials indicates that in 2012, an independent national evaluation of Abriendo Puertas/Opening Doors conducted by Dr. Bruce Fuller and Dr. Margaret Bridges of UC Berkeley found that participating parents made significant gains in knowledge of early child development and parenting. These gains helped boost parents' self-confidence, parenting skills, and advocacy on behalf of their families (Bridges, Fuller, 2012). FRC staff have been trained in this curriculum and intend to teach this class in Fall 2015.

3) *Keys to Interactive Parenting Scale (KIPS)*. The FRC also used an evidenced-based tool to observe and provide feedback on parent-child interaction. Recommended by Parents as Teachers, Healthy Families and the PIPE Program, KIPS assesses strengths using 12 criteria including sensitivity of responses, openness to child's agenda and promoting exploration and curiosity. When a parent needs improvement on any of the KIPS criteria, there is a 'crosswalk' which points to which part of the PIPE curriculum would be helpful to that parent. The expertise existing staff gained in training has improved their ability to support families.

Three Evidence-informed and research-based program models:

1) *Brain Waves*. The Brain Waves curriculum, for parents, is a six-hour version of a peer-reviewed curriculum called Brain Builders for Life - Prenatal to three Years of Age (16 hours), developed using research-based, cutting-edge information by Dixon, Merk, Stuart and Whitmer in 2008. The Brain Waves curriculum was developed for parents with young children; to take current research and making it applicable to peoples' lives. It is very interactive with several hands-on activities to exemplify several of the concepts. Pre/Post tests show that participants average a 75% increase in knowledge. This information is continually updated due to the development of new knowledge in this field of research.

2) *The Partners in Parenting Education (PIPE)* for Families with Children aged 0-3. The PIPE curriculum was developed by Butterfield and Dolezal, along with How to Read Your Baby to enhance the quality of interactions between at-risk teen mothers and their young children (1999). The curriculum focuses on the mother as the agent of change, and emphasizes mother's social and emotional competence. The PIPE

curriculum is endorsed by the Annie E. Casey Foundation (Hepburn, 2004) and is standard in the Nurse-Family Partnership Program (Nurse-Family, 2011).

Studies suggest that PIPE is an important tool in increasing maternal responsiveness, positive affect, emotion regulation and decreasing maternal directiveness (Mayers, Hager-Budny, & Buckner, 2008; Mendelsohn et al., 2005). Recent research on drug-addicted teen mothers suggests that mothers who received psychotherapy alongside PIPE reported more positive maternal life outcomes than psychotherapy without PIPE (Bromberg, Backman, Krow, & Frankel, 2010). Gallagher, Rosenbaum, Henry and Witkind (2007) report increases in maternal synchrony, responsivity, sensitivity and understanding of child's emotional needs in drug-addicted teen mothers.

The FRC Program offers PIPE as a 20-class series for mothers of one-year olds. PIPE is being evaluated by the Early Childhood Extension Specialist, and preliminary results are promising.

- For child outcomes: Toddlers considered in a 'high risk' category on developmental milestones on ASQ (Ages and Stages Questionnaire) moved out of this category and were considered to be on a typical developmental trajectory at the end of the Program.
- For parent outcomes: Significant increases in sensitivity, responsiveness and engagement as well as increased positive affect as measured by the micro-analytic observational coding in the parent child interactions. Parents also showed significantly lower reports of parenting stress as well as parent-child dysfunction on the PSI (Parent Stress Index). On the AAPI (Adult-Adolescent Parenting Inventory) parents shifted in the nature of expectations in following categories by the end of the Program: (1) appropriate expectations for children's development and (2) appropriate expectations for autonomy and independence.

Due to the strength of this class, the FRCs will build more lessons for families with infants and two year olds – to expand the number of families who can participate in the PIPE Program.

3) *Positive Discipline*. Positive Discipline is a program based on the work of Alfred Adler and Rudolf Dreikurs and designed to teach young people to become responsible, respectful and resourceful members of their communities. Based on the bestselling Positive Discipline books by Dr. Jane Nelsen and co-authors Lynn Lott, Cheryl Erwin and others, it teaches important social and life skills in a manner that is deeply respectful and encouraging for both children and adults.

A study of parent and teacher education programs directed at parents and teachers of students with "maladaptive" behavior that implemented Positive Discipline tools showed a statistically significant improvement in the behavior of students in the program schools when compared to control schools. (Nelsen, 1979) Smaller studies examining the impacts of specific Positive Discipline tools have also shown positive results. (Browning, 2000; Potter, 1999; Esquivel) Studies have repeatedly demonstrated that a student's perception of being part of the school community (being "connected" to school) decreases the incidence of socially risky behavior (such as emotional distress and suicidal thoughts / attempts, cigarette, alcohol and marijuana use; violent behavior) and increases academic performance. (Resnick et al, 1997; Battistich, 1999; Goodenow, 1993) There is also significant evidence that teaching younger students social skills has a protective effect that lasts into adolescence. Students that have been taught social skills are more likely to succeed in school and less likely to engage in problem behaviors. (Kellam et al, 1998; Battistich, 1999)

Program Personnel

Program Personnel Table

In the following table, provide a list of all personnel or positions that will be fully or partially funded through the proposed program. For Key Personnel, include the name and position title; pertinent background and/or expertise that specifically relates to the program, including degrees, field of study,

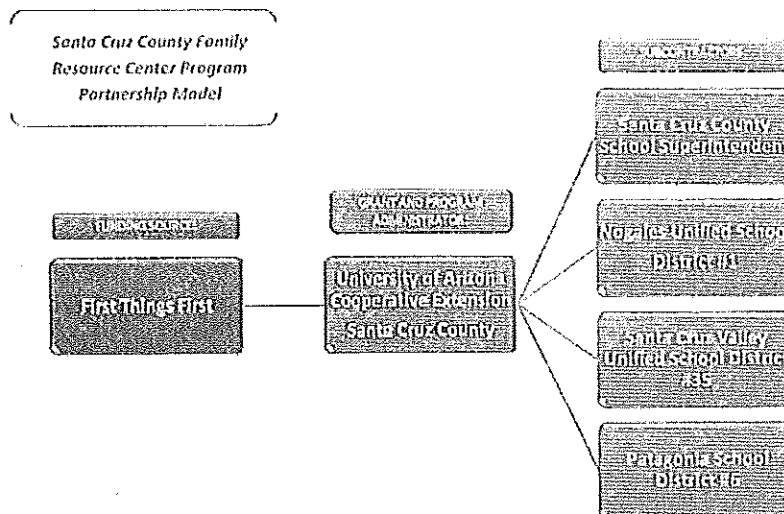
number of years in the field, and other qualifications that align with the Standards of Practice requirements; and their roles and responsibilities. If the position is to be hired (TBH), then describe the desired background/expertise/degrees and field of study. For all personnel, provide the Full Time Equivalent (FTE) for each position.

Key Personnel - those individuals directly responsible for program implementation/services and are fully or partially funded through the proposed program.			
Name Position Title	Background/Expertise* (include qualifications that align with the Standards of Practice)	Key Roles and Responsibilities	FTEs funded through the program
<i>University of Arizona Cooperative Extension Santa Cruz County</i>			
<i>Jennifer Dickey Argyros Program Director</i>	<i>Bachelor's Degree, Founding Site Coordinator and experience building Parent Engagement Program at SCVUSD #35</i>	<i>Manage operations at all three Centers. Ensure fidelity to Program and curriculum models. Hold weekly staff meetings and maintain systems for class preparation, supply inventory, data collection, staff development, and outreach. Provide referrals to parents.</i>	<i>1.0</i>
<i>Angie Yarbrough Instructional Specialist, Sr.</i>	<i>High school diploma. Founding Parent Liaison – five years' experience teaching and counseling clients</i>	<i>Coordinate core classes and activities at the RRFRC. Provide feedback to parents on interaction with children. Offer referrals. Ensure proper scheduling and support child care providers.</i>	<i>1.0</i>
<i>Berenice Mercado Secretary-Clerk</i>	<i>High school diploma, 2+ years customer service experience</i>	<i>Greet clients, enter data, recruit and register class participants.</i>	<i>1.0</i>
<i>Cindy Felix Instructional Specialist</i>	<i>High school diploma, pursuing degree in Early Childhood, 5 years' experience preparing and teaching classes</i>	<i>Prepare and teach classes. Provide feedback to parents on interaction with children.</i>	<i>1.0</i>
<i>Diana Yanez Instructional Specialist</i>	<i>High school diploma, pursuing degree in Early Childhood, 2 years' experience in child care at Center.</i>	<i>Provide child care and teach select classes at the Center.</i>	<i>.15</i>
<i>Nidya Bojorquez Child Care Provider</i>	<i>High school diploma, some college courses, child care experience at Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>
<i>Celina Macias Child Care Provider</i>	<i>High school diploma, pursuing degree in Early Childhood, experience in child care at Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>
<i>Margarita Jacobo Child Care Provider</i>	<i>Associates and Law Degree, child care experience at Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>
<i>Stephanie Gallegos Child Care Provider</i>	<i>High school diploma, pursuing degree in Elementary Education, experience in child care at Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>

Key Personnel - those individuals directly responsible for program implementation/services and are fully or partially funded through the proposed program.			
Name Position Title	Background/Expertise* (include qualifications that align with the Standards of Practice)	Key Roles and Responsibilities	FTEs funded through the program
<i>Yaro Sanchez Instructional Specialist</i>	<i>High school diploma, some college coursework, former instructional aide at the Center. Five years teaching experience with Strengthening Families.</i>	<i>Teaching Strengthening Families class.</i>	<i>On-call</i>
<i>Irma Velez Instructional Specialist</i>	<i>High school diploma, experience in child care at the Center. Teaching and parent liaison experience</i>	<i>Teaching Strengthening Families class.</i>	<i>On-call</i>
<i>Vanessa Hanlon Instructional Specialist</i>	<i>High school diploma, some college coursework, child care experience at the Center.</i>	<i>Teaching Strengthening Families and other classes.</i>	<i>.50</i>
<i>Dona McKenzie Child Care Provider & Navigator</i>	<i>High school diploma, community outreach experience, child care experience.</i>	<i>Provide child care at the Center and help families navigate social services in Santa Cruz County.</i>	<i>On-call</i>
<i>Jamel Valera Child Care Provider</i>	<i>High school diploma, some college coursework, child care experience at the Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>
<i>Brisna Corella Child Care Provider</i>	<i>High school diploma, some college coursework, child care experience at the Center.</i>	<i>Provide child care at the Centers.</i>	<i>On-call</i>
Santa Cruz Valley Unified School District #35			
<i>Parent Liaison To be hired</i>	<i>TBD</i>	<i>Teach FRC core classes and provide feedback to parents on their interaction with their children. Provide referrals on as needed basis.</i>	<i>.40</i>
Nogales Unified School District #1			
<i>Dara Lopez Secretary-Clerk</i>	<i>GED, Secretarial School, Paraprofessional, 10+ years administrative experience</i>	<i>Greet clients, enter data, recruit and register class participants.</i>	<i>1.0</i>
<i>Alondro Vozquez Instructor-Parent Liaison, Lead</i>	<i>Bachelor's degree, 2 years' experience in working with youth and adults, as well as teaching at the Nogales Family Resource Center.</i>	<i>Teach classes and provide feedback to parents on their interaction with their children. Provide referrals on as needed basis.</i>	<i>1.0</i>
<i>Krista Retes Instructional Aide</i>	<i>High school diploma, pursuing degree in Early Childhood, experience in teaching, child care and class preparation at the Center.</i>	<i>Teach select classes the NFRC.</i>	<i>.50</i>
Patagonia Elementary School District #6			

Key Personnel - those individuals directly responsible for program implementation/services and are fully or partially funded through the proposed program.			
Name Position Title	Background/Expertise* (include qualifications that align with the Standards of Practice)	Key Roles and Responsibilities	FTEs funded through the program
Vacant Senior Instructor	High School Diploma, pursuing degree in Early Childhood, Montessori Associates in Early Childhood, 25+ years teaching Early Childhood, 3+ years teaching at the Center.	Teach select classes at the PFRC. Manage administration and data collection.	.10
Additional Personnel - those individuals NOT funded through the proposed program but who will may have direct program oversight or provide guidance to the program.			
Darcy Dixan Program Oversight	Master's Degree, Director Cooperative Extension-Santa Cruz Co.	Provide support for evaluation, access to research and curricula, budgeting, connections with county, community and school stakeholders.	0
Debbie Curley Program Advisor	Master's Degree, Founding Program Director	Sharpen Program goals and objectives. Adjust evaluation tools. Analyze data. Draft funding proposals and public materials.	0
Additional Personnel - those individuals fully or partially funded through the proposed program but who do not directly implement or have direct program oversight of the program.			
N/A			
Program Total:			Approx. 10 FTEs

* Resumes and/or job descriptions for key personnel may be requested at any time but unless otherwise indicated, they do not need to be submitted. If awarded and the program undergoes changes in staff, a Staff Change Notification form along with an updated version of this table will need to be submitted to First Things First within 14 days of the proposed change.



ATTACHMENT 2



OFFER and ACCEPTANCE
and
STATEMENT of ASSURANCES

TO THE STATE OF ARIZONA, ARIZONA EARLY CHILDHOOD DEVELOPMENT AND HEALTH BOARD:

APPLICANT OFFER

By signing and initialing below, the applicant hereby offers and agrees to complete the program and implementation plan described in its grant application and approved by the Arizona Early Childhood Development and Health Board and to be bound by and comply with the Grant Terms and Conditions contained in the RFGA and with all other documents constituting the Grant Agreement, including the following Assurances.

Arizona Board of Regents, University of Arizona
Applicant Name (Agency/Organization)

Signature of Authorized Official (Handwritten signature and date 4/27/15)

P.O. Box 210158, Rm 510
Address

Lewis Barbieri
Printed Name

Tucson AZ 85721-0158
City State Zip

Director, Contract & Research Support
Title

Arizona Transaction Privilege (Sales) Tax License No: 20221243

Point of Contact Concerning this Application: Name: Sherry L. Esham

Federal Employer Identification No: 74-2652689

Phone: 520-626-6000
E-Mail: sponsor@email.arizona.edu

APPLICANT ASSURANCES

Initial the following: GENERAL

[Signature] To adhere to the most recent version of the Standards of Practice documents

[Signature] To adhere to the Data Security Guidelines, as applicable.

* To review and adhere to the First Things First Grants Uniform Terms and Conditions Copies of this document are available at http://www.azfff.gov (under Funding/Eligibility & How to Apply)

*Approved subject to negotiation of mutually acceptable terms and conditions upon award.

- JB* To accept funds and administer the programs in accordance with all applicable federal and state statutes and regulations and Grant Agreement requirements.
- JB* To maintain Internal controls, including policies and procedures, for assuring compliance with applicable cost principles and other Grant Agreement requirements.
- JB* To follow established personnel policies related to salary scales, fringe benefits, and travel reimbursement.
- JB* To use generally accepted accounting principles (GAAP).

- JB* To perform required financial and compliance audits in accordance with federal law and guidelines, including the Single Audit Act and 2 CFR Part 200.
- JB* To maintain documentation for employees working across multiple funding sources to ensure the amount of time charged to each employee does not exceed 100%.
- JB* To have fiscal control and fund accounting procedures in place to ensure proper disbursement of and accounting for any funds paid to subcontractors.
- JB* To maintain enrollment and participate in e-verify, if an employer.
- JB* To maintain a system of contract administration to ensure conformance with the Grant Terms and Conditions.

PROGRAMMATIC

- JB* To use proven, effective and/or evidence based programs.
- JB* To maintain the personnel qualifications outlined in the Standards of Practice with subsequent hires.
- JB* To comply with any applicable federal, state, and local health and safety requirements that apply to the facilities used for a program.
- JB* To actively participate in the Quality Assurance process, including assessments.
- JB* To coordinate, to the extent possible, with other programs in the same geographic area that serve similar target populations.

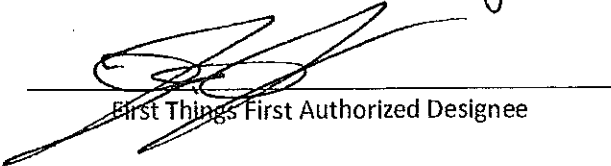
- JB* To provide regular and timely reporting and to participate in all pertinent First Things First research and evaluation efforts.
- JB* To coordinate with First Things First during the length of the program period.
- JB* To acknowledge funding from FTF in publicly-distributed materials in compliance with FTF's brand guidelines and submit such materials in advance for review.
- JB* To consult with FTF in the planning of public awareness/marketing strategies such as websites, advertising or media campaigns.

ACCEPTANCE OF APPLICATION AND OFFER

The grant application is hereby accepted. The applicant is now bound to perform the program and implementation plan described in the grant application and approved by the Arizona Early Childhood Development and Health Board and to comply with the Grant Terms and Conditions contained in the RFGA and with all other documents constituting the Grant Agreement, including the Assurances above.

This grant shall henceforth be referred to as Grant No. FTF-DC020-1100525-02

Arizona Early Childhood Development and Health Board
Awarded this 1st day of July 2015


First Things First Authorized Designee

ATTACHMENT 3



SUBAWARD CLOSEOUT REQUIREMENTS

(To be submitted by Subrecipient upon Subaward completion)

Subaward No. _____ Subrecipient: _____

Please check all that apply.

**Final invoice and financial report submitted per the terms of the Subaward.
Invoice No. _____ Invoice Date _____ Amount _____

**Technical Report submitted to the University of Arizona's PI per the terms of the Subaward.

Required Cost Share has been met and reported.

Fixed Price Subaward – End of Award Certification (Attachment 4 of subaward agreement)

Patents or inventions:

Patents and/or inventions are pending. See attached documentation.

There are no patents or inventions to report.

Equipment:

Equipment was purchased for this Subaward. See agreement for disposition and/or reporting requirements.

Equipment was NOT purchased for this Subaward.

****The Federal Government's strict enforcement of the 90-day award closeout requires due diligence by the Subrecipient with regards to due dates in the Subaward Agreement.**

I hereby certify the above information is correct and in accordance with the terms of the Subaward.

