

**CEDAR UNIFIED SCHOOL DISTRICT NO. 25**  
**P.O. BOX 367**  
**KEAMS CANYON, ARIZONA 86034**

**APPLICATION FOR CLASSIFIED EMPLOYMENT**

Position(s) Applied For:			Date of Application:		
<b>PERSONAL INFORMATION</b>					
Name:			Address		
Phone:		City		State	
What languages do you speak fluently?		Read?	Write?		Typing Speed W.P.M.
Email Address:					
<b>EDUCATION (Please attach copy of High School Diploma or GED Certificate)</b>					
	High School	Technical Training	Undergraduate College/University	Graduate Professional	
School Name and Location					
Years Completed					
9 / 10 / 11 / 12		1 / 2 / 3 / 4		1 / 2 / 3 / 4	
Diploma/Degree					
<b>EMPLOYMENT INFORMATION (List most recent experience first)</b>					
Name, Address, and Telephone Number of Employer		Dates Employed		Description of Work (See resume is not sufficient)	
		From	To		
Rate of Pay \$		Reason for Leaving			
Name, Address, and Telephone Number of Employer		Dates Employed		Description of Work (See resume is not sufficient)	
		From	To		
Rate of Pay \$		Reason for Leaving			
Name, Address, and Telephone Number of Employer		Dates Employed		Description of Work (See resume is not sufficient)	
		From	To		
Rate of Pay \$		Reason for Leaving			
Name, Address, and Telephone Number of Employer		Dates Employed		Description of Work (See resume is not sufficient)	
		From	To		
Rate of Pay \$		Reason for Leaving			
<b>MILITARY HISTORY</b>					
Branch:		Entrance Date:		Draft Classification	
		Discharge Date:			

AN EQUAL OPPORTUNITY EMPLOYER

The District does not discriminate on the basis of age, race, color, religion, sex, marital status, disability or national origin.

**REFERENCES**

Give names, addresses and telephone numbers of three people not related to you who can speak for your character and job skills. The school district reserves the right to contact any reference or former employer to inquire about you as a person and employee.

NAME OF PERSON AND ADDRESS	OFFICIAL POSITION	YEARS KNOWN	PHONE NO.

**READ THE FOLLOWING PARAGRAPH BEFORE SIGNING THIS APPLICATION**

Every answer I have provided on this application is both complete and truthful. I understand and agree that (1) if any information is omitted from or filled in on this application or any false information is furnished, the district will reject my application, (2) if any false information is furnished, I will be ineligible for any future consideration for employment and (3) if I am employed by the district, I may be dismissed from employment, if it is later determined that I have furnished false information on this application.

Under penalty of prosecution and dismissal, I hereby certify that the information presented on this application is true, accurate and complete, I authorize the investigation of all statements contained herein and understand that any document relevant to the information may be reviewed by the agents or Cedar Public School District to make reference checks prior to employment and I will execute such documents to facilitate this investigation. I understand that misrepresentation or omission of pertinent facts may be cause for dismissal.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

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**CEDAR UNIFIED SCHOOL DISTRICT NO. 25  
CERTIFICATION IN ACCORDANCE WITH A.R.S. §15.512.D**

NAME \_\_\_\_\_ TELEPHONE NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

1. I am not awaiting trial on and I have never been convicted of or admitted committed any of the criminal offenses listed question 2 below:
2. I am awaiting trial on or I have been convicted of or admitted committing the criminal offenses in this state or similar offenses in another jurisdiction which are checked below:
- A. Sexual abuse of a minor
  - B. Incest
  - C. First or second degree murder
  - D. Kidnapping
  - E. Arson
  - F. Sexual Assault
  - G. Sexual exploitation of a minor
  - H. Felony offenses involving contributing to the delinquency of a minor.
  - I. Commercial sexual exploitation of a minor
  - J. Felony offenses involving sale, distribution or transportation of, offer to sell, transport, or distribute or conspiracy to sell, transport or distribute marijuana or dangerous drugs or narcotic drugs
  - K. Felony offenses involving the possession or use of marijuana, dangerous drugs or narcotic drugs
  - L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs
  - M. Burglary in the first degree
  - N. Burglary in the second or third degree
  - O. Aggravated or armed robbery
  - P. Robbery
  - Q. A dangerous crime against children as defined in 13-604.01
  - R. Child abuse
  - S. Sexual conduct with a minor
  - T. Molestation of a child
  - U. Manslaughter
  - V. Aggravated assault
  - W. Assault
  - X. Exploitation of minors involving drug offenses

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE. I UNDERSTAND THAT SUBMITTING INFORMATION INCONSISTENT WITH THAT RECEIVED FROM THE FINGERPRINT CHECK MAY RESULT IN TERMINATION.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**TO BE COMPLETED BY NOTARY PUBLIC**

The above named, who is known to me or has provided identification, signed his/her name on this document in my presence on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

NOTARY PUBLIC: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

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**CONSENT TO CONDUCT BACKGROUND INVESTIGATION  
AND RELEASE  
CEDAR UNIFIED SCHOOL DISTRICT NO. 25**

I, \_\_\_\_\_ (applicant's name), have applied for employment with Cedar Unified School District No. 25 to work as a \_\_\_\_\_ (job title). I understand that in order for the School District to determine my eligibility, qualifications and suitability for employment, the School District will conduct a background investigation if I am considered for an offer of employment. This investigation may include asking my current and any former employer and educational institution I have attended about my education, training, experience, qualifications, job professional conduct and evaluation, as well as confirming my dates of employment or enrollment, positions(s) held, reason(s) for leaving employment whether I could be rehired, reasons for not rehiring (if applicable) and similar information.

I hereby give my consent for any employer or educational institution to release any information requested in connection with the background investigation.

According to the Family Educational Rights and Privacy Act, I understand that I have a right to see most education records that are maintained by any educational institution.

According to Arizona Revised Statute Section 23-1381, any employer that provides a written communication to the School District regarding my current or past employment must send me a copy to my last known address. I acknowledge that some employees may do so confidentially, without revealing the references to the employee, and that the School District will not further consider my application if it cannot complete its background investigation.

I waive \_\_\_\_\_ I do not waive \_\_\_\_ (initial only one) my right to receive a copy of any written communication furnished to the School District by any employer.

Whether or not I have waived my right to see or to receive copies of written references furnished to the School District by employers or educational institutions, I release, hold harmless and agree not to see or file any claim of any kind against any current or former employer or educational institution, and any officer or employee of either, that in good faith furnished written or oral references requested by this School District to complete its background investigation.

A photocopy or facsimile ("fax") copy of this form that shows my signature shall be as valid as an original.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant

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