



**Governing Board  
Regular Public Meeting Minutes  
November 12, 2015**

- I. CALL TO ORDER:** The meeting was called to order by Mr. Sunn, Board President at 5:00 p.m.

Roll Call: Delson Sunn, Nubia Briceno and Stacy Marchelli were in attendance.

Administration Present:

*Dr. James W. Rice, Superintendent*

*Susan O’Rielly, Executive Director of Business*

*Carrie Brandon, Director of Student Services*

*Adam Klingelhoets, Hurley Ranch Assistant Principal*

*Dru Barisich, Dos Rios Assistant Principal*

*Norma Pacheco, Human Resource Director*

*Melanie Block, Academic Services Director*

*Michael Welsh, Union Elementary Principal*

*Tommie Dyer, Hurley Ranch Principal*

*Kendell Paty, Food Service Director*

- II. ADOPTION OF AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to adopt the agenda. Vote was unanimous. Motion carried.

- III. PLEDGE OF ALLEGIANCE**

- IV. SUPERINTENDENT TOP HAPPENINGS**

Dr. James Rice, Superintendent presented the governing board with the top happenings around the district.

1. As many of you know last Tuesday our community approved passing the Bond Election. We had a total of 413 voters. Community members voted 64.65% in favor of the bond and 35.35% voting against. Almost a 2 to 1 vote in favor of our bond election. The bond dollars will be used as we stated in the voter pamphlet for safety, repairs, new building construction if needed, and technology for classrooms. One other area I want to update the board on is the property on the southwest corner of 91<sup>st</sup> avenue and Buckeye Rd. It is currently being considered for a zoning change from light commercial building to residential. If approved, this could bring an estimated 250 homes into the UESD boundaries and approximately 500 more students.
2. Melanie Block and Elyse Moya attended the City of Phoenix Council meeting on Tuesday. The City of Phoenix did a campaign last year to increase school tax credits for districts that normally would not receive a large amount of donations. Union Elementary School District was one of those districts. We saw a 444% increase in school tax credit donations last year. Melanie and Elyse went to the meeting to thank Mayor Stanton and the City Council for their effort to increase school tax credits. As you know, tax credits help to fund field trips, after school sports, art, and music.
3. To go along with the Union Elementary Mutt-i-grees curriculum, as a Community Service Project, Union Elementary School will be participating in a pet drive to benefit the Forever Faithful Animal Adoption and Sanctuary. Union Elementary School is asking families to donate different items needed to support the dogs and cats who live at the shelter. Items such as dog and cat food, cat litter, blankets, and bowls for food and water. The drive began on November 2<sup>nd</sup> and will run until November 20<sup>th</sup>.

4. The school cafeterias will be having their annual Turkey dinners on November 19<sup>th</sup> at Dos Rios; November 19<sup>th</sup> at Hurley Ranch and on November 17<sup>th</sup> at Union Elementary. The lunch menu includes turkey and gravy, mashed potatoes, green beans, a roll, and holiday pie. If you are available to attend one of the lunches, please come to join the students and staff for one of the most favorite lunches of the school year. Hurley Ranch will be holding their 5<sup>th</sup> annual Turkey-Trott/jog-a-thon on November 24<sup>th</sup>. This is a great way to encourage a healthy lifestyle and to raise money for Hurley Ranch.
5. The STEM lab at Dos Rios recently had an open house for parents and community members the same night as their Trunk-or-Treat. I had the pleasure of attending and observing students represent each STEM module such as filming and interviewing, interior design, and student made robots demonstrating different activities like lifting objects. Students did a nice job showing, explaining, and demonstrating their projects. Thank you to Ms. Nonu for organizing this excellent event.
6. The St. Mary's Food Bank Mobile Pantry will be at Union Elementary again next Wednesday. The distribution of food to our community the last two times have been very successful. We have a great partnership with St. Mary's providing food to families. We also need to thank our volunteers for their help. It would not be possible to have such a successful event without our volunteers.
7. A World in Motion (AWIM) is back at Hurley Ranch for their 4<sup>th</sup> and 5<sup>th</sup> graders. General Motor volunteers and ASU student's team together to work with our 4<sup>th</sup> and 5<sup>th</sup> grade students to create gliders for 4<sup>th</sup> graders and jet propelled toy cars for 5<sup>th</sup> graders.
8. The Hurley Ranch choir will be performing at the Dillard's at Westridge Desert Sky Mall on Sunday, December 6<sup>th</sup> from 6:30 pm to 9:30 pm. What a great way for our students to show off their talents and represent Hurley Ranch and the Union Elementary School District.
9. Dos Rios is excited about their 1<sup>st</sup> annual winter concert on December 8<sup>th</sup> at 5:30 pm. This is a great example of maintenance and operations override dollars at work and being able providing a music program at Dos Rios School.
10. On Friday, October 30th, Union Elementary kindergartners went to Mother Nature's Farm in Gilbert for a class field trip. Students participated in a corn maze, enjoyed a petting zoo, learned about harvesting, and picked a pumpkin. We had strong parent support with 86 parents attending the field trip as chaperones!
11. On Wednesday, October 28th, Union Elementary had their 2nd Parent Coffee Hour. Ms. Kendell Paty, Union's Food Service Director, shared with our parents about our school breakfast and lunch program. She told them about how the school lunch program got started, how our district is funded for food service, student menu compliance, how food allergies are accommodated, and tips for helping kids eat healthy.
12. As part of creating a positive atmosphere for our guest teachers, the schools have taken an active part in creating processes for guest teachers working at their sites. Each morning the guest teachers name is announced and welcomed. Dr. Barisich has created a flyer to give to guest teachers when they arrive at Dos Rios. A copy of the flyer is attached