Subrecipient Signature

Date

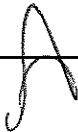
Please return completed form and any additional documentation noted above to:

(Financial Contact at UA)

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT APPROVED:
Approval of Agreement with CareGiver Training Institute Agreement for Fiscal Year 2015-2016

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED: 9-21-2015
Finance Director 

CONTACT: Irma Pierson-Fontes, CTE Director

BACKGROUND:

Program Description:

In Fiscal Year 2008-2009, the Nursing Student Program was adopted as part of the Career & Technical Education (CTE) Program for the Pierson Vocational High School and Nogales High School students.

The CareGiver Training Institute is licensed by the Arizona State Board of Nursing to provide Nursing Assistant Training (License # 7001) and is currently approved by the Arizona NCIA Board (License # ALTP00018). CGTI and the PVHS have a joint license at the Arizona State Board of Nursing (License # 8999).

It is recommended that the District continue the contract with the CareGiver Training Institute to provide Nursing Services (Certified Nursing Assistant-CNA & Care Giver) education and training to the Nogales High School and Pierson Vocational High School students for the 2015-2016 School year.

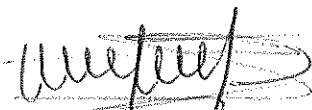
The agreement was reviewed by legal counsel.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the CareGiver Training Institute agreement as attached.

ENCLOSURE:

Agreement with CareGiver Training Institute



Administrative Approval Signature

9/22/15

Date

Board Approval Signature

Date

Nogales CNA Education Proposal

NOGALES CNA EDUCATION & TRAINING TO HIGH SCHOOL STUDENTS

2015-16 Academic
Year

CareGiver Training Institute
710 S. Kolb Bldg 4
Tucson, AZ 85710
520-325-4870

Nogales CNA Education Proposal

Contents

CAREGIVER TRAINING INSTITUTE INTRODUCTION	4
PROGRAM PROFILE (Proprietary)	4
PROPOSAL	6
<i>Schedule</i>	6
<i>Students</i>	7
Location & Staffing	8
ESTIMATED INSTRUCTION COST	8
SUPPLIES	9
COMPLETION REQUIREMENTS	10
EXPECTATIONS	11
CareGiver Training Institute	11
Students	13
School District	13
REQUIRMENTS	14
Appendix A: Proposed Schedule	
Appendix B: Estimated Billing	
Appendix C: Certificate of Liability insurance	

Nogales CNA Education Proposal

QUALIFICATIONS OF THE OFFEROR

CAREGIVER TRAINING INSTITUTE INTRODUCTION

CareGiver Training Institute (CGTI) is a non-profit organization that was incorporated in December 2000. We offer CNA, Caregiver, Direct Care Worker, and Continuing Education classes in southern Arizona.

Our curriculum has been approved by the NCIA Board for training caregivers and by the Arizona State Board of Nursing for training nursing assistants. We are required to use our curriculum as it is our license that will be utilized to certify your students.

Our program provides successful graduates with the opportunity to take both the caregiver and CNA state exams. This increases their employment opportunities and provides a broader education.

The new curriculum includes approximately 70 hours of lecture, 44 hours of skill lab, 42.5 hours of clinical experience, 16 hours of medication training, 10 hours of related classes and case studies and 14 hours of skill testing. With your schedule we may have to adapt the schedule, but this is the minimum time we need.

This holistic training program emphasizes professionalism and quality care in a supportive environment. Students learn about the aging process, chronic diseases and treatments, communication, ethics, boundaries and stress management as well as specific skills related to bathing, dressing, feeding, toileting and ambulation assistance. In addition, students learn cooking techniques and receive instruction in skills they can use on the job that is based on focus groups with employers in our area.

We started providing educational courses in 2002 and since then we have graduated over 2,000 people who are now caregivers and CNAs.

PROGRAM PROFILE (Proprietary)

Minimum Requirements

- *AZBN - 120 hours*
 - *40 hours of clinical*
 - *State Exam, written and skill – Currently \$108.00*
- *NICA - 104 hours*
 - *Specific hours per subject required*
 - *State Exam, written – Currently \$65.00*

Course Design

- *We have created a course that provides a variety of teaching methods to help students who learn in different ways and for us to verify the student is meeting all state requirements. This course will also prepare students if they want to take advanced health care classes.*
 - *Didactic*
 - *Skill labs*

Nogales CNA Education Proposal

- *Clinical*
- *Case Studies*
- *Independent and team projects*
- *Written tests*
- *Skill tests*
- *Quizzes*
- *Return demo of skills*

Advanced Nursing Program

- Insurance
 - Coverage
 - \$3,000,000 General Aggregate Limit
 - \$3,000,000 Products/Completed Operations Aggregate Limit
 - \$1,000,000 Each Occurrence Limit
 - \$1,000,000 Personal Injury
 - \$100,000 Damage to Rented Premises
 - \$5,000 Medical Expense Limit (Any One Person)
 - Philadelphia Indemnity Insurance Company
 - Agent: Lovitt & Touche
 - Policy number: PHPK383199
 - Policy runs until 2/18/16
 - We will add you to the policy and send you a policy if required.

Licenses

- Arizona State Board of Nursing – Nursing Assistant Training Program – CareGiver Training Institute #7001
- Arizona State Board of Nursing – Nursing Assistant Training Program – Pearson Vocational High School, Nogales and CareGiver Training Institute #8999.
- Arizona NCIA Board for caregivers, ALTP 0001.

Billing & Other reports

- Because we are proposing a cost plus model based on the hours of education and direct prep required, we do not charge by student. We believe this to be a very cost effective and easy way to manage the proposal. (This is based just on the hours of teaching based on our proposal and if the numbers drop to where we could consolidate clinical, we would attempt to do so to save the district money.)
- Because of the staff requirements of the State Board of Nursing we have to limit the size of our classes
 - Labs and clinical have 1 RN to every 10 students.
 - With the size of the long term care facilities, we are normally limited to 10 students per facility per clinical session.
 - Academic and employment classes are normally restricted to 20 as this is the most efficient and economical size to manage and still meet the educational requirements, however, we believe we can handle academic classes to 40.
- Each month a list of total hours by type will be provided. This should agree with our proposed schedule.

Nogales CNA Education Proposal

- Instructors need to report attendance to the High School and to CGTI.
- We are required to track test scores and will provide the report electronically to whomever needs the information. Normally we test at the end of the first third of the course, the second third and at the end we have two academic tests (CNA and Caregiver) and a final skills exam.
- We have based our curriculum and syllabus on the CNA Textbook from Hartman Publishing and materials that CGTI has created for the caregiver portion. The school district can purchase the Textbooks from Hartman or have CGTI purchase the books because we order in bulk. The caregiver, lab and people skills must be purchased from CGTI however we have provided you with a licensing arrangement to print the books.
- If student kits are to be provided by CGTI, we will pass all items out based on the registration the school district provides. We will then bill you separately for those goods as agreed to between the two entities. If the school district handles this, then we do require that all students have or get the items that are listed later in the proposal
- If you require a PO# system, then we request that you provide the PO# prior to the beginning of class. If you want to have a separate PO for the kits and another for the instruction, that is acceptable to us.

Other Key Issues

- CGTI and Nogales School District will work together to find an instructor to teach the entire academic year. CGTI will use the Nogales primary instructor as one of the instructors for this segment of the course. The proposal will change if we cannot find a primary faculty member or if we need to pay mileage for each trip to and from Nogales. Otherwise we cannot offer this course in Nogales.
- CGTI has planned for eight (8) early release days. Once you know the dates, we can adjust the schedule accordingly. If you have more than eight (8) early release days we will have to add more days to the schedule in order to meet the time requirements we have filed with the Arizona State Board of Nursing and the NCIA Board. We have adjusted the schedule to offer more lab days to help the students with the skill exam.

PROPOSAL

Schedule

- CGTI is responsible for 216 hours of education during the year. We expect the hours to be as follows:
 - We are scheduling 2 hour classes as requested except for those days we have been told you have early dismissal.
 - All license requirements will be taught to the students so they can earn both caregiver and nursing assistant certificates upon their successful completion of the CCGTI course.
 - Billable hours are calculated as hours in the classroom per faculty plus .5 hours planning and student involvement per session per faculty. However we add 1.0 for all clinical sessions.
 - We are limiting the class to 20 because of clinical site availability and class size.
- Clinical

Nogales CNA Education Proposal

- Clinical experience will be on Saturdays and Sundays in Green Valley, Arizona. (See attached schedule)
- Faculty Requirements (for 20 student class)
 - Lecture & Medication Lecture – 1 registered nurse
 - Skill Lab & Medication Lab - 2 registered nurses per lab
 - Clinical - 2 registered nurses (2 clinical sites)
 - Employment skills – 1 instructor
- A tentative schedule is attached as a separate document (This is only an example and the dates can be changed as you request.)
- Class size limitation
 - Lectures cannot be larger than 20 students
 - Labs and Clinical cannot be larger than 20 students. (requires 2 faculty)

Students

- Students will be selected by the school district.
- No other students will be registered in the classes.
- We encourage Nogales School District to select students well so they will complete the program because of your investment in them.
- All students are required to provide to CGTI a complete application.
- Students must have the following by the end of October of the school year in order to participate in the clinical experience. A copy of these forms will be provided to CGTI.
 - CPR Healthcare Provider certificate (within two years of taking class)
 - Negative TB test (within six months)
 - Birth Certificate or proof of citizenship (Required by Arizona State Board of Nursing)
 - Copy of picture ID
- Students need to get a fingerprint card from the Department of Public Safety as this is often required by employers. This takes about 6 to 8 weeks. If they do not have the fingerprint card we may not be able to schedule them for clinical experience and they cannot graduate from this program until the clinical time is made up.
- Students must provide an emergency contact to CGTI.

The following supplies are required.

- Textbook (Hartman Publishers) (Talk to CGTI about the version. In the 2014-15 we have not changed the version so your old textbook is still good.)
- Caregiver Material (Written and published by CGTI)
 - CareGiver Foundations Supplemental
 - Medication
 - Directed Care
 - Lab Skills
 - People Skills
- Supplies (School Supplied, CGTI Supplied, or Student Supplied)
 - Blood pressure cuff
 - Stethoscope
 - Gait belt

Nogales CNA Education Proposal

- Watch with second hand. (Normally provided by student)
- 1 set of Teal scrubs
- White Shoes (Normally provided by student)

Location & Staffing

- Class – At location identified by School District. (Currently Pierson Vocational High School)
 - Space must be able to hold up to 20 students comfortably
- Lab – At location identified by School District (Currently Pierson Vocational High School)
 - Lab must continue to meet State Board of Nursing Requirements and CGTI guidelines.
- Clinical – We will be using Santa Rita Rehabilitation and Care Center in Green Valley, AZ.
 - If students miss a clinical the student cannot pass the nursing assistant part of the course and cannot sit for the Certified Nursing Assistant State Exam until they make the time up. This may require an additional clinical to be scheduled and it would have to be paid for by the student. Otherwise, CGTI will try to schedule the student into a clinical session in Tucson if possible and only when there is a vacancy.
- Travel – Students or the school will be expected to provide their own travel to the sites.
 - If the school supplies transportation on a bus, the contract will include a chaperone from the school to ride with the students. The cost of \$100 per clinical is included in the proposal. If a chaperone is not required for any clinical the cost will be adjusted.
- Skill Final – Will be held at the Pierson Vocational High School.
 - CGTI will have two instructors each day to test
 - The School District instructor will also be there to manage those students who are not taking the test that day, and that person's cost is added into the proposal.
 - We have scheduled 7 days for skill final testing which should be enough time to test everyone one time. If the students have a high failure rate, we may have to schedule more test days and this would require an addendum to the contract as it is beyond the original scope of hours.

ESTIMATED INSTRUCTION COST

We need to have our regular instructor on site when we skill test so they can manage the classroom and coach students.

INSTRUCTION

Month	Estimated Billable Hours	Estimated Cost
October-15	42.00	\$ 2,184.00
November-15	57.75	\$ 3,003.00
December-15	49.25	\$ 2,561.00
January-16	130.00	\$ 7,144.00
February-16	104.50	\$ 5,530.00
March-16	30.50	\$ 1,586.00
Total	414.00	\$ 22,008.00
Distance Learning	Waived	\$ 1,000.00

Nogales CNA Education Proposal

SUPPLIES

Book	Students	Cost	Extension
Lab Book	20	\$ 10.00	\$ 200.00
ServSafe	20	\$ 7.00	\$ 140.00
License for other books	1	\$ 50.00	\$ 50.00
Total			\$ 390.00

(Medication book is the only one that changed so I reduced the license fee.)

STATE EXAMS

Exam	Students	Cost	Extension
CNA Exam	20	\$ 118.00	\$ 2,360.00
Caregiver Exam	20	\$ 65.00	\$ 1,300.00
Total			\$ 3,660.00

The cost of the exams is the current cost and the state will sometimes increase the cost. If the cost does increase, then the exam cost will also increase. The number of students is estimated and will depend on the number of students who successfully complete the course and are eligible to sit for the two state exams.

We are often required to pay for mileage to get nurses to teach in Southern Arizona. Mileage will be charged back to you only if we are required to pay for mileage. This will be discussed with the school contact.

SUPPLIES

Each student must be provided with or purchase the following supplies.

- Textbook (Nogales normally re-uses textbooks from year-to-year)
- ServSafe (required by NCIA) CGTI will provide
- Lab Skills (CGTI will provide because the January change is provided with no additional charge)
- Directed Care, Medications, Caregiver Foundations Supplemental, and People skills (Nogales signs a contract to print their own copies of these manuals)
- The students must also have the following equipment (Nogales normally provides) (\$690 if Stethoscope, BP Cuff and Gait Belt purchased through CGTI).
 - 1 set of teal scrubs
 - 1 stethoscope (20 students x \$5.50 = \$110)
 - 1 BP cuff (20 students x \$19.00 = \$380)
 - 1 Gait belt (20 students x \$10.00 = \$200)
- The following equipment is normally supplied by the student
 - Watch with second hand
 - White tennis shoes for skill lab and clinical.

Nogales may purchase all items themselves or they may contract with CGTI to purchase items and provide them to students. The white tennis shoes are required and students normally are expected to provide them.

Nogales CNA Education Proposal

Equipment costs vary based on what we are charged by outside vendors at the time of purchase. However, we are prepared to give you a firm quote on the CGTI provided books.

The prices quoted below may increase and this segment of the proposal could be adjusted up to 30 days prior to your order. CGTI will add 15% finance and handling fee on the bill if we are required to order, finance, and deliver the supplies.

CGTI created books include delivery costs and there are no additional handling costs. Please contact us for a firm quote prior to creating a purchase order so we can provide the exact prices at that time.

Supplies for the class

Item	Vendor	Costs per
Textbook	Hartman Publishers (2012 copyright)	\$ 40.00
Lab Skills Book	CGTI	\$ 10.00
ServSafe	NCIA requirement - CGTI	\$ 7.00
License to print	Caregiver Supplemental, People Keys, Medication, Directed Care textbook, Dictionary, Nutrition	\$400.00
End of life	CGTI	Provided
Caregiver Supplemental Binder	CGTI or License to Print	\$ 28.00
People Skills Handbook	CGTI or License to Print	\$ 7.50
Medication Text	CGTI or License to Print	\$ 12.00
Dementia Text	CGTI or License to Print	\$ 16.00
Dictionary	CGTI or License to Print	\$ 4.00
Nutrition	CGTI or License to Print	\$ 12.00
Blood Pressure Cuff	Can be bought locally or CGTI	\$ 19.00
Stethoscope	Can be bought locally or CGTI	\$ 5.50
Gait Belt	Can Be bought locally or CGTI	\$ 10.00
Watch with second hand	Students should supply	N/A
Teal set of scrubs	Estimate depending on sizes (locally)	\$ 22.00/set
White tennis shoes	Students should supply	N/A
Nursing Assistant State Exam Fee	(not included in proposal) – this may change	\$116.00 per
On-Line State Practice Test	Limited Amount (2 per student)	No charge
Caregiver State Exam Fee	(Not included in proposal) – This may change	\$65.00 per

Other Lab Supplies you may wish to purchase from CGTI

Please contact us with a list of supplies that you may need and CGTI will be happy to provide you with a quote.

COMPLETION REQUIREMENTS

For students to successfully complete the courses and be recommended to the state for stated examinations they must.

1. **Attendance** (There are no exceptions or waivers to this requirement)
 - a. 8 hours absent – Warning 1
 - b. 16 hour absent – Warning 2

Nogales CNA Education Proposal

- c. 24 hours absent – Dropped from certificate program (could remain in class if school wants)

2. Requirements to be forwarded for AZBN State Testing:

- a. Written Exam
 - Score 80% or higher on the Final Nursing Assistant Exam or score 80% or higher on a Nursing Assistant exam retest. Only one retest is allowed without additional education.
- b. Final Skill Exam
 - Score 10 or higher on the CGTI skill Exam (B or A)
 - Have not missed any bold steps on the skills
 - Have no individual skill rated below a “2” on a “5’ Point scale.
 - Normally students who get a score below “10” will be tested one more time if time remains or more time is added to the contract.
- c. The student has completed 40 or more hours of clinical time.

3. Requirements to be forwarded for NCIA State Testing:

- a. Written Exams
 - Score 78% or higher on the Medication, Directed Care Exam, and the Final Caregiver Exam or a 78% or higher on a retest of the Medication Exam, Directed Care Exam or the Final Caregiver Exam. (Only one retest is allowed by the NCIA Board.
- b. Skill Exam
 - Score a “5” or higher (C) on the CGTI Skill exam
 - Normally students who get a score below “10” will be tested one more time if time remains or more time is added to the contract
- c. Meet specific board Requirements
 - Must successfully complete all case studies, action plans
 - Must successfully complete all online classes
 - Must successfully complete all quizzes
 - Must successfully complete all role plays
 - Must complete 16 hours of medication class
 - Any required subject areas must meet the time requirements. If a person is absent they may have to make up the time for that subject area in order to complete the NCIA requirements.

4. Deadlines

- a. Everything must be completed and turned in the day before skill exams begin or your state test dates will be delayed.

5. Requirement

- a. Students have not violated any expectations listed below.
- b. Recommendation of Faculty.

EXPECTATIONS

CareGiver Training Institute

- 1. CGTI agrees to have in force at all times during the period of this contract comprehensive liability insurance to cover all activities related to performance of this contract in an amount no

Nogales CNA Education Proposal

less than \$1,000,000 per occurrence. The parties agree that CGTI shall notify the District in the event of any loss of the required coverage and the District has the right terminate this contract if the District, in its sole judgment, determines that the loss of coverage presents a risk to the District and/or to students.

2. CGTI agrees to indemnify and hold harmless the District, its officers, board members, employees, and agents from and against any and all claims, damages, suits and proceedings, regardless of merits and from liability, punitive damages, suits and proceedings of every type, including reasonable attorney's fees arising out of or in connection with performance of this contract, including any failure, use or misuse by Private School, its employees, or agents of any equipment, material, teaching aids, chemicals, techniques, procedures and/or treatments. Private School shall reimburse the Districts for its costs and for time spent by its attorneys based upon reasonable attorney's fees prevailing in the community, for defense of such litigation.
3. Discrimination prohibited: No person shall be excluded from participation in, denied the benefits of, or subjected to discrimination in any activity arising out of this agreement on the grounds of race, color, national origin, sex or disability. The lack of English language skills (however they must have a seventh grade reading skill in English) will not be a barrier to admission and participation in any activity arising out of this contract. Either party reserves the right to ask the other to have included in the program of training and/or education any additional features, which it may deem necessary for the success of the program, however it cannot conflict with the requirement of the State Board of Nursing and Private Schools license, and if it requires additional hours of training, the District is responsible for reimbursement of the time. Both parties hereby agree to give reasonable consideration to any such request.
4. Provide each student with instruction in accordance with the requirements of the Arizona State Board of Nursing and the NCIA Board.
5. Make certain that it maintains the requirements for accreditation and that it abides by all the current rules and regulations of the Arizona State Board of Nursing and the NCIA Board.
6. Keeps accurate reports on attendance and progress of students.
7. Give progress reports and grades to students and District for each grading period required by the District. (We give seven tests during the program: Test 1, 2, 3, Caregiver Final Exam, Medications Exam, Skill Final Exam and Final Written Exam.). Grades on tests and Nursing evaluations will be shared with the school district on a basis agreed to by both parties.)
8. The students will take a Caregiver final exam which is used to determine if they receive their caregiver certificate. They also will take a final skill exam and final written exam that determines if they have earned their Nursing Assistant certification.
9. Provide clinical sites and supervision
10. Provide certified instructors.
11. Submit invoices to the District based upon the Contract which will be at the beginning of each month. Invoices for equipment will be submitted just after distribution of the equipment to students.
12. Assist in preparing students for licensing test.
13. Notify the District of any student disciplinary action (warnings, suspension, etc.)
14. Final grades need to be submitted to the school districts by the end of April.

Nogales CNA Education Proposal

15. CGTI staff will need to have access to the classrooms.
16. Bills will be sent to the school district at the beginning of the month for the previous month's hours.
17. If CGTI must buy the equipment, we need about 3 to 4 weeks notice on the number of the students, their names and their scrub sizes.
18. Equipment invoices will be sent upon the students receiving the items.

Students

1. Students should meet the attendance standard in the "Completion Requirement" section.
2. Student must meet all academic and skill requirements in the "Completion Requirement" section.
3. Students are expected to be professional at all times and in all locations. Examples of unprofessional behavior are:
 - talking about clients outside of the work place,
 - using cell phones during the shift,
 - bad hygiene, inappropriate language,
 - criminal activity or awareness of criminal activity that is not reported,
 - not respecting clients,
 - coworkers and faculty,
 - not meeting the dress code
 - Professional activity means at school, at clinical and out of school
4. Students are expected not to be late for the class or late from breaks. Only 4 late arrivals or early dismissals are accepted.
5. Students are required to come to class prepared for the class. Scrubs are not to be put on during the class.
6. There will be no use of phone cameras at clinical. If they are used the student can be dismissed from the program.
7. Students can only miss 2.5 hours of a clinical, otherwise they will have to make up the clinical time
8. If students have a criminal record we recommend that they get their fingerprints done through DPS. If the item is serious, they may have to contact the State Board of Nursing as the Board may not certify them if they have a criminal record.
9. Students will have to provide citizenship documentation when they apply for the State Board of Nursing Exam and the NCIA exam, so it is recommended that they meet the requirements.
10. Students must provide a Social Security Number in order to take the State Exams.

School District

1. (Physical Facility) District agrees to indemnify and hold harmless the Private School, its officers, board members, employees, and agents from and against any and all claims, damages, suits and proceedings, regardless of merits and from liability, punitive damages, suits and proceedings of every type, including reasonable attorney's fees arising out of or in connection with

Nogales CNA Education Proposal

performance of this contract, including any failure, use or misuse by District, its employees, or agents of any equipment, material, teaching aids, chemicals, techniques, procedures and/or treatments. District shall reimburse the Private School for its costs and for time spent by its attorneys based upon reasonable attorney's fees prevailing in the community, for defense of such litigation.

2. Be the funding agency for the school-year program.
3. Issue a contract with Private School
4. Select students to participate in the program that meet State Board of Nursing, NCIA Board and CGTI requirements.
5. All students must complete a CGTI Application form.
6. Monitor attendance records and maintain other permanent records.
7. Provide a person to coordinate the District's and Private School's responsibilities and monitor the program.
8. Provide career guidance and other services available to students.
9. On a monthly basis, make tuition payments to Private School based on verified records.
10. Assist in evaluation of the program.
11. Provide a classroom for instruction and laboratory experience.
12. Provide required equipment (based on list provided by Private School) for laboratory experience.
13. All bills should be paid within 30 days.
14. Equipment bills will be billed upon school receiving the items.
15. Space must meet CGTI requirements and pass the State Board of Nursing and NCIA Board inspection.
16. The space must be safe and secure.
17. All equipment must be in good operating order in order for quality education to be provided.
18. School District must carry at least \$2,000,000 liability insurance because we are using their facilities.

REQUIRMENTS

The high school is required to outfit teaching space according to our guidelines that are based on the State Board of Nursing and NCIA Board. The supplies and equipment are required for instruction and for the Licensing Bodies to insure we are in compliance with the program that they have approved.

Note: The State Board of Nursing will be advised of the program at your site and they will inspect the site and data that we will have provided them. It is essential that you set your space up so it will pass the State Board Inspection or correct any deficiencies so we can teach in your space.

Nogales CNA Education Proposal

IN WITNESS WHEREOF, the parties continue the CareGiver Training Institute Contract and modified by the 2014-15 proposal as submitted.

For CAREGIVER TRAINING INSTITUTE (Caregivers)

By: _____
Jayne Hack RN, MSN/Ed, PHN

Its: Chief Executive Officer

For DISTRICT

By: _____
Fernando Parra

Its: Superintendent

Nogales/CGTI Addendum to Contract

An Agreement was made by and between Pierson Vocational High School, whose address is Pierson Vocational High School, Nogales, AZ 85621, and CareGiver Training Institute, whose address is 710 S Kolb Rd, Bldg. 4 Tucson, AZ 85710.

(hereinafter referred to as “original stated contract”) set forth below.

WHEREAS, the parties wish to modify the terms of the original stated contract as set forth herein.

NOW THEREFORE, in consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions of the stated contract.

1. Modification Item:

CareGiver Training Institute agrees to make available an instructor to teach the Medical & Health Professions Fundamentals class at Pierson Vocational High School. The instructor will teach a total of 16 days on Tuesdays, from 12:00pm-4:00pm plus 1 additional hour given to the instructor for time to setup and prepare. Teaching days started on Tuesday August 18th, 2015 ending May 10th, 2015.

The billing will be as followed;

5 hours @ \$34.00=\$170.00 x 16 day =\$2,720.00

Benefits @ 20%=\$544.00

Total \$2720.00+\$544.00=\$3,264.00 added to contract as per Mr. Kramer

This will be billed in addition to the original contract.

2. Modification Item:

CareGiver Training Institute will have an instructor travel from Tucson to Nogales 1 day a week on Tuesdays for 4 hours, to teach both the Medical & Health Professions Fundamentals class and Nursing Assistant Class. This changes from having an instructor travel from Tucson to Nogales 1 day a week for 5 hours each week.

Nogales/CGTI Addendum to Contract

The parties reaffirm no other terms or conditions of the above mentioned original contract not hereby otherwise modified or amended shall be negated or changed as a result of this here stated addendum.

Signature: _____

Date: _____

Mr. Fernando Parra

Signature: _____

Date: _____

Jayne Hack, CEO (CGTI)

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT APPROVED: _____
Approval of the AZ DES Inter-governmental Agreement Contract Amendment for the Transition to Work Program - Fiscal Year 2015-2016

SUBMITTED BY: Adelmo Sandoval _____ DATE SUBMITTED: 9-22-2015
Finance Director

CONTACT: Joel Kramer, Principal, Pierson Vocational High School/TSW Director

BACKGROUND:

Program Description:

NUSD was one of the first school districts in the state to incorporate the Youth Transition Program, hosted by NHS, when it became effective on July 1, 1997. In June of 2008 RSA changed the name to TSW or Transition from School to Work Program.

The TSW program is intended to provide students of the schools who are Rehabilitation Services Administration (RSA) clients with services that prepare them for the adult world of college and employment as mandated by the Federal Government for schools that have students with disabilities. As a result, students become RSA clients when they enter the TSW program.

The Transition from School to Work Program at NUSD offers our TSW students the opportunity to explore job skills necessary to succeed in the world of work. The TSW Lab classes focus on employment training, vocational instruction, providing our students with opportunities to explore the local and regional economies, and job markets. The coordinator and transition specialists work with TSW students on a one-to-one and/or a small group basis to assist them in developing the necessary work ethics and social skills to function independently, understand and accept their disabilities, and in the use of appropriate and available assistive technology to advance their individual career opportunities. Once the student qualifies to be in the TSW Program, we work on providing school-to-work transition and work closely in meeting each student's selected career-related goals. The programs at Pierson Vocational High School and Nogales High School help students in developing their career goals, explore different careers, and gain occupational knowledge (job applications, resumes, interviews, and etc.)

The Fiscal Year 2015-2016 total award amount for the TSW Program will be \$154,619.00. The total award amount is split funded with NUSD. NUSD as the contractor shall transfer to ADES/ RSA, in non-federal dollars, forty-two and six tenths percent (42.6 %) or \$65,867.69 of the total estimated cost stated in the budget. The remaining portion of 57.40% or \$87,751.31 would be provided by the Arizona Department of Economic Security.

This agreement was reviewed and signed by legal counsel.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Arizona Department of Economic Security Inter-governmental Agreement Contract Amendment for Fiscal Year 2015-2016 as attached.

ENCLOSURE:

AZ Department of Economic Security Intergovernmental Agreement Contract Amendment – TSW Program

[Signature]
Administrative Approval Signature

9/23/15
Date

Board Approval Signature

Date



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

**Intergovernmental Agreement
CONTRACT AMENDMENT**

1. CONTRACTOR (Name and address) NOGALES USD #1 310 W Plum St Nogales, AZ 85621	2. CONTRACT ID NUMBER <p align="center">ADES13-041386</p> <hr/> 3. AMENDMENT NUMBER <p align="center">8</p>
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4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT

Pursuant to Section 4, AMENDMENTS OR MODIFICATIONS, the Budget for the period from 07/01/2015 through 06/30/2016, Revised September 2015, in the amount of \$154,619.00 for Transition from School to Work services, is attached and added to this agreement.

5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7. NAME OF CONTRACTOR NOGALES USD #1
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIVIDUAL
TYPED NAME	TYPED NAME <p align="center">Fernando Parra</p>
TITLE	TITLE <p align="center">Superintendent</p>
DATE	DATE

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE

By: _____
 Assistant Attorney General

By: *Fernando Parra*
 Public Agency Legal Counsel

Date: _____

Date: 9/21/15

Attachment 1								
Transition from School to Work								
BUDGET - Revised September 2015								
School District:		Nogales Unified School District						
Budget Period:		July 1, 2015 to June 30, 2016						
Contract Number:		ADES13-041386						
1.	PERSONNEL EXPENSES							
1.1	Salaries and Wages			Basis	Bdgt			
			No.	No.	BASE TSW	TSW %	TSW	
	Position Title	Annual Salary	Mnth	Mnth	SALARY	of Time	COST	
1.1a	Teacher/Coordinator	\$36,294.00	9	9	\$36,294.00	100.00%	\$36,294.00	
1.1b	Teacher/Coordinator	\$2,500.00	1	1	\$2,500.00	100.00%	\$2,500.00	
1.1c	Transition Specialist #1	\$27,418.00	11	11	\$27,418.00	100.00%	\$27,418.00	
1.1d	Transition Specialist #2	\$20,525.00	11	11	\$20,525.00	100.00%	\$20,525.00	
1.1e	Transition Specialist #3	\$36,891.00	11	11	\$36,891.00	50.00%	\$18,445.50	
1.1f	Transition Specialist #4							
	TOTAL SALARY				\$123,628		\$105,183	
1.2	EMPLOYEE RELATED EXPENSES (ERE)							
	ITEM	TSW Cost	ERE Rate:	Fixed			TSW COST	
1.2a	ERE, Teacher/Coordinator	\$36,294	28.01%				\$10,166	
1.2b	ERE, Teacher/Coordinator	\$2,500	20.00%				\$500	
1.2c	ERE, Transition Spec 1	\$27,418	37.32%				\$10,232	
1.2d	ERE, Transition Spec 2	\$20,525	43.13%				\$8,852	
1.2e	ERE, Transition Spec 3	\$18,446	28.67%				\$5,288	
1.2f	ERE, Transition Spec 4		0.00%					
1.2g	Other ERE Benefits	Amt / Employee \$0		No Empl	Ttl Other ERE			
	TOTAL ERE						\$35,039	
2.	OTHER EXPENSES							
	ITEM		BASIS				TSW COST	
2.1	Materials/Supplies		See attachment 1b				\$1,436	
2.2	Local Travel		approx 2700m@\$.445/mi				\$1,202	
2.3	Training		see attachment 1c				\$4,289	
2.4	Other Expenses (itemize or attach list)		see attachment 1c				\$7,471	
	TOTAL OTHER EXPENSES						\$14,397	
3.	CAPITAL EQUIPMENT EXPENSES							
	Capital Equipment						TSW COST	
	TOTAL CAPITAL EQUIPMENT		TOTAL COST	TOTAL TAX			\$0	
4.	TOTAL BUDGET (1 + 2 + 3)							\$154,619
	FUNDING CONTRIBUTION	42.60% PERCENT OF TOTAL BUDGET						\$65,868

Attachment 1b

Transition from School to Work
MATERIALS AND SUPPLIES EXPENSES

School District: Nogales Unified School District
 Budget Period: July 1, 2015 to June 30, 2016
 Contract Number: ADES13-041386

1.A

2.1 Materials and Supplies

Amounts	Product	Price	Total Cost
3	Manufacturing folder	\$42.00	\$126.00
30	Round 2" Ring Binder	\$4.99	\$149.70
20	Notebook filler paper	\$2.49	\$49.80
20	Dividers with pockets	\$5.69	\$114.00
50	Verbatim Stor USB Flash Drive 16GB	\$12.99	\$649.50
1	Brother PT-2730 Labeler	\$69.99	\$69.99
3	Brother Tze-S231CS	\$26.99	\$80.97
3	Brother Tze-251	\$26.99	\$80.97
1	Toner HP	\$114.99	\$114.99
Total Cost of materials and supplies			\$1,435.92

Attachment 1c

Transition from School to Work
OTHER EXPENSES

School District: Nogales Unified School District
Budget Period: July 1, 2015 to June 30, 2016
Contract Number: ADES13-041386

2.2 Local Travel

TSW Students and Staff will travel to different parts for the state to meet with different schools, advisors and organizations about their program. We will also attend TSW Statewide meeting in Phoenix or Tucson. The traveling rate for mileage is .445 and hotel rate is about \$160.00.

Total cost of mileage 2700 x .445= 1201.50

2.3 TSW Conference on August 25 – 27, 2014

Hotel

TSW Coordinator	160 per night x 3 nights	\$480.00
TSW Specialist 1	160 per night x 3 nights	\$480.00
TSW Specialist 2	160 per night x 3 nights	\$480.00
TSW Specialist 3	160 per night x 3 nights	\$480.00

Total Cost for hotel \$1920.00

Mileage for 4 adults

470 miles x .445= \$209.15

Total Cost for Mileage \$2129.15

Meals

Sunday 2 meals = \$43.00

Monday 1 meal = \$27.00

Tuesday 1 meal = \$27.00

Wednesday 2 meals = \$43.00

Total = \$140.00 x 4 staff members \$560.00

Total Cost of meals = \$560.00

Conference Fees

4 registrations fees for August, 2015

registrations fees x \$400.00 = \$1600.00

Total Cost for registration = \$1600.00

2.3 Total

Total Cost for TSW Conference Training= \$4289.15

2.4 -Other Expenses

1	Apple MacBook Computer	\$1399.00	\$1399.00
1	Apple iMac Desk Top	\$1249.00	\$1249.00
	Sales Tax		\$227.72
1	EDU Business Solutions Print Shop Pro Light Hosted		\$2600.00
1	PSP Template Builder	\$795.00	

1	Installation Services	\$300.00
1	Remote Training Services	\$900.00

2.4 Total Total Cost of \$7470.72


Apple Computers integrate seamlessly so that work started on one computer can be completed on another quickly and securely. The software also integrates seamlessly with my personal iPhone so that I can work wherever I am. I have been using Macs for the past nine years and they allows me to work far more efficiently and effectively than I have ever been able to work with Windows computers. Additionally, I have used these computers for years with Special Education students and they provide an intuitive user interface that is unmatched anywhere else and far simpler for students with learning disabilities to learn to use. They are the best tools for the job.