**V. PUBLIC COMMENTS-None**

## VI. INFORMATION ONLY ITEMS

### A. Summary of Current Events

1. Kendell Paty, Food Service Director gave a presentation on the Food Service Department. All cafeterias have an "A" rating with the Maricopa County Health Department. The food service department is 100% self-sufficient, meaning they take no money from the district's maintenance and operation budget. Food Service currently operates on a special assistance program with the USDA. This allows us to provide breakfast and lunch absolutely free to students.
2. Norma Pacheco, Human Resources Director gave a presentation on the Human Resources Department. One of the focuses of the department is recruiting for teachers. They are holding a job fair on December 5<sup>th</sup>, established a job fair calendar for both in state and out of state fairs. The district also has new fingerprinting procedures in place. This will allow for more security of fingerprints and the criminal history check processes.

## VII. ACTION ITEMS

### 1. Consent Agenda Items

Motion by Mr. Sunn, seconded by Mrs. Briceno to approve consent items.

- A. Approval of Regular Public Meeting Minutes.
- B. Approval of Personnel Items as presented.
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations

Vote was unanimous. Motion carried

### 2. New Business

- A. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the procedures and document retention dates for Criminal History Checks. Per A.R.S § 41-1750, administration requested approval of the new procedures for criminal history checks. The Arizona Department of Public Safety, Access Integrity Union, has implemented standards that govern the access, use, handling, and dissemination of criminal history checks. The standards require that fingerprints be kept in a separate and secure file, have limited access, and that the governing body approve the documentation retention schedule. The district will follow the requirement set forth by the Arizona State Library and Archives Division which states that fingerprints be kept on file for a period of (6) months. Vote was unanimous. Motion carried.
- B. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the Westside Impact Intergovernmental Agreement. Per A.R.S. §15-342 and A.R.S. §15-11.952, the district may jointly enter into an intergovernmental agreement to jointly exercise powers common to both parties. Administration requested to enter into an intergovernmental agreement (IGA) with Westside Impact to provide professional development, collaboration with other west side school districts, teacher recognition, and student activities such as the science fair, spelling bee, and math challenge. Vote was unanimous. Motion carried.

- C. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the St. Mary's Food Bank Alliance Partner Agency Agreement. The agreement allows the continuation of the Mobile Food Pantry program now held in the Union Elementary Gymnasium. This is held once a month on early release Wednesdays and provides food boxes to an estimated 550-700 families of the Union Elementary School District No. 62. Vote was unanimous. Motion carried.
- D. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the revision to Governing Board policy GCO, Evaluation of Professional Staff Members. Per A.R.S. §15-537, the Governing Board shall establish a system for the evaluation of the performance of certificated teachers in the school district that meets the requirements prescribed in A.R.S. §15.203. The Governing Board approved Policy GCO, Evaluation of Professional Staff Members, at the January 8, 2015 Governing Board Meeting. However, the point matrix was not changed in the policy. Administration requested a revision to the current policy to update the points for an ineffective teacher that is currently listed at 38 -16 points to 42 – 18 points. Vote was unanimous. Motion carried.

**VIII. INFORMATION AND DISCUSSION ITEMS-None**

**IX. INFORMATION ITEMS**

- A. Requests for future agenda items.-None
- B. Upcoming Board Presentations  
December 10, 2015-Holiday Choir Performance from Dos Rios and Hurley Ranch at Hurley Ranch

**X. ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the Public Meeting at 5:42 p.m. Vote was unanimous. Motion carried.

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Mr. Delson Sunn, President of the Board

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Date