Print Shop Pro Light Software is a program that is designed to automate orders, quoting, invoicing, billing, inventory management, and other essential functions. This software would be tremendously beneficial to the TSW Print Shop and TSW students in the sense that it would allow the print shop to operate in a more streamlined fashion. Utilizing this software would cut down on the time it takes to complete administrative duties, allowing more time for actual production to take place, in addition to decreased production costs and increased profits. As a result, this would allow more time for hands-on instruction for TSW students. More importantly, TSW students will receive training on using the software which will give them an advantage in obtaining employment in related industries since this software is industry standard.

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT APPROVED: _____
Approval of Contract Addendum with Southeast Regional Cooperative for Fiscal Year 2015-2016

SUBMITTED BY: Adelmo Sandoval _____ DATE SUBMITTED: 9-21-2015
Finance Director 

CONTACT: Judith Mendoza-Jimenez, Student Services Director

BACKGROUND:

Program Description:

The Arizona State Schools for the Deaf and Blind Agreement has been revised to include an Addendum for additional services for sensory impaired children. This agreement would be extending the existing contract between NUSD and Arizona School for the Deaf & Blind for another 5 years thru Fiscal Year 2019-2020.

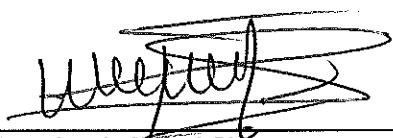
The agreement was reviewed by legal counsel.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Southeast Regional Cooperative Agreement and Addendum as attached.

ENCLOSURE:

Agreement including Addendum for Southeast Regional Cooperative



Administrative Approval Signature

9/22/15

Date

Board Approval Signature

Date

ARIZONA STATE SCHOOLS FOR THE DEAF AND BLIND
SOUTHEAST REGIONAL COOPERATIVE

By Pla Benson
Regional Director, Southeast Regional Cooperative
Dated 3/8/2012

[Signature]
Superintendent, Arizona State Schools for the Deaf and Blind
Dated 3.6.12

Public School contact information:

Name of School/Charter/District: Nopeles United School District Mail
By [Signature] John S. Utke
Title Student Services Director
Dated 2-16-2012

Address: 310 N. Plum St
City, State ZIP Nopeles AZ 85621

Phone 520-397-7935 Fax 520-397-7964

Contract

*Return both signature pages to: Southeast Regional Cooperative
Pla Benson, Regional Director
PO Box 85000
Tucson, Az 85754

520-770-3200
520-770-3782 fax

An original signature page will be mailed to the address provided above.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	<p style="text-align: center;">RE: Regional Cooperative Agreement</p>	
	<p style="text-align: center;">Page 1 of 11</p>	<p style="text-align: center;">Date: October 2014</p>

I. INTRODUCTION AND AUTHORITY

This Agreement is made and entered into between the following participants:

1. The Arizona School for the Deaf and Blind ("ASDB"), which is authorized to enter into this agreement pursuant to A.R.S. §§ 15-1303(C)(2) and 11-951.
2. Nogales Unified School District, a public school in the Southeast Region ("Participating School"), that is authorized to enter into this agreement pursuant to A.R.S. §§ 15-764(A), -765(D), or -183(H).

II. BACKGROUND AND PURPOSE

ASDB provides education for students with hearing or visual disabilities to help these students become self-sustaining individuals. A.R.S. § 15-1302(B). As part of its mission, ASDB offers optional resources to schools that participate in regional co-operatives to meet the individualized needs of students with hearing or visual disabilities that are enrolled in the participating public schools. A.R.S. § 15-1302 (A), (E).

The purpose of this Agreement is to establish how school districts and charter schools throughout the State obtain ASDB's specialized services for deaf and blind students by participating in a cooperative program that shares resources among participating public schools in the region.

This Agreement sets forth the types of services that ASDB can provide to the Participating School through its Regional Cooperatives and clarifies the allocation of responsibilities between an eligible student's public education agency ("PEA") (which maintains primary responsibility for an eligible student's education) and the Regional Cooperative (which provides services directly related to hearing loss or vision loss of the eligible student). This agreement does not reallocate any responsibility for providing a Free Appropriate Public Education under federal or state law from the participating PEA to ASDB.

III. DEFINITIONS

"Assistive technology device," as that term is defined by 20 U.S.C. § 1401(1)(A), means any item, piece of equipment, or product system that is used to increase, maintain, or improve functional capabilities of a child with a disability.

"Assistive technology service," as that term is defined by 20 U.S.C. § 1401(1)(A), means any service that directly assists a child with a disability in the selection, acquisition, or use of an assistive technology device.

"Deaf-blindness," as defined by 34 C.F.R. § 300.8(c)(2) means "concomitant hearing and visual impairments, the combination of which causes such severe communication and other developmental and educational needs that they cannot be accommodated in special education programs solely for children with deafness or children with blindness."

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	RE: Regional Cooperative Agreement	
	Page 2 of 11	Date: October 2014

"Deafness," as defined by 34 C.F.R. § 300.8(c)(3) means "a hearing impairment that is so severe that the child is impaired in processing linguistic information through hearing, with or without amplification that adversely affects a child's educational performance."

"Free appropriate public education," as that term is defined by 20 U.S.C. § 1401(9), means "special education and related services that have been provided at public expense, under public supervision, meet the standards of the State educational agency . . . and are provided in conformity with the IEP."

"Hearing impairment," as defined by 34 C.F.R. § 300.8(c)(5) means "an impairment in hearing, whether permanent or fluctuating, that adversely affects a child's educational performance but that is not included under the definition of deafness."

"IEP" means "individualized education program," as that term is defined by 20 U.S.C. § 1401 (a)(20) and 34 C.F.R. 300.340-350 and A.R.S. § 15-761(10).

"IEP Team" means "individualized education program team" as that term is defined by 34 C.F.R. 300.344, A.R.S. § 15-761(11) and A.A.C. R7-2-401(F)(3).

"Institutional voucher" is the fund that provides monies for the education of a student requires placement or who has been placed in a residential facility by a state placing agency. A.R.S. §15-1204.

"Least Restrictive Environment" is the least restrictive and least intrusive setting in which the child's educational needs can be safely and adequately met, including the treatment of the child's qualifying diagnosis or behavioral health disorder.

"Multiple disabilities," as defined by 34 C.F.R. § 300.8(c)(7), means "concomitant impairments (such as mental retardation-blindness or mental retardation-orthopedic impairment), the combination of which causes such severe educational needs that they cannot be accommodated in special education programs solely for one of the impairments."

"Party" or "Parties" means ASDB or the undersigned PEA, the parties to this Agreement.

"Public Education Agency" or "PEA" means a school district, charter school, accommodation school, state supported institution, or other political subdivision of the state that is responsible for providing education to children with disabilities." A.A.C. R7-2-401(B)(23).

"Qualified Student," as that term is used in this Agreement, means a student with deafness, hearing impairment, deaf-blindness, or visual impairment (as defined in this section) who is enrolled in a school that participates in a Regional Cooperative.

"Regional Co-operative" or "Cooperative" means a "regional program in appropriate locations in this State" that offers optional services to enable participating public schools to identify and to serve students enrolled in those schools with a hearing impairment, deafness, and/or a visual impairment more efficiently and cost-effectively than they could do separately.

"Related services," as that term is defined by 20 U.S.C. § 1401(26), means supportive services designed to enable a student with a disability to receive a FAPE as described in the student's IEP.

"Student" means a "[person] with disabilities" pursuant to 34 C.F.R. 300.7, who is between the ages of three and twenty-two who has not received a regular high school diploma.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	RE: Regional Cooperative Agreement	
Page 3 of 11	Date: October 2014	

“Supplementary aids and services,” as that term is defined by 20 U.S.C. § 1401(9), means aids, services, and other supports that are provided in regular education classes or other education-related settings to enable children with disabilities to be educated with nondisabled children to the maximum extent appropriate.

“Visual impairment,” as that term is defined by 34 C.F.R. § 300.8(c)(13), includes blindness and means “an impairment in vision that, even with correction, adversely affects a child's educational performance. The term includes both partial sight and blindness.”

IV. RESPONSIBILITIES

- A. The Participating School is responsible for providing a FAPE to every student enrolled in its school(s).
1. As the student's PEA, the Participating School must establish an IEP for the student that meets the standards set forth in applicable federal and State laws, including but not limited to: adherence to procedural safeguards, child find, evaluation, consideration of the appropriate continuum of services and supports for students, establishment of measurable IEP goals, and identification of instructional or support services by appropriate personnel pursuant to A.A.C. R7-2-401(G).
 - a. The Participating School is responsible for identifying the need for services related to hearing or visual impairment.
 - b. If a student's suspected or confirmed hearing or visual disability begins to interfere with educational progress, the Participating School should contact ASDB and as soon as possible.
 - i. When the Participating School requests services from ASDB, ASDB (through the Cooperative) will make its staff available or require its staff to participate in team meetings relating to child find, evaluation, or placement of a student attending a participating public school when ASDB's participation is appropriate or necessary
 - ii. The Participating School shall notify the Cooperative staff of such meetings sufficiently in advance of such meetings.
 - iii. The time for providing notice must be reasonable under the circumstances to allow Cooperative staff to complete mandatory evaluations pursuant to A.R.S. § 15-761(8),(39), and A.A.C. R7-2-401(E), and to attend meetings regarding eligibility or placement decisions.
 - iv. The Participating School must provide notice to ASDB as early as possible, but no later than the date that it notifies the parent of the student or the adult student of the meeting.
 - c. The Participating School is responsible for ensuring that the student receives FAPE in conformity with his or her IEP pursuant to 34 C.F.R. § 300.17(d), including special education and related services for students with multiple disabilities that are in addition to the student's hearing loss or vision loss.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	RE: Regional Cooperative Agreement	
	Page 4 of 11	Date: October 2014

2. The Participating School shall assist ASDB in providing the qualified services by:
 - a. Providing transportation necessary to enable its qualified students to access the programming or other services that are provided by ASDB through this Cooperative pursuant to this Agreement. Such services may be provided at the Participating School or at other participating schools within the area covered by the regional cooperative.
 - b. Providing space and non-specialized materials and equipment for services provided by the Cooperative at the participating public school site.
 - c. Cooperating in all ways reasonably necessary to facilitate the delivery of services provided by the Cooperative.
 - d. Providing all other special education and related services not related to hearing loss or vision loss.

- B. ASDB shall offer services related to visual and hearing disabilities to qualified students enrolled at participating schools in its Regional Cooperatives.
 1. ASDB will provide oversight and management over the Cooperative's operations.
 - a. ASDB will employ a Regional Director to oversee the planning, development, operation, and daily function of the Cooperative.
 - b. The Regional Director will receive support and guidance from the "Regional Advisory Council" or "Executive Council" ("Council").
 - i. The Council is a group of individuals, representing participating public schools and ASDB, that develops guidelines for the administration of the Regional Cooperative and that provides support and program guidance for the Regional Director of the Cooperative.
 - ii. All financial decisions, including but not limited to: setting membership rates, establishing fee schedules, reimbursing tuition vouchers, and approving expenditures of the Cooperative's revenues remain the sole responsibility of ASDB.
 2. ASDB, through its Regional Cooperative, will provide resources to the Participating School.
 - a. The available resources directly related to or resulting from an eligible hearing loss or vision loss for Participating Schools include:
 - i. Assessments.
 - ii. Program planning and staff development.
 - iii. Information services for parents, families and the public.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	RE: Regional Cooperative Agreement	
	Page 5 of 11	Date: October 2014

- iv. Research and development to promote improved educational programs and services.
- h. With reasonable advance notice from the Participating School, ASDB, through its Regional Cooperative will:
 - i. Make its staff available or require its staff to participate in team meetings relating to child find, evaluation, or placement of a student attending a participating public school when ASDB's participation is appropriate or necessary.
 - ii. Assist the Participating School to complete mandatory evaluations for eligibility or placement decisions.
- c. If a qualified student newly enrolls or transfers into a Participating School, the school may make a temporary 30-day placement for the student.
 - i. A Participating School that makes a temporary 30-day initial placement shall notify ASDB within 5 days of the placement.
 - ii. Upon receiving the required notice, ASDB, through its Regional Cooperative, will make its staff available or require its staff to participate in the 30-day review.
- 3. ASDB, through its Regional Cooperative, will provide resources for qualified students when the resources are necessary to address the hearing or visual disability.
 - a. The available resources for qualified students may include:
 - i. Special curriculum.
 - ii. Equipment and materials.
 - iii. Supplemental related services.
 - iv. Special short-term programs.
 - b. Exclusions:
 - i. ASDB will not provide instruction and services to qualified students that do not directly relate to hearing or visual disabilities. Examples of services that ASDB will not provide include, but are not limited to: medical care, nursing services, behavioral health aides, foreign language interpreters, mobility devices for physical disabilities, occupational or physical therapy, speech/language therapy, and/or transportation.
 - ii. ASDB will not duplicate existing services available at the Participating School pursuant to A.R.S. § 15-1302(E).
 - c. ASDB, through its Regional Cooperative, shall make reasonable efforts to meet the needs of any qualified student but this Agreement shall not obligate ASDB or its staff to: assume any duty that is not required by law, perform an impossible or

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	<p style="text-align: center;">RE: Regional Cooperative Agreement</p>	
	<p style="text-align: center;">Page 6 of 11</p>	<p style="text-align: center;">Date: October 2014</p>

impracticable action, or expend public resources in excess of its available funds.
A.R.S. § 1-502.

4. Addendum A sets forth examples of services that may be available for the Participating School or its qualified students from ASDB, through its Regional Cooperative. This list is not comprehensive, exclusive, or binding. It is subject to modifications and provides examples, not assurances. This list shall not be construed by any party or persons to create any benefit for any party, organization, or person that is enforceable by law.

- C. This Agreement does not relieve any party of its legal duties under applicable Federal or State law.

V. FINANCING

A. Background.

1. **Administrative costs.** The State of Arizona provides ASDB with a legislative appropriation that funds the basic administrative cost of operating the Regional Cooperative on behalf of the participating public schools.
2. **Instructional and service costs.** The local schools that join the Regional Cooperative combine their resources to share the costs associated with the specialized instruction, services, and equipment that pertain to the hearing or visual disabilities of qualified students enrolled in the local schools.

B. Membership fees.

1. Each participating school pays a membership fee for its membership in the Cooperative.
2. ASDB has established the membership fees with the intent that these fees will cover the cost of supplemental services that pertain to hearing or visual disabilities for qualified students enrolled in its participating PEAs.
3. The membership fee schedule for schools in the Southeast Region is attached as Addendum B to this Agreement and is incorporated by reference. The membership fee schedule is subject to modification on an annual basis.

- C. **Instructional Costs.** Schools that participate in the Regional Cooperatives share the instructional costs related to hearing or visual disabilities for a qualified student enrolled at a participating PEA either through institutional voucher funds or through a fee for services agreement.

1. **Institutional vouchers.** A Regional Cooperative may apply for and use an institutional voucher, *see* A.R.S. §§ 15-1201 through -1205, towards the instructional costs of its qualified student(s).
 - a. The use of the institutional voucher is one form of payment to ASDB, through its Regional Cooperative, for services that address the hearing and visual disabilities of qualified students. *See* A.A.C. R7-2-404(A).

AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative	RE: Regional Cooperative Agreement	
	Page 7 of 11	Date: October 2014

- b. The use of an institutional voucher to pay for services from ASDB, through its Cooperative, does not divest responsibility from the Participating School for providing a FAPE.
 - i. A participating PEA that allows an institutional voucher to pay for cooperative services cannot designate ASDB, its Cooperatives, or its employees, as the PEA that is responsible for providing an education to qualified students.
 - ii. A qualified student, whose Participating School allows the institutional voucher to pay ASDB for services provided through its Regional Cooperatives, is not "enrolled" or "attending" ASDB, as contemplated by A.A.C. R7-2-404(A).
- c. In appropriate situations, participating schools may be eligible for reimbursement of unexpended vouchers payments. *See Addendum C-1* for an example of anticipated reimbursements to participating schools for the 2014-2015 school year.
- d. **Additional Fees or Costs.** In certain situations, ASDB may need to assess fees and/or costs to a participating public school that exceed the funds received from an institutional voucher when the costs for services that are directly related to a qualified student's hearing impairment, deafness and/or a visual impairment exceed institutional voucher funds.
 - i. Additional costs will be negotiated on a case by case basis, approved by the ASDB Superintendent, the Regional Director of the Cooperative, and the appropriate designee of the Participating School.
 - ii. ASDB, through the Regional Cooperatives, may not incur any obligation or make any expenditure that is not authorized by appropriation or allotment to provide specific services for a qualified student pursuant to A.R.S. § 35-124.
- 2. **Fee for services.** A Participating School may elect to reimburse ASDB for its costs in providing services, through the Cooperative, under a fee for service agreement, for those students with additional disabilities identified by the MET/IEP.
 - a. A fee for service schedule will vary depending on location, nature, duration, and extent of services provided by ASDB, through its Cooperative.
 - b. The fees for services may change at unexpected intervals. ASDB shall provide a Participating School with seasonable and timely notice of any changes to a fee schedule prior to billing at an adjusted rate.
- D. ASDB, through its Cooperatives and Regional Directors, shall maintain the budgets for each Regional Cooperative.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the _Southeast_ Regional Cooperative</p>	<p style="text-align: center;">RE: Regional Cooperative Agreement</p>	
	<p style="text-align: center;">Page 8 of 11</p>	<p style="text-align: center;">Date: October 2014</p>

VI. DURATION, TERMINATION, AND DISPOSITION OF PROPERTY

- A. **Duration.** This Agreement shall become effective on the date that it is executed by ASDB and the Participating School, after approval by the parties' respective Governing Boards.
1. The duration of the Agreement shall be for 5 years after the date of execution.
 2. It may be extended for an additional 5 years upon approval of the parties' respective Governing Boards.
- B. **Termination.**
1. The parties may terminate this Agreement prior to the end of its terms as follows:
 - a. **Mutual Agreement.** The parties may terminate the Agreement by mutual agreement by providing written notice of termination 90 days prior to termination. ASDB shall continue to provide services, through its regional cooperative, and the Participating School shall continue to pay for the services throughout the notification period.
 - b. **Default by Participating School.** ASDB may terminate this Agreement if the Participating School fails to make payment as required pursuant to this Agreement and Addenda and fails to cure the default within 10 business days after receiving written notice of the default (from ASDB). If the notice of default is sent by electronic means, it shall be considered received on the day that it is sent. If the notice of default is sent by U.S. Mail, the notice shall be considered received 3 business days after it was mailed.
 2. **Termination by law.** Notwithstanding any other provision regarding duration or termination of this Agreement, this Agreement is subject to termination by the following operations of law.
 - a. **Non-Availability of Funds.** This Agreement shall be subject to available funding and nothing in this Agreement shall bind any Party to expenditures in excess of funds appropriated and authorized for purposes outlined in this Agreement.
 - i. If funds are reduced or otherwise unavailable, the Parties may take any of the following actions: (1) cancel the IGA or (2) cancel the Agreement and re-write the requirements.
 - ii. If funds are not allocated and available for the continuance of this Agreement, the non-appropriated party may terminate this Agreement at the end of the period for which funds are available.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	<p style="text-align: center;">RE: Regional Cooperative Agreement</p>	
	<p style="text-align: center;">Page 9 of 11</p>	<p style="text-align: center;">Date: October 2014</p>

- iii. The Superintendent of ASDB and the governing boards of the Participating School shall have sole and unfettered discretion to determine the availability of funds.
- iv. Each party shall notify the other party as soon as possible when services or payment may or will be affected by a fund shortage.
- v. No liability shall accrue to the terminating party in the event this provision is exercised, and the terminating party shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

3. **Conflict of Interest Cancellation.** This Agreement is subject to cancellation under A.R.S. § 38-511, as it pertains to the cancellation of State contracts.

C. **Disposition of Property upon Termination of Agreement.** Property acquired solely for purposes of this Agreement shall be disposed of upon termination of the Agreement as follows:

- 1. All property purchased by ASDB shall remain the sole property of ASDB;
- 2. All property purchased by a Participating School shall remain the sole property of the Participating School.

VII. GENERAL TERMS AND CONDITIONS

- A. **There are no third party beneficiaries.** This Agreement shall not be construed to provide any additional rights, causes of action, or participation in the placement process to any students, parents, or interested persons beyond those enumerated in federal or state law.
- B. **Modification:** Modifications within the scope of this Agreement shall be made by mutual consent of the parties, and by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed. Notwithstanding this provision, ASDB may modify fee schedules or membership rates in the manner specified, above.
 - 1. Either Party shall give written notice to the other Party of any non-material alteration that affects the provisions of this Agreement. Non-material alterations that do not require a written amendment are as follows:
 - a. Change of telephone number.
 - b. Change in authorized signatory.
 - c. Change in the name and/or address of the person to whom notices are to be sent.
- C. **Civil Rights Assurance and Nondiscrimination.** The parties agree to comply with Chapter 9, Title 41, Arizona Revised Statutes (Civil Rights), Arizona Executive Order No. 2009-09 and any other federal or state laws relating to equal opportunity and non-discrimination, including the Americans with Disabilities Act.

<p style="text-align: center;">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the _Southeast_ Regional Cooperative</p>	RE: Regional Cooperative Agreement	
	Page 10 of 11	Date: October 2014

- D. **Records and Audits.** Pursuant to A.R.S. §§ 35-214, 35-215, and 41-2548, all books, accounts, reports, files and other records relating to this Agreement shall be subject, at all reasonable times, to inspection and audit by the State during the term of this Agreement and for five years after the termination of this Agreement.
- E. **Indemnification.** Neither party to this Agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder.
- F. **Participation in Similar Activities.** This Agreement in no way restricts the parties from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. **Limitations.** Nothing in this Agreement shall be construed as limiting or expanding the statutory responsibilities of parties in performing functions beyond those granted to them by law, or as requiring the parties to expend any sum in excess of its appropriations.
- H. **Confidentiality.** Both Parties agree to comply with all applicable state and federal privacy laws including the federal Family Educational Rights and Privacy Act of 1974 and the Health Insurance Portability and Accountability Act of 1996.
- I. **Anti-Trust Violations.** The parties shall assign any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the parties toward fulfillment of this Agreement to the State of Arizona.
- J. **Privatization.** To the extent that this Agreement may require or lead to the privatization of any governmental function, the parties agree to comply with the requirements of A.R.S. § 41-2772.
- K. **Choice of Law.** This Agreement shall be construed in accordance the laws of the State of Arizona.
- L. **Arbitration:** To the extent required by A.R.S. §§ 12-1518(B) and 12-133, the parties agree to resolve any dispute arising out of this agreement by arbitration, except as may be required by other applicable statutes.

<p align="center">AGREEMENT Between The Arizona State School for the Deaf and Blind and Participating Public Schools in the <u>Southeast</u> Regional Cooperative</p>	RE: Regional Cooperative Agreement	
	Page 11 of 11	Date: October 2014

VIII. NOTICES, REPORTS, CORRESPONDENCE shall be sent to the following addresses:

ASDB
Southeast Regional Cooperative
ATTN: Pia Benson
Regional Director
PO Box 85000
Tucson, AZ 85754

520-770-3198

Participating School:
Nogales Unified School District
Attention: Judith Mendoza Jimenez
Title: Student Services Director
Mailing Address: 310 W. Plum Street
City: Nogales AZ Zip: 85621

Contact Number: 520-397-7935
Email: jmendoza@nUSD.k12.az.us

IX. SIGNATURE AUTHORITY

- a. This Agreement is entered into and is effective as of the date of the last signature.
- b. By signing below, the signer certifies that he or she has the authority to enter into this agreement and has read the foregoing and agrees to accept the provisions herein.
- c. This Agreement may be executed in counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

ASDB Regional Cooperative		Nogales Unified School District	
Signature	Date	Signature	Date
Pia Benson, Regional Director		Fernando Parra, Superintendent	
Typed Name and Title		Typed Name and Title	
PO Box 85000		NUSD, 31 W. Plum Street	
Address		Address	
Tucson, AZ 85754		Nogales, AZ 85621	
City/State/Zip		City/State/Zip	

William Koehler, Assistant Superintendent
Arizona State Schools for the Deaf and the Blind
Date

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Participating School Governing Board.

By: X Susu Segal 9-14-15
Legal Counsel for Participating School Date

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the ASDB Governing Board.

By: _____ Date
Legal Counsel for ASDB



SOUTHEAST REGIONAL COOPERATIVE

1200 W. Speedway Blvd / PO Box 85000 Tucson, AZ 85754
(520) 770-3200 / (520) 770-3782 fax

Addendum A

PROGRAMS FOR SENSORY IMPAIRED CHILDREN FUNDING RATIONALE AND PROCESS

Program for hearing impaired students. This program is designed to provide for the special education and related service needs for students who are classified as HI. Special education and related services are provided by the Southeast Regional (SER) Cooperative to the student, who is enrolled in a regular education setting in the student's district of residence or in a host district. Because the student's special education and related service needs are derived from the student's hearing impairment, these children are counted by the SER Cooperative (ASDB) for voucher funding. In turn, the cooperative pays a reimbursement for regular education programs and services to a host district, which frequently is the district of residence. The district of residence is responsible for daily transportation. The host district and the SER Cooperative are responsible for program related transportation.

All funds generated through voucher funding, or any other source, shall remain within the region, to be used for the benefit of students served. All administrative costs shall continue to be the responsibility of ASDB.

Program for visually impaired students. This program is designed to provide for the special education and related service needs for students who are classified as VI. Special education and related services are provided by the SER Cooperative to the student, who is enrolled in a regular education setting in the student's district of residence or in a host district. Because the student's special education and related service needs are derived from the student's visual impairment, these children are counted by the SER Cooperative for voucher funding. In turn, the cooperative pays a reimbursement for regular education programs and services to a host district, which frequently is the district of residence. The district of residence is responsible for daily transportation. The host district and the SER Cooperative are responsible for program related transportation.

Students counted for voucher funding who are legally blind will also be counted for the American Printing House for the Blind (APH) program benefits. All funds generated through voucher funding, or any other source, shall remain within the region, to be used for the benefit of students served. All administrative costs shall continue to be the responsibility of ASDB.

Program for all other special education students. This program is designed to provide for the special education and related service needs for students with a documented sensory impairment, who are classified as multiply disabled (MD), multiply disabled severely sensory impaired (MDSSI), or in any other special education category. Special education and related services to address the student's sensory impairment are provided by the SER Cooperative to the student, who is enrolled in a regular or special education setting in the student's district of residence or in a host district. Because the student's special education and related service needs are complex and derived from multiple impairments, these children are counted by the district of residence receiving categorical state aid for special education. In turn, the district of residence pays a fee for service to the cooperative for special education programs and services related to the student's sensory impairment, and possibly to a host district for services rendered by the host district. However, when the MD or MDSSI student's special education and related services needs are derived primarily from the student's sensory impairment, that student may be counted by the SER Cooperative for voucher funding. In these cases, both the district and the Cooperative staff must agree that the student's special needs will be most effectively met by Cooperative services. The district of residence is responsible for daily transportation. The host district and the SER Cooperative are responsible for program related transportation.

Children counted on the district of residence census may also be counted for Federal flow-through funds, used to supplement the student's education program as well as the APH program benefits. All administrative costs shall continue to be the responsibility of ASDB. The cooperative shall not consider administrative costs in determining annual fee for service rates to be charged for programs and services for students.



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Addendum A

VOUCHER FUNDING

All students with special education and related service needs derived from the student's hearing impairment or visual impairment are counted by the SER Cooperative for voucher funding. In turn, the Cooperative pays a reimbursement for regular education programs and services to the host district.

All funds generated through voucher funding, or any other source, shall remain within the region, to be used for the benefit of children served.

SER Cooperative

Team Lead in IEP process
Special education program
Related services (all specialized)
Annual & triennial assessments,
as needed
All specialized equipment and
materials for sensory impairment
All necessary technical assistance
and program development
assistance to support regular
education program
Parent training--nature & needs,
career development
Transition planning
Submits voucher application to district
for signature and to ADE for payment
Submits federal census on vouchered students

Host District

Participation In IEP process
Regular education program
Assists in parent training
Participates in transition planning
All other equipment and materials
Case management

District of Residence

Participation In IEP process
Daily Transportation
Participates in transition planning
Approves voucher application

FEE FOR SERVICE

Special education and related services to address the student's sensory impairment are provided by the SER Cooperative to the student who is enrolled in a regular or special education setting in the student's district of residence or in a host district. Since the student's special education and related service needs are complex and derived from multiple impairments, these students are counted by the district of residence, receiving categorical state aid for special education. In turn, the district of residence pays a fee for service to the Cooperative for special education programs and services related to the student's sensory impairment. However, when the MD or MDSSI student's special education and related services needs are derived primarily from the student's sensory impairment, that student may be counted by the SER Cooperative for voucher funding. In these cases, both the district and the Cooperative staff must agree that the student's special needs will be most effectively met by Cooperative services.

SER Cooperative

Participation in IEP process
Special education program and
services (related to sensory
impairment)
Specialized related services
Technical assistance and program
development assistance for
sensory impairment
All specialized equipment and
materials for sensory impairment

Host District

Team Lead In IEP process
Regular education program
Special education program
(not related to sensory
impairment)
Parent training--nature & needs,
career development
Participates in transition planning
Casemanagement

District of Residence

Participation In IEP process
Transportation
Parent training -- nature & needs,
career development
Participates in transition planning
Claims ADM for student



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Addendum B

MEMBERSHIP FEES

SCHOOL YEAR 2015-2016

The fee for membership in the SER Cooperative is based on the districts' previous year ADM total on the 100-day count as follows:

<u>LEVEL</u>	<u>ADM</u>	<u>FEE</u>
A	0-200	\$250
B	201-999	\$500
C	1,000-4,999	\$750
D	5,000+	\$1000

Membership fees entitle the district access to supplemental services, which address the needs of Sensory Impaired students. The following are examples of services available:

- | | |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Audiological Services (See addendums)
Communication Evaluations
Technical Assistance | Orientation & Mobility Evaluations
Functional Vision Assessments
Inservice Training |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|

*Note: Districts that choose to access the cooperative solely through membership fees shall pay actual costs associated with evaluation assessments.

ADDITIONAL SERVICES FEES

District Screening Fees (HI/VI): Minimum of 10 screenings, \$20 per student

T-3 Training: Hearing screening training provided to district personnel, as needed, \$35 per person



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SCHOOL YEAR 2015-2016

AUDIOLOGICAL ASSESSMENTS

An additional fee to member districts will be charged for each audiological assessment in excess of the following numbers.

<u>Level</u>	<u>Membership Fee</u>	<u>Evaluations Covered</u>
A Districts	\$250	26
B Districts	\$500	50
C Districts	\$750	66
D Districts	\$1000	82

Audiologicals exceeding the covered amount will be charged \$20 each:



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SCHOOL YEAR 2015-16

FEE FOR SERVICE COSTS

Fee for Service rates are uniform across all of the Cooperatives. Rates are set by Cooperative Directors working with ASDB Finance and are approved by regional Executive Councils and the ASDB Superintendent. Rates are based on the number of hours of service provided by staff members of the cooperative as well as on whether or not equipment is provided (i.e., sound field systems, FM systems, CCTVs, etc.).

Direct/Indirect Services (No equipment provided)	
Direct/Indirect services . . (up to 2 hrs/visits/month)	\$ 2,800.00
Itinerant Services (Equipment provided)	
Level I (up to 1 ½ hrs svc/wk)	\$ 5,245.00
Level II (more than 1 ½ up to 5 hrs svc/wk)	\$ 7,335.00
Resource Services (Equipment provided)	
Level III (more than 3 up to 5 hrs svc/wk)	\$11,000.00
Level IV (more than 5 up to 10 hrs svc/wk)	\$16,260.00
Level V (more than 10 up to 15 hrs svc/wk)	\$21,500.00

Fee-for-service students receiving more than 15 hours of weekly services will be billed at cost.

All services are to be provided by a Staff Member of the SER Cooperative.

The term "Staff member of the Cooperative" shall include, but is not limited to, any one or more of the personnel: teacher of the deaf/hard of hearing, VI / O&M teacher, educational interpreter, VI / HI instructional assistant, technical assistant brailier, technical assistant intervener.

ASDB will provide an invoice listing all fee-for-service students in your district.

Districts are no longer allowed to subtract what is billed by ASDB from what is owed to the district. This change is necessary for auditing and accounting purposes.

(Fee for Service students receiving FBC materials will be Level 1 since they receive equipment)



SOUTHEAST REGIONAL COOPERATIVE

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Addendum C-1

SCHOOL YEAR 2015-16

ESTIMATED CALCULATION OF TUITION FOR VOUCHER STUDENTS ADM REINBURSEMENT PLAN

Rates are based on a total of 180 days. Rates will be prorated if necessary.

\$1500 per voucher student per year, without
Educational Interpreter
Instructional Assistant
Orientation and Mobility
Rehabilitation Therapy

or

\$1500 per voucher student per year, with
Educational Interpreter
Instructional Assistant
Orientation and Mobility
Rehabilitation Therapy
Educational Transcriber

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
September 28, 2015**

CONSENT ITEM: Personnel Agenda Summary
SUBMITTED BY: Mayra Zuniga, Human Resources Director
DATED: September 2015

1. Observations/Field Studies

- a) Ivonne Flores at Coronado Elementary School through University of Arizona South
- b) Ruby Salcido at Coronado Elementary School through University of Arizona South**

2. Administrative Internship

- a) Michelle Cota at Wade Carpenter Middle School with Dr. Roman Soltero through Northern Arizona University
- b) Lisa Calza at Pierson Vocational High School with Mr. Joel Kramer through Northern Arizona University

3. Substitutes/On-Call Employee for School Year 2015-2016

- a) Vicky Key, Substitute

4. Retirement/Release of Contract and Authorization for Waiver of Liquidated Damages SY 2015-2016

- a) Maria Neuman, Teacher at Pierson Vocational High School, effective December 31, 2015

5. Declined Offer for School Year 2015-2016

- a) Luz Duran, On-Call Bus Driver

6. Volunteers for School Year 2015-2016

	<u>School Site</u>	<u>Last Name</u>	<u>First Name</u>	<u>Parent/Non-Parent</u>	<u>Expiration Date</u>
A	AJM	Castelo	Denise	Parent	May 2016
B	AJM	Flores	Silvia	Parent	May 2020
C	AJM	Gonzalez	Angelica	Parent	May 2020
D	AJM	Janak	Iracema Lilian	Parent	May 2020
E	AJM	Ortiz	Dora	Parent	May 2020
F	AJM	Rivas	Maria	Parent	May 2020
G	AJM	Rodriguez	Angelica	Parent	May 2020
H	AJM	Valencia	Veronica Dolores	Parent	May 2018
I	Bracker	Angulo	Maria de los Angeles	Parent	May 2017
J	Bracker	Castillo	Krystal Suzette	Parent	May 2018
K	Bracker	Chavez	Vanessa	Parent	May 2017
L	Bracker	Diaz	Maria	Parent	May 2016
M	Bracker	Renteria	Martin Alberto	Parent	May 2021
N	Bracker	Valenzuela	Liza Maria	Parent	May 2017
P	Bracker	Valenzuela	Zinnia Vanesa	Parent	May 2021
Q	Bracker	Villela	Eileen	Parent	May 2021
R	Bracker	Zepeda	Roxana	Parent	May 2017
S	Carpenter	Milner	Julie Annabella	Parent	May 2017
T	Carpenter	Montoya	Carlos	Parent	May 2016

NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
September 28, 2015

U	Carpenter	Montoya	Fabiola	Parent	May 2016
V	Carpenter	Stiegleiter	Maria Elena	Parent	May 2018
W	Challenger	Cruz	Octavio Gabriel	Parent	May 2021
X	Challenger	Cruz	Priscilla	Parent	May 2021
Y	Challenger	Garcia	LiliAnn	Parent	May 2019
Z	Challenger	Garcia	Melissa	Parent	May 2020
Aa	Challenger	Manzanedo	Roxana	Parent	May 2020
Bb	Challenger	Morales	Karina	Parent	May 2019
Cc	Challenger	Norzagaray	Anna Isabel	Parent	May 2016
Dd	Challenger	Osorio	Claudia	Parent	May 2017
Ee	Challenger	Osorio	Jesus Francisco	NHS Student/Sr. Project	May 2016
Ff	Challenger	Perez	Alfonso Alejandro	NHS Student/Sr. Project	May 2016
Gg	Challenger	Rivera	Crystal Lorraine	Parent	May 2020
Hh	Challenger	Rodriguez	Yessica	Parent	May 2020
Ii	Challenger	Velasquez	Roxana	Parent	May 2019
Jj	Challenger	Villa	Guadalupe	Parent	May 2021
Kk	Challenger	Villagrana	Laura	Parent	May 2020
Ll	Coronado	Abril	Selene	Parent	May 2018
Mm	Coronado	Acosta	Claudia	Parent	May 2018
Nn	Coronado	Ahumada	Priscilla	Parent	May 2018
Oo	Coronado	Alvarez	Crystal	Parent	May 2018
Pp	Coronado	Fierros	Lizzette	Parent	May 2018
Qq	Coronado	Gallardo	Ana Lizette	Parent	May 2018
Rr	Coronado	Santa Cruz	Cindy	Parent	May 2018
Ss	Coronado	Higuera	Mariza	Parent	May 2018
Tt	Coronado	Ojeda	Janeth	Parent	May 2018
Uu	Coronado	Proto	Glenda	Parent	May 2016
Vv	Coronado	Sandoval	Mabby	Parent	May 2018
Ww	Coronado	Vejar	Nancy Mercedes	Parent	May 2018
Xx	Coronado	Yubeta-Lechuga	Priscilla	Parent	May 2018
Yy	Lincoln	Acuna	Aissa Olivia	Parent	May 2016
Zz	Lincoln	Figuroa	Rafaela	Parent	May 2016
Aaa	Lincoln	Montano	Antonieta	Parent	May 2016
Bbb	Lincoln	Vazquez	Maria de la Luz	Parent	May 2016
Ccc	NHS	Martinez	Manuela	Parent	May 2019
Ddd	NHS	*Suarez	Juan	Non-Parent	May 2016
Eee	NHS	Yepiz	Ana Lilia	Parent	May 2016
	* Non-Parent w/Finger Print Clearance				

RECOMMENDATION

The administrative recommendation is to approve the personnel items as presented.

* Recommendation is for the Governing Board to approve the personnel as presented, contingent upon satisfactory completion of administrative requirements, as determined by the Superintendent.

** Recommended for ratification by the Governing Board.

***Retired employee direct hire.

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
September 28, 2015**

CONSENT ITEM: Addenda for School Year 2015-2016
SUBMITTED BY: Mayra Zuniga, Human Resources Director
DATED: September 2015

BACKGROUND

As additional addenda are needed, they are brought to the Governing Board for approval.

Nogales Unified School District entered a partnership with Mariposa Community Health Center (MCHC) to implement a grant entitled Santa Cruz County Adolescent Wellness Network (AWN). The purpose of AWN is to promote adolescent wellness through advocacy, education, and collaboration with youth, schools, and community organizations serving youth ages 12-25. In addition, the AWN will develop and implement a system of school-linked health care for students in grades K-12. This is the second year of the grant; however, this will be the first year of implementation for NUSD.

This year we will focus on evaluation, data-sharing, and planning with MCHC. One of the main purposes of the grant is to develop and implement a referral process. We will have a Nurse Coordinator for this project who will work with other nurses and CNA's in the district on reporting/documentation collection and will serve as a liaison with MCHC for the AWN grant.

For full implementation of the grant, we will provide addenda to compensate for the extra work our staff will be doing to ensure a successful program and meet all requirements of the grant. The following is a brief description of each addenda:

1. Nurse Coordinator. This person will work with the other nurses and CNA's in the District on reporting/documentation collection and serve as a liaison with Mariposa Community Health Center on the Santa Cruz County Adolescent Wellness Network.
2. Nurse Connections. These individuals will participate in a school-linked referral system and the assessment and description of existing needs of students with the primary care providers in the county and assist in the development of the health-care referral system.
3. CNA Liaisons. These individuals will input data for the referral system from health care providers and act as the point-of-reference for contacting parents to advise them to take their children to the health-care providers when needed.
4. Clerk. The individual is responsible to gather data for reports as required for the Adolescent Wellness Network.

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
September 28, 2015**

Type	#	Amount	DAC	Description	Account
Addendum	1	\$2,000/ year	Student Services	Adolescent Wellness Network – Nurse Coordinator	306.100.2100.6122.501
Addendum	10	\$1,000/ year	Student Services	Adolescent Wellness Network – CNA Liaisons	306.100.2100.6122.501
Addendum	4	\$2,000/ year	Student Services	Adolescent Wellness Network – Nurse Connections	306.100.2100.6122.501
Addendum	1	\$1,000/ year	Student Services	Adolescent Wellness Network – Clerk	306.100.2100.6122.501

Nogales Unified School District entered into an agreement with the Santa Cruz County Superintendent's Office to receive services from their Career Readiness Educational Opportunities Project, also known as the CREO Project. The purpose of the grant is to promote the Metromatematicas approach to learning math and logical thinking through hands-on exposure. NUSD has agreed to provide addenda for a site coordinator who serves as the liaison with the county and helps with monitoring the students selected to work in an after-school program, a second counselor to also work with the students, a teacher who provides after-school instruction through the program, and a teacher to be part of the county's curriculum committee which develops lessons using the Metromatematicas approach. The following is a brief description of each addenda:

1. Site Coordinator will act as a liaison with the county in recruiting students selected for the after-school program and who helps in the recruitment of students.
2. A counselor who monitors students in the program, mentoring them and monitoring their achievement.
3. A mathematics teacher who works in the after-school program delivering lessons using the Metromatematicas approach.
4. A teacher who is a member of the county's curriculum committee which develops lessons and laboratory units for use in the program.

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
September 28, 2015**

Type	#	Amount	DAC	Description	Account
Addendum	1	\$5,000/ year	NHS	CREO – Site Coordinator	320.100.1000.6122.501
Addendum	1	\$5,000/ year	NHS	CREO – Counselor	320.100.1000.6122.501
Addendum	1	\$4,800/ year	NHS	CREO – Teacher	320.100.1000.6122.501
Addendum	1	\$2,000/ year	NHS	CREO – Curriculum Committee Member	320.100.1000.6122.501

RECOMMENDATION

It is the administrative recommendation that the addenda be approved based on the AWN and CREO grant implementation requirements. The requests have been reviewed by the Superintendent and Finance Director, and funding is available from the grants to support these requests.

The administrative recommendation is to approve the additional addenda as presented.

NOGALES UNIFIED SCHOOL DISTRICT #1
AGENDA ITEM SUMMARY
September 28, 2015

ACTION ITEM: Approval of Resolution and Letter to the Honorable Governor of Arizona Doug Ducey in Support of K-12 Funding and to Call for a Special Session of the State Legislature

BACKGROUND: As requested by the Governing Board at our last meeting, staff has drafted the attached resolution and letter in support of funding for K-12 education and requesting that the Honorable Governor Doug Ducey convene a special session of the State Legislature for resolution of the inflation lawsuit which is pending. The resolution and letter have been approved as to form by legal counsel.

RECOMMENDATION: The administrative recommendation is for the NUSD Governing Board to approve the attached resolution and authorize the Governing Board President to sign the attached letter consistent with the resolution and take all necessary action to forward it to the Governor of Arizona.

ENCLOSURES:

Resolution No. 2015-09-28

Letter to the Honorable Governor of the State of Arizona Doug Ducey

RESOLUTION NO.2015-09-28

**A RESOLUTION OF THE NOGALES UNIFIED SCHOOL DISTRICT #1 (NUSD)
GOVERNING BOARD TO THE HONORABLE GOVERNOR OF ARIZONA IN
SUPPORT OF ADEQUATE FUNDING FOR K-12 EDUCATION AND REQUESTING A
SPECIAL SESSION OF THE STATE LEGISLATURE**

WHEREAS, the NUSD Governing Board deems it to be in the best interest of K-12 education in the State of Arizona, and of all staff, teachers and students at NUSD that there be support of K-12 funding by the state; and

WHEREAS, after more than four years of delays, it's time to put an end to the stall tactics preventing voter-mandated funds from reaching our schools; and

WHEREAS, more than half-a-million district and charter school students have not had the opportunity to learn in a classroom that was funded in the manner voters intended when they passed Prop 301 in 2000; and

**NOW, THEREFORE, BE IT RESOLVED BY THE NUSD GOVERNING BOARD
AS FOLLOWS:**

1. That by virtue of resolution and letter, we request your support to obey the courts and the will of the people and convene a special session to resolve this matter.
2. That you take any and all action necessary to adequately fund K-12 education and ensure that all staff, including teachers and students are successful and are priority in Arizona.

PASSED, ADOPTED AND APPROVED by the NUSD Governing Board this 28th day of September, 2015.

Manuel Ruiz, President

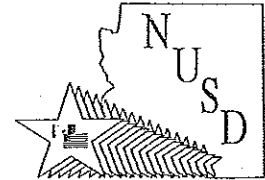
ATTEST:

APPROVED AS TO FORM:

Marcelino Varona, Jr. Board Clerk

Susan Segal, Attorney

Nogales Unified School District No. 1



The Honorable Governor Doug Ducey
Governor of Arizona
Capitol Complex
1700 W. Washington
Phoenix, AZ 85007

September 28, 2015

Dear Honorable Governor Ducey:

This letter is sent on behalf of Nogales Unified School District #1, Governing Board and district leaders, staff, teachers, and students seeking your support for K-12 funding.

More than half-a-million district and charter school students have not had the opportunity to learn in a classroom that was funded in the manner voters intended when they passed Prop 301 in 2000. We are concerned about the challenges facing education and the lack of funding to support such challenges, including a statewide teacher shortage.

We believe strong public school systems create strong communities and build a strong economy. To realize this connection, we urge you to enter into a special session of the Legislature and take action on providing the necessary funding related to the inflation lawsuit funds which are due to districts. We believe that your decision to rebuild our educational systems must be a priority. As a Governing Board, we are certain that funding public education promises a return on our investment within all communities in Arizona.

This court fight has let down many stakeholders, but worse, it has let down our children and the committed teachers and staff who have been charged with laying the foundation for their success. We are hoping that by virtue of this letter, you will find it just to obey the courts and the will of the people. We urge you to support students and keep in mind that learning doesn't just happen in the classroom; we need to make sure we're supporting the whole child. To that end, it's important to adequately fund K-12 education and ensure that all teachers, students, and staff are successful and are a priority.

On behalf of NUSD's Governing Board and the community we represent, please restore these voter-mandated funds and settle this lawsuit!

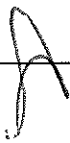
Sincerely,

Manuel Ruiz
NUSD#1 President of the Board

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Action Agenda APPROVED: _____
Approval of FY 2015 Annual Financial Report (AFR)

SUBMITTED BY: Adelmo Sandoval DATE SUBMITTED: 9/22/2015
Finance Director 

BACKGROUND:

The FY2015 Annual Financial Report (AFR) must be submitted to the Arizona Department of Education by October 15, 2015 and the summary must also be published by November 15, 2015.

The Annual Financial Report reflects the District's FY 2014-2015 budgeted and actual expenditures including revenues with the beginning and ending balances for all funds.

In accordance with A.R.S.§15-904, districts can now meet the publication requirements by submitting by the AFR and the AFR Summary electronically to ADE and posting the AFR on the District's website by November 15, 2015. Additionally, the District must provide a link on the ADE website to district's website AFR link.

RECOMMENDATION:

The Administrative recommendation is that the Governing Board approve the FY 2015-Annual Financial Report and authorize the Web Based publication of the Summary of School District Annual Financial Report, as required by the Uniform Systems of Financial Records (USFR) and Arizona Revised Statutes 15-904.

ENCLOSURE:

FY 2015 Annual Financial Report
FY 2015 Annual Financial Report Power Point Presentation

DISTRICT NAME Nozales Unified School District

COUNTY Santa Cruz

CTDS NUMBER 120201000



ANNUAL FINANCIAL REPORT

We, the Governing Board of the District, hereby certify the Annual Financial Report per A.R.S. §15-904 for the Fiscal Year **2015**

SIGNATURE/DATE	SIGNATURE/DATE
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The Annual Financial Report filed for FY 2015 uploaded to the Arizona Department of Education's Web site on October 15, 2015 contain(s) the data for the AFR described above.

Superintendent Signature	Business Manager Signature
<u>Fernando Parra</u>	<u>Adelmo Sandoval</u>
Superintendent (Typed Name)	Business Manager (Typed Name)
<u>Adelmo Sandoval</u>	<u>(520) 397-7942</u>
District Contact Employee	Telephone Number
	<u>asandoval@ausd.k12.az.us</u>
	E-mail

TOTAL EXPENDITURES BY FUND

1. Maintenance & Operation (from page 2, line 13)	\$ 28,756,553
2. Classroom Site Funds (from page 3, line 49 plus page 3, footnote 1)	\$ 1,981,132
3. Unrestricted Capital Outlay (from page 4, UCCO Fund line 10)	\$ 601,365

CTDS NUMBER 120201000

COUNTY Santa Cruz

DISTRICT NAME Negales Unified School District

FUND	REVENUE	MAINTENANCE AND OPERATION FUND 001 ACTUAL	UNRESTRICTED CAPITAL OUTLAY FUND 610 ACTUAL	ADJACENT WAYS FUND 600 ACTUAL	DEBT SERVICE FUND 700 ACTUAL
1	Beginning Fund Balance (1)	2,396,744	997,219	5,822	1,372
1000	Local				
1110	Property Taxes	6,266,350	24,195		3,838
1140	Penalties and Interest on Taxes				
1280	Revenue in Lien of Taxes	32,847	2,165		
1310	Tuition from Individuals	36,194	24,078		
1320	Tuition from Other Arizona Districts				
1340	Tuition from Other Private Schools (Other than Individuals)				
1350	Tuition from Other Government Sources Within Arizona				
1360	Tuition from Other Government Sources Outside Arizona				
1410	Transportation Fees from Individuals				
1420	Transportation Fees from Other Arizona Districts				
1430	Transportation Fees from Out-of-State Districts				
1440	Transportation Fees from Other Private Sources (Other than Individuals)				
1450	Transportation Fees from Other Government Sources Within Arizona				
1460	Transportation Fees from Other Government Sources Outside Arizona				
1800	Other (Specify) (C) 1920/1980/1990	110	291		
18	Salaries (lines 2-38)	1,848	269		
19	Salaries (lines 2-38)	6,834,929	31,827	0	1,838
2000	Intermediary				
2110	County School Fund				
2120	County Equalization Assistance	1,047,016	41,924		
2210	Special County School Reserve Fund				
Other (Specify)	2,499				
24	Subtotal (lines 20-23)	1,047,016	41,924		
3000	State				
3110	State Equalization Assistance	21,128,485	880,154		
3120	Milligan State Aid	491,826	22,493		
Other (Specify)					
32	Subtotal (lines 30-31)	21,620,319	902,647		
4000	Federal				
4100	Unrestricted Revenue Received Directly from the Federal Government				
4200	Unrestricted Revenue Received from the Federal Government through the State				
4500	Restricted Revenue Received from the Federal Government through the State				
4700	Revenue Received from the Federal Government through Other Intermediate Agencies				
4800	Revenue in Lien of Taxes				
4900	Revenue from Other Sources of the District				
Other (Specify)					
Subtotal (lines 20-43)		22,667,335	944,571		
37	Total Fund Revenue (lines 19, 24, 28, and 36)	29,330,299	997,796	0	1,838
38	Insurance of Bonds				
39	Interest on Bonds				
40	Other (Specify)	2,516	76,651		
41	TOTAL FUNDS AVAILABLE (lines 1 and 37 - 40)	31,754,859	1,074,447	3,833	3,411
42	Total Expenditures	28,556,233	601,462		
43	Other Financing Uses and Other Items				
44	TOTAL EXPENDITURES AND OTHER USES (lines 42 plus 43)	28,556,233	601,462	0	3,411
45	ENDING FUND BALANCE (line 41 minus line 44) (2)	2,998,626	472,985	3,833	0

- (1) The Maintenance and Operation Fund beginning fund balance includes the revolving account cash balance of \$ _____ at 7/1/14.
- (2) The Government Property Lease Expense Tax revenue included on line 18 is \$ _____.
- (3) The Maintenance and Operation Fund ending fund balance includes the revolving account cash balance of \$ _____ at 6/30/15.

COUNTY Santa Cruz

MAINTENANCE AND OPERATION FUND (001)—EXPENDITURES

DISTRICT NAME Nogales Unified School District

CTDS NUMBER 120021000

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease in Actual
						Budget	Actual	
300 Regular Education								
1000 Instruction	9,367,493	2,035,888	20,885	230,620	10,820	12,657,673	11,665,706	17.8%
2000 Support Services								
2100 Students	1,128,897	296,354	10,531	20,291		1,392,241	1,427,498	2.1%
2200 Instructional Staff	383,602	93,818	9,818	3,124	2,144	484,008	494,314	9.4%
2300 General Administration	293,763	61,376	24,436	3,055	14,116	275,960	396,946	51.8%
2400 School Administration	1,482,327	387,820	4,989	29,473	3,775	1,816,673	1,903,594	-0.8%
2500 Central Services	753,329	223,699	361,719	31,070	3,969	1,316,671	1,373,186	2.9%
2600 Operation & Maintenance of Plant	2,128,235	647,871	1,771,311	1,281,349	2,230	5,556,742	5,831,996	6.3%
2900 Other						0	0	0.0%
3000 Operation of Noninstructional Services	183,223	47,224				238,671	230,447	-2.7%
610 School-Sponsored Co-curricular Activities	169,212	39,845	23,186	6,773	25,117	272,033	284,133	2.8%
620 School-Sponsored Athletics	290,793	54,431	12,647	31,927	70,872	470,311	440,670	-0.8%
630 Other Instructional Programs								
700, 800, 900 Other Programs								
Regular Education Subsection Subtotal (lines 1-13)	16,181,076	3,888,754	2,241,532	1,657,682	134,043	24,314,859	24,083,065	10.7%
200 Special Education								
1000 Instruction	1,986,422	547,405	93,301	9,186	96	3,069,889	2,556,970	-38.7%
2000 Support Services								
2100 Students	464,509	119,797	17,788	4,880	730	638,083	608,104	-4.4%
2200 Instructional Staff	51,754	17,332	2,294			67,250	71,440	-1.3%
2300 General Administration								
2400 School Administration								
2500 Central Services								
2600 Operation & Maintenance of Plant								
2900 Other								
3000 Operation of Noninstructional Services								
Subtotal (lines 15-23)	2,423,145	684,594	113,883	14,066	826	3,790,222	3,236,314	-33.7%
400 Pupil Transportation			1,259,546	1,509		1,275,354	1,272,893	-1.0%
510 Desegregation								
26. (from Districtwide Desegregation Expenditures, page 2, line 44)								
520 Special K-3 Program Override								
530 Diversion Prevention Programs								
1000 Instruction								
2000-3000 Support Serv. & Oper. of Noninstructional Serv.								
Subtotal (lines 28 and 29)								
2400 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 20)								
550 K-3 Reading Program								
560 K-3 Reading Program								
Total Expenditures (lines 14, 24-27, 30-32)	18,734,092	4,604,403	3,613,961	1,669,263	134,869	29,790,547	28,756,253	2.3%
Subtotal (lines 14-23)	18,734,092	4,604,403	3,613,961	1,669,263	134,869	29,790,547	28,756,253	2.3%
Subtotal (lines 24-32)								
Subtotal (lines 14-32)								

DISTRICT NAME: Nogales Unified School District COUNTY: Santa Cruz CTR# NUMBER: 120201000

CLASSROOM SITE FUNDS 011, 012, AND 013 - REVENUES, EXPENDITURES, AND FUND BALANCES	Revenues and Expenditures - Function Codes	Unassigned Fund Balance	CLASSROOM SITE FUNDS 011, 012, AND 013 - REVENUES		EXPENDITURES		FUND BALANCE	Prior Year Actual	% Increase/Decrease Actual	Funding Source
			Actual	6000 (1)	6000 (1)	6000 (1)				
1	Classroom Site Fund 011 - Base Salary									
2	Revenue - Salaries (070)		284,343	76,312				310,000	13.3%	
3	Interest Income									
4	Expenditures									
5	1000 Instruction									
6	2100 Support Services - Students									
7	2200 Support Services - Instructional Staff									
8	2300 Support Services - Instructional Staff									
9	2400 Support Services - Instructional Staff									
10	2500 Support Services - Instructional Staff									
11	2600 Support Services - Instructional Staff									
12	2700 Support Services - Instructional Staff									
13	2800 Support Services - Instructional Staff									
14	2900 Support Services - Instructional Staff									
15	3000 Support Services - Instructional Staff									
16	3100 Support Services - Instructional Staff									
17	3200 Support Services - Instructional Staff									
18	3300 Support Services - Instructional Staff									
19	3400 Support Services - Instructional Staff									
20	3500 Support Services - Instructional Staff									
21	3600 Support Services - Instructional Staff									
22	3700 Support Services - Instructional Staff									
23	3800 Support Services - Instructional Staff									
24	3900 Support Services - Instructional Staff									
25	4000 Support Services - Instructional Staff									
26	4100 Support Services - Instructional Staff									
27	4200 Support Services - Instructional Staff									
28	4300 Support Services - Instructional Staff									
29	4400 Support Services - Instructional Staff									
30	4500 Support Services - Instructional Staff									
31	4600 Support Services - Instructional Staff									
32	4700 Support Services - Instructional Staff									
33	4800 Support Services - Instructional Staff									
34	4900 Support Services - Instructional Staff									
35	5000 Support Services - Instructional Staff									
36	5100 Support Services - Instructional Staff									
37	5200 Support Services - Instructional Staff									
38	5300 Support Services - Instructional Staff									
39	5400 Support Services - Instructional Staff									
40	5500 Support Services - Instructional Staff									
41	5600 Support Services - Instructional Staff									
42	5700 Support Services - Instructional Staff									
43	5800 Support Services - Instructional Staff									
44	5900 Support Services - Instructional Staff									
45	6000 Support Services - Instructional Staff									
46	6100 Support Services - Instructional Staff									
47	6200 Support Services - Instructional Staff									
48	6300 Support Services - Instructional Staff									
49	6400 Support Services - Instructional Staff									
50	6500 Support Services - Instructional Staff									
51	6600 Support Services - Instructional Staff									
52	6700 Support Services - Instructional Staff									
53	6800 Support Services - Instructional Staff									
54	6900 Support Services - Instructional Staff									
55	7000 Support Services - Instructional Staff									
56	7100 Support Services - Instructional Staff									
57	7200 Support Services - Instructional Staff									
58	7300 Support Services - Instructional Staff									
59	7400 Support Services - Instructional Staff									
60	7500 Support Services - Instructional Staff									
61	7600 Support Services - Instructional Staff									
62	7700 Support Services - Instructional Staff									
63	7800 Support Services - Instructional Staff									
64	7900 Support Services - Instructional Staff									
65	8000 Support Services - Instructional Staff									
66	8100 Support Services - Instructional Staff									
67	8200 Support Services - Instructional Staff									
68	8300 Support Services - Instructional Staff									
69	8400 Support Services - Instructional Staff									
70	8500 Support Services - Instructional Staff									
71	8600 Support Services - Instructional Staff									
72	8700 Support Services - Instructional Staff									
73	8800 Support Services - Instructional Staff									
74	8900 Support Services - Instructional Staff									
75	9000 Support Services - Instructional Staff									
76	9100 Support Services - Instructional Staff									
77	9200 Support Services - Instructional Staff									
78	9300 Support Services - Instructional Staff									
79	9400 Support Services - Instructional Staff									
80	9500 Support Services - Instructional Staff									
81	9600 Support Services - Instructional Staff									
82	9700 Support Services - Instructional Staff									
83	9800 Support Services - Instructional Staff									
84	9900 Support Services - Instructional Staff									
85	1000 Support Services - Instructional Staff									
86	1010 Support Services - Instructional Staff									
87	1020 Support Services - Instructional Staff									
88	1030 Support Services - Instructional Staff									
89	1040 Support Services - Instructional Staff									
90	1050 Support Services - Instructional Staff									
91	1060 Support Services - Instructional Staff									
92	1070 Support Services - Instructional Staff									
93	1080 Support Services - Instructional Staff									
94	1090 Support Services - Instructional Staff									
95	1100 Support Services - Instructional Staff									
96	1110 Support Services - Instructional Staff									
97	1120 Support Services - Instructional Staff									
98	1130 Support Services - Instructional Staff									
99	1140 Support Services - Instructional Staff									
100	1150 Support Services - Instructional Staff									

(1) For FY 2015, the district received Classroom Site Fund revenues of \$1,000,000 for Classroom Site Fund 011, \$1,000,000 for Classroom Site Fund 012, and \$1,000,000 for Classroom Site Fund 013. This amount is not included in the amounts reported for Fund 011.

(2) Include amounts expended for replacement various expenses in Funds 011, 012, and 013 on lines 16, 17, and 18, respectively.

CTDS NUMBER 120201000

COUNTY Santa Cruz

DISTRICT NAME Nogales Unified School District

UNRESTRICTED CAPITAL OUTLAY (610) FUND--EXPENDITURES

Expenditures	Remits 640	Library Books, Textbooks, & Instructional Aids 661-664	Property 6700	Redemption of Principal 6811, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease in Actual
							Budget	Prior Year Actual	
Unrestricted Capital Outlay Override (1)	0	0	0	0	0	0	0	0	0.0%
Unrestricted Capital Outlay Fund 610 (2)	0	0	0	0	0	0	0	0	0.0%
1000 Instruction	0	197,054	259,119				456,173	507,109	-11.0%
2000 Support Services	0								
2100, 2200 Students and Instructional Staff	0		6,574				6,574	3,410	98.6%
2200, 2400, 2500, 2500 Administration	0		30,654				30,654	33,985	-9.8%
2600 Operation & Maintenance of Plant	24,681		35,272		7,344		67,297	202,732	-57.4%
2700 Student Transportation	0						0	0	0.0%
3000 Operation of Noninstructional Services	0						0	0	0.0%
4000 Facilities Acquisition and Construction	0						0	0	0.0%
5000 Debt Service	0		5,687				5,687	15,689	-63.8%
Total Unrestricted Capital Outlay Fund (lines 2-9)	24,681	197,054	377,285	0	0	7,344	691,353	764,755	-21.4%

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above, must also be included in the Unrestricted Capital Outlay Fund (610) individual line items.

(2) Expenditures, if any, in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

OTHER FUNDS--REQUIRED CAPITAL EXPENDITURE DETAIL (A.R.S. §15-904(B))

Selected Expenditure by Object Code	UNRESTRICTED CAPITAL OUTLAY Fund 610		BOND BUILDING Fund 630		NEW SCHOOL FACILITIES Fund 695	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
6152 Classified Salaries	0	0	0	0	0	0
6200 Employee Benefits	0	0	0	0	0	0
6450 Construction Services	484,277	5,687	0	0	0	0
6710 Land and Improvements	0	0	0	0	0	0
6720 Buildings and Improvements	0	0	0	0	0	0
6731 Furniture and Equipment	527,744	185,625	0	0	0	0
6734 Vehicles	0	0	0	0	0	0
6737 Technology-Related Hardware and Software	202,704	185,971	0	0	0	0
6811, 6832 Redemption of Principal	0	0	0	0	0	0
6841, 6842, 6850 Interest	0	0	0	0	0	0
Total (lines 1-10)	1,294,725	377,286	0	0	0	0
Total amounts reported on lines 1 through 10 above for:						
Renovation	0	0	0	0	0	0
New Construction	0	0	0	0	0	0
Other	1,294,725	377,286	0	0	0	0
Total (lines 12-14)	1,294,725	377,286	0	0	0	0

CAPITAL ASSETS AS OF JUNE 30, 2015	
Land and Improvements	\$5,447,360 1
Buildings and Improvements	\$70,961,155 2
Furniture, Equipment, Vehicles, and Technology	\$4,656,378 3
Construction in Progress	\$0 4
Total	\$81,077,902 5

Funds 610, 630, and 695
1. New construction cost per square foot
2. Land acquisition costs

DISTRICT NAME Nogales Unified School District COUNTY Santa Cruz CTDS NUMBER 120201000

FEDERAL AND STATE PROJECTS

FEDERAL PROJECTS	BEGINNING FUND BALANCE ACTUAL	REVENUE ACTUAL	FUND TRANSFERS IN (OUT) 5200 (6910 & 6990) (1)		EXPENDITURES		ENDING FUND BALANCE ACTUAL
			ACTUAL	BUDGET	ACTUAL	ACTUAL	
100-130 ESEA Title I - Helping Disadvantaged Children	(20,992)	2,517,428	(108,141)	2,777,289	2,396,397	(8,102)	11
140-150 ESEA Title II - Prof. Development and Technology	(92)	327,761	(14,259)	344,027	313,410	0	2
160 ESEA Title IV - 21st Century Schools	0	0	0	0	0	0	3
170-180 ESEA Title V - Promote Informed Parent Choice	(2,282)	167,843	(5,642)	167,737	160,154	(237)	4
190 ESEA Title III - Limited English & Immigrant Students	(6,314)	274,074	(3,332)	296,347	285,531	(1,603)	5
200 ESEA Title VII - Indian Education	0	0	0	0	0	0	6
210 ESEA Title VI - Flexibility and Accountability	0	0	0	0	0	0	7
220 IDEA Part B	13,743	957,723	(41,613)	1,086,576	954,866	(11)	8
230 Johnson-O'Malley	0	0	0	0	0	0	9
240 Workforce Investment Act	0	0	0	0	0	0	10
250 AEA-Adult Education	0	0	0	0	0	0	11
260-270 Vocational Education - Basic Grmbs	(41,489)	411,433	(4,335)	357,076	347,607	18,003	12
280 ESEA Title X - Homeless Education	0	0	0	0	0	0	13
290 Medicaid Reimbursement	31,246	143,849	(4,640)	110,000	9,459	160,956	14
374 E-Rate	249,500	188,076	0	360,000	155,843	281,753	15
378 Impact Aid	0	0	0	0	0	0	16
390-999 Other Federal Projects (Besides E-Rate & Impact Aid)	163,116	342,298	0	711,941	396,078	302,034	17
Total Federal Project Funds (lines 1-17)	392,930	5,521,190	(181,962)	6,210,993	4,979,345	752,813	18

STATE PROJECTS	REVENUE ACTUAL	EXPENDITURES ACTUAL	ENDING FUND BALANCE ACTUAL
400 Vocational Education	57,233	64,313	58,975
410 Early Childhood Block Grant	0	0	0
420 Ex. School Yr. - Pupils with Disabilities	0	0	0
425 Adult Basic Education	0	0	0
430 Chemical Abuse Prevention Programs	0	0	0
435 Academic Contests	0	0	0
450 Gifted Education	0	0	0
460 Environmental Special Plne	0	0	0
465-499 Other State Projects	173,524	185,620	174,693
Total State Project Funds (lines 19-27)	230,757	252,953	233,568
Total Federal and State Projects (lines 18 and 28)	5,751,940	6,463,946	5,212,913

(1) In accordance with the USFR Chart of Accounts, the Impact Aid Fund may also receive transfers in (5200) from the Impact Aid Revenue Bond Building and Impact Aid Revenue Bond Debt Service Funds; all other Federal Projects Funds may only make transfers-out to the Indirect Costs Fund (object code 6910) based on an approved indirect cost mtc. and may not receive any transfers in.

CTDS NUMBER 120201000

COUNTY Santa Cruz

DISTRICT NAME Naples Unified School District

OTHER FUNDS	BEGINNING FUND BALANCE ACTUAL	REVENUES AND OTHER FINANCING SOURCES (excluding 2000) ACTUAL	FUND TRANSFERS IN (OUT) 5200 (6930) ACTUAL	EXPENDITURES AND OTHER FINANCING USES (excluding 6910 and 6930)		ENDING FUND BALANCE	
				BUDGET	ACTUAL	BUDGET	ACTUAL
020 Instructional Improvement	(86,567)	223,617		236,230	53,339	103,711	1.
050 County, City, and Town Grants							2.
071 Structured English Immersion (1)	881	0		0	629	252	3.
072 Compensatory Instruction (1)	0	0		0	0	0	4.
500 School Plant (Lease over 1 year)	0	0		0	0	0	5.
505 School Plant (Lease 1 year or less)	0	0		0	0	0	6.
506 School Plant (Sub)	10,345			10,500		10,345	7.
515 Civic Center	34,383	10,194	0	9,000	5,957	39,120	8.
520 Community School	20,413	87,349		84,000	37,782	69,980	9.
525 Auxiliary Operations	102,396	231,773		400,000	235,038	159,131	10.
526 Extracurricular Activities Fees Tax Credit	169,083	52,334	14,908	100,000	58,843	117,484	11.
530 Gifts and Donations	151,639	186,833		157,644	170,089	184,385	12.
535 Career & Tech. Ed. & Voc. Ed. Projects				20,895		0	13.
540 Fingerprint	1,358	0	0	0	0	1,358	14.
545 School Opening				0	0	0	15.
550 Insurance Proceeds	7,884	2,900		26,000	2,900	7,884	16.
555 Textbooks		180		0		180	17.
565 Litigation Recovery	64,823	772		86,000		65,595	18.
570 Indirect Costs	171,951	2,287	300,995	350,000	325,410	149,823	19.
575 Unemployment Insurance	386,747	204,512		300,000	187,602	403,657	20.
580 Teacherage	0	0	0	0	0	0	21.
583 Insurance Refund	1,975	2,251		2,620	1,878	2,348	22.
590 Grants and Gifts to Teachers	5,447	6,486		5,800	13,179	(1,246)	23.
595 Advertisement	1,587	16,503		16,250	15,621	2,268	24.
596 Joint Technical Education	0	0	0	0	0	0	25.
620 Adjunct Ways	3,823	0		5,800		5,823	26.
630 Bond Building				0		0	27.
639 Impact Aid Revenue Bond Building				0		0	28.
640 School Plant-Special Construction				0		0	29.
650 Gifts and Donations-Capital				0		0	30.
660 Condemnation				0		0	31.
665 Energy and Water Savings				0		0	32.
686 Emergency Deficiencies Correction	1,349			0		1,349	33.
691 Building Renewal Grant	(991)	578,632		860,000	654,837	(77,191)	34.
695 New School Facilities				0		0	35.
700 Debt Services	1,573	3,933		0		5,411	36.
720 Impact Aid Revenue Bond Debt Service				0		0	37.
830 Student Activities	174,667					174,667	38.
Other 835-856	3,467,869	2,675,131		4,150,000	3,300,355	-2,842,445	39.
INTERNAL SERVICE FUNDS 950-989							
9... Self Insurance				0		0	1.
955 Intergovernmental Agreements	83,862	85,507		0	124,482	50,907	2.
9... OPEB	0	0		0		0	3.
9...	0	0		200,340		0	4.

Instructional Improvement Fund 020	BUDGET	ACTUAL
Expenditures		
Teacher Compensation Increases	55,981	53,339
Class Size Reduction	0	0
Dropout Prevention Programs	180,269	
Instructional Improvement Programs	0	
Total Expenditures (lines 1-4)	236,250	53,339

Student Success Fund 080	BUDGET	ACTUAL
Beginning Fund Balance (Actual)		0
Revenues and Other Financing Sources (Actual)		105,975
Expenditures and Other Financing Uses (Budget)		105,983
Expenditures and Other Financing Uses (Actual)		105,975
Ending Fund Balance (Actual)		0

(1) Actual Revenues and Actual Expenditures should agree with Supplement, page 3, Fund 071—line 13 and Fund 072—line 26.

DISTRICT NAME Normales Unified School District COUNTY Santa Cruz CTDS NUMBER 120201000

F. Rewards, Discounts, Incentives, and Other Financial Consideration Received from Credit Card Companies (A.R.S. §35-391)

	\$0
1. Bonds Outstanding, June 30, 2015	
2. FY 2015 Assessed Valuations and Tax Rates	
a. Primary	\$115,864,658
b. Secondary	\$117,414,520
Tax Rate	4.4721
Tax Rate	1.4225
3. Number of Schools	10
4. Actual Days in Session	180
5. Area of School District (Square Miles)	196

(Report this WHETHER OR NOT district changed boundaries in FY 2015)

B. County Approved Liabilities incurred in excess of district budget (A.R.S. §15-507)

	M & O	Unrestricted Capital Outlay
1. Destruction or damage	0	0
2. Excessive/unexpected legal expenses	0	0
3. Mitigation or removal of health or safety hazard	0	0

C. Current Expenditures by Category

1. Classroom Instruction, excl. Supplies (Function 1000, except line 2 amount)	\$19,441,205
2. Classroom Supplies (Function 1000, Object Code 6600)	\$1,368,838
3. Administration (Functions 2300, 2400, 2500, & 2900)	\$7,775,317
4. Support Services—Students (Function 2100)	\$2,980,486
5. All Other Support Services & Operations (Functions 2200, 2600, 2700, 3100, & 3400)	\$12,568,973
6. Total Current Expenditures	\$44,134,837

D. Does the district wish to have indirect cost rates calculated for use in federally funded programs? Yes No

If YES, the following information must be completed to qualify for approved Indirect Cost Rates for FY 2017.

MAINTENANCE AND OPERATION FUND (Do not include costs related to transportation for the following items.) Refer to USFR Chart of Accounts §III for descriptions of the following function and object codes:

a. Total Central Services Expenditures (Function 2500)	\$1,373,186
b. Total Operation and Maintenance of Plant Expenditures (Function 2600)	\$5,853,267
c. Total Communications Expenditures (Object Code 6530)	\$36,599
d. Total Tuition Expenditures (Object Code 6560)	\$23,312

CAPITAL EXPENDITURES

a. Federal and State Projects (Funds 100-499)	\$82,653
b. Foot Service (Fund 510)	\$0

OTHER

Total unused sick and vacation leave included in severance pay (All funds)	\$297,924
Total salaries and benefits expenditures related to an agreement with Department of Labor to settle a decision based on the Fair Labor Standards Act	\$0

CTDS NUMBER 120201000

COUNTY Santa Cruz

DISTRICT NAME Nogales Unified School District

A. ENROLLMENT OF GIFTED PUPILS BY GRADE (A.R.S. §15-779.02)

Areas of Identification (A.R.S. §15-203(A)(15))

K.	GRADE												TOTAL
	1	2	3	4	5	6	7	8	9	10	11	12	
0	0	0	0	0	0	0	0	0	1	5	4	5	24
0	23	44	23	40	63	60	60	59	56	68	56	38	451
0	1	1	1	5	5	1	6	2	2	2	5	6	29
0	0	0	0	24	48	49	66	62	75	65	49	304	4.

1. Quantitative Reasoning
2. Verbal Reasoning
3. Nonverbal Reasoning
4. Total Duplicated Enrollment (lines 1-3)

B. M&O SPECIAL EDUCATION PROGRAMS BY TYPE

PROGRAM	PROGRAM	BUDGET	ACTUAL
200	200	1,140,230	1,093,815
65	1,000	137,215	103,815
604	1,150	5,846	4,340
573,482	412,035	170,503	165,000
1,42,809	135,000	1,273	1,273
232,664	211,245	2,347	2,007
103,666	139,740	2,511,176	2,570,420
181,089	147,420	0	0
559,628	286,838	0	0
538,330	531,826	0	0
3,790,223	3,236,514	0	0

1. Autism
2. Emotional Disability
3. Hearing Impairment
4. Other Health Impairments
5. Specific Learning Disability
6. Mild, Moderate, or Severe Intellectual Disability
7. Multiple Disabilities
8. Multiple Disabilities with Severe Sensory Input
9. Orthopedic Impairment
10. Developmental Delay
11. Preschool Severe Delay
12. Speech/Language Impairment
13. Traumatic Brain Injury
14. Visual Impairment
15. Subtotal (lines 1-14)
16. Gifted Education
17. Remedial Education
18. ELL Instructional Costs
19. ELL Compensatory Instruction
20. Vocational and Technological Education
21. Career Education
22. Total (lines 1-21)

C. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR GIFTED PUPILS (ELEMENTARY, SECONDARY, AND TOTAL)

Actual Expenditures for all Gifted Programs:
 K-8 \$ 0
 9-12 \$ 144,425
 Total \$ 144,425

D. EXPENDITURES FOR AUDIT SERVICES

BUDGET	ACTUAL
6350	43,975
6330	6,250

1. Nonfederal Audit Expenditures - M&O Fund
2. Federal Audit Expenditures - All Funds

E. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR CAREER LADDER PROGRAM

Actual Expenditures made in FY 2015 \$ 0

F. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR OPTIONAL PERFORMANCE INCENTIVE PROGRAM

Actual Expenditures made in FY 2015 \$ 0

G. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR PERFORMANCE PAY

Actual Expenditures made in FY 2015 \$ 0

H. TUITION

Type 03 Districts Only

1. Tuition to Other Arizona Districts for high school students only (objects 6561 & 6565)
2. Tuition to Other Arizona Districts for all other students (objects 6561)
3. Tuition to Out-of-State Districts for high school students only (objects 6562 & 6565)
4. Tuition to Out-of-State Districts for all other students (objects 6562)

Non-Type 03 Districts

5. Tuition to Other Arizona Districts (object 6561)
6. Tuition to Out-of-State Districts (object 6562)
7. Tuition to Private Schools (object 6563)
8. Tuition to Ed Services/Coop/IGAs (object 6564)
9. Tuition Other (object 6569) (1)
10. Total (lines 1-9)

Tuition Expenditures	Tuition Expenditures	
	Operations	Debt
0.1.		
0.2.		
0.3.		
0.4.		
0.5.	23,312	0
0.6.	0	0
0.7.	0	0
0.8.	0	0
0.9.	0	0
10.	23,312	0

(1) Tuition paid to the State and other governmental organizations, such as the Arizona School for the Deaf and Blind, as reimbursement for providing specialized instructional services to students residing within the boundaries of the paying district.

DISTRICT NAME Nogales Unified School District

COUNTY Santa Cruz

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY REPORTING

Funds 02A-799	Programs 100-600						Judgments Against a District 6820
	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Dues and Fees 6810	
1000 Instruction	1,664,569	483,101	112,723	1,074,146	337,771	106,455	
2000 Support Services							
2100 Students	666,714	144,323	10,194	27,771	3,548	1,028	
2200 Instructional Staff	812,917	242,010	176,712	284	3,013	2,684	
2300 General Administration			900				0
2400 School Administration	3,485	499					
2500, 2900 Central Services, Other	226,580	249,062	143,530	6,345	76,259	4,135	
2600 Operation and Maintenance of Plant	4,557	900	108,707	52,384	55,272	0	
2700 Student Transportation			39,891	599		69	
3000 Operation of Noninstructional Services							
3100 Food Service Operations	42,499	12,840	1,586,578	1,427,955	14,289	3,772	
3200 Enterprise Operations							
3300 Community Services Operations							
3400 Bookstore Operations							
4000 Facilities Acquisition and Construction			660,523				
5000 Debt Service							
Total (lines 1-14)	3,361,321	1,134,735	2,839,358	2,589,404	494,482	118,143	0

Programs 700-900 Expenditure Detail (Funds 02A-799)

Funds 02A-799
1. Program 700
2. Program 800
3. Program 900
4. Total (lines 1-3)

Property Detail for Function 4000 (Funds 02A-799)
1. 6710 Land and Improvements
2. 6720 Buildings and Improvements
3. 6730 Equipment
4. Total (lines 1-3)
5. 6450 Construction

Teacher Salaries (All Funds, Function 1000)

	Certified Teachers (in Object 6100)	Certified Substitutes (in Object 6100)	Contract Teachers (in Object 6300)
1. Regular Education (Programs 100, 280, 520, and 530)	10,407,333		111,506
2. Special Education (Programs 200-230, 250, and 300-399)	977,032		
3. Vocational Education (Programs 270 and 540)	460,143		
4. Other Programs (Programs 240, 260, 265, 510-515 and 530)	119,877		
5. Occasional Activities, Athletics, and Other (Programs 600-630)			
Other Items (All Funds)			
6. Textbooks (Function 1000, Object 6640)		1,026	
7. Number of FTE-Certified Teachers	352	7	
8. Number of FTE-Contract Teachers	2	8	

CTDS NUMBER 120201000

Redemption of Principal 6321, 6832	Interest 6841, 6842, 6850	Miscellaneous 6890	Programs 700-900		Total
			All Object Codes (excluding 6900)	132,902	
		32,237		132,902	3,965,904
		32,330			825,918
		193			1,237,738
		0			4,815
		0			3,984
		10,593			716,304
		0			221,820
		0			40,559
					3,087,933
					0
					0
					0
					660,523
					0
					0
0	0	95,153		132,902	10,765,498

Property 6700	All Other (excluding 6900)	Total
		0
		0
	132,902	132,902
0	132,902	132,902

1.
2.
3.
4.
625,780
5.

SUMMARY OF SCHOOL DISTRICT ANNUAL FINANCIAL REPORT

I certify that the Annual Financial Report of _____ District, _____ 2015, and that the County, for fiscal year 2015 was approved by the Governing Board on _____ at the District Office, complete Annual Financial Report may be reviewed by contacting _____ at the District Office, telephone _____, during normal business hours.

CTDS NUMBER 120201000

2014

Avg. Daily Membership Attending

2015

Primary 4,472.1

2015 Tax Rates:

Secondary 1,422.5

ADE/AG 41-202S Rev. 8/15-FY 2015

President of the Governing Board

Fund/Program	Beginning Fund Balance	Revenues and Other Financing Source (Excl. Transfers)	Fund Transfers In (Out)	Budgeted Expenditures	Actual Expenditures and Other Financing Uses (Excl. Transfers)	Ending Fund Balance
Regular Education				24,514,829	24,083,065	
Special Education				3,790,222	3,236,514	
Pupil Transportation				1,275,354	1,259,855	
Desegregation				0	0	
Special K-3 Program Override				0	0	
Dropout Prevention Programs				0	0	
Joint Career & Tech. Ed. & Voc. Ed. Center				0	0	
K-3 Reading Program	2,398,744	29,350,599	5,516	210,142	177,119	2,998,306
Maintenance and Operation Total	726,387	1,831,277		29,790,547	28,756,553	576,482
Classroom Site Funds	(66,567)			2,727,150	1,981,182	103,711
Instructional Improvement	907,219	993,798	76,633	236,250	53,339	1,376,305
Unrestricted Capital Outlay	0	105,975	0	2,046,140	601,365	0
Student Success	5,823	0	0	105,983	105,975	0
Adjacent Ways	0	0	0	5,800	0	5,823
Bond Building	0	0	0	0	0	0
Other Capital Funds	0	0	0	0	0	0
New School Facilities	0	0	0	0	0	0
Federal Projects	392,930	5,521,190	(181,962)	6,210,993	4,979,345	752,813
State Projects	9,927	230,757		252,933	233,568	7,116
County, City, and Town Grants	0	0	0	0	0	0
Structured English Immersion	881	0		0	629	252
Compensatory Instruction	0	0		0	0	0
School Plant Funds	10,345	0	0	10,500	0	10,345
Food Service	425,339	3,277,964	(120,000)	2,950,000	3,018,304	564,999
Civic Center	34,883	10,194	0	9,000	5,957	39,120
Community School	20,413	87,349	0	84,000	37,882	69,980
Auxiliary Operations	162,396	231,773	0	400,000	235,038	159,131
Extracurricular Activities Fees	109,083	52,334	14,908	100,000	58,841	117,484
Gifts and Donations	167,639	186,835	0	157,644	170,089	184,385
Career & Tech. Ed. & Voc. Ed. Projects	0	0	0	20,895	0	0
Fingerprint	1,358	0	0	0	0	1,358
School Opening	0	0	0	0	0	0
Insurance Proceeds	7,884	2,900	0	26,000	2,900	7,884
Textbooks	0	100	0	0	0	100
Litigation Recovery	64,823	772	0	86,000	0	65,595
Indirect Costs	171,951	2,287	300,995	350,000	325,410	149,823
Unemployment Insurance	586,747	204,512	0	300,000	187,602	403,657
Teacherae	0	0	0	0	0	0
Insurance Refund	1,975	2,251	0	2,620	1,878	2,348
Grants and Gifts to Teachers	5,447	6,486	0	5,800	13,179	(1,246)
Advertisement	1,587	16,302	0	18,250	15,621	2,268
Joint Technical Education	0	0	0	0	0	0
Impact Aid Revenue Bond Building	0	0	0	0	0	0
Debt Service	1,573	3,838	0	0	0	5,411
Emergency Deficiencies Correction	1,349	0	0	0	0	1,349
Building Renewal Grant	(991)	578,637	0	860,000	654,837	(77,191)
Impact Aid Rev. Bond Debt Service	0	0	0	0	0	0
Student Activities	174,667	0	0			174,667
Self-Insurance	0	0	0	0	0	0
Intergovernmental Agreements	89,882	85,507	0	0	124,482	50,907
OPBB	0	0	0	0	0	0
Other Funds	3,467,869	2,675,131	0	4,350,340	3,300,555	2,842,445

DISTRICT NAME Nogales Unified School District COUNTY Santa Cruz CTDS NUMBER 120201000

FY 2015
STATE OF ARIZONA



SUPPLEMENT TO
SCHOOL DISTRICT ANNUAL FINANCIAL REPORT
FOR DISTRICTS THAT INCURRED EXPENDITURES FOR
SPECIAL K-3 PROGRAM OVERRIDE [A.R.S. §15-903(D) and Laws 2010, Ch. 179, §4]
JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER
(A.R.S. §15-910.01)
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

DISTRICT NAME Nogales Unified School District COUNTY Santa Cruz CTDS NUMBER 120201000

MAINTENANCE AND OPERATION FUND (001) EXPENDITURES
 FOR SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 520) AND JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals	
						Budget	Actual
520 Special K-3 Program Override							
1000 Instruction						0	0
2000 Support Services							
2100 Students							
2200 Instructional Staff							
2300 General Administration							
2400 School Administration							
2500 Central Services							
2600 Operation & Maintenance of Plant							
2900 Other							
3000 Operation of Noninstructional Services							
Total (lines 1-9) (must agree with the AFR, page 2, line 27)	0	0	0	0	0	0	0
540 Joint Career and Technical Ed. and Vocational Ed. Center							
1000 Instruction							
2000 Support Services							
2100 Students							
2200 Instructional Staff							
2300 General Administration							
2400 School Administration							
2500 Central Services							
2600 Operation & Maintenance of Plant							
2900 Other							
3000 Operation of Noninstructional Services							
Total (lines 11-19) (must agree with the AFR, page 2, line 31)	0	0	0	0	0	0	0

DISTRICT NAME Nogales Unified School District COUNTY Santa Cruz CTDS NUMBER 120201000

UNRESTRICTED CAPITAL OUTLAY FUND (610) EXPENDITURES FOR
SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 529) AND
JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals	
							Budget	Actual
529 Special K-3 Program Override								
1000 Instruction							0	0
2000 Support Services							0	0
3000 Operation of Noninstructional Services							0	0
4000 Facilities Acquisition and Construction							0	0
5000 Debt Service							0	0
Subtotal (lines 1-5)							0	0
540 Joint Career & Technical Ed. & Vocational Ed. Center							0	0
1000 Instruction							0	0
2000 Support Services							0	0
3000 Operation of Noninstructional Services							0	0
4000 Facilities Acquisition and Construction							0	0
5000 Debt Service							0	0
Subtotal (lines 7-11)							0	0
TOTAL EXPENDITURES							0	0
(lines 6 and 12)							0	0

DISTRICT NAME Neenah Unified School District

COUNTY Santa Cruz

CTDS NUMBER

120201000

ENGLISH LANGUAGE LEARNERS
STRUCTURED ENGLISH IMMERSION FUND (071) AND COMPENSATORY INSTRUCTION FUND (072)—REVENUES, EXPENDITURES, AND FUND BALANCE

Revenue Object Codes/Expenditure Function Codes	Beginning Fund Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Total Expenditures		Ending Fund Balance
									Budget	Actual	
Structured English Immersion Fund 071											
Revenues											
3200 Restricted Revenue from State Sources											
1500 Investment Income											
Total Revenues (lines 1 and 2)		0									
Expenditures											
1000 Instruction											
2000 Support Services											
2100 Students											
2200 Instructional Staff											
2300 General Administration					629					629	
2400 School Administration											
2500 Central Services											
2600 Operation & Maintenance of Plant											
2700 Student Transportation											
2900 Other											
Total (must agree with the AFR page 6, line 3)	81	0	0	0	629	0	0	0	0	629	252
Compensatory Instruction Fund 072											
Revenues											
3200 Restricted Revenue from State Sources											
1500 Investment Income											
Total Revenues (lines 14 and 15)		0									
Expenditures											
1000 Instruction											
2000 Support Services											
2100 Students											
2200 Instructional Staff											
2300 General Administration											
2400 School Administration											
2500 Central Services											
2600 Operation & Maintenance of Plant											
2700 Student Transportation											
2900 Other											
Total (must agree with the AFR page 6, line 4)	0	0	0	0	0	0	0	0	0	0	0